



Attention

Fire Sprinkler and Alarm Technicians and Management

The following is mandatory any time any fire protection system is to be tested or maintenance is to be performed. Additionally, this policy applies to fire drills as well.

The fire alarm monitoring station must be notified unless a drill or test is required by a representative of the Southaven Fire Prevention Bureau. In addition the **Southaven Fire and Police Dispatch Office** must be contacted prior to beginning any of the above and when all **tests, drills, or maintenance** has been completed. The recorded phone number to call is **662-393-7441**. This line rings directly into the dispatch office.

Failure to comply with this policy could result in a summons to appear in Southaven City Court. The appropriate fines would be determined by the judge.

This policy has resulted from a growing number of incidents related to failure of notification or confusion related to notification of the central monitoring station. Calls that are not emergencies put our crews and the public at risk while responding. In addition our resources are committed to calls that are not emergencies when they might be needed for real emergencies. We must exercise good stewardship to our community by curtailing accidental and false calls.

Thank you for your cooperation.

Southaven Fire Marshal's Office

This notice must be framed or laminated and posted permanently near fire alarm panels, fire sprinkler risers, or other locations as identified by management to avoid false alarm incidents.