

Minutes, City of Southaven, Southaven, Mississippi

MINUTES OF THE REGULAR MEETING OF DECEMBER 6, 2016 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the 6th day of December, 2016 at six o'clock (6:00) p.m. at City Hall.

Present were:

William Brooks	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Ronnie Hale	Alderman, Ward 2
George Payne	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
Scott Ferguson	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk and Nick Manley, City Attorney. Approximately thirty (20) twenty other people were present.

Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer, followed by the Pledge of Allegiance led by Alderman Ferguson. Next, a motion was made by Alderman Payne to approve the minutes of the regular meeting of November 15, 2016 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Brooks. Motion was put to a vote and passed unanimously.

2016 HOMELAND SECURITY GRANT

Chris Wilson, City Administrator, presented this item to the Board.

Mr. Wilson stated that the 2016 Homeland Security Grant is for the SPD in the amount of \$40,000 to be used to purchase a robot, one ballistic shield, and night vision goggles. Chief Pirtle stated that this robot will be used for explosive devices, tactical entries by opening doors and providing video for live feedback. Alderman Ferguson made the motion to approve the grant agreement and authorize signature. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

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Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of December, 2016.

A copy of the agreement is attached to these minutes

EXTENSION OF LEASE WITH MDES

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the Mississippi Department of Employment Security (MDES) desires to extend the lease of the Wynn Job Center on Hwy 51 in the current amount of \$7,500.00 per month. The lease was originally entered into in May of 2006 between MDES and RH Holdings. The City purchased the building and assumed the lease. In 2014, the lease was renewed to allow for an additional two (2) years. This lease extension will be for one (1) year and carry to December 31, 2017. Alderman Payne made the motion to approve the lease extension and authorize signature. Motion was seconded by Alderman Hale.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of December, 2016.

A copy of the agreement is attached to these minutes

REGION IV CITY MOU

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this MOU is between the City of Southaven, Baptist Desoto Hospital, and Region IV Mental Health Services. Each Police entity in the County will be entering into the same agreement. This agreement puts a protocol in place for each entity to interact with Baptist Desoto Hospital about a patient that may not be mentally stable. The MOU will assist with Region IV the possibility of obtaining grants and funding. Alderman Flores made the motion to approve the MOU. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES

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Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of December, 2016.

A copy of the MOU is attached to these minutes

RECOMMENDATION OF AWARD – UTILITIES DEPT.

Nick Manley, City Attorney, presented this item to the Board.

Alderman Ferguson recused himself and left the room.

Mr. Manley stated that the Board previously authorized going to bid for a dump truck in the Utilities Department. The lowest and only bid received was from Crow's Truck in the amount of \$121,251.00. Alderman Payne made the motion to award the bid to Crow's Truck. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	RECUSED
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of December, 2016.

Alderman Ferguson then returned to the room.

A copy of the award recommendation letter is attached to these minutes.

AGREEMENT WITH SPORTSENGINE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this is a professional service agreement to design www.snowdengrovebaseball.com and www.greenbrooksoftball.com, as well as, tie into the Southaven Chamber of Commerce App. Alderman Brooks made the

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motion to accept the proposal for the website construction and design that will include one (1) year of service. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of December, 2016.

A copy of the proposal is attached to these minutes

PLANNING AGENDA

None

MAYOR'S REPORT

Every Minute Counts Award – Fire and EMS

Mayor Musselwhite stated that the City of Southaven is blessed to have such an outstanding Fire and EMS Department. The City recently received an award from Baptist Memorial Hospital Desoto. The hospital has a program called the Flip Over Heart Awards and the City received the Every Minute Counts Award. This award is about the crucial timing with heart attack and stroke victims. There were twelve (12) finalists and the City won. Mayor Musselwhite stated that he would like to acknowledge Chief Thornton and all Fire and EMS personnel and congratulate them on this award.

City Hall Christmas Tree

Mayor Musselwhite stated that 2013 was his first Christmas as Mayor and he received news that the artificial Christmas tree was not in working condition and it would cost \$40,000 to replace it. Mayor Musselwhite stated that this decision has been one of the easiest decisions made over 3 ½ years by not spending that much money on a tree. In 2014, they planted a Japanese Cedar, but unfortunately within 60 days of planting it, a mini ice storm took its toll on the tree. Mayor Musselwhite stated that over the past two years, they have contacted nurseries, went out of state, and finally found a 30 ft. tree off of Roston Road. The property owners allowed the City to remove the tree and transplant it at City Hall. Mayor Musselwhite thanked Whitney Choat-Cook for her help with locating the tree and the Utilities Department for their assistance with the landscape lighting. Mayor Musselwhite stated that there is a circular sidewalk surrounding the tree and will eventually have stamped concrete with the City Seal. Mayor Musselwhite stated

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that this effort starts a new tradition and will make it special for people to have pictures made at the tree and it was his hope that everyone enjoys it.

Infrastructure Update

Mayor Musselwhite stated that he recently went to a Metropolitan Planning Organization (MPO) meeting. MPO is an organization that manages federal transportation funds throughout the United States. Meetings are held to keep everyone updated on projects that are pending and when they will take place. The City has to make formal application to MPO to secure funding. Mayor Musselwhite reported the following project updates to the Board of Alderman:

1. Rasco Road - this is a City funded project (not part of the MPO plan) and is currently underway.
2. Nail Road Extension – This project will connect Swinnea and Elmore and is on the list for 2020.
3. Getwell Road Widening South – This project will have five (5) lanes with a boulevard in the middle all the way to Starlanding and will assist with the huge traffic issues where it bottlenecks. This project should be under construction in 2019.

Smaller Urgent Projects:

1. Church Road Overlay – (between Pepperchase and Highway 51) The City is aware of the horrific conditions and has applied for funding. This project has been moved up on the priority list and should be done in 2017.
2. Starlanding Road Widening - This was a pending County project and it has become evident that it will be years before Starlanding can be widened. Until then, the City cannot wait that long due to the conditions of the road. Mayor Musselwhite stated that the City is going to make application and secure funds to overlay Starlanding before the road is widened.

Additional Priority List Projects:

1. Main Street Sidewalk Project – this project will hopefully be underway in late 2017 and will add sidewalks on Northwest Drive, down Main Street to Highway 51.
2. Snowden Sidewalk Project – This project will assist with getting amphitheatre traffic off pf the road for safety and will add quality of life for those who like to run and/or walk. The sidewalks will also connect the new Tennis Center with the rest of the park.

Christmas Holidays

Mayor Musselwhite stated that over a month he received a memo from the Governor giving authorization to declare City Holidays. Since that time, the Governor's office has come back with an amendment due to the fact that Christmas is on a Sunday. With the new memo, December 26, 2016 was declared a holiday, in which, would be consistent with the past. Alderman Payne made the

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motion to declare December 23, 2016 in addition to December 26, 2016 as a Christmas holiday. Motion was seconded by Alderman Gallagher,

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of December, 2016.

CITIZEN'S AGENDA

None

PERSONNEL DOCKET

Personnel Docket

December 6, 2016

Payroll Additions	Position	Department	Start Date	Rate of Pay
William O'Neal	Laborer	Public Works	TBD	\$11.25
Monty Shackelford	Operator	Public Works	TBD	\$16.00
Michaela Robbins	Golf	Parks	12/07/2016	\$8.00
Samantha Znaniecki	Front desk/Part time	Parks 411	12/07/2016	\$7.25

*pending successful completion of pre-emp screenings

Payroll Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
Jayleon Hurdle	Seasonal	Laborer/Full time Parks	TBD	\$11.00
Joseph Jeffries	Part time	Full time	TBD	\$11.00
William Pickett	Seasonal	Laborer/ Full time Parks Front desk/Part time/Parks	12/07/2016	\$11.00
Nicole Bay	Part time	time/Parks	12/07/2016	\$7.25
Teresa Ried	Permit Clerk/Building	Admin Assistant/Fire	12/12/2016	\$15.00
Brad Knox	P-2	P-3	12/12/2016	\$21.10

Terminations/Resignations	Department	Position	Termination Date	Rate of Pay
Jonathan O'Neal	Parks	Part time Grounds Crew	11/21/2016	\$8.00

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Alderman Brooks made the motion to approve the Personnel Docket of December 6, 2016 as presented to this Board. Motion was seconded by Alderman Ferguson. The motion was put to vote and passed unanimously.

CITY ATTORNEY'S LEGAL UPDATE

No Legal Update

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of December 6, 2016, including demand checks in the amount of \$3,754,330.45. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

271038, 271174, 271381, 271383, 271401, 271406, 271408, 271410, 271417, 271418, 271435, 271466, 271486, 271539, 271544, 271623, 271665, 271727, 271846, 271847, 271854, 271872, 271911, 271998, 272002

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Ferguson	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 6th day of December, 2016.

EXECUTIVE SESSION:

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Flores to adjourn. Motion was seconded by Alderman Hale. Motion was put to a vote and passed unanimously, December 6, 2016 at 7:15 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk

(Seal)

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