

**MINUTES OF THE REGULAR MEETING
OF DECEMBER 20, 2011
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the 20th day of December, 2011 at six o'clock (6:00) p.m. at City Hall.

Present were:

Greg Guy	Alderman At Large
Lorine Cady	Alderman, Ward 1
Ronnie Hale	Alderman, Ward 2
George Payne	Alderman, Ward 3
William Brooks	Alderman, Ward 4
Ricky Jobes	Alderman, Ward 5
Randall Huling, Jr.	Alderman, Ward 6

Also present was Sheila Heath, City Clerk, Chris Wilson, City Administrator, Mark Sorrell, City Attorney and Whitney Choat-Cook, City Planning Director. Approximately fifty (50) other people were present.

Mayor Davis called the meeting to order. Alderman Cady led in prayer, followed by the Pledge of Allegiance led by Alderman Payne. Next, a motion was made by Alderman Cady to approve the minutes of the regular meeting of December 6, 2011 with any corrections, deletions, or additions necessary. Motion seconded by Alderman Brooks. Motion was put to a vote and passed unanimously.

CITIZEN'S AGENDA

No one on the Citizen's Agenda

ACCEPTANCE OF BIDS-UTILITY DEPT.

Mayor Davis reported that there is a recommendation from Neel-Schaffer for the Utility Material Source Supply. These materials will be for a 3 month period and on an as needed basis. It is the recommendation from Ray Humphrey, Utility Director, and Neel-Schaffer to accept Meter Service and Supply as the lowest and best bid for the water materials. It is also their recommendation to accept Milligan Ready Mix, Inc. as primary vendor for the sewer material supply line which consists of precast sewer manholes and frames and covers. Alderman Guy made the motion to accept the recommendation as presented to this Board. Motion was seconded by Alderman Cady. Motion was put to vote and passed unanimously. A copy of this bid is attached to these minutes.

PLANNING AGENDA

Item #1: Request by Clearview Baptist Church to erect a monument sign outside of the MDOT right of way but within the ten (1) foot area behind the ROW that excludes signage on the south side of Goodman Road, just east of Snowden Lane. Mrs. Whitney Choat-Cook reported that this is a request to vary from our sign ordinance in terms of where they can place their sign. It is the recommendation of the planning commission not to grant the variance. Mayor Davis asked if anyone from Clearview Baptist Church was present to speak, and there was no one present. After a discussion, Alderman Guy made the motion to table this item until January 3, 2011, so Clearview Baptist Church has the opportunity to appeal to this Board. Motion was seconded by Alderman Payne. Motion was put to vote and passed unanimously.

MAYOR'S REPORT

Mayor Davis presented the personnel docket to the Board.

Personnel Docket
12/20/2011

Payroll Additions

Name	Position	Department	Date of Hire	Rate of Pay
Chad Hendrix	Clerk	City Clerk	12/19/2011	\$10.00

Payroll Deletions

Name	Position	Department	Date of Termination	Rate of Pay
Emily Cross	Clerk	Court	12/28/2011 - resigned	\$11.73

Transfers

Name	Old Dept	New Dept	Effective Date	Rate of Pay
Kristen McElhannon	City Clerk	Court	12/19/2011	17.45 - same

Alderman Brooks made the motion to approve the personnel docket as presented to this Board. Motion was seconded by Alderman Hale. Motion was put to vote and passed unanimously.

Next, Mayor Davis reported that we have an annual agreement with the Commercial Appeal that saves us on our advertisement. He is asking permission to sign the agreement with the Commercial Appeal for the advertising for Community Events. Alderman Cady made the motion to allow Mayor Davis to sign the agreement. Motion was seconded by Alderman Huling. Motion was put to vote and passed unanimously.

Next, Mayor Davis asked Chris Shelton, IT Director, to come forward and introduce his new hire. Mr. Shelton introduced the new employee in the IT Department, Mr. Todd Mullins. He is retired from the Memphis Police Department. The Board welcomed him to the City.

COMMITTEE REPORTS:

Alderman Brooks reported that the Sanitation Committee met a couple times in the last couple of weeks, and it is the unanimous recommendation of this committee to accept Arrow Disposal Service, Inc. (ADSI) as the lowest and best bid for the solid waste collection. Therefore, Alderman Brooks made the motion to accept ADSI bid for solid waste collection for the City of Southaven. Motion was seconded by Alderman Cady. Motion was put to vote and passed unanimously.

CITY ATTORNEY'S LEGAL UPDATE

No Attorney's Legal Update

OLD BUSINESS:

No Old Business

PROGRESS REPORTS:

No Progress Reports

CLAIMS DOCKET:

A motion was made by Alderman Jobs to approve the Claims Docket of December 20, 2011, including demand checks and payroll in the amount of \$873,807.39. Motion was seconded by Alderman Guy. Mayor opened the floor for discussion. There was no discussion, the motion was put to vote and passed unanimously.

Excluding voucher numbers:

173824, 173825, 173866, 173930, 174109, 174126, 174127, 174385, 174409, 174485.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Guy	YEA
Alderman Cady	YEA
Alderman Hale	YEA
Alderman Payne	YEA
Alderman Brooks	YEA
Alderman Jobs	YEA
Alderman Huling	YEA

Having received a majority of affirmative votes, the Mayor declared that the motion was carried and approved for payment on this the 20th day of December, 2011.

PERSONNEL AND LITIGATION

Next, motion was made by Alderman Guy, to move for a closed determination of the issue on whether or not to declare an Executive Session. Motion was put to vote and passed unanimously. Alderman Guy made the motion to go into Executive Session for the purpose of discussing possible Litigation, Economic Development and Personnel in Parks and Fire Departments. Motion was seconded by Alderman Brooks. Motion was put to a vote and passed unanimously.

Mayor Davis left the building during Executive Session, leaving Alderman Guy in charge of the meeting.

**Charles G. Davis,
Mayor**

Sheila Heath, City Clerk

Alderman Payne moved to call the meeting back to order. Motion was seconded by Alderman Brooks. Motion was put to vote and passed unanimously.

Alderman Guy reported that the Board is aware that everyone was here for a report on the receipts but due to the fact that it is still an ongoing investigation, there will not be a statement from this Board tonight. The Board is asking that all questions regarding this matter needs to be directed to the Board Attorney.

There being no further business to come before the Mayor and Board of Aldermen, a motion was made by Alderman Payne to adjourn. Motion was seconded by Alderman Brooks. Motion was put to a vote and passed unanimously, December 20, 2011 at 8:45 p.m.

**Greg Guy,
Mayor Pro Tempore**

Sheila Heath, City Clerk