

**MINUTES OF THE REGULAR MEETING  
OF NOVEMBER 15, 2011  
OF THE MAYOR AND BOARD OF ALDERMEN  
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the 15<sup>th</sup> day of November, 2011 at six o'clock (6:00) p.m. at City Hall.

**Present were:**

<b>Greg Guy</b>	<b>Alderman At Large</b>
<b>Lorine Cady</b>	<b>Alderman, Ward 1</b>
<b>Ronnie Hale</b>	<b>Alderman, Ward 2</b>
<b>George Payne</b>	<b>Alderman, Ward 3</b>
<b>William Brooks</b>	<b>Alderman, Ward 4</b>
<b>Ricky Jobes</b>	<b>Alderman, Ward 5</b>
<b>Randall Huling, Jr</b>	<b>Alderman, Ward 6</b>

**Alderman Huling** was present via-telecommunication. Also present was **Sheila Heath**, City Clerk, **Chris Wilson**, City Administrator, **Mark Sorrell**, City Attorney and **Whitney Choat-Cook**, City Planning Director. Approximately forty five (45) other people were present.

**Mayor Davis** called the meeting to order. **Alderman Cady** led in prayer, followed by the Pledge of Allegiance led by **Cory** and **Chase Stubblefield** with Boy Scout troop 41. Next, a motion was made by **Alderman Cady** to approve the minutes of the regular meeting of November 1, 2011 with any corrections, deletions, or additions necessary. Motion seconded by **Alderman Brooks**. Motion was put to a vote and passed unanimously.

**CITIZEN'S AGENDA**

No one on the Citizen's Agenda

**BUDGET AMENDMENT-SMART COP**

**Mayor Davis** reported that the Southavenen Police Department was granted a grant for Smart Cop. This budget revision is money in, money out. **Alderman Guy** made the motion to adopt the budget amendment as presented. Motion was seconded by **Alderman Cady**. Motion was put to vote and passed unanimously.

**TRAVEL POLICY**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMAN  
OF THE CITY OF SOUTHAVEN, MISSISSIPPI, ESTABLISHING THE  
USE OF TRAVEL AND TRAINING FUNDS AND TOURIST AND  
CONVENTION FUNDS FOR AND BY THE MAYOR, ELECTED  
OFFICIALS AND MUNICIPAL EMPLOYEES**

**WHEREAS**, the City of Southaven Board of Aldermen adopts travel and training budget(s) for municipal departments; and

**WHEREAS**, the use of travel and training funds by City of Southaven officials and employees must be done in accordance with existing city and state travel and training policies and procedures as adopted by the City of Southaven governing authorities;

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that all departmental travel and travel related expenses must be approved by the responsible department head for all in-state travel. Any and all travel that is required to take place out-of-state must be approved by the responsible department head and the Chief Administrative Officer. Any and all travel shall be entered into the minutes prior to travel being taken and any reimbursement(s) being made.

**FURTHERMORE; BE IT HEREBY RESOLVED** that any and all travel and travel related expenses by City of Southaven elected officials shall be approved prior to such travel and expenses being incurred. Any and all travel shall be entered into the minutes prior to travel being taken and any reimbursement(s) being made.

**FURTHERMORE; BE IT HEREBY RESOLVED** that reimbursement of funds made payable from the City of Southaven Tourist and Convention Fund shall not be made without the prior authorization of and verification of such expenses by the Southaven Board of Alderman. Any and all travel shall be entered into the minutes prior to travel being taken and any reimbursement(s) being made.

Following the reading of this Resolution, it was introduced by Alderman Guy and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

<b>ALDERMAN</b>	<b>VOTED</b>
Alderman Greg Guy	YEA
Alderman Lorine Cady	YEA
Alderman Ronnie Hale	YEA
Alderman George Payne	YEA
Alderman Paul William Brooks	YEA
Alderman Ricky Jobes	YEA
Alderman Randall T. Huling, Jr.	ABSENT

The Resolution, having received a majority vote of all Aldermen present, was

declared adopted on this, the 15<sup>th</sup> day of November, 2011.

**ACCEPTANCE OF RFQ SUMITTAL FOR THE ENERGY PERFORMANCE CONTRACTING SERVICES:**

**Bradley Wallace, Director of Operations is recommending that the City accept the RFQ from Siemens Industry, Inc. - Building Technologies as the firm with which to proceed into developing a scope and plan for any future projects. Alderman Brooks made the motion to accept the recommendation of Bradley Wallace as presented. Motion was seconded by Alderman Guy. Motion was put to vote and passed unanimously.**

**ACCEPTANCE OF BIDS-UTILITY DEPT**

**Ray Humphrey, Utility Director, with the recommendation of Neel-Shaffer, Inc. is requesting to accept Trey Construction, Inc. as the lowest and best bidder for the Summerwood and Whitten Place Subdivision, Getwell Road Pump Station & Force Main Project. The cost will be \$291,947.00. Alderman Jobs made the motion to accept the recommendation of Ray Humphrey and Neel-Shaffer to accept Trey Construction as the lowest and best bid. Motion was seconded by Alderman Hale. Motion was put to a vote and passed unanimously.**

**SURPLUS PROPERTY-SPD**

**Mayor Davis reported on the surplus property for the Southaven Police Department. All vehicles have been seized and forfeited to the city.**

- **2004 Honda VTX motorcycle, VIN #1HFSC5004A008126**
- **2000 Buick Century, VIN # 2G4WS52J1Y1161881**
- **1997 Jeep Wrangler, VIN #1J4FY29PXVP420551**
- **1991 Ford Mustang, VIN #1FACP44E3MF196028**
- **1996 Honda Accord, VIN #1HGCD5634TA138009**
- **2000 Jeep Cherokee, VIN #1J4G248S8YC386998**
- **1997 Ford F150, VIN #1FTDX18W9VND33383**

**Alderman Guy made the motion to dispose of these vehicles in accordance of state law. Motion was seconded by Alderman Cady. Motion was put to vote and passed unanimously.**

**PLANNING AGENDA**

**No Planning Agenda**

**MAYOR'S REPORT**

**Mayor Davis presented the personnel docket.**

Payroll Additions

Name	Position	Department	Date of Hire	Rate of Pay
Sean Asbell	Firefighter II	Fire	11/21/2011	\$13.88
Lewis Smith	Dispatch I	Police	11/14/2011	\$16.83

**Alderman Brooks made the motion to approve the Personnel Docket as presented to this Board. Motion was seconded by Alderman Cady. Motion was put to vote and passed unanimously.**

**Mayor Davis asked for this Board to approve the following function to be paid for through the tourism budget.**

- **Southern Lights**                      **Opens November 24, 2011**
- **Breakfast with Santa**              **December 3, 2011**
- **Christmas Parade**                    **December 3, 2011**

**Alderman Cady made the motion to allow Mayor Davis to expend the necessary tourism funds to pay for these functions. Motion was seconded by Alderman Guy. Motion was put to vote and passed unanimously.**

**Next, Mayor Davis reported that our sales tax check came in at \$970,000.00 last month and \$972,000.00 this month. He stated that was the highest correlating month ever.**

**Next, Mayor Davis reported that MDOT has awarded a grant to Southaven for the Central Park to Snowden Grove Park 2.91mile pedestrian cycling trail with 10' wide trails. This grant came in at \$850,000.00. This is an 80 / 20 match.**

**Next, Mayor Davis asked to get a Sanitation review committee appointed. We opened bids for our Sanitation pickup service and needs the Committee to review these bids along with our staff and bring a recommendation to the Board by the end of the year. He appointed Alderman Brooks, Chairman and Alderman Cady and Alderman Jobs.**

**Next, Mayor Davis reported that today was a very exciting day for Southaven. He stated that he, Danny Phillips and Mike Mullins made an announcement that Southaven has a new and improved contract with Dizzy Dean. Starting next year, Southaven will host all boys, all girls and all ages in the World Series games with a three year contract. Mayor Davis reported that this is huge for Southaven's economy.**

**Alderman Huling was put via-telecommunication at this point.**

**COMMITTEE REPORTS:**

**No Committee Reports**

**CITY ATTORNEY'S LEGAL UPDATE**

No Attorney's Legal Update

**OLD BUSINESS:**

No Old Business

**PROGRESS REPORTS:**

No Progress Reports

**CLAIMS DOCKET:**

A motion was made by Alderman Jobs to approve the Claims Docket of November 15, 2011, including demand checks and payroll in the amount of \$1,643,549.34. Motion was seconded by Alderman Guy. There was no discussion, the motion was put to vote and passed unanimously.

Excluding voucher numbers:

172477, 172550, 172559, 172694, 172858.

Roll call was as follows:

<b>ALDERMAN</b>	<b>VOTED</b>
Alderman Guy	YEA
Alderman Cady	YEA
Alderman Hale	YEA
Alderman Payne	YEA
Alderman Brooks	YEA
Alderman Jobs	YEA
Alderman Huling	YEA

Having received a majority of affirmative votes, the Mayor declared that the motion was carried and approved for payment on this the 15<sup>th</sup> day of November, 2011.

**PERSONNEL AND LITIGATION**

No Personnel and Litigation

There being no further business to come before the Mayor and Board of Aldermen, a motion was made by Alderman Guy to adjourn. Motion seconded by Alderman Brooks. Motion was put to a vote and passed unanimously, November 15, 2011 at 6:20 p.m.

---

Charles G. Davis,  
Mayor

---

**Sheila Heath, City Clerk**