

**MINUTES OF THE REGULAR MEETING
OF MARCH 20, 2007
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the twentieth day of March, 2007, at six o'clock (6:00) p.m. at City Hall.

Present were:

Charles G. Davis	Mayor
Greg Guy	Alderman, at Large
Lorine Cady	Alderman, Ward I
James Stark	Alderman, Ward 2
Jim Loftis	Alderman, Ward 3
Paul Ollar	Alderman, Ward 4
Ricky Jobes	Alderman, Ward 5
Randall Huling	Alderman, Ward 6

Being all of the Officials of the City of Southaven. Also present were Mark Sorrell, City Attorney, Glenda Smallwood, City Clerk, Chris Wilson/CAO, Bradley Wallace, Director Of Operations. Approximately fifteen (15) other people were present.

Mayor Davis called the meeting to order. Alderman Loftis opened the meeting with prayer. Following the Pledge of Allegiance led by Alderman Ollar, a motion was made by Alderman Cady to approve the minutes of the regular meeting of March 6, 2007 with any corrections, deletions, or additions necessary. Motion seconded by Alderman Jobes. Motion passed unanimously.

EMERGENCY PURCHASE

Mayor Davis reported on an emergency purchase for the box culvert at the intersection of Tchulahoma and Church Road. He reported that the County is widening that road and he felt it imperative that we get a three lane intersection. He reported the total cost for the change order was \$74,000. A motion was made by Alderman Jobes to enter the emergency purchase letter into the minutes. Motion seconded by Alderman Guy. Motion passed unanimously.

ACCEPTANCE OF BIDS

DIAMOND DOL-1 BASEBALLS

A motion was made by Alderman Huling to accept the bid from Smith & Brumley in the amount of \$24,120.00 or \$20.10 per dz. as the lowest and best bid as recommended by Mike Mullins, Parks Director. Motion seconded by Alderman Loftis. Motion passed unanimously.

TRAFFIC SIGNALIZATION

A motion was made by Alderman Cady to accept the bid of DeSoto County Electric, Inc. for the Traffic Signalization For Rasco Road and Canterbury Drive in the amount of \$92,640.00 as the lowest and best bid upon the recommendation of Ronald Smith, City Engineer. Motion seconded by Alderman Stark. Motion passed unanimously.

ORDINANCE AMENDMENT

Mayor Davis reported this is a change in the Building Code. He reported we are following current State law. A motion was made by Alderman Guy to adopt AMENDMENT TO THE SOUTHAVEN CODE OF ORDINANCES TITLE IV. CHAPTER 2. CODES; SECTION 4-27. Motion seconded by Alderman Loftis. Motion was put to a roll call vote and passed unanimously.

Roll call was as follows:

Alderman Guy	Yea
Alderman Cady	Yea
Alderman Stark	Yea
Alderman Loftis	Yea
Alderman Ollar	Yea
Alderman Jobs	Yea
Alderman Huling	Yea

Mayor Davis reported this amendment will go into effect immediately. A copy of aforesaid Amendment will be attached to and made a part of these minutes.

RESOLUTION

Mayor Davis reported this is our DWSIRLF “DRINKING WATER” loan and we will have to adopt several resolutions before this project is completed. This resolution will give him the authority to sign the appropriate paperwork Fisher & Arnold are our engineers handling this. Mayor Davis reported when this project is completed there will be 12” water mains along every section line, there will be fire hydrants at the appropriate locations, and there will be enough water source for us to grow and develop out in areas which are currently vacant. A motion was made by Alderman Stark to adopt RESOLUTION OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SOUTHAVEN, MISSISSIPPI HAVING AUTHORIZED REPRESENTATIVE AND AUTHORIZING THE LOAN APPLICATION. Motion seconded by Alderman Guy. Motion was put to a roll call vote and passed unanimously.

Roll call was as follows:

Alderman Guy	Yea
Alderman Cady	Yea
Alderman Stark	Yea
Alderman Loftis	Yea
Alderman Ollar	Yea
Alderman Jobes	Yea
Alderman Huling	Yea

A copy of aforesaid Resolution is hereby attached to and made a part of these minutes.

PLANNING

In the absence of Whitney Choat, City Planner, Mayor Davis presented the Planning Agenda. The only item was:

1. Application by Hillwood Investment Properties requesting to revise lot 5 of the DeSoto Trade Center, Phase 3 on the east side of Hwy. 51, south of Church Road. Presently lot 5 encompasses 45.57 acres. They are proposing to reduce the size of lot 5 to 44.14 acres due to the removal of the right-of-way acreage. A motion was made by Alderman Stark to approve item #1 on the Planning Agenda as recommended by the Planning Commission. Motion seconded by Alderman Cady. Motion passed unanimously.

MAYOR'S REPORT

Mayor Davis congratulated Sgt. Will Cunningham who placed 1st in the North America Individual Sniper competition in held in Meridian, Mississippi. Brad Russell placed 3rd and the City of Southaven Team took 1st Place Team. He stated that our last 1st place winner, Todd Matney is now with the Secret Service.

Mayor Davis reported bids came in on the retaining wall and stage renovation for the amphitheater. He reported the Board gave him the authority to approve the bids since time is of the essence. He reported he approved the bid of Shale Brick in the amount of \$76,166.00 as the best and lowest bid for the retaining wall. He approved the bid of C & M Builders in the amount of \$174,297.00 for the stage renovation.

Mayor Davis reported purchasing laws changed in the State of Mississippi on March 16th with the Governor's signature. He reported we had several different purchase order rules. He reported he and the Department of Finance and Administration recommend the following purchasing rules for the City of Southaven.

Any purchase of \$1,000 or more will still require a purchase order, which means it is tracked from the time you order it until the time it comes in.

Any purchase between -0- and \$5,000(which under state law does not require competitive quotes) will require only department head approval.

Under new State Law any purchase \$5,000 to \$25,000 requires two quotes. It receives department head approval, purchasing department approval, and Department of Finance and Administration approval. Any thing over \$25,000 will be approved by the Department of Finance and Administration. It must be advertised for bid. A motion was made by Alderman Cady to adopt the new Purchasing Policy. Motion seconded by Alderman Stark. Motion passed unanimously. Mayor Davis reported Candice Ward, Senior Services Director resigned. He reported in working with the Department of Finance and Administration, he is recommending the creation of a Arts and Cultural Affairs Department. He reported that department will handle the Senior Service Programs, the Mississippi Hometown Retirement, Snowden Home Administration, DeSoto Arts Council Liaison, DeSoto Family Theater Liaison, and other activities such as Mayor's Quarterly Prayer Luncheon. He reported the budget for the rest of the year is roughly \$78,000. He reported that Sherry Bennett, Mayor's Executive Administrative Assistant has requested to be transferred to that department. He reported Sherry has been the Administrative Assistant to the Mayor's Office for 24 years. She will hire an Administrative Assistant to work with her. He stated that he has the fullest confidence that our Senior Adult Program, MS Hometown Assoc and the other programs will not falter in the least under her direction and will continue to to improve and to expand the City's movement into the Arts and Cultural area. He reported Kristi Faulkner, Public Service Manager will move into the Mayor's Executive Administrative Assistant position. He reported that at this time the Public Service Manager's position will not be filled. He stated that this is a major change. He stated he believes they will continue to improve and to expand the City's movement into the Arts and Cultural area. He reported all changes have been made within the current budget. There are no new monies being used in the creation of this department. He asked that the Board support the movement of creating the Arts and Cultural Affairs Department. A motion was made by Alderman Ollar to create the Arts and Cultural Affairs Department with the personnel as stated by the Mayor. Motion seconded by Alderman Cady. Motion passed unanimously.

End of Mayor's Report.

COMMITTEE REPORTS

Alderman Cady reported that her trip to Washington was very productive. She reported much was accomplished for Senior Citizens in a seven county area. She expressed her appreciation to the Mayor and Board for allowing her to attend.

CITY ATTORNEY LEGAL UPDATE

Mark Sorrell, City Attorney reported the Board needs to give Chief Tom Long the authority to execute certain documents in the William Crites VS City of Southaven Workman's Comp Case. A motion was made by Alderman Guy to adopt RESOLUTION OF THE MAYOR

**AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN
AUTHORIZING CHIEF TOM LONG TO EXECUTE DOCUMENTS.**

Motion seconded by Alderman Huling. Motion was put to a roll call vote and passed unanimously.

Roll call was as follows:

Alderman Guy	Yea
Alderman Cady	Yea
Alderman Stark	Yea
Alderman Loftis	Yea
Alderman Ollar	Yea
Alderman Jobses	Yea
Alderman Huling	Yea

A copy of aforesaid Resolution is hereby attached to and made a part of these minutes.

Alderman Jobses reported on the continued effort to install curbs in the neighborhood around Greenbrook Elementary School. Mayor Davis reported we continue to search for a small jobs installer.

Alderman Cady asked if we still have designated money in the budget for sidewalks in the Main Street District. Mayor Davis answered that we don't at this time but when we get a consensus from the Committee we will move forward with improvements for that area. He reported the concrete wall at Rasco & Hwy. 51 will be aesthetically enhanced. It may be stained and painted, or possibly bricked.

CLAIMS DOCKET

Next, a motion was made by Alderman Stark to approve the docket of claims as presented on March 20, 2007 to include demand checks, and payroll checks and to exclude #78292,73780,78410,78459,78460,78473,78486 through78489, 78544 through 78547, 78553, 78558,78594, 78808 through 78820, 78829 through 78893. Motion seconded by Alderman Loftis. Motion was put to a roll call vote and passed unanimously.

Roll call was as follows:

Alderman Guy	Yea
Alderman Cady	Yea
Alderman Stark	Yea
Alderman Loftis	Yea
Alderman Ollar	Yea
Alderman Jobses	Yea
Alderman Huling	Yea

Next, there being no further business to come before the Mayor and Board of Aldermen, a motion was made by Alderman Guy to adjourn. Motion seconded by Alderman Loftis. Motion passed unanimously. Time 6:25 p.m. on March 20, 2007.

**Glenda Smallwood
City Clerk**

Charles G. Davis, Mayor