

Minutes, City of Southaven, Southaven, Mississippi



**MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
December 21, 2021
6:00 PM
AGENDA**

1. **Call To Order**
2. **Invocation**
3. **Pledge Of Allegiance**
4. **Approval of Minutes: December 7, 2021**
5. **Resolution for Notice of Bond Intent**
6. **Resolution for Bond Engagement**
7. **Approval of Mid-Winter MML Travel**
8. **Planning Agenda: Item #1 Scrivener's Error Request for Silo Square Commercial Subdivision lot 26b**
9. **Mayor's Report**
10. **Personnel Docket**
11. **City Attorney's Legal Update**
12. **Utility Bill Adjustment Docket**
13. **Claims Dockets: Docket 1
Docket 2**
14. **Executive Session: Litigation/Claims involving City Infrastructure, SPD, and Planning; SPD Personnel;
City-wide Personnel; Economic Development**

Items may be added to or omitted from this agenda as needed.

Minutes, City of Southaven, Southaven, Mississippi

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Minutes, City of Southaven, Southaven, Mississippi

MINUTES OF THE REGULAR MEETING OF December 21, 2021 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 21st day of December, 2021 at six o'clock (6:00) p.m. at City Hall.

Present were:

Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Absent were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately twenty (20) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Jerome.

Next, a motion was made by Alderman Hoots to approve the minutes of the Regular Meeting of December 7, 2021 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Wheeler. Motion was put to a vote and passed unanimously.

RESOLUTION FOR NOTICE OF BOND INTENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution sets forth the intent of the City to issue bonds in an amount not to exceed \$10 million. The resolution will be advertised in the *Desoto Times* in accordance with the Mississippi law. At the January 18, 2022 meeting, the City can proceed forth with adopting the Resolution for Issuance of the Bonds. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

NOTICE OF RESOLUTION OF INTENT

The Mayor and the Board of Aldermen of the City of Southaven, Mississippi (the "**Governing Body**"), acting for and on behalf of the City of Southaven, Mississippi (the "**City**") took up for consideration the matter of providing financing for certain capital improvements of the City, and after a discussion of the subject matter, the following resolution was presented for consideration:

RESOLUTION DECLARING THE INTENTION OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, TO ISSUE GENERAL

Minutes, City of Southaven, Southaven, Mississippi

OBLIGATION BONDS OF THE CITY AND/OR A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK, ALL IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED TEN MILLION DOLLARS (\$10,000,000) TO RAISE MONEY FOR THE PURPOSE OF (A) ERECTING MUNICIPAL BUILDINGS AND COMMUNITY CENTERS AND PURCHASING BUILDINGS OR LAND THEREFOR, AND FOR REPAIRING, IMPROVING, ADORNING AND EQUIPPING THE SAME, AND FOR ERECTING, EQUIPPING AND FURNISHING OF BUILDINGS TO BE USED AS A MUNICIPAL OR CIVIC ARTS CENTER; AND (B) PURCHASING LAND FOR PARKS AND IMPROVING, EQUIPPING AND ADORNING THE SAME, INCLUDING THE CONSTRUCTING, REPAIRING AND EQUIPPING OF OTHER RECREATIONAL FACILITIES; AND (C) CONSTRUCTING, IMPROVING, OR PAVING STREETS, SIDEWALKS, DRIVEWAYS, PARKWAYS, WALKWAYS, OR PUBLIC PARKING FACILITIES, AND PURCHASING LAND THEREFOR AND CONSTRUCTING BRIDGES AND CULVERTS; AND (D) FOR OTHER AUTHORIZED PURPOSES UNDER SECTIONS 21-33-301 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND/OR SUPPLEMENTED FROM TIME TO TIME AND SECTIONS 31-25-1 ET SEQ., MISSISSIPPI CODE OF 1972, AS AMENDED AND SUPPLEMENTED FROM TIME TO TIME, INCLUDING FUNDING CAPITALIZED INTEREST, IF APPLICABLE AND PAYING THE COSTS OF BORROWING; DIRECTING THE PUBLICATION OF A NOTICE OF SUCH INTENTION; AND FOR RELATED PURPOSES.

WHEREAS, the Governing Body, acting for and on behalf of the City, hereby finds, determines, adjudicates and declares as follows:

1. The City is authorized by Sections 21-33-301 et seq., Mississippi Code of 1972, as amended and/or supplemented from time to time (the "City Bond Act") to issue general obligation bonds for the purposes set forth therein, including, but not limited to, (a) erecting municipal buildings and purchasing land therefor, and repairing, improving, adorning and equipping the same; and (b) purchasing land for parks and improving, equipping and adorning the same, including the constructing, repairing and equipping of other recreational facilities; (c) constructing, improving, or paving streets, sidewalks, driveways, parkways, walkways, or public parking facilities, and purchasing land therefor and constructing bridges and culverts; and (d) for other authorized purposes under the City Bond Act and Sections 31-25-1 et seq., Mississippi Code of 1972, as amended and supplemented from time to time (the "Bank Act" and together with the City Bond Act, the "Act"), including funding capitalized interest, if applicable and paying the costs of borrowing (together (a) through (c) constitute, the "Project").
2. The Governing Body, acting for and on behalf of the City, is also authorized under the Act and other applicable laws of the State of Mississippi (the "State"), to issue a general obligation bond of the City to be sold to the Mississippi Development Bank (the "Bank") to finance the costs of the Project and to secure such general obligation bond with the full faith, credit and taxing power of the City.
3. The Project is in accordance with and in furtherance of the provisions of the Act and other applicable laws of the State.
4. The City is a "local governmental unit" under the Bank Act.
5. The Governing Body is authorized to provide financing for the costs of the Project (a) through the issuance of general obligation bonds of the City, in one or more tax-exempt or

Minutes, City of Southaven, Southaven, Mississippi

taxable series, (the "**Bonds**") pursuant to the City Bond Act, and/or (b) through the issuance of a general obligation bond of the City, in one or more tax-exempt or taxable series, to be sold to the Bank (the "**City Bond**") pursuant to the Act, all in a total aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000).

6. As of December 1, 2021, the assessed value of all taxable property within the City, according to the last completed assessment for taxation, is \$682,966,011, and the City has outstanding bonded indebtedness as subject to the fifteen percent (15%) debt limit prescribed by Section 21-33-303 of the City Bond Act, in the amount of \$37,952,528, and outstanding bonded and floating indebtedness as subject to the twenty percent (20%) debt limit prescribed by Section 21-33-303 of the City Bond Act (which amount includes the sum set forth above subject to the fifteen percent (15%) debt limit), in the amount of \$37,952,528.

7. The Bonds and/or the City Bond, when added to the outstanding bonded indebtedness of the City, including any indebtedness of the City issued subsequent to the adoption of this resolution but prior to the issuance of the Bonds and/or the City Bond will not result in bonded indebtedness, exclusive of indebtedness not subject to the aforesaid fifteen percent (15%) debt limit, of more than fifteen percent (15%) of the assessed value of all taxable property within the City, and will not result in indebtedness, both bonded and floating, exclusive of indebtedness not subject to the aforesaid twenty percent (20%) debt limit, in excess of twenty percent (20%) of the assessed value of all taxable property within the City, and will not exceed any constitutional or statutory limitation upon indebtedness which may be incurred by the City.

8. There has been no increase in said bonded and floating general obligation indebtedness of the City since December 1, 2021.

9. It is necessary for the health and well-being of the citizens of the City and it would be in the best interest of the City for the Governing Body to provide financing for the costs of the Project by borrowing money through the issuance of the Bonds and/or the City Bond, all in accordance with the Act and other applicable laws of the State.

10. The Governing Body is authorized and empowered by the Act and other applicable laws of the State to issue the Bonds and/or the City Bond for the purposes as hereinafter set forth and there are no other available funds on hand or available from regular sources of income for such purposes.

11. The City reasonably expects that it will incur expenditures prior to the issuance of the Bonds and/or the City Bond which it intends to reimburse itself with the proceeds of the Bonds and/or the City Bond upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds and/or the City Bond in anticipation of the issuance of the Bonds and/or the City Bond is made pursuant to Department of Treasury Regulations Section 1.150-2 (the "**Reimbursement Regulations**"). The Project for which such expenditures are made is the same as described herein. The maximum principal amount of debt expected to be issued for the Project is the amount herein set forth.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, hereby declares its intention to issue and sell the Bonds and/or the City Bond, in one or more tax-exempt or taxable series, in the total principal amount not to exceed Ten Million Dollars (\$10,000,000).

SECTION 2. The Bonds and/or the City Bond are to be issued to raise money for the purpose of financing the Project in accordance with the Act and other applicable laws of the State.

Minutes, City of Southaven, Southaven, Mississippi

SECTION 3. The Bonds and/or the City Bond may be issued in one or more tax-exempt or taxable series and, if issued, will be general obligations of the City payable as to principal and interest out of and secured by an irrevocable pledge of the avails of a direct and continuing tax to be levied annually without limitation as to time, rate, or amount upon all the taxable property within the geographical limits of the City; provided, however, that such tax levy for any year shall be abated pro tanto to the extent the City on or prior to September 1 of that year has transferred money to the bond fund of the Bonds and/or the City Bond, as applicable, or has made other provisions for funds, to be applied toward the payment of the principal of and interest on the Bonds and/or the City Bond, as applicable, due during the ensuing fiscal year of the City, in accordance with the provisions of the bond resolution adopted by the Governing Body in connection with the issuance of the Bonds and/or the City Bond.

SECTION 4. The Governing Body proposes to direct the issuance of all or any portion of the Bonds and/or the City Bond in the amount and for the purposes and secured as aforesaid at a meeting of the Governing Body to be held at its usual meeting in City Hall, located at 8710 Northwest Drive, Southaven, Mississippi, at the hour of 6:00 o'clock p.m. on January 18, 2022, or at some meeting or meetings subsequent thereto; provided, however, that if ten percent (10%) of the qualified electors of the City or fifteen hundred (1,500), whichever is less, shall file a written protest with the City Clerk of the City (the "City Clerk") in her office located in City Hall, against the issuance of the Bonds and/or the City Bond on or before 4:00 o'clock p.m. on January 18, 2022, then the Bonds and/or the City Bond shall not be issued unless approved at an election on the question thereof called and held as is provided by law; provided, further that if no protest is filed, then the Bonds and/or the City Bond may be issued and sold in one or more series without an election on the question of the issuance thereof at any time within a period of two (2) years after January 18, 2022.

SECTION 5. This resolution shall be published once a week for at least three (3) consecutive weeks in the *DeSoto Times-Tribune*, a newspaper published in and having general circulation in the City and qualified under the provisions of Section 13-3-31, Mississippi Code of 1972, as amended and supplemented from time to time. The first publication of this resolution shall be made not less than twenty-one (21) days prior to the date fixed herein, and the last publication shall be made not more than seven (7) days prior to such date.

SECTION 6. The City Clerk of the Governing Body shall be and is hereby directed to procure from the publisher of the aforesaid newspaper the customary proof of the publication of this resolution and have the same before the Governing Body on the date and hour specified in Section 4 hereof.

SECTION 7. The City reasonably expects that it will incur expenditures prior to the issuance of the Bonds and/or the City Bond which it intends to reimburse with the proceeds of the Bonds and/or the City Bond upon the issuance thereof. This declaration of official intent to reimburse expenditures made prior to the issuance of the Bonds and/or the City Bond in anticipation of the issuance of the Bonds and/or the City Bond is made pursuant to the Reimbursement Regulations. The Project for which such expenditures are made is the same as described herein. The maximum principal amount of debt expected to be issued for the Project is the amount herein set forth.

SECTION 8. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Minutes, City of Southaven, Southaven, Mississippi

Alderman Wheeler made the motion and Alderman Gallagher seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Kristian Kelly	Voted: ABSENT
Alderman Charlie Hoots	Voted: YES
Alderman William Jerome	Voted: YES
Alderman Joel Gallagher	Voted: YES
Alderman John David Wheeler	Voted: YES
Alderman Raymond Flores	Voted: YES
Alderman George Payne	Voted: ABSENT

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted, on this the 21st day of December 2021.

Publish as a legal notice for four (4) consecutive weeks on December 23 and 30, 2021 and January 6 and 13, 2022.

RESOLUTION FOR BOND ENGAGEMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize the hiring of bond counsel and financial advisors for the issuance. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

The Mayor and the Board of Aldermen of the City of Southaven, Mississippi (the "**Governing Body**"), acting for and on behalf of the City of Southaven, Mississippi (the "**City**") took up for consideration the matter of employing professionals, and after a discussion of the subject matter, the following resolution was presented for consideration:

RESOLUTION OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI (THE "CITY") AUTHORIZING THE EMPLOYMENT OF PROFESSIONALS IN CONNECTION WITH THE SALE AND ISSUANCE BY THE CITY OF GENERAL OBLIGATION BONDS OF THE CITY AND/OR A GENERAL OBLIGATION BOND OF THE CITY FOR SALE TO THE MISSISSIPPI DEVELOPMENT BANK; AND FOR RELATED MATTERS.

WHEREAS, the Governing Body, acting for and on behalf of the City, is authorized by Sections 21-33-301 *et seq.*, Mississippi Code of 1972, as amended and supplemented from time to time (the "**City Bond Act**"), to issue general obligation bonds for the purposes set forth therein, including, but not limited to, (a) erecting municipal buildings and purchasing land therefor, and repairing, improving, adorning and equipping the same; and (b) purchasing land for parks and improving, equipping and adorning the same, including the constructing, repairing and equipping of other recreational facilities; and (c) for other authorized purposes under the City Bond Act and Sections 31-25-1 *et seq.*, Mississippi Code of 1972, as amended and

Minutes, City of Southaven, Southaven, Mississippi

supplemented from time to time (the "**Bank Act**" and together with the City Bond Act, the "**Act**"), including funding capitalized interest, if applicable and paying the costs of borrowing (together (a) through (c) constitute, the "**Project**"); and

WHEREAS, the Governing Body, acting for and on behalf of the City, is also authorized under the Act, and other applicable laws of the State of Mississippi (the "**State**"), to issue a general obligation bond of the City to be sold to the Mississippi Development Bank (the "**Bank**") to finance the costs of the Project; and

WHEREAS, the Project is in accordance with and in furtherance of the provisions of the Act; and the Governing Body is authorized to provide financing for the costs of the Project (a) through the issuance of general obligation bonds of the City, in one or more tax-exempt or taxable series, (the "**Bonds**") pursuant to the City Bond Act, and/or (b) through the issuance of a general obligation bond of the City, in one or more tax-exempt or taxable series, to be sold to the Bank (the "**City Bond**") pursuant to the Act, all in a total aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000); and

WHEREAS, in connection with the execution and delivery of the documentation necessary to secure the sale and issuance of the Bonds, the Governing Body now desires to engage Butler Snow LLP, Ridgeland, Mississippi, as bond counsel (the "**Bond Counsel**"); Butler Snow LLP, Southaven, Mississippi, as counsel to the City (the "**City Counsel**"), and Government Consultants, Inc., Madison, Mississippi, as independent registered municipal advisor (the "**Municipal Advisor**") to prepare and distribute such resolutions and documents necessary in order to facilitate the sale and issuance of the Bonds subject to the approval of the Governing Body of the City; and

WHEREAS, in connection with the execution and delivery of the documentation necessary to secure the sale and issuance of the City Bond, the Governing Body now desires to engage Bond Counsel, City Counsel, Municipal Advisor and Raymond James & Associates, Inc., Memphis, Tennessee, as Underwriter and/or Placement Agent (together, the "**Underwriter**", and together with Bond Counsel, City Counsel and the Municipal Advisor, the "**Professionals**"), to prepare and distribute such resolutions and documents necessary in order to facilitate the sale and issuance of the City Bond subject to the approval of the Governing Body of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:

SECTION 1. The Governing Body, acting for and on behalf of the City, does hereby find and determine that it is necessary and advisable for the City to hire the Professionals in connection with the sale and issuance of the Bonds and/or the City Bond, as applicable.

SECTION 2. The terms of employment for Bond Counsel are set forth in the engagement letter (the "**Engagement Letter**") attached hereto as **EXHIBIT A**. All provisions of the Engagement Letter, when executed as hereinafter authorized, shall be incorporated herein, and shall be deemed to be part of this resolution fully and to the same extent as if separately set out verbatim herein. The form of the Engagement Letter and the execution thereof by the Mayor of the City, the President of the Governing Body and/or the City Clerk of the City, acting for and on behalf of the City, is hereby approved and authorized.

SECTION 3. In connection with the employment of a Municipal Advisor, the City is hereby requested to execute the Independent Registered Municipal Advisor (IRMA) Representation letter (the "**M/A IRMA Letter**") attached hereto as **EXHIBIT B**. The Mayor of the City, the President of the Governing Body and/or the City Clerk of the City, acting for and on behalf

Minutes, City of Southaven, Southaven, Mississippi

of the City, is hereby authorized, acting for and on behalf of the City, to execute said M/A IRMA Letter.

SECTION 4. Raymond James & Associates, Inc., Memphis, Tennessee, is hereby selected to serve as Underwriter in connection with the sale and issuance of the City Bond.

SECTION 5. If any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this resolution, but this resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.

Alderman Flores made the motion and Alderman Wheeler seconded the motion to adopt the foregoing resolution, and the question being put to a roll call vote, the result was as follows:

Alderman Kristian Kelly	Voted: ABSENT
Alderman Charlie Hoots	Voted: YES
Alderman William Jerome	Voted: YES
Alderman Joel Gallagher	Voted: YES
Alderman John David Wheeler	Voted: YES
Alderman Raymond Flores	Voted: YES
Alderman George Payne	Voted: ABSENT

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted, on this the 21st day of December 2021.

EXHIBIT A -BOND COUNSEL ENGAGEMENT LETTER and EXHIBIT B - M/A IRMA LETTER are attached and fully incorporated into these minutes.

APPROVAL OF MID-WINTER MML TRAVEL

Nick Manley, City Attorney, presented this item to the Board.

Alderman Gallagher made the motion to authorize the Mayor and Board of Alderman to travel in January for MML Conference. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES

Minutes, City of Southaven, Southaven, Mississippi

Alderman Flores

YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of December, 2021.

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Scrivener's Error Request for Silo Square Commercial Subdivision lot 26b

Mrs. Choat-Cook stated that this request is for a scrivener's error to revise Silo Square Commercial Subdivision lot 26b. The following changes to the plat were requested:

Page 1 Plat

- The lot increased in size by 0.152 acres.
- Acreage changed from 0.952 acres to 1.103 acres
- We extended the West boundary to the recorded East boundary of Lot 26. This distance was 24.18'.
- The South line along Wildflower went from 78.60' to 102.77'
- The North lot line went from 168.24' to 192.42'
- Commencing calls corrected
- Coordinates corrected (2 points. The SW corner being the Point of Beginning and the NW corner)
- Legal description changed to show correct acreage, the commencing calls, coordinate of Point of Beginning and the North and South Line calls that were affected.

Page 2 Certificate

- Legal description changed to show correct acreage, the commencing calls, coordinate of Point of Beginning and the North and South Line calls that were affected.

Alderman Flores made the motion to approve the scrivener's error request for Silo Square Commercial Lot Subdivision lot 26b identified as Section 33 Township 1s Range 7 w. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES

Minutes, City of Southaven, Southaven, Mississippi

Alderman Wheeler YES
Alderman Flores YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of December, 2021.

A copy of the plat of survey and certificate sheet is attached and fully incorporated into these minutes.

MAYOR'S REPORT

Year End Review

Mayor Musselwhite stated that he will provide a year-end review at the January 4 meeting.

Sales Tax Update

Mayor Musselwhite reported the following for sales and tourism tax for December FY2020, FY2021, and FY2022:

<u>December Collections</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>
Sales Tax Collected	1,209,167.00	1,307,603.00	1,638,497.00
Tourism Tax Collected	177,962.00	193,357.00	255,571.00

Mayor Musselwhite added that these numbers do not include internet sales tax.

May Boulevard Pedestrian Bridge Update

Mayor Musselwhite stated that there has been a supply chain delay in getting the heat sensors for the elevators. The bridge will be complete once those sensors come in and are installed.

Black Poles throughout the City

Mayor Musselwhite stated that AT&T and Verizon are using black poles throughout the City to improve internet service and offer 5G internet.

Great Year

Mayor Musselwhite thanked the employees and the Board of Alderman for a great year.

PERSONNEL DOCKET

Personnel

Docket

December 21,
2021

<u>New Hires</u>	<u>Department</u>	<u>Position Title</u>	<u>Start Date</u>	<u>Rate of Pay</u>
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Minutes, City of Southaven, Southaven, Mississippi

Coty Barker**	Police	Police Officer I	TBD	\$19.21
Sonia Kusek	Parks	PT Tennis Admin	1/5/2022	\$15.00
Jack McBride	Parks	PT Front Desk	12/22/2021	\$7.44
Thomas Smith **	Public Works	Laborer II	TBD	\$14.25
Gerardo Venegas	Police	Police Officer I	TBD	\$19.21

*pending 1 pre-emp screening

** pending 2 pre-emp screenings

Re-Hire	Department	Position Title	Start Date	Rate of Pay
Ryan Kornrumpf	Police	Police Officer 4	TBD	\$25.15

Stipends	Type of Stipend	Effective Date	Yearly Amount
<i>Police</i>			
William Channell	Training	1/3/2022	\$600.00
Richard Gregory	Training	1/3/2022	\$600.00
Stephen Muetze	CIT Removed	1/3/2022	\$600.00
Chase Pegrim	Training	1/3/022	\$600.00

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Landon Bigham	Police	Police Officer I	12/13/2021	\$19.21
Marrell Brand	Police	Police Officer 4	12/7/2021	\$25.15
Tracy Duff	Parks	PT Tennis Admin	1/1/2022	\$15.45
Todd Ferguson	Fire	Lieutenant	12/31/2021	\$20.92
Cynthia Fowlkes	Emergency	Dispatch I	12/9/2021	\$21.04
	Communications			
Georgia Hitt	Emergency	Dispatch Shift	12/31/2021	\$26.50
	Communications			

Alderman Flores made the motion to approve the Personnel Docket of December 21, 2021 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Minutes, City of Southaven, Southaven, Mississippi

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of December, 2021.

CITY ATTORNEY'S LEGAL UPDATE

Nail Road Extension Contract Extension

Mr. Manley stated that this is a contract extension with Waggoner Engineering for the completion of the design of Nail Road. The environmental hearing was this fall and the final environmental document was then submitted to MDOT for approval. Waggoner is still awaiting approval of the document. Once the environmental document is approved, Waggoner can move forward with submission of final plans and specifications to MDOT for approval. Mr. Manley stated that there is still design work remaining on the project before it can be "shelved". The extension needs to be approved by the end of the year, so that the City can receive reimbursements for the project and Waggoner can finalize the design. The estimated balance for the contract is approximately \$99,827.41, which 80% is reimbursed back to the City. Alderman Flores made the motion to approve the contract extension. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of December, 2021.

A copy of the agreement is attached and fully incorporated into these minutes.

UTILITY BILL ADJUSTMENT DOCKET

UTILITY BILL LEAK ADJUSTMENT DOCKET 12/21/21

The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.

NAME	HOUS E #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
DEREK WILSON	3749	VINTAGE DR	(195.20)	TOILET LEAK

Minutes, City of Southaven, Southaven, Mississippi

GARDENS @ BELLE POINT - IRRG	1	KENSLEY CT/KEN CREEK DR	(3096.85)	BROKEN LINE @ EAST ENTRY
STEPHEN PHOY	2207	REDBUD COVE	(283.04)	COUPLING
GAMIL NAGAT ALMATARE	3084	FOREST DOWN CV	(195.20)	TOILET LEAK
MELISSA CALDWELL	1766	FORREST CV	(254.79)	TOILET LEAK
ELZOFRI MUAMMAR	1597	TOWN & COUNTRY DR	(117.12)	PIPES IN THE BATHROOM
NORMA FORD	8506	BOONEVILLE DR	(117.12)	TOILET LEAK
HALEY & TYLER ALLEN	5886	STEFFANI DR	(63.44)	TOILET LEAK
BRANDON FORD	3693	CHAMPION HILLS DR	(219.60)	TOILET LEAK
VALERIE MADKINS	8104	LONGBRANCH DR N.	(78.08)	SERVICE LINE LEAK
JENNIFER WALLER	2393	TORRINGTON WAY	(268.40)	TOILET LEAK
PERCY RUCKER	1743	CHERRY CREEK DR	(126.88)	LEAK IN BATHROOM FLOOR
LATONYA JACKSON	8070	GREENBROOK PKWY	(346.48)	OUTSIDE FAUCET
ABEL AYALA	8294	CONERLY DR. E.	(624.64)	LEAK IN TUB
DERRICK ROBERTSON	2334	ASHLAND DR	(29.28)	TOILET LEAK
BAILEY MECAVIONE	1396	TICONDEROGA	(107.36)	TOILET LEAKS (2)
HENRY JAMES	2056	ASHLAND DR	(58.56)	TOILET LEAK
TAMMY & WILLIAM BROOKS	716	VALLEY SPRINGS	(102.48)	LEAK IN BATHROOM & HALL
DANNY LUTHER	7460	GREENBROOK PKWY	(527.04)	2 TOILET & SINK
AMBER DAVENPORT	7723	DAVIS PKWY	(63.44)	SHOWER CARTRIDGE
BRITTANY DAVIS	8658	BUNKERHILL DR	(63.44)	SERVICE LINE LEAK
		TOTAL	(6938.44)	

A motion was made by Alderman Flores to approve the Utility Bill Adjustment Docket of December 21, 2021 in the amount of \$6,938.44. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN

Alderman Jerome
Alderman Kelly
Alderman Hoots
Alderman Payne
Alderman Gallagher

VOTED

YES
ABSENT
YES
ABSENT
YES

Minutes, City of Southaven, Southaven, Mississippi

Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 21st day of December, 2021.

CLAIMS DOCKET-1

A motion was made by Alderman Flores to approve the Claims Docket of December 21, 2021 in the amount of \$833,817.76. Motion was seconded by Alderman Hoots.

Excluding voucher numbers:

371279, 371313, 371328, 371383, 371384, 371475, 371523, 371539, 371540, 371541, 371627, 371678, 371741, 371813

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	YES
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 21st day of December, 2021.

Alderman Hoots recused himself and left the room.

Alderman Flores made the motion to approve the Special Claims Docket of December 21, 2021 in the amount of \$16,466.67. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	ABSENT
Alderman Hoots	RECUSED
Alderman Payne	ABSENT
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Minutes, City of Southaven, Southaven, Mississippi

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 21st day of December, 2021.

Alderman Hoots returned to the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Hoots to adjourn. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously December 21, 2021 at 7:20 p.m.

Daren Musselwhite,
Mayor

Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.