

# Minutes, City of Southaven, Southaven, Mississippi

## CITY OF SOUTHAVEN

*Top of Mississippi*

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Southaven, MS 38671



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### NOTICE OF SPECIAL CALLED MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

In accordance with Mississippi Code Annotated §21-3-21, notice is hereby given that a Special Meeting of the Mayor and Board of Aldermen of the City of Southaven shall be held on Tuesday, the 14th day of September, 2021 at 10:30 AM in the Boardroom of Southaven City Hall, located at 8710 Northwest Drive, Southaven, Mississippi.

The subject matters of business (Agenda) to be acted upon at this Special Meeting are as follows, to-wit:

1. Executive Session: Citywide Personnel
2. Employee Longevity Pay
3. FY 2022 Budget Adoption

This Special Meeting of the Mayor and Board of Aldermen is hereby called by the Mayor, Darren Musselwhite, on this, the 17th day of August, 2021:

A handwritten signature in black ink, appearing to read "Darren Musselwhite".

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Darren Musselwhite, Mayor

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## MINUTES OF THE SPECIAL CALLED MEETING OF September 14, 2021 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Special Called Meeting on the 14<sup>th</sup> day of September, 2021 at ten o'clock (10:00) a.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately ten (10) other people were present.

### **EXECUTIVE SESSION**

A motion was made by Alderman Hoots to move for a closed determination of the issue on whether or not to declare an Executive Session. Motion was put to vote and passed unanimously. Alderman Hoots made the motion to go into Executive Session for the purpose of discussing Citywide Personnel. Motion was seconded by Alderman Wheeler. Motion was put to vote and passed unanimously.

Mayor and Board discussed personnel. No action taken.

A motion was made by Alderman Hoots to end executive session and re-open the meeting. The motion was seconded by Alderman Jerome. Motion was put to vote and passed unanimously.

### **EMPLOYEE LONGEVITY PAY**

Mayor Musselwhite presented this item to the Board.

Effective October 1, 2021, longevity pay will be frozen. All City employees currently receiving longevity pay will not lose the total longevity earnings accumulated to this point. Frozen longevity earnings will still be paid each pay period but will not increase upon the anniversary hire date as in previous years. Alderman Flores made the motion to freeze longevity pay. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN

VOTED

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Alderman Jerome	NO
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 14<sup>th</sup> day of September, 2021.

## **FY 2022 BUDGET ADOPTION**

The Board of Alderman considered the following resolution:

### **RESOLUTION FIXING THE AD VALOREM TAX LEVY ON REAL AND PERSONAL PROPERTY FOR TAXES AND ESTABLISHING THE BUDGET**

**Appropriations and Expenditures for the Fiscal Year 2021-2022 FOR THE CITY OF SOUTHAVEN, MISSISSIPPI**

**BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI**

**SECTION 1.** That for the Fiscal Year beginning October 1, 2021, there shall be and there is hereby levied on all taxable property, Real and Personal, within the corporate limits of the City of Southaven, Mississippi for Ad Valorem taxes for municipal purposes as indicated, the following levies to be collected upon each dollar of assessed value as shown upon the Real and Personal Ad Valorem assessment rolls of the City of Southaven as to such property within the city limits, to-wit:

**FOR GENERAL REVENUE PURPOSES:  
THIRTY-THREE POINT TWENTY TWO (35.72) MILLS  
SECTION 27-39-307 AND 83-3-37 PARAGRAPH 5 OF THE MISSISSIPPI CODE OF 1972**

**FOR DEBT RETIREMENT OF GENERAL OBLIGATION BONDS:  
TEN POINT FIFTY ONE (8.01) MILLS  
SECTION 21-33-45 OF THE MISSISSIPPI CODE OF 1972**

**TOTAL FOR SAID MUNICIPAL PURPOSES:  
FORTY-THREE POINT SEVENTY THREE (43.73) MILLS**

**FOR PARKS AND LIBRARY DEBT MILLAGE APPLIED TO EXEMPT BUSINESS AS PER AD VALOREM TAX ABATEMENT PURPOSES:  
TWENTY-TWO POINT FORTY EIGHT (22.48) MILLS  
SECTION 27-39-329 OF THE MISSISSIPPI CODE OF 1972**

WHEREAS, the Mayor and the Board of Aldermen of the City of Southaven, Mississippi, wish to prepare and publish a summarized budget of the municipal revenues and expense estimated for the fiscal year 2021-2022; and

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WHEREAS, the budget herein shall be for the period beginning from October 1, 2021 and ending September 30, 2022; and

WHEREAS, the "Municipal Budget Law" of the State of Mississippi provides that said budget shall be adopted and approved as finally determined by governing authorities being the Mayor and Board of Aldermen of the City of Southaven, Mississippi; now therefore,

BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, DESOTO COUNTY, MISSISSIPPI, AS FOLLOWS:

Fund Description	Budget for FYE 9/30/2022
<b>GENERAL FUND</b>	
<b>REVENUE</b>	
GENERAL PROPERTY TAXES	\$ (28,200,000)
LICENSES & PERMITS	(920,000)
INTERGOVERNMENTAL	(19,564,000)
CHARGES FOR SERVICES	(4,155,500)
FINES	(2,065,000)
FRANCHISE TAXES	(1,955,000)
OTHER	(430,500)
<b>TOTAL REVENUE</b>	<b>\$ (57,290,000)</b>
 <b>EXPENDITURES</b>	
<b>GENERAL GOVERNMENT</b>	
PERSONNEL SERVICES	6,427,950
SUPPLIES	170,450
OTHER SERVICES & CHARGES	8,898,800
<b>TOTAL GENERAL GOVERNMENT</b>	<b>15,497,200</b>
 <b>PUBLIC SAFETY</b>	
<b>POLICE</b>	
PERSONNEL SERVICES	13,203,300
SUPPLIES	540,000
OTHER SERVICES & CHARGES	1,144,700
<b>TOTAL POLI CE</b>	<b>14,888,000</b>
 <b>FIRE</b>	
PERSONNEL SERVICES	11,193,400
SUPPLIES	280,500
OTHER SERVICES & CHARGES	845,800
<b>TOTAL FIRE</b>	<b>11,876,800</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>27,207,700</b>

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<b>PUBLIC WORKS</b>	
PERSONNEL SERVICES	1,204,500
SUPPLIES	342,800
OTHER SERVICES & CHARGES	1,005,000
TOTAL PUBLIC WORKS	2,552,300

<b>CULTURE &amp; RECREATION</b>	
PERSONNEL SERVICES	3,599,700
SUPPLIES	843,000
OTHER SERVICES & CHARGES	2,587,500
TOTAL CULTURE & RECREATION	7,030,200

<b>HEALTH &amp; WELFARE</b>	
PERSONNEL SERVICES	328,500
SUPPLIES	23,500
OTHER SERVICES & CHARGES	35,250
TOTAL HEALTH & WELFARE	387,250

**CAPITAL OUTLAY** 4,615,350

TOTAL EXPENDITURES 57,290,000

NON REVENUE RECEIPTS  
PRIOR YEAR OBLIGATED CASH -

TOTAL EXP& YEAR END BALANCE -

**BOND FUNDED CAPITAL  
PROJECTS FUND**

<b>EXPENDITURES</b>	
BOND FUNDED CAPITAL PROJECT	6,915,000

TOTAL EXPENDITURES 6,915,000

NON REVENUE RECEIPTS  
PRIOR YEAR OBLIGATED CASH (3,550,000)  
CAPITAL GRANT PROCEEDS (3,365,000)

TOTAL AVAILABLE RECEIPTS (6,915,000)

TOTAL EXP& YEAR END BALANCE -

**TOURISM FUND**

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<b>REVENUE</b>	
INTERGOVERNMENTAL	(2,250,000)
OTHER	<u>(282,000)</u>
<b>TOTAL REVENUES</b>	<b>(2,532,000)</b>
 <b>EXPENDITURES</b>	
PARK IMPROVEMENTS	594,910
OTHER	<u>1,937,090</u>
<b>TOTAL EXPENDITURES</b>	<b>2,532,000</b>
 NON REVENUE RECEIPTS	
PRIOR YEAR OBLIGATED CASH	-
<b>TOTAL EXP &amp; YEAR END BAL</b>	<b>-</b>
 <b>DEBT SERVICE FUND</b>	
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<b>REVENUE</b>	
GENERAL PROPERTY TAX	<u>(5,470,000)</u>
<b>TOTAL REVENUE</b>	<b>(5,470,000)</b>
 <b>EXPENDITURES</b>	
DEBT SERVICE	<u>5,470,000</u>
<b>TOTAL EXPENDITURES</b>	<b>5,470,000</b>
<b>TOTOAL EXP &amp; YEAR END BAL</b>	<b>-</b>
 <b>UTILITY FUND</b>	
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<b>REVENUES</b>	
CHARGES FOR SERVICES	(12,685,000)
OTHER	(166,535)
NON REVENUE RECEIPTS	<u>-</u>
<b>TOTAL REVENUES</b>	<b>(12,851,535)</b>
 <b>EXPENDITURES</b>	
PERSONNEL SERVICES	2,284,000
SUPPLIES	747,500
CAPITAL OUTLAY	1,995,000
DEBT SERVICE	3,898,035
OTHER SERVICES & CHARGES	<u>3,927,000</u>

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TOTAL EXPENDITURES 12,851,535

TOTAL EXP & YEAR END BAL -

**SANITATION FUND**

**REVENUES**

CHARGES FOR SERVICES (2,745,000)

MISCELLANEOUS REVENUES (28,000)

TOTAL REVENUES (2,773,000)

**EXPENDITURES**

PERSONNEL SERVICES 271,300

PROFESSIONAL SERVICES 2,500,000

OTHER 1,700

TOTAL EXPENDITURES 2,773,000

TOTAL EXP & YEAR END BAL -

**SECTION 2.** It is hereby authorized by the Mayor and Board of Aldermen the funds as herein provided shall be appropriated for the provision of municipal services in the City of Southaven, DeSoto County, Mississippi, for the fiscal period 2021-2022.

**SECTION 3.** The above funds are set forth herein in the budget summary concerning both appropriations and expenditures.

**SECTION 4.** The Utility Rates for the City of Southaven shall be:

Residential

- Water: \$2.41/100 cubic feet
- Sewer: \$2.47/100 cubic feet
- ¾" Tap Fee: \$700
- 1" Tap Fee: \$800
- 2" Tap Fee: \$1,500
- Irrigation Tee: 1" - \$350 ¾" - \$300
- Cut-Off Fee: \$25.00
- Pull Meter Fee: \$75

Commercial

- Water: \$3.21/100 cubic feet
- Sewer: \$3.70/100 cubic feet
- ¾" Tap Fee: \$950.00
- 1" Tap Fee: \$1000.00
- 1 ½" Tap Fee: \$1,300
- 2" Tap Fee: \$1,900.00
- 3" Tap Fee: \$2,100.00
- 4" Tap Fee: \$4,000.00



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6" Tap Fee: \$6,000.00  
Cut-Off Fee: \$25.00  
Pull Meter Fee: \$75.00

## Sewer Tap Fees

Inside Basin: \$1,400.00  
Outside Basin: \$2,050.00

## Fire Tap Fees

8" Water Line or Smaller: \$1,000.00  
10" Water Line or Larger: \$2,000.00

These rates are to be effective October 1, 2021 and shall only be amended by the Southaven Board of Alderman.

**SECTION 5.** The sanitation rate for the City of Southaven shall be: \$12.00 per month.

**SECTION 6.** The Municipal Budget for the City of Southaven, DeSoto County, Mississippi, presented and reviewed at this public meeting for the fiscal year 2021-2022 shall be published according to law and be in full force and effect after passage.

**SECTION 7.** The Motion to adopt the budget and establish the millage rate as presented being made by Alderman Payne with a second by Alderman Flores with the following aldermen being present and voting thereon as follows:

"for the approval and adoption of proposed budget and voting YEA"

Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Wheeler	YES
Alderman Kelly	YES
Alderman Flores	YES
Alderman Gallagher	YES

"against the approval and adoption of proposed budget and voting NEA"

RESOLVED THIS 14<sup>th</sup> DAY OF SEPTEMBER 2021

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Payne to adjourn. Motion was seconded by Alderman Flores. Motion was put to a vote and passed unanimously September 14, 2021 at 10:55 a.m.

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Darren Musselwhite,  
Mayor

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Andrea Mullen,  
City Clerk  
(Seal)

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