

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
July 6, 2021
6:00 PM
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Executive Session: City-wide Personnel and Appointments
5. Approval of Minutes: June 15, 2021
6. Selection of Mayor Pro Tem
7. City Personnel Appointments
 - a. Police Chief
 - b. Fire Chief
 - c. City Prosecutors
 - d. City Judges
 - e. City Clerk
 - f. City Public Defenders
 - g. City Court Clerk
 - h. Deputy City Clerk
 - i. City Attorney
 - j. Assistant Deputy City Clerks
8. Appoint City Planning Commission
9. Appoint City Election Commissioners
10. Authorization to Move Ward 5 Polling Location from Fire Station #4 on Getwell Road to the Parks Building at 3335 Pine Tar Alley
11. Property & Casualty Insurance Renewal
12. Resolution to Adopt City Public Record Policy
13. Resolution to Adopt City Purchase Policy
14. Adopt City Employee Handbook
15. Approval for MML Travel
16. Resolution for MML Voting Delegate - 1 Delegate & 1 Alternate
17. Professional Services Contract with TankPro for Airways Water Tower
18. Resolution for SPD Sole Source
19. Agreement with MDOT
20. Resolution for Retirement Wayne Perkins
21. Resolution for SPD Surplus
22. Appointment of ADA Coordinator

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23. Resolution to Clean Private Property
24. Planning Agenda
25. Mayor's Report
26. Ruth Willis, City Concerns
27. Leola Thomas, City Concerns
28. Personnel Docket
29. City Attorney's Legal Update
30. Utility Bill Adjustment Docket
31. Claims Dockets: Docket 1
Docket 2
Docket 3
32. Executive Session: Claims/Litigation against SPD and Public Works; Land Acquisition; SPD Personnel;
Economic Development

Items may be added to or omitted from this agenda as needed.

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MINUTES OF THE REGULAR MEETING OF July 6, 2021 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 6th day of July, 2021 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately fifty (50) other people were present.

Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

EXECUTIVE SESSION: CITY-WIDE PERSONNEL AND APPOINTMENTS

A motion was made by Alderman Gallagher to move for a closed determination of the issue on whether or not to declare an Executive Session. Motion was put to vote and passed unanimously. Alderman Hoots made the motion to go into Executive Session for the purpose of discussing City-wide Personnel and Appointments. Motion was seconded by Alderman Wheeler. Motion was put to vote and passed unanimously.

The Mayor and Board discussed personnel for appointments. No action taken.

The Mayor and Board of Alderman returned to the room.

Next, a motion was made by Alderman Payne to approve the minutes of the Regular Meeting of June 15, 2021 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Kelly. Motion was put to a vote and passed unanimously.

SELECTION OF MAYOR PRO TEM

Alderman Wheeler made the motion to nominate Alderman At Large, George Payne, as Mayor Pro Tempore. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

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ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

CITY PERSONNEL APPOINTMENTS

Nick Manley, City Attorney, presented this item to the Board.

- a. Police Chief
- b. Fire Chief
- c. City Prosecutors
- d. City Judges
- e. City Clerk
- f. City Public Defenders
- g. City Court Clerk
- h. Deputy City Clerk
- i. City Attorney
- j. Assistant Deputy City Clerks

The Board of Alderman considered the following appointments:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING MACON MOORE AS POLICE CHIEF**

WHEREAS, pursuant to Mississippi Code Sections 21-3-3, 21-21-1, and Southaven Ordinance Chapter 3, Article III, Section 1-76, the City of Southaven ("City") hereby desires to appoint a Police Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Macon Moore as the City Police Chief; and

WHEREAS, Macon Moore as the City Police Chief shall be charged with all duties as set forth under Mississippi

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Code 21-21-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Macon Moore as City Police Chief and compensation shall be set at the currently budgeted amount.
2. Mr. Macon Moore is charged with all duties and obligations under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Wheeler and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DANNY SCALLIONS AS SOUTHAVEN FIRE CHIEF

WHEREAS, pursuant to Mississippi Code Sections 21-3-5 and 21-25-1, the City of Southaven ("City") hereby desires to appoint a Fire Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Danny Scallions as the City Fire Chief, which shall be effective on January 19, 2018; and

WHEREAS, Danny Scallions as the City Fire Chief shall be charged with all duties as set forth under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

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1. The City hereby appoints Mr. Danny Scallions as City Fire Chief effective and compensation shall be set at the currently budgeted amount.
2. Mr. Danny Scallions is charged with all duties and obligations under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Kelly, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ROBERT E. HAYES AS MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint a Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Robert E. Hayes as Municipal Prosecutor; and

WHEREAS, Mr. Hayes shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Robert Hayes as Municipal Prosecutor and compensation shall at the budgeted amount.
2. Mr. Hayes is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law and appeals from City Court.

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Motion was made by Alderman Payne and seconded by Alderman Gallagher, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING WILLIAM SEALE AS ASSISTANT MUNICIPAL
PROSECUTOR**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint William Seale as Assistant Municipal Prosecutor; and

WHEREAS, Mr. Seale shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints William Seale as Assistant Municipal Prosecutor and compensation shall be at budgeted amount.
2. Mr. Seale is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Gallagher and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
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Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING DEBRA PACE BRANAN AS ASSISTANT MUNICIPAL
PROSECUTOR**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Debra Pace Branran as Assistant Municipal Prosecutor; and

WHEREAS, Mrs. Branran shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Debra Pace Branran as Assistant Municipal Prosecutor and compensation shall be at budgeted amount.
2. Mrs. Branran is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Gallagher, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES

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Alderman Raymond Flores voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING AMERY MOORE AS ASSISTANT MUNICIPAL
PROSECUTOR**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Amery Moore as Assistant Municipal Prosecutor; and

WHEREAS, Ms. Moore shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-3-5 and 21-23-3, the City hereby appoints Amery Moore as Assistant Municipal Prosecutor and compensation shall be at budgeted amount.
2. Ms. Moore is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Gallagher, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

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**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING DAVID DELGADO AS MUNICIPAL COURT JUDGE**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3 desires to appoint a Municipal Court Judge; and

WHEREAS, the City Board desires to appoint David Delgado, as Municipal Court Judge; and

WHEREAS, Mr. Delgado shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3, and Mississippi Code 21-23-11, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints David Delgado to Municipal Judge and compensation shall be set at budgeted amount.
2. Mr. Delgado is charged with all duties and obligations under Mississippi Code 21-23-3 and 21-23-11 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July 2021.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING JOSEPH D NEYMAN, JR. ASSISTANT MUNICIPAL COURT
JUDGE**

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WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3, has the discretion to appoint an additional Municipal Court Judge who shall exercise the same authority, regardless of the presence or absence of the other Municipal Judge; and

WHEREAS, the City Board desires to appoint Joseph Neyman, Jr. as Assistant Municipal Court Judge to assist with the City Court; and

WHEREAS, the Mr. Neyman shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Joseph D. Neyman, Jr. to the position of Assistant Municipal Court Judge and compensation shall be set at current budget amount.

2. Mr. Neyman is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July 2021.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ANDREA MULLEN AS CITY OF SOUTHAVEN CLERK

WHEREAS, pursuant to Mississippi Code Sections 21-3-3 and 21-15-3, and Southaven Ordinance Chapter 3, Article II, Section 1-61, the City of Southaven ("City") hereby desires to appoint a City Clerk; and

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WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mrs. Andrea Mullen as the City Clerk; and

WHEREAS, Andrea Mullen as the City Clerk shall be charged with all duties as set forth under Mississippi Code 21-15-3, City ordinances, and as delegated by the City Mayor and Board; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mrs. Andrea Mullen as City Clerk and initial compensation shall be set at current budgeted amount.
2. Mrs. Andrea Mullen is charged with all duties and obligations under Mississippi Code 21-15-3, City ordinances, and all other duties as assigned by the City Mayor and Board.

Motion was made by Alderman Kelly and seconded by Alderman Wheeler, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING BENJAMIN MURPHY AS PUBLIC DEFENDER

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Benjamin Murphy as public defender for the City Court; and

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NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Benjamin Murphy as a City Public Defender and compensation shall be set at budgeted amount.

Motion was made by Alderman Payne and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING KEITH TREADWAY AS PUBLIC DEFENDER

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Keith Treadway as public defender for the City Court; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Keith Treadway as a City Public Defender and compensation shall be set at budgeted amount.

Motion was made by Alderman Payne and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES

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Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING THOMAS MASTIN AS CITY OF SOUTHAVEN COURT
CLERK**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-11 desires to appoint a Municipal Court Clerk; and

WHEREAS, the City Board desires to appoint Thomas Mastin, as Municipal Court Clerk; and

WHEREAS, Mr. Mastin shall be charged with all duties and powers as set forth under Mississippi Code 21-23-11; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Thomas Mastin to Municipal Court Clerk and compensation shall be set at budgeted amount.
2. Mr. Mastin is charged with all duties and obligations under Mississippi Code 21-23-11 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

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RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING BUTLER SNOW LAW FIRM AS CITY ATTORNEY

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-15-27 desires to appoint a firm of attorneys as City Attorney; and

WHEREAS, the City Board desires to appoint Butler Snow Law Firm as City Attorney; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-15-27, the City hereby appoints Butler Snow Law Firm as City Attorney.
2. The Mayor is authorized to sign a contract with Butler Snow Law Firm in an amount consistent with the current budget and allow the Butler Snow to assist with litigation issues at an hourly rate as needed on a monthly basis.

Motion was made by Alderman Gallagher and seconded by Alderman Jerome, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

A copy of the contractual agreement with Butler Snow is attached to these minutes.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DEPUTY CLERKS

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-3-5 desires to appoint Deputy Clerks; and

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WHEREAS, the Deputy Clerks handle or have the custody of public funds; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints the following as Deputy Clerks:
 - i. Ashley Ford
 - ii. Nicole Hilario
 - iii. Sonya Pride
 - iv. Elissa Prewitt
2. The Deputy Clerks' compensation shall be set at the budgeted amount.

Motion was made by Alderman Payne and seconded by Alderman Kelly and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

APPOINTMENT CITY PLANNING COMMISSION

The following appointments were made by the Mayor and Board of Alderman to the City Planning Commission:

Darren Musselwhite, Mayor - John Camp
George Payne, Alderman At Large - Chris James
Kristian Kelly, Alderman, Ward 1 - June Rose
Charlie Hoots, Alderman, Ward 2 - Cynthia English
William Jerome, Alderman, Ward 3 - Ben Moore
Joel Gallagher, Alderman, Ward 4 - Dink Upchurch
John David Wheeler, Alderman, Ward 5 - Kevin Leeke
Raymond Flores, Alderman, Ward 6 - Bill Brewer

Alderman Wheeler made the motion to appoint those noted above to the Planning Commission. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN

VOTED

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Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

APPOINTMENT CITY ELECTION COMMISSIONERS

Alderman Flores made the motion to table this item. Motion was seconded by Alderman Wheeler. Motion was put to vote and passed unanimously.

AUTHORIZATION TO MOVE WARD 5 POLLING LOCATION FROM FIRE STATION #4 ON GETWELL ROAD TO THE PARKS BUILDING AT 3335 PINE TAR ALLEY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that due to the traffic and lack of parking, this will give authorization to move voting from the Southaven Fire Station on Getwell to the Southaven Parks Building. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI ESTABLISHING A NEW POLLING PLACE FOR WARD 5 OF THE CITY OF SOUTHAVEN

WHEREAS, the City of Southaven ("City") Mayor and Board has the authority, pursuant to Section 23-15-557 of the Mississippi Code (1972) to establish multiple polling places for municipal elections, and

WHEREAS, currently Ward 5 uses the City Fire Station Number 4 located at 6450 Getwell Road, Southaven, Mississippi as a polling place, and

WHEREAS, the City Governing Authorities, due to space constraints, traffic, and parking concerns desire to establish a new polling place for Ward 5 for municipal elections, and

WHEREAS, the City Mayor and Board of Aldermen desire to change the Ward 5 polling place to the City Parks Building located at 3335 Pine Tar Alley, Southaven Mississippi, and

WHEREAS, the change in location to the City Parks Building will better accommodate the electorate and better facilitate the holding of elections; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

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1. The Ward 5 polling place shall be changed from City Fire Station Number 4 to the City of Southaven Parks Building located at 3335 Pine Tar Alley, Southaven, Mississippi.
2. This Resolution shall not alter and affect any boundary lines or redistrict any citizen within the City.
3. Other than the Ward 5 polling place, no other polling place is affected by this Resolution.
4. The Ward 5 polling place change shall take effect upon passage of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Wheeler and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	YES

RESOLVED AND DONE this 6th day of July, 2021.

PROPERTY & CASUALTY INSURANCE RENEWAL

Alderman Gallagher made the motion to renew the Property & Casualty Insurance with Travelers. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

RESOLUTION TO ADOPT CITY PUBLIC RECORD POLICY

Nick Manley, City Attorney, presented this item to the Board.

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Mr. Manley stated that this policy has been revised to reflect different public record request forms for the SPD for body cam request. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY
OF SOUTHAVEN, MISSISSIPPI, AMENDING RESOLUTION ADOPTING THE MISSISSIPPI
PUBLIC RECORDS ACT OF 1983**

WHEREAS, on February 21, 1984, the Mayor and Board of Aldermen of the City of Southaven, Mississippi, passed a Resolution Adopting the Mississippi Public Records Act of 1983,

WHEREAS, on July 20, 2010, the Mayor and Board of Alderman of the City of Southaven, Mississippi amended the City's Public Records Request Policy;

WHEREAS, the Mayor and Board of Aldermen of the City of Southaven have determined the need to amend the aforesaid City's Public Records Policy;

WHEREAS, the Mississippi Public Records Act of 1983 provides access by any person to the records of all public bodies of government and requires standard procedures be established by all public bodies by which persons may become aware of their rights to examine and/or copy public records;

WHEREAS, the Mayor and Board of Aldermen of the City of Southaven, Mississippi hereby re-adopt and implement the following policies and procedures for the compliance with Mississippi Public Records Act of 1983 as amended.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. That it shall be the policy of the Mayor and Board of Aldermen of the City of Southaven, Mississippi, that the terms, conditions and mandates contained in the Mississippi Public Records Act of 1983 shall strictly be adhered to in the operation of this government and no policy or policies in contravention of such statutes shall be condoned. The Mississippi Public Records Act of 1983 ("Act") is hereby incorporated by reference and each and every term and condition set forth therein is adopted for the use of this municipality.

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2. That the following procedures in the implementation of the aforesaid Act are hereby and herein adopted and shall be complied with by the City of Southaven and by any person exercising the right to inspect, copy or mechanically reproduce or obtain a production of any public record held and controlled by the City of Southaven.

3. A person requesting any public record held or controlled by the City of Southaven, hereinafter referred to as City, may do so either in writing on forms provided by the City Clerk or City Police or in person on forms provided by the City. In either event, any such request shall be clear and concise and shall include only one subject matter.

The date of the request shall be the date such request on proper forms is received by

the City Clerk or the Southaven Police Department. The City Clerk or the Southaven

Police Department shall see that each request bears the date of its receipt in a prominent place.

4. The City shall produce or deny all requests for production of documents or records within seven (7) working days from the receipt of each individual request. If the City is unable to produce a public record by the seventh (7th) working day after the request is made, the City must provide a written explanation to the person making the request stating that the record requested will be produced and specifying with particularity why the records cannot be produced within the seven-day period. Unless there is mutual agreement of the parties, in no event shall the date for the City's providing of the requested records be any later than fourteen (14) working days from the receipt by the public body of the original request. If the request is to be honored, the notice of such shall

contain an estimate of the total cost of compliance with such request. The party

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requesting production must tender payment in the amount of that estimate before the requested records are produced. The costs and applications for City Public Records are set forth in the Exhibits, which exhibits are incorporated herein.

Personnel assistance in processing request shall be charged the pay scale of the lowest level employee or contractor competent to respond to the request. A deposit of estimated cost may be collected prior to granting this request. The notice shall be timed so as to allow the requested production within seven (7) working days from the receipt of each individual request.

5. If any public record contains material which is not exempted under this chapter, the City

shall redact the exempted and make the non-exempted material available for examination.

The City shall be entitled to charge a reasonable fee for the redaction of any exempted

material, not to exceed the agency's actual cost.

6. The City Clerk shall maintain at all times a file showing all requests made, the subject of the request, whether the same was honored or not, the time frames involved in compliance or in response to the request, and if the request was denied, a written response to the person requesting the same shall be forwarded detailing the reasons for failure to respond favorably to the request. Any such denial and the reasons therefore shall also be kept and maintained as a part of the record system of the City Clerk. All records kept and maintained hereunder shall be preserved for a period of three (3) years from the compliance with or denial of a request.

7. The City shall receive requests for information, on the forms prescribed by the City, at City Hall or City Police Department.

8. If computer records are requested, an additional charge according to the number of

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entries may be made. Requests made in person shall be made during normal business

hours (8:00 A. M. to 5:00 P. M.) on normal working days, legal holidays, Saturdays and

Sundays excepted.

Adoption of the above and foregoing amended Resolution was moved by Alderman Flores and seconded by Aldermen Payne.

Thereafter, the amended Resolution was put to a roll call vote, and the results were as follows, to-wit:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 6th day of July, 2021.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the City and Police Department public record request forms are attached to these minutes.

RESOLUTION TO ADOPT CITY PURCHASE POLICY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley explained that this policy needs to be re-adopted for the new term. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE CITY OF SOUTHAVEN GOVERNING AUTHORITIES FOR PURCHASE AUTHORITY

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WHEREAS, the City of Southaven Governing Authorities ("City") desire to comply with Mississippi Code Sections 31-7-1 and 31-7-13 for the purchases for all commodities; and

WHEREAS, the City desires to designate purchasing agents pursuant to Mississippi Code 31-7-13(b) and allow for the purchasing agents to accept the lowest competitive written bid for commodities under Fifty Thousand Dollars (\$50,000.00); and

WHEREAS, a minimum of two (2) written and signed bids shall be required for those purchases of commodities, which involve an expenditure of more than Five Thousand Dollars (\$5,000.00) but not more than Fifty Thousand Dollars (\$50,000.00), unless such item is exempt pursuant to Mississippi Code 31-7-13; and

NOW, THEREFORE, BE IT ORDERED by the City Governing Authorities as follows, to wit:

1. In addition to the City Clerk and Deputy City Clerks, the City Department Heads of City Department are designated as purchasing agents for the City.
2. The City Clerk, Deputy City Clerks, and City Department Head and not the City Governing Authority, shall be liable for any penalties and/or damages as may be imposed by law for any act or omission constituting a violation of law in accepting any bid without approval by the governing authority.
3. The City Clerk, Deputy City Clerks, and City Department Heads are authorized to take all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Hoots. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman Kelly:	YES
Alderman Hoots:	YES
Alderman Jerome:	YES
Alderman Gallagher:	YES
Alderman Wheeler:	YES
Alderman Flores:	YES
Alderman Payne:	YES

RESOLVED AND DONE this 6th day of July, 2021.

ADOPT CITY EMPLOYEE HANDBOOK

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the handbook needs to be re-adopted for new term. Alderman Flores made the motion to adopt the City Employee Handbook. Motion was seconded by Alderman Kelly.

Roll call was as follows:

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ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

A copy of the handbook is attached to these minutes.

APPROVAL FOR MML TRAVEL

Nick Manley, City Attorney, presented this item to the Board.

Alderman Kelly made the motion to approve travel to MML Convention for July 25-28 for the Mayor, Board of Alderman, and certain employees. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

RESOLUTION FOR MML VOTING DELEGATE- 1 DELEGATE & 1 ALTERNATE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley explained that the Board needs to select delegates for voting at MML. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION APPOINTING
MISSISSIPPI MUNICIPAL LEAGUE
2021 VOTING DELEGATES
FOR THE CITY OF SOUTHAVEN

Minutes, City of Southaven, Southaven, Mississippi

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a second vice president and to vote on any proposed bylaw changes; and

WHEREAS, the amended bylaws require the City of Southaven ("City") Board to designate in its minutes the voting delegate and two alternates to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE OF THE CITY OF SOUTHAVEN:

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2021 Mississippi Municipal League election to be held at the annual convention on July 26-28, 2021 are as follows:

Voting Delegate: Mayor Darren Musselwhite

First Alternate: Alderman William Jerome

Second Alternate:

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Payne seconded by Flores, and was adopted by the following vote, to-wit:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

PROFESSIONAL SERVICES CONTRACT WITH TANKPRO FOR AIRWAYS WATER TOWER

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the City currently has TankPro for maintenance of the water towers. However, Ray Humphrey has determined that there is a need to sandblast the paint off and paint the Airways water tower which is not part of TankPro's normal maintenance/scope of services. This is a professional services contract and the funding is included in the Utilities budget. The contract amount is \$193,208.00. Alderman Gallagher made the motion to authorize Mayor Musselwhite to sign the Professional Services Contract with TankPro. Motion was seconded by Alderman Kelly.

Roll call was as follows:

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ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

A copy of the contract is attached to these minutes.

RESOLUTION FOR SPD SOLE SOURCE

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will allow for the SPD to purchase firearms on a sole source basis from The Southern Connection in the amount of \$23,925.00. Previously, the City surplused fire arms in accordance with Miss. Code 17-25-25, which included in-kind compensation. Southern Connection was the only bidder for the previous surplus of firearms by offering newer fire arms and the remaining firearms needed by the SPD are being requested to be purchased from Southern Connection as it is the only entity who makes and distributes the Glock firearms need by the City. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI AUTHORIZING SINGLE SOURCE ITEM PURCHASE

WHEREAS, the City of Southaven Police Department ("City Police") has determined that it desires to purchase be for 150 Glock Model 45 MOS 5 ("Firearms"); and

WHEREAS, the City Police require a specific Glock which is only available via The Southern Connection ("Connection") for law enforcement; and

WHEREAS, the City Police previously received authorization in accordance with Miss. Code 17-25-25 to surplus firearms and seek bids for the surplus firearms; and

WHEREAS, the City Police received bids, which included in-kind bids of new Firearms; and

WHEREAS, the City Police previously received some Firearms as part of the bid the City Police sought for

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its old firearms, which was done in accordance Miss. Code 17-25-25; and

WHEREAS, the City Police need additional Firearms as noted above; and

WHEREAS, based on the need by the City Police of the exact Firearms as noted above and as specifically set forth in Exhibit A and the sole source letter and justification as set forth in Exhibit A, the City of Southaven Board hereby approves the single source purchase of the Firearms from Connection pursuant to Mississippi Code 31-7-13(m) (viii); and

NOW, THEREFORE, BE IT ORDERED by the Board of Aldermen of the City, to wit:

3. Pursuant to Mississippi Code 31-7-13(m) (viii), the City Police Department is authorized to purchase the Firearms from Connections in the amount of \$23,925.00 as set forth in Exhibit A on a single-source basis.
4. The Mayor, City Police Chief or their designee(s) are authorized to spend funds, including seized funds and take all actions to effectuate the intent of this Resolution.

Following a reading of the foregoing resolution, Aldermen Flores made the motion and Alderman Hoots seconded the motion for its adoption. The Mayor put the question to a roll call vote and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

A copy of the sole source letter is attached and fully incorporated into these minutes.

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AGREEMENT WITH MDOT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley that MDOT previously widened I-55 from the Tennessee state line to Goodman Road. After construction was complete, the official documentation returning the temporary easements back to the City was not signed and the Board needs to approve the Mayor to sign the Agreement with MDOT so that the temporary easements are officially provided back to the City. Alderman Payne made the motion to authorize Mayor Musselwhite to sign the official documentation. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

A copy of the agreement with MDOT is attached and fully incorporated into these minutes.

RESOLUTION FOR RETIREMENT WAYNE PERKINS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize surplus of Major Wayne Perkins firearm in recognition of his retirement under the state retirement system. Major Wayne Perkins was employed with the Southaven Police Department from May 18, 1995 until May 31, 2021. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
PRESENTING MAJOR WAYNE PERKINS
HIS SERVICE WEAPON IN RECOGNITION OF HIS RETIREMENT**

WHEREAS, the City of Southaven Police Department hereby desires to honor Major Wayne Perkins by presenting to him his service firearm, SIG-SAUER P365 9mm handgun, serial number 66A534808 ("Weapon"); and

WHEREAS, Major Perkins is retiring under a state retirement system, and

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WHEREAS, in accordance with Mississippi Code Section 45-9-131, it has been recommended to the Mayor and Board of Aldermen that this Weapon be sold to Major Perkins for one dollar in recognition of his retirement and service to the City of Southaven, and

WHEREAS, the Mayor and Board of Aldermen hereby authorize that the Weapon as described above be provided to Major Perkins.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Weapon be provided to Major Wayne Perkins.
2. The Mayor and Chief are hereby authorized to take all actions to effectuate the intent of this Resolution.

Motion was made by Alderman Hoots and seconded by Alderman Jerome, for the Resolution, and the question being put to a vote:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

RESOLUTION FOR SPD SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

This resolution will surplus SPD Vehicles in accordance with Miss. Code 17-25-25. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven ("City") Police Department is presently in possession of certain vehicles as set forth in Exhibit A (collectively "the Property"); and

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WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the Property be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and the Property removed from the fixed assets inventory; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of the Property and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Property be hereby declared as surplus property.
2. The City Police Chief, or his designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the Property.

Motion was made by Alderman Payne and seconded by Alderman Kelly, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 6th day of July, 2021.

A list of surplus items is attached and fully incorporated into these minutes.

APPOINTMENT OF ADA COORDNATOR

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that MDOT requires the City to have an ADA Coordinator for projects which receive funding from MDOT. The recommendation that Melanie Drisdale, as Human Resource Director, be the person for this position. Alderman Wheeler made the motion to appoint Melanie Drisdale as the ADA Coordinator. Motion was seconded by Alderman Hoots.

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Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

2936 Boffin Drive
5311 Russell Drive
8411 Deepwell Place
Parcel # 1079291300001100
Parcel # 1079291300000100
Parcel # 1079291300000800
Parcel # 1079291300000700
Parcel # 1085221100004002
Parcel # 2072090000000800
1582 Custer Drive
Parcel #1074190700111000
Parcel #1074190700110900
Parcel # 1074190700110700
Parcel #1074190700110600

to the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the

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condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, July 6, 2021, by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, July 6, 2021, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at:

2936 Boffin Drive
5311 Russell Drive
8411 Deepwell Place
Parcel # 1079291300001100
Parcel # 1079291300000100
Parcel # 1079291300000800
Parcel # 1079291300000700
Parcel # 1085221100004002
Parcel # 2072090000000800
1582 Custer Drive
Parcel #1074190700111000
Parcel #1074190700110900
Parcel # 1074190700110700
Parcel #1074190700110600

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman William Jerome	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES

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Alderman Joel Gallagher

voted: YES

Alderman Raymond Flores

voted: YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 6th day of July, 2021.

CITY OF SOUTHAVEN, MISSISSIPPI BY

PLANNING AGENDA

No Planning Agenda

MAYOR'S REPORT

Nail Road Extension Project Update

Mayor Musselwhite reported that the City has applied for federal funding to extend Nail Road in order to relieve traffic congestion on Goodman, Getwell, and Church Roads. Mayor Musselwhite stated that U.S. Senator Roger Wicker's office reached out to the City to let them know that there was up to \$22 million in Federal Rescue Funds available for road projects. It was determined that the best use for the money would be to use it to extend Nail Road. The project would extend Nail Road from Elmore all the way to Getwell and add medians and pedestrian paths. Mayor Musselwhite stated that applications have been submitted and it will help the City tremendously.

Getwell South Widening Project Update

Mayor Musselwhite stated that funding has been approved for the \$9 million Getwell south widening project which is one of the City's top road priorities. The City applied for federal Metropolitan Planning Organization (MPO) funds about five years ago and the City was approved and funded. Mayor Musselwhite stated that the project will relieve a traffic congestion problem between Church Road and Star Landing and is expected to get underway in December. A temporary signal was placed at College and Getwell due to concerns that motorists were having a hard time getting out of Getwell from the Dickens Place neighborhood and other subdivisions like Lakes of Nicholas and Castle Ridge because there was no turn lane or light. Mayor Musselwhite added that the project will include turn lanes.

Crime Statistics Clarification

Mayor Musselwhite stated that there was misinformation during the campaign as it relates to crime in the City of Southaven. The following chart reflects actual numbers broken down over the last ten (10) years:

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SOUTHAVEN POLICE DEPARTMENT STATISTICAL REPORT

CRIME INDEX	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
ROBBERY	27	21	23	31	31	16	26	21	30	17	36
HOMICIDE	2	5	1	4	0	0	1	0	0	2	1
AUTO THEFT	163	159	112	96	66	58	57	48	59	100	100
KIDNAPPING	5	0	1	0	4	3	2	0	6	4	4
RAPE	1	-	3	3	2	1	3	4	5	4	7
SEXUAL ASSAULT	23	32	43	32	36	23	23	20	26	11	13
CARJACKING	5	5	2	2	2	0	0	0	1	2	5
BURGLARY-RESIDENTIAL	93	155	147	157	109	158	163	171	192	234	219
BURGLARY-OTHER	18	22	25	27	41	30	24	29	30	33	32
BURGLARY-COMMERCIAL	41	30	54	39	37	27	31	47	22	29	56
BURGLARY-AUTO	282	376	288	388	304	239	253	193	202	318	335
AGGRAVATED ASSAULT	36	36	21	32	26	34	35	26	5	13	14
GRAND LARCENY	115	108	102	104	113	120	150	220	194	183	238
LARCENY (NON FELONY)	283	319	298	356	414	379	344	345	364	363	478
SHOPLIFTING	620	643	580	389	431	460	454	411	461	529	639
POLICE ACTIVITIES	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
CALLS & SERVICES		66607	62765	57876	69,343	79,162	71,113	73,056	50,425	41,534	32,951
RADIO LOG ENTRIES *		552018	564678	614842	702,077	691,334	585,807	591,194	528,036	479,171	502,177
FOOT PATROLS	31362	21957	25556	29244	38,429	37,948	35,039	43,085	43,294	40,047	41,785
BUSINESS ESCORTS	288	304	366	357	- 396	194	210	82	9	43	224
COURTESY TRANSPORTS	43	182	838	1151	1,254	1,374	1,263	1,199	403	556	1,730
ASSIST MOTORIST	1739	1902	2242	2140	2,353	2,049	2,083	1,947	2,251	2,184	2,190
ALARMS	3228	4408	4369	4564	4,385	4,291	4,169	3,890	3,720	4,521	4,022
VACATION CHECKS	46	46	225	320	457	288	11	3	58	18	35
REPORTS FILED	6399	6267	6333	6982	7,732	7,638	7,087	6,609	7,300	7,745	7,992
TICKETS ISSUED	11295	15371	14608	14926	16,844	21,308	22,030	17,514	21,417	19,952	16,877
ARRESTS	3336	3746	3586	3466	4,142	4,335	3,551	2,902	3,400	3,870	4,640
D.U.I. INCIDENTS	265	339	367	478	606	566	509	253	290	384	311
JUVENILE ARRESTS	153	158	167	157	105	287	361	343	570	719	885
JUVENILE COMPLAINTS	444	670	689	903	867	786	854	886	876	909	926
AUTO ACCIDENTS	1972	2229	2267	2336	2,280	2,020	1,867	1,675	1,628	2,060	1,616
ACCIDENTS W/INJURIES	487	576	600	646	626	596	431	381	392	380	420

Ruth Willis, City Concerns

Ms. Willis expressed concerns with code enforcement officers not ticketing everyone the same, over grown ditch on Elmbrook and Cedarbrook, Staline Road Park being trashed at night, requested more patrol on Hillbrook and requested cameras be placed on poles. Mayor Musselwhite stated that they would look into the issues and report back to her.

Leola Thomas, City Concerns

Ms. Thomas asked if a no littering sign could be placed on Rasco Road between Swinnea and Tchulahoma, and more patrol of wreck less drivers in that area. Mayor Musselwhite thanked Ms. Thomas for coming forward and stated that he would discuss signage with the Public Works Director.

PERSONNEL DOCKET

Personnel

Docket

July 6, 2021

New Hires	Department	Position Title	Start Date	Rate of Pay
Conner Easley	Public Works	Street Laborer 1	TBD	\$13.50
Aidan Glover	Parks	PT-Front Desk	7/6/2021	\$7.25
Christian Wisneski	Fire	EMS Driver	TBD	\$15.50

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*pending 1 pre-emp screening
 ** pending 2 pre-emp screenings

ReHire	Department	Position Title	Start Date	Rate of Pay
Tyrone Roper	Police	Police Officer 3	TBD	\$23.16

Pay Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
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Fire

Louis Tomlinson III	Fire Fighter II	Fire Fighter III	6/18/2021	16.38
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Police

Michael Branning	Sergeant	Lieutenant	7/7/2021	\$27.86
Willie Davis III	Police Officer 4	Sergeant	7/7/2021	\$25.36
Bryce Gray	Police Officer 1	Police Officer 2	6/28/2021	\$21.89
Seth Kern	Lieutenant	Captain	7/7/2021	\$30.21

Public Works

Hunter Havlik	Street Laborer 1	Tractor Operator	7/7/2021	\$15.00
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Stipends	Type of Stipend	Effective Date	Yearly Amount
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Police

Porcha Taylor	Honor Guard	7/5/2021	\$600.00
Porcha Taylor	Training	6/21/2021	\$600.00

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
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Michael Collins	Utility	Operator	6/25/2021	\$17.28
Michael McField	Parks	Seasonal	6/17/2021	\$10.00
Pamela Pyle	City Clerk's	Deputy City Clerk	7/16/2021	\$25.36
Rachel Scroggins	Parks	PT Front Desk	6/28/2021	\$7.25
Johnny Westbrook	Utility	Field Service Tech	6/28/2021	\$14.00

Parks Tournaments

New Hires	Position Title	Start Date	Rate of Pay
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Bailey Cooper	Concessions	7/6/2021	\$7.25
Alexis Mcgehee	Gates	7/6/2021	\$7.50
Tanya Young	Concessions	7/6/2021	\$7.25

Pay Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
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Gage Fulwood	Concessions Supervisor	Head Supervisor	7/6/2021	\$9.00
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Pay Re-Classification	Position Title	Start Date	Rate of Pay
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Jace Carter	Seasonal	6/16/2021	\$10.00
Cesar Grappo	Seasonal	6/16/2021	\$10.00
Alex Pickering	Seasonal	6/16/2021	\$10.00
Adam Stewart	Seasonal	6/16/2021	\$10.00
Venessia Ward	Seasonal	6/16/2021	\$10.00

Resignations/Terminations	Current Position Title	Effective Date	Rate of Pay
Zachary Halford	Grounds Crew	6/16/2021	\$7.25
Bradley Loftin	Grounds Crew	6/16/2021	\$7.25
Jessie Munsey	Grounds Crew	6/16/2021	\$7.25
Dalton Turner	Grounds Crew	6/16/2021	\$7.25
Yvonne Williams	Grounds Crew	6/16/2021	\$9.00
Lotisshia Wright	Grounds Crew	6/16/2021	\$9.00

Alderman Payne made the motion to approve the Personnel Docket of July 6, 2021 as presented to this Board. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

CITY ATTORNEY'S LEGAL UPDATE

Mr. Manley entered a change order for Fire Station Number 5 in the amount of \$19,786.00 for the costs associated with the 820 cubic yards of undercut done during the dirt work required by construction. The Board previously authorized for Chief Scallions to execute change orders for Fire Station Number 5, if the change order was recommended by the Architect in accordance with the authority in Miss. Code 31-7-13. No action was taken.

A copy of the change order and Field Report is attached and fully incorporated into these minutes.

UTILITY BILL ADJUSTMENT DOCKET

UTILITY BILL LEAK ADJUSTMENT DOCKET 7/06/2021

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The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received.

NO	NAME	HOUSE #	STREET	ADJUSTED AMOUNT	REASON FOR LEAK ADJUSTMENT
1	HORIZON TRAVEL PLAZA	55	STATELINE RD E	(7041.95)	BUSTED PIPE INSIDE CAR WASH
2	GEORGE SMITH	8640	BUNKER HILL	(32.11)	POOL ADJUSTMENT
4	DAVID THOMPSON	4625	DIXIE LYNN DR	(66.69)	POOL ADJUSTMENT
5	LINDA CLARK	2376	COLONIAL HILLS	(39.52)	POOL ADJUSTMENT
6	MELIVIN WASHINGTON	8051	PARK PIKE	(204.96)	HOT WATER TANK
7	MADISON GARRETT	1075	BRANDYWINE DR	(312.32)	RUNNING TOILET
8	JOHN BLAYLOCK	1721	SWAYZE COVE	(43.92)	SERVICE LINE BURST
9	BRIAN HOPPER	3060	HUNTER RD N	(81.51)	POOL ADJUSTMENT
10	LILLIAN MCGEE	1789	CRESENT LN	(78.08)	TOILET LEAK
11	CHARLIE MOTTLEY	8035	WEATHERLY CV	(17.29)	POOL ADJUSTMENT
12	JANIS LEPARD	8608	GREENWAY RD	(29.64)	POOL ADJUSTMENT
13	IVEY REX	314	SANDALWOOD DR	(9.88)	POOL ADJUSTMENT
14	SUZANNE WHEELER	811	FARMINGTON DR N	(69.16)	POOL ADJUSTMENT
15	GARY STOUT	2147	CUSTER DR	(24.70)	POOL ADJUSTMENT
16	CROCKER CHARLTON	3345	MAPLE HOLLOW COVE	(195.13)	POOL ADJUSTMENT
17	GEORGE SESTI	1773	JEANNIE RD	(46.93)	POOL ADJUSTMENT
18	JOY HORTON	810	MAPLE COVE	(27.17)	POOL ADJUSTMENT

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19	EDDIE PRIGMORE	3135	SHADY OAKS DRIVE	(122.00)	TOILET LEAK
20	AMBER FELIX	1224	CEDAR CIRCLE S	(204.96)	TOILET LEAK
21	LADERIOUS WILLIAMS	894	LONGBRANCH DRIVE EAST	(68.32)	TOILET LEAK
22	SHARP NATASHA	8069	COVENTRY DRIVE	(112.24)	TOILET LEAK
23	JOSH CROCKETT	1369	RICHLAND DR	(27.17)	POOL ADJUSTMENT
24	B D SIMMONS	2720	BARRETT	(118.09)	TOILET LEAK
25	STEPHEN SCARBERRY	3506	ENCLAVE DR.	(34.58)	POOL ADJUSTMENT
26	SANDRA FENTRESS	1786	CHERRY CREEK DRIVE	(136.64)	TOILET LEAK
27	DENISE HILL	5185	BENT RD	(32.11)	POOL ADJUSTMENT
28	JOYCE KNOWLES	7810	BRENTWOOD DR	(24.70)	POOL ADJUSTMENT
29	TYSHONE GRIGSBY	1269	STAUNTON DRIVE	(278.16)	TOILET LEAK
30	TARA MITCHELL	601	WHITE OAK	(83.98)	POOL ADJUSTMENT
31	KAREN ATKINS	7155	COUNTRY OAKS DR	(101.27)	POOL ADJUSTMENT
32	DENNIS JUSTIN	2435	CUMBERLAND	(56.81)	POOL ADJUSTMENT
33	SHIRLEY HOWELL	326	GUTHRIE DR	(244.00)	TOILET LEAK
34	DYLAN HAUSER	1720	AVERY	(27.17)	POOL ADJUSTMENT
35	ROBERT RAY	7632	WINNER'S CIR E	(19.76)	POOL ADJUSTMENT
36	BILL STONER	2065	HEATHER RIDGE	(133.38)	POOL ADJUSTMENT
37	DAKOTA ROBBINS	4041	DAVIS RD	(44.46)	POOL ADJUSTMENT

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38	KEVIN WEBBS	800	ROCKBRIDGE CV	(97.60)	TOILET LEAK
39	MELANI E BRADLE Y	624	BARRYMORE	(46.93)	POOL ADJUSTMENT
40	GLOVER BRAD KRISTIN A	7759	ABURN CV	(7.48)	POOL ADJUSTMENT
41	ANN PITTS	7100	PECAN LANE W	(54.34)	POOL ADJUSTMENT
			TOTAL	(10330.42)	

A motion was made by Alderman Payne to approve the Utility Bill Adjustment Docket of July 6, 2021 in the amount of \$10,330.42. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 6th day of July, 2021.

CLAIMS DOCKET- 1

A motion was made by Alderman Payne to approve the Claims Docket of July 6, 2021 in the amount of \$5,614,043.15. Motion was seconded by Alderman Hoots.

Excluding voucher numbers:

361814, 361997, 362091, 362094, 362096, 362146, 362188, 362268, 362353, 362464, 362529, 362580, 362677, 362703, 362853, 363089, 363197

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES

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Alderman Flores YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 6th day of July, 2021.

Alderman Flores and Alderman Hoots recused themselves and left the room.

CLAIMS DOCKET- 2 & 3

A motion was made by Alderman Payne to approve the Special Claims Docket of July 6, 2021 in the amount of \$16,368.42. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Jerome	YES
Alderman Kelly	YES
Alderman Hoots	RECUSED
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	RECUSED

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 6th day of July, 2021

Alderman Flores and Alderman Hoots returned to the room.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

All exhibits and attachments are electronically filed in the City Clerk's Office.