



**MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
July 18, 2017
6:00 p.m.
AGENDA**

- 1. Call To Order**
- 2. Invocation**
- 3. Pledge Of Allegiance**
- 4. Approval Of Minutes: July 5, 2017 and July 6, 2017**
- 5. National Kids' Month Proclamation**
- 6. Resolution for Surplus Property – ITEC Dept.**
- 7. Authorization for City Parks Department to Seek Bids for all-wheel drive skid steer with attachments**
- 8. Authorization to Advertise for City Budget Hearing**
- 9. Renewal of Comcast Franchise Agreement**
- 10. Resolution for Deputy Court Clerks**
- 11. Contract with DeafConnect**
- 12. Contract Change Order#2 Tri-Firma Term Contract for Public Works and Utilities Construction Project**
- 13. Resolution To Clean Private Property**
- 14. Planning Agenda:**
 - Item #1 Application by Houleye Guisse for a conditional use permit to allow a hair braiding facility to be located at 8024 Hwy. 51 North.**
 - Item #2 Application by Verizon Wireless for a conditional use permit to allow a cellular tower to be located at 3510 Stateline Road.**
 - Item #3 Application by Laney Funderburk to amend the Pinewood Planned Unit Development on the south side of Stateline Road between Tchulahoma Road and Getwell Road**
 - Item #4 Application by the City of Southaven to amend the comprehensive plan for the Getwell Road area south of Goodman Road to Nail Road.**
- 15. Mayor's Report**
- 16. Citizen's Agenda**
 - Rebecca Treadway, The Arc Northwest Mississippi**
 - Denise Tucker**
- 17. Personnel Docket**

18. City Attorney's Legal Update

19. Claims Docket

**20. Executive Session: Claims/Litigation for Police and Infrastructure, Leasing/Acquisition of
Property and Economic Development**

**Any citizen wishing to comment on the above items may do so. Items may be added to or omitted from
this agenda as needed.**

Minutes, City of Southaven, Southaven, Mississippi



MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
July 5, 2017
6:00 p.m.
AGENDA

1. Call To Order
2. Invocation
3. Pledge Of Allegiance
4. Approval Of Minutes: June 20, 2017
5. Adoption of City of Southaven Employee Handbook
6. Executive Session – Personnel for Appointments and Personnel Public Works; Economic Development
7. City Appointments
8. Resolution Accepting Park Property from Desoto County
9. Resolution for Liens for Condemned Properties
10. Resolution for Teleconference Policy
11. Resolution for Ad Valorem Final Tax Exemptions for Geodis Logistics and Intuitive Surgical, Inc.
12. Resolution for SPD Surplus
13. Acceptance of Grant for SFD
14. Resolution for Sanitation Assessment
15. Award of Bid for Fire Service Extension – Phase 1
16. Resolution To Clean Private Property
17. Planning Agenda: Item #1 – Application by Lifestyle Communities LLC for subdivision approval of Brambles Section “G” on the east side of Getwell Road between Church Road and College Road.
Item #2 – Application by Industrial Development International for subdivision approval of Stateline Business Park Phase 2 Lot 1 on the north side of Stateline Road, east of Airways Blvd.
Item #3 – Application by AICM for a conditional use permit to allow an assembly facility for intermodal containers to be located at 1660 Stateline Road.
18. Mayor’s Report
19. Citizen’s Agenda – John Hampton, Southern Baptist Disaster Relief
20. Personnel Docket
21. City Attorney’s Legal Update
22. Claims Docket

Any citizen wishing to comment on the above items may do so. Items may be added to or omitted from this agenda as needed.

Minutes, City of Southaven, Southaven, Mississippi

THIS PAGE WAS LEFT BLANK INTENTIONALLY

Minutes, City of Southaven, Southaven, Mississippi

MINUTES OF THE REGULAR MEETING OF JULY 5, 2017 OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in Regular Session on the 5th day of July, 2017 at six o'clock (6:00) p.m. at City Hall.

Present were:

William Brooks	Alderman At Large
Kristian Kelly	Alderman, Ward 1
Ronnie Hale	Alderman, Ward 2
George Payne	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, Pam Pyle, Deputy City Clerk, and Nick Manley, City Attorney. Approximately eighty (80) other people were present.

Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer, followed by the Pledge of Allegiance led by Alderman Payne. Next, a motion was made by Alderman Payne to approve the minutes of the regular meeting of June 20, 2017 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Flores. Motion was put to a vote and passed unanimously.

Mayor Musselwhite welcomed Alderman John David Wheeler, to his first board meeting.

ADOPTION OF CITY OF SOUTHAVEN EMPLOYEE HANDBOOK

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley explained that this is the beginning of a new term and the employee handbook for the city needs to be adopted by the Board. The handbook is the most recent version and includes the revisions made in the last term, along with the longevity revision. Mayor Musselwhite added that a revision was made to remove the longevity pay for the Mayor. Alderman Brooks made the motion to adopt the employee handbook. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES

Minutes, City of Southaven, Southaven, Mississippi

Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of July, 2017.

A copy of the amended handbook is attached to these minutes.

EXECUTIVE SESSION

Executive Session Minutes are maintained in the City Clerk's Office.

CITY APPOINTMENTS

The Board of Alderman considered the following appointments:

Mayor Pro Tempore

Alderman Payne made the motion to nominate Alderman At Large, William Brooks, as Mayor Pro Tempore. Motion was seconded by Alderman Flores.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of July, 2017.

City Administrator – Chris Wilson (current appointee)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING CHRIS WILSON AS CHIEF ADMINISTRATIVE OFFICER

WHEREAS, pursuant to Mississippi Code Section 21-3-25, and Southaven Ordinance Chapter 3, Article IV, Section 1-91, the City of Southaven ("City") hereby desires to appoint a Chief Administrative Officer; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Christopher Wilson as the Chief Administrative Officer; and

Minutes, City of Southaven, Southaven, Mississippi

WHEREAS, Christopher Wilson as the Chief Administrative Officer shall be charged with all duties as set forth under Mississippi Code 21-3-25, City ordinances, and as delegated by the City Mayor and Board; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Christopher Wilson as City Chief Administrative Officer and compensation shall be at budgeted amount.
2. Mr. Christopher Wilson is charged with all duties and obligations under Mississippi Code 21-3-25, City ordinances, and all other duties as assigned by the City Mayor and Board.

Motion was made by Alderman Flores and seconded by Alderman Kelly, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Chief of Police – Steve Pirtle (current appointee)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING STEVEN PIRTLE AS POLICE CHIEF

WHEREAS, pursuant to Mississippi Code Sections 21-3-3, 21-21-1, and Southaven Ordinance Chapter 3, Article III, Section 1-76, the City of Southaven ("City") hereby desires to appoint a Police Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Steven Pirtle as the City Police Chief; and

WHEREAS, Steven Pirtle as the City Police Chief shall be charged with all duties as set forth under

Minutes, City of Southaven, Southaven, Mississippi

Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Steven Pirtle as City Police Chief and compensation shall be set at the currently budgeted amount.
2. Mr. Steven Pirtle is charged with all duties and obligations under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Gallagher and seconded by Alderman Hale and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Fire Chief – Roger Thornton (current appointee)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ROGER THORNTON AS FIRE CHIEF PURSUANT TO MISSISSIPPI CODE 21-25-1

WHEREAS, pursuant to Mississippi Code Sections 21-3-5 and 21-25-1, the City of Southaven ("City") hereby desires to appoint a Fire Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Roger Thornton as the City Fire Chief; and

WHEREAS, Roger Thornton as the City Fire Chief shall be charged with all duties as set forth under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

Minutes, City of Southaven, Southaven, Mississippi

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Roger Thornton as City Fire Chief and the initial compensation shall be set at the currently budgeted amount.
2. Mr. Roger Thornton is charged with all duties and obligations under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Hale and seconded by Alderman Brooks, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

City Clerk – Andrea Mullen (current appointee)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ANDREA MULLEN AS CITY OF SOUTHAVEN CLERK

WHEREAS, pursuant to Mississippi Code Sections 21-3-3 and 21-15-3, and Southaven Ordinance Chapter 3, Article II, Section 1-61, the City of Southaven ("City") hereby desires to appoint a City Clerk; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mrs. Andrea Mullen as the City Clerk; and

WHEREAS, Andrea Mullen as the City Clerk shall be charged with all duties as set forth under Mississippi Code 21-15-3, City ordinances, and as delegated by the City Mayor and Board; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

Minutes, City of Southaven, Southaven, Mississippi

1. The City hereby appoints Mrs. Andrea Mullen as City Clerk and initial compensation shall be set at current budgeted amount.
2. Mrs. Andrea Mullen is charged with all duties and obligations under Mississippi Code 21-15-3, City ordinances, and all other duties as assigned by the City Mayor and Board.

Motion was made by Alderman Kelly and seconded by Alderman Payne, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Municipal Judge – David Delgado (current appointee)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DAVID DELGADO AS MUNICIPAL COURT JUDGE

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3 desires to appoint a Municipal Court Judge; and

WHEREAS, the City Board desires to appoint David Delgado, as Municipal Court Judge; and

WHEREAS, Mr. Delgado shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3, and Mississippi Code 21-23-11, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints David Delgado to Municipal Judge and compensation shall be set at budgeted amount.

Minutes, City of Southaven, Southaven, Mississippi

2. Mr. Delgado is charged with all duties and obligations under Mississippi Code 21-23-3 and 21-23-11 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Brooks and seconded by Alderman Kelly, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Assistant Municipal Judge – Joseph Neyman, Jr. (current appointee)

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING JOSEPH D NEYMAN, JR. ASSISTANT MUNICIPAL
COURT JUDGE**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3, has the discretion to appoint an additional Municipal Court Judge who shall exercise the same authority, regardless of the presence or absence of the other Municipal Judge; and

WHEREAS, the City Board desires to appoint Joseph Neyman, Jr. as Assistant Municipal Court Judge to assist with the City Court; and

WHEREAS, the Mr. Neyman shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

3. The City hereby appoints Joseph D. Neyman, Jr. to the position of Assistant Municipal

Minutes, City of Southaven, Southaven, Mississippi

Court Judge and compensation shall be set at current budget amount.

4. Mr. Neyman is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Gallagher and seconded by Alderman Payne, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

City Prosecuting Attorney – Lead Prosecutor – Robert Hayes (current appointee)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ROBERT E. HAYES AS MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint a Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Robert E. Hayes as Municipal Prosecutor; and

WHEREAS, Mr. Hayes shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Robert Hayes as Municipal Prosecutor and compensation shall at the budgeted amount.
2. Mr. Hayes is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under

Minutes, City of Southaven, Southaven, Mississippi

Mississippi law and appeals from City Court.

Motion was made by Alderman Brooks and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Assistant Prosecutor – William Seale (current appointee)

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING WILLIAM SEALE AS ASSISTANT MUNICIPAL
PROSECUTOR**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint William Seale as Assistant Municipal Prosecutor; and

WHEREAS, Mr. Seale shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints William Seale as Assistant Municipal Prosecutor and compensation shall be at budgeted amount.
2. Mr. Seale is charged with all duties and obligations under Mississippi Code 21-23-3 and all

Minutes, City of Southaven, Southaven, Mississippi

other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Assistant Prosecutor – Debra Branan (current appointee)

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING DEBRA PACE BRANAN AS ASSISTANT MUNICIPAL
PROSECUTOR**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Debra Pace Branan as Assistant Municipal Prosecutor; and

WHEREAS, Mrs. Branan shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Debra Pace Branan as Assistant Municipal Prosecutor and compensation shall be at budgeted amount.
2. Mrs. Branan is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Minutes, City of Southaven, Southaven, Mississippi

Motion was made by Alderman Brooks and seconded by Alderman Payne, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

City Attorney – Butler Snow Law Firm (current appointee)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING BUTLER SNOW LAW FIRM AS CITY ATTORNEY

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-15-27 desires to appoint a firm of attorneys as City Attorney; and

WHEREAS, the City Board desires to appoint Butler Snow Law Firm as City Attorney; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-15-27, the City hereby appoints Butler Snow Law Firm as City Attorney.
2. The Mayor is authorized to sign a contract with Butler Snow Law Firm.

Motion was made by Alderman Flores and seconded by Alderman Gallagher, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Minutes, City of Southaven, Southaven, Mississippi

A copy of the Butler Snow Contract is attached to these minutes.

Public Defender – Benjamin Murphy (current appointee)

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING BENJAMIN MURPHY AS PUBLIC DEFENDER**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Benjamin Murphy as public defender for the City Court; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Benjamin Murphy as a City Public Defender and compensation shall be set at budgeted amount.

Motion was made by Alderman Gallagher and seconded by Alderman Brooks, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Public Defender – Keith Treadway (current appointee)

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING KEITH TREADWAY AS PUBLIC DEFENDER**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4)

Minutes, City of Southaven, Southaven, Mississippi

desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Keith Treadway as public defender for the City Court; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Keith Treadway as a City Public Defender and compensation shall be set at budgeted amount.

Motion was made by Alderman Kelly and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

City Court Clerk – Thomas Mastin (current appointee)

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING THOMAS MASTIN AS CITY OF SOUTHAVEN COURT
CLERK**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-11 desires to appoint a Municipal Court Clerk; and

WHEREAS, the City Board desires to appoint Thomas Mastin, as Municipal Court Clerk; and

WHEREAS, Mr. Mastin shall be charged with all duties and powers as set forth under Mississippi Code 21-23-11; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

Minutes, City of Southaven, Southaven, Mississippi

1. The City hereby appoints Thomas Mastin to Municipal Court Clerk and compensation shall be set at budgeted amount.

2. Mr. Mastin is charged with all duties and obligations under Mississippi Code 21-23-11 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Wheeler, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Deputy City Clerk – Pam Pyle (current appointee)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING PAM PYLE AS DEPUTY CITY CLERK

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-15-23 desires to appoint a Deputy City Clerk; and

WHEREAS, the City Board desires to appoint Pam Pyle, as Deputy City Clerk; and

WHEREAS, Pam Pyle shall be charged with all duties and powers as set forth under Mississippi Code 21-15-23; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Pam Pyle to Deputy City Clerk and compensation shall be set at the budgeted amount.

2. Pam Pyle is charged with all duties and

Minutes, City of Southaven, Southaven, Mississippi

obligations under Mississippi Code 21-15-23 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Brooks and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Deputy Clerks – Ashley Ford, Nicole Hilario, Sonya Pride, Elissa Prewitt
(current appointees)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DEPUTY CLERKS

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-3-5 desires to appoint Deputy Clerks; and

WHEREAS, the Deputy Clerks handle or have the custody of public funds; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints the following as Deputy Clerks:

- i. Ashley Ford
- ii. Nicole Hilario
- iii. Sonya Pride
- iv. Elissa Prewitt

2. The Deputy Clerks' compensation shall be set at the budgeted amount.

Motion was made by Alderman Gallagher and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

Minutes, City of Southaven, Southaven, Mississippi

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Appointment of Southaven Planning Commission and Board of Adjustment
Ward1- June Varnell, Ward 2 – Cindy English, Ward 3 – Anders Lee, Ward 4 –
Tom Pegram, Ward 5 – new appointment at a later date, Ward 6- Bill Brewer, At
Large – Les Hooper, Mayor- John Camp (current appointees)

Alderman Payne made the motion to appoint the following individuals to the Southaven Planning Commission and Board of Adjustment:

Ward1- June Varnell, Ward 2 – Cindy English, Ward 3 – Anders Lee, Ward 4 – Tom Pegram, Ward 6- Bill Brewer, At Large – Les Hooper, and Mayor Appointment- John Camp. Motion was seconded by Alderman Gallagher. Mayor Musselwhite stated that a new appointment would be made at a later date for Ward 5.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of July, 2017.

Appointment of Southaven Election Commission - Mike Hammond, Sandra Wade Mabry, Danny Thomas, Lee Blair, Samuel Williams (current appointees)

Alderman Kelly made the motion to appoint Mike Hammond, Sandra Wade Mabry, Danny Thomas, Lee Blair, and Samuel Williams to the Southaven Election Commission. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
----------	-------

Minutes, City of Southaven, Southaven, Mississippi

Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of July, 2017.

Library Advisory Board – June Varnell, April Turner, Jan Pfannensteil (current appointees)

Alderman Brooks made the motion to appoint June Varnell for her term that expires on December 31, 2018; April Turner for her term that expires on December 31, 2017, Jan Pfannensteil for her term that expires on December 31, 2019 to the Library Advisory Board.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of July, 2017.

Oath of Office copies are attached to these minutes.

RESOLUTION ACCEPTING PARK PROPERTY FROM DESOTO COUNTY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that it was recently discovered that certain parks in the city (Summerwood, Vicksburg Drive, Greenbrook- Chaparral, Greenbrook – White Ash) are still deeded to Desoto County. Under Miss. law, a park does not automatically transfer to the city upon annexation or incorporation. Mr. Manley explained the city has been maintaining the parks for a number of years; thus, at this juncture, Desoto County wishes to quit claim the properties to the city. This resolution will allow for the acceptance of the properties. After hearing from Mr. Manley, the Board of Alderman considered the following order:

Minutes, City of Southaven, Southaven, Mississippi

The Mayor and City Board of Alderman (the "Governing Authority") of Southaven, Mississippi (the "City"), on July 5, 2017 took up for consideration the matter of accepting parcels of real property from Desoto County ("County"). After a discussion of the subject, Alderman Flores offered and moved for the adoption of the following order:

ORDER APPROVING THE ACCEPTANCE OF CERTAIN PARCELS OF REAL PROPERTY FROM DESOTO COUNTY

WHEREAS, the City Governing Authority hereby accepts the following park properties from Desoto County and finds that:

1. The property identified as tax parcel 1079.3000.0.00019.00 was conveyed to the County in 1973 "for park purposes," by Warranty Deed of Gift recorded in Deed Book 102 Page 344 of the Land Records of the DeSoto County Chancery Court Clerk.
2. The property identified as tax parcel 1074.1900.0.00021.00 was conveyed to the County in 1973 "for park purposes," by Warranty Deed of Gift recorded in Deed Book 103 Page 397 of the Land Records of the DeSoto County Chancery Court Clerk.
3. The property identified as tax parcel 1086.1400.0.00006.00 was conveyed to the County in 1973 "for park purposes," by Warranty Deed of Gift recorded in Deed Book 103 Page 401 of the Land Records of the DeSoto County Chancery Court Clerk.
4. The property identified as tax parcel 1075.2205.0.00001.00 was conveyed to the County in 1984, by Warranty Deed recorded in Deed Book 171 Page 738 of the Land Records of the DeSoto County Chancery Court Clerk.
5. The City was incorporated in 1980 and the area of incorporation included those parcels identified in paragraphs 1, 2 and 3 above. That property identified in paragraph 4 above was conveyed to the County approximately four years after the City's incorporation.
6. The properties identified in paragraphs 1-4 (hereinafter collectively the "properties") above have remained titled to the County since recording of the deeds. However, since 1980 the County and the City assumed said properties were property of the City. Since the 1980 incorporation of the City, the City has maintained and managed the properties as if it were such were owned by the City and the County has not undertaken any action, or expended any funds, for the maintenance and operation of the Park.
7. The City, at a minimum, has mowed, cleaned and maintained the grounds of the properties a minimum of 32 days per year. The reasonable estimate of average costs for each day of maintenance is \$100. Assuming a cost of \$100 per day of maintenance, for 32 days per year, for a period of 37 years for those parcels identified in paragraphs 1, 2 and 3 above, and 33 years for that parcel identified in paragraph 4, the total estimated expenditures by the City for basic maintenance of the property is \$118,400.00 and \$105,600.00 respectively. In addition, the City estimates the cost of gas, equipment upkeep/replacement, turf repair, repairs to ancillary items in the properties such as fences, to be a minimum of \$800 per year over an estimated not less than 20 years during which time the City performed such work "in-house". The assumption of a minimum cost of \$800 per year, for 20 years, results in additional expenditures of \$16,000.00. Thus, a conservative estimate of the City's expenditures on maintenance of the parcels is identified in paragraphs 1, 2 and 3 above is \$134,400, and for that parcel identified in paragraph 4 the sum total is \$121,600.00. In addition to this sum would be the costs of utilities and water consumed for activities within or upon the properties which the City has paid.

Minutes, City of Southaven, Southaven, Mississippi

8. In addition to the maintenance costs, the promoting and fostering of the development and improvement of the communities surrounding the properties has provided substantial value.

9. The maintenance expenditures, as identified above, is good and valuable consideration paid by the City to the benefit of the County, as the County was relieved of the obligation to undertake such work and improvements which it would otherwise would have been required to perform. Further, there is significant value received by the County as a result of the City promoting and fostering the development and improvement of the community through maintaining and operating the Park.

10. The City has the authority pursuant to Mississippi Code 17-1-3 to maintain public parks and playgrounds.

11. Having conveyed the financial benefits of fair market value of the properties, and for the reasons set forth above, the Governing Authority finds it proper and beneficial to receive title to the properties from the County. Such conveyance being found to be permitted by the Statue and consistent with the opinion of the Office of the Attorney General for the State of Mississippi (Manley, November 22, 2013).

NOW, THEREFORE, BE IT ORDERED, as follows:

Section 1. That title to the properties be accepted by the City from the County.

Section 2. The Mayor of the Governing Authority is authorized to take all actions to give full effect to the stated intentions set forth in this order.

The motion was seconded by ALDERMAN Brooks. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Ronnie Hale	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

RESOLUTION FOR LIENS FOR CONDEMNED PROPERTIES

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution allows for filing of liens for condemned properties. These liens will be converted to assessments, but the filing of the lien will assist with providing notice to purchasers. After hearing from Mr. Manley, the Board considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI

Minutes, City of Southaven, Southaven, Mississippi

ADJUDICATING THE COST OF CLEANING PROPERTY, IMPOSING A PENALTY AND IMPOSING LIEN OF THE SAME AGAINST PROPERTY

WHEREAS, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within the City, under circumstances which create a menace to the public health and safety of the community, and

WHEREAS, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

WHEREAS, pursuant to the authority granted to the City, the Mayor and Board of Aldermen contracted with an outside contractor who has undertaken and completed the clean-up of the properties, and

WHEREAS, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

WHEREAS, the Mayor and Board of Aldermen are desirous of imposing a penalty of Two Hundred Fifty Dollars and 00/100 (\$250.00) per property per cutting, and

WHEREAS, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The actual cost of the clean-up of properties listed in Exhibit A be assessed to the property and the same is hereby determined to be as set forth in Exhibit A attached hereto.
2. A penalty in the amount of \$250 per lot per cutting as listed above be, and the same is hereby imposed against each parcel in addition to the actual cost of the property clean-up.
3. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in the

Minutes, City of Southaven, Southaven, Mississippi

manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.

Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES
Alderman Ronnie Hale	YES

RESOLVED AND DONE this 5th day of July, 2017.

A list of the street name, parcel id#, and assessment totals is attached to these minutes.

RESOLUTION FOR TELECONFERENCE POLICY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution was previously passed in the previous term and this resolution will renew the allowance and policy for board members to participate by teleconference for the regularly scheduled meetings on 1st and 3rd Tuesday. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

There came for consideration before the City of Southaven Board of Alderman the matter of the adoption of policy for participation via teleconference for board meetings. A proposed draft of such policy entitled "City of Southaven Policy for Board Member Participating by Teleconference for a Board Meeting" ("Policy") was presented. Following review and discussion, Alderman Flores offered and moved for the adoption of the following Resolution approving and adopting the proposed policy, to-wit:

RESOLUTION APPROVING THE POLICY FOR A BOARD MEMBER OF THE CITY OF SOUTHAVEN TO PARTICIPATE VIA TELECONFERENCE FOR A CITY BOARD MEETING

Minutes, City of Southaven, Southaven, Mississippi

WHEREAS, pursuant to Mississippi Code Section 25-41-5(2), a public body may conduct any meeting through teleconference or video means and a quorum of the public body may be at different locations for the purpose of conducting a meeting through teleconference or video means provided participation is available to the general public at one or more public locations specified in the public meeting notice; and

WHEREAS, pursuant to Mississippi Code Section 25-41-5(3), notice of any meetings where teleconference will be utilized, five (5) days-notice must be given of the meeting. The notice shall include the date, time, place and purpose for the meeting and shall identify all locations for the meeting available to the general public. All persons attending the meeting at any of the public meeting locations shall be afforded the same opportunity to address the public body as persons attending the primary or central location; and

WHEREAS, the Mississippi Attorney General has opined that a formal adopted policy setting forth that any member of the Board may participate in an official meeting by teleconference or video means and that the public has access to the meeting in the location already designated in the City of Southaven's Policy and its annual schedule of meetings, will satisfy the notice requirements for teleconference meetings; and

WHEREAS, pursuant to Mississippi Code Section 21-3-19 and the City of Southaven Ordinances, the City of Southaven conducts its actual Board Meetings at 6:00 p.m. on the first and third Tuesdays of each month at Southaven City Hall in the Board Room, located at 8710 Northwest Drive; and

WHEREAS, a citizens agenda or other opportunity is provided for each citizen who desires to address the City of Southaven Mayor and Board at every regular meeting at Southaven City Hall; and

WHEREAS, a proposed policy has been presented and reviewed by the City of Southaven Board of Alderman and said draft being attached hereto as an Exhibit A; and

WHEREAS, this Board hereby finds that such policy should be adopted.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED

by the City of

Southaven Board that the attached exhibit entitled "**POLICY FOR A BOARD MEMBER**"

Minutes, City of Southaven, Southaven, Mississippi

OF THE CITY OF SOUTHAVEN TO PARTICIPATE VIA TELECONFERENCE

FOR A CITY BOARD MEETING” is hereby approved and adopted.

AND FURTHER RESOLVED that a copy of said policy shall be filed with the City Clerk’s Office and said policy shall be in full force effective immediately and shall not be repealed or revised except through Resolution passed by the City.

Alderman Payne seconded the motion, and the matter was put to a roll call vote with the result as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Raymond Flores	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Joel Gallagher	voted: YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 5th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

EXHIBIT A

POLICY FOR A BOARD MEMBER OF THE CITY OF SOUTHAVEN TO PARTICIPATE VIA TELECONFERENCE FOR A CITY BOARD MEETING

OVERVIEW: The City of Southaven recognizes that there may be occasions when a Board of Alderman member may not be able to participate in person at a regular meeting of the City. In those limited instances, the City desires to allow a member of the Board of Alderman to participate via teleconference for the meeting.

SCOPE: This policy applies to all regularly scheduled and special called City of Southaven meetings and to each City of Southaven Alderman.

PROVISIONS:

1. **DATE/LOCATION/TIME.** The City of Southaven shall hold its regular meetings on the 1st and 3rd Tuesdays of each month. The location of the meeting

Minutes, City of Southaven, Southaven, Mississippi

shall be at the 1st Floor City Board Room in Southaven City Hall, 8710 Northwest Drive. The meetings shall be convened at 6:00 p.m.

2. **PUBLIC ACCESS.** The public shall have access and be allowed to attend the City of Southaven meetings on the 1st and 3rd Tuesdays at Southaven City Hall, 8710 Northwest Drive.

3. **BOARD MEMBER PARTICIPATION.** A City of Southaven Board of Alderman may participate via teleconference for a City Board Meeting. The participation shall include voting on all matters to come before the Board.

4. **EQUIPMENT.** The equipment used for the teleconference shall be located at the City of Southaven Hall Board Room and the equipment shall allow all members of the City of Southaven Board and members of the public who attend the meeting to hear the deliberations of the public body.

SO ORDERED as approved by Resolution on this, the 5th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

RESOLUTION FOR AD VALOREM FINAL TAX EXEMPTIONS FOR GEODIS LOGISTICS AND INTUITIVE SURGICAL, INC.

Nick Manley, City Attorney, presented these items to the Board.

Mr. Manley explained that the ad valorem tax applications were previously approved by the board. Upon approval, the information was provided to the Mississippi Department of Revenue and was then approved by Mississippi Department of Revenue. Mr. Manley stated that at this juncture, the board will need to approve the final resolution for the tax exemption. After hearing from Mr. Manley, the Board of Alderman considered the following resolutions:

Geodis Logistics

FINAL RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING APPLICATION OF GEODIS LOGISTICS, LLC FOR EXEMPTION FROM AD VALOREM TAXATION

The Board took up for consideration the matter of granting tax exemption from ad valorem taxes for Geodis Logistics, LLC and the following Resolution, being first reduced to writing, was introduced.

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF SOUTHAVEN,
MISSISSIPPI, GRANTING FINAL APPROVAL OF AD
VALOREM TAX EXEMPTION TO GEODIS LOGISTICS,
LLC

WHEREAS, heretofore, Geodis Logistics, LLC is authorized to do business and doing business in Southaven, DeSoto County, Mississippi, filed with the Mayor and Board of Aldermen of the City of Southaven, Mississippi, an application for exemption from ad valorem taxes, except school district, parks and library taxes and the State mandated County levies, for a period of ten (10) years on real property in the total amount of \$40,000,000.00 which said application was approved by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, subject to the approval of the Department of Revenue of the State of Mississippi; and

WHEREAS, on the 26th day of June, 2017, the Department of Revenue of the State of Mississippi approved said application as attached hereto as Exhibit A; and

WHEREAS, a certified copy of the aforesaid Department of Revenue's approval has been received by the Mayor and Board of Aldermen of the City of Southaven, Mississippi and recorded in its minutes.

Minutes, City of Southaven, Southaven, Mississippi

NOW, THEREFORE, in consideration of the premises, the Mayor and Board of Aldermen of the City of Southaven, Mississippi, do hereby finally approve said application for ad valorem tax exemption, except school district, parks and library taxes and the State mandated County levies, for a period of ten (10) years on real property in the total amount of \$40,000,000.00 from and after January 1, 2017.

The foregoing Resolution granting to Future made on motion by Alderman Flores and seconded by Aldermen Brooks, and that the following vote was taken on this action:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Ronnie Hale	voted: YES

RESOLVED AND DONE this the 5th day of July, 2017.

A copy of the eligible ad valorem tax exemption letter from the MDOR is attached to these minutes.

Intuitive Surgical, Inc.

FINAL RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING APPLICATION OF INTUITIVE SURGICAL, INC. FOR EXEMPTION FROM AD VALOREM TAXATION

The Board took up for consideration the matter of granting tax exemption from ad valorem taxes for Intuitive Surgical, Inc. and the following Resolution, being first reduced to writing, was introduced.

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF SOUTHAVEN,
MISSISSIPPI, GRANTING FINAL APPROVAL OF AD
VALOREM TAX EXEMPTION TO INTUITIVE SURGICAL,
INC.

WHEREAS, heretofore, Intuitive Surgical, Inc. ("Intuitive") is authorized to do business and doing business in Southaven, DeSoto County, Mississippi, filed with the Mayor and Board of Aldermen of the City of Southaven, Mississippi, an application for exemption from ad valorem taxes, except school district, parks and library taxes and the State mandated County levies, for a period of ten (10) years on real and personal property in the total amount of \$38,900,692.00 which said application was approved by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, subject to the approval of the Department of Revenue of the State of Mississippi; and

WHEREAS, on the 26th day of June, 2017, the Department of Revenue of the State of Mississippi approved said application as attached hereto as Exhibit A; and

WHEREAS, a certified copy of the aforesaid Department of Revenue's approval has been received by the Mayor and Board of Aldermen of the City of Southaven, Mississippi and recorded in its minutes.

Minutes, City of Southaven, Southaven, Mississippi

NOW, THEREFORE, in consideration of the premises, the Mayor and Board of Aldermen of the City of Southaven, Mississippi, do hereby finally approve said application for ad valorem tax exemption, except school district, parks and library taxes and the State mandated County levies, for a period of ten (10) years on real and personal property in the total amount of \$38,900,692.00 from and after January 1, 2017.

The foregoing Resolution granting to Future made on motion by Alderman Flores and seconded by Aldermen Kelly, and that the following vote was taken on this action:

Alderman Kristian Kelly	YES
Alderman Ronnie Hale	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES
Alderman William Brooks	YES

RESOLVED AND DONE this the 5th day of July, 2017.

A copy of the eligible ad valorem tax exemption letter from the MDOR is attached to these minutes.

RESOLUTION FOR SOUTHAVEN POLICE DEPARTMENT SURPLUS

Nick Manley, City Attorney, presented these items to the Board.

Mr. Manley stated that this resolution will allow for surplus of seized property in accordance with Miss. Code 17-25-25. The Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DISPOSING OF SEIZED PROPERTY

WHEREAS, the City of Southaven Police Department is presently in possession and ownership of certain

Minutes, City of Southaven, Southaven, Mississippi

vehicles and property (collectively "Seized Property") as set forth in Exhibit A; and

WHEREAS, the Seized Property has cleared all Court Proceedings and has been forfeited to the City; and

WHEREAS, the Seized Property is no longer needed by City Police, so that the Seized Property is now considered "surplus"; and

WHEREAS, pursuant to Mississippi Code 17-25-25, the City desires to surplus the Seized Property; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Seized Property be hereby disposed of pursuant Mississippi Code 17-25-25.
2. The City Police Chief, City Clerk, or their designee, be, and, if needed, is hereby authorized and directed to advertise the Property on Govdeals.com or sell the Property at public auction or to otherwise dispose of said property in accordance with state law, or to retain such items and remove them from the fixed assets inventory pursuant to State guidelines.

Motion was made by Alderman Brooks and seconded by Alderman Payne, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

Minutes, City of Southaven, Southaven, Mississippi

A copy of the request to surplus property is attached to these minutes.

ACCEPTANCE OF GRANT FOR SFD

Nick Manley, City Attorney, presented these items to the Board.

Mr. Manley explained that this action will authorize the SFD to accept a grant to purchase EMS equipment in the amount of \$64,637 with the SFD providing matching funds of \$6,463. Chief Thornton explained that the Fire Department has made application for several years for this grant and they were finally successful this year. Chief Thornton stated that this is a 90/10 grant, in which, the federal government will be responsible for 90% and the City will be responsible for 10%. This grant is for the Autopulse CPR machines that have new technology that allows you to encounter a cardiac arrest patient, if you can get to them within the necessary time frame, you can increase the survivability rate from 7% all the way up to 50%. The machine can be put on the patient within a matter of seconds, perform CPR and can continue all the way into the Cath lab if necessary. Chief Thornton stated that this is one of the most important things that they have been trying to seek over the last 3 – 4 years for EMS equipment. Chief Thornton expressed that this is an awesome day for them and they plan on having a media event since they are not only using the auto pulse, they are using the entire system which includes three different components. Chief Thornton stated that they will be the only one in this area that is using the entire system. Chief Thornton shared with the Board that Malena Alderman, Public Safety Educator, is the lead person that writes all of their grants and she did an excellent job putting this grant together. Alderman Brooks made the motion to accept the grant. Motion was seconded by Alderman Hale.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of July, 2017.

A copy of the award letter is attached to these minutes.

RESOLUTION FOR SANITATION ASSESSMENT

Nick Manley, City Attorney, presented this item to the Board.

Minutes, City of Southaven, Southaven, Mississippi

Mr. Manley stated that this resolution allows for a sanitation assessment for unpaid sanitation fees. The Board of Alderman considered the following resolution:

RESOLUTION FOR ASSESSING UNPAID SANITATION FEES

WHEREAS, pursuant to Mississippi Code 21-19-1, the City of Southaven ("City") operates and maintains a garbage and rubbish collection system; and

WHEREAS, pursuant to Mississippi Code 21-19-2 and the City ordinances, the City previously implemented a \$12.00 per month sanitation fee to defray the cost for the operating and maintaining of the garbage and rubbish collection system; and

WHEREAS, despite correspondence requesting that certain City residents pay the sanitation fee, the residents listed at the properties on Exhibit A have failed to pay the sanitation fee; and

WHEREAS, the individuals were provided an opportunity for a hearing at the June 6, 2017 and June 20, 2017 City Board Meetings regarding the delinquent assessments and chose not to attend the hearing; and

WHEREAS, the City desires to collect the sanitation fees from the individuals and in the amount as set forth in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. Pursuant to Mississippi Code 21-19-2, the City Public Works Director and his staff are authorized to notify the Desoto County Tax Collector of the unpaid fees for those residents as set forth in Exhibit A. Upon receipt of the residents and addresses as set forth in Exhibit A from the City, the Desoto County Tax Collector shall not issue or renew a motor vehicle road and bridge privilege license for the motor vehicle owned by those individuals, unless such fees or charges, in addition to any other taxes or fees assessed against the motor vehicle, are paid.
2. In lieu of filing the assessments with the Desoto County Tax Collector, the City, pursuant to Mississippi Code 21-19-2, may file a lien on the property offered the sanitation service.
3. The Mayor, City Public Works Director and any of their designees are authorized to take any and all action to effectuate the intent of this Resolution.

Minutes, City of Southaven, Southaven, Mississippi

After a full discussion of this matter, ALDERMAN Payne moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Hale. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Ronnie Hale	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

A list of addresses with unpaid sanitation fees is attached to these minutes.

AWARD OF BID FOR FIRE SERVICE EXTENSION – PHASE 1

Mayor Musselwhite presented these items to the Board.

Mayor Musselwhite stated that this is a project that they have been working on for several years to extend proper sized water lines to fire hydrants in the annexed areas of the city that do not have them. Mayor Musselwhite stated that a few years ago they formulated a plan for all of the areas that have been annexed that do not have fire hydrants that meet the city's standards. Mayor Musselwhite explained that this project will be funded out of the utility surplus funds since they are extending water lines. Dan Cordell, City Consulting Engineer, made the recommendation to award the bid to Trey Construction in the amount of \$364,043.00 for Phase I of this project. Alderman Flores made the motion to award the bid to Trey Construction and allow Mayor Musselwhite to sign all related contract documents. Motion was seconded by Alderman Gallagher.

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of July, 2017.

A copy of the award recommendation letter and bid tabulation is attached to these minutes.

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there was none. Mayor Musselwhite then asked for any comments from the public and there was none. The Board then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit: **PARCEL ID 207418040 0001000,** **PARCEL ID 207418110 0000200, PARCEL ID 107419000 0000200,** **PARCEL ID 107419000 0000700, PARCEL ID 107419240 0000300,** **PARCEL ID 107419240 0000400, PARCEL ID 107419240 0000500,** **PARCEL ID 107419240 0000600, PARCEL ID 107420000 0004500,** **PARCEL ID 108521010 0003500, PARCEL ID 108521010 0003600,** **PARCEL ID 108614000 0002000, 886 ACORN CV, 8347 BRIDGEWOOD DR, 732 CHARTER OAK DR, 1876 CORAL HILLS DR, 1741 GEORGE PL, 7879 GREENBROOK PKWY, 352 HILLBROOK DR, 7193 LONDONDERRY DR, 1354 MAIN ST, 1902 MERRIMAC CV, 8131 OAKBROOK DR, 1448 WHITWORTH CV, 8684 WHITWORTH ST, 8175 WHITEHEAD DR, 1655 RUTHERFORD CV** to the effect that the said parcel of land has been neglected whereby **the grass height is in violation and there exist other unsafe conditions and is in a state of uncleanness** and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi,

Minutes, City of Southaven, Southaven, Mississippi

provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on July 5, 2017, by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanliness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on **Wednesday, July 5, 2017**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board

of Alderman of the City of Southaven, Mississippi, that the above described parcel of

land located at PARCEL ID 207418040 0001000, PARCEL ID 207418110 0000200, PARCEL ID 107419000 0000200, PARCEL ID 107419000 0000700, PARCEL ID 107419240 0000300, PARCEL ID 107419240 0000400, PARCEL ID 107419240 0000500, PARCEL ID 107419240 0000600, PARCEL ID 107420000 0004500, PARCEL ID 108521010 0003500, PARCEL ID 108521010 0003600, PARCEL ID 108614000 0002000, 886 ACORN CV, 8347 BRIDGEWOOD DR, 732 CHARTER OAK DR, 1876 CORAL HILLS DR, 1741 GEORGE PL, 7879 GREENBROOK PKWY, 352 HILLBROOK DR, 7193 LONDONDERRY DR, 1354 MAIN ST, 1902 MERRIMAC CV, 8131 OAKBROOK DR, 1448 WHITWORTH CV, 8684 WHITWORTH ST, 8175 WHITEHEAD DR, 1655 RUTHERFORD CV is deemed in the existing condition to be a menace to the public health and safety of the community.

Minutes, City of Southaven, Southaven, Mississippi

BE IT FURTHER RESOLVED that pursuant to Mississippi Code 21-19-11, the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Mississippi Code Section 21-39-21, and other debris; and draining cesspools and standing water therefrom.

Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Ronnie Hale	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 5th day of July, 2017.

PLANNING AGENDA:

Planning Agenda presented by Whiney Cook, Director of Planning & Development.

Minutes, City of Southaven, Southaven, Mississippi

Item #1 – Application by Lifestyle Communities LLC for subdivision approval of Brambles Section “G” on the east side of Getwell Road between Church Road and College Road.

Mrs. Choat-Cook stated that this is a subdivision application for the Brambles, Section G, located on the east side of Getwell Road between Church Road and College Road. This portion consists of only three lots with .85 acres at the north end of the subdivision and backs up to some common open space. The minimum square footages for heated homes and minimum square footages for the lots have been met. There are not any road bond requirements as it was already bonded with another portion of the subdivision. Mrs. Choat-Cook stated that the Planning Commission voted unanimously in favor of and staff recommends approval. Alderman Flores made the motion to approve the subdivision application. Motion was seconded by Alderman Wheeler. Motion was put to vote and passed unanimously.

A copy of the staff report, project layout, and final plat is attached to these

Item #2 – Application by Industrial Development International for subdivision approval of Stateline Business Park Phase 2 Lot 1 on the north side of Stateline Road, east of Airways Blvd.

Mrs. Choat-Cook stated that this applicant is requesting subdivision approval for Stateline Road Business Park North, Phase 2, lot 1 on the north side of Stateline Road, east of Airways Boulevard. This lot encompasses 19.52 acres and is directly adjacent to the Rowsey Subdivision on the west side of the lot. The standard building setback lines are shown and there is also an identified thirty (30) foot utility easement along the road frontage and also a variable storm water detention easement along the rear of the lot up against the actual state line. All road improvements for Stateline Road have been completed prior to this application. Mrs. Choat-Cook stated that the proposed lot is in compliance with the approved planned business park documents on file. Since the road improvements and dedication has already been completed there are no bonds necessary for this site and staff recommends approval. Alderman Kelly made the motion to approve the subdivision application. Motion was seconded by Alderman Hale. Motion was put to vote and passed unanimously.

A copy of the staff report and final plat is attached to these minutes.

Item #3 – Application by AICM for a conditional use permit to allow an assembly facility for intermodal containers to be located at 1660 Stateline Road.

Mrs. Choat-Cook stated that this applicant is requesting a conditional use permit to allow an automated assembly facility at 1660 Stateline Road in the Stateline Business Park on the north side of Stateline Road, west of Tchulahoma. This is an existing 347,000 square foot building that is vacant and the applicant is proposing to use it in its entirety. This facility will assemble intermodal shipment containers for water and rail travel. There will be minor welding on site which will not emit particulates above the allowable limits. There will not be any visible smoke from the welding on site. There is a proposed water based paint booth on

Minutes, City of Southaven, Southaven, Mississippi

site which will follow all EPA guidelines for emissions and ventilation. AICM's business strategy for this site will be to build a suit design therefore; there will be minimal if any surplus materials on site. This business is the first of its kind in the United States as all other similar companies are based out of China. It is estimated to bring 235 jobs to the local economy with an average pay of \$48,000. A high tech robotic system is used to assemble the products and all incoming and outgoing products will be made 100% in the USA. Staff had a hard time trying to determine the classification of zoning this type of development should be due to the details of the use. It is staff's recommendation to that the use be allowed via this conditional use permit which stipulates that noise, smoke, and smell emissions be minimal to none and that all outdoor storage be placed behind a site proof fence line and in the rear of the building to minimize visibility. The storage container should not exceed the height of two containers. After hearing from Mrs. Choat-Cook, the Board of Alderman considered the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF
ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI
GRANTING A CONDITIONAL USE PERMIT TO AMERICAN
INTERMODAL CONTAINER MANUFACTURING
COMPANY, LLC FOR AN AUTOMATED ASSEMBLY
FACILITY AT 1660 STATELINE ROAD, STATELINE
BUSINESS PARK, SOUTHAVEN, MISSISSIPPI**

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on June 26, 2017 for the conditional use permit ("permit") application of American Intermodal Container Manufacturing Company, LLC ("American") and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on the City Planning Department findings as further set forth in Exhibit A to this Resolution, with such Exhibit and findings being incorporated as part of this Resolution, and the City Planning Commission recommendation, the City Board hereby desires to grant to American a one (1) year conditional use permit with a four (4) year extension to be renewed annually at the discretion of the City Board of Aldermen, as set forth in the City Code of

Minutes, City of Southaven, Southaven, Mississippi

Ordinances at Title XIII, Chapter 9, Section 13-9(a) with such permit subject to the City Board's revocation; and

WHEREAS, the City further finds that the conditional use will promote the general welfare by providing an estimated 235 jobs in the area; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of any City ordinance or violation of the actual conditional use permit for excessive noise, smoke, and smell emissions as determined by the City, along with all outdoor storage being placed behind a site proof fence and in the rear of the property, the City Board hereby grants American a conditional use permit for one (1) year for an automated assembly facility at 1660 Stateline Road with a four (4) year extension to be renewed annually at the discretion of the City Board of Aldermen.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Wheeler. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Ronnie Hale	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	YES

RESOLVED AND DONE this 5th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

A copy of the staff report is attached to these minutes.

MAYOR'S REPORT

July 4th Fireworks Update

Minutes, City of Southaven, Southaven, Mississippi

Mayor Musselwhite stated that due to bad weather conditions, the July 4th firework show at the Amphitheatre had to be canceled. Mayor Musselwhite explained that they are making every attempt to reschedule the firework show.

Reminder - Mr. Hal Guthrie

Mayor Musselwhite reminded everyone that there will be a special event to honor Hal Guthrie, a Southaven resident that served in Vietnam. He earned a purple heart for his valor in Vietnam. He also earned another Purple Heart for his valor on March 20, 1967 while in Vietnam combat. He was never presented with his second Purple Heart, so thanks to Alderman William Brooks and Congressman Trent Kelly, there will be a ceremony to honor Mr. Hal Guthrie as he gets his Purple Heart presentation. The ceremony will be held at the Senior Center on July 6, 2017 at 6 p.m. and all were welcomed to attend.

CITIZEN'S AGENDA - JOHN HAMPTON, SOUTHERN BAPTIST DISASTER RELIEF

Mr. Hampton thanked the Mayor and Board of Alderman for allowing his crew to be in Southaven during the Memorial Day storm. Mr. Hampton explained that they did twenty-four jobs that day and that Alderman Hale and Alderman Gallagher were assisting in whatever needed to be done. Mr. Hampton also acknowledged Chief Pirtle for placing police officers to keep them protected while working on the streets. Mr. Hampton explained that they had teams working from the Desoto County / Tate County Association, Yalobusha County, and Tippah / Benton County. Mr. Hampton stated that they were also the group that helped with the flooding in Plum Point and Savannah Creek Apartments. Mayor Musselwhite stated that Mr. Hampton deserves the thank you and expressed how much he appreciated Mr. Hampton for coming forward to allow him and the Board of Alderman the opportunity to thank him. Mayor Musselwhite stated that Mr. Hampton and his group did an incredible job with the recent wind storm from May 27, 2017. Mayor Musselwhite explained that he and Mr. Hampton first met during the September 20, 2017 flood. There were a lot of homes in the Savannah Creek Apartment Complex and also surrounding patio homes that were in desperate need and he and his crews were some of the first people on site to pull carpet out and make sure that everyone was safe from electrical lines. Mayor Musselwhite stated that it is important to note that Mr. Hampton offered to be a part of the Serve Southaven Network, a city outreach program, where citizens in need are put in touch with people like Mr. Hampton and his organization that have been tremendous in offering their services. Mr. Hampton left a brochure and business card with the Mayor and Board of Alderman and asked them to reach out anytime they can help. Mayor Musselwhite stated that his actions speak louder than words and that they appreciate all that he has done.

PERSONNEL DOCKET

Personnel Docket
July 5, 2017

All other current City employees shall continue their at will employment with the City of Southaven at their current compensation, subject to Mayor and Board review of employment and compensation, and subject to any and all handbooks, policies, orders, guides, rules, and/or regulations governing

Minutes, City of Southaven, Southaven, Mississippi

Payroll Additions				
Name	Position	Department	Start Date	Rate of Pay

*pending successful completion of
pre-emp screenings

Payroll Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
Leon J. Killebrew	Fire Inspector II	Fire Inspector III	07/10/2017	\$22.76
Kendall Maxwell	Parks Lead Man	Parks Supervisor	07/05/2017	\$15.00

Terminations/Resignations

Name	Department	Position	Termination Date	Rate of Pay
Evelene Benson	ITEC	Dispatcher I	07/03/2017	\$18.08
Randy Murry	Fire	Paramedic	07/12/2017	\$17.51

Personnel Docket July 5,
2017
City of Southaven Parks Department

Part Time

2017

New Hires

Payroll Additions	Position	Department	Start Date	Rate of Pay
Nikkole L. Diaz	412 Grounds	Parks	07/06/2017	\$7.25
Noah L. Maddox	412 Concessions	Parks	07/06/2017	\$7.25
Amber N. West	412 Concessions	Parks	07/06/2017	\$7.25

Adjustment	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
------------	-------------------------	--------------------	----------------	----------------------

Terminations	Termination Date
--------------	------------------

Alderman Brooks made the motion to approve the Personnel Docket of July 05, 2017 as presented to this Board. Motion was seconded by Alderman Hale. The motion was put to vote and passed unanimously.

CITY ATTORNEY’S LEGAL UPDATE

Governor’s Job Fair Update – Arena Donation

Minutes, City of Southaven, Southaven, Mississippi

Mr. Manley stated that at the previous meeting, the Board authorized donation of the Arena to the Mississippi Department of Employment Services for the Governor's job Fair on August 9th and the motion needs to include August 10th as well. A motion was made by Alderman Flores to include the donation of the August 10th date to be consistent with the resolution passed by the Board on June 20, 2017. Motion was seconded by Alderman Gallagher. The Mayor called for a roll call vote:

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of July, 2017.

Cigna Contract - EAP

Mr. Manley explained that Cigna will be the new EAP for the city and that it will go into effect per our insurance. Mr. Manley requested approval and authorization for Chris Wilson, City Administrator, to sign. Alderman Gallagher made the motion to approve the Cigna EAP Contract and allow Chris Wilson to sign the agreement. Motion was seconded by Alderman Kelly.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 5th day of July, 2017.

A copy of the agreement is attached to these minutes..

Authorization to travel to MML

Mr. Manley requested authorization for to travel to Biloxi to attend the MML Conference for Mayor, Board of Alderman and for certain employees. Alderman

Minutes, City of Southaven, Southaven, Mississippi

Brooks made the motion to authorize travel to MML. Motion was seconded by Alderman Flores. Motion was put to vote and passed unanimously.

MML Voting Delegates

Alderman Flores made the motion to appoint Alderman Brooks as the voting delegate, Alderman Gallagher as the 1st alternate, and Alderman Flores as the 2nd alternate. Motion was seconded by Alderman Hale. The following resolution was then considered by the Board of Alderman:

RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2017 VOTING DELEGATES FOR THE CITY/TOWN OF SOUTHAVEN

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a second vice president and to vote on any proposed bylaw changes; and

WHEREAS, the amended bylaws require the City of Southaven ("City") Board to designate in its minutes the voting delegate and two alternates to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE OF THE CITY OF SOUTHAVEN:

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2017 Mississippi Municipal League election to be held at the annual convention on July 24-27, 2017 are as follows:

Voting Delegate: William Brooks

First Alternate: Joel Gallagher

Second Alternate: Raymond Flores

That public interest and necessity requiring same, this Resolution shall become effective upon passage. The above and foregoing Resolution, after having been first reduced to writing, was introduced by Alderman Flores seconded by Alderman Hale, and was adopted by the following vote, to-wit:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Ronnie Hale	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

CLAIMS DOCKET

Minutes, City of Southaven, Southaven, Mississippi

A motion was made by Alderman Payne to approve the Claims Docket of July 5, 2017 in the amount of \$2,837,977.34. Motion was seconded by Alderman Flores.

Excluding voucher numbers:

283559, 283714, 283768, 283787, 283842, 283884, 283897, 284119, 284299, 284302

Roll call was as follows:

ALDERMAN	VOTED
Alderman Brooks	YES
Alderman Kelly	YES
Alderman Hale	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 5th day of July, 2017.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Gallagher to adjourn. Motion was seconded by Alderman Flores. Motion was put to a vote and passed unanimously, July 5, 2017 at 7:13 p.m.

Darren Musselwhite,
Mayor

Andrea Mullen,
City Clerk

(Seal)

THIS PAGE WAS LEFT BLANK INTENTIONALLY

**CITY OF SOUTHAVEN
MISSISSIPPI**



EMPLOYEE POLICIES AND PROCEDURES MANUAL

DARREN MUSSELWHITE, MAYOR

KRISTIAN KELLY, ALDERMAN WARD 1

RONNIE HALE, ALDERMAN WARD 2

GEORGE PAYNE, ALDERMAN WARD 3

JOEL GALLAGHER, ALDERMAN WARD 4

JOHN DAVID WHEELER, ALDERMAN WARD 5

RAYMOND FLORES, ALDERMAN WARD 6

WILLIAM BROOKS, ALDERMAN-AT-LARGE

CHRIS WILSON, CITY ADMINISTRATOR/CAO

BUTLER SNOW, NICK MANLEY, CITY ATTORNEY/LEGAL

Revised and Adopted July 5, 2017

Minutes, City of Southaven, Southaven, Mississippi

Table of Contents

Equal Opportunity Statement.....	4
USERRA Notice Statement.....	4
COBRA Notice.....	5
Section 1 Employment.....	8
A. Introduction	
B. Recruitment	
C. Eligibility	
D. Nepotism	
E. Promotions	
F. Probationary Employment	
G. Reserved	
H. Seniority	
I. Outside Employment	
J. Grievance/Appeals	
K. Reserved	
L. Physical Examinations	
M. Tardiness	
N. Discipline	
O. Travel Policy	
P. Time Cards	
Q. Longevity	
R. Bulletin Boards/Email	
S. Internet/Computer Policy	
T. Cell Phone Policy	
U. Employee Dress Code	
V. Safety Policy	
W. Vehicle Use Policy	
Section 2 Employee Leave, Regulations and Benefits.....	29
A. Holidays	
B. Work Schedule	
C. Transfer of Leave	
D. Personal Leave	
E. Medical Leave	
F. FMLA	
G. Funeral Leave	
H. Donated Leave	
I. Administrative Leave	
J. Maternity Leave	
K. Military leave	
L. Part-time Employee Leave	
M. Unemployment Compensation	
N. Deferred Compensation	
O. Worker's Compensation	
P. Social Security	
Q. Cafeteria Plan	
R. Retirement	

Minutes, City of Southaven, Southaven, Mississippi

- S. Insurance
- T. Jury Duty/Witness Leave
- U. Employee Educational Assistance
- V. Light Duty
- W. Employee Assistance Program (EAP)
- X. Law Enforcement Appreciation Act of 2014 Leave

Section 3 Employee Conduct..... 58

- A. Attendance
- B. Employee Diligence
- C. Work Performance
- D. Demotion
- E. Resignation
- F. Open Door Policy
- G. Sexual Harassment
- H. Workplace Harassment
- I. Conflicts of Interest
- J. Political Activity
- K. Drug-Free Workplace Policy
- L. Reduction in Force
- M. Workplace Violence Policy
- N. Searches of City Property
- O. Drug and Alcohol Policy
- P. Procedures for the Drug and Alcohol Policy
- Q. Notice of Arrest/Conviction
- R. Accident Reporting Procedures

Section 4 Disciplinary Action/Grievances and Appeals..... 91

- A. Disciplinary Action
- B. Board of Alderman Action
- C. Grievance Filing
- D. Grievable Issues
- E. Non-Grievable Issues
- F. General Information
- G. Grievance Procedural Steps
- H. Sexual Harassment/Workplace Violence Grievances
- I. ADA Grievance Procedures

FORMS.....

Minutes, City of Southaven, Southaven, Mississippi

STATEMENT OF EQUAL OPPORTUNITY EMPLOYMENT

Equal employment opportunity for all individuals regardless of race, color, creed, sex, religion, national origin, age, mental or physical handicap, disability, veteran status, uniformed service status, political affiliation, or any other prohibited basis under applicable federal, state or local law is the policy of the Mayor and Board of Alderman. In order to assure non-discriminatory personnel administration, the Mayor and Board of Alderman promotes non-discriminatory practices and procedures in all phases of city personnel administration. The Mayor and Board of Alderman's equal opportunity policy, therefore, prohibits any form of unlawful discrimination based on the foregoing and other considerations made unlawful by federal, state or local laws.

It is the view of the Mayor and Board of Alderman that equal employment opportunity can only be attained through the City's commitment to comply with all applicable laws affording equal employment opportunities to individuals including, among others, persons with disabilities. Accordingly, it is imperative that City employees make all personnel decisions in accordance with Mayor and Board of Alderman policies, practices, and procedures. The selection process and criteria must assure fair and equitable treatment of all qualified applicants and employees, including qualified applicants and employees with disabilities who can perform the essential functions of the position.

The Americans With Disabilities Act of 1990 requires city departments to make reasonable accommodations for the known physical and mental limitations of otherwise qualified individuals with disabilities who are applicants or employees, provided such accommodations do not cause undue hardships to City operations. Qualified individuals with disabilities are persons with disabilities who meet the job-related requirements of an employment position and who can perform the essential functions of the position with or without reasonable accommodations. For an individual to be considered to have a disability that individual must have a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or be regarded as having such impairment.

STATEMENT OF USERRA NOTICE

The Uniformed Services Employment and Reemployment Rights Act (USERRA), prohibits discrimination against persons because of their service in the Armed Forces Reserve, the National Guard, or other uniformed services. USERRA prohibits an employer from denying any benefit of employment on the basis of an individual's membership, application for membership, performance of service, application for service, or obligation for service in the uniformed services. USERRA also protects the right of veterans, reservists, National Guard members, and certain other members of the uniformed services to reclaim their civilian employment after being absent due to military service or training. Ref: 38 U.S.C. § 4301, et. seq.

Minutes, City of Southaven, Southaven, Mississippi

NOTICE OF COBRA CONTINUATION COVERAGE RIGHTS

You are receiving this notice because you have recently become covered under a group health plan (the Plan). This notice contains important information about your right to COBRA continuation coverage, which is a temporary extension of coverage under the Plan. This notice generally explains COBRA continuation coverage, when it may become available to you and your family, and what you need to do to protect the right to receive it.

The right to COBRA continuation coverage was created by a federal law, the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). COBRA continuation coverage can become available to you when you would otherwise lose your group health coverage. It can also become available to other members of your family who are covered under the Plan when they would otherwise lose their group health coverage. For additional information about your rights and obligations under the Plan and under federal law, you should review the Plan's Summary Plan Description or contact the Plan Administrator.

What is COBRA Continuation Coverage?

COBRA continuation coverage is a continuation of Plan coverage when coverage would otherwise end because of a life event known as a "qualifying event." Specific qualifying events are listed later in this notice. After a qualifying event, COBRA continuation coverage must be offered to each person who is a "qualified beneficiary." You, your spouse, and your dependent children could become qualified beneficiaries if coverage under the Plan is lost because of the qualifying event. Under the Plan, qualified beneficiaries who elect COBRA continuation coverage must pay for COBRA continuation coverage.

If you are an employee, you will become a qualified beneficiary if you lose your coverage under the Plan because either one of the following qualifying events happens:

- Your hours of employment are reduced, or
- Your employment ends for any reason other than your gross misconduct.

If you are the spouse of an employee, you will become a qualified beneficiary if you lose your coverage under the Plan because any of the following qualifying events happens:

- Your spouse dies;
- Your spouse's hours of employment are reduced;
- Your spouse's employment ends for any reason other than his or her gross misconduct;
- Your spouse becomes entitled to Medicare benefits (under Part A, Part B, or both); or
- You become divorced or legally separated from your spouse.

Your dependent children will become qualified beneficiaries if they lose coverage under the Plan because any of the following qualifying events happens:

Minutes, City of Southaven, Southaven, Mississippi

- The parent-employee dies;
- The parent-employee's hours of employment are reduced;
- The parent-employee's employment ends for any reason other than his or her gross misconduct;
- The parent-employee becomes entitled to Medicare benefits (Part A, Part B, or both);
- The parents become divorced or legally separated; or
- The child stops being eligible for coverage under the plan as a "dependent child."

When is COBRA Coverage Available?

The Plan will offer COBRA continuation coverage to qualified beneficiaries only after the Plan Administrator has been notified that a qualifying event has occurred. When the qualifying event is the end of employment or reduction of hours of employment, death of the employee, or the employee's becoming entitled to Medicare benefits (under Part A, Part B, or both), the employer must notify the Plan Administrator of the qualifying event.

You Must Give Notice of Some Qualifying Events

For the other qualifying events (divorce or legal separation of the employee and spouse or a dependent child's losing eligibility for coverage as a dependent child), you must notify the Plan Administrator within 60 days after the qualifying event occurs.

How is COBRA Coverage Provided?

Once the Plan Administrator receives notice that a qualifying event has occurred, COBRA continuation coverage will be offered to each of the qualified beneficiaries. Each qualified beneficiary will have an independent right to elect COBRA continuation coverage. Covered employees may elect COBRA continuation coverage on behalf of their spouses, and parents may elect COBRA continuation coverage on behalf of their children.

COBRA continuation coverage is a temporary continuation of coverage. When the qualifying event is the death of the employee, the employee's becoming entitled to Medicare benefits (under Part A, Part B, or both), your divorce or legal separation, or a dependent child's losing eligibility as a dependent child, COBRA continuation coverage lasts for up to a total of 36 months. When the qualifying event is the end of employment or reduction of the employee's hours of employment, and the employee became entitled to Medicare benefits less than 18 months before the qualifying event, COBRA continuation coverage for qualified beneficiaries other than the employee lasts until 36 months after the date of Medicare entitlement. For example, if a covered employee becomes entitled to Medicare 8 months before the date on which his employment terminates, COBRA continuation coverage for his spouse and children can last up to 36 months after the date of Medicare entitlement, which is equal to 28 months after the date of the qualifying event (36 months minus 8 months). Otherwise, when the qualifying event is the end of employment or reduction of the employee's hours of employment, COBRA continuation coverage generally lasts for only up to a total of 18 months. There are two ways in which this 18-month period of COBRA continuation coverage can be extended.

Minutes, City of Southaven, Southaven, Mississippi

Disability extension of 18-month period of continuation coverage

If you or anyone in your family covered under the Plan is determined by the Social Security Administration to be disabled and you notify the Plan Administrator in a timely fashion, you and your entire family may be entitled to receive up to an additional 11 months of COBRA continuation coverage, for a total maximum of 29 months. The disability would have to have started at some time before the 60th day of COBRA continuation coverage and must last at least until the end of the 18-month period of continuation coverage.

Second qualifying event extension of 18-month period of continuation coverage

If your family experiences another qualifying event while receiving 18 months of COBRA continuation coverage, the spouse and dependent children in your family can get up to 18 additional months of COBRA continuation coverage, for a maximum of 36 months, if notice of the second qualifying event is properly given to the Plan. This extension may be available to the spouse and any dependent children receiving continuation coverage if the employee or former employee dies, becomes entitled to Medicare benefits (under Part A, Part B, or both), or gets divorced or legally separated, or if the dependent child stops being eligible under the Plan as a dependent child, but only if the event would have caused the spouse or dependent child to lose coverage under the Plan had the first qualifying event not occurred.

If You Have Questions

Questions concerning your Plan or your COBRA continuation coverage rights should be addressed to the contact or contacts identified below. For more information about your rights under ERISA, including COBRA, the Health Insurance Portability and Accountability Act (HIPAA), and other laws affecting group health plans, contact the nearest Regional or District Office of the U.S. Department of Labor's Employee Benefits Security Administration (EBSA) in your area or visit the EBSA website at www.dol.gov/ebsa.

Keep Your Plan Informed of Address Changes

In order to protect your family's rights, you should keep the Plan Administrator informed of any changes in the addresses of family members. You should also keep a copy, for your records, of any notices you send to the Plan Administrator.

Minutes, City of Southaven, Southaven, Mississippi

SECTION 1 EMPLOYMENT

A. INTRODUCTION TO EMPLOYMENT

This handbook applies to all City of Southaven employees. This handbook is prepared to inform you about the city's policies and to summarize the benefits that are available to the employee. Refer to this handbook whenever you have a question regarding your duties and job requirements. If you have a question that is not answered by this handbook, please consult your Department Head. For the purposes of this handbook, the term "governing authority/authorities" refers to the Southaven Mayor and Board of Alderman. This handbook may be altered and amended as necessary by the City Administrator/CAO and/or the governing authorities. Amendments and or other alterations to this handbook will be delivered, either hard copy or electronically, to each employee, and their department, by the Department of Finance and Administration. It is the employees responsibility to maintain the most current version of this handbook and any and all amendments.

This handbook is not a contract, express or implied, and it does not alter your employment "at will" status. Nothing in this handbook should be construed as a guarantee of continued employment. Your employment may be terminated at any time, for any reason, with or without cause, with no advance prior notice. Likewise, you may terminate your employment at any time for any reason without prior notice.

B. ANNOUNCEMENT OF RECRUITMENT

The Mayor and Board of Alderman and/or City Departments (through the Chief Administrative Officer) announces city job opportunities, places those job classes on recruitment, and accepts applications for those open positions. Job announcements are made in response to indicated manpower needs and, in some instances, to build lists of eligible applicants for anticipated future needs. Job announcements are posted on city bulletin boards located throughout City of Southaven facilities and on the City web site, www.southaven.com. The City accepts applications for open/posted positions only. However, in some instances, the City may accept applications in order to build an applicant pool for potential future openings.

Job announcements may include the following:

- the job title
- the beginning salary
- the minimum education and experience requirements
- the department where the vacancy exists
- requirements for examination, if any
- the recruitment period and closing date, when applicable.

Current City of Southaven employees who have completed at least six (6) months of continuous employment with the City of Southaven may submit applications for any job classification at any time. Applications of individuals who are not City of Southaven employees, or who have not

Minutes, City of Southaven, Southaven, Mississippi

completed at least six (6) months of continuous employment with the City are accepted only for jobs that are posted as open for recruitment.

C. ELIGIBILITY DETERMINATION

An applicant's eligibility for a particular job class is evaluated by established standards to determine if he/she meets the minimum qualifications. If the applicant meets the minimum qualifications, the application is then rated based according to the related education, training, and experience listed on the applicant's application form, unless the job applied for requires either a written or a proficiency test. In that case, the application will be scored on the basis of the test score. Applicants will be notified of the date and site of the proficiency test or written examination, if one is required.

D. NEPOTISM

No employee may work in the same department with a member of his/her immediate family. For the purpose of this handbook, immediate family shall include spouse, children, siblings, and parents.

E. PROMOTIONS

A promotion is the movement of an employee from a position in one job class to a vacant position in a job class with more responsible duties and a higher salary range.

The City may consider filling vacancies by promoting qualified employees. The Department Head will post position openings on employee bulletin boards throughout the City of Southaven. An employee wishing to apply for a posted position should tell his/her immediate supervisor who may then arrange an appointment for the employee with the appropriate Department Head.

Promotions are made on a trial basis of six (6) months. A promoted employee will be entitled to all rights and benefits of the new position immediately upon assuming the position. After a promotion is made, however, there is no guarantee the employee will be able to return to the previous position if the promotion is unsuccessful.

F. PROBATIONARY PERIOD AND TERMINATION AT WILL

Every employee, upon original entry into a city status position, must successfully serve a 6-month probationary period before that employee is granted city employee status. During the probationary period, the employee's work and conduct are carefully observed. Through close supervision, the employer determines if the individual is progressing toward successful performance of the major duties of the job. During the 6-month probationary period the employee may be terminated with or without cause or notice by the governing authority. Likewise, upon completing the probationary period, an employee may be terminated with or without cause. Upon approval by the Governing Authorities, the 6-month probationary period may be extended up to a twelve (12) month period.

Amended July 21, 2009

Minutes, City of Southaven, Southaven, Mississippi

Nothing in this handbook should be construed as a guarantee of continued employment. Your employment may be terminated at any time, for any reason, with or without cause, with no advance prior notice. Likewise, you may terminate your employment at any time for any reason without prior notice.

G. RESERVED

H. SENIORITY

Each employee will accrue seniority as of his/her official date of hire. However, seniority is recognized only for full-time employees who have completed their probationary period. Employees automatically lose their seniority upon termination of continuous employment with the city. When and if an employee is rehired, the most recent date of rehire will become the date of hire for the purpose of seniority. Continuous employment is defined as a period of employment that has not been interrupted by a voluntary or involuntary relief from employment other than a separation from which an employee is eligible for reinstatement.

Seniority may be used as follows:

1. to determine the number of vacation days due an employee
2. to determine vacation scheduling when all other factors are equal
3. to determine shift bids and/or when job assignments in departments having such a system when all other factors are equal and the Department Head determines that use of seniority does not compromise the function of the department or endanger the safety of any employee.

I. OUTSIDE EMPLOYMENT

All outside employment must have the prior written approval of the Mayor. No employee may engage in outside employment that may cause a conflict of interest, or use the city employment for the advancement of such outside employment. No city employee shall use his/her city employment for personal gain. Outside employment must not interfere with performance of regularly assigned city duties. No employee will be permitted to conduct any other work during the hours he/she is on duty with the City of Southaven.

Amended October 18, 2005, January 25, 2006

J. GRIEVANCE AND APPEAL RIGHTS

A city employee, not on their probationary period, may file a grievance or an appeal on any grievable issue.

A probationary city employee may grieve or appeal only alleged acts of discrimination based on race, color, creed, religion, national origin, sex, age, disability, veteran status, uniformed service status or political affiliation in any personnel action or employment practice.

Minutes, City of Southaven, Southaven, Mississippi

Grievances and appeals are discussed in further detail in Section 4 of this Handbook.

K. RESERVED

L. PHYSICAL EXAMINATIONS

All city employees must submit to a physical examination that is job related and consistent with business necessity. The examination will be conducted at the city's expense and the results will be maintained in strict confidentiality as provided by law. As a condition of employment, the city may require additional medical examinations at the expense of the city whenever, in the opinion of the city, such needs arise.

M. TARDINESS

If you are unavoidably delayed in getting to work, you should call the Department Head and tell them when you expect to arrive. All employees are expected to maintain punctual arrival times, however, there may be times when circumstances prohibit an employee from being on time. While allowances are made for such occasions when tardiness is beyond the control of the employee, habitual tardiness may result in further disciplinary action up to and including termination.

N. DISCIPLINE

The City of Southaven believes in progressive discipline, whereby the employee is given notice, either written or verbal, that their behavior is not consistent with policies and procedures. The City also believes in offering employee(s) the opportunity to correct their behavior. However, not all behavior may be deemed correctable and certain behavior may be deemed to severe for corrective measures, and as such, other disciplinary actions shall be deemed appropriate. Such actions may include termination of employment.

O. TRAVEL AND EXPENSES

Travel Approval

Employees traveling within the State of Mississippi shall provide department head authorization prior to being approved for official travel. Employees traveling out-of-state shall provide department head authorization as well as the Chief Administrative Officer (CAO) authorization prior to being approved for official travel. CAO is defined in accordance with Mississippi Code of 1972 Section 21-3-25 and with the City of Southaven Municipal Ordinances. For the purposes of this policy, out-of-state travel shall not include travel in and within the Memphis, TN metropolitan statistical area (MSA) as defined by the Bureau of the Census, U.S. Department of Commerce and includes the following counties: Shelby (TN), DeSoto (MS), Tunica (MS), Tate (MS), Marshall (MS), Benton (MS), Crittenden (AR), Fayette (TN), Tipton (TN).

Amended Sept 2, 2014

Minutes, City of Southaven, Southaven, Mississippi

The City's elected officials wishing to travel for official business within the United States shall require individual authorization from the City Board of Alderman through an official Board action.

Allowable Expenses

If an officer or employee (part-time or full-time) is required to travel in the performance of an official duty (official travel), travel expenses incurred by the officer or employee related to the official travel may be paid or reimbursed by the City of Southaven ("City") in accordance with Mississippi Code of 1972 Sections 21-39-27, 25-3-41, 25-3-45 and any other section of Mississippi Code of 1972 that applies to official travel and/or reimbursement/payment thereof.

Travel expenses shall include, but not be limited to: mileage, taxi fares, rental car expense, public carrier fares (airplane, bus, train), conference/seminar registration fees, lodging expenses, meal expenses, telephone charges, baggage handling charges, hotel/airport parking fees.

In order for an officer or employee (part-time or full-time) of the City to be reimbursed for any official travel related expense, the required approval must be obtained as stated above. Detailed receipt(s) or similar support must be provided stating the purpose of the expense, excluding meals. The original invoice for which reimbursement is claimed must be attached. Invoices must be submitted for hotel, airfare and airport parking and other charges in excess of \$10.00. For hotels, reimbursement is made for only the single room rate.

Mileage if using a personal car shall also be reimbursed at the current federal approved mileage rate. Where two (2) or more officers or employees travel in one (1) privately-owned motor vehicle, only one (1) travel expense allowance at the authorized rate per mile shall be allowed for any one (1) trip. When the travel is done by means of a public carrier or other means not involving a privately-owned motor vehicle, then the officer or employee shall receive as travel expense the actual fare or other expenses incurred in such travel.

Travel Advances

Any officer or employee (part-time or full-time) of the City, who is required to travel in the performance of his official duties, may receive funds before the travel, in the discretion of the administrative head of the employee's department, board or commission involved, for the purpose of paying necessary expenses incurred during the travel within appropriated and approved municipal budget.

Upon return from the travel, the officer or employee shall provide receipts of lodging, meals, and other expenses incurred during the travel. Any portion of the funds advanced which is not expended during the travel shall be returned by the officer or employee.

Meal Reimbursement

The city shall reimburse the maximum daily meal amount as determined by State of Mississippi and the State Department of Finance and Administration for each day or half day of travel.

Minutes, City of Southaven, Southaven, Mississippi

Officer and employees shall be reimbursed the actual cost of meals incident to official travel, not to exceed the daily maximum for the specific location of assignment. Meal tips should be included in the actual cost of the meal unless the inclusion of the tips causes the meals to exceed the maximum daily meal reimbursement (as noted below). If the daily meal limitations would be exceeded, then the tips can be separated and recorded as other expenses. All tips reported in this manner should be totaled for the day and not exceed 15% of the maximum daily meal reimbursement or the actual meal expense, whichever is less. Alcoholic beverages are not reimbursable. Reimbursement shall be made based on the following sliding scale not to exceed the following rates (As per the State of Mississippi Travel Rules & Regulations 10/18/2012):

Federal Register Maximum Per Diem Rate	Maximum State Reimbursement Rate
\$1-\$149	\$41.00
\$150-\$164	\$46.00
\$165-\$179	\$51.00
\$180- up	\$56.00

City Issued Credit Card Travel Expenses

The City may acquire one or more credit cards which may be used by members of the governing authority of the City and City employees to pay expenses incurred by them when traveling in or out of the state in the performance of their official duties. The municipal clerk shall maintain complete records of all credit card numbers and all receipts and other documents relating to the use of such credit cards.

The members of the governing authority and City employees shall furnish receipts for the use of such credit cards each month to the City clerk who shall submit a written report monthly to the governing authority. The report shall include an itemized list of all expenditures and use of the credit cards for the month, and such expenditures may be allowed for payment by the municipality in the same manner as other items on the claims docket.

The issuance of a credit card to a member of the governing authority or City employee under the provisions of this section does not authorize the member of the governing authority or City employee to use the credit card to make any expenditure that is not otherwise authorized by law. Any member of the governing authority or City employee who uses the credit card to make any expenditure that is not approved for payment by the governing authority shall be personally liable for the expenditure and shall reimburse the City. The employee shall be subject to all interest and fees and other charges related to the collection of expenditures not approved by the governing authority.

Minutes, City of Southaven, Southaven, Mississippi

Any travel expenses paid for by a City issued credit card or a personal debit/credit card shall require a receipt prior to any payment and/or reimbursement. Failure to provide any receipt shall make the individual incurring the travel expense personally liable for the expense(s). In accordance with the Mississippi Code of 1972, Section 25-3-45, anyone who knowingly and willfully violates any provisions of the law, is guilty of a misdemeanor. The penalty for conviction is loss of job, a fine of not more than \$250.00, and civil liability for the full amount of the expenses illegally received, allowed, or approved. The person receiving the reimbursement is also liable whether the violation was willful or not.

Amended July 2, 2013

P. TIME CARDS

Time cards must be filled in each day you report to work, not at the end of the pay period. Each employee is responsible for the completion of his/her own time card. No one other than the employee may complete a time card for that particular employee without the prior approval of the appropriate department head. Each department head, or their designee, is responsible for submitting their department's time cards to the Department of Finance and Administration (payroll department) for processing.

Failure to complete a time card properly or failure to submit time card(s) in a timely manner for payroll processing may result in a loss of pay for that pay period or other disciplinary action.

Q. LONGEVITY

Longevity pay will be reviewed on an annual basis and determined by the Mayor and Board of Alderman; such pay may be modified annually or at the discretion of the Mayor and Board of Alderman may be eliminated. Longevity pay is computed by using the employee's time of service as of the annual anniversary day of their hire date. Only full time employees shall be eligible for longevity pay. Longevity pay currently is computed as follows:

<u>Years of Service</u>	<u>Amount of Pay</u>
5	\$200.00
6	\$400.00
7	\$600.00
8	\$800.00
9	\$1,200.00
10	\$1,500.00
11	\$1,800.00
12	\$2,100.00
13	\$2,400.00
14	\$2,700.00
15	\$3,000.00

Minutes, City of Southaven, Southaven, Mississippi

16	\$3,350.00
17	\$3,550.00
18	\$3,750.00
19	\$3,950.00
20	\$4,150.00
21	\$4,350.00
22	\$4,550.00
23	\$4,750.00
24	\$4,950.00
25	\$5,150.00
26+	\$200 additional for each year over 25

Amended April 2016

R. BULLETIN BOARDS, E-MAIL, COMPUTERS AND VOICE MAIL

Any material or communications including but not limited to those on bulletin boards, e-mail, computers and voice mail are the property of the City and may be viewed, erased or otherwise used or destroyed by the City at any time. Employees are expected to use the City's bulletin boards, e-mail, computers, and voice mail in manners consistent with Section 1.0 Part S of this handbook. Any violation of this policy may result in disciplinary action, up to and including termination. Employees have no expectation of privacy in any materials or communications utilizing the City's bulletin boards, e-mail, computers or voice mail. Any such materials or communications may be monitored to ensure compliance with this policy or other policies of the City.

Amended Tuesday, October 16, 2007
Amended October 2010

S. INTERNET AND COMPUTER POLICY

The City expects and requires that its employees use City computers and Internet access through City computers in a reasonable fashion. To that end, the City strictly prohibits employees from accessing, storing, or communicating any inappropriate material on City computers or through the Internet. Usage of City computers and the Internet must be consistent with City policies. Any violation of this policy may result in disciplinary action, up to and including termination. Employees have no expectation of privacy in any materials or communications or content via the Internet. Inappropriate material includes, but is not limited to, any pornographic or other sexually explicit material, violent material, derogatory, racial or ethnic material, or any other material the possession of which in the workplace would be contrary to the policies prohibiting harassment in the workplace. Any such materials or communications may be accessed and monitored by the City to ensure compliance with this policy.

The City of Southaven recognizes the growing importance of online social media networks as a communication tool. This policy addresses employees' use of such networks including: personal websites, web logs (blogs), wikis, social networks, online forums, virtual worlds, and any other kind of social media. The City of Southaven respects the right of employees to use these mediums during their personal time. Use of these mediums during City time or on City equipment, however, is prohibited.

Minutes, City of Southaven, Southaven, Mississippi

The City of Southaven takes no position on employees' decision to participate in the use of social media networks. In general, employees who participate in social media are free to publish personal information without censorship by the City of Southaven. Employees must avoid, however, posting information that could harm the City of Southaven using the guidelines set forth below.

All employees are responsible for maintaining the organization's positive reputation and under no circumstances should employees present the City to the public in a manner that diminishes its standing within the community. Instead, employees are responsible for presenting the organization in a manner that safeguards the positive reputation of themselves, as well as the organization's employees.

If an employee chooses to identify him or herself as a City of Southaven employee on any social media network, he or she must adhere to the following:

- Employees are required to state in clear terms that the views expressed on any social media network are the employee's alone and that they do not necessarily reflect the views of The City of Southaven.
- Employees are prohibited from disclosing information on any social media network that is confidential or proprietary to the City of Southaven or to a third party that has disclosed information to the organization. For example, information about or identifying the organization's customers, co-workers, incidents that occur at the City of Southaven.
- Employees are prohibited from displaying the City of Southaven logo on any social media network without permission from the City of Southaven. Also, they should not post images of co-workers without the written consent of their co-workers'. Finally, employees are prohibited from posting any nonpublic images of The City of Southaven premises and property.
- Employees are prohibited from making statements about the City of Southaven, their coworkers, our customers, agents, or partners that could be considered as harassing, threatening, libelous, or defamatory in any way.
- Employees are prohibited from acting as a spokesperson for the City of Southaven or posting comments as a representative of the organization.
- Employees are prohibited from sharing any communication that engages in personal or sexual harassment, unfounded accusations, or remarks that would contribute to a hostile work environment (racial, sexual, religious, etc.), as well as any behavior not in agreement with the general municipal policies.

Employees may be required to disclose annually to the City of Southaven whether or not they have a personal web site or blog.

Employees who participate in social media may still decide to include information about their work at the City of Southaven as part of their personal profile, as it would relate to a typical social conversation. This may include:

Minutes, City of Southaven, Southaven, Mississippi

- Work information included in a personal profile, to include organization name, job title, and job duties.
- Status updates regarding an employee's own job promotion.
- Personal participation in the City of Southaven sponsored events, including volunteer activities.

An employee who is responsible for a social media posting that fails to comply with the guidelines set forth in this policy or that otherwise causes harm to the City of Southaven may be subject to discipline, up to and including termination. Employees will be held responsible for the disclosure, whether purposeful or inadvertent, of confidential or proprietary organization information, information that violates the privacy rights or other rights of a third party, or the content of anything posted on any social media.

Anything posted on an employee's Web site or blog or other Internet content for which the employee is responsible will be subject to all the City of Southaven policies, rules, regulations, and guidelines. The City of Southaven is free to view and monitor an employee's website or web log at any time without consent or previous approval.

Finally, employees should let the Information Technology (IT) Department know if they encounter incorrect information about the City of Southaven that might randomly appear online. Employees themselves should not attempt to correct any such information that appears online.

T. CELL PHONE POLICY

Employees whose work necessitates a cell phone and a cell phone plan purchased by the City should restrict use to City business only. If personal use is required, reimbursement to the City for personal calls shall be reimbursed at actual costs. Timely reimbursements should be made upon receipt of telephone statements.

Personal cell phone use for City business should be limited to only necessary and immediate City related business needs. It is the responsibility of the employee's department to monitor cell phone use and reimbursements for appropriateness. Departmental offices have the right to review, question, and limit reimbursement requests of employees' personal cell phone bills.

The employee should retain documentation supporting the request for reimbursement but does not need to attach such documentation to request under \$25 per month. Reimbursement requests for more than \$25 will require either a log that identifies individual calls by number of minutes, area code, and phone number or a copy of the cell phone bill which identifies the calls for which reimbursement is requested.

To keep processing and administering costs to a minimum, employees are encouraged to accumulate at least \$25 in business cell phone charges before submitting requests for reimbursement unless requests are combined with other reimbursement requests that exceed the \$25 minimum. Abuse of this policy may result in disciplinary actions. Employees shall not use

Minutes, City of Southaven, Southaven, Mississippi

their city issued or personal cell phone while operating a city vehicle. An employee in violation of this is subject to disciplinary actions up to and including termination.

U. EMPLOYEE DRESS CODE

Each employee of the City of Southaven is expected to present a clean and professional appearance when representing the city. Municipal employees come into contact with the public on a daily basis and are expected to dress in appropriate business attire.

Updated July 24, 2006

Monday through Thursday, the dress of the administrative offices of the City of Southaven should be business dress. In particular, employees are required to dress in a professional manner. This is accomplished by observing the following rules for business dress:

- a. No halter tops
- b. No revealing or provocative clothing
- c. No shorts, tee-shirts, short skirts or low-cut necklines
- d. No tight, clinging or see-through items
- e. No clothing or accessories that would in any way be a distraction to either the public or other employees

On Fridays, the acceptable attire will be the City-issued shirt (or similar) and slacks. If an individual does not wish to dress casually and wear the City issued shirt (or similar) with business casual khakis or slacks, they should end the week with the type of dress clothing worn Monday through Thursday. Business dress is always acceptable.

While wearing the acceptable Friday City issued shirt with slacks, it is wise to keep a jacket in the office that can be worn over casual attire in order to be prepared for any unexpected situations that may require a more professional look (visits by dignitaries, impromptu press conferences, etc).

In addition to "distracting" clothing or accessories, all excessive forms of body-piercing (any piercing not confined to earlobes and/or multiple piercing in earlobes) as well as visible tattoos are considered inappropriate for employees of the City of Southaven while on duty.

All legitimate requests to alter the dress code policy will be considered on a case-by-case basis or when an employee has a particular disability or religious belief that is contrary to this City dress code policy.

This dress code policy is adopted in order to provide a guide for employees who wish to maintain the proper business attire while in the employ of the City of Southaven. Employees who are required to wear a City issued uniform (fire fighters, police officers, etc) shall wear the appropriate dress in accordance with the specific department.

Minutes, City of Southaven, Southaven, Mississippi

V. SAFETY POLICY

The City of Southaven has as its objective for all employees that any operation performed as part of an employee's duties be conducted in the safest and most efficient manner possible.

To that end, Department Heads and Divisional Directors are charged with the responsibility and authority to direct safety training and deal with safety issues within their respective area of operation. Department Heads will be given direction and support by the Safety Committee as to how such training will be achieved. In addition, policies and procedures will be reviewed by the Safety Committee for adoption, amendment and/or implementation if warranted; complaints and corrective measures (if warranted) shall be addressed by the Safety Committee.

Updated, January 23 2007

Furthermore, all employees are responsible to be aware of their work conditions, equipment and environment and shall report unsafe conditions, accidents / incidents or any other safety matter to their supervisor immediately.

A Safety Committee shall be formed in order to make recommendations to the Administration regarding establishing initial policy and procedures, making assignments for training and aiding in setting up initial meetings which are to become part of all offices' routine. Subsequently, this body will evaluate policy, complaints, accidents / incidents, etc. in order to make ongoing recommendations for improvement and amendment of the overall safety procedures for the City. This group shall meet initially as required to establish policy and procedures and to evaluate initial training sessions; after that, this body shall meet quarterly to address standing agenda items as well as any other issues relevant to its cause and attendance and meeting minutes shall be kept for review purposes and record. Special meetings shall be called as required. This group shall have the following general goals:

- Promote safety in all scopes of work throughout City operations
- Review accidents / incidents and use information to gauge effectiveness of program and recommend revision as required
- Monitor overall program for needed improvements regardless of accidents / incidents and make recommendations as required
- Address matters regarding safety equipment in the workplace
- Address general training sessions and seek new resources when needed as well as addressing any special training issue that may arise from a particular Department / Division
- Perform and/or monitor routine self-inspections for all Departments / Divisions

It is recommended that the City of Southaven adopt as a standard guideline for Safety Policy and Procedures the following: *Risk Control Manual* from the Mississippi Public Entities Workers' Compensation Trust.

Regular safety meetings shall be held in all offices, Departments and Divisions throughout the City to address basic safety issues relevant to each area of operation and to address any questions or special concerns that have emerged from the previous period. These meetings shall keep attendance records and minutes for review and record documentation. Special meetings may be

Minutes, City of Southaven, Southaven, Mississippi

called as warranted. These meetings shall generally be presided over by Supervisors, Department Heads or Divisional Directors.

Regular safety inspections shall be performed and/or monitored by Supervisors, Department Heads or Divisional Directors to evaluate the condition of equipment, vehicles, etc. as well as working conditions and operations performed by employees. These are intended to discover safety problems before they become an accident / incident report. Periodic safety inspections shall be performed by Safety Committee representatives to evaluate the overall working conditions within the City.

In addition to appropriate emergency personnel involved with any accident / incident resulting in serious injury or death – the Department Head and Divisional Director shall evaluate emergency personnel reports, interview witness employees, etc. as required to prepare a report to be presented to the Safety Committee. For accidents / incidents that result only in minor injury and/or damage to property – Department Head and Divisional Director shall gather information necessary to prepare a report to be presented to the Safety Committee.

Basic Safety Policy (*to be updated as required*):

- Report any injury to Supervisor immediately.
- Inspect machinery, equipment or vehicle daily prior to any use in performance of duties.
- Report any unsafe equipment or working conditions to Supervisor immediately.
- Do not operate any machinery, equipment or vehicle without appropriate safety equipment.
- Do not operate any machinery, equipment or vehicle without training provided by Supervisor unless Supervisor has given prior approval for such operation based on employee's knowledge and experience.
- Do not modify standard operation procedures for any machinery, equipment or vehicle whether for time efficiency or any other reason.
- Do not misuse any machinery, equipment or vehicle for purposes other than it was intended nor for any "practical jokes" or other horseplay.
- Ask Supervisor if there are any doubts about the safe use of any machinery, equipment or vehicle.
- All substance abuse policies and prohibitions included in Employee Handbook apply to this Safety Policy.
- Notify Supervisor if any legal prescription or over-the-counter medications are being taken that could impair ability to operate machinery, equipment or vehicle used in the performance of duties.
- Use all safety devices and equipment available in order to perform duties safely – included proper dress for duties performed.
- Obey all safety warnings posted either by the City or by product manufacturer when performing duties.

Minutes, City of Southaven, Southaven, Mississippi

- Avoid unsafe conditions like standing under suspended loads, jumping from heights without using steps, etc. or any other such condition that may result in unnecessary injury.

W. CITY VEHICLE POLICY

The City of Southaven ("City") by statutory authority may assign vehicles to employees when deemed necessary in order to discharge their daily job functions. It is imperative for all employees assigned a City vehicle to understand it is a privilege and not a mandatory requirement by the Board of Alderman or a City department and all are required to follow the established policies set forth or be subject to forfeiture of City vehicle. A vehicle assignment may be incidental, a routine assignment used to fulfill an employees' job description, or authorized take-home vehicle assignment.

It is incumbent upon all operators of City vehicles to follow all motor vehicle laws and rules of the road, and to operate City vehicles in a safe and courteous manner. It is recognized that this policy may not cover all instances and examples of acceptable vehicle usage. It is also understood due to the variety and different applications of uses of city vehicles city Departments such as Public Safety (Police, Fire, EMS) have additional policies and Standard Operating Guidelines that apply to the operation of city vehicles. In cases not specifically covered in this policy, the employee is responsible to utilize common sense and seek clarification from their immediate supervisor or Department Head. Failure to adhere to this may result in disciplinary actions. The City reserves the right to deny any employee the use of a City vehicle. The City may also choose not to indemnify an employee failing to adhere to the policies and procedures contained in this policy.

I. ASSIGNMENT

A. A City vehicle may be assigned to an employee when deemed necessary and cost effective to carry out the daily functions and responsibilities of a particular job or position.

B. A vehicle assignment will be a determination by the department head and/or the City Administrator and if necessary by the Mayor.

C. Once a vehicle assignment has been made to an employee all applicable state and local laws, and shall be followed.

D. Must be at least eighteen years old.

E. Before any employee can drive a City vehicle the Department Head and the employee must read and sign this policy and send the original to the Human Resource Department.

II. FUEL AND GASOLINE ACCOUNT CARDS

Minutes, City of Southaven, Southaven, Mississippi

- A. Each City owned vehicle shall have a specifically assigned gasoline account card and corresponding Personal Identification Number (PIN) for that employee.
- B. Corresponding cards and PIN's shall be used for the assigned vehicle and shall not be used for other City owned vehicles nor personal vehicles.
- C. Only regular octane gasoline and diesel fuel may be purchased with a gasoline account card.
- D. All gasoline fuel receipts shall be kept and turned in to each department head or his or her designee in order to track gasoline fuel consumption and reconcile all billing statements.
- E. Random departmental and individual audits of gasoline fuel accounts may occur at any time without prior notice. Misuse of gasoline account cards may result in loss of vehicle privileges and/or other disciplinary action in accordance with the City of Southaven Personnel Manual and laws.
- F. Any deviation from the gasoline fuel account card policy due to problems incurred while purchasing fuel must be approved by department head and must be appropriate for the vehicle.

III. DRIVER'S LICENSE REQUIREMENTS

City of Southaven employees operating City vehicles or operating personal, rental or other vehicles while on City business must adhere to the following:

- A. No employee may operate a City vehicle without a current valid state issued driver's license.
- B. An employee is required to report any moving traffic violation received while operating a City vehicle to his or her department head in accordance with the City's Accident Reporting Procedures as detailed within the Employee Policies and Procedures Handbook. Random driving record audits will be performed to ensure employees who are assigned vehicles maintain safe driving practices.
- C. If an employee is required to drive a motor vehicle in connection with City employment and his or her driver's license is suspended, cancelled or revoked for any reason (i.e., DUI, excessive traffic violations) he or she must report the loss of license immediately in writing to his or her department head. Driving privileges will be immediately revoked upon a conviction that includes suspension or revocation.
- D. The department head will forward any notification or traffic violation of license suspension to the City Administrator immediately.
- E. An employee shall not drive a City vehicle and shall not drive on City business if they have more than one conviction in the past three (3) years for driving under the influence of alcohol or drugs, or for reckless driving.

Minutes, City of Southaven, Southaven, Mississippi

F. Loss or suspension of a driver's license by an employee whose essential job function includes operating a motor vehicle may result in reassignment or possible termination from employment.

G. Every Department Head must collect copies of the valid driver's license for each employee's that is authorized to drive a City vehicle on January 1 of each year. The Department Head must deliver copies of the authorized drivers' license to the Human Resource Department no later than January 15th of each year.

IV. PERSONAL USE

A. All City vehicles will be used for official City business only. Take home vehicles may not be used for incidental personal use once employee has arrived at place of residence with vehicle after working hours. Upon permission by a Department's Standard Operating Guideline and approved by the Department Head, a City vehicle may be used for incidental personal use under the following conditions:

1. The incidental personal use must be within one mile of the most direct route of the official business.
2. Any measurable amount of elapsed time during incidental personal use shall not be charged as time worked.
3. It is during normal business hours.

B. Violations of personal use policy will result in loss of vehicle privileges and is subject to disciplinary action in accordance with the City of Southaven Personnel Manual.

V. TAKE HOME POLICY

A. A take home vehicle is a City-owned automobile which is permanently assigned to a specific employee who has been granted the authority to drive the vehicle to and from work (24-hour per day assignment).

B. The City's primary interest in controlling take-home vehicles is to achieve a balance between the need to provide staff with a means to perform their job functions and the need to demonstrate the prudent use of public resources by minimizing unnecessary costs and liabilities associated with take home vehicles.

C. Take home vehicles shall be assigned by the Mayor and/or the City Administrator to City employees when determined it is reasonable and necessary for said employee to fully discharge his or her duties for the City and when such use would be for the benefit of and to the best interest for the City and at the recommendation of the employee's Department Head.

E. Prior to the Mayor and/or the City Administrator assigning a City take home vehicle a recommendation from the department head must be provided in writing with appropriate justification. The recommendation from the department head shall be presented by the City administrator whereby an appropriate finding necessitating the take home vehicle will be

Minutes, City of Southaven, Southaven, Mississippi

established and spread upon the Board minutes permitting the use of the vehicle by the City employee.

F. Recommendations from department heads for assignments of take home vehicles should be based on the following:

1. Public Trust – ability to use vehicles in a manner the public would deem appropriate
2. Emergency Response – ensure effective, timely response to emergency situation
3. Legal Compliance – demonstrate compliance with not only applicable state statutes, but also federal tax code requirements
4. Cost Considerations – minimize number of take home vehicles thus reducing additional costs
5. Liability – reduces exposure to vehicle and personnel accidents
6. Necessity – ultimate need to carry out employee's job functions

G. Employees taking home City owned vehicles must comply with all applicable laws of the State of Mississippi and local jurisdictions. Take home vehicles may not be used to conduct any personal business unless incidental as stated in Section IV. Personal use does not qualify as incidental once vehicle reaches employee's place of residence.

H. With regard to the Southaven Police and Fire Departments, the following policies apply:

1. Emergency response vehicles will only be issued to personnel who maintain a residence inside the City of Southaven. This residence requirement applies to all personnel other than those on call who would have to respond from their residence. Emergency personnel, who are considered to be on call and reside outside the city limits, but within Desoto County, may be issued a take home vehicle at the discretion of the department head.
2. The issuance of a vehicle will be made at the discretion of the respective Chief of the Department and he/she has the final authority to assign vehicles on a case by case basis to any officer not meeting the standards of vehicle assignment.

I. The take home use of a City vehicle is considered a taxable benefit by the Internal Revenue Service (IRS). All employees receiving such benefit shall comply with all state and federal tax reporting guidelines.

VI. ADDITIONAL REQUIREMENTS

A. Each employee assigned a City vehicle must comply with the following additional requirements:

1. All vehicles shall have the proper identification markings as per state statute.

Minutes, City of Southaven, Southaven, Mississippi

2. Seatbelts shall be used by driver and passengers at all times. It is the responsibility of the driver to ensure all passengers use seatbelts when vehicle is in motion.
3. Employees are prohibited from talking or texting on cell phones while operating a City vehicle unless using a hands free device.
4. At minimum, a bi-annual inspection of each vehicle will be performed, including digital photos. Unannounced inspections may take place at the discretion of the City Administrator or Department Head.
5. Check oil and tire pressure on a regular basis and wash vehicle as needed.
6. Interior of vehicle shall be clean at all times.
7. Bring vehicle in for scheduled service and make arrangements for an alternate vehicle while being serviced.
8. Unauthorized person(s) shall not operate a city vehicle under, except when necessary in an emergency.
9. Report any citations (both moving and parking violations) to the department head immediately and complete written report when applicable. Traffic citations, including parking citations will be the responsibility of the employee.
10. Leave vehicle legally parked with doors locked and windows up when unattended. All take home vehicles shall be parked off the street at night. Keys removed.
11. Observe all traffic laws and drive in a safe and courteous manner.
12. Carry and maintain at all times a valid state issued driver's license (appropriate for vehicle, i.e., commercial) when operating a City vehicle.
13. Vehicles shall not idle for longer than five (5) minutes. If a vehicle is stationary for more than five (5) minutes (other than waiting for traffic), vehicle shall be turned off. It is understood that vehicles used for emergency purposes (i.e. Police, Fire) may idle for periods longer than five (5) minutes.
14. Use the vehicle only for authorized official business unless incidental personal use is necessary.

Minutes, City of Southaven, Southaven, Mississippi

15. City prohibits the illegal use, possession, distribution, unlawful manufacture, or dispensation of controlled substances. Employees shall not use illegal substances or abuse legal substances in a manner that impairs the performance of assigned tasks. Employees who take prescribed medication that may impact driving ability must not operate a vehicle when under the influence of a prescribed medication.

16. City of employees who spend the majority of their professional time driving must complete a safe driving course sponsored by the specific Department within a reasonable period of time after they are hired. Other employees who drive City vehicles are encouraged to attend a safe driving course every two years. Documentation of these course must be submitted to and kept on file by the City's Human Resource Department

17. Must not drive on City business if the driver has caused 3 or more at-fault accidents or received three or more traffic tickets or moving violations within the past eighteen months.

18. Non-employees, off-duty employees, unauthorized persons and animals are not permitted in City vehicles at any time, without the express permission of the driver's Department Head.

19. Hitchhikers are prohibited in City vehicles at any time.

VII. REPORTING OF ACCIDENTS AND DAMAGE

A. Any accident or damage incurred or caused while operating a City vehicle, or personal, rental or other vehicle on City business, must be promptly reported to the local police and the City's Department of Risk Management and Safety.

B. When you have been in an accident in a City vehicle or while on City business you must:

1. Get immediate medical aid if you are injured
2. Keep calm and do not argue
3. Make no statements or admissions concerning fault or responsibility for the accident
4. Do not offer or agree to make payments for the accident or suggest City will do so
5. Notify the local police

6. Discuss the accident only with police officers or representatives of the City's Department of Risk Management and Safety

7. Record as much information as you can on all of the other parties to the accident. This information should include their name, address, telephone numbers(s), insurance company,

Minutes, City of Southaven, Southaven, Mississippi

driver's license number, license plate number, make, model and year of their car, precisely where the accident happened, witnesses (with names, addresses and telephone numbers).

8. Refer all questions from lawyers, the other party to the accident, insurance adjusters or representatives of the other party and others to the City's Board Attorney.

VIII. RESERVED

IX. WHAT TO DO IN CASE OF AN ACCIDENT

It is the policy of City of Southaven that all accidents or incidents that result in either personal injury or illness, and or damage to City property shall be properly reported and investigated. Although accident/incident investigation is a reactive process, a comprehensive accident reporting and investigation process is a proactive measure that can effectively prevent or minimize future accidents/incidents. This operating procedure establishes a systematic process to ensure that accidents are properly reported in a timely manner, that all causes (direct and contributory) are thoroughly identified and that the appropriate corrective actions are taken.

Regardless of the situation, the following procedure MUST be followed in the event of an accident while in a City owned vehicle:

1. Stop immediately and investigate even when the accident appears to be minor.
2. If someone is hurt or if there is a danger of fire, call 911 to request assistance.
(I.e. Law Enforcement, Fire Department Ambulance, Rescue Squad)
3. Make no express or implied admission or liability or fault. Do not make an expression of apology or sorrow.
4. Notify your supervisor immediately.
5. Make written notes of the details of the accident while at the scene. Do not wait until later.
6. Do not give information concerning the accident to anyone unless the party requesting it is an authorized official.
7. Do not discuss the accident with insurance agents, news personnel, adjusters or attorneys without express permission from your supervisor and City attorney.
8. Complete the Motor Vehicle Accident Report with supervisor/manager.
9. All accident reports shall be submitted within 24 hours of the accident to the Department Head.

Minutes, City of Southaven, Southaven, Mississippi

If necessary, an injury report must be completed and submitted to Human Resources as soon as possible in order to file workers' compensation claim within 24 hours of the accident in accordance with the Accident Reporting Procedures as detailed in the City of Southaven Personnel Manual.

The use of a City vehicle is a privilege and not a mandatory requirement. These guidelines will be followed at all times.

Amended December 17, 2013

Minutes, City of Southaven, Southaven, Mississippi

SECTION 2 EMPLOYEE LEAVE, REGULATIONS AND BENEFITS

A. HOLIDAYS

City employees receive regular pay for ten (10) legal holidays and for any other day proclaimed as a holiday by the Governor or the President of the United States (Section 3-3-7, Mississippi Code of 1972, as amended).

The legal holidays are as follows:

January 1	News Year's Day
The Third Monday of January	Martin Luther King, Jr. and Robert E. Lee's Birthday
The Third Monday of February	Washington's Birthday
The Friday before Easter Sunday	Good Friday
The Last Monday of May	Memorial Day and Jefferson Davis' Birthday
July 4	Independence Day
The First Monday of September	Labor Day
November 11	Veterans Day
A day fixed by proclamation of the Governor of Mississippi as a day Of Thanksgiving, which shall be Fixed to correspond to the date Proclaimed by the President of the United States	Thanksgiving Day
December 25	Christmas

Provided, however, that in the event any holiday hereinbefore declared legal shall fall on Saturday, then the preceding Friday shall be a legal holiday. If the holiday shall fall on a Sunday, then the following Monday shall be a legal holiday.

When, in the opinion of the governing authority, it is essential that a city employee work during an official city holiday, the employee shall receive credit for the day. (Refer to Section 25-3-92(1), Mississippi Code of 1972, as amended .)

Amended April 3, 2007

Minutes, City of Southaven, Southaven, Mississippi

The governing authority may require employees in specific job classes to work on an official city holiday and be paid call-back pay in lieu of receiving compensatory time credit.

No employee may receive holiday pay for a holiday in which sick leave was taken either the day prior or following the holiday.

This section shall not apply to employees receiving a shift differential stipend

B. EMPLOYEE WORK SCHEDULES

All city offices shall be open and staffed for the normal conduct of business from 8:00 a.m. until 5:00 p.m., Monday through Friday, unless altered by the Mayor and Board of Alderman.

The City of Southaven defines a normal work schedule as eight hours per day, 40 hours per week, 173.929 hours per month and/or 2,087 hours per year.

Each part-time employee shall be provided a schedule of working hours.

To provide for maximum flexibility in scheduling employees, each department may develop modified work schedules providing for flextime or compressed work schedules. "Flextime" is a schedule that offers departmental management a choice, within limits, to vary employee arrival and departure times from work. A "compressed work schedule" allows departmental management to schedule the basic work requirement in less than the usual five workdays a week. All "flextime" and compressed time work schedules must be approved by the Mayor and Board of Alderman.

C. TRANSFER OF LEAVE BETWEEN AGENCIES

All accrued leave, both medical and personal leave, shall be transferable between departments

D. PERSONAL LEAVE

All full-time and exempt employees, other than fire fighters, hired *after* January 1, 1991 will accrue paid personal leave at the following annual rate based on total continuous service, as of the employees hire date anniversary:

<u>Service</u>	<u>Leave accrual rate</u>
1 Month—23 Months	40 hours
24 Months—72 Months	80 hours
73 Months—120 Months	120 hours
121 Months—Over	160 hours

Amended February 3, 2015

All full-time firefighters hired *after* January 1, 1991 will accrue paid personal leave at the following annual rate based on total continuous service as of their hire date anniversary:

Minutes, City of Southaven, Southaven, Mississippi

Service

Leave accrual rate

1 Month—23 Months	120 hours
24 Months—72 Months	144 hours
73 Months---120 Months	168 hours
121 Months—Over	240 hours

All full-time and exempt employees, other than fire fighters, hired *prior* to January 1, 1991 will accrue paid personal leave at the following annual rate based on total continuous service as of their hire date anniversary:

Service

Leave accrual rate

1 Month—23 Months	40 hours
24 Months—72 Months	80 hours
73 Months—120 Months	120 hours
121 Months—240 Months	160 hours
240 Months---360 Months	200 hours
Over 360	240 hours

All full-time firefighters hired *prior* to January 1, 1991 will accrue paid personal leave at the following annual rate based on total continuous service as of their hire date anniversary:

Service

Leave accrual rate

1 Month—23 Months	120 hours
24 Months—72 Months	144 hours
73 Months---120 Months	168 hours
121 Months—240 Months	240 hours
241 Months---360 Months	300 hours
Over 360 Months	360 hours

Personal leave may only be granted to full-time employees with over 480 hours (3-months) of service. Part-time and temporary employees shall not earn personal leave. Personal leave shall begin accruing on the date the employee begins work, not the date of initial hire.

For the purpose of computing credit for personal leave, each employee shall be considered to work not more than forty hours each week. The provisions of this section shall not apply to military leaves of absence. The time for taking personal leave shall be determined by the governing authority of which such employees are employed.

The earned personal leave of each employee shall be credited the first full pay period after the employees anniversary date each year. It shall be unlawful for a department to grant personal leave in an amount greater than was earned and accumulated by the employee.

Amended February 3

Minutes, City of Southaven, Southaven, Mississippi

Employees are encouraged to use earned personal leave. Personal leave may be used for vacations and personal business as scheduled by the governing authority. Accrued personal or compensatory leave may also be used for an illness in the employee's immediate family. There shall be a limit to the accumulation of personal leave. Only upon voluntary termination of employment or retirement may an employee be paid for not more than one hundred and sixty (160) hours; two-hundred and forty (240) for firefighters, of accumulated, unused personal leave.

Personal leave pay will be based on the rate of pay you receive when your personal leave time begins. You can use earned personal leave time for injury leave or in conjunction with holiday pay. Except as provided by the Family and Medical Leave Act, personal leave may not be used in conjunction with major medical leave.

Up to 80 hours of leave without pay per employee per year may be approved by each department head. Salaried employees (exempt employees) shall use personal leave whenever they are not at work. The beneficiary of an employee who dies with unused personal leave shall receive payment for all personal leave accumulated but not used by the employee up to one hundred sixty (160) hours of accumulated leave.

After January 1, 2012, paid leave will be used by drawing down on any existing leave balance. Should an employee not use and/or otherwise take their accrued leave within a 12-month period, such leave shall not carry over into a following 12-month period. Any personal leave earned but not used in a 12-month period shall be designated as follows: 100% of time shall be counted as major medical leave.

In accordance with Mississippi Code Section 25-11-103(i), the Governing Authority of the City of Southaven may offer an employee leave buy-back program. When funding is available and accounted/budgeted for within the municipal budget, an employee may "cash-out" his or her unused vacation balance in an amount not to exceed 160 hours. The Governing Authority will establish the date such buy-back will take place and the maximum amount of time/leave to "buy back". Prior to any employee leave balance buy back, the funding shall be adopted by the Governing Authority.

Revised August 30, 2011, September 20, 2011

E. MAJOR MEDICAL LEAVE

Major medical (sick) leave may be used for illness of the employee, for illness of a member of his/her immediate family and for physician appointments when it is not possible to schedule them during non-working hours. For purposes of this section, "immediate family" shall be deemed to include: (1) spouse; (2) children, step-children; (3) parents, step-parents, foster parents and parents-in-law; (4) sibling; and (5) other members of the family who reside within the home of the employee. "Physician" means a doctor of medicine, osteopathy, dental medicine, podiatry or chiropractic. For each absence due to illness more than two (2) working days/shift days, paid Major medical leave shall be authorized only when certified by the attending physician.

Minutes, City of Southaven, Southaven, Mississippi

Major medical leave is provided for the reasons stated in this policy and may not be used for other purposes and may not be advanced. Abuse of sick leave by an employee will result in the withholding of payment of the sick leave and possible disciplinary action up to and including termination. A supervisor, or his designee, may perform a routine wellness check by going to the employees place of residence to check on their well-being.

You will begin to earn major medical leave on the day you begin work, but may not use it until you have completed six months of continuous employment. However, if you have less than six-months of service and have filed a Workman's Comp claim and are set to miss work due to an on the job injury sustained during your first six-months of employment, you may use the Major medical leave you have in order to compensate for any gaps in compensation by Workman's Comp.

Major medical leave will be based on an employees workweek, and overtime will not be used to add extra time to accumulate sick leave. Employees accrue Major medical leave at the following rate(s): all hourly and salaried employees (excluding employees on a 24-hour shift) earn major medical leave at a rate of four (4) hours per pay period of major medical leave. Major medical leave shall not be accrued for an hourly or salaried employee that does not work at least 76 hours in any given pay period. Employees on a twenty-four hour shift earn major medical leave at the rate of six (6) hours per pay period. Employees on a 24-hour shift shall not accrue major medical leave until that employee has worked at least 80 hours in a pay period.

No payment will be made for unused major medical leave upon termination of employment.

All sick leave and prime leave earned prior to January 1, 2012 shall be transferred to and classified as major medical leave.

Amended December 20, 2005, January 20, 2009, August 30, 2011, Sept 20, 2011

A leave of absence may be granted for a limited or specified period of time. The following types of leave may be granted if an employee has completed the probationary period and is otherwise eligible:

- Bereavement leave
- Administrative leave (with/without pay)
- Maternity leave
- Jury duty/witness leave
- Leave of Absence or intermittent leave under the ADA
- Leave of Absence or intermittent leave under the FMLA
- Major Medical leave
- Military leave
- Worker's compensation leave or light duty
- Personal leave

An employee who is approved for one or more of the above types of leave, or who is approved for limited duty, is prohibited from engaging in secondary employment.

Minutes, City of Southaven, Southaven, Mississippi

Employees who engage in other employment or in self-employment while on authorized leave of absence or light duty may be terminated unless written authorization has been granted by the Board of Alderman prior to commencement of the leave of absence.

The above limitations specifically do not apply to an employee's use of annual/personal leave or absences resulting from a temporary reduction in force.

Amended May 6 2014

F. FAMILY AND MEDICAL LEAVE ACT (FMLA)

General Provisions

The Family and Medical Leave Act (FMLA) was enacted into law on February 5, 1993 and took effect August 5, 1993. All departments of the City of Southaven are considered covered employers under the Act, and any and all future amendments/revisions to said Act.

The FMLA entitles eligible employees to take up to twelve (12) weeks of unpaid, job-protected leave in a 12-month period for specified family and medical reasons and makes it unlawful for any department to discharge or discriminate against any person for opposing any practice made unlawful by the Act or for involvement in any proceeding under or relating to the Act. Further, the governing authority shall not interfere with, restrain, or deny the exercise of, or the attempt to exercise any right provided under the Act.

The FMLA does not affect any other federal law that prohibits discrimination and does not supersede any local law that provides greater and more generous leave rights.

Notice to Employees

Each department shall post and keep posted, in conspicuous places where notices to employees and applicants are customarily posted, a notice summarizing the entitlement to family leave and providing information concerning the procedures for filing complaints of violations of the Act.

Definitions for Purposes of FMLA

Health Care Provider:

- A. A doctor of medicine or osteopathy who is authorized to practice medicine or surgery (as appropriate) by the jurisdiction in which the doctor practices; or
- B. Any other person determined by the Governing Authority to be capable of providing health care services, including only:
 - 1. Podiatrists, dentists, clinical psychologists, optometrists, and chiropractors (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as

Minutes, City of Southaven, Southaven, Mississippi

demonstrated by X-ray to exist) authorized to practice in the jurisdiction and performing within the scope of their practice as defined under applicable law;

2. Nurse practitioners, nurse-midwives and clinical social workers who are authorized to practice under applicable law and who are performing within the scope of their practice as defined under applicable law;

3. Christian Science practitioners listed with the First Church of Christ Scientist in Boston, Mass. Where an employee or family member is receiving treatment from a Christian Science practitioner, an employee may not object to any requirement from an employer that the employee or family member submit to examination (though not treatment) to obtain a second or third certification from a health care provider other than a Christian Science practitioner, except as otherwise provided under applicable law;

4. Any health care provider from whom the City or the City's group health plan's benefit manager will accept certification of the existence of a serious health condition to substantiate a claim for benefits; and

5. A health care provider listed above who practices in a country other than the United States, who is authorized to practice in accordance with the law of that country, and who is performing within the scope of his or her practice as defined under such law.

Authorized to practice under applicable law: Means that the provider must be authorized under state law to diagnose and treat physical or mental health conditions without supervision by a doctor or other health care provider.

Incapacity: Inability to work, attend school or perform other regular daily activities due to 1) a serious health condition, 2) treatment for a serious health condition, or 3) recovery from a serious health condition.

Parent: The biological parent of an employee or an individual who stands or stood in loco parentis to an employee when such employee was a son or daughter, as defined below. This term does not include parents-in-law.

Son or Daughter: A biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is either under 18 years of age or 18 years of age or older and incapable of self-care because of a mental or physical disability.

Incapable of Self-care: Means that the individual requires active assistance or supervision to provide daily self-care in three or more of the activities of daily living including grooming and hygiene, bathing, dressing and eating or instrumental activities of daily living including cooking, cleaning, shopping, taking public transportation, paying bills, maintaining a residence, using telephones and directories, using a post office, etc.

Physical or Mental Disability: A physical or mental impairment that substantially limits one or more of the major life activities of an individual.

Minutes, City of Southaven, Southaven, Mississippi

In Loco Parentis: Persons having day-to-day responsibilities to care for and financially support a child or, in the case of an employee, who had such responsibility for the employee when the employee was a child. A biological or legal relationship is not necessary.

Reduced Leave Schedule: A leave schedule that reduces an employee's usual number of working hours per workweek, or hours per workday. A reduced leave schedule is a change in the employee's schedule for a period of time, normally from full-time to part-time.

Serious Health Condition: An illness, injury, impairment, or physical or mental condition that involves:

A. Inpatient care (an overnight stay) in a hospital, hospice, or residential medical care facility, including any period of incapacity, or any subsequent treatment in connection with such inpatient care; or

B. Continuing treatment by a health care provider to include any one or more of the following:

1. A period of incapacity of more than three consecutive calendar days and any other subsequent treatment or period of incapacity relating to the same condition that also involves:

a. Treatment two or more times by a health care provider, by a nurse or physician's assistant under direct supervision of a health care provider, or by a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a health care provider; OR

b. Treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider.

2. Any period of incapacity due to pregnancy, or for prenatal care.

3. Any period of incapacity or treatment for such incapacity due to a chronic serious health condition.

4. A period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective. The employee or family member must be under the continuing supervision of a health care provider, but need not be receiving active treatment by a health care provider. Examples include Alzheimer's, a severe stroke, or the terminal stages of a disease.

5. Any period of absence to receive multiple treatments (including any period of recovery there from) by a health care provider or by a provider of health care services under orders of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three (3) consecutive calendar days in the absence of medical intervention or

Minutes, City of Southaven, Southaven, Mississippi

treatment, such as cancer (chemotherapy, radiation, etc.) severe arthritis (physical therapy), kidney disease (dialysis).

Chronic Serious Health Condition: A condition which (a) requires periodic visits for treatment by a health care provider, or by a nurse or physician's assistant under direct supervision of a health care provider; (b) continues over an extended period of time (including recurring episodes of a single underlying condition); and (c) may cause episodic rather than a continuing period of incapacity (asthma, diabetes, epilepsy, etc.)

Equivalent Position: A position that is virtually identical to the employee's former position in terms of pay, benefits and working condition, including privileges, prerequisites and status. It must involve the same or substantially similar duties and responsibilities, which must entail substantially equivalent skill, effort, responsibility and authority.

Intermittent Leave: FMLA leave taken in separate blocks of time due to a single qualifying reason.

Unable to Work: Where the health care provider has found that the employee is either unable to work at all, or is unable to perform any one of the essential functions of the job.

Spouse: A husband or wife, as defined or recognized under state law for purposes of marriage.

Immediate Family Member: An employee's spouse, son or daughter or parent.

Eligibility: An eligible employee is one who has been employed by the City for at least a total of twelve (12) months, and has worked for at least 1,250 hours over the prior 12 months.

Entitlement: FMLA entitles eligible City employees to take up to twelve (12) weeks of unpaid, job-protected leave during any 12-month period for any one or more of the following family and medical reasons:

- A. for the birth of the employee's son or daughter, and to care for the newborn child;
- B. the placement with the employee of a son or daughter for adoption or foster care, and to care for the newly placed child;
- C. to care for an immediate family member with a serious health condition;
- D. because of the employee's own serious health condition that makes the employee unable to perform one or more of the essential functions of his or her job.

Entitlement to leave under (A) and (B) above shall expire at the end of the 12-month period beginning on the date of such birth or placement. The 12-month period under (C) and (D) above will begin on the date of the employee's first FMLA leave. Leave entitlement shall be determined on a rolling 12-month basis so that the amount of available leave remaining to be

Minutes, City of Southaven, Southaven, Mississippi

taken is measured based on leave previously taken during the 12 months preceding the first date of the current requested leave.

Spouses employed by the same employer are jointly entitled to a combined total of twelve (12) workweeks during any 12-month period of family leave for the birth or placement of a child for adoption or foster care, or the care of such a child after birth or placement, and to care for a sick parent (but not a parent "in-law") who has a serious health condition. However, if the leave is to care for a sick child or the serious health conditions of each other or for the employee's own serious illness, this limitation does not apply.

Substitution of Paid Leave

Generally, FMLA leave is unpaid. However, eligible employees may choose to substitute certain accrued paid leave for FMLA leave as follows:

- A. Medical leave up to 480 hours.
- B. Personal leave

If an employee does not choose to substitute accrued paid leave, the City may require them to do so.

A serious health condition may result from injury to the employee "on or off" the job. Either the employee or the department may choose to have the employee's FMLA 12-week leave entitlement run concurrently with a workers' compensation absence when the injury is one that meets the criteria for a serious health condition. Since the workers' compensation absence is not unpaid leave, the provision for substitution of the employee's accrued paid leave is not applicable.

However, if the health care provider treating the employee for the workers' compensation injury certifies that the employee is able to return to a "light duty job", but is unable to return to the same or equivalent job, the employee may decline the department's offer of a "light duty job". As a result, the employee may lose workers' compensation payments, but is entitled to remain on unpaid FMLA leave until the 12-week entitlement is exhausted. As of the date workers' compensation benefits cease, the substitution provision becomes applicable and either the employee may elect, or the department may require, the use of accrued paid leave.

However, if an employee is receiving workers compensation benefits they may elect to use a portion of their accrued leave to offset the difference between their regular pay and the compensation received from workers compensation.

Compensatory time off is not a form of accrued paid leave that a department may require the employee to substitute for unpaid FMLA leave. The employee may request to use his/her compensatory time for an FMLA reason; however, if the department allows the compensatory time to be used, it may not be counted against the employee's FMLA leave entitlement.

Minutes, City of Southaven, Southaven, Mississippi

An employee who elects to use paid leave should make a written request of his/her intent to use accrued paid leave. The employee should explain the reasons for the request to substitute medical and/or personal leave and provide sufficient information for the department to determine that the leave qualifies under the Act and to designate the paid leave as substitution for all or some portion of the employee's FMLA leave entitlement.

Notice to Department

The Department may require that the employee provide written notice setting forth the reasons for the requested leave, the anticipated duration of the leave, and the anticipated start of the leave in accordance with the Department's established policy. Failure to follow established Department policy may result in disciplinary action, but will not permit the Department to disallow or delay an employee's taking of FMLA leave, if the employee gives timely verbal or other notice.

In any case in which the necessity for leave is foreseeable based on an expected birth or placement, the employee shall provide the Department with no less than thirty (30) days notice, before the date the leave is to begin, and of the employee's intention to take such leave, except that if the date of the birth or placement requires leave to begin in less than (thirty) 30 days, the employee shall provide such notice as is practicable

In any case in which the necessity for leave is foreseeable based on planned medical treatment, the employee:

1. shall make a reasonable effort to schedule the treatment so as not to unduly disrupt the operations of the Department, subject to the approval of the health care provider of the employee or the health care provider of the son, daughter, spouse, or parent of the employee, as appropriate; and
2. shall provide the Department with no less than thirty (30) days notice, before the date the leave is to begin, of the employee's intention to take leave, under FMLA, except if the treatment is to begin in less than thirty (30) days, the employee is to provide such notice as is practicable.

If the employee had actual notice of the FMLA leave requirements and he/she fails to give 30 days notice for foreseeable leave with no reasonable excuse for the delay, the Department may deny taking FMLA leave until at least 30 days after the date the employee provides notice to the Department Head of the need for FMLA leave.

A Department Head may require periodic reports from an employee on FMLA leave regarding the employee's status and intent to return to work. If the employee provides a statement of intent to return to work, even if the statement is qualified, entitlement to leave and maintenance of health benefits continue. However, if the employee gives an unequivocal notice of intent not to return to work, the Department's obligations to provide health benefits (except pursuant to COBRA requirements) and to restore the employee end.

Should the employee discover after beginning leave that the circumstances have changed and the amount of leave needed is shorter than originally anticipated, the employee may not be required

Minutes, City of Southaven, Southaven, Mississippi

to take more FMLA leave than necessary. If the employee desires to return to work earlier than anticipated, the Department Head may require the employee to provide notice of at least two (2) business days.

Designation of Leave as FMLA Leave and Notification to Employee

The Department Head is responsible for designating leave that is FMLA qualifying and for giving notice of the designation to the employee.

A. If the Department Head knows the reason for leave is an FMLA reason at the time leave begins, the leave must be designated by the Department Head in writing at that time. If the Department Head knows the leave is for an FMLA reason at the time leave begins and fails to designate, the leave may not be counted against the employee's FMLA entitlement and the employee continues to be subject to FMLA protection. Once the Department Head designates, the leave may be counted against the FMLA entitlement only from that time forward, and not retroactively.

B. When the Department Head learns that leave is for an FMLA purpose after leave has begun, but before the employee returns to work, the entire or some part of the leave period may be retroactively counted as FMLA leave.

C. Leave may be designated as FMLA after the employee has returned to work in only two (2) circumstances:

1. The Department Head knew the reason for the leave, but was not able to confirm that the leave qualified as FMLA leave; or the Department Head requested and was awaiting medical certification; or the parties were in the process of obtaining a second or third medical opinion; and the Department Head accordingly made a preliminary FMLA leave designation and so notified the employee at the beginning of the leave or as soon as the reason was known. Upon receipt of the requisite information from the employee or of the medical certificate confirming the FMLA reason, the Department Head shall make the preliminary designation final, unless the medical certifications fail to confirm an FMLA reason, in which case the Department Head shall withdraw the designation and give written notice to the employee; or

2. The Department Head did not know the reason for the leave, but learns upon the employee's return to work. The designation must be made by the Department Head within two (2) business days of the employee's return to work and appropriate notice then given to the employee. If the Department Head was not aware of the FMLA reason, but the employee wants the absence to be treated as FMLA leave, the employee must notify the Department Head within two (2) business days of his/her return to work. If such notification is not made, the employee may not subsequently assert FMLA protection.

If an employee takes paid or unpaid leave and the Department Head does not designate the leave as FMLA leave, it may not be counted against the employee's FMLA entitlement.

Minutes, City of Southaven, Southaven, Mississippi

The Department Head must provide written notice detailing the specific expectations and obligations of the employee and explaining any consequence of failure to meet these obligations. Such specific notice must be provided to the employee no less often than the first time in each six-month period that an employee gives notice of the need for FMLA leave (if FMLA leave is taken during the six-month period), within a reasonable time after notice of the need for leave is given, and must include, as appropriate:

- A. That the leave will be counted against the employee's annual FMLA leave entitlement;
- B. Any requirements for the employee to furnish medical certification of a serious health condition and the consequences of failing to do so;
- C. The employee's right to substitute paid leave and whether the Department Head will require the substitution of paid leave, and the conditions related to any substitution;
- D. Any requirement for the employee to make any premium payments to maintain health benefits, the arrangements for making such payments, and the possible consequences of failure to make such payments on a timely basis;
- E. Any requirement for the employee to present a fitness-for-duty certificate to be restored to employment;
- F. The employee's status as a "key employee", the potential consequence that restoration may be denied following FMLA leave, and the conditions required for such denial;
- G. The employee's right to restoration to the same or an equivalent job upon return from leave; and
- H. The employee's potential liability for payment of health insurance premiums paid by the Employer during the employee's unpaid FMLA leave if the employee fails to return to work after taking FMLA leave.

Intermittent Leave or Leave on a Reduced Leave Schedule

FMLA leave may be taken intermittently or on a reduced leave schedule under certain circumstances. When leave is taken after the birth or placement of a child for adoption or foster care, an employee may take leave intermittently or on a reduced leave schedule only if the Department Head approves. The Department Head's approval is not required, however, for leave during which the mother has a serious health condition in connection with the birth of her child or if the newborn child has a serious health condition.

Leave may be taken intermittently or on a reduced leave schedule when medically necessary for planned and/or unanticipated medical treatment of a related serious health condition by or under the supervision of a health care provider, or for recovery from treatment or recovery from a serious health condition. It may also be taken to provide care or psychological comfort to an immediate family member with a serious health condition.

Minutes, City of Southaven, Southaven, Mississippi

Only the time actually taken as FMLA leave may be charged against the employee's leave entitlement when leave is taken intermittently or on a reduced schedule. For part-time employees and those who work variable hours, the FMLA leave entitlement is calculated on a pro-rated basis by comparing the new schedule with the employee's normal schedule (i.e., if an employee who normally works 30 hours per week works only 20 hours a week under a reduced leave schedule the employee's 10 hours of leave would constitute 1/3 of a week of FMLA Leave for each week the employee works the reduced schedule).

Medical Certification

The Department Head may require that an employee's leave to care for his/her seriously-ill immediate family member, or due to the employee's own serious health condition that makes the employee unable to perform one or more of the essential functions of his/her position, be supported by a certification issued by the health care provider of the employee or the employee's ill family member.

When the leave is foreseeable and at least thirty (30) days notice has been provided, the employee should provide the medical certification before the leave begins. When this is not possible, the employee must provide the requested verification to the Department Head within the time frame requested (which must allow at least fifteen (15) calendar days after the Department Head's request) unless it is not practicable under the particular circumstances despite the employee's diligent, good faith efforts.

The Department of Labor has developed an optional form (Form WH-380, as revised) for employees' or their family members' use in obtaining medical certification from health care providers that meet FMLA's certification requirements. This form or another form containing the same basic information may be used by the Department; however, no additional information may be required. The form contains required entries for:

- A. A certification as to which part of the definition of serious health condition, if any, applies to the patient's condition and the medical facts which support the certification, including a brief statement as to how the medical facts meet the criteria or definition.
- B. The approximate date the serious health condition commenced, and its probable duration, including the probable duration of the patient's present incapacity, if different.
- C. Whether it will be necessary for the employee to take leave intermittently or to work on a reduced leave schedule basis as a result of the serious health condition and if so, the probable duration of such schedule.
- D. If the condition is pregnancy or a chronic condition, whether the employee is presently incapacitated, and the likely duration and frequency of episodes of incapacity.
- E. If additional treatments will be required for the condition, an estimate of the probable number of such treatments.

Minutes, City of Southaven, Southaven, Mississippi

F. If the patient's incapacity will be intermittent, or will require a reduced leave schedule, an estimate of the probable number and interval between such treatments, actual or estimated dates of treatment if known, and the period required for recovery, if any.

G. If medical leave is required for the employee's absence from work because of the employee's own condition, whether the employee:

1. is unable to perform work of any kind;
2. is unable to perform any one or more of the essential functions of the employee's position, including a statement of the essential functions that the employee is unable to perform based on either information provided on a statement from the Department of the essential functions of the position, or if not provided, discussion with the employee about the employee's job functions; or
3. must be absent from work for treatment.

H. If leave is required to care for a family member of the employee with a serious health condition, whether the patient requires assistance for basic medical or personal needs or safety or for transportation; or if not, whether the employee's presence to provide psychological comfort would be beneficial to the patient or assist in the patient's recovery. The employee is required to indicate on the form the care he or she will provide and an estimate of the time period. If the employee's family member will need care only intermittently or on a reduced leave schedule basis (i.e. part-time), the employee must also indicate the probable duration of the need.

If an employee submits a complete certification signed by the health care provider, the Department Head may not request additional information from the employee's health care provider other than for purposes of clarification and authentication.

If the Department Head has reason to doubt the validity of the certification, it may require, at City's expense, that the employee obtain the opinion of a second health care provider designated or approved by the City. Any such health care provider designated or approved shall not be employed on a regular basis by the City.

If the second opinion differs from the original certification, the City may require, at its own expense, that the employee obtain the opinion of a third health care provider designated or approved jointly by the City and the employee concerning the information previously certified. The opinion of the third health care provider concerning the information previously certified shall be considered to be final and shall be binding on the City and the employee.

The City may require, at the employee's expense, that the employee obtain subsequent recertification on a reasonable basis, depending on the employee's condition. No second or third opinion on recertification may be required.

Minutes, City of Southaven, Southaven, Mississippi

Restoration

A. Employees, with the exception of certain highly paid "key employees," are entitled to be restored to their positions after returning to work:

1. The employee will be entitled to be restored by the City to the position held by the employee when the leave commenced, OR the employee will be entitled to be restored to an equivalent position with equivalent benefits, pay status, and other terms and conditions of employment.
2. The employee will not lose any employment benefit accrued prior to the date on which leave commenced,
3. The employee will not accrue any employment benefits other than group health benefits which would have been provided to the employee had the employee been continuously employed during the entire leave period, as discussed below, during any period of unpaid leave, and
4. the employee will not be entitled to any right, benefit, or position of employment other than any right, benefit, or position to which the employee would have been entitled to had the employee not taken the leave.

The employee has no greater right to reinstatement or to other benefits and conditions of employment than if the employee had been continuously employed during the FMLA leave period. The City must be able to show that the employee would not otherwise have been employed at the time reinstatement is requested in order to deny restoration to employment.

B. An employee who qualifies as a "key employee" may be denied restoration to employment. A key employee is one who is salaried and is "among the highest paid 10 percent" of the employees. The Governing Authorities may deny restoration to a "key" employee only as necessary to prevent substantive and grievous economic injury to Department operations. The Department may refuse to reinstate certain highly paid "key" employees after using FMLA leave during which health benefits are maintained. However, in order to do so, the Department must:

1. Notify the employee of his/her status as a "key" employee in response to the employee's notice of intent to take FMLA leave;
2. Notify the employee as soon as the Governing Authorities decides it will deny job restoration and explain the reasons for this decision;
3. Offer the employee a reasonable opportunity to return to work from FMLA leave after giving this notice; and,
4. Make a final determination as to whether reinstatement will be denied at the end of the leave period if the employee then requests restoration.

An Department that will not deny restoration is not required to determine which employees are "key" employees or to notify them of that status when leave is requested.

Minutes, City of Southaven, Southaven, Mississippi

Maintenance of Benefits

At the end of an employee's FMLA leave, benefits must be resumed in the same manner and at the same levels as provided when the leave began, and subject to any changes in benefit levels that may have taken place during the period of FMLA leave affecting the entire Department, unless otherwise elected by the employee. Upon return from FMLA leave, an employee cannot be required to re-qualify for any benefits the employee enjoyed before FMLA leave began.

Health Insurance

The city maintains group health insurance coverage for an employee on FMLA leave whenever such insurance was provided before the leave was taken, and on the same terms as if the employee had continued work.

For purposes of FMLA, the term Group Health Plan does not include an insurance program providing health coverage under which employees purchase individual policies directly from insurers provided that: (1) no contributions are made by the Department; (2) participation in the program is completely voluntary for employees; (3) the sole functions of the Department with respect to the program are, without endorsing the program to permit the insurer to publicize the program to employees, to collect premiums through payroll deductions and to remit them to the insurer; (4) the Department receives no consideration in the form of cash or otherwise in connection with the program, other than reasonable compensation, excluding any profit for administrative services actually rendered in connection with payroll deduction; and (5) the premium charged with respect to such coverage does not increase in the event the employment relationship terminates.

A Department may recover premiums it paid for maintaining group health plan coverage during any period of unpaid FMLA leave if the employee fails to return to work after the employee's FMLA leave entitlement has expired, unless the reason the employee does not return to work is due to:

- A. The continuation, recurrence, or onset of a serious health condition that would entitle the employee to FMLA leave (either affecting the employee or an immediate family member), or
- B. Other circumstances beyond the control of the employee.

If an employee fails to return to work at the end of the leave period because of a serious health condition, the Department Head may request that the employee furnish a medical certification from the health care provider of the employee, or the employee's family member to support the employee's claim. If the employee fails to furnish the requested certification within thirty (30) days of the Department Head's request, or the reason for not returning to work does not meet the test of other circumstances beyond the employee's control, the City may recover the health insurance premiums it paid during the period of unpaid leave.

Minutes, City of Southaven, Southaven, Mississippi

The Department Head and the employee are encouraged to work out arrangements that accommodate both administrative convenience for the Department and the financial situation of the employee who would not be receiving a paycheck during the leave period. There is a 30-day grace period after the agreed upon date for payment within which the employee may make payment of the premium without affecting health benefit coverage. If the employee does not make the payment within the 30-day grace period, the City may cease to maintain health coverage on the date the grace period ends, or the City may continue health coverage by making both the City's and employee's premium payments.

In order to drop the coverage for an employee whose premium payment is late, the City must provide written notice to the employee that the payment has not been received. Such notice must be mailed to the employee at least fifteen (15) days before coverage is to cease, advising that coverage will be dropped on a specified date at least fifteen (15) days after the date of the letter unless the payment has been received by that date.

If an employee fails to pay his or her share of health benefit premiums and the City elects to continue health coverage for the employee (in order to be able to restore the employee on return to work) by paying the employee's share, and the employee fails to return to work at the end of the FMLA leave period in circumstances where recovery is allowed, the City may recover all of the health benefit premiums it paid for the employee's share during the period of unpaid FMLA leave. An employee who does not return to work for at least thirty (30) calendar days is considered to have failed to "return" to work for this purpose, unless the employee retires during the first thirty (30) days after the FMLA leave ends. If the City chooses to continue coverage in this manner, the City is entitled to recover the additional payments made on behalf of the employee while on leave after the employee returns to work.

Seniority, Medical and Personal Leave

Employees shall continue to accrue seniority during unpaid FMLA leave. Benefits accrued at the time leave began, (e.g., paid medical or personal leave to the extent not substituted for FMLA leave) must be available to an employee upon return from leave.

Life Insurance

If an employee desires to continue life insurance, disability insurance, or other types of benefits for which he or she typically pays during unpaid FMLA leave, the City is required to follow established policies or practices for continuing such benefits for other instances of leave without pay. If the City has no established policy, the employee and the City are encouraged to agree upon arrangements before FMLA leave begins.

Retirement

With respect to pension and other retirement plans, any period of FMLA leave will be treated as continued service (i.e., no break in service) for purposes of vesting and eligibility to participate.

Minutes, City of Southaven, Southaven, Mississippi

Return to Duty from Family Leave

As a condition to return to duty, the employee may be required to provide certification from the employee's health care provider that the employee is able to resume work. A Department requiring any fitness for duty certifications must have a uniformly applied policy that is based on the nature of the illness or duration of the absence. The Department may seek fitness-for duty certification only with regard to the particular health condition that caused the employee's need for FMLA leave. Department requirements must be job-related and consistent with business necessity.

Amended January 20, 2009

Military Family Leave

An eligible employee who is the spouse, son, daughter, or parent of a member of the Armed Forces may take FMLA leave for "any qualifying exigency" if the service member is on active duty or has been notified of an impending call or order to active duty in support of a contingency operation. 29 U.S.C. § 2612(a)(1)(E).

"Qualifying exigencies" generally include:

- (1) Short-notice deployment;
- (2) Military events and related activities;
- (3) Childcare and school activities;
- (4) Financial and legal arrangements;
- (5) Counseling;
- (6) Rest and recuperation;
- (7) Post-deployment activities, and;
- (8) Additional activities agreed to by the City and eligible employees

Military Caregiver Leave

An eligible employee who is the spouse, son, daughter, parent or next of kin of a covered military member who is recovering from a serious illness or injury sustained in the line of duty on active duty is entitled to up to 26 weeks of leave in a single 12-month period to care for the service member. This military caregiver leave is available during "a single 12-month period" during which an eligible employee is entitled to a combined total of 26 weeks of all types of FMLA leave.

For purposes of Qualifying Exigency Leave and Military Caregiver Leave a "covered military member" means the employee's spouse, son, daughter or parent on active duty or call to active duty status.

Enforcement

The U.S. Department of Labor (DOL) is responsible for the enforcement of the FMLA and may investigate and resolve complaints and violations under the Act in the same manner as under the

Minutes, City of Southaven, Southaven, Mississippi

Fair Labor Standards Act (FLSA). For assistance in complying with the FMLA, department employers may contact the area office of the Wage and Hour Division of the DOL.

G. FUNERAL LEAVE

An employee may use up to 24 hours per funeral of paid leave in addition to personal leave for each occurrence of death in the immediate family requiring the employee's absence from work. No qualifying time or use of personal leave will be required prior to use of leave for this purpose. The immediate family is defined as spouse, parent, step-parent, sibling, child, step-child, grandchild, grandparent, great-grandparent, son-in-law, daughter-in-law, mother-in-law, father-in-law, grandparent-in-law, brother-in-law, or sister-in-law. Child means a biological, adopted or foster child, or a child for whom the individual stands or stood in *loco parentis*.

H. DONATED LEAVE

A City employee shall be eligible to receive donated leave if the employee:

1. Has completed at least one year of continuous City service;
2. Has exhausted all accrued sick, vacation, compensatory and holiday time;
3. Has not, in the two-year period immediately preceding the employee's need for donated leave, been disciplined for chronic or excessive absenteeism, chronic or excessive lateness or abuse of time; and
4. Either:
 - a. Suffers from a catastrophic health condition or injury;
 - b. Is needed to provide care to a member of the employee's immediate family who is suffering from a catastrophic health condition or injury; or
 - c. Requires absence from work due to the donation of an organ

With respect to an employee, a "catastrophic health condition or injury" is a life-threatening condition or combination of conditions or a period of disability required by his or her mental or physical health or the health of the employee's fetus and requiring the care of a physician or licensed health care provider who provides a medical verification of the need for the employee's absence from work for 60 or more workdays.

A leave donor shall have remaining at least 480 hours of accrued major medical leave if donating major medical leave and (720 hours of accrued major medical leave for firefighters) at least 80 hours of accrued personal leave if donating personal leave.

Amended October 2015

The maximum amount of leave a donated leave recipient may receive and use is 40-weeks for the duration of their employment. A leave donor shall not revoke the leave donation.

If a leave donor is not in the same department as the leave recipient, appropriate arrangements shall be made between the affected departments

Amended February 2011, April 2015

A leave recipient must receive at least five (5) days from one or more leave donors to participate in the Donated Leave Program. A leave donor shall donate only whole days and may not donate more

Minutes, City of Southaven, Southaven, Mississippi

than ten (10) such days to any one recipient to verify donor eligibility and adjust leave records. However, the posting requirement set forth above is limited to the appointing authority.

Any unused donated leave shall be returned to the leave donors on a prorated basis upon the leave recipient's return to work, except that if the proration of leave days results in less than one day per donor to be returned, that leave time shall not be returned.

Upon retirement, the leave recipient shall not be granted supplemental compensation on retirement for any unused sick days that he or she had received through the Donated Leave Program.

While using donated leave time, the leave recipient shall accrue sick leave and vacation leave and be entitled to retain such leave upon his or her return to work.

An employee shall be prohibited from threatening or coercing or attempting to threaten or coerce another employee for the purpose of interfering with rights involving donating, receiving or using donated leave time. Such prohibited acts shall include, but not be limited to, promising to confer or conferring a benefit such as an appointment or promotion or making a threat to engage in, or engaging in, an act of retaliation against an employee.

All donations shall remain confidential and employees shall refrain from discussing who donated or the amount of time donated.

All Donations must be approved by the employees Department Head and the Mayor.

All leave will be donated/exchanged based on hourly rates.

I. ADMINISTRATIVE LEAVE

City employees may be granted administrative leave with or without pay. For the purposes of this section, "administrative leave" means discretionary leave with or without pay, other than personal leave or medical leave.

The Mayor may grant administrative leave to any employee serving as a witness or juror or party litigant, as verified by the clerk of the court, in addition to any fees paid for such services, and such services or necessary appearance in any court shall not be counted as personal leave. If released from such obligation prior to noon, you must report to work within one hour after being released. If no verification of service as a witness, juror, or party litigant is provided, the Department may require the employee to take personal leave, compensatory leave, or leave without pay.

The Mayor may grant administrative leave with or without pay to department employees in the event of extreme weather conditions or in the event of a manmade, technological or natural disaster or emergency.

The Mayor may grant administrative leave with or without pay to any employee, who is a certified disaster service volunteer of the American Red Cross, who participates in specialized disaster relief services for the American Red Cross in this state and in states contiguous to this

Minutes, City of Southaven, Southaven, Mississippi

state when the American Red Cross requests the employee's participation. This leave shall not exceed twenty (20) days in any twelve-month period.

To be considered for administrative leave, the employee shall make the request in writing. All administrative leave must be approved by the Mayor prior to becoming effective. Administrative leave without pay may be granted by the Mayor in certain situations.

J. MATERNITY LEAVE

Federal law requires that women affected by pregnancy, child-birth or related medical conditions shall be treated the same for all employment-related purposes, including receipt of benefits under fringe benefit programs, as other persons not so affected but similar in their ability or inability to work. (42 U.S. Code Section 2000e (k))

1. All types of leave shall be granted to pregnant women on the same terms as leave is granted to other disabled employees in accordance with these rules.
2. The governing authority shall not terminate the employment of any employee in the department because of pregnancy or require that such employee take a mandatory leave.
3. When certified in advance by a medical doctor, pregnant women shall be allowed to use medical leave for regularly scheduled prenatal care by a medical doctor.

K. MILITARY LEAVE

Unpaid military leaves of absence will be granted to members of the uniformed services in accordance with the Uniformed Services Employment and Reemployment Rights Act of 1994 and all amendments thereto. Appropriate documentation is required to be turned in to the Department head prior to the necessary leave. Anyone who completes a military leave of absence will be reinstated to his/her previous or similar job in accordance with federal and state law. An additional 120 hours of leave shall be available for mandatory pre-deployment training pending appropriate documentation. For more information regarding status, compensation, benefits and reinstatement upon return from military leave, please contact the City Administrator/CAO.

Amended September 2, 2008

L. ACCRUAL AND USE OF LEAVE BY PART-TIME EMPLOYEES

Part-time employees shall not accrue leave at any time.

M. UNEMPLOYMENT COMPENSATION

If an employee becomes separated from a job with the City, for reasons beyond the employee's control, that employee may be eligible for unemployment compensation. Inquiries may be directed to the Mississippi Employment Security Commission.

Minutes, City of Southaven, Southaven, Mississippi

N. DEFERRED COMPENSATION PLAN

Deferred Compensation is a supplemental, voluntary savings plan administered by the Public Employees' Retirement System (PERS) Board of Trustees offering tax advantages to participants. Employees who choose this plan may set aside part of their salary each year. Income tax liability is postponed on that part of the salary until the year in which the employee actually receives the deferred amount. Interest and/or earnings also are tax deferred until withdrawal. Interested employees may contact their Department personnel officer or PERS.

O. WORKER'S COMPENSATION

The basic purpose of Worker's Compensation is to provide fixed benefits to employees in the event an employee is injured in the course of employment. These benefits may include:

Compensation for medical expenses;

Partial compensation for income lost because of the injury or illness;

Retraining for new skills when necessary; and

Certain other related benefits.

Worker's Compensation may also provide benefits to an employee's dependents and compensation for funeral expenses in case of death due to a job-connected accident or illness.

If an employee is injured, no matter how minor the injury, the employee should report this to the supervisor immediately.

P. SOCIAL SECURITY

Every employee of the City of Southaven is required to participate in the federal Social Security program.

Q. CAFETERIA PLAN

The city offer's this tax savings mechanism that is permitted by Section 125 of the Internal Revenue Code and Sections 25-17-1 to 25-17-11, Mississippi Code of 1972, as amended. Additional information may be obtained from the Department of Finance and Administration. Any monies owed to the cafeteria plan shall be collected before issuance of a final check for an employee who has resigned or has been terminated, as allowed by law.

R. RETIREMENT

Minutes, City of Southaven, Southaven, Mississippi

Employees and officials of the City of Southaven become members of the Public Employees' Retirement System as a condition of employment. Employees may receive service credit for accumulated, uncompensated leave, if eligible, in accordance with the rules and regulations of PERS.

Retirement System participation and coverage is provided to employees in positions requiring employees to work and receive compensation for not less than 20 hours per week OR not less than 80 hours per month. Participation is restricted to employees whose wages are subject to payroll taxes and are reported on Form W-2.

When an employee is first employed, the City of Southaven will furnish that employee with a member information form to establish a membership account. The employee's social security number will serve as a membership number. A fiscal year membership statement will be sent to the employee each year containing data pertinent to contributions paid into the Public Employees' Retirement System. Additional information may be obtained by contacting the Public Employees' Retirement System (www.pers.state.ms.us).

S. INSURANCE

Full time employees are eligible to participate in the health and life insurance program offered by the city, which may be at no cost to the employee. Dependent care coverage is available to the employee for appropriate charges.

Any employee making contributions to the State of Mississippi retirement plan is eligible for hospitalization insurance as a benefit of employment. Employees may select coverage for dependents at reduced group rates under this policy. Employees on leave without pay must pay the hospitalization insurance premiums themselves in order to keep insurance coverage.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), eligible employees may be able to temporarily continue their major medical insurance coverage after termination or other "qualifying event."

Additional information on current insurance benefits is available from the insurance or payroll clerk/Department of Finance and Administration.

T. JURY/WITNESS DUTY LEAVE

Leave shall be granted to all employees when they are summoned for jury or witness service. An employee summoned for jury duty or to serve as a witness, upon receiving a summons shall, on the next day the employee is working, show the summons to the employee's immediate supervisor. When not accepted for jury duty, or not required to serve as a witness, the employee should inform his/her supervisor and return to work according to his/her work schedule.

Employees are expected to report to work on scheduled work day's that the court is not in session or if the court recesses or excuses the employee.. Following the completion of the jury/witness duty, employees are required to work on their first regularly scheduled workday.

Minutes, City of Southaven, Southaven, Mississippi

Salaried employees who perform jury/witness duty on scheduled workdays shall receive their regular pay for the week during which they perform jury/witness duty, so long as they perform any work during the week they perform jury/witness duty.

Hourly employees who perform jury/witness duty on scheduled workdays are eligible for up to 24 hours of compensated jury duty leave, per summons.

Upon returning from jury/witness duty, all employees must submit the hours served for jury/witness duty, including travel to and from jury/witness duty, to human resources/payroll before a payroll check is issued.

U. EMPLOYEE EDUCATIONAL REIMBURSEMENT

The City of Southaven encourages its employees to receive as much formal education as possible. To this end, the City may provide tuition assistance for work/job related coursework only. The City shall not offer reimbursement for coursework that is not directly related to the day-to-day job duties of the employee seeking such assistance/reimbursement.

To be eligible for tuition reimbursement, an employee must earn a minimum of a 3.0 grade point average (GPA) in all coursework. The employee must attach a copy of their official grade report and a detailed explanation of the coursework taken prior to receiving any reimbursement. Such requests must be approved by the appropriate department head, the CAO and the Mayor prior to becoming effective. If approved, the City shall assist the employee for actual tuition costs only. The City shall not reimburse the employee for other costs (fines, fees, books, supplies etc) associated with their continuing education. Any and all reimbursement/assistance is contingent upon the availability of departmental budgetary funds and such reimbursement request may be denied as such. Nothing in this policy shall be deemed to constitute a continual reimbursement/assistance program. The City reserves the right to amend or otherwise revoke this policy with or without notice pending available funding. Employees receiving or are otherwise eligible to receive outside educational assistance (i.e. Pell Grants, scholarships, etc) shall not be eligible to receive City funded educational assistance.

V. LIGHT DUTY POLICY

The purpose of this order is to establish the authority for granting temporary light-duty assignments and to establish procedures for granting temporary light duty to eligible personnel within city departments.

Temporary light-duty assignments, when available, are for officers and other eligible personnel in the department who, because of injury or illness, are temporarily unable to perform their regular assignments but are capable of performing alternative duty assignments. Use of temporary light duty can provide employees with an opportunity to remain productive while convalescing as well as provide a work option for employees who may otherwise risk their health and safety or the safety of others by remaining on duty when physically or mentally unfit for their regular assignment. Therefore, it is the policy of the City of Southaven that eligible

Minutes, City of Southaven, Southaven, Mississippi

personnel be given a reasonable opportunity to work in temporary light-duty assignments when available and consistent with this policy.

Eligible Personnel: For purposes of this policy, a sworn or civilian member, suffering from medically certified illness, injury, or condition, who is temporarily unable to perform their regular assignment but is capable of performing alternative assignments.

Family Medical Leave Act (FMLA): Federal law providing for up to twelve (12) weeks of leave for eligible workers, for their own serious health condition or other situations as outlined in the law and the City's FMLA policy.

GENERAL PROVISIONS

1. Temporary light-duty positions are limited in number, task, variety, and availability.
Therefore:

- a. personnel injured or otherwise disabled in the line of duty may be given preference in initial assignment to light duty; and
- b. assignments may be changed at any time, with concurrence of the treating physician, if deemed in the best interest of the employee or the agency.

2. This policy in no way affects the privileges of employees under provisions of the Family and Medical Leave Act, Fair Labor Standards Act, Americans with Disabilities Act, or other federal or state law.

3. Assignment to temporary light duty shall not affect an employee's pay classification, pay increases, promotions, retirement benefits or other employee benefits.

4. No specific position within a department shall be established for the use as a temporary light-duty assignment, nor shall any existing position be designated or utilized exclusively for personnel on temporary light duty.

5. Light-duty assignments are strictly temporary and will not exceed six (6)-weeks.
(Light duty may be provided for a total six(6)-week allotment in a one year period, with a year being defined as beginning on the first light duty day and ending 12 calendar months after the first light-duty day.) After the six-week period, personnel on temporary light duty who are not capable of returning to their original duty assignment may pursue other options as provided by employment provisions under federal or state statute.

6. Officers of the Southaven Police department on temporary light duty are strictly prohibited from engaging in outside employment in which that officer may reasonably be expected to perform law enforcement functions which they have been determined physically or mentally unable to perform on behalf of the department.

7. Officers/employees who are medically prohibited from performing their regularly assigned duties may not engage in outside or "off-duty" employment until approved by the Chief of Police

Minutes, City of Southaven, Southaven, Mississippi

and/or Department Head. Officers/employees shall provide the Chief of Police documentation from their attending physician stating that the outside / off-duty employment is medically permitted.

8. Depending upon the nature and extent of the injury or illness, an employee on temporary light duty may be prohibited or restricted from wearing Southaven Police and/or Southaven Fire departmental uniform, carrying a weapon or otherwise limited in employing police powers as determined by the Chief of Police so long as such limitations are consistent with this policy.

9. Light-duty assignments shall not be made for disciplinary purposes.

10. Officers/employees who incur a duty-related injury and refuse a temporary light- duty assignment may be subject to loss of Worker's Compensation benefits. However, such officers/employees may be covered by FMLA provisions with respect to obtaining leave, whether paid or unpaid, per FMLA.

B. TEMPORARY LIGHT-DUTY ASSIGNMENTS

1. Temporary light-duty assignments may be drawn from a range of technical and administrative areas that include but are not limited to the following:

- a. administrative functions (e.g. report review, special projects)
- b. clerical functions (e.g. filing)
- c. report taking (e.g. telephone reports)
- d. communications

2. Decisions on temporary light-duty assignments shall be made based upon the availability of an appropriate assignment given the applicant's skills, knowledge and abilities; availability of light duty assignments; and the physical limitations imposed on the officer.

a. When available, the work hours of a Light Duty assignment are subject to need and the availability of necessary equipment or work space.

3. Every effort shall be made to assign officers/employees to positions consistent with their rank and pay classification. However, where deemed appropriate, personnel may be assigned to positions designated for personnel of lower rank or pay classification. Officers/employees thus assigned shall:

- a. Retain the privileges of their rank but shall answer to the supervisory personnel of the unit to which they are assigned with regard to work responsibilities and performance; and
- b. Retain the pay classification and related benefits of the position held prior to their assignment to temporary light-duty.

C. REQUESTS FOR AND ASSIGNMENT TO TEMPORARY LIGHT DUTY

1. Requests for temporary light-duty assignments shall be submitted to the officer's / employee's immediate supervisor. Requests shall be accompanied by a statement of medical certification to support a requested reassignment, which must be signed by the treating physician. The certificate

Minutes, City of Southaven, Southaven, Mississippi

must include an assessment of the nature and probable duration of the injury or illness, prognosis for recovery, nature of work restrictions and an acknowledgement by the health-care provider of familiarity with the light-duty assignment and a statement that the employee can physically assume the duties involved.

2. The request for temporary light duty and the physician's statement shall be forwarded to the appropriate department head. Department head or designee may consult with the City's Human Resources and/or other City Department prior to making a determination regarding the assignment to temporary light-duty.

a. The Department may require the employee to submit to an independent medical examination by a health provider of the Department's choosing.

In the event the opinion of this second health care provider differs from the foregoing health provider, the employee may request a third opinion at the employer's expense.

b. The employee and representative of the Department shall cooperate and act in good faith in selecting any third health-care provider, and both parties shall be bound by that medical decision.

3. Employees not eligible for FMLA leave, may be offered a temporary light duty assignment upon submission of a request from the officer's/employee's immediate supervisor or department head.

4. As a condition of assignment to temporary light-duty, employee's may be required to submit to monthly physical assessments of their condition.

Amended February 2011

W. Employee Assistance Program (EAP)

The City of Southaven offers an Employee Assistance Program (EAP) benefit for employees and their dependents through Concern EAP. The EAP provides confidential assessment, referral and solution-focused counseling for employees who need or request it. If an EAP referral to a treatment provider outside the EAP is necessary, costs may be covered by the employee's medical insurance; but the cost of such outside services are the employees' responsibilities.

Confidentiality is assured. No information regarding the nature of the personal problem will be made available to supervisors, nor will it be included in the employee's permanent personnel file.

The EAP can be accessed by an employee through self-referral or through referral by a supervisor. When the EAP referral is mandatory, this step is part of the progressive disciplinary procedure. If management and HR agree, the employee may be referred to the EAP as a remedial step to assist the employee with appropriate workplace behavior and productivity. This formal management referral (FMR) requires a written agreement between the employee and HR/management to assure that the employee understands his/her responsibilities to make and keep the EAP appointment and to follow through with any recommendations by the EAP

Minutes, City of Southaven, Southaven, Mississippi

counselor. He/she also needs to be advised that failure to do so will result in automatic termination. The FMR process is also a limited release of information when signed by the employee. This gives the counselor and the City representative the right and ability to share information about the employee's workplace behavior and for the counselor to share with the City whether the employee made and kept the appointment and whether they are willing to follow through on any treatment recommendations.

See Drug-Free Workplace Policy for additional information.

Amended June 21, 2011

X. Law Enforcement Appreciation Act of 2014 Leave

In accordance with the Law Enforcement Appreciation Act of 2014, employees who are injured while engaging in the line of duty performing any law enforcement, firefighting, emergency response or other on-the-job duties which protect the public interest may continue to have their regular compensation and related benefits paid for without using their accruals. The payment of regular compensation and benefits shall continue until such time as the employee is physically able to perform the duties of his or her employment or the employee retires on a disability retirement allowance, whichever occurs first. The maximum portion of the injured employee's compensation that will be paid under this policy shall be the difference between the total amount that the injured employee is receiving from worker's compensation benefits and the employee's regular compensation. Employee's receiving pay under this policy may be required to undergo a fitness for exam physical examination and be required to return to duty upon successful completion.

Amended July 15 2014

SECTION 3 EMPLOYEE CONDUCT

For the purposes of Section 3 Employee Conduct, "Working Day" shall mean any day the City Clerk's office is open for and conducting business or as otherwise defined by a Department Head/Governing Authority.

The following guidelines should be followed by all city employees:

A. ATTENDANCE

All employees shall report to and leave work at the time designated by the City/Governing Authority.

B. DILIGENCE DURING WORK PERIOD

All employees shall apply themselves to their assigned duties during the full schedule for which compensation is being received.

Minutes, City of Southaven, Southaven, Mississippi

C. WORK PERFORMANCE

All employees shall meet established performance standards. Any conditions or circumstances in the work environment that prevents an employee from performing effectively are to be reported to the supervisor.

Many departments maintain more specific rules for employees. The employee's supervisor or the Department Head may provide additional information.

D. DEMOTION

A city employee may be demoted because of inadequate performance, disciplinary reasons, a reduction in force, or voluntarily. Written notice of intent to effect any demotion and the reason for such action shall be given to the employee. All actions adversely affecting compensation or employment status require that the employee be given an opportunity for a hearing with the Mayor and Board of Alderman. Such hearing must be requested by the employee within three (3) working days after such demotion. The request must be in writing, and in accordance with Section 4 of this Handbook. The decision by the Board of Alderman is final.

E. RESIGNATION

An employee who desires to terminate service with the City should submit a written resignation to the governing authority.

A resignation should provide a two-week notice at the time of the notice of intent to resign. If a two-week notice is not given, absent some extraordinary justification, the employee may not be eligible for rehire. All city property shall be turned over to the appropriate official prior to an employee receiving final paycheck upon termination of employment with the City.

F. OPEN DOOR POLICY

The City is concerned about the wellbeing and morale of its employees and encourages all employees to voice any questions or concerns. Employees should use the proper chain of command in addressing all questions or concerns. Employees should first bring an issue or concern to the attention of their immediate supervisor. If you have addressed a matter with your supervisor and it has not been handled to your satisfaction, please bring the issue to the attention of the Department Head or the City Administrator/CAO.

G. SEXUAL HARASSMENT

The City has a strict policy against sexual harassment. Each department shall provide a work place free from sexual harassment. Sexual harassment will not be tolerated, regardless of whether the harasser is an employee, visitor, customer, etc.

Minutes, City of Southaven, Southaven, Mississippi

Sexual harassment may consist of requests for sexual favors, unwelcome sexual advances, threats, actual bodily contact, or other deliberate verbal or physical conduct of a sexual nature, when:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of employment; or
2. Submission to or rejection of such conduct is used as the basis for making employment decisions; or
3. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating a hostile, intimidating, or offensive work environment.

Sexual harassment is prohibited between all employees and is prohibited by both supervisors and employees. In all cases, the governing authority shall take appropriate corrective action. This rule applies equally to sexual harassment of men and women.

Any employee, supervisor, manager or other person who believes that he or she has been subjected to sexual harassment at work by anyone should report such harassment immediately to his or her supervisor, the Department director, the City Administrator/CAO, or the Mayor. Any employee, supervisor, manager or other person, including any department employee, probationary department employee, non-department employee in, or applicant for employment in a Department that employs department employees, may file a grievance in accordance with the Special Grievance Procedure for Sexual and Workplace Harassment contained in this handbook.

The City will handle sexual harassment complaints with as much confidentiality as possible. There will be no retaliation against anyone who reports a claim or incident of sexual harassment in good faith or against any employee who provides information as a witness to sexual harassment. The City will conduct an immediate investigation to attempt to determine all of the facts concerning the alleged harassment. To assist the investigation, any harassment complaint should be reported immediately and should be put in writing and specifically state the details of the offending behavior.

If the City determines that sexual harassment has occurred, corrective action will be taken. Depending upon the circumstances, such action may include a reprimand, discharge, or other appropriate action. The City will also monitor any incidents in which sexual harassment has occurred to ensure the harassing behavior has stopped.

If it is determined that no sexual harassment has occurred or that there is not sufficient evidence to conclude that sexual harassment has occurred, this determination will be communicated to the person who made the complaint.

All persons on City property, at work for the City, or on City business must avoid engaging in any action or conduct that might be viewed as sexual harassment. Approval of, participation in, or supporting conduct constituting sexual harassment will be considered a violation of this

Minutes, City of Southaven, Southaven, Mississippi

policy. The City's goal is to prevent and eliminate sexual harassment completely. Each employee, supervisor, manager or other person employed in any capacity by the City is responsible for helping the City accomplish this goal.

H. WORKPLACE HARASSMENT

The City has a strict policy prohibiting harassment against any individual on the basis of race, color, religion, gender, national origin, immigrant or non-immigrant status, age, disability, veteran status or uniformed service status. Each governing authority shall provide a work place free from any such workplace harassment. Workplace harassment will not be tolerated, regardless of whether the harasser is an employee, visitor, customer, etc.

Harassment is verbal or physical conduct that insults or shows hostility or aversion toward an individual because of his or her race, color, religion, gender, national origin, immigrant or non-immigrant status, age, disability, veteran status or uniformed service and that:

1. contributes to or has the effect of creating an intimidating, hostile, or offensive working environment; or
2. unreasonably interferes with an individual's work performance; or
3. otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes, but is not limited to, the following:

1. The use of disparaging or abusive words or phrases, slurs, negative stereotyping, or threatening, intimidating, or hostile acts that relate to race, color, religion, gender, national origin, immigrant or non-immigrant status, age, disability, veteran status or uniformed service status.
2. Written or graphic material that insults, stereotypes, or shows aversion or hostility toward an individual or group because of race, color, religion, gender, national origin, immigrant or non-immigrant status, age, disability, veteran status or uniformed service status and that is placed on walls, bulletin boards, e-mail, voice mail, or elsewhere on the City's premises, or is circulated in the workplace.

Any employee, supervisor, manager or other person who believes that he or she has been subjected to harassment at work as outlined above should report such harassment immediately to his or her supervisor, the Department Head, the City Administrator/CAO, or the Mayor. Any employee, supervisor, manager or other person, including any department employee, probationary department employee, non-department employee in, or applicant for employment in a Department that employs department employees, may file a grievance in accordance with the Special Grievance Procedure for Sexual and Workplace Harassment contained in this handbook.

The City will handle harassment complaints with as much confidentiality as possible. There will be no retaliation against anyone who reports a claim or incident of workplace harassment in good

Minutes, City of Southaven, Southaven, Mississippi

faith or against any employee who provides information as a witness to workplace harassment. The City will conduct an immediate investigation to attempt to determine all of the facts concerning the alleged harassment. To assist the investigation, any harassment complaint should be reported immediately and should be put in writing and specifically state the details of the offending behavior.

If the City determines that workplace harassment has occurred, corrective action will be taken. Depending upon the circumstances, such action may include a reprimand, discharge, or other appropriate action. The City will also monitor any incidents in which workplace harassment has occurred to ensure the harassing behavior has stopped.

If it is determined that no workplace harassment has occurred or that there is not sufficient evidence to conclude that workplace harassment has occurred, this determination will be communicated to the person who made the complaint.

All persons on City property, at work for the City, or on City business must avoid engaging in any action or conduct that might be viewed as workplace harassment. Approval of, participation in, or supporting conduct constituting workplace harassment will be considered a violation of this policy. The City's goal is to prevent and eliminate workplace harassment completely. Each employee, supervisor, manager or other person employed in any capacity by the City is responsible for helping the City accomplish this goal.

I. CONFLICTS OF INTEREST

City employees should be especially careful to avoid using, or appearing to use, an official position for personal gain, giving unjustified preferences, or losing sight of the need for efficient and impartial decision making in the City of Southaven's method of operation. No act should be committed which could result in questioning the integrity of City government.

Employees are not to engage in any activity in either a private or official capacity where a conflict of interest may exist. An employee's first loyalty should be to the public's interest. Associations, dealings or interests that could affect an employee's objectivity in performing the employee's job or in making the decisions required of the employee's position should be avoided. However, employees are encouraged to participate in professional and civic organizations if such participation does not adversely affect the employee's role as a public employee.

J. POLITICAL ACTIVITY

It is the policy of the Mayor and Board of Alderman that personnel administration be conducted in an atmosphere free from political influence or coercion.

Political Contributions and Services

No city employee shall be obliged, by reason of his or her employment, to contribute to a political fund or to render political service, and he or she may not be removed or otherwise

Minutes, City of Southaven, Southaven, Mississippi

prejudiced for refusal to do so. [Refer, Section 25-9-115 (k), Mississippi Code of 1972, as amended .]

Use of Official Authority or Influence to Coerce Political Action

No city employee shall use his or her official authority or influence to coerce the political action of a person or body. [Refer, Section 25-9-115 (l) and Section 25-9-145, Mississippi Code of 1972, as amended .]

Fair Treatment of Applicants and Employees

The city shall assure fair treatment of applicants and employees in all aspects of personnel administration without regard to political affiliation.

Freedom from Political Coercion

The city shall assure that employees are free from coercion for partisan or political purposes.

Informing Employees of Political Activities Laws

The city shall inform all employees which political activities are permitted or prohibited by law.

Violation of Provisions

Any employee who violates any of the provisions of this section may be subject to appropriate disciplinary action.

Grievance and Appeals

Any applicant or employee who believes he or she has been discriminated against on the basis of political affiliation or unlawful political activity affecting department employment may grieve and appeal in accordance with Section 4 of this handbook.

Political Activity Prohibited

Agencies receiving federal loans or grants:

The federal "Hatch Act," 5 U.S.C. § 1501 and following, covers individuals employed by department or local agencies whose principal employment is in connection with an activity which is financed in whole or in part by loans or grants made by the United States or a federal Department, but does not include (a) an individual who exercises no function in connection with that activity; or (b) an individual employed by an educational or research institution, establishment, Department, or system which is supported in whole or in part by the State, the City or another political subdivision of the State, or by a recognized religious, philanthropic, or cultural organization.

Minutes, City of Southaven, Southaven, Mississippi

K. DRUG-FREE WORK PLACE

The Drug-Free Workplace Act of 1988, found at Title 5, Subtitle D, Anti-Drug Abuse Act of 1988, Public Law No. 100-690 (DFWA), requires grantees of federal agencies to certify that they will provide a drug-free workplace. Making the required certification is a precondition of receiving a federal grant beginning March 18, 1989.

The certification statement which grantees are required to make under the DFWA includes several provisions which grantees must comply with in order to provide a drug-free workplace, including

A. publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition; and

B. establishing a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace, the grantee's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

The DFWA also provides that sanctions may be imposed against grantees for non-compliance with the law. In order to comply with the DFWA, departments that are federal grantees should refer to the federal regulations governing this law. A copy of the regulations may be found in the Federal Register, Vol. 54, No. 19, Tuesday, January 31, 1989.

Law governing drug and alcohol testing of employees and job applicants is set forth at Section 71-7-1, et. seq., Mississippi Code of 1972, as amended. This statute provides procedures and guidelines for governing authorities that wish to formulate a drug and alcohol testing policy. Except as provided by federal law, departments are not required to administer drug or alcohol tests. This statute must be complied with if such tests are given. However, the statute does not apply to agencies subject to any federal law or regulations that govern the administering of drug and alcohol tests. Departments are also required to be cognizant of the proscriptions of the Americans With Disabilities Act regarding pre-employment medical tests.

The City's drug and alcohol policy is contained in Part O of this Section.

L. REDUCTION IN FORCE

Except as otherwise provided in these rules, the tenure of an employee with permanent department status shall be continued during good behavior and the satisfactory performance of assigned duties. However, an employee's employment may be terminated without regard to behavior or performance by a reduction in force. No provision of this Employee Handbook shall be read or construed to limit the City's discretion in implementing a reduction in force and in terminating an employee's employment as part of a reduction in force.

Minutes, City of Southaven, Southaven, Mississippi

1. Reduction in force - a governing authority may reduce the number of employees in a department whenever deemed necessary for the following reasons:

- a. shortage of funds or work,
- b. material change in duties or organization, or
- c. a merger of agencies.
- d. as ordered by the Mayor and Board of Aldermen

M. PROHIBITION AGAINST VIOLENCE IN THE WORKPLACE

It is the policy of the City to provide all employees with a safe, violence-free workplace. Therefore, the City prohibits all forms of workplace violence, and it prohibits all conduct that could lead to workplace violence. This applies to violence by any individual, including employees, customers, vendors, and visitors. The following conduct is strictly prohibited under this policy:

- 1. Physical Assaults. Any physical assault such as hitting, pushing, kicking, holding, or other unwelcome touching.
- 2. Threatening behavior. Any threats, including direct verbal threats, veiled threats, menacing gestures, harassing phone calls and stalking.
- 3. Possession of Weapons. Any possession of weapons (other than weapons authorized for use in law enforcement or security activities for the City), including firearms, knives, chains, dangerous chemicals, explosives, or other objects carried for the purpose of injuring or intimidating others.

Any employee who violates this policy shall be subject to discipline up to, and including, termination.

Employees are encouraged to report violations of this policy to a manager, or call 9-1-1 for outside assistance. Employees are encouraged to err on the side of safety when determining whether to report anything that may constitute a violation of this policy. Retaliation against individuals who report violations of this policy is strictly prohibited.

N. SEARCHES OF CITY PROPERTY

Employees have no expectation of privacy in any City property, including, but not limited to, City lockers and desks. Any such City property may be monitored to ensure compliance with this and other City policies, if the City has a reasonable belief some prohibited item is being kept in such City property, or if something is being kept in such City property to aid in the violation of the law or any policy of the City. Further, City property may be searched if the City has a reasonable belief that something is being maintained in City property that would adversely affect

Minutes, City of Southaven, Southaven, Mississippi

the health or safety of City employees, customers, or visitors, or adversely affect the job performance of City employees.

O. DRUG AND ALCOHOL FREE WORKPLACE POLICY

General Statement of the City's Policy on Drug and Alcohol Use

It is the policy of the City to provide a safe work environment and to foster the well being and health of its members. Compliance with the City's Drug and Alcohol Free Workplace Policy is a condition of employment. The City strictly prohibits the unlawful manufacture, possession, use, abuse, sale, transfer, distribution, solicitation or possession, including possession with the intent to sell or distribute any controlled substances, including illegal drugs, alcohol, prescription drugs (used contrary to a legitimate prescription), nonprescription drugs (used in a manner contrary to the directions or for a purpose other than that for which the drugs are offered by the manufacturer) or any other controlled substances or drug paraphernalia at any time, whether on City or personal time, including but not limited to any time on the City's premises, in the City's vehicles, when performing City business or when otherwise acting as an employee of the City.

An applicant for employment may be required to submit to a drug and alcohol test as a condition of the job applicant's employment application. An employee may be required to submit to a drug and alcohol test as a condition of employment when the City has a reasonable suspicion that an employee is in violation of the City's Drug and Alcohol Free Workplace Policy or as part of neutral selection drug and alcohol testing of employees engaged in public health, law enforcement and/or safety sensitive positions with one or more of the following duties or responsibilities:

- a. engage in law enforcement;
- b. have national or state security responsibilities;
- c. engage in drug interdiction responsibilities;
- d. have authorization to carry firearms;
- e. have access to sensitive information;
- f. as a condition of employment are required to obtain a security clearance;
- or
- g. engage in activities affecting public health or safety.

The City may refuse to hire a job applicant or may discipline any employee, up to and including discharge, on the basis of a positive confirmed drug and alcohol test result, a refusal to submit to a drug or alcohol test, or any other violation of the City's Drug and Alcohol Free Workplace Policy. Further, conviction for a drug-related offense may result in discipline up to and including discharge.

Statement of Mississippi Law

You are hereby advised that the City has implemented a drug and alcohol policy and conducts a testing program, pursuant to House Bill No. 84 of 1994, codified at Miss. Code Ann. § 71-7-1, et seq. (hereinafter "the Act"), and you are hereby advised of the existence of said Act.

Minutes, City of Southaven, Southaven, Mississippi

You are hereby advised that the City has also implemented a drug and alcohol policy and conducts a testing program pursuant to the Drug-Free Workplace Workers' Compensation Premium Reduction Act, codified at Miss. Code Ann. §§71-3-201 to 71-3-225, and you are hereby advised of the existence of said law.

Confidentiality

All information, interviews, reports, statements, memoranda and test results, written or otherwise, received by the City through its drug and alcohol testing program are confidential communications, except under certain circumstances as allowed by the Act.

Procedures for Confidentially Reporting Prescription or Nonprescription Medication

An employee or job applicant shall be allowed to provide notice to the City of currently or recently used prescription or nonprescription drugs at the time of the taking of the specimen to be tested, and such information shall be placed in writing upon the City's drug and alcohol testing custody and control form prior to initial testing.

When Drug and Alcohol Testing May Occur

Drug and alcohol testing may occur under the following circumstances:

1. Job applicants may be required to submit to a drug and alcohol test as a condition of employment. Job applicants will not be required to submit to an alcohol test prior to a conditional offer of employment.
2. All employees may be required to submit to reasonable suspicion drug and alcohol testing. Reasonable suspicion means a belief that an employee is using or has used drugs in violation of the City's Drug and Alcohol Free Workplace Policy when such belief is drawn from specific objective and articulable facts and reasonable inferences drawn from those facts in light of experience. Reasonable suspicion may be based on, but is not limited to, the following: (1) observable phenomena such as direct observation of drug use and/or the physical symptoms or manifestations of being under the influence of a drug or alcohol; (2) abnormal conduct or erratic behavior while at work, absenteeism, tardiness, or deterioration in work performance; (3) a report of drug or alcohol use provided by reliable and credible sources and which has been independently corroborated; (4) evidence that an individual has tampered with a drug or alcohol test during his employment with the City; (5) information that an employee has caused or contributed to an accident while at work; or (6) evidence that an employee is involved in the use, possession, sale, solicitation or transfer of drugs while working or while on the City's premises or operating the City's vehicle, machinery or equipment.
3. Only employees engaged in law enforcement activities, in safety sensitive positions or in positions involving the public safety with duties as set out above in the General

Minutes, City of Southaven, Southaven, Mississippi

Statement of the City's Policy on Drug and Alcohol Use may be required to submit to neutral selection drug and alcohol testing.

4. An employee may be required to submit to a drug and alcohol test if the test is conducted as part of a routinely scheduled employee fitness for duty medical examination that is part of the City's established policy and/or which is scheduled routinely for all members of the same classification or group.
5. An employee may be required to submit to neutral selection or routine drug and alcohol tests if the employee in the course of his/her employment enters a drug abuse rehabilitation program, and as a follow-up to such rehabilitation program, or if previous drug and alcohol testing of the employee within a twelve-month period resulted in a positive confirmed test result.
6. An employee, who is participating in drug abuse rehabilitation, may be required to submit to drug and alcohol testing conducted by the rehabilitation provider as deemed appropriate by the provider.

Consequences of Refusing to Submit to a Drug and Alcohol Test

The City may refuse to hire any job applicant who refuses to submit to a drug and alcohol test. The City may discipline any employee for refusing to submit to a drug and alcohol test authorized under the City's Drug and Alcohol Free Workplace Policy, and such discipline may include discharge.

Opportunities for Assessment and Rehabilitation

If an employee has a positive confirmed test result and the City determines that neither discipline nor discharge is necessary or appropriate, the employee will be afforded an opportunity for assessment and rehabilitation. Information on counselors, treatment providers or other methods of assessment, assistance or rehabilitation is available from the City's benefits coordinator and the City Administrator's office. The City has also posted a summary of the resource file, including the identification and contact information for multiple employee assistance providers in the area.

Contesting the Accuracy of a Positive Confirmed Drug and Alcohol Test Result

An employee who has received a positive confirmed drug and alcohol test result may contest the accuracy of that result or explain it to the City.

List of Drugs For Which the City May Test

The City may test for marijuana, cocaine, opiates, amphetamines, phencyclidine, and alcohol.

No Applicable Contracts

Minutes, City of Southaven, Southaven, Mississippi

There are no applicable contracts or collective bargaining agreements which apply to limit this policy.

Exception to the City's Provisions Regarding Drug and Alcohol Testing

The provisions of the City's Drug and Alcohol Free Workplace Policy do not apply to employees subject to drug and alcohol testing procedures pursuant to any federal law or regulations.

Federal Drug-Free Workplace Notice

The City provides a drug-free workplace under the provisions of the Federal Drug-Free Workplace Act.

The City also has established a drug-free awareness program to inform employees about the dangers of abuse in the workplace, the City's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties which may be imposed upon employees for drug abuse violations.

Further, the City has made it a requirement that each employee as a condition of employment will be given a copy of the City's Drug and Alcohol Free Workplace Policy, setting out the items identified above as required by the Federal Drug-Free Workplace Act.

The City has further notified each employee that as a condition of employment the employee must:

- (a) abide by the terms of the City's Drug and Alcohol Free Workplace Policy and the Federal Drug Free Workplace Act, including those requirements set out above; and
- (b) notify the City of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.

P. PROCEDURES FOR THE DRUG AND ALCOHOL FREE WORKPLACE POLICY

I. Definitions for the City's Drug and Alcohol Free Workplace Policy

1. "Drug" means an illegal drug or a prescription or non-prescription medication.
2. "Prescription or non-prescription medication" means a drug prescribed for use by a duly licensed physician, dentist, or other medical practitioner licensed to issue prescriptions or a drug that is authorized pursuant to federal or state law for general distribution and use without a prescription in the treatment of human diseases, ailments or injuries.
3. "Illegal drug" means any substance, other than alcohol, having psychological or/and physiological effects on a human being and that is not a prescription or non-prescription

Minutes, City of Southaven, Southaven, Mississippi

medication, including controlled dangerous substances and controlled substance analogs or volatile substances which produce the psychological and/or physiological effects of a controlled dangerous substance through deliberate inhalation.

4. "Alcohol" means ethyl alcohol.

5. "Neutral Selection Basis" means a mechanism for selecting employees for drug tests that (1) results in an equal probability that any employee from a group of employees subject to the selection mechanism will be selected, and (2) does not give an employer discretion to waive the selection of any employee selected under the mechanism.

6. "Specimen" means a tissue or product of the human body chemically capable of revealing the presence of drugs or their metabolites in the human body.

7. "Chain of custody" refers to procedures to account for the integrity of each urine specimen and each blood specimen by tracking its handling and storage from point of specimen collection to final disposition of the specimen.

8. "Drug and alcohol test" means a chemical test administered for the purpose of determining the presence or absence of a drug or metabolites in a person's body fluids.

9. "Initial test" means an initial drug test to determine the presence or absence of drugs or their metabolites in a specimen.

10. "Confirmation test" means a drug and alcohol test on a specimen to substantiate the results of a prior drug and alcohol test on the specimen. The confirmation test must use an alternative method of equal or greater sensitivity than that used in the previous drug and alcohol test.

11. "Medical review officer" is a licensed physician responsible for receiving laboratory results generated by the City's drug and alcohol testing program who has knowledge of substance abuse disorders and has appropriate medical training to interpret and evaluate an individual's positive test result together with his or her medical history and any other relevant bio-medical information.

12. "Employee assistance program" means a program provided by an employer offering assessment, short term counseling and referral services to employees, including drug, alcohol and mental health programs.

II. Drugs for Testing

The City may include in its drug and alcohol testing protocols marijuana, cocaine, opiates, amphetamines, phencyclidine, and alcohol. No testing for a controlled substance other than those specifically named above will occur unless the United States Department of Health and Human Services has established an approved protocol and positive threshold for each such

Minutes, City of Southaven, Southaven, Mississippi

substance and this approved protocol has been adopted by the Mississippi State Department of Health.

III. Specimens

Body specimens for drug and alcohol testing are as follows:

1. For tests for drugs, urine will be used for initial and confirmation tests.
2. For tests for alcohol, breath and/or saliva will be used for initial tests; and blood will be used for confirmation tests.

IV. Certified Laboratory

1. No laboratory will conduct an initial or confirmation drug or alcohol test unless the director of the laboratory and the laboratory are certified by the Mississippi State Department of Health. The laboratory will warrant that its certification or license by the State of Mississippi Department of Health has not been suspended or revoked. The laboratory must also warrant that its certification or license has not been revoked by the Substance Abuse and Mental Health Services Administration or the College of American Pathologists Forensic Urine Drug Testing and that there has been no suspension or revocation of a license or certification by an agency of another state, as such suspension or revocation also operates as a suspension or revocation of certification by the Mississippi State Department of Health. The laboratory utilized will also warrant that it has not been notified of any action taken by the Mississippi State Department of Health to suspend or revoke its certification and has not been notified of any actions by any of the other above-named certifying bodies to suspend or revoke its certification.

2. Prior to conducting any initial or confirmation drug or alcohol tests, any laboratory contracted with the City to perform initial or confirmation drug and alcohol tests will certify that to the City as follows:

- a. The director of the laboratory and the laboratory are certified by the Mississippi State Department of Health to conduct such tests;
- b. The laboratory has methods of analysis and procedures to insure reliable drug and alcohol testing results, including standards for initial tests and confirmation tests;
- c. The laboratory has chain of custody procedures to insure proper identification, labeling and handling of specimens being tested;
- d. The laboratory has retention and storage procedures to insure reliable results on confirmation tests and results;
- e. The laboratory demonstrates satisfactory performance in the proficiency testing program of the National Institute on Drug Abuse, the College of

Minutes, City of Southaven, Southaven, Mississippi

American Pathology or the American Association for Clinical Chemistry, or the equivalent;

f. The laboratory follows proper quality control procedures, including but not limited to:

- (1) The use of internal quality controls, including the use of samples of known concentrations which are used to check the performance and calibration of testing equipment, and periodic use of blind samples for overall accuracy.
- (2) An internal review and certification process for test results conducted by a person qualified to perform that function in the testing laboratory.
- (3) Security measures implemented by the testing laboratory to preclude adulteration of specimens and test results.
- (4) Other necessary and proper actions are taken to insure reliable and accurate test results.

3. The laboratory will also certify that it will disclose to the employer a written test report result within five (5) working days after the test. The laboratory will also certify to the City that laboratory reports of a test result will at a minimum state:

- a. The name and address of the laboratory that performed the test and the positive identification of the person tested;
- b. Any positive confirmed drug and alcohol test results on a specimen which tested positive on an initial test or a negative drug and alcohol test result on a specimen; provided, however, that reports should not make reference to initial or confirmatory tests when reporting positive or negative results;
- c. A list of the drugs tested for;
- d. The type of test conducted for both initial and confirmation tests and the cut-off levels of the test; and
- e. The report shall not disclose the presence or absence of any physical or mental condition or of any drug other than the specific drug and its metabolites that the City requested to be identified.

4. The lab will also certify that it meets and will abide by the rules promulgated by the Mississippi State Department of Health concerning drug and alcohol testing.

V. Collection and Testing

Minutes, City of Southaven, Southaven, Mississippi

1. The City will contract with manufacturers, vendors, or other providers of drug and alcohol testing devices, or with a certified laboratory, for initial, on-site drug and alcohol testing of employees to:

- a. Train and certify City employees implementing the drug and alcohol testing program with regard to collection of specimens and administration of initial tests; or
- b. Provide the City with certified personnel to collect specimens and administer the initial tests.

2. The City may designate employees for training and certification by the Mississippi State Department of Health to qualify them to collect specimens and conduct on-site drug and alcohol tests.

3. The following individuals may collect specimens for a drug and alcohol test:

- a. A physician, a registered nurse or a licensed practical nurse;
- b. A qualified person employed by a certified laboratory; or
- c. An employee or an independent contractor of the City who has been trained and certified as indicated above.

4. Collection of specimens will be done in a sanitary environment and under reasonable conditions to preserve the dignity of the employee or job applicant being tested.

5. Specimens will be collected in a manner to prevent specimen substitution and interference with the collection or testing of the specimens.

6. If the City performs on-site drug and alcohol tests or specimen collection, the City will establish chain-of-custody procedures to ensure proper record keeping, handling, labeling and identification of all specimens to be tested.

7. If the City performs specimen collection, the City will document the specimen collection, including the following steps:

- a. Label the specimen container clearly to prevent erroneous identification of test results; and
- b. Allow the employee or job applicant an opportunity to provide information which he or she considers relevant to the test, including identification of currently or recently used prescription or nonprescription drugs or other relevant medical information. This

Minutes, City of Southaven, Southaven, Mississippi

information will be taken into account when interpreting any positive confirmed results but will not prevent the test from being given.

8. Specimen collection, storage, and transportation to the testing site will be conducted to prevent contamination or adulteration.

9. If the City performs specimen collection, the person who collects or takes a specimen will collect enough for two (2) drug and alcohol tests.

10. When the City requires current employees to submit to a drug and alcohol test, the testing will occur during or immediately after the regular work period of the employees, and the time utilized will be considered work time for purposes of determining compensation and benefits for the current employees.

11. Specimen testing for drugs will conform to scientifically accepted analytical methods and procedures as outlined below.

12. Even if the City conducts on-site initial drug and alcohol tests, the City will contract with a certified laboratory to conduct confirmation tests on specimens which produce a positive result in the initial on-site test.

13. The City will pay for the costs of all drug and alcohol tests and accompanying results which the City requests or requires an employee or job applicant to take.

VI. Initial Tests

1. Unless the Mississippi State Department of Health subsequently provides otherwise, the initial test for drugs shall use an immunoassay that meets the requirement of the United States Food and Drug Administration for commercial distribution. The following cut-off levels will be used for screening specimens to determine whether they are negative for the five (5) identified drugs or classes of drugs:

Drugs	Initial Test Cut-Off Levels (NG/ML)
Marijuana metabolites	50
Cocaine metabolites	300
Opiate metabolites	300*
Phencyclidine	25
Amphetamine	1000

* 25 NG/ML if immunoassay specific for free morphine

2. These cut-off levels for the initial drug test are subject to change by the Mississippi State Department of Health as advances in technology or other considerations warrant.

Minutes, City of Southaven, Southaven, Mississippi

Initial Test - Alcohol

3. Any detectible level of alcohol found the breath or saliva specimen of an individual shall be deemed a positive result.

VII. Confirmation Test

1. Any initial drug or alcohol test yielding a positive result may be followed by an appropriate confirmation test. If the initial drug and alcohol test is negative, there will be no confirmation drug or alcohol test performed.

2. While the City may choose to utilize appropriately trained or certified personnel to conduct the initial drug and/or alcohol test on-site, the confirmation test will be performed by a certified laboratory; and the laboratory will perform confirmation tests only on specimens which produced a positive result in the initial test for drugs and/or alcohol.

3. All confirmation tests must use an alternative method of equal or greater sensitivity than that used on the initial drug and alcohol test. All specimens identified as positive on the initial test shall be confirmed using gas chromatography/mass spectrometry (GC/MS) techniques at the cut-off levels for each drug as listed below. All confirmations shall be by quantitative analysis. Concentrations that exceed the linear region of the standard curve will be documented in the laboratory records as "greater than highest standard curve value."

Minutes, City of Southaven, Southaven, Mississippi

Drugs	Confirmation Test Cut-Off Levels (NG/ML)
Marijuana Metabolite ¹	15
Cocaine Metabolite ²	150
Opiates:	
Morphine	300
Codeine	300
Phencyclidine	25
Amphetamines:	
Amphetamine	500
Methamphetamine	500

4. These cut-off levels are subject to change by the Mississippi State Department of Health as advances in technology or other considerations warrant.

Confirmation Test - Alcohol

5. An ethyl alcohol level of 10mg/dl found in the blood specimen of an individual shall be deemed a positive result.

VIII. Reporting Results of Test

1. The laboratory will report as negative all specimens that are negative on the initial test or negative on the confirmation test. Only specimens confirmed positive will be reported positive for a specific drug or alcohol.

2. The laboratory will report confirmation test results to the City's Medical Review Officer within an average of five (5) working days after receipt of the specimen by the laboratory. Before a test result is reported (the results of confirmation tests or quality control data) it shall be reviewed and the test certified as an accurate report by the responsible individual. The laboratory will send only to the Medical Review Officer the drug or alcohol testing results which, in the case of a report positive for drug or alcohol use, shall be signed by the individual responsible for day-to-day management of the drug testing laboratory or the individual responsible for attesting to the validity of the test reports. The report shall identify the drugs/metabolites tested for, whether positive or negative, the specimen number assigned by the employer and the drug testing laboratory specimen identification number (accession number).

¹ Delta-9-Tetrahydrocannabinol-9-Carboxylic Acid

² Benzoylcegonine

Minutes, City of Southaven, Southaven, Mississippi

IX. Reporting to Medical Review Officer

1. A Medical Review Officer will be responsible for receiving and interpreting laboratory results of drug and alcohol tests. The Medical Review Officer will be the sole person authorized to review the results of such tests.

X. Notification to Applicants or Employees and Objections to Positive Results

1. An employee will be provided written notification of a positive confirmed test result report from the testing laboratory, the consequences of the report, and the options available to the employee within five (5) working days after the City receives the positive confirmation.

2. If an employee requests a copy of the test result report, the City will provide a copy.

3. An employee has ten (10) working days after receiving notice of a positive confirmed test result to submit information to the City explaining the test results and why the results do not violate the City's Drug and Alcohol Free Workplace Policy. If the explanation is not satisfactory, the City will place a written statement of why the explanation was unsatisfactory, along with the report of positive results, in the employee's medical and personnel records. If any information is included in or otherwise accompanies the report, such information will be placed in the employee's medical records but will not be placed in the personnel file.

4. During the ninety (90) day period following the date the results of the positive confirmed test are mailed or otherwise delivered to the City, the employee who submitted the specimen will be permitted to have a portion of the specimen retested, at the employee's expense, at a certified laboratory selected by the employee.

5. Any additional testing requested by the employee or job applicant will be paid by the employee or job applicant.

XI. Release or Disclosure of Test Results

1. Information, interviews, reports, statements, memoranda and test results, written or otherwise, received by the City through its Drug and Alcohol Free Workplace Policy are confidential communications. Any information obtained by the City pursuant to its Drug and Alcohol Free Workplace Policy is the property of the City. The confidentiality provisions contained in this Drug and Alcohol Free Workplace Policy do not apply to other information or parts of an employee's or job applicant's personnel or medical files.

2. Information related to drug and alcohol test results will not be released to any individual, other than the employee or job applicant, or City medical, supervisory or other personnel, as designated by the City on a need to know basis, unless:

- a. The employee or job applicant has expressly, in writing, granted permission for the City to release such information;

Minutes, City of Southaven, Southaven, Mississippi

b. It is necessary to introduce a positive confirmed test result into an arbitration proceeding, provided that the information is relevant to the hearing or proceeding, or the information must be disclosed to a federal or state agency or other unit of a state or the United States government as required under law, regulation or order, or disclosed in accordance with compliance requirements of a state or federal government contract, or disclosed to a drug abuse rehabilitation program for the purpose of evaluation or treatment of an employee; or

c. There is a risk to public health or safety that can be minimized or prevented by the release of such information; provided, however, that unless such a risk is immediate, a court order permitting the release shall be obtained prior to the release of the information.

3. If an employee refuses to sign a written consent form for release of information to persons as permitted under the Drug and Alcohol Free Workplace Policy or any other applicable law, the City may discipline or discharge the employee.

XII. Specimen and Records Retention by the Laboratory and Retesting

1. The laboratory will preserve positive specimens in such a manner as to insure that the specimens will be available for any necessary re-test as required by law.

2. Every specimen that produces a positive confirmed result will be preserved in a frozen state by the certified laboratory that conducts the confirmation test for a period of ninety (90) days from the time the results of the positive confirmed test are mailed or otherwise delivered to the City. During this period, the employee who has provided the specimen will be permitted by the City to have a portion of the specimen retested, at the employee's expense, at a certified laboratory chosen by the employee. The certified laboratory that has performed the test for the City shall be responsible for the transfer of the portion of the specimen to be retested, and for the integrity of the chain of custody during the transfer.

3. Because some analytes deteriorate or are lost during freezing and/or storage, quantitation for a retest is not subject to a specific cut-off requirement but must provide data sufficient to confirm the presence of the drug, alcohol or their metabolites.

4. Unless otherwise instructed by the City in writing, all records pertaining to the given urine or blood specimen or other specimen will be retained by the drug testing laboratory for a minimum of two (2) years.

5. The employee or job applicant is responsible for the payment of costs of any additional drug and alcohol tests requested by the employee or job applicant.

Minutes, City of Southaven, Southaven, Mississippi

XIII. Employee Assistance

1. If the City maintains an employee assistance program, the City will inform employees of the benefits and services of the employee assistance program. The City will also post notice of the employee assistance program throughout its workplace and will explore other alternatives to publicize such services. The City will also provide employees with notice of the policies and procedures regarding access to and utilization of any available employee assistance program.

2. If at any time the City does not have an employee assistance program, the City will also maintain a resource file of employee assistance service providers, alcohol and other drug abuse programs, mental health providers and other persons, entities or organizations available to assist employees with personal or behavioral problems. The City will provide all employees information about the existence of the resource file and a summary of the information contained within the resource file. The City will post this information.

3. The summary may contain but is not limited to all information necessary to access the services listed in the resource file. Further, the City will also post in conspicuous places a listing of multiple employee assistance providers in the area.

XIV. Supervisor and Employee Training

1. The City will provide all employees with an education program on alcohol and other drug abuse prior to instituting its Drug and Alcohol Free Workplace Policy. Also the City will provide employees with an annual education program on alcohol and other drug abuse, in general, and its effects on the workplace, specifically. The education program will last at least one (1) hour and will include but is not limited to information on:

- a. the explanation of the disease of addiction for alcohol and other drugs;
- b. the effects and dangers of the commonly abused substances in the workplace;
- c. the dangers of drug abuse in the workplace;
- d. the City's policies and procedures regarding alcohol and other drug use or abuse in the workplace and how employees who wish to obtain substance abuse treatment can do so;
- e. the City's policy of maintaining a drug-free workplace;
- f. any available drug counseling, rehabilitation, and employee assistance programs; and
- g. the penalties that may be imposed on employees for drug abuse violations.

Minutes, City of Southaven, Southaven, Mississippi

2. In addition to the educational program referenced above, the City will also provide all supervisory personnel a minimum of two (2) additional hours of training prior to the institution of its Drug and Alcohol Free Workplace Policy and each year thereafter which will include but is not limited to the following:

- a. recognition of evidence of employee alcohol and other drug abuse;
- b. documentation and corroboration of employee alcohol and other drug abuse;
- c. referral of alcohol and other drug abusing employees to the proper treatment provider;
- d. recognition of the benefits of referring alcohol and other drug abusing employees to treatment programs, in terms of employee health and safety and City savings; and
- e. explanation of any employee health insurance or HMO coverage for drug, alcohol or other problems.

XV. Action by the City Based on Positive Test Results or Refusal to Submit to Drug and Alcohol Testing

1. The City may not discharge, discipline, or request or require rehabilitation of an employee on the basis of a positive test result that has not been verified by a confirmatory test, except the City may temporarily suspend or transfer an employee to another position after an initial positive on-site test while awaiting confirmation.

2. The City will not discharge, discipline, discriminate against or request or require rehabilitation of an employee on the basis of any medical history information revealed to the City as a result of a drug and alcohol test, except if the employee had an affirmative obligation to provide such information before, upon, or after hire.

3. The City may discipline, up to and including discharge, an employee who has had a confirmed positive test result.

4. The City in its discretion may refer any employee who has violated the City's Drug and Alcohol Free Workplace Policy to an employee assistance program or other similar program for assessment, counseling and referral for treatment or rehabilitation as appropriate. Such treatment or rehabilitation shall be at a site certified by the Mississippi State Department of Mental Health. This option does not in any way limit the City's ability to discipline any employee for a positive confirmed test result.

5. If a job applicant refuses to submit to drug and alcohol testing, the City may refuse to hire the job applicant.

Minutes, City of Southaven, Southaven, Mississippi

6. If an employee refuses to submit to drug and alcohol testing, the City may discipline the employee, up to and including discharge, or refer the employee to a drug abuse assessment, treatment and rehabilitation program at a site certified by the State of Mississippi Department of Mental Health.

7. **Nothing in this Drug and Alcohol Free Workplace Policy affects any right of the City to terminate the employment of any person for reasons not related to the Drug and Alcohol Free Workplace Policy.**

XVI. Federal Drug Free Workplace Program

1. The City provides a drug-free workplace under the provisions of the Federal Drug-Free Workplace Act. Accordingly, the City has implemented a policy prohibiting the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance in the workplace and indicating that actions which may be taken for such violations may include discipline up to and including termination from employment.

Awareness

2. The City also has established a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace, the City's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties which may be imposed upon employees for drug abuse violations.

Notice to Employees

3. Further, the City has made it a requirement that each employee as a condition of employment will be given a copy of the City's Drug and Alcohol Free Workplace Policy, setting out the items identified above as required by the Federal Drug-Free Workplace Act.

Additional Employee Obligations

4. The City has further notified each employee that as a condition of employment the employee must:

- a. abide by the terms of the City's Drug and Alcohol Free Workplace Policy and the Federal Drug-Free Workplace Act provisions, including those requirements set out above; and
- b. notify the City in writing of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.

Minutes, City of Southaven, Southaven, Mississippi

Notice to Federal Government

5. The City will provide notice, including position title, to any federal government contracting agency or federal government granting agency and to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices, within ten (10) calendar days after receiving notice by an employee or otherwise of a criminal drug statute conviction for a violation occurring in the workplace. The notice will include the identification number(s) of each affected grant.

Termination/Discipline/Assistance

6. Within thirty (30) calendar days of receiving notice of an employee's conviction for a violation of a criminal drug statute occurring in the workplace, the City will either:

- a. take appropriate personnel action against such employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- b. require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

7. If an employee is terminated for such conviction, no further participation in drug abuse assistance or rehabilitation will be required.

8. The City will make a good faith effort to maintain a drug-free workplace program through the implementation of the terms set forth above.

Q. NOTIFICATION OF ARREST AND/OR CONVICTION

Any employee who is arrested for a misdemeanor or felony must notify his or her supervisor of such arrest no later than seventy-two (72) hours after the arrest. If an employee is convicted of a misdemeanor or felony while employed with the City of Southaven, he or she must inform a supervisor of such conviction (including pleas of guilty and nolo contendere) no later than seventy-two (72) hours after the conviction.

The arrest of an employee - whether on or off duty - may result in corrective action. Corrective action depends upon a review of all factors involved - including whether or not the employee's action was work-related, the nature and severity of the act, or any resultant circumstances that adversely affect the employee's attendance and/or eroding of public confidence. Such corrective actions may include termination.

Minutes, City of Southaven, Southaven, Mississippi

If an employee is convicted of a criminal offense while employed with the City of Southaven, he or she may be terminated and, if terminated, may be ineligible for rehire. The ultimate disposition of the issue will depend upon the nature of the offense and the employee's work duties. Any corrective action taken must be supported by available information coming from witnesses, police, or court records.

Any employee who is arrested for a misdemeanor or felony shall notify his or her supervisor of such arrest no later than seventy-two (72) hours after the arrest. Any employee on a leave of absence must report any arrest (for a misdemeanor or felony) and any subsequent disposition(s) - including conviction(s) - to his/her supervisor prior to returning to work.

If an employee is convicted of a misdemeanor or felony while employed with the City of Southaven, he or she must inform a supervisor of such conviction (including pleas of guilty and nolo contendere) no later than seventy-two (72) hours after the conviction. Failure to inform the supervisor within the designated time period subjects the employee to corrective actions up to and including termination.

An employee's failure to report an arrest or a conviction (for a misdemeanor or felony) within the specified time period may result in immediate termination.

Updated August 2, 2011

R. ACCIDENT REPORTING PROCEDURES

Purpose

It is the policy of City of Southaven that all accidents or incidents that result in either personal injury or illness, and or damage to City property shall be properly reported and investigated. Although accident/incident investigation is a reactive process, a comprehensive accident reporting and investigation process is a proactive measure that can effectively prevent or minimize future accidents/incidents. This operating procedure establishes a systematic process to ensure that accidents are properly reported in a timely manner, that all causes (direct and contributory) are thoroughly identified and that the appropriate corrective actions are taken.

Scope

This operating procedure applies to the reporting and investigation of all incidents that result in:

- A work-related injury and/or illness to any City employee (full-time, part-time, temporary or seasonal) or elected official;
- Personal injury and/or illness to non-City personnel while on or using City-owned property;
- Damage to City-owned property; or

Minutes, City of Southaven, Southaven, Mississippi

- A non-injury event that had the potential to cause harm or damage.

Responsibility

Department heads, managers and/or supervisors -- are responsible for:

- a. ensuring that all accidents/incidents are properly reported and investigated in accordance with this operating procedure.
- b. ensuring that all corrective actions are promptly and completely carried out.

Employees -- are responsible for reporting any injury/illness work-related accident or non-injury incidents to their manager/supervisor as soon as possible. All accidents/incidents must be reported by no later than the end of the employee's regular work shift.

The Office of Human Resources -- shall participate in accident investigations either directly or by review of the report as deemed appropriate to the incident. The Office of Human Resources shall determine the level of participation that is warranted. The Office of Human Resources is also responsible for administering the Workers' Compensation benefits program for work-related injuries or illnesses.

Definitions

Major Accident -- - Any injury or illness-related accident that results in:

- a. Death;
- b. Amputations involving the loss of bone tissue;
- c. Loss of consciousness due to electrical shock, lack of oxygen or chemical exposure;
- d. Possible permanent functional impairment of a body part (excluding those resulting from a back strain);
- e. Admission to a hospital (other than 24-hour observation, hernia repair or back strain).

Multiple Injury Accident -- (as defined by OSHA) -- Accidents or incidents that result in five (5) or more employees being admitted to a hospital or medical treatment facility.

OSHA Recordable Incident - Any accident/incident that results in:

- a. Medical treatment other than first-aid, (Examples: treatment of an infection, sutures, second or third degree burns, etc.) -- - a list of OSHA-defined medical treatment is provided in Appendix A;
- b. Restriction of normal work activities (reduced work activities, or reduced work days);
- c. In days away from work (lost-time);

Minutes, City of Southaven, Southaven, Mississippi

- d. or any occupational illness.

First-Aid Only -- Any accident/incident which results in a minor injury that can normally be treated or cared for by the employee and/or his/her supervisor, and does not result in any of the conditions identified in Section 4.3. Note -- first-aid can be administered by a medical professional and not result in an OSHA-recordable incident. (Examples: application of a Band-Aid or antiseptic to a minor cut or scrape).

"Non-Injury" Incident -- Any incident which does not result in personal injury or illness but had the potential to do so OR any incident which results in property damage but does not result in injury or illness.

Notification Procedures

Notification During Regular Working Hours -- Any City employee involved in an accident/incident (as defined in Section 4.0) during regular working hours shall:

- a. Report the occurrence to their department manager or supervisor as immediately as possible, but by no later than the end of the regular work shift. Failure to properly report an incident can result in disciplinary action and/or denial of benefits.
- b. If the incident only involves first-aid treatment administered by either the employee or his/her manager/supervisor, or is a non-injury incident and the manager/supervisor is assured that there will be no further complications, the incident shall be documented on the DEPARTMENT INCIDENT LOG.
- c. If the work-related accident results in injury or illness requiring professional medical treatment, the employee shall be referred to Family Medical Clinic located at 3451 Goodman Road East, Suite 115, Southaven, MS 38672 or, in severe cases, taken to Baptist Memorial Hospital – Desoto located at 7601 Southcrest Parkway, Southaven, MS 38671 or other designated medical provider. If the injury or illness requires emergency medical treatment, contact the Southaven Police Department (662-393-8654) or 9-1-1 as appropriate, for proper notification of emergency medical services. *NOTE:* The employee(s) involved may be required to submit to a drug and alcohol test as described in the City's Drug Free Workplace Policy and Drug and Alcohol policy.
- d. The employee's manager/supervisor shall report the event to the Office of Human Resources by no later than the end of the work shift of the day on which the event occurred. At a minimum, the manager/supervisor must provide the employee's name, date and time of accident, nature of injury/illness, and how the accident/incident occurred.
- e. The employee's manager/supervisor is responsible for conducting the initial accident investigation and completing the MWCC – WORKERS' COMPENSATION – FIRST

Minutes, City of Southaven, Southaven, Mississippi

REPORT OF INJURY OR ILLNESS, HIPAA MEDICAL AUTHORIZATION, and PHYSICIAN OF CHOICE forms as outlined in Section 7.0.

Notification After Regular Working Hours/Days -- Any City employee involved in an accident, that results in a work-related injury or illness, after regular working hours/days shall:

- a. Report the occurrence to their department manager or supervisor as immediately as possible, but by no later than the end of the shift. Failure to properly report an incident can result in disciplinary action and/or denial of benefits.
- b. If the incident only involves first-aid treatment administered by either the employee or his/her manager/supervisor, or is a non-injury incident and the manager/supervisor is assured that there will be no further complications, the incident shall be documented on the DEPARTMENT INCIDENT LOG on the next regular work day.
- c. If the work-related accident results in injury or illness requiring professional medical treatment, the employee shall be referred to Family Medical Clinic located at 3451 Goodman Road East, Suite 115, Southaven, MS 38672 or, in severe cases, be taken to Baptist Memorial Hospital – Desoto located at 7601 Southcrest Parkway, Southaven, MS 38671 or other designated medical provider. If the injury or illness requires emergency medical treatment, contact the Southaven Police Department (662-393-8654) or 9-1-1 as appropriate, for proper notification of emergency medical services. *NOTE:* The employee(s) involved may be required to submit to a drug and alcohol test as described in the City's Drug Free Workplace Policy and Drug and Alcohol policy.
- d. The employee's manager/supervisor shall report the event to the Office of Human Resources by no later than the end of the work shift of the next regular work day after the event occurred.
- e. The employee's manager/supervisor is responsible for conducting the initial accident investigation and completing the MWCC – WORKERS' COMPENSATION – FIRST REPORT OF INJURY OR ILLNESS, HIPAA MEDICAL AUTHORIZATION, and PHYSICIAN OF CHOICE forms as outlined in Section 7.0.

Deaths and/or Multiple Injuries -- - Any incident which results in death or multiple injuries shall be immediately reported to Emergency Medical Services by calling 9-1-1 from the nearest phone. After Emergency Medical Services has cleared the scene, the nearest employee shall be responsible for notifying their department manager/supervisor. The department manager/supervisor shall be responsible for notifying:

- a. The Department Head; and
- b. The Office of Human Resources (662-280-6549).

Minutes, City of Southaven, Southaven, Mississippi

- c. The Office of Human Resources shall provide the necessary instructions to the Department Head and report the incident in accordance with City, State and Federal regulations.

Non-Injury Incidents (Situation 1) -- Any incident which does not result in injury or illness, but had the potential to do so, shall:

- a. be reported to the department manager or supervisor;
- b. the manager/supervisor shall document the event on the DEPARTMENT INCIDENT LOG;
- c. the manager/supervisor shall evaluate the incident and take the appropriate action to reduce or prevent recurrence. The manager/supervisor should consult with the Office of Human Resources if assistance is required in evaluating and responding to the event.

Non-Injury Incidents (Situation 2) -- Any incident which results in property damage but does not result in injury or illness shall:

- a. be reported to the department manager or supervisor as immediately as possible, but by no later than the end of the regular work shift (Failure to properly report an incident can result in disciplinary action);
- b. the manager/supervisor shall report the event to the Southaven Police Department;
- c. the manager/supervisor is responsible for reporting the incident to the Office of Human Resources by no later than the end of the regular work shift on the day on which the property damage was discovered;
- d. the manager/supervisor is responsible for completing the INCIDENT REPORT FORM as outlined in Section 7.0.

Investigation Guidelines

General Guidelines -- In the case of Major Accidents, Multiple Injury Accidents and OSHA Reportable Incidents, the Southaven Police Department shall perform typical accident investigation procedures. In First Aid Only and Non-Injury Incidents, the Department Head/Manager/Supervisor shall act as the principal investigator. In all cases, the Department Head/Manager/Supervisor or designee shall complete a PRINCIPAL INVESTIGATOR REPORT as outlined in Section 7.0. The purpose of investigation is to provide corrective action in order to prevent or reduce the recurrence of similar incidents.

Accident Scene -- When possible, the accident scene should be preserved and disturbance of any physical evidence should be prevented until the principal investigator(s) arrive. Unless necessary to prevent further damage or injury, clean up or repair activities should commence only after all pertinent information has been collected.

Minutes, City of Southaven, Southaven, Mississippi

Witnesses -- The principal investigator(s) shall identify and record the names of all individuals who witnessed the incident. Each witness shall be requested to provide a written statement identifying their account of the accident/incident (see WITNESS STATEMENT FORM). The witnesses shall be instructed to forward their written statements to the Office of Human Resources.

Photographs -- When feasible, the principal investigator(s) should obtain photographs and or measured diagrams of the accident scene. All photographs and/or diagrams shall be forwarded to the Office of Human Resources for inclusion as part of the permanent record.

Questioning Injured Employees and/or Witnesses -- When questioning injured employees or witnesses, the investigator(s) shall stress that the purpose of the investigation is to identify facts and not to assign fault. At all times the investigator(s) shall ensure that proper medical treatment and care of any injuries is given priority over questioning of the personnel involved.

Investigation Findings -- The investigator(s) shall attempt to identify and record the root and contributory causes of the incident. Upon completion of the investigation, the investigator(s) will identify the appropriate corrective actions, indicate the personnel responsible for implementing the actions and assign a target completion date if appropriate.

Accident/Incident Report Forms

First Report of Injury or Illness -- Department heads, managers and/or supervisors directly responsible for the employee(s) involved in an accident/incident shall:

- a. Complete all sections of the MWCC – WORKERS' COMPENSATION – FIRST REPORT OF INJURY OR ILLNESS, HIPAA MEDICAL AUTHORIZATION, and PHYSICIAN OF CHOICE forms, provided by the Office of Human Resources;
- b. The responsible department head or manager should involve the injured employee and all identified witnesses in gathering the details necessary to complete the report.
- c. The completed form(s) shall be forwarded to the Office of Human Resources within 48 hours after the accident/incident has occurred. If additional time is required to complete the investigation, the manager/supervisor shall notify the Office of Human Resources.

Principal Investigator's Report -- The Department head, manager, supervisor or designee shall:

- a. Complete all sections of the PRINCIPAL INVESTIGATOR'S REPORT, provided by the Office of Human Resources;
- b. The principal investigator should involve the injured employee and all identified witnesses in the accident investigation and corrective action processes.

Minutes, City of Southaven, Southaven, Mississippi

- c. The completed form(s) shall be forwarded to the Office of Human Resources within 48 hours after the accident/incident has occurred. If additional time is required to complete the investigation, the principal investigator shall notify the Office of Human Resources.

Incident Report Form -- Department heads, managers and/or supervisors upon notice of an incident resulting in property damage from their respective employee(s) shall:

- a. Complete all sections of the INCIDENT REPORT FORM, provided by the Office of Human Resources;
- b. Request a copy of any and all Police reports be submitted to the Office of Human Resources.
- c. The completed report form shall be forwarded to the Office of Human Resources within 48 hours after the incident was discovered.

Witness Statement Form -- Department heads, managers and/or supervisors upon identifying potential witnesses to an accident/incident shall:

- a. Record the names of each potential witness;
- b. Distribute a WITNESS STATEMENT FORM to each potential witness;
- c. Instruct the potential witness to submit the completed form to the Office of Human Resources.

Southaven Police Department Reports -- Immediately following any accident/incident that requires the response of the Southaven Police Department, the Department Head/Manager/Supervisor shall:

- a. Complete all sections of the appropriate accident/incident form(s) if necessary;
- b. Request a copy of any and all Police reports be submitted to the Office of Human Resources;
- c. The completed report forms shall be forwarded to the Office of Human Resources within 48 hours after the accident/incident has occurred. If additional time is required to complete the investigation, the manager/supervisor shall notify the Office of Human Resources.

Office of Human Resources -- Upon notification of any accident/incident, Human Resources staff shall:

- a. Confirm that notification of an accident/incident has been received and collect preliminary information required to establish a workers' compensation claim with the designated carrier (if required). The manager/supervisor will be instructed to complete

Minutes, City of Southaven, Southaven, Mississippi

the appropriate accident/incident reporting forms and forward them along with any additional documents or information pertinent to the accident/incident to the Office of Human Resources. If necessary, copies of all report forms will be forwarded to the manager/supervisor.

- b. Upon receipt of the completed report forms, the Office of Human Resources shall contact the City's designated workers' compensation insurance carrier to document a valid claim (if required). The Office of Human Resources shall also classify the incident and injury types and record all pertinent medical and treatment information; and
- c. Human Resources staff shall determine the appropriate level of participation in the accident/incident investigation based on the findings of the affected department's manager/supervisor or report forms.

Office of Human Resources Supplemental Reports -- for all major accidents (as defined) or when requested by the Director of Human Resources, a supplemental investigation and analysis report may be required. The report will be provided to all necessary parties and will include professional analysis of the investigation findings and recommendations of corrective actions and any photographs, documents and legal correspondence relevant to the accident.

Appendix A

Medical Treatment

The following procedures are generally considered medical treatment. Injuries for which this type of treatment was provided or should have been provided are almost always classified as an OSHA-recordable if the injury is work-related:

- Treatment of infection
- Application of antiseptics during second or subsequent visit to medical personnel
- Treatment of second or third degree burn(s)
- Application of sutures (stitches)
- Application of butterfly adhesive dressings(s) or steri-strip(s) in lieu of sutures
- Removal of foreign bodies embedded in eye
- Removal of foreign bodies from wound; if procedure is complicated because of depth of embedment, size, or location
- Use of prescription medications (except a single dose administered on first visit for minor injury or discomfort)

Minutes, City of Southaven, Southaven, Mississippi

- Use of hot or cold soaking therapy during second or subsequent visit to medical personnel
- Application of hot or cold compress(es) during second or subsequent visit to medical personnel
- Cutting away dead skin (surgical debridement)
- Application of heat therapy during second or subsequent visit to medical personnel
- Use of whirlpool bath therapy during second or subsequent visit to medical personnel
- Positive x-ray diagnosis (fractures, broken bones, etc.)
- Admission to a hospital or equivalent medical facility for treatment

First-Aid Treatment

The following procedures are generally considered first-aid treatment (e.g., one-time treatment and subsequent observation of minor injuries) and should not be classified as an OSHA-recordable if the work-related injury does not involve loss of consciousness, restriction of work or motion, or transfer to another job:

- Application of antiseptics during first visit to medical personnel
- Treatment of first degree burn(s)
- Application of bandage(s) during any visit to medical personnel
- Use of elastic bandage(s) during first visit to medical personnel
- Removal of foreign bodies not embedded in eye if only irrigation is required
- Removal of foreign bodies from wound; if procedure is uncomplicated, and is, for example by tweezers or other simple technique
- Use of nonprescription medications and administration of single dose of prescription medication on first visit for minor injury or discomfort
- Soaking therapy on initial visit to personnel or removal of bandages by soaking
- Application of hot or cold compress(es) during first visit to medical personnel
- Application of ointments to abrasions to prevent drying or cracking
- Application of heat therapy during first visit to medical personnel
- Negative x-ray diagnosis

Minutes, City of Southaven, Southaven, Mississippi

- Observation of injury during visit to medical personnel

The following procedure, by itself, is not considered medical treatment:

- Administration of tetanus shot(s) or booster(s)

However, these shots are often given in conjunction with more serious injuries; consequently, injuries requiring these shots may be recordable for other reasons.

Source -- *Recordkeeping Guidelines for Occupational Injuries and Illnesses*, U.S. Department of Labor, Bureau of Labor Statistics, September 1986, The Occupational Safety and Health Act of 1970 and 29 CFR 1904, O.M.B No. 1220-0029, Effective April 1986

S. ABUSE OF LEAVE

While on approved leave, employees may not engage in activities that are inconsistent with the purpose of or basis for the approved leave (FMLA, major medical, etc). Where an employee acts inconsistent with the representations made to the City to obtain the approved leave, the Employee's representations and inconsistent conduct may be deemed to be a misrepresentation and fraudulent conduct. In such instances, an Employee found to have engaged in activities inconsistent with the Employee's representations to obtain approved leave may be subject to discipline, and this discipline may include actions up to and including termination of employment.

Amended April 2, 2013

Minutes, City of Southaven, Southaven, Mississippi

SECTION 4 DISCIPLINARY ACTION

The Mayor and Board of Alderman require that all forms of discipline and corrective action adhere with due process. Supervisory employees and/or Department Heads shall exercise corrective action when an employee violates established rules of appropriate conduct or is in violation of this handbook. Such corrective action shall be in accordance with the policies and procedures established herein. Distinguishes may be made by supervisory personnel and/or Department head employees between more serious and less serious actions of misconduct and provide corrective action accordingly.

Nothing in this handbook should be construed as a guarantee of continued employment. Your employment may be terminated at any time, for any reason, with or without cause, with no advance prior notice. Likewise, you may terminate your employment at any time for any reason without prior notice.

A. DISCIPLINARY ACTION

The Department head or designated representative shall take action to formally discipline an employee who is guilty of an offense. The Mayor and City Administrator/CAO may also issue disciplinary actions and/or take other corrective measures as necessary without prior action by the department head or designee.

In extraordinary circumstances, the employee may be placed on immediate suspension with pay pending a hearing on the matter. Any employee placed on suspension without pay may be eligible for restitution pending the outcome of said hearing.

The Department head, or supervisory employee, shall maintain a written record of the disciplinary action he or she takes. Such written documentation shall be turned into the Department of Finance and Administration prior to corrective action being enforced.

The governing authority or a designated representative may attempt to correct unacceptable behavior by issuing a verbal warning and/or counseling and/or other appropriate informal means, whenever practical, prior to taking formal action against an employee. The governing authority or a designated employee shall maintain a written record of such verbal warning or other informal action taken.

B. BOARD OF ALDERMAN ACTION

Pursuant to the relevant laws of the State of Mississippi, the Southaven Board of Alderman shall be responsible for all terminations of employment of City employees. Department heads may provide recommendations of an employee's termination to the Board of Aldermen; however, it is the singular responsibility of the Board of Alderman to enact a termination of employment. Personnel decisions made by the Board of Alderman are final. Any appeal of an action taken by

Minutes, City of Southaven, Southaven, Mississippi

the Board of Aldermen would be made via the filing of a bill of exceptions, pursuant to Mississippi Code Annotated Section 11-51-75.

Amended January 3 2013

C. GRIEVABLE ISSUES

The following issues are grievable under the department grievance procedure:

1. acts of reprisal against an employee for using the grievance procedure;
2. complaints of discrimination or harassment on the basis of race, color, sex, creed, religion, national origin, immigrant or non-immigrant status, age, disability, uniformed military service status, veteran status or political affiliation;
3. performance appraisal ratings to the extent they affect an employee's employment status or compensation;
4. permanent relocation of employees as a disciplinary measure, for political reasons and/or where the employee can present substantive evidence that the management decision to relocate the employee was arbitrary or capricious.

D. NON-GRIEVABLE ISSUES

The following are non-grievable issues under the department grievance procedure:

1. issues that are pending or have been concluded by direct appeal through administrative or judicial procedures;
2. temporary work assignments that do not exceed ninety (90) calendar days;
3. budget and organizational structure, including the number or assignment of employees or positions in any organizational unit;
4. performance standards and performance elements established as criteria for performance appraisal;
5. the selection of an individual by the governing authority, department head, or designee to fill a position through promotion, transfer, demotion, or appointment unless it is alleged that selection is in violation of a written Department policy or of a Mayor and Board of Alderman rule on filling vacancies;
6. internal security practices established by the city, department head, or designee;
7. termination, layoff or transfer from duties because of shortage of funds or work, material change in duties or organization, or a merger of agencies or order of the Mayor and Board of Alderman;

Minutes, City of Southaven, Southaven, Mississippi

8. any matter which is not within the jurisdiction or control of the city;
9. the content of published Department policy;
10. an action by an Department pursuant to federal law or directives from the Governor's office or court order;
11. establishment and revision of the compensation plan, and the policies, procedures, rules and regulations pertaining thereto;
12. position classifications;
13. employee benefits
14. application of personnel policies, procedures, rules, regulations;
15. any matter of concern or dissatisfaction to an employee if the matter is subject to the control of Department management, except those listed in the preceding section as grievable
16. termination of employment by the Board of Alderman

E. GENERAL INFORMATION

If the employee does not present the grievance within the specified time frame, it is considered waived.

If the employee does not advance the grievance to the next step within the specified time frame, the last management decision stands.

If management does not react within the specified time frame, the employee may advance the grievance to the next level unless an extension of time is granted to management to respond by written mutual agreement.

All time limits may be extended by mutual written agreement.

It is the responsibility of the aggrieved employee's supervisor and/or Department Head to make certain that all grievances are handled as quickly as possible and without prejudice.

F. GRIEVANCE PROCEDURAL STEPS

Step I

A. An employee who has a grievable complaint arising from an action or inaction subject to the control of management must identify the grievance in writing with his or her department head within three (3) working days of becoming aware of the cause of the complaint. The written statement of the grievance should contain the name, address, and telephone number of the

Minutes, City of Southaven, Southaven, Mississippi

individual or authorized representative filing the grievance; the name of the employee, identity of the Department; the date; a brief and specific description of the situation, incident, or condition being grieved and reasons therefore; identity of witnesses, if any; the remedy or relief the individual is seeking and the signature of the individual filing the grievance and properly dated by this individual.

B. The department head will have three (3) working days from the date of receiving the grievance statement to inform the employee, in writing, of his or her answer. The department head shall write a memorandum for record and have the aggrieved employee sign it.

Step II

A. If not satisfied with the Step I written decision, the employee may indicate the desire to have the grievance advanced to the next step. The grievance must be submitted to the City Administrator/CAO within three (3) working days following receipt of the Step I department head's response.

B. The City Administrator/CAO or his designee and or the Human Resource staff is required to conduct an investigation of the grievance and may meet with the aggrieved employee within three (3) working days after receipt of the grievance form. The meeting, if necessary, will be informal.

C. City Administrator/CAO or his designee is required to give the employee a written response within three (3) working days after this informal interview detailing his decision.

Step III

A. If the second step written response is not acceptable to the employee, the employee may specify in writing the desire to advance the grievance to the third step. To do so the employee must forward the grievance to the Office of the Mayor within three (3) working days after receipt of the City Administrator/CAO response in Step II.

B. The Mayor and Board of Alderman may conduct a hearing into the grievance and shall make a decision as to such cause. No alternative disciplinary actions shall be considered upon the convening of the hearing of the Mayor and Board of Alderman. The Board's decision shall be final.

Certain steps may be waived at the Mayors discretion in order to proceed to Step III of the grievance procedure.

G. SPECIAL GRIEVANCE PROCEDURE FOR SEXUAL HARASSMENT AND WORKPLACE HARASSMENT

Any applicant, probationary department employee, permanent department employee, or non-department employee alleging sexual workplace harassment, including harassment based upon

Minutes, City of Southaven, Southaven, Mississippi

sex, color, creed, religion, national origin, immigrant or non-immigrant status, age, disability, uniformed service status or veteran status, may:

1. File a grievance with their supervisor in accordance with the standard Grievance Procedural Steps.
2. If the source of the harassment is the employee's supervisor, the employee may skip a level of management by proceeding to Step Two and filing the grievance directly with the City Administrator/CAO; OR
3. File the grievance with the Mayor and Board of Alderman.

Regardless of outcome, all grievances alleging sexual harassment shall be forwarded to the governing authority. There will be no retaliation for filing a grievance for workplace harassment. Any grievance will be investigated. While the City will attempt to maintain the confidentiality of the grievant to the extent possible, some disclosure will have to be made as part of the investigation. If any sexual or workplace harassment is determined to have occurred, prompt remedial action will be taken to remedy such conduct.

H. SPECIAL AMERICANS WITH DISABILITIES ACT (ADA) GRIEVANCE PROCEDURE

1. Any applicant for an employment position or employee who has reason to believe that they have been unlawfully discriminated against by a Department on the basis of disability may file a grievance in accordance with this Grievance Procedure. Implementation of this Grievance Procedure is not intended to prohibit an applicant or Department employee from utilizing the existing grievance procedures. Grievants are not required to exhaust this Special ADA Grievance Procedure prior to filing a complaint with an applicable federal Department.
2. The Grievance Procedure begins with the individual who is filing the grievance, by preparing and submitting a written statement. The statement should contain the name, address, and telephone number of the individual or authorized representative filing the complaint; a brief and specific description of the situation, incident, or condition being grieved and reasons therefore; identity of the grievant; identity of witnesses, if any; the remedy the individual is seeking; and the signature of the individual filing the grievance properly dated by this individual.
3. The grievance should be submitted to the City Administrator/CAO within seven (7) workdays after the alleged violation occurred.
4. The City Administrator/CAO will have three (3) workdays to provide to the grievant a written acknowledgement of the grievance.
5. The City Administrator/CAO will promptly conduct a review of the issues involved in the grievance to ascertain whether or not an informal resolution of the grievance can be achieved. If an informal resolution is possible and mutually agreeable by the parties involved, the City Administrator/CAO will facilitate arrangement of the resolution and make a record of this

Minutes, City of Southaven, Southaven, Mississippi

agreement. If no informal resolution is possible, the City Administrator/CAO will conduct an investigation of the grievance and provide a written response to the grievant outlining possible accommodations, if any, for resolution of the grievance. This response shall be approved by the Mayor and must be completed no later than fifteen (15) workdays from the Department's receipt of the grievance.

6. If a grievance is not presented within the time lines as set forth hereinabove, it will be considered waived absent an extension by written mutual consent. If the City Administrator/CAO does not answer or acknowledge receipt of the grievance within the specified time lines, the grievant may elect to treat the grievance as denied at that point and immediately appeal the grievance to the Board of Alderman unless an extension of time is granted to the City Administrator/CAO to respond by written mutual agreement.

Minutes, City of Southaven, Southaven, Mississippi

GRIEVANCE FORM

This Form is to be used by the grievant if grievant is not satisfied with the oral decision of his or her department head. If grievance is settled orally with the immediate supervisor, this form shall not be necessary. This form shall also be used for additional steps (i.e. submittal to the City Administrator/CAO, to the Board of Alderman).

Date: _____

Name of Grievant: _____ Signature of Grievant: _____

Mailing Address: _____

Telephone Number: _____

Submitted to: _____ Signature of Recievant: _____

Grievance Statement (use additional pages if necessary):

Relief Sought (use additional pages if necessary):

Minutes, City of Southaven, Southaven, Mississippi

GRIEVANCE DECISION

This form is to be used by the Department Head and/or City Administrator/CAO

Date: _____

Name of Dept Head _____ Signature of Dept Head: _____

Dept Location: _____

Telephone Number: _____

Management Statement and Decision (use additional pages if necessary):

1. What is the main purpose of the document?

2. What are the key findings of the study?

3. What are the implications of the findings?

4. What are the limitations of the study?

5. What are the conclusions of the study?

6. What are the recommendations of the study?

7. What are the future research directions?

8. What are the acknowledgments?

9. What are the references?

10. What are the appendices?

Submitted to: _____ Signature of Recievant: _____

Minutes, City of Southaven, Southaven, Mississippi

CITY OF SOUTHAVEN

This form is to be used by all supervisory employees conducting disciplinary actions

RECORD OF CONVERSATION

DATE: _____ REASON FOR CONFERENCE:

- ☐ Attendance
- ☐ Report of Conference
- ☐ Work Performance
- ☐ First Written Notice
- ☐ Final Written Notice
- ☐ Termination
- ☐ Other

EMPLOYEE: _____

FACTS LEADING UP TO THE CONFERENCE:

EMPLOYEE COMMENTS: (Use back or attach additional pages if necessary)

ACTION TAKEN:

Employee's Signature
(This signature simply acknowledges the employee has seen this document)

Supervisor's Signature

CC: Human Resources Department

Minutes, City of Southaven, Southaven, Mississippi

The City of Southaven Tuition Assistance Request Form

Date: _____

Name: _____

School/University: _____

Area of Study: _____

Please attach the following in order to be considered for tuition reimbursement:

__ Tuition receipt

__ Official grade report

Department head signature of approval _____

Employee signature _____

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING CHRIS WILSON AS CHIEF ADMINISTRATIVE OFFICER

WHEREAS, pursuant to Mississippi Code Section 21-3-25, and Southaven Ordinance Chapter 3, Article IV, Section 1-91, the City of Southaven ("City") hereby desires to appoint a Chief Administrative Officer; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Christopher Wilson as the Chief Administrative Officer; and

WHEREAS, Christopher Wilson as the Chief Administrative Officer shall be charged with all duties as set forth under Mississippi Code 21-3-25, City ordinances, and as delegated by the City Mayor and Board; and

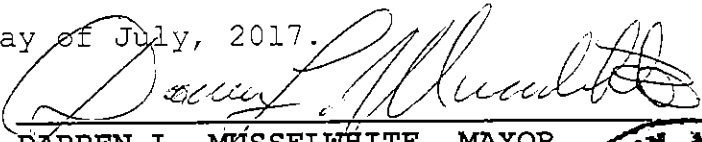
NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Christopher Wilson as City Chief Administrative Officer and compensation shall be at budgeted amount.
2. Mr. Christopher Wilson is charged with all duties and obligations under Mississippi Code 21-3-25, City ordinances, and all other duties as assigned by the City Mayor and Board.

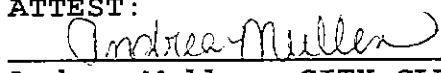
Motion was made by Alderman Flores and seconded by Alderman Kelly, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, Chris Wilson, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of City Administrator, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed

A handwritten signature in dark ink, appearing to be "Chris Wilson", written over a horizontal line.

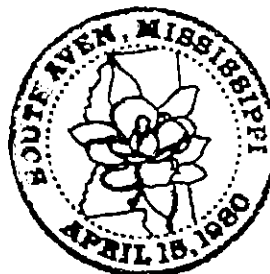
Sworn to and subscribed before me this the 5 day of July 2017.

A large, stylized handwritten signature in dark ink, appearing to be "Darren Musselwhite", written over a horizontal line.

Darren Musselwhite, Mayor

A handwritten signature in dark ink, appearing to be "Andrea Mullen", written over a horizontal line.

Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING STEVEN PIRTLE AS POLICE CHIEF

WHEREAS, pursuant to Mississippi Code Sections 21-3-3, 21-21-1, and Southaven Ordinance Chapter 3, Article III, Section 1-76, the City of Southaven ("City") hereby desires to appoint a Police Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Steven Pirtle as the City Police Chief; and

WHEREAS, Steven Pirtle as the City Police Chief shall be charged with all duties as set forth under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Steven Pirtle as City Police Chief and compensation shall be set at the currently budgeted amount.
2. Mr. Steven Pirtle is charged with all duties and obligations under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Gallagher and seconded by Alderman Hale and the question being put to a roll call vote, the result was as follows:

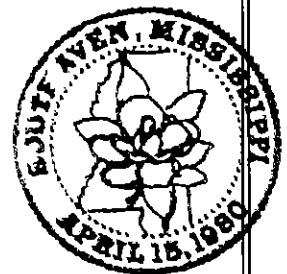
Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office

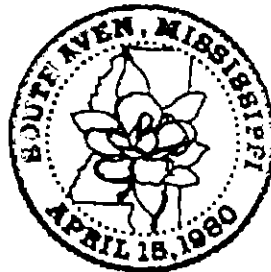


I, Steve Pirtle, do solemnly swear that I will faithfully support
the Constitution of the United States and the Constitution of the State of Mississippi
and obey the laws thereof; that I am not disqualified from holding the office of
Chief of Police, and that I will faithfully discharge the duties of
the office upon which I am about to enter, SO HELP ME GOD.

Signed

Sworn to and subscribed before me this the 5 day of July 2017.

Darren Musselwhite, Mayor

Andrea Mullen, City Clerk

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
APPOINTING ROGER THORNTON AS FIRE CHIEF
PURSUANT TO MISSISSIPPI CODE 21-25-1

WHEREAS, pursuant to Mississippi Code Sections 21-3-5 and 21-25-1, the City of Southaven ("City") hereby desires to appoint a Fire Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Roger Thornton as the City Fire Chief; and

WHEREAS, Roger Thornton as the City Fire Chief shall be charged with all duties as set forth under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Roger Thornton as City Fire Chief and the initial compensation shall be set at the currently budgeted amount.
2. Mr. Roger Thornton is charged with all duties and obligations under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Hale and seconded by Alderman Brooks, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, Roger Thornton, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Fire Chief, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed Roger Thornton

Sworn to and subscribed before me this the 5 day of July 2017.

Darren Musselwhite
Darren Musselwhite, Mayor

Andrea Mullen
Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ANDREA MULLEN AS CITY OF SOUTHAVEN CLERK

WHEREAS, pursuant to Mississippi Code Sections 21-3-3 and 21-15-3, and Southaven Ordinance Chapter 3, Article II, Section 1-61, the City of Southaven ("City") hereby desires to appoint a City Clerk; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mrs. Andrea Mullen as the City Clerk; and

WHEREAS, Andrea Mullen as the City Clerk shall be charged with all duties as set forth under Mississippi Code 21-15-3, City ordinances, and as delegated by the City Mayor and Board; and

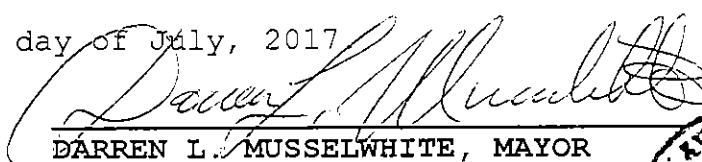
NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mrs. Andrea Mullen as City Clerk and initial compensation shall be set at current budgeted amount.
2. Mrs. Andrea Mullen is charged with all duties and obligations under Mississippi Code 21-15-3, City ordinances, and all other duties as assigned by the City Mayor and Board.

Motion was made by Alderman Kelly and seconded by Alderman Payne, and the question being put to a roll call vote, the result was as follows:

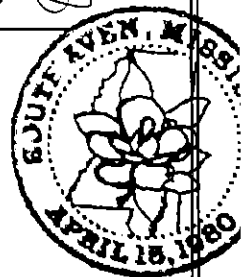
Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

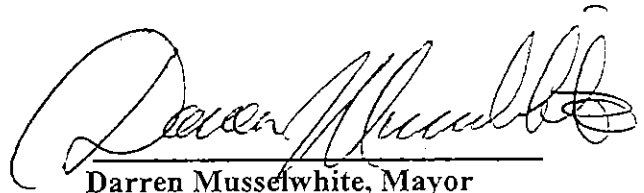
City of Southaven Oath of Office



I, Andrea Mullen, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of City Clerk, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed Andrea Mullen

Sworn to and subscribed before me this the 5 day of July 2017.


Darren Musselwhite, Mayor


Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DAVID DELGADO AS MUNICIPAL COURT JUDGE

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3 desires to appoint a Municipal Court Judge; and

WHEREAS, the City Board desires to appoint David Delgado, as Municipal Court Judge; and

WHEREAS, Mr. Delgado shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3, and Mississippi Code 21-23-11, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

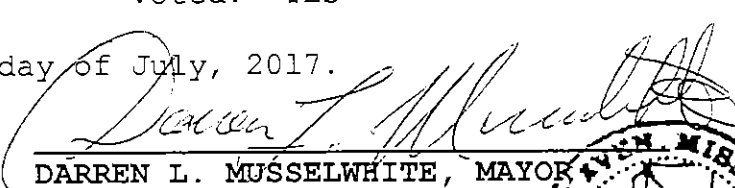
NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints David Delgado to Municipal Judge and compensation shall be set at budgeted amount.
2. Mr. Delgado is charged with all duties and obligations under Mississippi Code 21-23-3 and 21-23-11 and all other duties as set forth under Mississippi law.

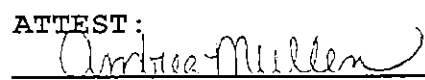
Motion was made by Alderman Brooks and seconded by Alderman Kelly, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK

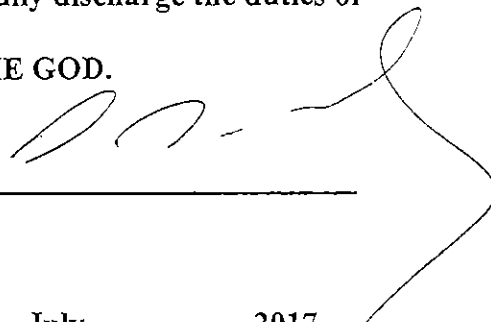


Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office

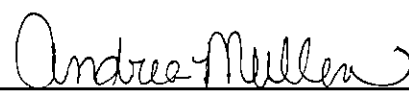


I, David Delgado, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Municipal Judge, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed 

Sworn to and subscribed before me this the 5 day of July 2017.


Darren Musselwhite, Mayor


Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING JOSEPH D NEYMAN, JR. ASSISTANT MUNICIPAL COURT JUDGE

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3, has the discretion to appoint an additional Municipal Court Judge who shall exercise the same authority, regardless of the presence or absence of the other Municipal Judge; and

WHEREAS, the City Board desires to appoint Joseph Neyman, Jr. as Assistant Municipal Court Judge to assist with the City Court; and

WHEREAS, the Mr. Neyman shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Joseph D. Neyman, Jr. to the position of Assistant Municipal Court Judge and compensation shall be set at current budget amount.
2. Mr. Neyman is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Gallagher and seconded by Alderman Payne, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

Minutes, City of Southaven, Southaven, Mississippi

RESOLVED AND DONE, this 5th day of July, 2017.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen
Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, Joseph Neyman, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Assistant Municipal Judge, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed

Sworn to and subscribed before me this the 5 day of July 2017.

Darren Musselwhite, Mayor

Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ROBERT E. HAYES AS MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint a Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Robert E. Hayes as Municipal Prosecutor; and

WHEREAS, Mr. Hayes shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

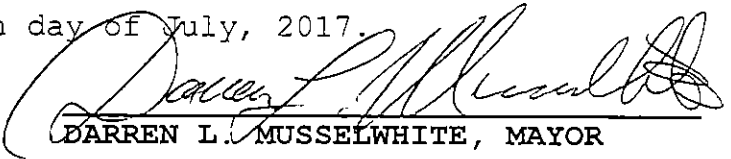
NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Robert Hayes as Municipal Prosecutor and compensation shall at the budgeted amount.
2. Mr. Hayes is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law and appeals from City Court.

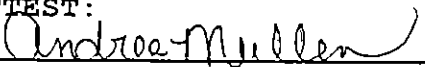
Motion was made by Alderman Brooks and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, Robert Hayes, do solemnly swear that I will faithfully support
the Constitution of the United States and the Constitution of the State of Mississippi
and obey the laws thereof; that I am not disqualified from holding the office of
Prosecutor, and that I will faithfully discharge the duties of
the office upon which I am about to enter, SO HELP ME GOD.

Signed

Robert E. Hayes

Sworn to and subscribed before me this the 5 day of July 2017.

Darren Musselwhite
Darren Musselwhite, Mayor

Andrea Mullen
Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING WILLIAM SEALE AS ASSISTANT MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint William Seale as Assistant Municipal Prosecutor; and

WHEREAS, Mr. Seale shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

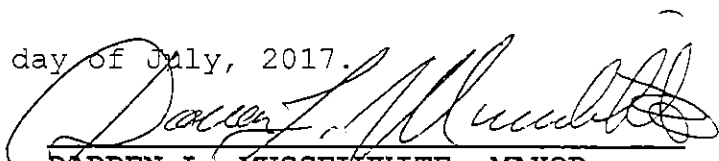
NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints William Seale as Assistant Municipal Prosecutor and compensation shall be at budgeted amount.
2. Mr. Seale is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

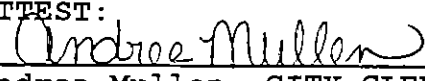
Motion was made by Alderman Payne and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

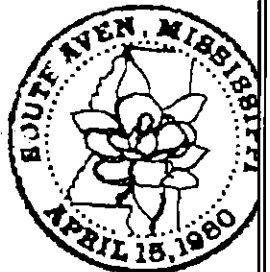
Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSEWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, William Seale, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Assistant Prosecutor, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed William B. Seale

Sworn to and subscribed before me this the 5 day of July 2017.

Darren Musselwhite
Darren Musselwhite, Mayor

Andrea Mullen
Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DEBRA PACE BRANAN AS ASSISTANT MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Debra Pace Branan as Assistant Municipal Prosecutor; and

WHEREAS, Mrs. Branan shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

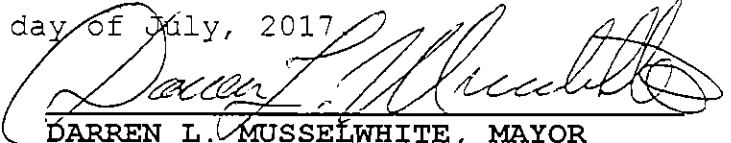
NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Debra Pace Branan as Assistant Municipal Prosecutor and compensation shall be at budgeted amount.
2. Mrs. Branan is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Brooks and seconded by Alderman Payne, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



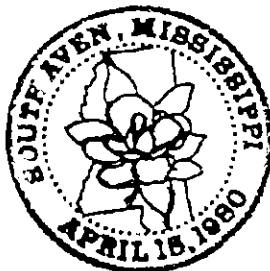
I, Debra Branan, do solemnly swear that I will faithfully support
the Constitution of the United States and the Constitution of the State of Mississippi
and obey the laws thereof; that I am not disqualified from holding the office of
Assistant Prosecutor, and that I will faithfully discharge the duties of
the office upon which I am about to enter, SO HELP ME GOD.

Signed *Debra Branan*

Sworn to and subscribed before me this the 5 day of July 2017.

Darren Musselwhite
Darren Musselwhite, Mayor

Andrea Mullen
Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING BUTLER SNOW LAW FIRM AS CITY ATTORNEY

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-15-27 desires to appoint a firm of attorneys as City Attorney; and

WHEREAS, the City Board desires to appoint Butler Snow Law Firm as City Attorney; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-15-27, the City hereby appoints Butler Snow Law Firm as City Attorney.
2. The Mayor is authorized to sign a contract with Butler Snow Law Firm in an amount consistent with the current budget.

Motion was made by Alderman Flores and seconded by Alderman Gallagher, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: yes
Alderman Kristian Kelly	voted: yes
Alderman Ronnie Hale	voted: yes
Alderman George Payne	voted: yes
Alderman Joel Gallagher	voted: yes
Alderman John Wheeler	voted: yes
Alderman Raymond Flores	voted: yes

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

CONTRACTUAL AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT made and entered into on this date, July 5, 2017, by and between the City of Southaven, Mississippi ("City") and Butler, Snow LLP ("Firm") for legal services.

WITNESSETH:

In consideration of the mutual covenants contained herein, and subject to the terms and conditions set forth, it is hereby understood and agreed by the parties as follows:

- I. **SCOPE OF SERVICES:** The Firm will, upon the request of the City and acceptance of the tendered engagement by the Firm and pursuant to the appointment by the Southaven Board of Aldermen to perform services in the areas of environmental, local government law, federal and state regulatory law, board meetings, research, review of contracts, drafting of contracts, Mississippi Attorney General Opinion requests, ethics opinions, real estate matters and compliance issues. This representation does not include litigation, real estate closings, aldermen or mayor outside of official capacity, aldermen or mayor in an action that is adverse to the City, employment and labor law matters, or bond issues.
- II. **PERIOD OF PERFORMANCE:** The term of this Agreement shall commence upon passage and shall expire on June 30, 2018 subject to renewal by appointment of the Southaven Board of Alderman.
- III. **COORDINATOR OF SERVICES:** The Firm shall provide the City with a single point of contact who will attend the City Board Meetings and coordinate the requested services within the Firm for the City.
- IV. **RELATIONSHIP OF PARTIES:** It is expressly understood and agreed that the Firm is an independent contractor and that the purchase of legal services is not based on an employer-employee relationship.
- V. **CONFLICTS:** In the event any conflict arises due to representation of the City in any manner, the parties agree to use good faith efforts to resolve the conflict in a mutually satisfactory manner.

Minutes, City of Southaven, Southaven, Mississippi

- VI. **PAYMENT TERMS:** As full and complete compensation for the services to be provided hereunder, the City will pay the Firm at a flat rate of \$21,500.00 per month. The City agrees to pay the Firm all reasonable expenses incurred as a result of its representation of the City in an amount not to exceed \$450.00 a month. In the event the Firm anticipates its expenses shall exceed \$450.00 in a given month, the Firm shall notify the City and the City shall either approve or disapprove of the extra expenses.

Each month the Firm shall submit to the City an invoice for payment of attorney's fees and all authorized expenses, which shall be paid within forty-five (45) days of receipt.

- VII. **BOND COUNSEL:** In the event the City shall issue bonds, a separate fee shall be negotiated in good faith by the City and Firm, at the time of issuance.

- VIII. **SEVERABILITY:** It is understood and agreed by the parties hereto that if any part, term or provision of this contractual agreement is by the courts or other judicial body held to be illegal or in conflict with any law of the State of Mississippi, the validity of the remaining portions or provisions shall not be affected and the obligations of the parties shall be construed in full force as if the Agreement did not contain that particular part, term, or provision held to be invalid.

- IX. **MODIFICATION OR AMENDMENT:** Modifications or amendments to this contract may be made upon mutual agreement of the parties, in writing and signed by the parties hereto.

- X. **PREVIOUS CONTRACTS:** All prior contracts agreed to by the City and Firm for general services shall be replaced by this Contract and the terms set forth herein.

- XI. **TERMINATION:** Any party may terminate this contract at any time by giving written notice to the other parties of such termination and specifying the effective date thereof, at least seven (7) working days before the effective date of such termination. In the event of such, Firm shall be entitled to receive just and equitable compensation for any specific services completed to the date of termination in a satisfactory manner.

- XII. **PROTOCOL:** It is anticipated that the Mayor and Aldermen in their official capacities may have individual questions of the Firm regarding City Matters. As part of the Firm's

Minutes, City of Southaven, Southaven, Mississippi

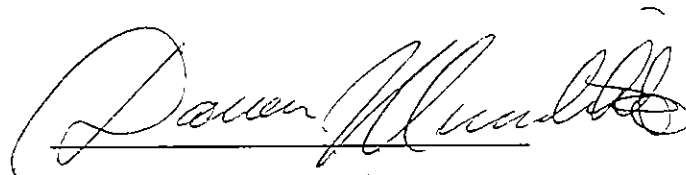
research and opinion for each question of this type, the Firm, when practical and necessary, shall make the individual request known to the entire City Board and thereafter also advise the entire City Board of its response to the question.

XIII. **HIPPA:** The City, through its Mayor, is authorized to execute any and all documents which may be required for HIPPA compliance.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the date first written above.

CITY OF SOUTHAVEN

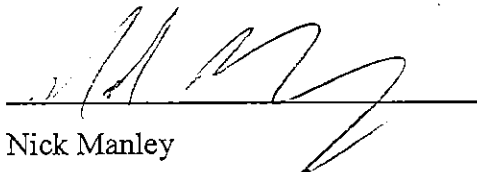
By:



Mayor Darren Musselwhite

BUTLER, SNOW LLP

By:



Nick Manley

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING BENJAMIN MURPHY AS PUBLIC DEFENDER

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Benjamin Murphy as public defender for the City Court; and

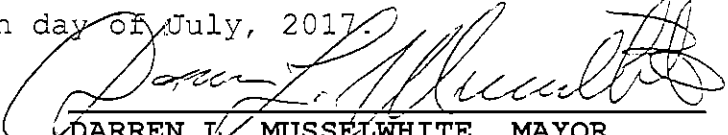
NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Benjamin Murphy as a City Public Defender and compensation shall be set at budgeted amount.

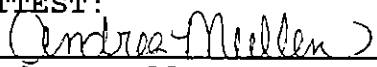
Motion was made by Alderman Gallagher and seconded by Alderman Brooks, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, Benjamin Murphy, do solemnly swear that I will faithfully support
the Constitution of the United States and the Constitution of the State of Mississippi
and obey the laws thereof; that I am not disqualified from holding the office of
Public Defender, and that I will faithfully discharge the duties of
the office upon which I am about to enter, SO HELP ME GOD.

Signed

A handwritten signature in dark ink, appearing to read "Benjamin Murphy", written over a horizontal line.

Sworn to and subscribed before me this the 12 day of July 2017.

Darren Musselwhite, Mayor

A handwritten signature in dark ink, appearing to read "Andrea Mullen", written over a horizontal line.
Andrea Mullen, City Clerk

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING KEITH TREADWAY AS PUBLIC DEFENDER

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Keith Treadway as public defender for the City Court; and

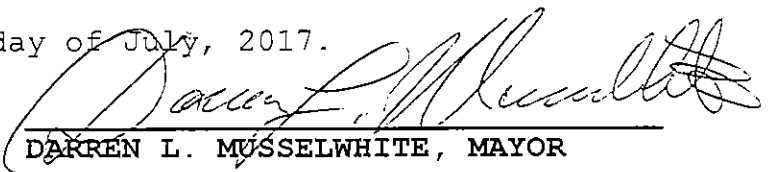
NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Keith Treadway as a City Public Defender and compensation shall be set at budgeted amount.

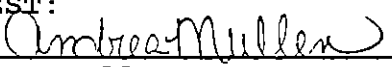
Motion was made by Alderman Kelly and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

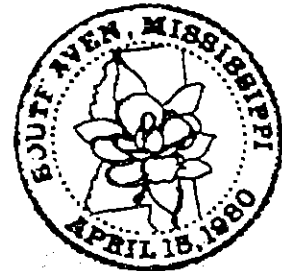
Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



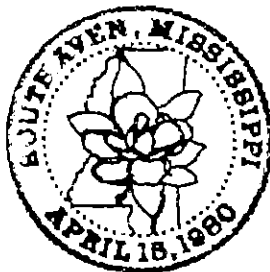
I, Keith Treadway, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Public Defender, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed Keith Treadway

Sworn to and subscribed before me this the 5 day of July 2017.

Darren Musselwhite
Darren Musselwhite, Mayor

Andrea Mullen
Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING THOMAS MASTIN AS CITY OF SOUTHAVEN COURT CLERK

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-11 desires to appoint a Municipal Court Clerk; and

WHEREAS, the City Board desires to appoint Thomas Mastin, as Municipal Court Clerk; and

WHEREAS, Mr. Mastin shall be charged with all duties and powers as set forth under Mississippi Code 21-23-11; and

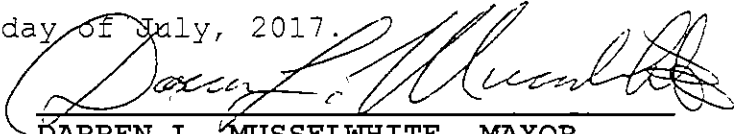
NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Thomas Mastin to Municipal Court Clerk and compensation shall be set at budgeted amount.
2. Mr. Mastin is charged with all duties and obligations under Mississippi Code 21-23-11 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Payne and seconded by Alderman Wheeler, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, Thomas Mastin, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of City Court Clerk, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed

A handwritten signature in dark ink, appearing to read "Thomas Mastin", written over a horizontal line.

Sworn to and subscribed before me this the 5 day of July 2017.

A handwritten signature in dark ink, appearing to read "Darren Musselwhite", written over a horizontal line.

Darren Musselwhite, Mayor

A handwritten signature in dark ink, appearing to read "Andrea Mullen", written over a horizontal line.

Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING PAM PYLE AS DEPUTY CITY CLERK

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-15-23 desires to appoint a Deputy City Clerk; and

WHEREAS, the City Board desires to appoint Pam Pyle, as Deputy City Clerk; and

WHEREAS, Pam Pyle shall be charged with all duties and powers as set forth under Mississippi Code 21-15-23; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Pam Pyle to Deputy City Clerk and compensation shall be set at the budgeted amount.
2. Pam Pyle is charged with all duties and obligations under Mississippi Code 21-15-23 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Brooks and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen
Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

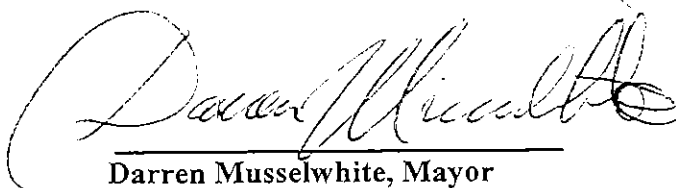
City of Southaven Oath of Office

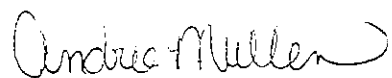


I, Pam Pyle, do solemnly swear that I will faithfully support
the Constitution of the United States and the Constitution of the State of Mississippi
and obey the laws thereof; that I am not disqualified from holding the office of
Deputy City Clerk, and that I will faithfully discharge the duties of
the office upon which I am about to enter, SO HELP ME GOD.

Signed 

Sworn to and subscribed before me this the 5 day of July 2017.


Darren Musselwhite, Mayor


Andrea Mullen, City Clerk

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DEPUTY CLERKS

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-3-5 desires to appoint Deputy Clerks; and

WHEREAS, the Deputy Clerks handle or have the custody of public funds; and

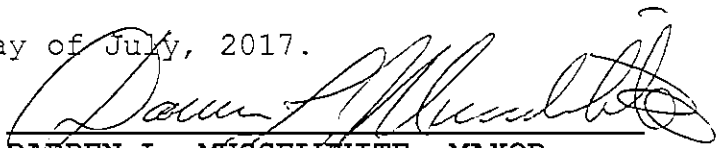
NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints the following as Deputy Clerks:
 - i. Ashley Ford
 - ii. Nicole Hilario
 - iii. Sonya Pride
 - iv. Elissa Prewitt
2. The Deputy Clerks' compensation shall be set at the budgeted amount.

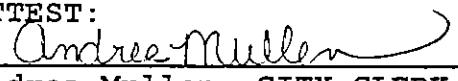
Motion was made by Alderman Gallagher and seconded by Alderman Hale, and the question being put to a roll call vote, the result was as follows:

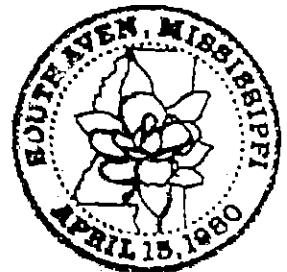
Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


DARREN L. MUSSELWHITE, MAYOR

ATTEST:


Andrea Mullen, CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, Ashley Ford, do solemnly swear that I will faithfully support
the Constitution of the United States and the Constitution of the State of Mississippi
and obey the laws thereof; that I am not disqualified from holding the office of
Deputy Clerk, and that I will faithfully discharge the duties of
the office upon which I am about to enter, SO HELP ME GOD.

Signed

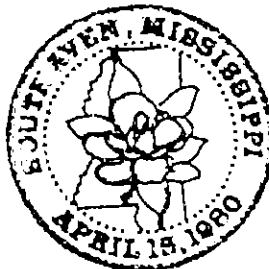
A handwritten signature in cursive script, appearing to read "Ashley Ford", written over a horizontal line.

Sworn to and subscribed before me this the 5 day of July 2017.

A handwritten signature in cursive script, appearing to read "Darren Musselwhite", written over a horizontal line.

Darren Musselwhite, Mayor

A handwritten signature in cursive script, appearing to read "Andrea Mullen", written over a horizontal line.
Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, Nicole Hilario, do solemnly swear that I will faithfully support
the Constitution of the United States and the Constitution of the State of Mississippi
and obey the laws thereof; that I am not disqualified from holding the office of
Deputy Clerk, and that I will faithfully discharge the duties of
the office upon which I am about to enter, SO HELP ME GOD.

Signed Nicole Hilario

Sworn to and subscribed before me this the 5 day of July 2017.

Darren Musselwhite
Darren Musselwhite, Mayor

Andrea Mullen
Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Oath of Office



I, Sonya Pride, do solemnly swear that I will faithfully support
the Constitution of the United States and the Constitution of the State of Mississippi
and obey the laws thereof; that I am not disqualified from holding the office of
Deputy Clerk, and that I will faithfully discharge the duties of
the office upon which I am about to enter, SO HELP ME GOD.

Signed

Sonya Pride

Sworn to and subscribed before me this the 5 day of July 2017.

Darren Musselwhite
Darren Musselwhite, Mayor

Andrea Mullen
Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

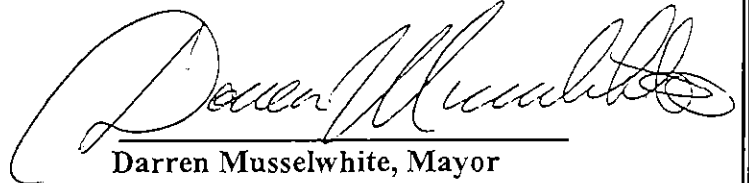
City of Southaven Oath of Office



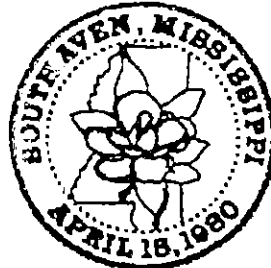
I, Elissa Prewitt, do solemnly swear that I will faithfully support
the Constitution of the United States and the Constitution of the State of Mississippi
and obey the laws thereof; that I am not disqualified from holding the office of
Deputy Clerk, and that I will faithfully discharge the duties of
the office upon which I am about to enter, SO HELP ME GOD.

Signed Elissa Prewitt

Sworn to and subscribed before me this the 5 day of July 2017.


Darren Musselwhite, Mayor


Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

The Mayor and City Board of Alderman (the "Governing Authority") of Southaven, Mississippi (the "City"), on July 5, 2017 took up for consideration the matter of accepting parcels of real property from Desoto County ("County"). After a discussion of the subject, Alderman Flores offered and moved for the adoption of the following order:

ORDER APPROVING THE ACCEPTANCE OF CERTAIN PARCELS OF REAL PROPERTY FROM DESOTO COUNTY

WHEREAS, the City Governing Authority hereby accepts the following park properties from Desoto County and finds that:

1. The property identified as tax parcel 1079.3000.0.00019.00 was conveyed to the County in 1973 "for park purposes," by Warranty Deed of Gift recorded in Deed Book 102 Page 344 of the Land Records of the DeSoto County Chancery Court Clerk.

2. The property identified as tax parcel 1074.1900.0.00021.00 was conveyed to the County in 1973 "for park purposes," by Warranty Deed of Gift recorded in Deed Book 103 Page 397 of the Land Records of the DeSoto County Chancery Court Clerk.

3. The property identified as tax parcel 1086.1400.0.00006.00 was conveyed to the County in 1973 "for park purposes," by Warranty Deed of Gift recorded in Deed Book 103 Page 401 of the Land Records of the DeSoto County Chancery Court Clerk.

4. The property identified as tax parcel 1075.2205.0.00001.00 was conveyed to the County in 1984, by Warranty Deed recorded in Deed Book 171 Page 738 of the Land Records of the DeSoto County Chancery Court Clerk.

5. The City was incorporated in 1980 and the area of incorporation included those parcels identified in paragraphs 1, 2 and 3 above. That property identified in paragraph 4 above was conveyed to the County approximately four years after the City's incorporation.

6. The properties identified in paragraphs 1-4 (hereinafter collectively the "properties") above have remained titled to the County since recording of the deeds. However, since 1980 the County and the City assumed said properties were property of the City. Since the 1980 incorporation of the City, the City has maintained and managed the properties as if it were such were owned by the City and the County has not undertaken any action, or expended any funds, for the maintenance and operation of the Park.

4. The City, at a minimum, has mowed, cleaned and maintained the grounds of the properties a minimum of 32 days per year. The reasonable estimate of average costs for each day of maintenance is \$100. Assuming a cost of \$100 per day of maintenance, for 32 days per year, for a period of 37 years for those parcels identified in paragraphs 1, 2 and 3 above, and 33 years for that parcel identified in paragraph 4, the total estimated expenditures by the City for basic maintenance of the property is \$118,400.00 and \$105,600.00 respectively. In addition, the City estimates the cost of gas,

Minutes, City of Southaven, Southaven, Mississippi

equipment upkeep/replacement, turf repair, repairs to ancillary items in the properties such as fences, to be a minimum of \$800 per year over an estimated not less than 20 years during which time the City performed such work "in-house". The assumption of a minimum cost of \$800 per year, for 20 years, results in additional expenditures of \$16,000.00. Thus, a conservative estimate of the City's expenditures on maintenance of the parcels is identified in paragraphs 1, 2 and 3 above is \$134,400, and for that parcel identified in paragraph 4 the sum total is \$121,600.00. In addition to this sum would be the costs of utilities and water consumed for activities within or upon the properties which the City has paid.

5. In addition to the maintenance costs, the promoting and fostering of the development and improvement of the communities surrounding the properties has provided substantial value.

6. The maintenance expenditures, as identified above, is good and valuable consideration paid by the City to the benefit of the County, as the County was relieved of the obligation to undertake such work and improvements which it would otherwise would have been required to perform. Further, there is significant value received by the County as a result of the City promoting and fostering the development and improvement of the community through maintaining and operating the Park.

7. The City has the authority pursuant to Mississippi Code 17-1-3 to maintain public parks and playgrounds.

9. Having conveyed the financial benefits of fair market value of the properties, and for the reasons set forth above, the Governing Authority finds it proper and beneficial to receive title to the properties from the County. Such conveyance being found to be permitted by the Statue and consistent with the opinion of the Office of the Attorney General for the State of Mississippi (Manley, November 22, 2013).

NOW, THEREFORE, BE IT ORDERED, as follows:

Section 1. That title to the properties be accepted by the City from the County.

Section 2. The Mayor of the Governing Authority is authorized to take all actions to give full effect to the stated intentions set forth in this order.

REMAINDER OF PAGE LEFT BLANK

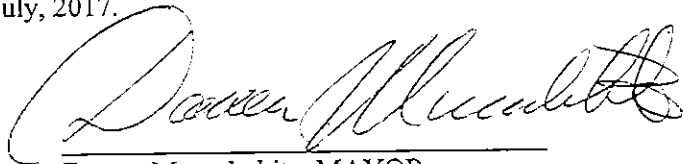
Minutes, City of Southaven, Southaven, Mississippi

The motion was seconded by ALDERMAN Brooks. Upon the question being put to a vote,

Members of the Board of Aldermen voted as follows:

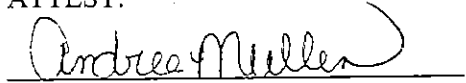
Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Ronnie Hale	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.



Darren Musselwhite, MAYOR

ATTEST:



City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI ADJUDICATING THE COST OF CLEANING PROPERTY, IMPOSING A PENALTY AND IMPOSING LIEN OF THE SAME AGAINST PROPERTY

WHEREAS, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within the City, under circumstances which create a menace to the public health and safety of the community, and

WHEREAS, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

WHEREAS, pursuant to the authority granted to the City, the Mayor and Board of Aldermen contracted with an outside contractor who has undertaken and completed the clean-up of the properties, and

WHEREAS, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

WHEREAS, the Mayor and Board of Aldermen are desirous of imposing a penalty of Two Hundred Fifty Dollars and 00/100 (\$250.00) per property per cutting, and

WHEREAS, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The actual cost of the clean-up of properties listed in Exhibit A be assessed to the property and the same is hereby determined to be as set forth in Exhibit A attached hereto.
2. A penalty in the amount of \$250 per lot per cutting as listed above be, and the same is hereby imposed against each parcel in addition to the actual cost of the property clean-up.
3. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in

Minutes, City of Southaven, Southaven, Mississippi

the manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.

Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES
Alderman Ronnie Hale	YES

RESOLVED AND DONE this 5th day of July, 2017.



DARREN MUSSELWHITE, MAYOR

ATTEST:


CITY CLERK

Minutes, City of Southaven, Southaven, Mississippi

ADDRESS	PARCEL	# OF MOWINGS	INVOICE TOTALS
715 CHARLESTON DR.		2	\$168.00
2211 CEDARWOOD CV.		2	\$168.00
1676 CUSTER DR.		2	\$168.00
5888 GARDENWALK		2	\$168.00
8614 GREENWAY RD.		3	\$504.00
965 GREAT OAKS DR.		2	\$168.00
861 GREAT OAKS DR.		2	\$168.00
2507 GREENCLIFF DR.		2	\$168.00
8131 PINEBROOK DR.		2	\$168.00
37 STONEBROOK CV.		1	\$3,770.00
2871 STATELINE RD.		2	\$336.00
580 THORNWOOD DR.		2	\$336.00
5820 WESTMINISTER LN.		2	\$168.00
	1074191400000600	1	\$195.00
	1074190700111000	2	\$336.00
	1075211000011500	2	\$168.00
	1085221300000200	2	\$336.00
	1085221300000300	2	\$336.00
	1085221300000400	2	\$336.00
	1086240000001600	1	\$1,400.00
	2073080800001100	2	\$168.00
	2073080800000100	2	\$168.00
	2073080800000200	2	\$168.00
	2073080800001000	2	\$168.00
	2073080800001200	2	\$168.00
	2073080800001500	2	\$168.00
	2073080800002200	2	\$168.00
	2073080800002300	2	\$168.00
	2073080800002400	2	\$168.00
	2081011100001500	2	\$940.00
	2081011100002700	2	\$612.00
	2081001110002600	2	\$612.00
	2073080700004100	2	\$168.00
	2073080800000800	2	\$168.00

Minutes, City of Southaven, Southaven, Mississippi

FINE TOTALS	ENROLLMENT FEE	ASSESSMENT TOTAL
-------------	----------------	------------------

\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$750.00	\$15.00	\$1,269.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$250.00	\$5.00	\$4,025.00
\$500.00	\$10.00	\$846.00
\$500.00	\$10.00	\$846.00
\$500.00	\$10.00	\$678.00
\$250.00	\$5.00	\$450.00
\$500.00	\$10.00	\$846.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$846.00
\$500.00	\$10.00	\$846.00
\$500.00	\$10.00	\$846.00
\$250.00	\$5.00	\$1,655.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$1,450.00
\$500.00	\$10.00	\$1,122.00
\$500.00	\$10.00	\$1,122.00
\$500.00	\$10.00	\$678.00
\$500.00	\$10.00	\$678.00

Minutes, City of Southaven, Southaven, Mississippi

There came for consideration before the City of Southaven Board of Alderman the matter of the adoption of policy for participation via teleconference for board meetings. A proposed draft of such policy entitled "City of Southaven Policy for Board Member Participating by Teleconference for a Board Meeting" ("Policy") was presented. Following review and discussion, Alderman Flores offered and moved for the adoption of the following Resolution approving and adopting the proposed policy, to-wit:

RESOLUTION APPROVING THE POLICY FOR A BOARD MEMBER OF THE CITY OF SOUTHAVEN TO PARTICIPATE VIA TELECONFERENCE FOR A CITY BOARD MEETING

WHEREAS, pursuant to Mississippi Code Section 25-41-5(2), a public body may conduct any meeting through teleconference or video means and a quorum of the public body may be at different locations for the purpose of conducting a meeting through teleconference or video means provided participation is available to the general public at one or more public locations specified in the public meeting notice; and

WHEREAS, pursuant to Mississippi Code Section 25-41-5(3), notice of any meetings where teleconference will be utilized, five (5) days-notice must be given of the meeting. The notice shall include the date, time, place and purpose for the meeting and shall identify all locations for the meeting available to the general public. All persons attending the meeting at any of the public meeting locations shall be afforded the same opportunity to address the public body as persons attending the primary or central location; and

WHEREAS, the Mississippi Attorney General has opined that a formal adopted policy setting forth that any member of the Board may participate in an official meeting by teleconference or video means and that the public has access to the meeting in the location already designated in the City of Southaven's Policy and its annual schedule of meetings, will satisfy the notice requirements for teleconference meetings; and

WHEREAS, pursuant to Mississippi Code Section 21-3-19 and the City of Southaven Ordinances, the City of Southaven conducts its actual Board Meetings at 6:00 p.m. on the first and third Tuesdays of each month at Southaven City Hall in the Board Room, located at 8710 Northwest Drive; and

Minutes, City of Southaven, Southaven, Mississippi

WHEREAS, a citizens agenda or other opportunity is provided for each citizen who desires to address the City of Southaven Mayor and Board at every regular meeting at Southaven City Hall; and

WHEREAS, a proposed policy has been presented and reviewed by the City of Southaven Board of Alderman and said draft being attached hereto as an Exhibit A; and

WHEREAS, this Board hereby finds that such policy should be adopted.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the City of Southaven Board that the attached exhibit entitled "**POLICY FOR A BOARD MEMBER OF THE CITY OF SOUTHAVEN TO PARTICIPATE VIA TELECONFERENCE FOR A CITY BOARD MEETING**" is hereby approved and adopted.

AND FURTHER RESOLVED that a copy of said policy shall be filed with the City Clerk's Office and said policy shall be in full force effective immediately and shall not be repealed or revised except through Resolution passed by the City.

Alderman Payne seconded the motion, and the matter was put to a roll call vote with the result as follows:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Raymond Flores	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Joel Gallagher	voted: YES

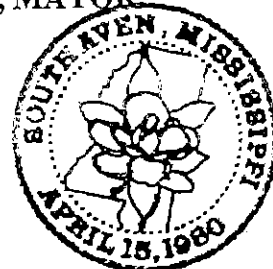
Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 5th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

BY: 
DARREN MUSSELWHITE, MAYOR

ATTEST:


CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

EXHIBIT A

POLICY FOR A BOARD MEMBER OF THE CITY OF SOUTHAVEN TO PARTICIPATE VIA TELECONFERENCE FOR A CITY BOARD MEETING

OVERVIEW: The City of Southaven recognizes that there may be occasions when a Board of Alderman member may not be able to participate in person at a regular meeting of the City. In those limited instances, the City desires to allow a member of the Board of Alderman to participate via teleconference for the meeting.

SCOPE: This policy applies to all regularly scheduled and special called City of Southaven meetings and to each City of Southaven Alderman.

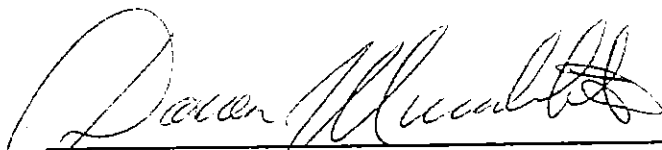
PROVISIONS:

1. **DATE/LOCATION/TIME.** The City of Southaven shall hold its regular meetings on the 1st and 3rd Tuesdays of each month. The location of the meeting shall be at the 1st Floor City Board Room in Southaven City Hall, 8710 Northwest Drive. The meetings shall be convened at 6:00 p.m.
2. **PUBLIC ACCESS.** The public shall have access and be allowed to attend the City of Southaven meetings on the 1st and 3rd Tuesdays at Southaven City Hall, 8710 Northwest Drive.
3. **BOARD MEMBER PARTICIPATION.** A City of Southaven Board of Alderman may participate via teleconference for a City Board Meeting. The participation shall include voting on all matters to come before the Board.
4. **EQUIPMENT.** The equipment used for the teleconference shall be located at the City of Southaven Hall Board Room and the equipment shall allow all members of the City of Southaven Board and members of the public who attend the meeting to hear the deliberations of the public body.

SO ORDERED as approved by Resolution on this, the 5th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

Minutes, City of Southaven, Southaven, Mississippi


DARREN MUSSELWHITE, MAYOR

ATTEST:


CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

FINAL RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING APPLICATION OF GEODIS LOGISTICS, LLC FOR EXEMPTION FROM AD VALOREM TAXATION

The Board took up for consideration the matter of granting tax exemption from ad valorem taxes for Geodis Logistics, LLC and the following Resolution, being first reduced to writing, was introduced.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI, GRANTING FINAL
APPROVAL OF AD VALOREM TAX EXEMPTION TO GEODIS
LOGISTICS, LLC

WHEREAS, heretofore, Geodis Logistics, LLC is authorized to do business and doing business in Southaven, DeSoto County, Mississippi, filed with the Mayor and Board of Aldermen of the City of Southaven, Mississippi, an application for exemption from ad valorem taxes, except school district, parks and library taxes and the State mandated County levies, for a period of ten (10) years on real property in the total amount of \$40,000,000.00 which said application was approved by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, subject to the approval of the Department of Revenue of the State of Mississippi; and

Minutes, City of Southaven, Southaven, Mississippi

WHEREAS, on the 26th day of June, 2017, the Department of Revenue of the State of Mississippi approved said application as attached hereto as Exhibit A; and

WHEREAS, a certified copy of the aforesaid Department of Revenue's approval has been received by the Mayor and Board of Aldermen of the City of Southaven, Mississippi and recorded in its minutes.

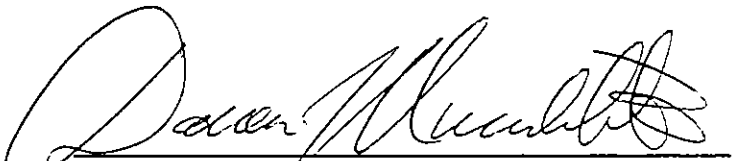
NOW, THEREFORE, in consideration of the premises, the Mayor and Board of Aldermen of the City of Southaven, Mississippi, do hereby finally approve said application for ad valorem tax exemption, except school district, parks and library taxes and the State mandated County levies, for a period of ten (10) years on real property in the total amount of \$40,000,000.00 from and after January 1, 2017.

The foregoing Resolution granting to Future made on motion by Alderman Flores and seconded by Aldermen Brooks, and that the following vote was taken on this action:

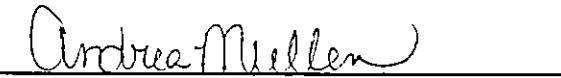
Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Ronnie Hale	voted: YES

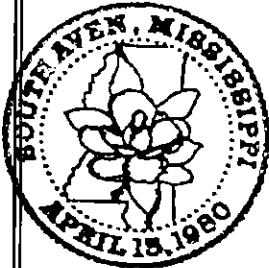
RESOLVED AND DONE this the 5th day of July, 2017.

Minutes, City of Southaven, Southaven, Mississippi


DARREN MUSSELWHITE, MAYOR

ATTEST:


CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi



DEPARTMENT OF
REVENUE
STATE OF MISSISSIPPI

OFFICE OF PROPERTY TAX
EXEMPTIONS & PUBLIC UTILITIES BUREAU

June 26, 2017

Ms. Andrea Mullen, City Clerk
City of Southaven
8710 Northwest Drive
Southaven, MS 38671

RE: Ad Valorem Taxation Exemption – Geodis Logistics, LLC.

Dear Ms. Mullen:

In accordance with the authority conferred upon the MS Department of Revenue by Miss. Code Ann. Section 27-31-101, the Department hereby certifies that the above named enterprise is eligible for ad valorem tax exemption, and is in compliance with the provisions of the statute.

The exemption of the property is certified for a period of ten years, from and after January 1, 2017, with a total true value of \$40,000,000.

A final order is to be placed on the minutes declaring this property is exempt, the true value, and the dates when such exemption commences and expires.

According to Miss. Code Ann. Section 27-31-109, the clerk shall record the application and order approving the exemption and shall send a copy of the final order to the MS Department of Revenue.

Sincerely,

Paul J. Foreman, Director
Exemptions & Public Utilities Bureau

PJF: dm

cc: Mr. Scott Speights, Office of State Auditor
Mr. Parker Pickle, Tax Assessor Desoto County
Mr. Nick Manley, Butler Snow (emailed)

Minutes, City of Southaven, Southaven, Mississippi

CERTIFICATE OF CITY CLERK

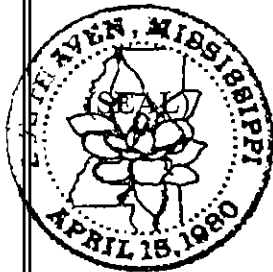
STATE OF MISSISSIPPI
COUNTY OF DESOTO

I, Andrea Mullen, City Clerk for the City of Southaven, Mississippi do hereby certify that this is a true and correct copy of the Resolution Granting Application of Geodis Logistics, LLC Exemption from Ad Valorem Taxes, that was adopted at the Regular Meeting of the Mayor and Board of Aldermen of the City of Southaven, Mississippi on the 5th, day of July 2017 and is on file in the City Clerk's Office at 8710 Northwest Drive, Southaven, Mississippi.

This the 7th day of July, 2017



Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

FINAL RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING APPLICATION OF INTUITIVE SURGICAL, INC. FOR EXEMPTION FROM AD VALOREM TAXATION

The Board took up for consideration the matter of granting tax exemption from ad valorem taxes for Intuitive Surgical, Inc. and the following Resolution, being first reduced to writing, was introduced.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI, GRANTING FINAL
APPROVAL OF AD VALOREM TAX EXEMPTION TO INTUITIVE
SURGICAL, INC.

WHEREAS, heretofore, Intuitive Surgical, Inc. ("Intuitive") is authorized to do business and doing business in Southaven, DeSoto County, Mississippi, filed with the Mayor and Board of Aldermen of the City of Southaven, Mississippi, an application for exemption from ad valorem taxes, except school district, parks and library taxes and the State mandated County levies, for a period of ten (10) years on real and personal property in the total amount of \$38,900,692.00 which said application was approved by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, subject to the approval of the Department of Revenue of the State of Mississippi; and

Minutes, City of Southaven, Southaven, Mississippi

WHEREAS, on the 26th day of June, 2017, the Department of Revenue of the State of Mississippi approved said application as attached hereto as Exhibit A; and

WHEREAS, a certified copy of the aforesaid Department of Revenue's approval has been received by the Mayor and Board of Aldermen of the City of Southaven, Mississippi and recorded in its minutes.

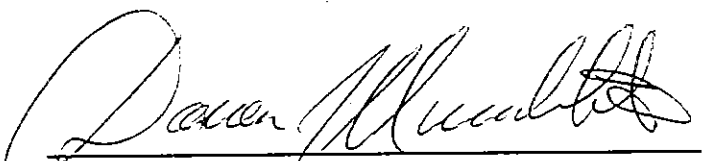
NOW, THEREFORE, in consideration of the premises, the Mayor and Board of Aldermen of the City of Southaven, Mississippi, do hereby finally approve said application for ad valorem tax exemption, except school district, parks and library taxes and the State mandated County levies, for a period of ten (10) years on real and personal property in the total amount of \$38,900,692.00 from and after January 1, 2017.

The foregoing Resolution granting to Future made on motion by Alderman Flores and seconded by Aldermen Kelly, and that the following vote was taken on this action:

Alderman Kristian Kelly	YES
Alderman Ronnie Hale	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES
Alderman William Brooks	YES

RESOLVED AND DONE this the 5th day of July, 2017.

Minutes, City of Southaven, Southaven, Mississippi


DARREN MUSSELWHITE, MAYOR

ATTEST:


CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi



—DEPARTMENT OF—
REVENUE
STATE OF MISSISSIPPI

OFFICE OF PROPERTY TAX
EXEMPTIONS & PUBLIC UTILITIES BUREAU

June 26, 2017

Ms. Andrea Mullen, City Clerk
City of Southaven
8710 Northwest Drive
Southaven, MS 38671

RE: Ad Valorem Taxation Exemption – Intuitive Surgical, Inc.

Dear Ms. Mullen:

In accordance with the authority conferred upon the MS Department of Revenue by Miss. Code Ann. Section 27-31-101, the Department hereby certifies that the above named enterprise is eligible for ad valorem tax exemption, and is in compliance with the provisions of the statute.

The exemption of the property is certified for a period of ten years, from and after January 1, 2017, with a total true value of \$38,900,692.

A final order is to be placed on the minutes declaring this property is exempt, the true value, and the dates when such exemption commences and expires.

According to Miss. Code Ann. Section 27-31-109, the clerk shall record the application and order approving the exemption and shall send a copy of the final order to the MS Department of Revenue.

Sincerely,

Paul J. Foreman, Director
Exemptions & Public Utilities Bureau

PJF: dm

cc: Mr. Scott Speights, Office of State Auditor
Mr. Parker Pickle, Tax Assessor Desoto County
Mr. Nick Manley, Butler Snow (emailed)

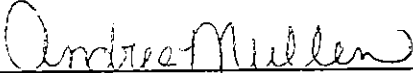
Minutes, City of Southaven, Southaven, Mississippi

CERTIFICATE OF CITY CLERK

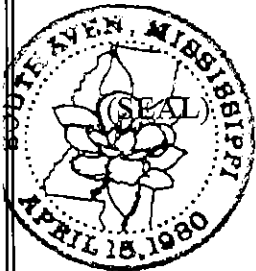
STATE OF MISSISSIPPI
COUNTY OF DESOTO

I, Andrea Mullen, City Clerk for the City of Southaven, Mississippi do hereby certify that this is a true and correct copy of the Resolution Granting Application of Intuitive Surgical, Inc. Exemption from Ad Valorem Taxes, that was adopted at the Regular Meeting of the Mayor and Board of Aldermen of the City of Southaven, Mississippi on the 5th, day of July 2017 and is on file in the City Clerk's Office at 8710 Northwest Drive, Southaven, Mississippi.

This the 7th day of July, 2017



Andrea Mullen, City Clerk



Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DISPOSING OF SEIZED PROPERTY

WHEREAS, the City of Southaven Police Department is presently in possession and ownership of certain vehicles and property (collectively "Seized Property") as set forth in Exhibit A; and

WHEREAS, the Seized Property has cleared all Court Proceedings and has been forfeited to the City; and

WHEREAS, the Seized Property is no longer needed by City Police, so that the Seized Property is now considered "surplus"; and

WHEREAS, pursuant to Mississippi Code 17-25-25, the City desires to surplus the Seized Property; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Seized Property be hereby disposed of pursuant Mississippi Code 17-25-25.
2. The City Police Chief, City Clerk, or their designee, be, and, if needed, is hereby authorized and directed to advertise the Property on Govdeals.com or sell the Property at public auction or to otherwise dispose of said property in accordance with state law, or to retain such items and remove them from the fixed assets inventory pursuant to State guidelines.

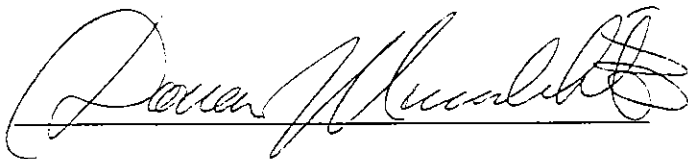
Motion was made by Alderman Brooks and seconded by Alderman Payne, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

REMAINDER OF PAGE BLANK

Minutes, City of Southaven, Southaven, Mississippi

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman Ronnie Hale	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.



Darren Musselwhite, MAYOR

ATTEST:



CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi



SPECIAL INVESTIGATIONS DIVISION

To: Chief Steve Pirtle
From: Captain Steve Stewart
Date: 06/28/17
Reference: Surplus property request.

Chief,

The below listed property was seized by the Special Investigations Division during drug related investigations. The seizure process has been completed and the below listed property has been forfeited to our city. I am requesting that the property be listed as surplus property and sold at auction on govdeals.com, as required by law.

1. 2004 Mitsubishi Galant, VIN: 4A3AB36S14E114281.
2. 2003 Nissan Altima, VIN: JN1DA31A23T400509.
3. 2006 Ford F150, VIN: 1FTPW12516FA23174. (SID vehicle)
4. Vizio 39" TV, model #D43N-E1, serial #LTT7VNA52604871.
5. LG sound bar and woofer, model #SH2 & SPH2B-P, serial #611WLUZ001726.
6. Sony speaker, model #SS-CT91, serial #0115385.
7. Dell Inspiron 20 with mouse and keyboard, model #3052, serial #2ELM772.
8. HP laptop, model #DV6700, serial #CNF7501LBK.
9. Samsung laptop, model #NP-R730, serial #HLNE93BBB00392T.
10. Night Owl video surveillance system, model #AHD7-DVR8-1TB, serial #256A-4896.

Thanks,

A handwritten signature in black ink, appearing to read "Steve Stewart", followed by a horizontal line and the text "#1060".

Captain Steve Stewart IBM #1060

Minutes, City of Southaven, Southaven, Mississippi

Washington, D.C. 20472



FEMA

Mr. Roger Thornton
Southaven Fire Department
8710 Northwest Drive
Southaven, Mississippi 38671-2410

Re: Award No. EMW-2016-FO-06547

Dear Mr. Thornton:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant has been approved in the amount of \$64,637.00. As a condition of this award, you are required to contribute a cost match in the amount of \$6,463.00 of non-Federal funds, or 10 percent of the Federal contribution of \$64,637.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligor Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. **PLEASE NOTE:** your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

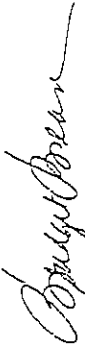
Minutes, City of Southaven, Southaven, Mississippi

6/23/2017

[View Award Package](#)

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 540-504-2883. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Bridget Bean
Acting Assistant Administrator for Grant Programs

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION FOR ASSESSING UNPAID SANITATION FEES

WHEREAS, pursuant to Mississippi Code 21-19-1, the City of Southaven ("City") operates and maintains a garbage and rubbish collection system; and

WHEREAS, pursuant to Mississippi Code 21-19-2 and the City ordinances, the City previously implemented a \$12.00 per month sanitation fee to defray the cost for the operating and maintaining of the garbage and rubbish collection system; and

WHEREAS, despite correspondence requesting that certain City residents pay the sanitation fee, the residents listed at the properties on Exhibit A have failed to pay the sanitation fee; and

WHEREAS, the individuals were provided an opportunity for a hearing at the June 6, 2017 and June 20, 2017 City Board Meetings regarding the delinquent assessments and chose not to attend the hearing; and

WHEREAS, the City desires to collect the sanitation fees from the individuals and in the amount as set forth in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. Pursuant to Mississippi Code 21-19-2, the City Public Works Director and his staff are authorized to notify the Desoto County Tax Collector of the unpaid fees for those residents as set forth in Exhibit A. Upon receipt of the residents and addresses as set forth in Exhibit A from the City, the Desoto County Tax Collector shall not issue or renew a motor vehicle road and bridge privilege license for the motor vehicle owned by those individuals, unless such fees or charges, in addition to any other taxes or fees assessed against the motor vehicle, are paid.

2. In lieu of filing the assessments with the Desoto County Tax Collector, the City, pursuant to Mississippi Code 21-19-2, may file a lien on the property offered the sanitation service.

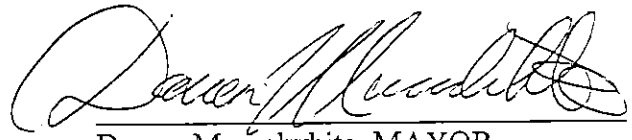
3. The Mayor, City Public Works Director and any of their designees are authorized to take any and all action to effectuate the intent of this Resolution.

Minutes, City of Southaven, Southaven, Mississippi

After a full discussion of this matter, ALDERMAN Payne moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Hale. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

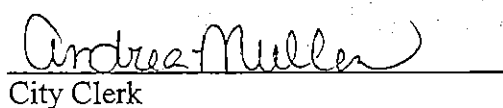
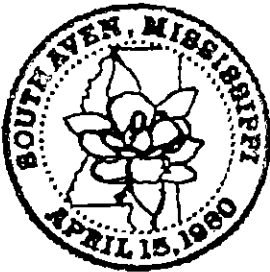
Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Ronnie Hale	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.



Darren Musselwhite, MAYOR

ATTEST:


City Clerk

Minutes, City of Southaven, Southaven, Mississippi

Property Owners who have received a letter (to pay in full by 6/23/17) & still not paid

SERVICE ADDRESS:	PROPERTY OWNER NAME:	PROP. OWNER ADDRESS:	AS OF 6/14/17:	ACTION:
688 Amber Lane	Pamela Anne Green	Same as service address	STILL NOT PAID - \$143.26 (Todd Floyd account)	Lien against Amber address
5580 April Drive	IRI Investments, Inc.	1890-D Mallard Point Road, Batesville, MS 38606	STILL NOT PAID - \$296.74 (Justin Rhoades account)	Lien against April address
950 Brookside	Gerald or Helen Swindle	4174 Hwy. 305, Coldwater, MS 38618	STILL NOT PAID - \$92.76 (Cecelia G. Piny account)	Lien against Brookside address
639 Burton Lane	Brian Hancock (Sirius Investments, LLC)	5999 Getwell Road, Southaven, MS 38672	STILL NOT PAID - \$143.26 (Blake Williams account)	Lien against Burton address
1290 Haywood	Kendra J. King	Same as service address	STILL NOT PAID - \$87.64 (Randall King account)	Lien against Haywood address
5593 Lexy Lane	Glenn A. Jett	1380 Joann Drive, Southaven, MS 38671 (inactive)	STILL NOT PAID - \$102 (Amanda Jeff account) & \$271.93 (Courtney McMillen account)	Lien against Lexy address

Property Owners who live somewhere else in Desoto County other than service address (also got previous letters to pay by certain dates & never did)

SERVICE ADDRESS:	PROPERTY OWNER NAME:	PROP. OWNER PERSONAL ADDRESS:	AS OF 6/14/17:	ACTION:
5370 Kristy Lane	Daniel James Hyder	Service address & also 9897 Chris Drive, Olive Branch, MS 38654	STILL NOT PAID - \$178.28 (Patrick Harper/Daniel Hyder account)	Car tag hold on Kristy Lane address & Olive Branch address

Customers who got 5/1/17 Letter, to be paid by 6/9/17; Picked up carts on 6/13/17

Address:	Resident:	Initial Amount Due on 4/25/17 (date we picked up carts):	ACTION:
5330 Pollard Drive	James Page	\$63.40	Car tag hold

List Current as of 6/28/17

Minutes, City of Southaven, Southaven, Mississippi



June 5, 2017
C-L Project No. 110921-517

Mayor Darren Musselwhite
City of Southaven
8710 Northwest Dr.
Southaven, MS 38671

REFERENCE: FIRE SERVICE EXTENSION – PHASE 1
CITY OF SOUTHAVEN – AWARD RECOMMENDATION

Dear Mayor

Civil-Link has reviewed and tabulated, on a line item basis, the bids received on June 5, 2017 for the above referenced project. A copy of the Certified Tabulation of Bids is attached hereto. Based on the tabulation of the bids, we recommend the award of the project to Trey Construction with a lowest and best bid of \$364,043.00. Upon the City's approval to award this project, Civil-Link will notify each bidder of the results of the bid.

If you have any questions or concerns, please give me a call.

Sincerely,

CIVIL – LINK, LLC

A handwritten signature in black ink, appearing to read "Chris Skeen".

Christopher Shea Skeen, PE , PLS

5779 Getwell Rd Bldg B • Southaven, MS 38672 • Phone: (662) 510 -2169 • Fax: (662) 510 -2197

Minutes, City of Southaven, Southaven, Mississippi

BID TABULATION

CITY OF SOUTHAVEN, MISSISSIPPI

PROJECT : FIRE SERVICE EXTENSION (PHASE 1)

PROJECT NO. : 110921-517

BID LETTING DATE: June 6, 2017

TREY CONSTRUCTION

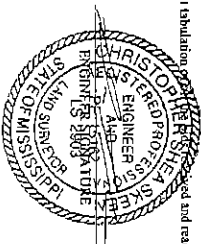
BUZ PLAXCO DOZER SERVICE, INC.

Item No.	Description	Unit	Estimated Quantity	Unit Price	Total	Unit Price	Total
1	Mobilization/Demobilization	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 12,614.00	\$ 12,614.00
2	Maintenance of Traffic	LS	1	\$ 10.50	\$ 10.50	\$ 17.28	\$ 17.28
3	1" Directional Drilled High Density Polyethylene Tubing	LF	473	\$ 29.25	\$ 13,835.25	\$ 33.48	\$ 15,814.44
3.1	4" Directional Drilled High Density Polyethylene Tubing	LF	220	\$ 70.00	\$ 15,400.00	\$ 75.68	\$ 16,649.60
4	12" Steel Casing (Open Cut)	LF	50	\$ 140.00	\$ 7,000.00	\$ 156.77	\$ 7,838.50
5	Bored Crossing with 12" Steel Casing	LF	70	\$ 135.00	\$ 9,450.00	\$ 128.63	\$ 9,000.10
6	Bored Crossing with 12" PVC Casing	LF	152	\$ 43.75	\$ 6,650.00	\$ 60.44	\$ 9,186.88
7	Bored Crossing	LF	480	\$ 17.00	\$ 8,160.00	\$ 22.79	\$ 10,939.20
8	6" PVC Water Main (C-900)	LF	3431	\$ 20.25	\$ 69,483.75	\$ 29.73	\$ 101,824.47
9	8" PVC Water Main (C-900)	LF	1670	\$ 97.50	\$ 162,425.00	\$ 1,135.26	\$ 1,895,761.00
10	6" Gate Valve	EA	1	\$ 1,300.00	\$ 1,300.00	\$ 1,702.89	\$ 1,702.89
11	8" Gate Valve	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 1,009.12	\$ 1,009.12
12	Blow-off Valve	EA	1	\$ 4,712.50	\$ 4,712.50	\$ 5,633.74	\$ 5,633.74
13	Fire Hydrant Assembly	EA	24	\$ 2,975.00	\$ 71,400.00	\$ 2,312.57	\$ 55,501.68
14	6" x 6" x 6" Tapping Sleeve and Valve	EA	6	\$ 2,100.00	\$ 12,600.00	\$ 504.56	\$ 3,027.36
15	12" x 12" x 1" Tapping Sleeve and Valve	EA	2	\$ 2,950.00	\$ 5,900.00	\$ 2,712.01	\$ 5,424.02
16	12" x 12" x 6" Tapping Sleeve and Valve	EA	1	\$ 3,450.00	\$ 3,450.00	\$ 3,405.78	\$ 3,405.78
17	12" x 12" x 8" Tapping Sleeve and Valve	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 283.82	\$ 283.82
18	Corporation Stop	EA	15	\$ 2,400.00	\$ 36,000.00	\$ 220.75	\$ 3,311.25
19	Water Service Line Tie-in	EA	2	\$ 15.00	\$ 30.00	\$ 7.01	\$ 14.02
20	Service Line Tubing (1" HDPE)	LF	171	\$ 15.00	\$ 2,565.00	\$ 10.05	\$ 1,717.50
20.1	Service Line Tubing (1" Copper)	LF	276	\$ 40.00	\$ 11,040.00	\$ 31.54	\$ 8,705.16
21	Gravel Driveway Repair	SY	32	\$ 4.00	\$ 128.00	\$ 3.15	\$ 100.80
22	Sodding	SY	2000	\$ 2.50	\$ 5,000.00	\$ 3.78	\$ 7,560.00
23	20' Wafters	LF	500	\$ 2.50	\$ 1,250.00	\$ 3.78	\$ 1,890.00
TOTAL BID					\$384,043.00		\$418,629.74

() - Indicates discrepancies between unit price and the total price of bids or calculations. The unit price governs and you need to calculate the total prices which resulted in the charges marked above.

NK - Indicates nonresponsive bid

I certify that this is a correct tabulation of the bids received and read aloud for this project on the bid date of June 5, 2017



6/5/2017

DATE

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit: PARCEL ID 207418040 0001000, PARCEL ID 207418110 0000200, PARCEL ID 107419000 0000200, PARCEL ID 107419000 0000700, PARCEL ID 107419240 0000300, PARCEL ID 107419240 0000400, PARCEL ID 107419240 0000500, PARCEL ID 107419240 0000600, PARCEL ID 107420000 0004500, PARCEL ID 108521010 0003500, PARCEL ID 108521010 0003600, PARCEL ID 108614000 0002000, 886 ACORN CV, 8347 BRIDGEWOOD DR, 732 CHARTER OAK DR, 1876 CORAL HILLS DR, 1741 GEORGE PL, 7879 GREENBROOK PKWY, 352 HILLBROOK DR, 7193 LONDONDERRY DR, 1354 MAIN ST, 1902 MERRIMAC CV, 8131 OAKBROOK DR, 1448 WHITWORTH CV, 8684 WHITWORTH ST, 8175 WHITEHEAD DR, 1655 RUTHERFORD CV to the effect that the said parcel of land has been neglected whereby **the grass height is in violation and there exist other unsafe conditions and is in a state of uncleanness** and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on July 5, 2017, by United

Minutes, City of Southaven, Southaven, Mississippi

States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on **Wednesday, July 5, 2017**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of land located at PARCEL ID 207418040 0001000, PARCEL ID 207418110 0000200, PARCEL ID 107419000 0000200, PARCEL ID 107419000 0000700, PARCEL ID 107419240 0000300, PARCEL ID 107419240 0000400, PARCEL ID 107419240 0000500, PARCEL ID 107419240 0000600, PARCEL ID 107420000 0004500, PARCEL ID 108521010 0003500, PARCEL ID 108521010 0003600, PARCEL ID 108614000 0002000, 886 ACORN CV, 8347 BRIDGEWOOD DR, 732 CHARTER OAK DR, 1876 CORAL HILLS DR, 1741 GEORGE PL, 7879 GREENBROOK PKWY, 352 HILLBROOK DR, 7193 LONDONDERRY DR, 1354 MAIN ST, 1902 MERRIMAC CV, 8131 OAKBROOK DR, 1448 WHITWORTH CV, 8684 WHITWORTH ST, 8175 WHITEHEAD DR, 1655 RUTHERFORD CV is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that pursuant to Mississippi Code 21-19-11, the City of Southaven shall, if the owners of the above described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns;

Minutes, City of Southaven, Southaven, Mississippi

removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Mississippi Code Section 21-39-21, and other debris; and draining cesspools and standing water therefrom.

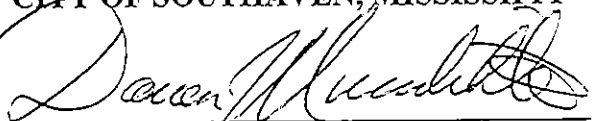
Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Kelly. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Ronnie Hale	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the 5th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

BY:



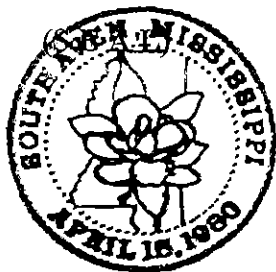
DARREN MUSSELWHITE
MAYOR

Minutes, City of Southaven, Southaven, Mississippi

ATTEST:

Andrea Mullen

ANDREA MULLEN
CITY CLERK



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Office of Planning and Development Subdivision Staff Report



Date of Hearing:	June 26, 2017
Public Hearing Body:	Planning Commission
Applicant:	Lifestyle Communities LLC 1074 Thousand Oaks Drive Suite 1 Hernando, MS 38632 662-429-2332
Total Acreage:	0.85 acres
Existing Zone:	Brambles (PUD)
Location of Subdivision Application	East side of Getwell Road, between Church Road and College Road.
Comprehensive Plan Designation:	Mixed Use residential
Staff Comments: The applicant is requesting subdivision approval for Brambles Section "G" on the east side of Getwell Road, between Church Road and College Road. This section encompasses 0.85 acres and three lots at the north end of the subdivision which backs up to the common open space and lake in the center of the site. These lots were approved in the PUD as 12,000 sq. ft. minimums and 2,000 sq. ft. heated homes. The roadway is existing with a final lift and was bonded with another portion of the subdivision; therefore, no bonding will be necessary with this plat.	
Staff Recommendations: The design, minimum lot size and minimum heated square footage are all compliant with the approved PUD text documents. That being said, staff recommends approval.	

-this-island has
been notified

Gelwell Road

[illegible]

REVIEWS		DRAWING INFORMATION	
NO.	DATE	BY	N-5 PROJECT NO.
			FILE NAME
			SCALE 1/20
			3-D VIEWED P.E. N/A
			ISSN JIN DATE 12-05-09
			DATE JIN DATE
			COORD CC DATE

**BRAMBLES SUBDIVISION
SUBDIVISION LAYOUT**



NEEL-SCHAFFER
Solutions you can build upon.

PROJECT LAYOUT

00.06255.001

THE PLATTED PROPERTY IS SUBJECT TO THOSE COVENANTS, RESTRICTIONS AND EASEMENTS AS SET FORTH IN DOCUMENT FILED FOR RECORD IN BOOK _____ PAGE _____ OF THE OFFICE OF THE CHANCERY CLERK OF DESOTO COUNTY, MISSISSIPPI, TO WHICH DOCUMENT REFERENCE IS HEREBY MADE. ANY PROPERTY OWNER SHALL BE BOUND BY THE TERMS OF SAID DOCUMENT.

_____, OWNER OR AUTHORIZED REPRESENTATIVE OF THE OWNER FOR LIFESTYLE COMMUNITIES LLC, OWNER OF THE PROPERTY, HEREBY ADOPT THIS AS MY PLAN OF SUBDIVISION AND DEDICATE THE RIGHTS OF WAY FOR THE ROADS AS SHOWN ON THE PLAT OF THE SUBDIVISION TO THE PUBLIC USE FOREVER AND RESERVE FOR THE PUBLIC UTILITIES THE UTILITY EASEMENTS AS SHOWN ON THE PLAT. I CERTIFY THAT I AM THE OWNER IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE. THIS DAY OF _____, 20____.

NOTARYS CERTIFICATE
STATE OF MISSISSIPPI COUNTY OF DESOTO

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR THE SAID COUNTY AND STATE, ON THE _____ DAY OF _____, 20____, WITHIN MY JURISDICTION, THE WITHIN NAMED _____, WHO ACKNOWLEDGED THAT HER/HE _____ IS _____ OF _____ A LIMITED LIABILITY CORPORATION AND THAT FOR AND ON BEHALF OF THE SAID LLC, AND AS ITS ACT AND DEED/HIS/HE EXECUTED THE ABOVE AND FOREGOING INSTRUMENT, AUTHORIZED BY SAID LLC SO TO DO.

MY COMMISSION EXPIRES

_____, MORTGAGEE OF THE PROPERTY HEREON, HEREBY ADOPTS THIS AS OUR PLAN OF SUBDIVISION AND DEDICATE THE RIGHTS OF WAYS FOR THE ROADS AS SHOWN ON THE PLAT OF THE SUBDIVISION TO THE PUBLIC USE FOREVER AND RESERVE FOR THE PUBLIC UTILITIES THE UTILITY EASEMENTS AS SHOWN ON THE PLAT. I CERTIFY THAT I AM THE MORTGAGEE IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE. THIS

_____, 20____

DAY OF _____

THE _____

SIGNATURE OF MORTGAGEE

STATE OF MISSISSIPPI: COUNTY OF DESOTO

PERSONALLY APPEARED BEFORE ME THE UNDERSIGNED AUTHORITY IN AND FOR THE SAID COUNTY AND STATE, ON THIS THE _____ DAY OF _____, 20____, WHO ACKNOWLEDGED THAT (HE) (SHE) IS (SHE) _____ OF _____ AND THAT FOR AN ON BEHALF OF THE SAID BANK, AND AS ITS ACT AND DEED HERISE EXECUTED THE ABOVE AND FOREGOING INSTRUMENT, AFTER FIRST HAVING BEEN DULY AUTHORIZED BY SAID BANK, \$0 TO 00.

MY COMMISSION EXPIRES

APPROVED BY THE CITY OF SOUTHAVEN PLANNING COMMISSION
ON THIS THE 20 DAY OF _____, 2015.

CITY OF SOUTHAVEN

MAYOR AND BOARD OF ALDERMAN

APPROVED BY THE MAYOR AND BOARD OF ALDERMAN OF THE CITY
OF SOUTHAVEN ON THIS THE 20 DAY OF .

MAYOR

CITY OF EAGLE

STATE OF MISSISSIPPI
COUNTY OF DESOTO

I, HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD IN MY OFFICE AT _____ O'CLOCK _____ M., ON THE _____ DAY OF _____, 20____, AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN PLAT BOOK _____ PAGE _____.

CHANCERY COURT CLERK

SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT THIS PLAN WAS DRAWN FROM A GROUND SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION OF THE PHYSICAL FEATURES FOUND AND IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

EVERETT'S WEST IV 81 S #1274

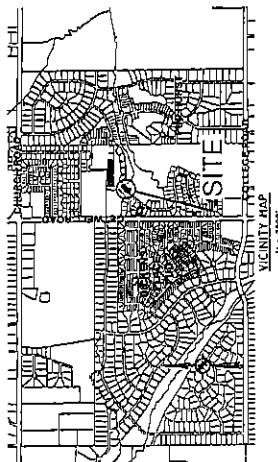


NEEL-SCHAFFER
Solutions you can build upon

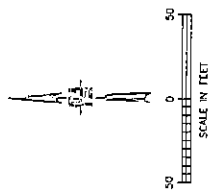
ENGINEER:
NEEL-SCHAFFER INC.
5740 GETWELL ROAD, BLDG.#2
SOUTHAVEN, MS 38672

FINAL PLAT
SECTION "G"
THE BRAMBLES SUBDIVISION

0.85 AC.± 3 LOTS
DEVELOPER: LIFESTYLE COMMUNITIES, LLC
LOCATED IN SECTION 10, TOWNSHIP 2
SOUTH, RANGE 7 WEST
CITY OF SOUTHWEST
DE SOTO COUNTY, MISSISSIPPI
SHEET 1 OF 2



Minutes, City of Southaven, Southaven, Mississippi

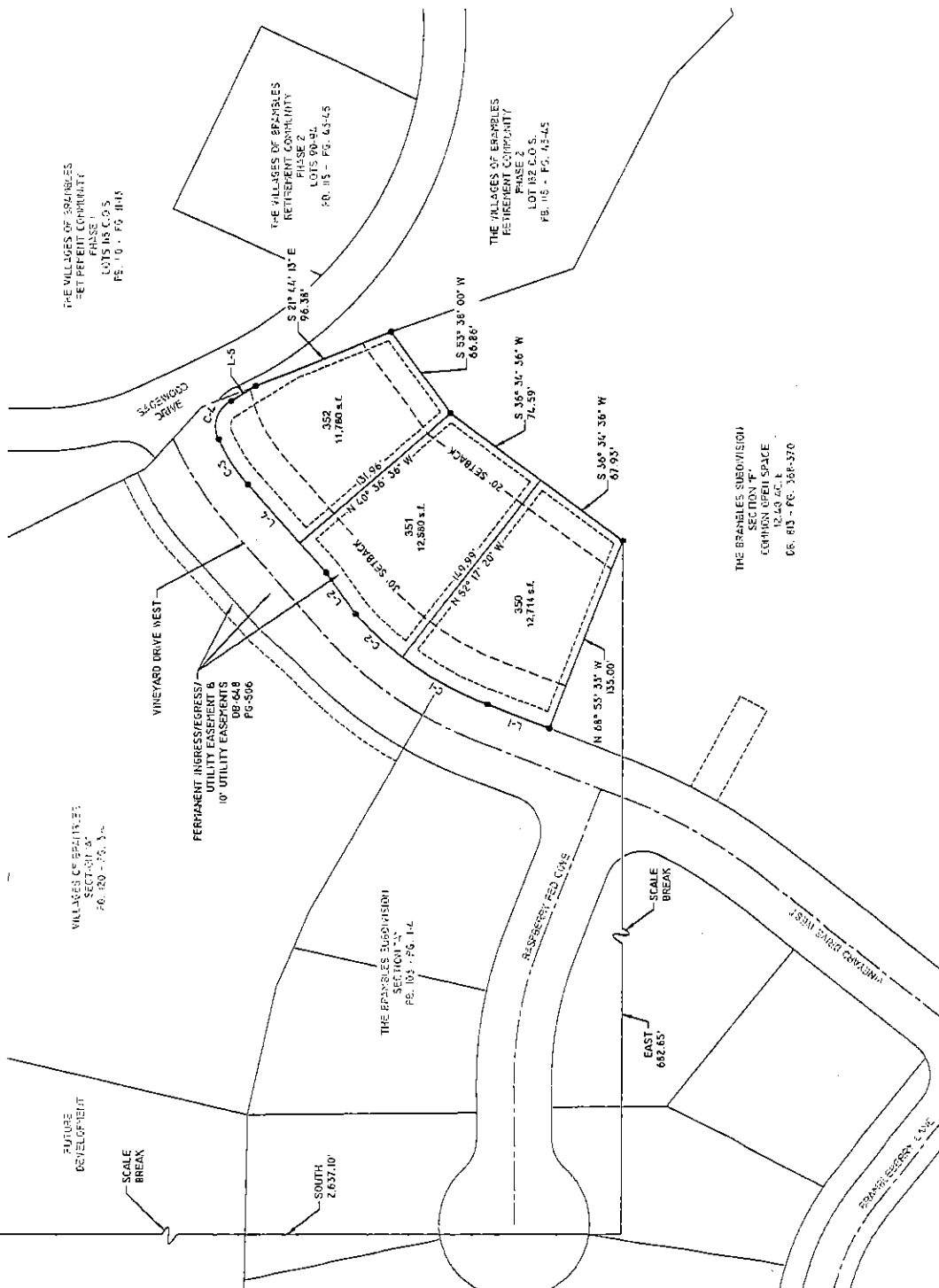


NOTES:

- 1. PLUMBING BUILDING SERVICES ARE AS FOLLOWS: (UNLESS OTHERWISE NOTED)
 - a. 5' SIDE YARD ON EACH SIDE
 - b. 20' REAR YARD
 - c. 5' SIDE YARD ON EACH SIDE
- 2. A 10' LOT FRONT SETBACK IS REQUIRED ON ALL STREET FRONTAGES
- 3. A 5' FOOT WIDE UTILITY EASEMENT IS REQUIRED ALONG EACH SIDE OF EACH LOT LINE AND ALONG ALL REAR LOT LINES, UNLESS OTHERWISE NOTED
- 4. WATER AND SEWER SERVICE PROVIDED BY THE CITY OF SOUTHAVEN
- 5. HAZARDOUS AREA ACCORDING TO FEMA MAP NO. 17045C001H, DATED MAY 5, 2010
- 6. IF REAR IS SET ON ALL PROPERTY CORNERS - CHISEL MARKS ARE MADE AT THE CORNERS OF THE PROPERTY LINE AND ARE FOR REFERENCE ONLY
- 7. THIS IS CLASS "A" SURVEY
- 8. ALL REFS ON PLAT BOOKS REFER TO CHANCERY CLERK'S OFFICE OF DESOTO
- 9. DISTANCES ARE BASED ON A FIELD SURVEY USING EVM AND GPS EQUIPMENT

LINE TABLE		
LINE #	BEARING	DISTANCE
L-1	N 0° 00' 00" E	42.03
L-2	N 64° 32' 30" E	51.55
L-3	N 64° 49' 00" E	26.62
L-4	N 64° 19' 00" E	51.72
L-5	S 0° 00' 00" E	19.07

CURVE TABLE			
CURVE #	LENGTH	RADIUS	CHORD LENGTH
C-1	68.20	225.00	64.97
C-2	62.61	225.00	64.97
C-3	35.91	413.33	35.74
C-4	20.27	42.27	20.26



FINAL PLAT
SECTION "G"
THE BRAMBLES SUBDIVISION
0.85 AC. ± 3 LOTS

DEVELOPER: LIFESTYLE COMMUNITIES, LLC
LOCATED IN SECTION 10, TOWNSHIP 2
SOUTH, RANGE 7 WEST
CITY OF SOUTHAVEN
DESO TO COUNTY, MISSISSIPPI

ENGINEER:
NEEL-SCHAFER INC.
5740 GETWELL ROAD, BLDG #2
SOUTHAVEN, MS 38672



Minutes, City of Southaven, Southaven, Mississippi

City of Southaven Office of Planning and Development Subdivision Staff Report

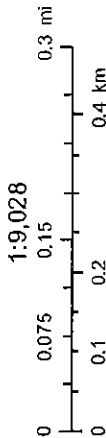


Date of Hearing:	June 26, 2017
Public Hearing Body:	Planning Commission
Applicant:	Industrial Développement International, LLC 1000 Ridgeway Loop Suite 100 Memphis, TN 38120 901-680-7103
Total Acreage:	19.52 acres
Existing Zone:	Stateline Business Park (PBP)
Location of Subdivision Application	North side of Stateline Road, east of Airways Blvd.
Comprehensive Plan Designation:	Planned business park
Staff Comments: The applicant is requesting subdivision approval for Stateline Business Park North Phase 2, lot 1 on the north side of Stateline Road, east of Airways Blvd. This lot encompasses 19.52 acres and is directly adjacent to the Rowsey Subdivision on the west side of the lot. The standard building setback lines are shown and there is also an identified thirty (30) foot utility easement along the road frontage and also a variable stormwater detention easement along the rear of the lot up against the actual state line. All road improvements for Stateline Road have been completed prior to this submittal.	
Staff Recommendations: The proposed lot is in compliance with the approved planned business park documents on file. Since the road improvements and dedication has already been completed there are no bonds necessary for this site. Staff has no comments and recommends approval.	

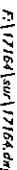
Minutes, City of Southaven, Southaven, Mississippi



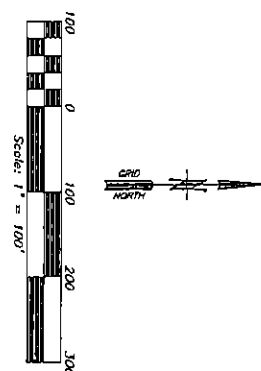
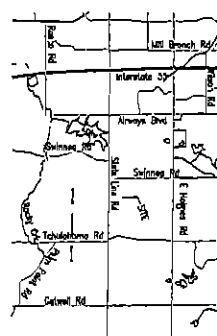
June 20, 2017



1. BEARINGS SHOWN ARE RELATIVE TO EACH OTHER ONLY.



7	8	9
18	17	16
19	20	21

[illegible]

Minutes, City of Southaven, Southaven, Mississippi



City of Southaven Office of Planning and Development Conditional Permit Use Staff Report

City of Southaven City Hall
Executive Board Room
8710 Northwest Drive

Date of Hearing:	June 26, 2017
Public Hearing Body:	Planning Commission
Applicant	American Intermodal Container Manufacturing Company, LLC 4940 Merrick Road #138 Massapequa Park, NY 11762 c/o John Taylor 479-466-6096
Location	1660 Stateline Road, Stateline Business Park PBP
Total Acreage	19.77 acres
Existing Zoning:	Planned Business Park
Location of Conditional Use application:	Same
Requirements for CUP:	
<i>A conditional use permit shall be granted if the proposed use is in character with the surrounding properties. The permit can be granted with or without stipulations.</i>	
Comprehensive Plan Designation:	NA
Staff Comments: The applicant is requesting a conditional use permit to allow an automated assembly facility at 1660 Stateline Road in the Stateline Business Park on the north side of Stateline Road, west of Tchulahoma Road. This is an existing 347,000 sq. ft. building that is vacant; the applicant is proposing to utilize the building in its entirety. Per the submittal documentation, this facility will assemble intermodal shipment containers for water and rail travel. There will be minor welding on site which will not emit	

Minutes, City of Southaven, Southaven, Mississippi

particulates above the allowable limits. There will also not be any visible smoke from the welding on site. There is a proposed water based paint booth on site which will follow all EPA guidelines for emissions and ventilation. AICM is proposing that the welding, assembly and painting be done via automated robotic technology. AICM's business strategy for this site will be a build to suit design therefore; there will be minimal if any surplus materials on site. The average daily production is estimated at 60 containers with two shifts; however, the applicant will start out with one shift and an estimated 30 containers daily. The time period between completion and order pick up should be a short span but if for any reason the time lapses or an order is cancelled, all storage will be situated on the outside of the building in the rear which will be the furthest on site location from the main road- Stateline Road. The storage is proposed to be no higher than two containers which would put a maximum height on the stacking of less than twenty (20) feet. Traffic for this establishment will not exceed the normal flow with a planned business park. Staff has confirmed that all truck traffic for this site will be directed west on Stateline Road to either Airways Blvd. or I-55.

Staff Recommendation:

This business is the first of it's kind in the entire US as all other similar companies are based out of China. It is estimated to bring 235 jobs to the local economy with an average pay of \$48,000. AICM uses a high tech robotic system to assemble the products and all incoming and outgoing products will be made 100% in the USA. Staff had a hard time trying to determine what classification of zoning this type of development should be due to the details of the use. It is staff's recommendation that the use be allowed via this conditional use permit which stipulates that noise, smoke and smell emissions be minimal to none and that all outdoor storage be placed behind a site proof fence line and in the rear of the building to minimize visibility. This outdoor storage should not exceed the height of two containers.

**Planning Commission
Recommendation:**

**Motion made by:
Seconded by:**

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING A CONDITIONAL USE PERMIT TO AMERICAN INTERMODAL CONTAINER MANUFACTURING COMPANY, LLC FOR AN AUTOMATED ASSEMBLY FACILITY AT 1660 STATELINE ROAD, STATELINE BUSINESS PARK, SOUTHAVEN, MISSISSIPPI

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on June 26, 2017 for the conditional use permit ("permit") application of American Intermodal Container Manufacturing Company, LLC ("American") and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on the City Planning Department findings as further set forth in Exhibit A to this Resolution, with such Exhibit and findings being incorporated as part of this Resolution, and the City Planning Commission recommendation, the City Board hereby desires to grant to American a one (1) year conditional use permit with a four (4) year extension to be renewed annually at the discretion of the City Board of Aldermen, as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a) with such permit subject to the City Board's revocation; and

WHEREAS, the City further finds that the conditional use will promote the general welfare by providing an estimated 235 jobs in the area; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of any City ordinance or violation of the actual conditional use permit for excessive noise, smoke, and smell emissions as determined by the City, along with all outdoor storage being placed behind a site proof fence and in the rear of the property, the City Board hereby grants American a conditional use permit for one (1) year for an automated assembly facility at 1660 Stateline Road with a four (4) year extension to be renewed annually at the discretion of the City Board of Aldermen.

Minutes, City of Southaven, Southaven, Mississippi

2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman Brooks and seconded by Alderman Wheeler. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks	YES
Alderman Kristian Kelly	YES
Alderman Ronnie Hale	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John Wheeler	YES
Alderman Raymond Flores	YES

RESOLVED AND DONE this 5th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

BY: _____
DARREN MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen
CITY CLERK



The Work

Over 3,000 credentialed MS Baptist volunteers contribute manpower to help those affected by disasters.

Mississippi Baptist Disaster Relief equipment can provide up to 25,000 meals per day in disaster areas.

80 Chainsaw teams are available to respond to storms.

Trained chaplains bring emotional and spiritual care to disaster victims.

Children's Disaster Services provide ministry to those most vulnerable in disasters.

Other Ministries Include:

- Shower Trailers
- Mud Out Teams
- Ham Radio/Communications
- Water Purification
- Medical Teams
- Incident Management Teams
- Tarping Teams

Historical Responses of Mississippi Baptist Disaster Relief

1978

First Disaster Relief Feeding Response
Utica, MS, Tornado

1985

First International Response - Mexico

1989

Hurricane Hugo - South Carolina

1992

Hurricane Andrew - Louisiana & Florida

2001

9/11 - D.C. (Pentagon), New York City
(Ground Zero, Operation Dust Out,
Staten Island)

2004

Four Florida Hurricanes:
Charlie, Francis, Ivan, Jeanne

2005

East Asia Tsunami - Indonesia/Thailand
Hurricane Katrina - 28 feeding sites,
rescued 3,000 homes & 130 churches

2016

247 Days of Response - North MS
Tornadoes/Flooding across southeast

Hurricane Matthew

2017

Hattiesburg/Petal Tornado



MISSISSIPPI
BAPTISTS

515 Mississippi St. Jackson, MS 39201

Barri Shirley - Associate Executive Director
Don Gann - Men's Ministry Director

SOUTHERN BAPTIST CONVENTION
DISASTER RELIEF
MISSISSIPPI

Serving Christ in Crisis

Minutes, City of Southaven, Southaven, Mississippi

"A cup of cold water in Jesus' name"

Disasters bring the opportunity for immediate ministry. No area of mission action requires more rapid response than disaster relief. Mississippi Baptist Disaster Relief is Christian love in action, meeting urgent needs in crisis situations.



The arch represents the world-wide of Mississippi and Southern Disaster Relief. The fish and wheat stalks symbolize the universal mission to meet the physical needs of

How to Get Involved

Mississippi Baptist Disaster Relief is the mechanism for Mississippi Baptists to respond to disasters in our state and around the world.

Get Prepared

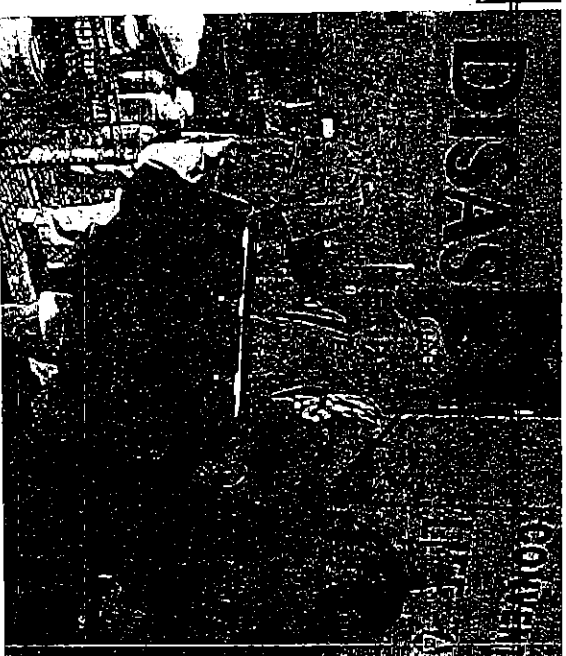
Come to a training or host one in your area.

Get Connected

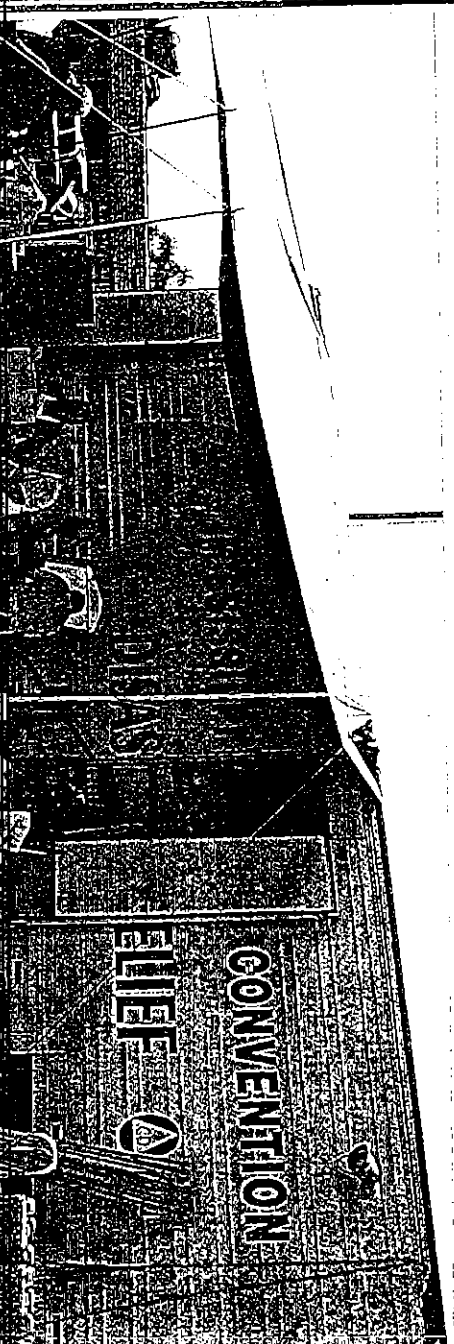
Contact the Men's Ministry Dept. at 601-968-3800 ext. 335

Get Active

When a disaster occurs check www.mbc.org/disaster-relief for updated response info.



Mississippi Baptist Disaster Relief is a ministry supported by the Cooperative Program, the Margaret Lackey State Missions Offering, and designated gifts for particular disaster responses.



Minutes, City of Southaven, Southaven, Mississippi

COVER SHEET TO

AGREEMENT FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES

Employer's Name City of Southaven, MS ("Employer")

Employer's Address 8710 Northwest Drive, Southaven, MS 38671

Employer's Contact Person Chris Wilson, City Administrator/CAO

Cigna Behavioral Health, Inc.'s Name Cigna Behavioral Health, Inc. ("Cigna Behavioral")

Cigna Behavioral Health, Inc.'s Address 11095 Viking Drive, Suite 350, Eden Prairie, MN 55344

Cigna Behavioral Health, Inc.'s Contact Person Karen Cierzan, President

Agreement Effective Date January 1, 2017

Effective Date of Amendment Effective by Cover Sheet N/A

Fee for Service Included in the fees paid to Cigna Health and Life Insurance Company

Number of Employer Account Service Hours 10 per 1000 employees

Number of Visits Available Per Assessed Problem For Clinical Services Three (3)

Other _____

The rest of this page intentionally left blank.

Minutes, City of Southaven, Southaven, Mississippi

IN WITNESS WHEREOF the parties hereto have caused this Cover Sheet to be executed as of the Effective Date shown on this Cover Sheet.

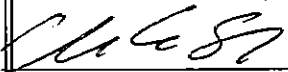
CITY OF SOUTHAVEN, MS

CIGNA BEHAVIORAL HEALTH, INC.


By: Chris Wilson
Title: CEO
Date: 7/5/17

By: _____
Name: Karen Cierzan
Title: President & CEO
Date: _____

IN RESPECT TO THE PRIVACY
DECLARATION (EXHIBIT 4) ONLY:
GROUP HEALTH PLAN (EMPLOYER'S PLAN)


By: Chris Wilson
Title: CEO
Date: 7/5/17

* **Group Health Plan** is a defined term under HIPAA (see 45 C.F.R. 160.103). It generally refers to an employee welfare benefit plan maintained by an employer for its employees. Typically, an Employer (Plan Sponsor) will designate an individual or a committee to carry out the Group Health Plan. An individual so authorized to act on behalf of the Group Health Plan should sign here.

Minutes, City of Southaven, Southaven, Mississippi

AGREEMENT FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES

Agreement made as of the date set forth as the Effective Date on the Cover Sheet to this Agreement between Cigna Behavioral and the Employer identified on the Cover Sheet to this Agreement as Employer.

WITNESSETH:

WHEREAS, Employer wishes Cigna Behavioral to provide Employee Assistance Program ("EAP") services to Employer's employees, their dependents, and members of their households ("Participants"); and

WHEREAS, Cigna Behavioral wishes to provide its EAP services for Participants

NOW, THEREFORE, in consideration of the mutual promises set forth herein, Employer and Cigna Behavioral agree as follows:

I. Responsibilities of Cigna Behavioral

EAP-Services

1.1. Clinical Service: For mental health, alcoholism or drug abuse service ("Clinical Service"), Cigna Behavioral shall provide assessment, referral and/or short-term problem resolution sessions, up to the maximum number of visits per assessed problem as set forth on the then effective Cover Sheet, per contract year.

1.2. Work/Life Support Services: For family care, legal/financial information, Healthy Rewards (telephonic), and Promotional Communications which includes but is not limited to, Frequently Asked Questions, Article Library, initial registration, online eligibility check, self-assessment tool and Provider Directory and Search vehicle, Cigna Behavioral shall provide assessment and referral services as requested by Participant or Employer. Legal assessment and referral services are not available to Participants if the issue is related to a potential cause of action against Employer. Online behavioral health services ("Online Services"), shall be provided pursuant to the terms of Exhibit 1 of this Agreement. Any additional services ("Menu Options") purchased by Employer are attached hereto as Exhibit 3 of this Agreement.

1.3. Services shall be provided by Cigna Behavioral through its employees and/or independent contractors. Cigna Behavioral employees and/or contractors shall look solely to Cigna Behavioral for payment for assessment, referral and/or short-term problem resolution services provided pursuant to this Agreement. Participants may access services from Cigna Behavioral through a toll-free telephone number maintained by Cigna Behavioral twenty-four (24) hours a day, seven (7) days a week.

1.4. Participant calls to the Cigna Behavioral toll-free number shall be handled by a personal advocate who shall refer the Participant to an appropriate resource.

- A. For Clinical Services, Cigna Behavioral shall offer an appointment within two (2) business days with a local counselor. In a Clinical Services' emergency, trained clinicians shall be available at Cigna Behavioral to telephonically address the situation and to make a referral to a local counselor or crisis intervention center for assessment, referral and/or short-term problem resolution.
- B. For Work/Life Support Services, Cigna Behavioral may refer Participant to contracted specialty firms or to local resources for assessment and referral. Participants shall be responsible for costs of services provided pursuant to a referral. Contracted specialty firms

Minutes, City of Southaven, Southaven, Mississippi

may offer Participant a discount rate. Work/Life Support legal services and/or financial services shall include, at no charge to Participants, an initial thirty (30) minute consultation.

1.5. For Clinical Services, Cigna Behavioral shall maintain a nationwide network of local mental health and substance abuse counselors who shall assess the problem, provide short-term problem resolution and/or guide the Participant to appropriate local treatment resources.

1.6. Fees for Clinical Services other than assessment, referral and short-term problem resolution services within the maximum number of visits per assessed problem as shown on the Cover Sheet shall be the Participant's responsibility. Cigna Behavioral shall not represent to the Participant that Cigna Behavioral's identification of or referral to treatment resources constitutes coverage under the provisions of Participant's medical coverage plan.

1.7. Cigna Behavioral shall provide Account Services as set forth in Exhibit 2.

1.8. Communication materials related to EAP services shall be available electronically.

1.9. Cigna Behavioral shall provide reports concerning utilization of EAP services by Participants on a quarterly basis to Employer. Individually identifiable Participant information shall be the property of Cigna Behavioral. Without the appropriate written consent of the Participant, Cigna Behavioral shall provide no information to Employer or any third party that includes any Participant specific identifiable information.

1.10. Cigna Behavioral and Employer agree not to use for any purposes other than the performance of this Agreement, and further agree not to disclose to others, any confidential or proprietary technical or business information of the other party obtained in connection with the performance of any services rendered, without the prior written consent of the other party. Each party shall treat and shall require its employees to treat as strictly confidential all such technical and business information it has learned in the course of this Agreement, and in discussions and proposals leading up to this Agreement. The provisions of this section shall survive the termination of this Agreement. Cigna Behavioral shall maintain as confidential all patient identifiable information received in the course of performing services under this Agreement, and shall not use or disclose such information except as may be permitted or required under applicable state and federal law.

1.11. Cigna Behavioral shall provide management consultations to supervisors who request assistance for work related problems of employees. Cigna Behavioral shall provide assistance with mandatory referrals for employees who are required, under continuation of employment, drug free workplace or other workplace policies, to receive an assessment under the EAP. However, Cigna Behavioral shall not nor shall any of its network of providers provide advice and/or make a determination regarding an employee's (a) ability to safely perform the functions of his/her job, (b) ability to return to work after a medical disability, involuntary suspension from duties or administrative leave of absence, and/or (c) potential for workplace violence. No individually identifiable employee information concerning the employee's treatment shall be provided without the employee's written consent on a form approved by Cigna Behavioral.

II. Responsibilities of Employer

2.1. Employer shall distribute to employees the communication materials described in paragraph 1.8 above, at Employer's expense and shall cooperate with Cigna Behavioral in other reasonable efforts to otherwise communicate with Participants concerning the services available to them pursuant to this Agreement.

2.2. Employer shall inform Cigna Behavioral of Employer's management policies and procedures that guide supervisors in handling employees with performance concerns in order for Cigna Behavioral to provide the training set forth in Exhibit 2. Cigna Behavioral assumes no responsibility for the legal appropriateness of such policies and procedures.

Minutes, City of Southaven, Southaven, Mississippi

2.3. Cigna Behavioral shall be compensated for services provided under this Agreement in the amount shown on the then effective Cover Sheet. Cigna Behavioral shall be paid on the first day of each covered month. The amount due shall be included in the fees charged to Employer by Cigna Health and Life Insurance Company. Retroactive adjustments to the amount of the per employee per month fees paid to Cigna Behavioral shall be limited to twelve (12) months prior to the date the Employer notifies Cigna Behavioral of such a retroactive adjustment.

2.4. The amount set forth on then effective Cover Sheet shall not include any state premium, sales, use tax, or similar tax (including penalties or interest thereon) assessed on the basis of the services provided by Cigna Behavioral pursuant to this Agreement.

2.5. Cigna Behavioral shall have the right to revise Cigna Behavioral's fees and/or the number of hours available to Employer as Employer Account Services (i) twenty-four (24) months from the effective date of this Agreement, (ii) at any time thereafter, but no more frequently than once every twelve (12) months after the initial twenty-four (24) month term, by giving Employer not less than thirty (30) days' prior written notice, and (iii) when the number of employees varies by more than 10% from the number included on the first Cigna Behavioral billing for the initial twenty-four (24) month term and each subsequent twelve (12) month period of the Agreement.

2.6. Employer agrees that, annually, at least ninety (90) days prior to the anniversary date of the effective date of this Agreement, Employer shall furnish to Cigna Behavioral the number of employees who are Participants by state of residence.

III. Miscellaneous Provisions

3.1. All notices required or permitted to be given under this Agreement shall be in writing and addressed to the address and contact person set forth on the then effective Cover Sheet to this Agreement and mailed through the United States mail or nationally recognized courier service. Notices shall be effective upon receipt by the party to which they are addressed.

3.2. No amendment of any of the provisions of this Agreement shall be binding on either party unless in writing and signed by the duly authorized representatives of both parties. Amendments to items contained on the then effective Cover Sheet shall be effected by the execution of a revised Cover Sheet showing the effective date of the revised Cover Sheet and signed by both parties.

3.3. This Agreement is nonassignable without the written consent of the other party, except that Cigna Behavioral may assign the Agreement to a Cigna affiliate. Any attempted assignment without such consent shall be void.

3.4. No failure by either party at any time or for any period of time to insist upon full performance by the other party shall be deemed a waiver of any duty owed by the other party to the non-objecting party.

3.5. Employer hereby delegates to Cigna Behavioral the authority, responsibility, and discretion to determine all questions of eligibility and status under the EAP, to interpret and construe the provisions of the EAP as necessary to reach factually supported conclusions and to make a full and fair review of each claim for EAP benefits which have been denied by Cigna Behavioral pursuant to the requirements of the Employee Retirement Income Security Act of 1974, as amended ("ERISA"). Cigna Behavioral assumes no responsibility for Employer's ERISA plan except as set forth in this section.

3.6. This Agreement contains the entire agreement between Employer and Cigna Behavioral with respect to the services provided hereunder, and supersedes any and all prior discussions or agreements, written or oral, with respect thereto.

Minutes, City of Southaven, Southaven, Mississippi

3.7 Any dispute between the parties arising from or relating to the performance or interpretation of this Agreement ("Controversy") shall be resolved pursuant to the following procedures. Neither party may bring legal action against the other without first complying with the provisions of this Section 3.7.

- A. Any Controversy shall first be referred to an executive level employee of each party who shall meet and confer with his/her counterpart to attempt to resolve the dispute ("Executive Review") as follows: The disputing party shall give the other party written notice of the Controversy and request Executive Review. Within twenty (20) days of such written request, the receiving party shall respond to the other in writing. The notice and the response shall each include a summary of and support for the party's position within thirty (30) days of the request for Executive Review, an employee of each party, with full authority to resolve the dispute, shall meet and attempt to resolve the dispute.
- B. If the Controversy has not been resolved within thirty-five (35) calendar days of the request of Executive Review under Section 3.7 A., above, the parties agree to non-binding mediation. ("Mediation"). Each party shall assume its own costs and attorney fees. The mediator's compensation and expenses and any administrative fees or costs associated with the Mediation proceeding shall be borne equally by the parties.

3.8 This Agreement shall remain in effect from the Effective Date until terminated by Cigna Behavioral upon Employer's failure to pay Cigna Behavioral as provided in Section 2.3, or by either party with sixty (60) days' prior written notice to the other party.

3.9 This Agreement shall be governed by, and shall be construed in accordance with all applicable federal laws, including ERISA, and the laws of the state of Mississippi.

3.10 The terms of Exhibit 4, Privacy Addendum, shall be incorporated herein.

3.11 If any term of this Agreement is found to be void or invalid, the remaining terms of this Agreement shall continue in full force and effect.

Minutes, City of Southaven, Southaven, Mississippi

EXHIBIT 1

ONLINE SERVICES

General Terms Applicable To All Users

Cigna Behavioral provides online services ("Online Services") as a supplement to other health and wellness services furnished under this Agreement.

This Online Services attachment ("Attachment") states the terms and conditions that govern the use of the Online Services. The information contained in the Online Services is for informational purposes only and is not to be used for medical diagnosis or treatment.

Agreement; Online Services

By Employer using the Online Services or notifying Participants of the availability of the Online Services, Employer agrees to the terms and conditions of this Attachment. If at any time Employer becomes dissatisfied with the Online Services, Employer will discontinue its use and notify Participants that the Online Services are no longer available to them.

The Online Services are provided through Cigna Behavioral and/or third-party websites ("Site" or "Sites"). Cigna Behavioral grants to Employer and Participants, for personal, noncommercial purposes only, a nonexclusive, limited and revocable right to access and use the Online Services. Employer and Participants may not use the Online Services for any other purpose, including external commercial purposes, such as co-branding, framing or linking. Employer and Participants may not copy, reproduce or distribute any material from the Online Services. By way of example and not limitation, Employer shall not copy materials from the Online Services and use them as handouts during employee and/or manager training programs unless the materials are specifically marked as available for such use.

Employer and Participants will not take any action inconsistent with the copyright and trademark ownership rights of the Online Services content owners and any other providers of the Online Services.

Computer Equipment

Employer and Participants are responsible for obtaining, installing, maintaining and operating all equipment and software necessary to access the Online Services, in accordance with such requirements as may be provided by the equipment and software manufacturers. Cigna Behavioral is not responsible for any errors or problems that arise from the malfunction or failure of such equipment or software.

Browser Access and Internet Services

Employer and Participants are responsible for obtaining Internet services via an Internet service provider in order to access the Online Services. Likewise, Employer and Participants are responsible for any and all fees imposed by such Internet service provider and any associated communications service provider charges.

Minutes, City of Southaven, Southaven, Mississippi

Passwords

Cigna Behavioral may at its option change the parameters for the password used to access the Online Services ("Password") without prior notice to Employer or Participants. This may result in Employer or Participants being required to change their password the next time the Online Services are accessed. Employer agrees to, and shall require Participants to, protect and keep confidential its User ID, Password, or other means of accessing its account for the Online Services.

New Features

The content of the Online Services may, from time to time and at Cigna Behavioral's sole discretion, include new features or modify or delete existing features to the Online Services.

Limitation of Liability; No Warranties

EXCEPT AS SPECIFICALLY SET FORTH HEREIN OR WHERE THE LAW REQUIRES A DIFFERENT STANDARD, CIGNA BEHAVIORAL SHALL NOT BE RESPONSIBLE FOR ANY LOSS, DAMAGE OR INJURY OR FOR ANY I) DIRECT, II) INDIRECT, OR III) PUNITIVE DAMAGES ARISING FROM OR RELATED TO THE FAILURE OF ELECTRONIC OR MECHANICAL EQUIPMENT OR COMMUNICATION LINES; FAILURE OR UNAVAILABILITY OF INTERNET SERVICE; CONFIGURATION PROBLEMS OR INCOMPATIBILITY OF COMPUTER HARDWARE OR SOFTWARE; THIRD PARTY CONTENT, INFORMATION OR PRODUCTS; OR ANY OTHER PROBLEMS DUE TO CAUSES BEYOND CIGNA BEHAVIORAL'S CONTROL. EMPLOYER ACKNOWLEDGES THAT CIGNA BEHAVIORAL MAKES NO WARRANTY THAT THE ONLINE SERVICES WILL BE UNINTERRUPTED, TIMELY, SECURE OR ERROR-FREE UNLESS OTHERWISE STATED ON THE SITE OR IN ANY APPLICABLE AGREEMENT. CIGNA BEHAVIORAL DOES NOT WARRANT OR MAKE ANY REPRESENTATIONS REGARDING THE USEFULNESS OF OR THE EXPECTED RESULTS OF THE MATERIAL CONTAINED ON THE SITE. TO THE FULLEST EXTENT PERMITTED BY LAW, CIGNA BEHAVIORAL DISCLAIMS ALL REPRESENTATIONS, WARRANTIES AND CONDITIONS OF ANY KIND (EXPRESS, IMPLIED, STATUTORY OR OTHERWISE), INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT OF PROPRIETARY RIGHTS, AS TO THE ONLINE SERVICES AND ALL INFORMATION, PRODUCTS AND OTHER CONTENT (INCLUDING THIRD PARTY INFORMATION, PRODUCTS AND CONTENT) INCLUDED IN OR ACCESSIBLE FROM THE SITES. NO LICENSE TO YOU IS IMPLIED IN THESE DISCLAIMERS.

Termination

Cigna Behavioral may terminate, suspend or limit Employer and/or Participants' access privileges to the Online Services, in whole or part, at any time for any reason without prior notice, unless otherwise stated in an agreement with respect to the Online Services.

Site links

The Sites may contain links to other third party web sites. Cigna Behavioral is not responsible for, nor does it control, the content, products, or services provided by linked sites. Employer's and Participants' access, use and reliance upon such content, products or services at such third party websites is at their own risk.

Minutes, City of Southaven, Southaven, Mississippi

Digital Millennium Copyright Act

Cigna Behavioral reserves the right, but not the obligation, to terminate Employer's and/or Participants' access to the Online Services if it determines in its sole discretion that such individuals are involved in infringing activity, including alleged acts of first-time or repeat infringement, regardless of whether the material or activity is ultimately determined to be infringing. Cigna Behavioral and its service providers accommodate and do not interfere with standard technical measures used by copyright owners to protect materials. Cigna Behavioral has implemented procedures for receiving written notification of claimed infringements and for processing such claims in accordance with the Digital Millennium Copyright Act. Cigna Behavioral's designated agent to receive notification of claimed infringement is:

Jonathan Witte
1601 Chestnut Street – Two Liberty
Philadelphia, PA 19192
215.761.1964

Any notice from Employer or a Participant regarding any infringement of copyright or of other proprietary rights must include the following information:

- A. A signature of a person authorized to act on behalf of (i) the owner of an exclusive right that is allegedly infringed or (ii) the person defamed.
- B. Identification of the copyrighted work claimed to have been infringed, or, if multiple copyrighted works at a single online site are covered by a single notification, a representative list of such works at that site.
- C. Identification of the material that is claimed to be infringing, or to be the subject of infringing activity, including information reasonably sufficient to permit us to locate the material.
- D. Information reasonably sufficient to permit us to contact you, such as your address, telephone number, and/or electronic mail address.
- E. A statement that Employer or the Participant (as applicable) has a good faith belief that use of the material in the manner complained of is not authorized by the copyright or other proprietary right owner, its agent, or the law.

If Employer or Participants choose to access the Online Services from outside the United States, they do so on their own initiative and are responsible for compliance with U.S. and local laws, if and to the extent that local laws are applicable. Software is subject to United States export controls. No software may be downloaded or otherwise exported or re-exported (i) into (or to a national resident of) Cuba, Iraq, Libya, North Korea, Iran, Syria, or any other country to which the U.S. has embargoed goods, or (ii) to anyone on the U.S. Treasury Department list of Specially Designated Nationals or the U.S. Commerce Department's Table of Deny Orders. Employer represents and warrants that it is not located in, under the control of, or a national resident of any such country or on any such list. Employer agrees to comply with U.S. export control laws and that it will not transfer any software or other content from the Online Services to a foreign national or foreign country in violation of those laws.

Minors and the Children's Online Privacy Protection Act

Except as expressly stated upon initial access to a Site or section of such Site, the Site does not direct content to Minors and does not intend to collect personal information from Minors and therefore is not subject to the Child Online Privacy Protection Act.

Minutes, City of Southaven, Southaven, Mississippi

If a Participant allows a minor child, or a child for whom a Participant is a legal guardian (a "Minor"), to access and use the Site, such Participant will be solely responsible for: (i) the online conduct of such Minor; (ii) monitoring such Minor's access to and use of the Site; and (iii) the consequences of any use.

Viruses, Worms, Use of Files

Cigna Behavioral cannot and does not guarantee or warrant that files available for downloading from the Site are free of viruses, worms, Trojan horses or other code that has contaminating or destructive properties. Cigna Behavioral does not make any express or implied warranties, representations or endorsements whatsoever (including without limitation warranties of title, non-infringement or fitness for a particular purpose) with respect to the files available for downloading from the Site. To the extent permitted by law, in no event will Cigna Behavioral be liable to Employer, Participants, or anyone else for any decision made or action taken in reliance on results obtained from use of files downloaded from the Site. These files may be downloaded and/or reprinted for personal use only. Permission to reprint or electronically reproduce any document or graphic in whole or in part for any reason except for personal use is expressly prohibited, unless prior written consent is obtained from the appropriate Cigna Behavioral copyright holder.

Message Boards and Chat Rooms

It is a condition of Participants' use of Message Boards or Chat Rooms that Participants do not: (i) post or transmit any unlawful, threatening, abusive, libelous, defamatory, racial, obscene, vulgar, pornographic, profane or indecent information of any kind, including without limitation any transmissions constituting or encouraging conduct that would constitute a criminal offense, give rise to civil liability or otherwise violate any local, state, national or international law; (ii) post or transmit comments containing harassing or offensive language, using sexual references, sexual nicknames, racial slurs or rude or deliberately offensive comments or engage in disruptive activity online, including excessive use of scripts, sound waves, scrolling (repeating the same message over and over), or use viruses, worms or Trojan horses; (iii) post or transmit any information, software or other material which violates or infringes the rights of others, including material which is an invasion of privacy or publicity rights or which is protected by copyright, trademark or other proprietary right, or derivative works without first obtaining permission from the owner; (iv) post or transmit any information, software or other material which contains a virus, worm, Trojan horse or other code that has contaminating or destructive properties; (v) post any information, software, or other material for commercial purposes; (vi) solicit other users to join or contribute money to any online service or other organization, advocate or attempt to get users to join in legal or illegal schemes; (vii) impersonate any person or entity or falsely represent their professional or other affiliation with any person or entity; or (viii) use the Site to collect personally identifiable information in violation of the Privacy Statement accompanying the Site. Cigna Behavioral, at its sole and absolute discretion, shall determine whether any information transmitted or received violates this provision. Cigna Behavioral reserves the right to prohibit Participants from use of Message Boards or Chat Rooms if they violate this provision.

Employer understands that Cigna Behavioral has no obligation to monitor Message Boards or Chat Rooms. Cigna Behavioral reserves the right at all times to disclose any information regarding the Message Boards or Chat Rooms, or to remove any information or materials, in whole or in part, that in Cigna Behavioral's sole and absolute discretion, are objectionable. Employer acknowledges that Cigna Behavioral reserves the right to monitor any and all information transmitted or received through the Sites, which may be examined, recorded, copied, and used in accordance with the Privacy Statement accompanying the Site. Use of the Sites constitutes consent to such activity by Cigna Behavioral.

Minutes, City of Southaven, Southaven, Mississippi

When using the Sites Participants should not compromise their personal safety. Participants should not provide their name, phone number, social security number or any other personally identifying information to people they do not know. Participants should not continue any conversation online that makes them feel uncomfortable.

Calculations and Investment Decisions

Financial calculators and calculations are provided for illustrative purposes only. Participants are responsible for verifying the accuracy and suitability of all assumptions and calculations. Participants should seek the advice of licensed and/or competent individuals before making any investment or financial planning decisions. Participants should not rely solely on financial calculators\calculations or financial or retirement information found on the Sites.

Minutes, City of Southaven, Southaven, Mississippi

EXHIBIT 2

EMPLOYER ACCOUNT SERVICES

Employer is entitled to utilize, for the delivery of the Employer Account Services listed below, the number of hours set forth on the then effective Cover Sheet to this Agreement in each twelve month period from the Effective Date of this Agreement. Pro-rata adjustments in this number of hours may be computed pursuant to Section 2.5 of this Agreement.

- * Employee Orientation Sessions
- * Management/Supervisory Training Sessions
- * Educational/Wellness Seminars
- * Critical Incident Response Services
- * Other Employer Account Services - Employer Account Services requested by Employer for which Cigna Behavioral notifies Employer that those services shall be counted against Employer Account Services' hours, including but not limited to, executive briefings, reduction in workforce counseling, and Employer's on-site EAP promotional activities conducted by Cigna Behavioral EAP managers or Cigna Behavioral contracted EAP affiliates.

Delivery of these Employer Account Services shall be as agreed upon by the parties. In the event Employer does not utilize or only partially utilizes these Employer Account Services' hours during the twelve (12) month period to which they relate, Employer shall not be entitled to any refund or account credit, or to carry those hours forward. If Employer cancels its request for these services or reduces the number of hours initially requested after an independent provider has been secured by Cigna Behavioral, Cigna Behavioral shall deduct that number of hours the provider had been secured from Employer Account Services' hours.

Additional Employer Account Services' hours may be purchased by Employer from Cigna Behavioral at Cigna Behavioral's fee-for-service rates in effect at the time of the request for such Employer Account Services. Delivery of these additional Employer Account Services' hours shall be as agreed upon by the parties.

Minutes, City of Southaven, Southaven, Mississippi

EXHIBIT 3 MENU OPTIONS****

This page intentionally left blank.

***** Only those additional Menu Options purchased by Employer will be listed on this page.*

Minutes, City of Southaven, Southaven, Mississippi

EXHIBIT 4

PRIVACY ADDENDUM

I. GENERAL PROVISIONS

Section 1. Effect. Effective as of the Effective Date, the terms and provisions of this Addendum are incorporated in and shall supersede any conflicting or inconsistent terms and provisions of the Agreement for Employee Assistance Program Services to which this Addendum is attached, including all exhibits or other attachments thereto and all documents incorporated therein by reference (the "Agreement"), except for any provisions of the Agreement which are more stringent regarding the use or disclosure of PHI by Cigna Behavioral than this Addendum. Any such more stringent provisions in the Agreement shall prevail over this Addendum. This Addendum sets out terms and provisions relating to the use and disclosure of protected health information without written authorization from the individual.

Section 2. Amendment to Comply with Law. Cigna Behavioral, Employer (also referred to as "Plan Sponsor") and the Group Health Plan that is the subject of the Agreement (also referred to as "the Plan") agree to amend this Addendum to the extent necessary to allow either the Plan or Cigna Behavioral to comply with the HIPAA Privacy Rule, the HIPAA Standards for Electronic Transactions (45 CFR Parts 160 and 162), the HIPAA Security Standards (45 CFR Parts 160 and 164, Subpart C), the Health Information Technology for Economic and Clinical Health ("HITECH") Act, which was included in the American Recovery and Reinvestment Act ("ARRA") (P.L. 111-5) and their implementing regulations promulgated or to be promulgated by the Secretary, and other applicable regulations or statutes.

Section 3. Relationship of Parties. The parties intend that Cigna Behavioral is an independent contractor and not an agent of the Plan.

II. OBLIGATIONS OF CIGNA BEHAVIORAL

Section 1. Use and Disclosure of Protected Health Information. Except as otherwise provided in this Addendum, Cigna Behavioral may use or disclose Protected Health Information ("PHI") to perform functions, activities or services for, or on behalf of, the Plan as specified in the Agreement, provided that such use or disclosure would not violate the HIPAA Privacy & Security Rules if done by the Plan. To the extent Cigna Behavioral is to carry out one or more of the Plan's obligations under Subpart E of 45 CFR Part 164, Cigna Behavioral agrees to comply with the requirements of Subpart E that apply to the Plan in the performance of such obligations. Cigna Behavioral may use and disclose Protected Health Information:

- (i) for the proper management and administration of Cigna Behavioral, or to carry out the legal responsibilities of Cigna Behavioral;
- (ii) for the proper management and administration of Cigna Behavioral, provided that disclosures are: (a) required by law or (b) Cigna Behavioral obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it is disclosed to the person, and the person notifies Cigna Behavioral of any instances of which it is aware in which the confidentiality of the information has been breached; or
- (iii) to provide Data Aggregation services relating to the health care operations of the Plan or to de-identify PHI. Once information is de-identified, this Addendum shall not apply.
- (iv) as required by law.

Section 2. Disclosure of Protected Health Information to Group Health Plan Sponsor.

(a) The Group Health Plan acknowledges and agrees that the Privacy Rules allow the Group Health Plan to permit Cigna Behavioral to disclose or provide access to PHI, other than Summary Health Information, to the Plan Sponsor only after the Plan Sponsor has amended its plan documents to provide for the permitted and required uses and disclosures of PHI and to require the Plan Sponsor to provide a

Minutes, City of Southaven, Southaven, Mississippi

certification to the Plan that certain required provisions have been incorporated into the Plan documents before the Plan may disclose, either directly or through a business associate, such as Cigna Behavioral, any PHI to the Plan Sponsor. The Group Health Plan hereby warrants and represents that no PHI will be provided to the Plan Sponsor nor to any of its employees, agents or other persons under its control. Therefore no such Plan document amendments have been made nor any such certification received from the Plan Sponsor.

Section 3. Other Information to Plan Sponsor or Plan. Upon the written request of Plan or Plan Sponsor, Cigna Behavioral will provide certain other information including, but not limited to, information about Cigna Behavioral's arrangements with health care providers ("Other Information") to Plan Sponsor's designated employee. Plan Sponsor acknowledges that in receiving Other Information under these provisions, it acts in its capacity as Plan Administrator, as that term is defined by the Employee Retirement Income Security Act of 1974, as amended. Other Information will be kept confidential and will be used by Plan Sponsor solely for the purpose of satisfying its fiduciary responsibilities with respect to administration of the Plan, and will be handled and maintained in accordance with all fiduciary obligations owed to participants in the Plan.

Section 4. Security Standards. Cigna Behavioral shall use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to Electronic PHI to prevent use or disclosure of PHI other than as provided for by the Agreement.

Section 5. Reporting of Violations. Cigna Behavioral shall report to the Group Health Plan any use or disclosure of the Protected Health Information not provided for by this Addendum of which it becomes aware.

Section 6. Disclosures to and Agreements by Third Parties.

(a) In accordance with 45 CFR §164.502(e)(1)(ii) and 164.308(b)(2), Cigna Behavioral agrees to ensure that any subcontractors that create, receive, maintain, or transmit PHI on behalf of Cigna Behavioral agree to substantially similar restrictions, conditions, and requirements that apply to Cigna Behavioral with respect to such information.

(b) Upon Group Health Plan's or Employer's written request, Cigna Behavioral will provide Protected Health Information and/or Other Information to certain designated third-parties who assist in administering the Plan and are authorized by the Group Health Plan to receive such information ("Designated Third Parties") solely for the purpose of assisting in the carrying out of Plan administration functions. Such parties may include, but are not limited to, third-party administrators, consultants, brokers, auditors, successor administrators or insurers, and stop-loss carriers. Group Health Plan shall enter into and maintain an agreement with each agent and subcontractor or other third party to which it directs Cigna Behavioral to disclose PHI under which such agent, subcontractor or other third party is legally bound by substantially similar restrictions with respect to Protected Health Information that apply to Cigna Behavioral pursuant to this Addendum.

(c) It is acknowledged and agreed that the Privacy Rules require the Group Health Plan to maintain policies and procedures to ensure that any PHI that it uses, requests or discloses be no more than the minimum necessary to accomplish the intended purpose. The Group Health Plan hereby warrants and represents that any requests that it makes for PHI to be disclosed to it or to any third parties will be for no more than the minimum amount necessary for the intended purpose.

(d) Any other provision of this Addendum notwithstanding, Cigna Behavioral may decline to disclose to any third party any information which the Agreement provides may not be disclosed to the Employer.

Section 7. Access to Information.

(a) **Request made to the Plan.** When an individual requests access to PHI contained in a designated record set and such request is made directly to the Plan or Employer, the Plan shall so notify Cigna

Minutes, City of Southaven, Southaven, Mississippi

Behavioral within two (2) business days of receipt of such request. Cigna Behavioral shall make such PHI available directly to the Participant within the time required in 45 C.F.R. Section 164.524.

(b) **Request made to Cigna Behavioral.** If a Participant directs a request for access to PHI contained in such designated record set to Cigna Behavioral, Cigna Behavioral will provide the PHI to the individual within the time required in 45 C.F.R. Section 164.524.

(c) **Responsibility for denials and responding to requests.** In the case of either subsection (a) or (b) above, the Plan delegates to Cigna Behavioral the duty to determine, on behalf of the Plan, whether to deny access to PHI requested and the duty to provide any required notices and review.

(d) It is understood and agreed that in all activities performed pursuant to this section, Cigna Behavioral acts as a delegate of, and on behalf of, the Plan and/or Employer. When responding to an individual's request for access, it may inform such individual of that fact and that there may be other PHI about that individual created or maintained by the Plan and/or its other business associates and not included in Cigna Behavioral's response. Cigna Behavioral shall not be responsible for performing any of the duties described herein with respect to any such other PHI.

Section 8. Availability of Protected Health Information for Amendment.

(a) **Handling of Requests by Cigna Behavioral.** When an individual requests amendment of PHI contained in a designated record set and created or received by Cigna Behavioral or its subcontractors, and such request is made directly to the Plan or Employer, within two (2) working days of its request, the Plan shall forward such request to Cigna Behavioral for handling except that the Plan shall retain and handle all requests to the extent that they pertain to individually identifiable health information (i.e. enrollment information) originated by the Plan, Plan Sponsor, or its other business associates. Cigna Behavioral shall respond to such forwarded requests as well as to any such requests that it receives directly as required by Section 164.526 except that Cigna Behavioral shall forward to the Plan for handling any requests for amendment of PHI originated by the Plan, Plan Sponsor or its other business associates.

(b) **Responsibility for denial of request.** With respect to those requests handled by Cigna Behavioral under subparagraph (a) above, the Plan delegates to Cigna Behavioral the duty to determine, on behalf of the Plan, whether to deny a request for amendment of any PHI and the duty to provide any required notices and review as well as, in the case of its determination to grant such a request, the duty to make any amendments in accordance with the terms of the Privacy Rules. In all other instances, the Plan retains all responsibility for handling such requests, including any denials, in accordance with the Privacy Rules.

(c) **Amendments by the Plan.** Whenever Cigna Behavioral is notified by the Plan that the Plan has agreed to make an amendment pursuant to such a request which it handles hereunder, Cigna Behavioral shall incorporate any such amendments in accordance with Section 164.526.

(d) It is understood and agreed that in all activities performed pursuant to this section, Cigna Behavioral acts as a delegate of, and on behalf of, the Plan and/or Employer. When responding to requests for amendment of PHI, Cigna Behavioral may inform such individual of that fact and that there may be other PHI about that individual created or maintained by the Plan and/or its other business associates and not included in Cigna Behavioral's response. Cigna Behavioral shall not be responsible for performing any of the duties described herein with respect to any such other PHI.

(e) **Modifications to Individual Rights and Accounting of Disclosures.** Effective on and after February 17, 2010, or the date specifically provided in the HITECH Act provisions or regulations issued by the Secretary pursuant to such provisions, Cigna Behavioral shall comply with, and shall assist the Plan in complying with, the modifications to the individual rights under the HIPAA Privacy Rule; specifically modifications to: requested restrictions on certain disclosures of health information, under 45 CFR § 164.522(a)(1)(i)(A); access to certain information in electronic format if the Plan or Cigna Behavioral uses or maintains an electronic health record with respect to an Individual's Protected Health Information, under 45 CFR § 164.524; and accounting of certain Protected Health Information disclosures if the Plan or Cigna

Minutes, City of Southaven, Southaven, Mississippi

Behavioral uses or maintains an electronic health record with respect to Protected Health Information, under 45 CFR § 164.528. Cigna Behavioral shall provide an accounting of disclosures of PHI to an Individual who requests such accounting in the manner and time required in 45 CFR 164.528.

Section 9. Accounting of Disclosures

(a) **Request made to the Plan.** When an individual requests an accounting of disclosures pursuant to Section 164.528, and such request is made directly to the Plan or Employer, the Plan shall so notify Cigna Behavioral within two (2) business days of receipt of such request.

(b) **Request made to Cigna Behavioral.** If a Participant directs a request for accounting to Cigna Behavioral, Cigna Behavioral will provide the accounting to the participant within the time required in 45 CFR Section 164.528.

(c) It is understood and agreed that in all activities performed pursuant to this section, Cigna Behavioral acts as a delegate of, and on behalf of, the Plan and/or Employer. When responding to requests for an accounting of disclosures, Cigna Behavioral may inform such individual of that fact and that there may be other disclosures of PHI about that individual made by the Plan and/or its other business associates and not included in Cigna Behavioral's response. Cigna Behavioral shall not be responsible for performing any of the duties described herein with respect to any such other PHI or disclosures.

Section 10. Other Requests. Cigna Behavioral shall handle Participant requests made to it for privacy protection for PHI pursuant to the requirements of the Privacy Rules at Section 164.522.

Section 11. Processes and Procedures. In carrying out its duties set forth in Sections II, 7, 8, 9 and 10 above, Cigna Behavioral may establish procedures and processes for requests from individuals as permitted by the Privacy Rules, including the requirement that requests be made in writing and the creation of a form for use by individuals in making such requests. As appropriate, Cigna Behavioral shall utilize the same or similar procedures regarding requests from individuals for access to PHI that it applies to its own health care plan administration business.

Section 12. Availability of Books and Records. Cigna Behavioral hereby agrees to make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary for purposes of determining the Group Health Plan's compliance with the Privacy Rules.

Section 13. Protection of Electronic PHI. With respect to Electronic Protected Health Information, no later than the compliance date for the Security Standards and at all times thereafter Cigna Behavioral shall:

(a) Implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Electronic Protected Health Information that Cigna Behavioral creates, receives, maintains, or transmits on behalf of the Plan as required by the Security Standards;

(b) Ensure that any agent, including a subcontractor, to whom Cigna Behavioral provides Electronic PHI agrees to implement reasonable and appropriate safeguards to protect such information; and

(c) Report to the Plan any Security Incident of which it becomes aware.

Section 14. Receiving Remuneration in Exchange for Protected Health Information Prohibited. Cigna Behavioral shall not directly or indirectly receive remuneration in exchange for any Protected Health Information of an Individual, unless an authorization is obtained from the Individual, in accordance with 45 CFR § 164.508, that specifies whether Protected Health Information can be exchanged for remuneration by the entity receiving Protected Health Information of that Individual, unless otherwise permitted under the HIPAA Privacy Rule.

Minutes, City of Southaven, Southaven, Mississippi

Section 15. Limited Data Set or Minimum Necessary Standard and Determination. Cigna Behavioral shall limit the use, disclosure, or request of Individuals' Protected Health Information, to the extent practicable, to the minimum necessary amount of Individuals' Protected Health Information to accomplish the intended purpose of such use, disclosure, or request and to perform its obligations under the underlying Agreement and this Addendum. Cigna Behavioral shall determine what constitutes the minimum necessary to accomplish the intended purpose of such disclosure. Cigna Behavioral's obligations under this provision shall be subject to modification to comply with guidance issued by the Secretary.

Section 16. Security Breach Notification. Cigna Behavioral will notify the Plan of a Breach (including privacy related incidents that might, upon further investigation, be deemed to be a Breach) without unreasonable delay and, in any event, within ten business days after Cigna Behavioral's discovery of same. This notification will include, to the extent known:

- (a) the names of the individuals whose PHI was involved in the Breach;
- (b) the circumstances surrounding the Breach;
- (c) the date of the Breach and the date of its discovery;
- (d) the information Breached;
- (e) any steps the impacted individuals should take to protect themselves;
- (f) the steps Cigna Behavioral is taking to investigate the Breach, mitigate losses, and protect against future Breaches; and,
- (g) a contact person who can provide additional information about the Breach.

For purposes of discovery and reporting of Breaches, Cigna Behavioral is not the agent of the Plan or the Employer (as "agent" is defined under common law). Cigna Behavioral will investigate Breaches, assess their impact under applicable state and federal law, including HITECH, and will make a recommendation to the Plan regarding whether notification is required pursuant to 45 CFR §164.404-408 and/or applicable state breach notification laws. With the Plan's prior approval, Cigna Behavioral will issue notices to such individuals, state and federal agencies – including the Department of Health and Human Services, and/or the media as the Plan is required to notify pursuant to, and in accordance with the requirements of, applicable law (including 45 CFR §164.404-408). Cigna Behavioral will pay the costs of issuing notices required by law and other remediation and mitigation which, in Cigna Behavioral's discretion, are appropriate and necessary to address the Breach. Cigna Behavioral will not be required to issue notifications that are not mandated by applicable law. Cigna Behavioral shall provide the Plan with information necessary for the Plan to fulfill its obligation to report Breaches affecting fewer than 500 Individuals to the Secretary as required by 45 CFR §164.408(c).

III. TERMINATION OF AGREEMENT WITH CIGNA BEHAVIORAL

Section 1. Termination Upon Breach of Provisions Applicable to Protected Health Information. Any other provision of this Agreement notwithstanding, this Agreement may be terminated by the Group Health Plan upon prior written notice to Cigna Behavioral in the event that Cigna Behavioral materially breaches any obligation of this Addendum and fails to cure the breach within such reasonable time as the Plan may provide for in such notice; provided that in the event that termination of this Agreement is not feasible, in the Group Health Plan's sole discretion, Cigna Behavioral hereby acknowledges that the Group Health Plan shall have the right to report the breach to the Secretary.

If Cigna Behavioral knows of a pattern of activity or practice of the Plan that constitutes a material breach or violation of the Plan's duties and obligations under this Addendum, Cigna Behavioral shall provide a reasonable period of time, as agreed upon by the parties, for the Plan to cure the material breach or violation. Provided, however, that, if the Plan does not cure the material breach or violation within such

Minutes, City of Southaven, Southaven, Mississippi

agreed upon time period, Cigna Behavioral shall terminate the Agreement, if feasible, at the end of such period. However, if neither termination of the Agreement nor cure are feasible, Cigna Behavioral shall report the violation to the Secretary.

Section 2. Use of Protected Health Information upon Termination. The parties hereto agree that it is not feasible for Cigna Behavioral to return or destroy PHI at termination of this Agreement, therefore, the provisions of this Addendum shall survive termination of this Agreement and Cigna Behavioral shall limit any further uses and disclosures of such PHI to the purpose or purposes which make the return or destruction of such PHI infeasible.

IV. DEFINITIONS FOR USE IN THIS ADDENDUM

Definitions. Certain capitalized terms used in this Addendum are defined in Article IV. Terms used in this Addendum shall have the meanings ascribed to them by the Health Insurance Portability and Accountability Act ("HIPAA") and the Health Information Technology for Economic and Clinical Health ("HITECH") Act and their respective implementing regulations and guidance. If the meaning of any term defined herein is changed by regulatory or legislative amendment, then this Agreement will be modified automatically to correspond to the amended definition. All capitalized terms used herein that are not otherwise defined have the meanings described in the HIPAA Privacy and Security Rules and the HITECH Act. A reference in this Addendum to a section in the HIPAA Privacy Rule, HIPAA Security Rule, or the HITECH Act means the section as in effect or as amended or a successor section thereto, and for which compliance is required.

"Breach" shall mean the unauthorized acquisition, access, use, or disclosure of Unsecured Protected Health Information ("PHI") which compromises the security or privacy of such information, except where an authorized person to whom such information is disclosed would not reasonably have been able to retain such information. A Breach does not include any unintentional acquisition, access, or use of PHI by an employee or individual acting under the authority of Cigna Behavioral if such acquisition, access, or use was made in good faith and within the course and scope of the employment or other professional relationship of such employee or individual with Cigna Behavioral; and such information is not further acquired, accessed, used, or disclosed by any person.

"Business Associate" means Cigna Behavioral Health, Inc.

"Covered Entity" means Plan.

"Data Aggregation" shall mean the combining of Protected Health Information by Cigna Behavioral with the Individually Identifiable Health Information created or received by Cigna Behavioral in its capacity as a business associate of another covered entity, to permit data analyses that relate to the health care operations of the Group Health Plan and the other covered entity.

"Designated Record Set" shall mean the, payment, claims adjudication, and case or medical management record systems maintained by or for the Group Health Plan, or used, in whole or in part, by or for the Group Health Plan to make decisions about individuals. As used herein the term "Record" means any item, collection, or grouping of information that includes Protected Health Information and is maintained, collected, used, or disseminated by or for the Group Health Plan.

"Electronic Protected Health Information" shall mean PHI that is transmitted by or maintained in electronic media as that term is defined in 45 CFR 160.103

"Plan" or "Group Health Plan" shall mean the Group Health Plan (as defined in the Employee Retirement Income Security Act of 1974, as amended, (ERISA) at 29 U.S.C. §1191b(a)) maintained by the Plan Sponsor that is identified in this Agreement as the health Plan for or on behalf of which Cigna Behavioral is obligated to perform any function or activity involving the use or disclosure of Protected Health Information pursuant to this Agreement.

Minutes, City of Southaven, Southaven, Mississippi

"Individually Identifiable Health Information" shall mean information that is a subset of health information, including demographic information collected from an individual, and:

- (i) is created or received by a health care provider, health plan, health care clearinghouse (as those terms are defined in the Privacy Standards), or employer; and
- (ii) relates to the past, present, or future physical or mental health or condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (a) identifies the individual, or (b) with respect to which there is a reasonable basis to believe the information can be used to identify the individual.

"Limited Data Set" shall have the same meaning as the term "limited data set" as set forth in as defined in 45 CFR 164.514(e)(2).

"Privacy Standards" shall mean the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. Part 160 and Part 164, subparts A and E.

"Protected Health Information" or "PHI" shall mean Individually Identifiable Health Information transmitted or maintained in any form or medium that Cigna Behavioral creates or receives from or on behalf of the Group Health Plan in the course of fulfilling its obligations under this Agreement. "Protected Health Information" shall not include (i) education records covered by the Family Educational Rights and Privacy Act, as amended, 20 U.S.C. §1232g, and (ii) records described in 20 U.S.C. §1232g(a)(4)(B)(iv).

"Secretary" shall mean the Secretary of the United States Department of Health and Human Services.

"Security Incident" shall have the same meaning as the term "security incident" as set forth in 45 CFR 164.304.

"Summary Health Information" shall mean information, that may be Individually Identifiable Information, and (i) that summarizes the claims history, claims expenses, or type of claims experienced by individuals covered by the Group Health Plan; and (ii) from which the information described at 45 C.F.R. §164.514(b)(2)(i) has been deleted, except that the geographic information described in 45 C.F.R. §164.514(b)(2)(i)(B) need only be aggregated to the level of a five-digit zip code.

"Unsecured Protected Health Information" shall mean PHI that is not secured through the use of a technology or methodology specified by the Secretary in accordance with the requirements of Section 13401(h)(1) of the HITECH Act.

Minutes, City of Southaven, Southaven, Mississippi

RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2017 VOTING DELEGATES FOR THE CITY/TOWN OF SOUTHAVEN

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a second vice president and to vote on any proposed bylaw changes; and

WHEREAS, the amended bylaws require the City of Southaven ("City") Board to designate in its minutes the voting delegate and two alternates to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE OF THE CITY OF SOUTHAVEN:

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2017 Mississippi Municipal League election to be held at the annual convention on July 24-27, 2017 are as follows:

Voting Delegate: William Brooks

First Alternate: Joel Gallagher

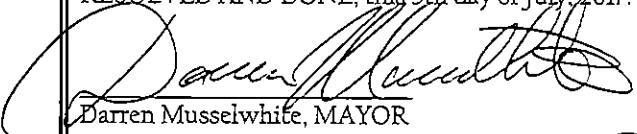
Second Alternate: Raymond Flores

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

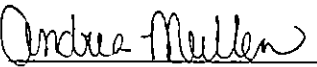
The above and foregoing Resolution, after having been first reduced to writing, was introduced by Alderman Flores seconded by Alderman Hale, and was adopted by the following vote, to-wit:

Alderman William Brooks	voted: YES
Alderman Kristian Kelly	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Ronnie Hale	voted: YES

RESOLVED AND DONE, this 5th day of July, 2017.


Darren Musselwhite, MAYOR

ATTEST:


Andrea Mullen
City Clerk



Minutes, City of Southaven, Southaven, Mississippi



The City of Southaven Docket Recap June 20, 2017

General Fund	559,160.65
Balance Sheet	834.00
Mayor Admin	43.52
Board of Aldermen	540.12
Arts And Cultural Affairs	7,736.78
Court	2,280.50
Finance & Administration	1,692.26
Information Technology	24,214.33
City Clerk	1,125.27
Operations Department	-
Planning & Engineering	5,014.22
Police	53,300.74
Fire	14,895.15
Fire Prevention	991.48
EMS	6,671.11
Public Works	36,761.33
Streets	59,448.84
Parks	62,308.55
Park Tournaments	84,152.36
Code Enforcement	2,682.15
City Fuel	22,402.64
Expense Accounts	160,278.79
Administrative Expenses	847.17
Litigation	1,356.00
Liability Insurance	-
Professional Dues	9,583.34
Bond Funded CAP Proj	1,001,103.96
Tourist & Convention	-
Debt Service	525,846.25
Utility Fund	391,172.59
Sanitation Fund	347,763.14
Payroll Fund	12,930.75
DOCKET TOTAL	2,837,977.34

muhi's

P	1
aplnvqja	

WARRANT	CHECK	DESCRIPTION
---------	-------	-------------

DESCRIPTION

WIN. GAMES NOT PLAYED

MIN. GAMES NOT PLAYED

MIN. GAMES NOT PLAYED

MIN. GAMES NOT PLAYED

MIN. GAMES NOT PLAYE

MIN. GAMES NOT PLAYED

MIN. GAMES NOT PLAYED

MIN. GAMES NOT PLAYED

MIN. GAMES NOT PLAYE

834.00
834.00

OFFICE SUPPLIES

18.52

MAYOR - 2ND QTR/ LU

25.00
43.52

~~SAM'S CLUB DIRECT~~

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04 CITY OF SOUTHAVEN
1540nh11 FY2017 CLAIMS DOCKET C-070517

2
apinvgla

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL							
0010-400-120-00-622100-						207.88	
004489 JOHNSON CINDY	226-17	283766	PROFESSIONAL FEES	2017 9 INV A		450.00 C-070517	AEROBICS INSTRUCTOR
INVOICE:		FULL DESC:	AEROBICS INSTRUCTOR				
004545 FIRST CHOICE CATERIN	48	283543	LUAU LUNCHEON	2017 9 INV A		5,008.96 C-070517	LUAU LUNCHEON
INVOICE:		FULL DESC:					
010525 GORDON LUCIA	91-17	283547	YOGA INSTRUCTOR	2017 9 INV A		360.00 C-070517	YOGA INSTRUCTOR
INVOICE:		FULL DESC:	YOGA INSTRUCTOR				
010525 GORDON LUCIA	92-17	283546	YOGA INSTRUCTOR	2017 9 INV A		330.00 C-070517	YOGA INSTRUCTOR
INVOICE:		FULL DESC:					
						690.00	
013370 MARY J. CAIN	24-17	283562	LINE DANCE CLASS	2017 9 INV A		60.00 C-070517	LINE DANCE CLASS
INVOICE:		FULL DESC:	LINE DANCE CLASS				
013370 MARY J. CAIN	25-17	283847	LINE DANCE CLASS	2017 9 INV A		60.00 C-070517	LINE DANCE CLASS
INVOICE:		FULL DESC:					
						120.00	
015915 WISEMAN CYNTHIA	108-17	283741	DANCE FITNESS CLASS	2017 9 INV A		45.00 C-070517	DANCE FITNESS CLASS
INVOICE:		FULL DESC:	DANCE FITNESS CLASS				
015915 WISEMAN CYNTHIA	8--17	283821	AEROBICS CLASS	2017 9 INV A		225.00 C-070517	AEROBICS CLASS
INVOICE:		FULL DESC:					
						270.00	
016884 MCARTHUR MARGARET	478-17	283552	ART TEACHER	2017 9 INV A		105.00 C-070517	ART TEACHER
INVOICE:		FULL DESC:	ART TEACHER				
016884 MCARTHUR MARGARET	479-17	283545	ART TEACHER	2017 9 INV A		105.00 C-070517	ART TEACHER
INVOICE:		FULL DESC:	ART TEACHER				
016884 MCARTHUR MARGARET	480-17	283544	ART TEACHER	2017 9 INV A		105.00 C-070517	ART TEACHER
INVOICE:		FULL DESC:	ART TEACHER				
016884 MCARTHUR MARGARET	481-17	283725	ART TEACHER	2017 9 INV A		105.00 C-070517	ART TEACHER
INVOICE:		FULL DESC:	ART TEACHER				
016884 MCARTHUR MARGARET	482-17	283724	ART TEACHER	2017 9 INV A		105.00 C-070517	ART TEACHER
INVOICE:		FULL DESC:	ART TEACHER				
						525.00	
017200 SMITH JOYCE W	0614-17	283527	YOGA CLASS	2017 9 INV A		25.00 C-070517	YOGA CLASS
INVOICE:		FULL DESC:	YOGA CLASS				
017200 SMITH JOYCE W	0622-17	283848	YOGA CLASS	2017 9 INV A		50.00 C-070517	YOGA CLASS
INVOICE:		FULL DESC:	YOGA CLASS				
						75.00	
017272 PERKINS WENDY	0622-17	283849	AEROBICS CLASS	2017 9 INV A		210.00 C-070517	AEROBICS CLASS

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
0540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 3
apinvgl.a



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE:							
021019 CAIN LINDA A	276-17	283563	LINE DANCE CLASS	2017 9 INV A	60.00	C-070517	LINE DANCE CLASS
INVOICE:		FULL DESC:					
021019 CAIN LINDA A	277-17	283742	LINE DANCE CLASS	2017 9 INV A	60.00	C-070517	LINE DANCE CLASS
INVOICE:		FULL DESC:					
ACCOUNT TOTAL					120.00		
HOMETOWN MISSISSIPPI LIVING					7,468.96		
0010-400-120-00-630404-							
001361 SAM'S CLUB DIRECT	6202017	283822	SAM'S CLUB DIRECT	2017 9 INV A	59.94	C-070517	SAM'S CLUB DIRECT
INVOICE:		FULL DESC:					
ACCOUNT TOTAL					59.94		
ORG 120 TOTAL					7,736.78		
125 COURT DEPARTMENT							
0010-100-125-00-621500-							
026769 ECHOOLS TERRI BRIAUNA	6142017	283525	CASH BOND REFUND	2017 9 INV A	117.00	C-070517	CASH BOND REFUND
INVOICE:		FULL DESC:					
026770 DILLON SHEKIA RENEA	6142017	283526	CASH BOND REFUND	2017 9 INV A	250.00	C-070517	CASH BOND REFUND
INVOICE:		FULL DESC:					
ACCOUNT TOTAL					367.00		
0010-100-125-00-621505-							
006685 DEX IMAGING	WR566143	283570	COURT SUPPLIES	2017 9 INV A	34.02	C-070517	COURTROOM COPIERS
INVOICE:		FULL DESC:					
006685 DEX IMAGING	WR566144	283569	COURTROOM COPIERS	2017 9 INV A	3.07	C-070517	COURTROOM COPIER
INVOICE:		FULL DESC:					
006685 DEX IMAGING	WR566145	283568	COURT OFFICE COPIER	2017 9 INV A	192.23	C-070517	COURT OFFICE COPIER
INVOICE:		FULL DESC:					
006685 DEX IMAGING	WR566786	283542	NON- CONTRACT TONER	2017 9 INV A	449.60	C-070517	NON- CONTRACT TONER
INVOICE:		FULL DESC:					
ACCOUNT TOTAL					678.92		
007600 OFFICE DEPOT	934009726001	283571	STORAGE BOXES/PENS/HIGHLIGHTERS	2017 9 INV A	108.59	C-070517	STORAGE BOXES/PENS/
INVOICE:		FULL DESC:					
014117 MADISON SIGNS	12127	283791	CONTINUANCE ORDERS	2017 9 INV A	385.00	C-070517	CONTINUANCE ORDERS
INVOICE:		FULL DESC:					
ACCOUNT TOTAL					1,172.51		
ORG 125 TOTAL					1,539.51		

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04 CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

145
0010-100-145-00-610400- DEPARTMENT OF FINANCE & ADMIN
002227 JACKSON PAPER COMPAN 1007619 OFFICE SUPPLIES
INVOICE: 1007619 FULL DESC: COPY PAPER 2017 9 INV A 198.75 C-070517 COPY PAPER

0010-100-145-00-625700- TELEPHONE & POSTAGE
021382 PETTY CASH 2017 9 INV A
INVOICE: 6302017 FULL DESC: PETTY CASH REIMBURSEMENT 21.34 C-070517 PETTY CASH REIMBURS
ACCOUNT TOTAL 198.75
21.34

0010-100-145-00-626900- TRAVEL & TRAINING
001339 CREDIT CARD CENTER 2017 9 INV A
INVOICE: 6182017 FULL DESC: CREDIT CARD CENTER 1,417.16 C-070517 CREDIT CARD CENTER
ACCOUNT TOTAL 1,417.16
ORG 145 TOTAL 1,637.25

150 INFORMATION TECHNOLOGY
0010-100-150-00-610500- COMPUTERS
000739 CDM GOVERNMENT INC 2017 9 INV A
INVOICE: JHS1323 FULL DESC: SOFTWARE LICENSE/ C.SHELTON/W.BROWN 968.19 C-070517 SOFTWARE LICENSE/ C

001361 SAM'S CLUB DIRECT 2017 9 INV A
INVOICE: 6202017 FULL DESC: SAM'S CLUB DIRECT 1,061.20 C-070517 SAM'S CLUB DIRECT
007817 PROTECH SYSTEMS 2017 9 INV A
INVOICE: SVC33844 FULL DESC: SWITCH IT SUPPLIES 2,736.24 C-070517 SWITCH IT SUPPLIES

026785 BEST BUY 2017 9 INV A
INVOICE: 2781285 FULL DESC: CABLE FOR SOUND SYSTEM 12.99 C-070517 CABLE FOR SOUND SYS
ACCOUNT TOTAL 4,778.62

0010-100-150-00-610550- NETWORK CONNECTIVITY
000952 TYLER TECHNOLOGIES 2017 9 INV A
INVOICE: 45-192931 FULL DESC: QUARTERLY MAINTENANCE 17,691.25 C-070517 QUARTERLY MAINTENAN

0010-100-150-00-611300- MOTOR VEH REPAIRS/MAINT
001962 IDEAL TIRE SALES 2017 9 INV A
INVOICE: 475725 FULL DESC: TIRES FOR ITEC /LIBERTY 749.95 C-070517 TIRES FOR ITEC /LIB

0010-100-150-00-612500- ACCOUNT TOTAL 749.95
000424 A TO Z ADVERTISING 2017 9 INV A
44747 284071 UNIFORMS 364.78 C-070517 ITEC UNIFORMS

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04 CITY OF SOUTHAVEN
1540nh11 FY2017 CLAIMS DOCKET C-070517

YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0010-100-155-00-625700- TELEPHONE & POSTAGE
018342 GREAT AMERICA FINANC 20817585 283786 2017 9 INV A 169.00 C-070517 JULY 2017/ POSTAGE
INVOICE: 20817585 FULL DESC: JULY 2017/ POSTAGE METER ACCOUNT TOTAL 150.00

0010-100-155-00-626100- ADVERTISING
00185 DESOTO TIMES-TRIBUNE 300108935 283773 2017 9 INV A 45.02 C-070517 PROOF OF PUBLICATIO
INVOICE: 300108935 FULL DESC: PROOF OF PUBLICATION ACCOUNT TOTAL 169.00
00185 DESOTO TIMES-TRIBUNE 7387 283843 2017 9 INV A 172.74 C-070517 PUBLICATION MAINTEN
INVOICE: 7387 FULL DESC: PUBLICATION MAINTENANCE CODE

ACCOUNT TOTAL 217.76
ORG 155 TOTAL 217.76
1,125.27

180 PLANNING / ENGINEERING DEPT
0010-100-180-00-610400- OFFICE SUPPLIES
00685 DEX IMAGING WRS61419 283845 2017 9 INV A 63.63 C-070517 CODE ENF. COPIER
INVOICE: FULL DESC: CODE ENF. COPIER
00685 DEX IMAGING WRS66137 283844 2017 9 INV A 2.39 C-070517 CODE ENF. COPIER
INVOICE: FULL DESC: CODE ENF. COPIER

007600 OFFICE DEPOT 934929633001 283841 2017 9 INV A 950.96 C-070517 FURNITURE /OFFICE
INVOICE: 934929633001 FULL DESC: FURNITURE /OFFICE
007600 OFFICE DEPOT 934997637001 283839 2017 9 INV A 1,419.95 C-070517 5 DESKS/CODE
INVOICE: 934997637001 FULL DESC: 5 DESKS/CODE

ACCOUNT TOTAL 2,370.91
2,436.93

0010-100-180-00-614000- GASOLINE/OIL
021382 PETTY CASH 6302017 284298 2017 9 INV A 37.00 C-070517 PETTY CASH REIMBURS
INVOICE: 6302017 FULL DESC: PETTY CASH REIMBURSEMENT ACCOUNT TOTAL 37.00

0010-100-180-00-620800- URBAN FORESTRY
021382 PETTY CASH 6302017 284298 2017 9 INV A 4.55 C-070517 PETTY CASH REIMBURS
INVOICE: 6302017 FULL DESC: PETTY CASH REIMBURSEMENT ACCOUNT TOTAL 4.55

0010-100-180-00-622100- PROFESSIONAL FEES

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P
7
apinvgl1

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
001160 NEEL-SCHAEFER INC	1045210.2	283760		2017 9 INV A	1,356.42	C-070517	PROF. SVCS - MAY 1, 2017
INVOICE: 1045210		FULL DESC:					
026783 LBJ PROPERTIES	6262017	284095		2017 9 INV A	135.00	C-070517	OVERAGE FOR PERMIT
INVOICE: 6262017		FULL DESC:					
		OVERAGE FOR PERMIT FEE					
		ACCOUNT TOTAL			1,491.42		
0010-100-180-00-626900-							
000796 MIDA MAPS	694061	283567		TRAVEL & TRAINING			
INVOICE: 694061		FULL DESC:		2017 9 INV A	71.00	C-070517	BLDG. DEPT MAPBOOKS
		BLDG. DEPT MAPBOOKS					
001339 CREDIT CARD CENTER	6182017	283790		2017 9 INV A	698.40	C-070517	CREDIT CARD CENTER
INVOICE: 6182017		FULL DESC:					
021382 PETTY CASH	6302017	284298		2017 9 INV A	38.73	C-070517	PETTY CASH REIMBURS
INVOICE: 6302017		FULL DESC:					
		PETTY CASH REIMBURSEMENT					
		ACCOUNT TOTAL			808.13		
		ORG 180		TOTAL	4,778.03		
211							
0010-200-211-00-610100-							
001361 SAM'S CLUB DIRECT	6202017	283822		2017 9 INV A	362.52	C-070517	SAM'S CLUB DIRECT
INVOICE: 6202017		FULL DESC:					
		SAM'S CLUB DIRECT					
		ACCOUNT TOTAL			362.52		
0010-200-211-00-610400-							
007600 OFFICE DEPOT	934367472001	284033		OFFICE SUPPLIES			
INVOICE: 934367472001		FULL DESC:		2017 9 INV A	374.40	C-070517	COPY PAPER
		COPY PAPER					
020229 DOVE DATA PRODUCTS	SI-1602334	283999		2017 9 INV A	1,060.25	C-070517	TONERS/ MULTIPLE DI
INVOICE:		FULL DESC:					
		TONERS/ MULTIPLE DIVISIONS					
		ACCOUNT TOTAL			1,434.65		
0010-200-211-00-611000-							
000949 INTEGRATED COMMUNICA	12721	283987		MATERIALS			
INVOICE: 12721		FULL DESC:		2017 9 INV A	490.00	C-070517	BARPIECES/MIC
		BARPIECES/MIC					
005044 LOWE'S HOME CENTERS,	6252017	284300		LOWE'S CREDIT			
INVOICE: 6252017		FULL DESC:		2017 9 INV A	232.45	C-070517	LOWE'S CREDIT
		LOWE'S CREDIT					
023353 SOUTHERN CONNECTION	8431	284036		17000302 2017 9 INV A	1,843.00	C-070517	GLOCK G43'S/Front &
INVOICE: 8431		FULL DESC:					
		GLOCK G43'S/Front & REAR NIGHT					
026634 IDEAL SUPPLY INC	87206	283985		17000291 2017 9 INV A	1,338.29	C-070517	EXPLOSIVES STORAGE
INVOICE: 87206		FULL DESC:					
		EXPLOSIVES STORAGE					
		ACCOUNT TOTAL			3,903.74		

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0010-200-211-00-611300-
000650 G & W DIESEL SERVICE 333621
INVOICE: 333621
000650 G & W DIESEL SERVICE 333623
INVOICE: 333623
MAINTENANCE VEHICLES
2017 9 INV A
FULL DESC: 3109- REPAIR MIC CONNECTOR
284004
284005
112.50 C-070517
3132- REPLACED FUSE HOLDER
FULL DESC: 3132- REPLACED FUSE HOLDER
187.50

000836 COUNTRY FORD INC 6033280
INVOICE: 6033280
000836 COUNTRY FORD INC 6034522
INVOICE: 6034522
284037
FULL DESC: 2776- O/C
284046
FULL DESC: 3156- O/C
2017 9 INV A
46.45 C-070517
41.97 C-070517
2776- O/C
3156- O/C

000887 JIMMY GRAY CHEVROLET 325046
INVOICE: 325046
284045
FULL DESC: 3088- O/C
2017 9 INV A
49.95 C-070517
3088- O/C

000979 SOUTHAVEN CAR CARE 24640
INVOICE: 24640
000979 SOUTHAVEN CAR CARE 24642
INVOICE: 24642
000979 SOUTHAVEN CAR CARE 24671
INVOICE: 24671
000979 SOUTHAVEN CAR CARE 24672
INVOICE: 24672
000979 SOUTHAVEN CAR CARE 24700
INVOICE: 24700
000979 SOUTHAVEN CAR CARE 24704
INVOICE: 24704
000979 SOUTHAVEN CAR CARE 24737
INVOICE: 24737
284010
FULL DESC: 3117- FREON
284022
FULL DESC: 3081- INTAKE MANIFOLD /ANTIFREEZE
284024
FULL DESC: 3106- COOLING FAN AND RADIATOR
284023
FULL DESC: 3118- DIAGNOSTICS BATTERY & FUSE
284032
FULL DESC: 2778- BATTERY AND TERMINAL ENDS
284007
FULL DESC: 3054- HVAC CLEANED
284038
FULL DESC: 3084- THERMOSTAT AND GASKET/ FILTER
2017 9 INV A
2017 9 INV A
2017 9 INV A
2017 9 INV A
2017 9 INV A
2017 9 INV A
109.95 C-070517
803.95 C-070517
787.68 C-070517
380.00 C-070517
95.00 C-070517
190.00 C-070517
262.40 C-070517
3117- FREON
3081- INTAKE MANIFOLD
3106- COOLING FAN A
3118- DIAGNOSTICS B
2778- BATTERY AND T
3054- HVAC CLEANED
3084- THERMOSTAT AN

2,628.98

001101 SNAPPY WINDSHIELD SHD213
INVOICE:
001114 UNION AUTO PARTS 949119
INVOICE: 949119
001114 UNION AUTO PARTS 949137
INVOICE: 949137
001114 UNION AUTO PARTS 951078
INVOICE: 951078
001114 UNION AUTO PARTS 952121
INVOICE: 952121
001114 UNION AUTO PARTS 952377
INVOICE: 952377
001114 UNION AUTO PARTS 953472
INVOICE: 953472
001114 UNION AUTO PARTS 954145
INVOICE: 954145
283969
FULL DESC: 3094 - W/S REPAIR
2017 9 INV A
60.00 C-070517
3094 - W/S REPAIR
284021
FULL DESC: 3144- ARM / FRONT SUSPENSION
284020
FULL DESC: 3144- ARM CONTROL
284019
FULL DESC: STOCK/ WIPER BLADES
284031
FULL DESC: 2778- BATTERY
284030
FULL DESC: 2778- CORE RETURN
284006
FULL DESC: 3135- AIR FILTER
284003
FULL DESC: 3120 - BATTERY
2017 9 INV A
2017 9 INV A
2017 9 INV A
2017 9 INV A
2017 9 INV A
2017 9 INV A
83.60 C-070517
149.39 C-070517
74.60 C-070517
118.96 C-070517
-15.00 C-070517
7.02 C-070517
117.12 C-070517
3144- ARM / FRONT S
3144- ARM CONTROL
STOCK/ WIPER BLADES
2778- BATTERY
2778- CORE RETURN
3135- AIR FILTER
3120 - BATTERY

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 9
apinvglia



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE: 954145		FULL DESC: 3120 - BATTERY			535.69		
001962 IDEAL TIRE SALES	476405	283976	2017 9 INV A	20.00 C-070517		3029 - FRONT END CHE	
INVOICE: 476405		FULL DESC: 3029 - FRONT END CHECK					
001962 IDEAL TIRE SALES	476406	283979	2017 9 INV A	10.00 C-070517		3141 - BRAKE INSPECT	
INVOICE: 476406		FULL DESC: 3141 - BRAKE INSPECTION					
001962 IDEAL TIRE SALES	476435	283978	2017 9 INV A	367.95 C-070517		3144 - LOWER CONTROL	
INVOICE: 476435		FULL DESC: 3144 - LOWER CONTROL ARM/ ALIGNMENT/STEEL WHEEL CHA					
001962 IDEAL TIRE SALES	476567	283977	2017 9 INV A	20.00 C-070517		3132 - BRAKE INSPEC	
INVOICE: 476567		FULL DESC: 3132 - BRAKE INSPECTION					
001962 IDEAL TIRE SALES	476587	283980	2017 9 INV A	40.00 C-070517		3133 - (2) MT/BAL	
INVOICE: 476587		FULL DESC: 3133 - (2) MT/BAL					
001962 IDEAL TIRE SALES	476613	283975	2017 9 INV A	19.00 C-070517		3082 - MT/BAL	
INVOICE: 476613		FULL DESC: 3082 - MT/BAL					
001962 IDEAL TIRE SALES	476618	283970	2017 9 INV A	96.00 C-070517		3120 - MT/BAL/ ALIG	
INVOICE: 476618		FULL DESC: 3120 - MT/BAL/ ALIGNMENT CK					
001962 IDEAL TIRE SALES	476650	283981	2017 9 INV A	80.00 C-070517		3098 - MT/BAL ALIGN	
INVOICE: 476650		FULL DESC: 3098 - MT/BAL ALIGNMENT CK					
001962 IDEAL TIRE SALES	476721	283974	2017 9 INV A	120.00 C-070517		3110 - MT/BAL/ BRAK	
INVOICE: 476721		FULL DESC: 3110 - MT/BAL/ BRAKE JOB /ROTATE					
001962 IDEAL TIRE SALES	476732	283972	2017 9 INV A	18.00 C-070517		3093 - FLAT REPAIR	
INVOICE: 476732		FULL DESC: 3093 - FLAT REPAIR					
001962 IDEAL TIRE SALES	476780	283973	2017 9 INV A	20.00 C-070517		3125 - MT/BAL LEFT	
INVOICE: 476780		FULL DESC: 3125 - MT/BAL LEFT FRONT					
001962 IDEAL TIRE SALES	476871	283971	2017 9 INV A	19.00 C-070517		3053 - MT/BAL SPANE	
INVOICE: 476871		FULL DESC: 3053 - MT/BAL SPANE					
				829.95			
002352 DEPARTMENT OF REVENUE 6222017		283850	2017 9 INV A	12.00 C-070517		TAG/MAIL FEE/ HFB53	
INVOICE: 6222017		FULL DESC: TAG/MAIL FEE/ HFB53634					
005938 T & B TRUCK REPAIR	12700	283998	2017 9 INV A	153.97 C-070517		3025 - RADIATOR CAP	
INVOICE: 12700		FULL DESC: 3025 - RADIATOR CAP & INSPECT					
007304 O'REILLYS AUTO PARTS 1257-314613	284026		2017 9 INV A	27.98 C-070517		3084 - WIPER BLADES	
INVOICE: 1257-314613		FULL DESC: 3084 - WIPER BLADES					
007304 O'REILLYS AUTO PARTS 1257-316017	284018		2017 9 INV A	17.99 C-070517		3129 - BULB	
INVOICE: 1257-316017		FULL DESC: 3129 - BULB					
007304 O'REILLYS AUTO PARTS 1791-412940	284027		2017 9 INV A	45.54 C-070517		3027 - WIPER BLADES	
INVOICE: 1791-412940		FULL DESC: 3027 - WIPER BLADES					
				91.51			
019700 CHOICE TOWING	35279	284009	2017 9 INV A	50.00 C-070517		3081 - TOW	
INVOICE: 35279		FULL DESC: 3081 - TOW					
019912 GOODYEAR TIRE	44608083	284035	2017 9 INV A	1,776.37 C-070517		TIRBS - SC	
INVOICE: 44608083		FULL DESC: TIRES - SC					
019912 GOODYEAR TIRE	44608084	284034	2017 9 INV A	1,041.25 C-070517		TIRBS - SC	
INVOICE: 44608084		FULL DESC: TIRES - SC					

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 10
aplmgla

YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

INVOICE: 44608084 FULL DESC: TIRES - SC

2,817.61

022896 VALVOLINE LLC	107686050069	284052	3117- O/C	2017	9	INV A	75.63	C-070517	3117- O/C
INVOICE: 107686050069		FULL DESC:							
022896 VALVOLINE LLC	107891050069	284057	3054- O/C	2017	9	INV A	39.93	C-070517	3054- O/C
INVOICE: 107891050069		FULL DESC:							
022896 VALVOLINE LLC	97224050065	284047	3071- O/C	2017	9	INV A	44.19	C-070517	3071- O/C
INVOICE: 97224050065		FULL DESC:							
022896 VALVOLINE LLC	97258050065	284049	3120 - O/C	2017	9	INV A	61.18	C-070517	3120 - O/C
INVOICE: 97258050065		FULL DESC:							
022896 VALVOLINE LLC	97291050065	284041	3109-O/C	2017	9	INV A	40.36	C-070517	3109-O/C
INVOICE: 97291050065		FULL DESC:							
022896 VALVOLINE LLC	97305050065	284040	3052- O/C	2017	9	INV A	40.78	C-070517	3052- O/C
INVOICE: 97305050065		FULL DESC:							
022896 VALVOLINE LLC	97413050065	284048	3154- O/C	2017	9	INV A	44.19	C-070517	3154- O/C
INVOICE: 97413050065		FULL DESC:							
022896 VALVOLINE LLC	97506050065	284042	3135- O/C	2017	9	INV A	45.02	C-070517	3135- O/C
INVOICE: 97506050065		FULL DESC:							
022896 VALVOLINE LLC	97528050065	284044	3092- O/C	2017	9	INV A	40.36	C-070517	3092- O/C
INVOICE: 97528050065		FULL DESC:							
022896 VALVOLINE LLC	97529050065	284043	3068- O/C	2017	9	INV A	40.78	C-070517	3068- O/C
INVOICE: 97529050065		FULL DESC:							
022896 VALVOLINE LLC	97543050065	284053	2618 - O/C	2017	9	INV A	40.36	C-070517	2618 - O/C
INVOICE: 97543050065		FULL DESC:							
022896 VALVOLINE LLC	97575050065	284051	3026- O/C	2017	9	INV A	45.02	C-070517	3026- O/C
INVOICE: 97575050065		FULL DESC:							
022896 VALVOLINE LLC	97587050065	284054	3114- O/C	2017	9	INV A	40.78	C-070517	3114- O/C
INVOICE: 97587050065		FULL DESC:							
022896 VALVOLINE LLC	97589050065	284055	3072- O/C	2017	9	INV A	61.18	C-070517	3072- O/C
INVOICE: 97589050065		FULL DESC:							
022896 VALVOLINE LLC	97678050065	284058	3045- O/C	2017	9	INV A	40.78	C-070517	3045- O/C
INVOICE: 97678050065		FULL DESC:							
022896 VALVOLINE LLC	97702050065	284050	3122 - O/C	2017	9	INV A	71.18	C-070517	3122 - O/C
INVOICE: 97702050065		FULL DESC:							
022896 VALVOLINE LLC	97714050065	284056	3043- O/C	2017	9	INV A	40.78	C-070517	3043- O/C
INVOICE: 97714050065		FULL DESC:							

812.50

024433 COLLISION CENTRE SOU 1418	283997	3095- REMOVED STRIP	2017	9	INV A	96.00	C-070517	3095- REMOVED STRIP
INVOICE: 1418		FULL DESC:						
024433 COLLISION CENTRE SOU 1447	283994	3065- REMOVE STRIP	2017	9	INV A	96.60	C-070517	3065- REMOVE STRIP
INVOICE: 1447		FULL DESC:						
024433 COLLISION CENTRE SOU 1753	283982	3029 - REMOVE/REPLA	2017	9	INV A	690.50	C-070517	3029 - REMOVE/REPLA
INVOICE: 1753		FULL DESC:						

883.10

026782 HANCOCK'S	283968	3485- M/C TAILER REPAIRS	2017	9	INV A	256.31	C-070517	3485- M/C TAILER RE
INVOICE: 6142017		FULL DESC:						

munis

11
| pavgla

DESCRIPTION

9,457.49

0517

0000.00 C-070517

45.00 C-070517

11.85 C-070517

16,96 C-070517

28.81

79.98 C-070517

1,153.79

165.59 C-070517

316.37 C-070517

400.93 C-070517

717.30

882.89

331.71 C-070517

797.47 C-070517

, 845.10 C-070517

14,974.28

14,974.28

6229.80 C-070517

629.80

Minutes, City of Southaven, Southaven, Mississippi



6/30/2017 16:04 CITY OF SOUTHAVEN P 12
540nh11 FY2017 CLAIMS DOCKET C-070517 apinvgl a

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
0010-200-211-00-622100-							PROFESSIONAL SERVICES
001213 TRI-STATE TROPHY	64503	FULL DESC:	PLAQUES/JUNE RETIREMENT	2017 9 INV A	225.00 C-070517		PLAQUES/JUNE RETIRE
INVOICE: 64503							
006685 DEX IMAGING	WR561420	284017	2017 9 INV A	418.68 C-070517			MP7572- BOOKING 1 M
INVOICE:		FULL DESC:	MP7572- BOOKING 1 MAIN				
006685 DEX IMAGING	WR566149	284014	2017 9 INV A	244.51 C-070517			MP7393- RECORDS
INVOICE:		FULL DESC:	MP7393- RECORDS				
006685 DEX IMAGING	WR566150	284011	2017 9 INV A	52.31 C-070517			A1282- PUBLIC RELAT
INVOICE:		FULL DESC:	A1282- PUBLIC RELATIONS				
006685 DEX IMAGING	WR566151	284012	2017 9 INV A	240.94 C-070517			MP6427-MP6419/ INV.
INVOICE:		FULL DESC:	MP6427-MP6419/ INV. DISP				
006685 DEX IMAGING	WR566152	284013	2017 9 INV A	11.90 C-070517			A4738- E. PRECINCT
INVOICE:		FULL DESC:	A4738- E. PRECINCT				
006685 DEX IMAGING	WR566376	284015	2017 9 INV A	.61 C-070517			MP7313- BOOKING 2 B
INVOICE:		FULL DESC:	MP7313- BOOKING 2 BACKUP				
006685 DEX IMAGING	WR566827	284016	2017 9 INV A	358.99 C-070517			MP7549- STD
INVOICE:		FULL DESC:	MP7549- STD				
				1,327.94			
018276 CLIFFORD T FREEMAN	2017-06-1501	283990	2017 9 INV A	800.00 C-070517			(4) PRE-EMP POLY'S
INVOICE:		FULL DESC:	(4) PRE-EMP POLY'S				
021625 AMERICAN TESTING LLC	3341	283991	2017 9 INV A	95.00 C-070517			BA DRAE - DOLQUEST, L.
INVOICE: 3341		FULL DESC:	BA DRAE - DOLQUEST, L.				
				2,447.94			
0010-200-211-00-625700-							
006142 ACCESS POINT INC	5021468	284060	2017 9 INV A	332.93 C-070517			1855 VETERANY #3176
INVOICE: 5021468		FULL DESC:	1855 VETERANY #317602				
				332.93			
0010-200-211-00-626900-							
001136 NMCC-SENAUTOBIA	5112017	284002	TRAVEL & TRAINING				BLS CARD CPR TRAINI
INVOICE: 5112017		FULL DESC:	2017 9 INV A	5.00 C-070517			
001339 CREDIT CARD CENTER	6182017	283790	2017 9 INV A	1,596.00 C-070517			CREDIT CARD CENTER
INVOICE: 6182017		FULL DESC:	CREDIT CARD CENTER				
005829 CHANDLER RICHARD	6152017	284215	2017 9 INV A	205.00 C-070517			MLEOA CONFERENCE/ D
INVOICE: 6152017		FULL DESC:	MLEOA CONFERENCE/ D'LIBERVILL,MS				
007569 HITT GEORGIA	6172017	283961	2017 9 INV A	246.00 C-070517			S.L.E.E.A BILOXI, M
INVOICE: 6172017		FULL DESC:	S.L.E.E.A BILOXI, MS				
01492 LOGAZINO BRETT	6162017	284214	2017 9 INV A	246.00 C-070517			MLEOA MOTORCYCLE TR
INVOICE: 6162017		FULL DESC:	MLEOA MOTORCYCLE TRAINING/D'LIBERVILL, MS				

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nm11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

munis
a city eip solution
P 13
apinvgl1a

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
016646 SUTHERLEN BRAD	6162017	284216	2017 9 INV A	246.00 C-070517			MEAL REIMBURSEMENT/
INVOICE: 6162017		FULL DESC:	MEAL REIMBURSEMENT/MLBOA CONF. / D'IBERVILLE,MS				
020723 KJELLIN WILLIAM	6172017	283963	2017 9 INV A	410.00 C-070517			SLEEA, BILOXI, MS
INVOICE: 6172017		FULL DESC:	SLEEA, BILOXI, MS				
020767 HOLLIDAY LEE	6142017	283964	2017 9 INV A	164.00 C-070517			SLEEA/KRESSLER AFB/E
INVOICE: 6142017		FULL DESC:	SLEEA/KRESSLER AFB/EXPLORER ACADEMY/D'IBERVILLE,MS				
023092 FLETCHER JONATHAN	6162017	283962	2017 9 INV A	246.00 C-070517			K-9 CONFERENCE/TRAI
INVOICE: 6162017		FULL DESC:	K-9 CONFERENCE/TRAINING IN D'IBERVILLE,MS				
026784 SHELBY COUNTY SHERIF	20170002	283992	2017 9 INV A	360.00 C-070517			FTO SCHOOL (9) OFFI
INVOICE: 20170002		FULL DESC:	FTO SCHOOL (9) OFFICERS				
		ACCOUNT TOTAL		3,724.00			
0010-200-211-00-630400-							
020462 AMTEC LESS LETHAL SY	35812	283984	2017 9 INV A	3,244.10 C-070517			LAUNCHERS
INVOICE: 35812		FULL DESC:	LAUNCHERS				
		ACCOUNT TOTAL		3,244.10			
0010-200-211-00-661800-							
005839 GOV DEALS	182-052017	284001	2017 9 INV A	540.52 C-070517			FORFEITURES SID
INVOICE:		FULL DESC:	FORFEITURES SID				
020449 FINAL TOUCH SECURITY	49269	283993	2017 9 INV A	360.00 C-070517			1855 VETERANS ANNUA
INVOICE: 49269		FULL DESC:	1855 VETERANS ANNUAL SEC. SYSTEMS				
022111 HAYES LAW FIRM PLLC	609	283989	2017 9 INV A	861.00 C-070517			KANE, ANNA FOR FELT
INVOICE: 609		FULL DESC:	KANE, ANNA FOR FELTURE				
		ACCOUNT TOTAL		1,761.52			
		ORG 211 TOTAL		44,309.65			
290							
0010-200-290-00-610400-							
002227 JACKSON PAPER COMPAN	1007619	283983	2017 9 INV A	119.25 C-070517			COPY PAPER
INVOICE: 1007619		FULL DESC:	COPY PAPER				
003174 TIGER STAMP INC	3208	283831	2017 9 INV A	105.00 C-070517			SIGNATURE STAMP & 2
INVOICE: 3208		FULL DESC:	SIGNATURE STAMP & 2 DESK PLATES				
		ACCOUNT TOTAL		224.25			
0010-200-290-00-611000-							
005044 LOWE'S HOME CENTERS,	6252017	284300	2017 9 INV A	497.62 C-070517			LOWE'S CREDIT
INVOICE: 6252017		FULL DESC:	LOWE'S CREDIT				
		ACCOUNT TOTAL		497.62			

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04 CITY OF SOUTHAVEN
1540n11 FY2017 CLAIMS DOCKET C-070517

P 14
apiinvglia

YEAR/PERIOD: 2017/1 TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR						
0010-200-290-00-611300-						MAINTENANCE VEHICLES
000691 NORTH MISSISSIPPI TI	60661		2017 9 INV A			2 NEW TIRES STATION
INVOICE: 60661		FULL DESC:				995.88 C-070517
000883 AMERICAN TIRE REPAIR	130588		2017 9 INV A			DISMOUNT/MOUNT & BA
INVOICE: 130588		FULL DESC:				120.00 C-070517
007304 O'REILLYS AUTO PARTS	1257-31680		2017 9 INV A			44.97 C-070517
INVOICE:		FULL DESC:				3) GALLONS ANTIFREEZE
007304 O'REILLYS AUTO PARTS	1791-413172		2017 9 INV A			79.89 C-070517
INVOICE:		FULL DESC:				5 GALLONS ANTI FREESE COOLANT HOSE
007304 O'REILLYS AUTO PARTS	1791-413721		2017 9 INV A			7.09 C-070517
INVOICE:		FULL DESC:				SPARK PLUG & CABLE
						131.95
		ACCOUNT TOTAL				1,247.83
0010-200-290-00-612200-						MAINTENANCE EQUIPMENT & BUILD
000305 MEMPHIS ICE MACHINE	66676		2017 9 INV A			REPAIR TO STATION 3
INVOICE: 66676		FULL DESC:				216.46 C-070517
005044 LOWE'S HOME CENTERS,	6252017		2017 9 INV A			LOWE'S CREDIT
INVOICE: 6252017		FULL DESC:				244.50 C-070517
						460.96
		ACCOUNT TOTAL				
0010-200-290-00-614000-						FUEL & OIL
006919 FUELMAN	NP50616917		2017 9 INV A			110.63 C-070517
INVOICE:		FULL DESC:				169.79 C-070517
006919 FUELMAN	NP50650601		2017 9 INV A			
INVOICE:		FULL DESC:				280.42
021382 PETTY CASH	6302017		2017 9 INV A			PETTY CASH REIMBURS
INVOICE: 6302017		FULL DESC:				10.00 C-070517
						290.42
		ACCOUNT TOTAL				
0010-200-290-00-622100-						PROFESSIONAL SERVICES
016787 HEMKER COLOR LAB	1002		2017 9 INV A			331.00 C-070517
INVOICE: 1002		FULL DESC:				DEPT. PORTRIAT, FRA
017097 ENERA, INC	21348		2017 9 INV A			762.50 C-070517
INVOICE: 21348		FULL DESC:				RAPID REACH CALL /
						1,093.50
		ACCOUNT TOTAL				
0010-200-290-00-626500-						PRINTING
006685 DEX IMAGING	WRS66138		2017 9 INV A			8.37 C-070517
						COPY FEES STATION 3

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 15
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10		DOCUMENT	VOUCHER	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
INVOICE: 006685 DEX IMAGING		WRS66139	FULL DESC: 283539	COPY FEES STATION 3	2017	9	INV A	196.10	C-070517	COPY FEES / FIRE AD
INVOICE:			FULL DESC:	COPY FEES / FIRE ADMIN				204.47		
								204.47		
				ACCOUNT TOTAL				204.47		
0010-200-290-00-626900-			TRAVEL & TRAINING							
000958 MS STATE FIRE ACADEM 25369		283540	FULL DESC:	VEHT. EXTRICATION/ROPE RESCUE II	2017	9	INV A	145.00	C-070517	FOOD/STATE FIRE ACA
INVOICE: 25369			FULL DESC:	DENIS ERICSON/TUITION	2017	9	INV A	1,300.00	C-070517	DENIS ERICSON/TUITION
000958 MS STATE FIRE ACADEM 25398		283767	FULL DESC:	TRAINING FIRE OFFICER 1021-1-11	2017	9	INV A	290.00	C-070517	TRAINING FIRE OFFIC
INVOICE: 25398			FULL DESC:	FIRE OFFICER III / CAPT. BARNETT	2017	9	INV A	425.00	C-070517	FIRE OFFICER III /
000958 MS STATE FIRE ACADEM 25400		283775	FULL DESC:	MEALS WHILE ATTENDING TRAINING AT MSCA	2017	9	INV A	145.00	C-070517	MEALS WHILE ATTENDI
INVOICE: 25400			FULL DESC:					2,085.00		
002083 CALARCO CARL		6152017	283774	FOOD/STATE FIRE ACADEMY ROPE RESCUE II	2017	9	INV A	145.00	C-070517	FOOD/STATE FIRE ACA
INVOICE: 6152017			FULL DESC:							
009658 ITAMAMBA COMMUNITY		6162017	283769	DENIS ERICSON/TUITION	2017	9	INV A	1,300.00	C-070517	DENIS ERICSON/TUITION
INVOICE: 6162017			FULL DESC:							
013768 FORD DUSTIN		6222017	283833	TRAINING FIRE OFFICER 1021-1-11	2017	9	INV A	290.00	C-070517	TRAINING FIRE OFFIC
INVOICE: 6222017			FULL DESC:							
014048 ALABAMA FIRE		2780	283836	FIRE OFFICER III / CAPT. BARNETT	2017	9	INV A	425.00	C-070517	FIRE OFFICER III /
INVOICE: 2780			FULL DESC:							
019132 WILSON COLIN		6082017	283770	MEALS WHILE ATTENDING TRAINING AT MSCA	2017	9	INV A	145.00	C-070517	MEALS WHILE ATTENDI
INVOICE: 6082017			FULL DESC:							
				ACCOUNT TOTAL				4,390.00		
0010-200-290-00-630400-			MACHINERY & EQUIPMENT							
007304 O'REILLYS AUTO PARTS 1791-413605 283537			FULL DESC:	FUSE ASSORTMENT	2017	9	INV A	16.99	C-070517	FUSE ASSORTMENT
INVOICE:			FULL DESC:							
015742 HOBART		33103867	283800	REPLACED ALL 10 BURNERS/ STATION 1	2017	9	INV A	673.88	C-070517	REPLACED ALL 10 BUR
INVOICE: 33103867			FULL DESC:							
				ACCOUNT TOTAL				690.87		
				ORG 290 TOTAL				9,099.92		
295: FIRE PREVENTION MATERIALS										
0010-200-295-00-611000-			2017	9	INV A			4.72	C-070517	SPARK PLUG FOR TRAI
001150 NAPA GENUINE PARTS C 3465-704359 283835			2017	9	INV A					
INVOICE:			FULL DESC:	SPARK PLUG FOR TRAILER/TRAINING CENTER						
007304 O'REILLYS AUTO PARTS 1257-316312 283824			2017	9	INV A			12.99	C-070517	HITCH BALL

munich
a better way solution

P 16
ap1nvgl

WARRANT	CHECK	DESCRIPTION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		
76		
77		
78		
79		
80		
81		
82		
83		
84		
85		
86		
87		
88		
89		
90		
91		
92		
93		
94		
95		
96		
97		
98		
99		
100		

60.92

65.64

426.13 C-070517

350.00 C-070517

23.01 C-070517

116.00 C-070517

10.70 C-070517

10.70
991.48

547.91 C-070517

867.88 C-070517

132.44 C-070517

35.15 C-070517
47.80 C-070517

82.95

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 17
apinvglr



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
				ACCOUNT TOTAL	1,631.18		
0010-200-297-00-611300-				MOTOR VEH REPAIRS/MAINT			
000189 HOMER SKELTON FORD				6057519-2	283772	842.87 C-070517	REPAIRS TO UNIT 7
INVOICE:				FULL DESC:	2017 9 INV A		
000691 NORTH MISSISSIPPI TI				60657	283727	1,005.92 C-070517	4 NEW TIRES / UNIT
INVOICE:				60657	FULL DESC:	2017 9 INV A	
000883 AMERICAN TIRE REPAIR				130412	283728	279.00 C-070517	BALANCE OF 4 NEW TI
INVOICE:				130412	FULL DESC:	2017 9 INV A	
				ACCOUNT TOTAL	2,127.79		
0010-200-297-00-626900-				TRAVEL & TRAINING			
014007 CUNNINGHAM ALAN				6092017	283778	62.14 C-070517	EMS DRIVERS LICENSE
INVOICE:				6092017	FULL DESC:	2017 9 INV A	
026635 EQUIPMENT SALES INTE				6192017-09	283846	2,850.00 C-070517	PACKAGE OF 2 ZOLL E
INVOICE:					FULL DESC:	17000292 2017 9 INV A	
				ACCOUNT TOTAL	2,912.14		
				ORG 297	TOTAL	6,671.11	
311							
0010-300-311-00-610400-				PUBLIC WORKS DEPARTMENT			
007600 OFFICE DEPOT				934622237002	284109	18.71 C-070517	OFFICE SUPPLIES
INVOICE:				934622237002	FULL DESC:	2017 9 INV A	
				ACCOUNT TOTAL	18.71		
0010-300-311-00-611000-				MATERIALS			
000354 METER SERVICE AND SU				8726	284096	470.00 C-070517	MAT.
INVOICE:				8726	FULL DESC:	2017 9 INV A	
000354 METER SERVICE AND SU				8727	284097	698.25 C-070517	MAT.
INVOICE:				8727	FULL DESC:	2017 9 INV A	
000354 METER SERVICE AND SU				8728	284098	2,587.50 C-070517	MAT.
INVOICE:				8728	FULL DESC:	2017 9 INV A	
						3,755.75	
000541 TRI COUNTY FARM SERV				2-55338	284133	18.75 C-070517	MAT.
INVOICE:					FULL DESC:	2017 9 INV A	
000715 THOMPSON MACHINERY				S2906308	284132	2,776.65 C-070517	RENTAL
INVOICE:					FULL DESC:	2017 9 INV A	
001102 SOUTHAVEN SUPPLY				282542	284129	272.53 C-070517	MAT.
INVOICE:				282542	FULL DESC:	2017 9 INV A	
001130 G & C SUPPLY CO				6661024	284089	107.70 C-070517	MAT/ SIGNS

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04 CITY OF SOUTHAVEN P 18
540nh11 FY2017 CLAIMS DOCKET C-070517 apinvgl

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VEHICLOR							
INVOICE: 6661024		FULL DESC:	MAT/ SIGNS	2017 9 INV A			MAT. SIGNS
00130 G & C SUPPLY CO	6661093	284088					
INVOICE: 6661093		FULL DESC:	MAT. SIGNS				
				1,079.70			
001320 MARTIN MACHINE WORKS	1059	284094	MAT.	2017 9 INV A	98.00 C-070517		MAT.
INVOICE: 1059		FULL DESC:					
			ACCOUNT TOTAL		8,001.38		
0010-300-311-00-611300-							
000691 NORTH MISSISSIPPI TI	60663	284108	MAINTENANCE VEHICLES	2017 9 INV A	1,286.20 C-070517		MAT. FOR SHOP
INVOICE: 60663		FULL DESC:	MAT. FOR SHOP				
000863 AMERICAN TIRE REPAIR	130508	284074	MAT. FOR SHOP	2017 9 INV A	114.00 C-070517		MAT. FOR SHOP
INVOICE: 130508		FULL DESC:					
00114 UNION AUTO PARTS	954934	284159	MAT. FOR SHOP	2017 9 INV A	118.08 C-070517		MAT. FOR SHOP
INVOICE: 954934		FULL DESC:					
003237 CANNON INDUSTRIAL PR	73086	284079	CLEANING PRODUCTS FOR SHOP	2017 9 INV A	328.53 C-070517		CLEANING PRODUCTS F
INVOICE: 73086		FULL DESC:					
007304 O'REILLYS AUTO PARTS	1224-222734	284110	MAT. FOR SHOP	2017 9 INV A	52.15 C-070517		MAT. FOR SHOP
INVOICE: 1224-222734		FULL DESC:					
007304 O'REILLYS AUTO PARTS	1257-316163	284111	MAT. FOR SHOP	2017 9 INV A	35.33 C-070517		MAT. FOR SHOP
INVOICE: 1257-316163		FULL DESC:					
007304 O'REILLYS AUTO PARTS	1257-316522	284112	MAT. FOR SHOP	2017 9 INV A	157.71 C-070517		MAT. FOR SHOP
INVOICE: 1257-316522		FULL DESC:					
007304 O'REILLYS AUTO PARTS	1257-316978	284113	MAT. FOR SHOP	2017 9 INV A	166.61 C-070517		MAT. FOR SHOP
INVOICE: 1257-316978		FULL DESC:					
				411.80			
008561 S & H SMALL ENGINES	34453	284127	MAT FOR SHOP	2017 9 INV A	79.90 C-070517		MAT FOR SHOP
INVOICE: 34453		FULL DESC:					
016582 CONTRACTORS SUPPLY P	11583	284080	MAT. FOR SHOP	2017 9 INV A	30.00 C-070517		MAT. FOR SHOP
INVOICE: 11583		FULL DESC:					
020348 STRANGE ROBERT G	6201743312	284128	MAT. FOR SHOP	2017 9 INV A	351.99 C-070517		MAT. FOR SHOP
INVOICE: 6201743312		FULL DESC:					
021382 PETTY CASH	6302017	284298	PETTY CASH REIMBURSEMENT	2017 9 INV A	10.00 C-070517		PETTY CASH REIMBURS
INVOICE: 6302017		FULL DESC:					
023617 LB SMALL ENGINE REPA	1969	284092	MAT. FOR SHOP	2017 9 INV A	48.00 C-070517		MAT. FOR SHOP
INVOICE: 1969		FULL DESC:					
023617 LB SMALL ENGINE REPA	1974	284093	MAT. FOR SHOP	2017 9 INV A	59.94 C-070517		MAT. FOR SHOP
INVOICE: 1974		FULL DESC:					

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 19
apinvgl1a

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
024880 A ONE JANITORIAL	102151P	284072	2017 9 INV A	999.90	C-070517		MAT. FOR SHOP
INVOICE:		FULL DESC:	MAT. FOR SHOP				
ACCOUNT TOTAL				3,838.34			
0010-300-311-00-612500-			UNIFORMS				
000983 PARAMOUNT UNIFORMS R 455113		284118	2017 9 INV A	124.34	C-070517		UNIFORMS
INVOICE: 455113		FULL DESC:	UNIFORMS				
000983 PARAMOUNT UNIFORMS R 456499		284116	2017 9 INV A	124.34	C-070517		UNIFORMS
INVOICE: 456499		FULL DESC:	UNIFORMS				
ACCOUNT TOTAL				248.68			
0010-300-311-00-622100-			PROFESSIONAL SERVICES				
006685 DEX IMAGING	WR563553	284087	2017 9 INV A	42.95	C-070517		PROF. SERVICES FOR
INVOICE:		FULL DESC:	PROF. SERVICES FOR OFFICE				
ACCOUNT TOTAL				42.95			
0010-300-311-00-630400-			MACHINERY & EQUIPMENT				
026775 TRUCK MARKET	2656	284157	17000304 2017 9 INV A	24,500.00	C-070517		ASPHALT PATCH TRUCK
INVOICE: 2656		FULL DESC:	ASPHALT PATCH TRUCK				
ACCOUNT TOTAL				24,500.00			
0010-300-311-00-630400-			ORG 311 TOTAL	36,650.06			
315			CITY TRAFFIC AND STREETS LIGHT				
0010-300-315-00-612200-			MAINTENANCE EQUIPMENT & BUILD				
000497 DESOTO COUNTY ELCTCR 3889		284086	2017 9 INV A	142.50	C-070517		SIGNAL REPAIR
INVOICE: 3889		FULL DESC:	SIGNAL REPAIR				
ACCOUNT TOTAL				142.50			
411			ORG 315 TOTAL	142.50			
0010-400-411-00-610400-			PARKS DEPARTMENT				
006685 DEX IMAGING	WR566136	283548	2017 9 INV A	75.90	C-070517		COPIER CONTRACT / PA
INVOICE:		FULL DESC:	COPIER CONTRACT / PARKS OFFICE				
006685 DEX IMAGING	WR566142	283549	2017 9 INV A	9.84	C-070517		COPIER CONTRACT/ GO
INVOICE:		FULL DESC:	COPIER CONTRACT/ GOLF				
ACCOUNT TOTAL				85.74			
ACCOUNT TOTAL				85.74			

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04 | CITY OF SOUTHAVEN | P 20
1540nh11 | FY2017 CLAIMS DOCKET C-070517 | ap1nvgl a

YEAR/PERIOD:	2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR								
0010-400-411-00-611300- 025979 A&B FAST AUTO GLASS INVOICE:	1041596	283738	BACK GLASS		225.00 C-070517			BACK GLASS
			ACCOUNT TOTAL		225.00			
0010-400-411-00-612200- 000268 BEST CHANCE JANITOR INVOICE:	175344	283560	MAINTENANCE EQUIPMENT & BUILD 2017 9 INV A DRUM LINERS (TRASH BAGS)		177.95 C-070517			DRUM LINERS (TRASH
000826 JERRY PATE TURF & IR INVOICE:	11891580	283759	CONTROL THROTTLE 2017 9 INV A		73.23 C-070517			CONTROL THROTTLE
000826 JERRY PATE TURF & IR INVOICE:	14037233	283551	GRIND MOWER REELS/ FRONT ROLLER PARTS 2017 9 INV A		729.94 C-070517			GRIND MOWER REELS/
					803.17			
000983 PARAMOUNT UNIFORMS R INVOICE:	454423	283561	SLATE MATS 2017 9 INV A		38.00 C-070517			SLATE MATS
001104 SHERWIN WILLIAMS SOU INVOICE:	2200	283718	PAINTERS TAPE 2017 9 INV A		8.49 C-070517			PAINTERS TAPE
001150 NAPA GENUINE PARTS C INVOICE:	0695-180892	283528	SAFETY GLASSES 2017 9 INV A		109.92 C-070517			SAFETY GLASSES
001150 NAPA GENUINE PARTS C INVOICE:	695-181031	283558	ANTI-FREEZE 2017 9 INV A		71.94 C-070517			ANTI-FREEZE
001150 NAPA GENUINE PARTS C INVOICE:	695-181064	283566	OIL FILTER 2017 9 INV A		31.24 C-070517			OIL FILTER
					213.10			
001361 SAM'S CLUB DIRECT INVOICE:	6202017	283822	SAM'S CLUB DIRECT 2017 9 INV A		194.94 C-070517			SAM'S CLUB DIRECT
002768 KEELING IRRIGATION INVOICE:	S3221999.001	283753	ROTORS/ IRRIGATION 2017 9 INV A		280.75 C-070517			ROTORS/ IRRIGATION
002768 KEELING IRRIGATION INVOICE:	S3227534.001	283852	IRRIGATION ROTOR WITH VALVE 2017 9 INV A		265.00 C-070517			IRRIGATION ROTOR WI
002768 KEELING IRRIGATION INVOICE:	S3227796.001	283712	ROTOR/ IRRIGATION 2017 9 INV A		320.68 C-070517			ROTOR/ IRRIGATION
					866.43			
005044 LOWE'S HOME CENTERS, INVOICE:	6252017	284300	LOWE'S CREDIT 2017 9 INV A		750.44 C-070517			LOWE'S CREDIT
005668 STATE SYSTEMS INC INVOICE:	147762518	283557	SERVICE CALL / FIRE ALARM 2017 9 INV A		319.70 C-070517			SERVICE CALL / FIRE
005668 STATE SYSTEMS INC INVOICE:	147762884	283756	FIRE INSPECTION 2017 9 INV A		2,975.00 C-070517			FIRE INSPECTION
005668 STATE SYSTEMS INC INVOICE:	147763418	283851	INSPECTION 2017 9 INV A		79.44 C-070517			INSPECTION

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 21
apinvgl@



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE: 147763418		FULL DESC:	INSPECTION				
					3,374.14		
008566 HERNANDO GLASS CO	61917	283713	REPAIR TO CONCESSION WINDOW/ COMPLEX D	2017 9 INV A	236.72	C-070517	REPAIR TO CONCESSIO
INVOICE: 61917		FULL DESC:					
010865 RELIABLE EQUIPMENT	130253	283743	CHAIN SAW CHAINS	2017 9 INV A	223.37	C-070517	CHAIN SAW CHAINS
INVOICE: 130253		FULL DESC:					
010865 RELIABLE EQUIPMENT	130303	283744	BLADE SHAFT PULLEY	2017 9 INV A	131.68	C-070517	BLADE SHAFT PULLEY
INVOICE: 130303		FULL DESC:					
010865 RELIABLE EQUIPMENT	130397	283959	WATER PUMP/BELT	2017 9 INV A	59.78	C-070517	WATER PUMP/BELT
INVOICE: 130397		FULL DESC:					
					414.83		
024542 BRIGGS EQUIPMENT	INV0895642	283854	TOOTH BUCKET/ CUTTERS	2017 9 INV A	159.27	C-070517	TOOTH BUCKET/ CUTTE
INVOICE:		FULL DESC:					
025314 GREENVILLE TURF	Z18496	283740	BLADES/ MOWERS	2017 9 INV A	372.35	C-070517	BLADES/ MOWERS
INVOICE:		FULL DESC:					
025979 A&B FAST AUTO GLASS	I041557	283739	PLEXI-GLASS	2017 9 INV A	74.30	C-070517	PLEXI-GLASS
INVOICE:		FULL DESC:					
		ACCOUNT TOTAL			7,684.13		
0010-400-411-00-612201-			PARK MAINTENANCE				
000268 BEST CHANCE JANITOR	175430	283719	JANITORIAL SUPPLIES	2017 9 INV A	857.72	C-070517	JANITORIAL SUPPLIES
INVOICE: 175430		FULL DESC:					
000294 SAFETY-QUIP	A-375807	283716	PORTA POTTY - GOLF	2017 9 INV A	103.00	C-070517	PORTA POTTY - GOLF
INVOICE:		FULL DESC:					
000294 SAFETY-QUIP	A-375808	283717	PORTA POTTY - TENNIS	2017 9 INV A	75.00	C-070517	PORTA POTTY - TENNI
INVOICE:		FULL DESC:					
000294 SAFETY-QUIP	A-375831	283722	PORTA POTTY/ CENTRAL	2017 9 INV A	285.00	C-070517	PORTA POTTY/ CENTRA
INVOICE:		FULL DESC:					
					463.00		
001056 BWT MEMPHIS	14250193	283556	ATHLETIC FIELD MARKER	2017 9 INV A	325.92	C-070517	ATHLETIC FIELD MARK
INVOICE: 14250193		FULL DESC:					
002933 SOUTHERN ATHLETIC FI	48929	283553	MULE MIX	2017 9 INV A	400.00	C-070517	MULE MIX
INVOICE: 48929		FULL DESC:					
005044 LOWE'S HOME CENTERS,	6252017	284300	LOWE'S CREDIT	2017 9 INV A	108.27	C-070517	LOWE'S CREDIT
INVOICE: 6252017		FULL DESC:					
007174 DENNIS WRIGHT & SON	32951	283715	URINAL REPAIR	2017 9 INV A	968.00	C-070517	URINAL REPAIR
INVOICE: 32951		FULL DESC:					

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04

CITY OF SOUTHAVEN

FY2017 CLAIMS DOCKET C-070517

P 22

aplnvgla



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
01134 WHITEFIELD	53086	283723		2017 9 INV A	701.40 C-070517		BALLFIELD LIGHT POL
INVOICE: 53086		FULL DESC:					
019230 WASTE PRO-MEMPHIS	95740	263858	TRASH/ ARENA	2017 9 INV A	165.00 C-070517		TRASH/ ARENA
INVOICE: 95740		FULL DESC:					
019230 WASTE PRO-MEMPHIS	95741	283861	TRASH / CHERRY VALLEY	2017 9 INV A	165.00 C-070517		TRASH / CHERRY VALL
INVOICE: 95741		FULL DESC:					
019230 WASTE PRO-MEMPHIS	95742	283860	TRASH/ SOCCER	2017 9 INV A	90.00 C-070517		TRASH/ SOCCER
INVOICE: 95742		FULL DESC:					
019230 WASTE PRO-MEMPHIS	95743	283862	TRASH / GREENBROOK	2017 9 INV A	332.00 C-070517		TRASH / GREENBROOK
INVOICE: 95743		FULL DESC:					
019230 WASTE PRO-MEMPHIS	95744	283856	TRASH / GOLF	2017 9 INV A	85.00 C-070517		TRASH / GOLF
INVOICE: 95744		FULL DESC:					
019230 WASTE PRO-MEMPHIS	95745	283857	TRASH/ PARKS OFFICE	2017 9 INV A	165.00 C-070517		TRASH/ PARKS OFFICE
INVOICE: 95745		FULL DESC:					
019230 WASTE PRO-MEMPHIS	95746	283859	TRASH/ SNOWDEN	2017 9 INV A	1,183.76 C-070517		TRASH/ SNOWDEN
INVOICE: 95746		FULL DESC:					
019230 WASTE PRO-MEMPHIS	95869	283711	TRASH PICK UP / SNOWDEN	2017 9 INV A	929.00 C-070517		TRASH PICK UP / SNO
INVOICE: 95869		FULL DESC:					
019230 WASTE PRO-MEMPHIS	95914	283855	TRASH/ TENNIS CENTER	2017 9 INV A	82.50 C-070517		TRASH/ TENNIS CENTE
INVOICE: 95914		FULL DESC:					
				ACCOUNT TOTAL	3,197.26		
				ACCOUNT TOTAL	7,021.57		
0010-400-411-00-612300-				MUNICIPAL GOLF COURSE EXPENSE			
001056 BMI MEMPHIS	14251343	283945	17000295 2017 9 INV A		7,838.40 C-070517		480 BAGS OF FERTILI
INVOICE: 14251343		FULL DESC:	480 BAGS OF FERTILIZER				
004854 WEST MEMPHIS FENCE & 81015		283752	2017 9 INV A		1,334.60 C-070517		FENCE REPAIR
INVOICE: 81015		FULL DESC:	FENCE REPAIR				
006738 CALLAWAY GOLF	927958336	283746	2017 9 INV A		2,475.00 C-070517		RANGE BALLS
INVOICE: 927958336		FULL DESC:	RANGE BALLS				
				ACCOUNT TOTAL	11,648.00		
0010-400-411-00-612500-				UNIFORMS			
000983 PARAMOUNT UNIFORMS R 454422		283564	2017 9 INV A		542.31 C-070517		UNIFORMS
INVOICE: 454422		FULL DESC:	UNIFORMS				
000983 PARAMOUNT UNIFORMS R 455491		283755	2017 9 INV A		55.02 C-070517		GOLF UNIFORMS
INVOICE: 455491		FULL DESC:	GOLF UNIFORMS				
000983 PARAMOUNT UNIFORMS R 455806		283777	2017 9 INV A		507.28 C-070517		PARKS UNIFORMS
INVOICE: 455806		FULL DESC:	PARKS UNIFORMS				
000983 PARAMOUNT UNIFORMS R 456892		283960	2017 9 INV A		55.02 C-070517		GOLF UNIFORMS
INVOICE: 456892		FULL DESC:	GOLF UNIFORMS				
				ACCOUNT TOTAL	1,159.63		
				ACCOUNT TOTAL	1,159.63		

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04 CITY OF SOUTHAVEN
1540n11 FY2017 CLAIMS DOCKET C-070517

P 23
apinvgla



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
0010-400-411-00-613400- 021382 PETTY CASH INVOICE: 6272017	6272017	283946 FULL DESC:	PARKS	2017 9 INV A	165.61 C-070517		PARKS
			ACCOUNT TOTAL		165.61		
0010-400-411-00-621900- 001213 TRI-STATE TROPHY INVOICE: 64438	64438	283751 FULL DESC:	ASSOCIATIONAL DUES REC. BASEBALL/SOFTBALL AWARDS	2017 9 INV A	2,252.25 C-070517		REC. BASEBALL/SOFTB
			ACCOUNT TOTAL		2,252.25		
0010-400-411-00-627901- 002857 TURNER DALE INVOICE: 6272017	6272017	283863 FULL DESC:	UMPIRES REC SOFTBALL 2017	2017 9 INV A	150.00 C-070517		REC SOFTBALL 2017
			ACCOUNT TOTAL		150.00		
			ORG 411 TOTAL		30,391.93		
412 0010-400-412-00-610400- 001361 SAM'S CLUB DIRECT INVOICE: 6202017	6202017	283822 FULL DESC:	PARK TOURNAMENTS OFFICE SUPPLIES SAM'S CLUB DIRECT	2017 9 INV A	384.47 C-070517		SAM'S CLUB DIRECT
006685 DEX IMAGING INVOICE:	WRS66147	283550 FULL DESC:	COPIER CONTRACT/ SENIOR SERVICES	2017 9 INV A	414.85 C-070517		COPIER CONTRACT/ SE
			ACCOUNT TOTAL		799.32		
0010-400-412-00-612400- 001361 SAM'S CLUB DIRECT INVOICE: 6202017	6202017	283822 FULL DESC:	RESELL / CONCESSION EXPENSE SAM'S CLUB DIRECT	2017 9 INV A	2,670.04 C-070517		SAM'S CLUB DIRECT
003011 M & M PROMOTIONS INVOICE: 86056	86056	283555 FULL DESC:	SCHOOL'S OUF SHIRTS	2017 9 INV A	1,675.00 C-070517		SCHOOL'S OUF SHIRTS
003011 M & M PROMOTIONS INVOICE: 86069	86069	283554 FULL DESC:	RACERBACK TANKS/ RESALE	2017 9 INV A	1,942.50 C-070517		RACERBACK TANKS/ RE
003011 M & M PROMOTIONS INVOICE: 86122	86122	283950 FULL DESC:	LANYARD	2017 9 INV A	294.00 C-070517		LANYARD
003011 M & M PROMOTIONS INVOICE: 86123	86123	283949 FULL DESC:	TOTE BAGS	2017 9 INV A	600.00 C-070517		TOTE BAGS
003011 M & M PROMOTIONS INVOICE: 86133	86133	283952 FULL DESC:	TEE'S	2017 9 INV A	525.00 C-070517		TEE'S
003011 M & M PROMOTIONS INVOICE: 86134	86134	283951 FULL DESC:	TANGRR OUTLET CLASSIC SHIRTS	2017 9 INV A	1,426.75 C-070517		TANGRR OUTLET CLASS
003011 M & M PROMOTIONS INVOICE: 86138	86138	283953 FULL DESC:	DIZZY DEAN PINS	2017 9 INV A	497.50 C-070517		DIZZY DEAN PINS
003011 M & M PROMOTIONS INVOICE: 86140	86140	283954 FULL DESC:	LIP BALM	2017 9 INV A	118.77 C-070517		LIP BALM
003011 M & M PROMOTIONS INVOICE: 86141	86141	283948 FULL DESC:	WATER BOTTLES	2017 9 INV A	234.90 C-070517		WATER BOTTLES

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 24
apinvgl1a



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR								
003011 M & M PROMOTIONS	86143	283955		2017	9 INV A	478.52	C-070517	RETURN BALL
INVOICE: 86143		FULL DESC:						
003011 M & M PROMOTIONS	86144	283956		2017	9 INV A	1,410.75	C-070517	SUMMER HEAT T-SHIRT
INVOICE: 86144		FULL DESC:						
003011 M & M PROMOTIONS	86146	283947		2017	9 INV A	1,592.00	C-070517	DIZZY DEAN PINS
INVOICE: 86146		FULL DESC:						
003011 M & M PROMOTIONS	86163	283944		2017	9 INV A	199.74	C-070517	KEYCHAINS
INVOICE: 86163		FULL DESC:						
						10,995.43		
003538 HARDIN'S SYSCO	114261360	283565		2017	9 INV A	4,519.71	C-070517	FOOD - RESALE
INVOICE: 114261360		FULL DESC:						
003538 HARDIN'S SYSCO	114269923	283720		2017	9 INV A	5,525.34	C-070517	FOOD-RESALE
INVOICE: 114269923		FULL DESC:						
						10,045.05		
010700 STANDARD COFFEE SERV	119555300609	283747		2017	9 INV A	87.42	C-070517	COFFEE / GOLF COURSE
INVOICE: 11955530060917		FULL DESC:						
018557 CUBE ICE INC.	36-7167822	283749		2017	9 INV A	423.70	C-070517	ICE / SNOWDEN
INVOICE:		FULL DESC:						
020206 LEWIS BROTHERS BAKER	31894574	283853		2017	9 INV A	443.65	C-070517	BUNS/RESALE
INVOICE: 31894574		FULL DESC:						
020206 LEWIS BROTHERS BAKER	32287578	283748		2017	9 INV A	160.55	C-070517	BUNS - RESALE
INVOICE: 32287578		FULL DESC:						
						604.20		
022806 PEPSI BEVERAGES COMP	98058505	283721		2017	9 INV A	2,260.30	C-070517	PEPSI - RESALE
INVOICE: 98058505		FULL DESC:						
024982 SMITTY'S SLICES LLC	6182017	283761		2017	9 INV A	400.00	C-070517	PIZZA - RESALE
INVOICE: 6182017		FULL DESC:						
024982 SMITTY'S SLICES LLC	6252017	283957		2017	9 INV A	528.00	C-070517	PIZZA - RESALE
INVOICE: 6252017		FULL DESC:						
						928.00		
025026 SOUTHERN REFRESHMENT	17532	283750		2017	9 INV A	343.00	C-070517	MIX
INVOICE: 17532		FULL DESC:						
						28,357.14		
						ACCOUNT TOTAL		
0010-400-412-00-622100-								
007622 MIDSOUTH SPORTS PROD	189	283763		2017	9 INV A	10,416.67	C-070517	BASEBALL CONTRACT/
INVOICE: 189		FULL DESC:						
024247 KALISAK ROSEMARY	JULY2017	283762		2017	9 INV A	3,333.33	C-070517	SOFTBALL CONTRACT/
INVOICE:		FULL DESC:						

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 25
apinvgl



YEAR/PERIOD:	2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR								
ACCOUNT TOTAL 13,750.00								
0010-400-412-00-626102-								PROMOTIONS
001121 NEWTON TROPHY	99572	283754	FULL DESC:	TROPHIS - TANGER OUTLET CLASSIC JUNE 16-18	2017 9 INV A	2,815.90	C-070517	TROPHIS - TANGER OU
INVOICE: 99572								
010178 MISSISSIPPI USSSA	384	283757	FULL DESC:	SANCTIONING FEE	2017 9 INV A	2,155.00	C-070517	SANCTIONING FEE
INVOICE: 384								
021397 FULLLOVE CHRISTOPHE	1019	283958	FULL DESC:	SUMMER HEAT SOFTBALL UIC & USSSA FEES	2017 9 INV A	1,537.00	C-070517	SUMMER HEAT SOFTBAL
INVOICE: 1019								
026772 WILSON SPORTING GOOD	4522687722	283745	FULL DESC:	TENNIS BALLS	2017 9 INV A	1,080.00	C-070517	TENNIS BALLS
INVOICE: 4522687722								
ACCOUNT TOTAL 7,587.90								
0010-400-412-00-627901-								TOURNAMENT UMPIRE FEES
000975 SMITH BILLY K	6252017	284283	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	667.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								
001043 BOSLEY, JEFF	6252017	284225	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	336.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								
001051 MALONE TERRY	6252017	284264	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	1,942.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								
001058 TRUITT CHARLES	6252017	284291	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	149.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								
001064 FERGUSON BRIAN	6252017	284243	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	210.00	C-070517	BASEBALL TOURNAMENT
INVOICE:								
001068 GUNN, DEWAYNE	6252017	284250	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	194.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								
001073 COOPER JAMES	6252017	284236	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	308.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								
002742 JEFFERSON WILLIE	6252017	284255	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	305.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								
002743 WRICE WILLIE	6252017	284296	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	290.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								
002746 PAYLOR GREGORY C	6252017	284272	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	505.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								
003025 SWINDLE JAMES T	6252017	284286	FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	950.00	C-070517	BASEBALL TOURNAMENT
INVOICE: 6252017								

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 26
ap1nvglia



YEAR/PERIOD: ACCOUNT/VENDOR	2017/1 DOCUMENT	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
004615 GABBERT JAMIE INVOICE: 6252017	6252017	284245 FULL DESC:	BASEBALL	2017 9 INV A	399.00 C-070517		BASEBALL TOURNAMENT
006671 HONORABLE ROZELLE INVOICE: 6252017	6252017	284253 FULL DESC:	BASEBALL	2017 9 INV A	511.00 C-070517		BASEBALL TOURNAMENT
006672 PETTT TANYA INVOICE: 6252017	6252017	284275 FULL DESC:	BASEBALL	2017 9 INV A	192.50 C-070517		BASEBALL TOURNAMENT
008240 GRONKE CHRIS INVOICE: 6252017	6252017	284249 FULL DESC:	BASEBALL	2017 9 INV A	296.00 C-070517		BASEBALL TOURNAMENT
008250 NYE ERIC INVOICE: 6252017	6252017	284271 FULL DESC:	BASEBALL	2017 9 INV A	251.00 C-070517		BASEBALL TOURNAMENT
008251 SHAW JEFF INVOICE: 6252017	6252017	284281 FULL DESC:	BASEBALL	2017 9 INV A	165.00 C-070517		BASEBALL TOURNAMENT
008272 STOCKTON RANDY INVOICE: 6252017	6252017	284285 FULL DESC:	BASEBALL	2017 9 INV A	511.00 C-070517		BASEBALL TOURNAMENT
008281 BRICE BRANDI INVOICE: 6252017	6252017	284227 FULL DESC:	BASEBALL	2017 9 INV A	192.50 C-070517		BASEBALL TOURNAMENT
008318 RAY MARY ALEXIS INVOICE: 6252017	6252017	283931 FULL DESC:	SCOREKEEPER/SNOWDEN	2017 9 INV A	460.00 C-070517		SCOREKEEPER/SNOWDEN
008692 WELCH HENRY INVOICE: 6252017	6252017	284294 FULL DESC:	BASEBALL	2017 9 INV A	197.00 C-070517		BASEBALL TOURNAMENT
008745 GRAY BRADLEY INVOICE: 6252017	6252017	284248 FULL DESC:	BASEBALL	2017 9 INV A	245.00 C-070517		BASEBALL TOURNAMENT
008915 RUCKER JOSEPH M INVOICE: 6242017	6242017	283875 FULL DESC:	SOFTBALL	2017 9 INV A	315.00 C-070517		SOFTBALL TOURNAMENT
009480 BAXTER ED INVOICE: 6252017	6252017	284221 FULL DESC:	BASEBALL	2017 9 INV A	250.00 C-070517		BASEBALL TOURNAMENT
010184 ACKERMAN JOHNNY INVOICE: 6252017	6252017	284218 FULL DESC:	BASEBALL	2017 9 INV A	210.00 C-070517		BASEBALL TOURNAMENT
010186 TICE CHRIS INVOICE: 6252017	6252017	284290 FULL DESC:	BASEBALL	2017 9 INV A	120.00 C-070517		BASEBALL TOURNAMENT
010287 CLYNES DENNIS INVOICE: 6252017	6252017	284233 FULL DESC:	BASEBALL	2017 9 INV A	394.00 C-070517		BASEBALL TOURNAMENT
010450 RAY JOHN WESLEY INVOICE: 6252017	6252017	283930 FULL DESC:	SCOREKEEPER/SNOWDEN	2017 9 INV A	110.00 C-070517		SCOREKEEPER/SNOWDEN
010766 BLAYLOCK CHRISTIAN G	6252017	284223		2017 9 INV A	154.00 C-070517		BASEBALL TOURNAMENT

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nn11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 27
apinvgl



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
011656 JORDAN BRANDON	6242017	283873	2017 9 INV A	385.00 C-070517			SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
012331 DUBOISE DALE	6242017	283865	2017 9 INV A	315.00 C-070517			SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
012494 MILTON QUINTIN	6252017	284267	2017 9 INV A	234.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
013175 JAKE JACOBSON	6252017	284254	2017 9 INV A	137.50 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
013176 JOHN KATROSH	6252017	284259	2017 9 INV A	255.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
013391 DAVIS PERRY	6252017	284238	2017 9 INV A	164.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
013427 ENNIS, DENIS	6242017	283867	2017 9 INV A	315.00 C-070517			SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
013454 FORREST JAMES	6252017	284244	2017 9 INV A	85.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
014597 DUNCAN CATHY C	6252017	284241	2017 9 INV A	243.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
016045 BARTLEY COURTNEY	6252017	283905	2017 9 INV A	108.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT				
016127 GAGLIANO PAUL	6252017	284246	2017 9 INV A	274.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
016241 DUBRAVEC DEREK	6242017	283866	2017 9 INV A	385.00 C-070517			SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
016242 SHAFFER RICHARD NEAL	6242017	283877	2017 9 INV A	350.00 C-070517			SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
016245 HANSEN WILLIAM	6242017	283869	2017 9 INV A	315.00 C-070517			SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
016579 HAYES ROBERT	6242017	283872	2017 9 INV A	315.00 C-070517			SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
016579 HAYES ROBERT	6252017	284252	2017 9 INV A	380.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
				695.00			
016707 DAVIS LONNIE	6252017	284239	2017 9 INV A	300.00 C-070517			BASEBALL TOURNAMENT

Minutes, City of Southaven, Southaven, Mississippi

6/30/2017 16:04

1540nb11

CITY OF SOUTHAVEN

FY2017 CLAIMS DOCKET C-070517

P 28

aplmgla

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
016709 DAVIS DANIEL	6252017	284237	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	415.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
016899 SIMS DALTON	6252017	284282	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	334.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
017542 SMARTZ CHARLES DAVID	6242017	283878	SOFTBALL TOURNAMENT/ SUMMER HEAT	2017 9 INV A	315.00 C-070517		SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
017824 SWINDLE JACOB	6252017	283940	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	130.00 C-070517		SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT				
018757 CLAYTON DONNIE	6252017	284232	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	244.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
018760 LICCI JOE	6252017	284261	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	321.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
018763 REED DON	6252017	284276	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	406.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
018938 BOLER JOEY	6252017	284224	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	500.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
018940 WARREN JASON	6252017	284292	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	585.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
018963 SKILLERN KERRY	6252017	283937	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	120.00 C-070517		SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT				
019033 TERRY CEDRIC	6252017	284289	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	202.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
019034 TELLIS SAMMIE	6252017	284288	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	491.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
019187 BEAL NIKKI	6252017	283906	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	40.00 C-070517		SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT				
019820 PAYNE ZACHARY	6252017	284273	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	110.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
019955 HARFORD SCOTT	6252017	284251	BASEBALL TOURNAMENT/TANGER/USSGA STATE	2017 9 INV A	110.00 C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSGA STATE				
020369 SCOGGINS MICHAEL	6242017	283876	SOFTBALL TOURNAMENT/ SUMMER HEAT	2017 9 INV A	420.00 C-070517		SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
021343 CARDELLI KELLY	6252017	283909	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	120.00 C-070517		SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT				

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

munis
p 29
apinvgl1a

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
021362 MUNNS JEREMY INVOICE: 6252017	6252017	284270 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	211.00 C-070517		BASEBALL TOURNAMENT
021366 DEAN JESSE CALVIN INVOICE: 6252017	6252017	284240 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	192.50 C-070517		BASEBALL TOURNAMENT
021399 WILLIAMS JORDAN K INVOICE: 6242017	6242017	283880 FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT	2017 9 INV A	385.00 C-070517		SOFTBALL TOURNAMENT
021400 TAYLOR JASON L INVOICE: 6242017	6242017	283879 FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT	2017 9 INV A	350.00 C-070517		SOFTBALL TOURNAMENT
022100 YEAGER ANDREW INVOICE: 6252017	6252017	284297 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	179.00 C-070517		BASEBALL TOURNAMENT
022935 FISHER JAYLA D INVOICE: 6252017	6252017	283916 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	150.00 C-070517		SCOREKEEPER/SNOWDEN
022936 RUGGIERO IV GEORGE INVOICE: 6252017	6252017	283932 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	156.00 C-070517		SCOREKEEPER/SNOWDEN
023067 CHAFFIN CLAYTON INVOICE: 6252017	6252017	283913 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	30.00 C-070517		SCOREKEEPER/SNOWDEN
023070 SWINDLE HALEY INVOICE: 6252017	6252017	283939 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	30.00 C-070517		SCOREKEEPER/SNOWDEN
023073 HARFORD BREANNA INVOICE: 6252017	6252017	283922 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	70.00 C-070517		SCOREKEEPER/SNOWDEN
023086 BATES ROBERT MARK INVOICE: 6252017	6252017	284219 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	186.00 C-070517		BASEBALL TOURNAMENT
023087 WATSON LAWRENCE INVOICE: 6252017	6252017	284293 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	300.00 C-070517		BASEBALL TOURNAMENT
023182 CASHION JOHN H INVOICE: 6252017	6252017	284229 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	80.00 C-070517		BASEBALL TOURNAMENT
023184 LODEN MICHAEL INVOICE: 6252017	6252017	284263 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	114.00 C-070517		BASEBALL TOURNAMENT
023354 SEAGO DANIEL PETE INVOICE: 6252017	6252017	284280 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	274.00 C-070517		BASEBALL TOURNAMENT
023411 REYNOLDS ALAN INVOICE: 6252017	6252017	284277 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	359.00 C-070517		BASEBALL TOURNAMENT
023440 CANADY DONNIE INVOICE: 6252017	6252017	284228 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	81.00 C-070517		BASEBALL TOURNAMENT

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04 CITY OF SOUTHAVEN
1540nn11 FY2017 CLAIMS DOCKET C-070517



P 30
apinvgl a

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR								
023445 FULLILOVE LANDON INVOICE: 6242017	6242017	283868 FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT	2017 9 INV A	245.00 C-070517			SOFTBALL TOURNAMENT
023452 GILBERT LORI INVOICE: 6252017	6252017	283919 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	802.00 C-070517			SCOREKEEPER/SNOWDEN
023502 CARLIN MICHAEL INVOICE: 6252017	6252017	283910 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	22.00 C-070517			SCOREKEEPER/SNOWDEN
023507 GRAIN JONNY INVOICE: 6242017	6242017	283864 FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT	2017 9 INV A	490.00 C-070517			SOFTBALL TOURNAMENT
023604 CASEY CAITYLNN INVOICE: 23604	23604	283912 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	124.00 C-070517			SCOREKEEPER/SNOWDEN
023838 JAMES LOWREY P INVOICE: 6252017	6252017	283924 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	70.00 C-070517			SCOREKEEPER/SNOWDEN
024003 PENNE JOHN INVOICE: 6252017	6252017	284274 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	295.00 C-070517			BASEBALL TOURNAMENT
024013 MOORE MARVIO INVOICE: 6252017	6252017	284268 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	276.00 C-070517			BASEBALL TOURNAMENT
024037 LAUGHTER RAY INVOICE: 6242017	6242017	283874 FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT	2017 9 INV A	210.00 C-070517			SOFTBALL TOURNAMENT
024047 HUNTER GABRIELLE INVOICE: 6252017	6252017	283923 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	200.00 C-070517			SCOREKEEPER/SNOWDEN
024513 JOHNSON REGINALD INVOICE: 6252017	6252017	284257 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	202.00 C-070517			BASEBALL TOURNAMENT
024526 LACEY PATRICK INVOICE: 6252017	6252017	284260 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	280.00 C-070517			BASEBALL TOURNAMENT
024756 CLARK D.JAKARTRA INVOICE: 6252017	6252017	284230 FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE	2017 9 INV A	287.00 C-070517			BASEBALL TOURNAMENT
024825 ARTON BRET INVOICE: 6252017	6252017	283903 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	70.00 C-070517			SCOREKEEPER/SNOWDEN
024832 SATCHELFIELD KATHERINE INVOICE: 6252017	6252017	283933 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	130.00 C-070517			SCOREKEEPER/SNOWDEN
024838 DIAZ DENISSE INVOICE: 6252017	6252017	283915 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	130.00 C-070517			SCOREKEEPER/SNOWDEN
024839 CARTER HALEY INVOICE: 6252017	6252017	283911 FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT	2017 9 INV A	48.00 C-070517			SCOREKEEPER/SNOWDEN
024843 MANASCO BRIANNA INVOICE: 6252017	6252017	283926 FULL DESC:	SCOREKEEPER/SNOWDEN	2017 9 INV A	48.00 C-070517			SCOREKEEPER/SNOWDEN

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 31
apinvgl1a



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR								
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
024848 SMITH MOLLY	6252017	283938	FULL DESC:	2017 9 INV A	40.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
024860 JOHNSON CLAUDE	6252017	284256	FULL DESC:	2017 9 INV A	329.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017			FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
024985 MUJIZERS II JOHN	6252017	284269	FULL DESC:	2017 9 INV A	335.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017			FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
024996 MCGEE AUDRY	6252017	284266	FULL DESC:	2017 9 INV A	287.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017			FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
025016 HARBOUR CODY	6242017	283871	FULL DESC:	2017 9 INV A	385.00 C-070517			SOFTBALL TOURNAMENT
INVOICE: 6242017			FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
025315 GOODING BLAKE	6252017	284247	FULL DESC:	2017 9 INV A	248.00 C-070517			BASEBALL TOURNAMENT
INVOICE: 6252017			FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSSA STATE				
025539 NEAL MAGGIE	6252017	283928	FULL DESC:	2017 9 INV A	70.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
025676 PERPLES KERRI	6252017	283929	FULL DESC:	2017 9 INV A	140.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
026115 FISHER JHERNI	6252017	283917	FULL DESC:	2017 9 INV A	150.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
026116 FOX FAITH	6252017	283918	FULL DESC:	2017 9 INV A	30.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
026119 WOLF KAYLA	6252017	283943	FULL DESC:	2017 9 INV A	60.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
026216 SHEARON JOSHUA	6252017	283934	FULL DESC:	2017 9 INV A	40.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
026220 GILL KATIE	6252017	283920	FULL DESC:	2017 9 INV A	20.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
026223 BLANN PRESLEY	6252017	283907	FULL DESC:	2017 9 INV A	60.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
026225 BAKER BRIANNA	6252017	283904	FULL DESC:	2017 9 INV A	40.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
026226 TYSON JOSH	6252017	283941	FULL DESC:	2017 9 INV A	176.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			
026227 BURNETT MADISON	6252017	283908	FULL DESC:	2017 9 INV A	50.00 C-070517			SCOREKEEPER/SNOWDEN
INVOICE: 6252017			FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE	CHAMP/SUMMER HEAT			

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04

CITY OF SOUTHAVEN

FY2017 CLAIMS DOCKET C-070517

P 32

apiinvgl

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
026230 MCDANIEL ZACHARY	6252017	284265		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	417.00	C-070517	
026232 TATKO MARK	6252017	284287		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	119.00	C-070517	
026234 CLARK NICHOLAS	6252017	284231		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	359.00	C-070517	
026235 REYNOLDS BRYCE	6252017	284278		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	324.00	C-070517	
026236 COLE JEREMY	6252017	284234		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	220.00	C-070517	
026240 SMITH MICHAEL TODD	6252017	284284		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	76.00	C-070517	
026241 COMPTON JR BILLY	6252017	284235		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	80.00	C-070517	
026245 BATES TIMOTHY	6252017	284220		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	124.00	C-070517	
026331 SIDES NICHOLAS HEATH	6252017	283936		2017 9 INV A			SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN	TANGER/STATE CHAMP/SUMMER HEAT	40.00	C-070517	
026339 RICHARDSON JERRY	6252017	284279		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	205.00	C-070517	
026428 GREENE RAGON COLETTE	6252017	283921		2017 9 INV A			SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN	TANGER/STATE CHAMP/SUMMER HEAT	88.00	C-070517	
026433 KOLMYCK HALLEE	6252017	283925		2017 9 INV A			SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN	TANGER/STATE CHAMP/SUMMER HEAT	152.00	C-070517	
026450 WILLIS MARIO	6252017	284295		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	40.00	C-070517	
026498 BEAVERS JAMES B	6252017	284222		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	243.00	C-070517	
026502 SHELTON SHELBY MADIS	6252017	283935		2017 9 INV A			SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN	TANGER/STATE CHAMP/SUMMER HEAT	118.00	C-070517	
026606 FARMER TAMAHAL	6252017	284242		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	285.00	C-070517	
026609 BROWN DENNIS	6252017	284226		2017 9 INV A			BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL	TOURNAMENT/TANGER/USSSA STATE	130.00	C-070517	

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04 CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 33
apinvg1a



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYPE S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
026610 LINDSEY CONOR	6252017	284262	2017 9 INV A	114.00	C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSA STATE				
026611 JOHNSON WILLIE	6252017	284258	2017 9 INV A	130.00	C-070517		BASEBALL TOURNAMENT
INVOICE: 6252017		FULL DESC:	BASEBALL TOURNAMENT/TANGER/USSA STATE				
026620 DEER MADISON	6252017	283914	2017 9 INV A	140.00	C-070517		SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT				
026621 MILES GRACIE	6252017	283927	2017 9 INV A	30.00	C-070517		SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT				
026624 HARBOUR CLAY ALLEN	6242017	283870	2017 9 INV A	175.00	C-070517		SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
026759 WALKER JIREH	6252017	283942	2017 9 INV A	60.00	C-070517		SCOREKEEPER/SNOWDEN
INVOICE: 6252017		FULL DESC:	SCOREKEEPER/SNOWDEN/TANGER/STATE CHAMP/SUMMER HEAT				
026760 WILSON VICTORIA	6242017	283881	2017 9 INV A	200.00	C-070517		SOFTBALL TOURNAMENT
INVOICE: 6242017		FULL DESC:	SOFTBALL TOURNAMENT/ SUMMER HEAT				
		ACCOUNT TOTAL		33,658.00			
		ORG 412 TOTAL		84,152.36			
511							
0010-500-511-00-610100-			MUNICIPAL CODE ENFORCEMENT				
001361 SAM'S CLUB DIRECT	6202017	283822	2017 9 INV A	198.57	C-070517		SAM'S CLUB DIRECT
INVOICE: 6202017		FULL DESC:	SAM'S CLUB DIRECT				
005044 LOWE'S HOME CENTERS,	6252017	284300	2017 9 INV A	24.69	C-070517		LOWE'S CREDIT
INVOICE: 6252017		FULL DESC:	LOWE'S CREDIT				
		ACCOUNT TOTAL		223.26			
0010-500-511-00-610400-			OFFICE SUPPLIES				
001361 SAM'S CLUB DIRECT	6202017	283822	2017 9 INV A	13.68	C-070517		SAM'S CLUB DIRECT
INVOICE: 6202017		FULL DESC:	SAM'S CLUB DIRECT				
		ACCOUNT TOTAL		13.68			
0010-500-511-00-611000-			MATERIALS				
001361 SAM'S CLUB DIRECT	6202017	283822	2017 9 INV A	234.52	C-070517		SAM'S CLUB DIRECT
INVOICE: 6202017		FULL DESC:	SAM'S CLUB DIRECT				
		ACCOUNT TOTAL		234.52			
0010-500-511-00-612200-			MAINTENANCE EQUIPMENT & BUILD				
000983 PARAMOUNT UNIFORMS R 453713		283806	2017 9 INV A	5.00	C-070517		MAINT. & EQUIP.
INVOICE: 453713		FULL DESC:	MAINT. & EQUIP.				
000983 PARAMOUNT UNIFORMS R 453713		283802	2017 9 INV A	5.00	C-070517		MAINT. & EQUIP.
INVOICE: 453713		FULL DESC:	MAINT. & EQUIP.				

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04 CITY OF SOUTHAVEN P 34
1540nh11 FY2017 CLAIMS DOCKET C-070517 ap1nvgl4

YEAR/PERIOD: 2017/1 TO 2017/10 DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

000983 PARAMOUNT UNIFORMS R 456496 283808 FULL DESC: MAINT. BLDG 2017 9 INV A 5.00 C-070517 MAINT. BLDG

INVOICE: 456496 15.00
ACCOUNT TOTAL 15.00

0010-500-511-00-612500- UNIFORMS
021382 PETTY CASH 2017 9 INV A
INVOICE: 6302017 13.82 C-070517 PETTY CASH REIMBURS

284298 FULL DESC: PETTY CASH REIMBURSEMENT
ACCOUNT TOTAL 13.82

0010-500-511-00-614900- FEED FOR ANIMALS
012713 HILL'S PET NUTRITION 228172122 283805
INVOICE: 228172122 FULL DESC: FEED ANIMALS 2017 9 INV A 135.80 C-070517 FEED ANIMALS

012713 HILL'S PET NUTRITION 228218882 283812
INVOICE: 228218882 FULL DESC: FEED ANIMALS 2017 9 INV A 165.96 C-070517 FEED ANIMALS

301.76
ACCOUNT TOTAL 301.76

0010-500-511-00-622100- PROFESSIONAL SERVICES
000500 DESOTO COUNTY ANIMAL 6202017 283811
INVOICE: 6202017 FULL DESC: PROF. SERVICES 2017 9 INV A 474.25 C-070517 PROF. SERVICES

017049 ANIMAL HEALTH INTERN 9006934577 283804
INVOICE: 9006934577 FULL DESC: PROF. SERVICES 2017 9 INV A 462.16 C-070517 PROF. SERVICES

017650 ELMORE RD VETERINARY 91713 283809
INVOICE: 91713 FULL DESC: PROF. SERVICES 2017 9 INV A 228.00 C-070517 PROF. SERVICES

026780 MISSISSIPPI STATE UN 5-17 283813
INVOICE: FULL DESC: PROF. SERVICES 2017 9 INV A 174.96 C-070517 PROF. SERVICES

1,339.37
ACCOUNT TOTAL 1,339.37

0010-500-511-00-630400- MACHINERY & EQUIPMENT
000246 ANIMAL CARE EQUIPMEN 53653 283810
INVOICE: 53653 FULL DESC: MACH & EQUIP 2017 9 INV A 188.58 C-070517 MACH & EQUIP

000246 ANIMAL CARE EQUIPMEN 53833 283819
INVOICE: 53833 FULL DESC: MACH & EQUIP. 2017 9 INV A 112.10 C-070517 MACH & EQUIP.

300.68
ACCOUNT TOTAL 300.68

ORG 511 TOTAL 2,442.09

munis

P 35
apinvqla

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
901								
0010-900-901-00-614000-		CITY FUEL						
023101 PARMAN ENERGY CORP	560958-IN	FUEL & OIL	17000301	2017	9 INV A	2,529.29	C-070517	FUEL ORDER
INVOICE:	FULL DESC:	FUEL ORDER						
023101 PARMAN ENERGY CORP	560959-IN	FUEL ORDER	17000301	2017	9 INV A	5,843.66	C-070517	FUEL ORDER
INVOICE:	FULL DESC:	FUEL ORDER						
023101 PARMAN ENERGY CORP	562121-IN	FUEL ORDER	17000301	2017	9 INV A	6,469.78	C-070517	FUEL ORDER
INVOICE:	FULL DESC:	FUEL ORDER						
023101 PARMAN ENERGY CORP	562123-IN	FUEL ORDER	17000301	2017	9 INV A	7,559.91	C-070517	FUEL ORDER
INVOICE:	FULL DESC:	FUEL ORDER						
902								
0010-900-902-00-620500-		EXPENSE ACCOUNTS						
020065 BLC OF MS LLC	6753	CONDEMNED PROPERTY MANAGEMENT				1,581.00	C-070517	DETENTION POND
INVOICE:	FULL DESC:	DETENTION POND						
0010-900-902-00-620700-								
007246 MID-SOUTH RECREATION	2017-039WVDM	CITY BEAUTIFICATION	283840	2017	9 INV A	8,093.00	C-070517	4 - 6' BENCHES AND 2
INVOICE:	FULL DESC:	4 - 6' BENCHES AND 2-22 GAL. TR						
0010-900-902-00-620902-								
000172 AUTOMATIC RAIN	4335	FACILITIES MANAGEMENT				96.00	C-070517	LAWN SPRINKLER MAIN
INVOICE:	FULL DESC:	LAWN SPRINKLER MAINT.						
000233 QUARLES FIRE PROTEC								
INVOICE:	FULL DESC:	SPRINKLER INSPECTION				130.00	C-070517	SPRINKLER INSPECTION
000233 QUARLES FIRE PROTEC	2017-420	SPRINKLER INSPECTION	284123	2017	9 INV A	200.00	C-070517	SPRINKLER INSPECTION
INVOICE:	FULL DESC:	SPRINKLER INSPECTION						
000233 QUARLES FIRE PROTEC	2017-421	SPRINKLER INSPECTION	284124	2017	9 INV A	200.00	C-070517	SPRINKLER INSPECTION
INVOICE:	FULL DESC:	SPRINKLER INSPECTION						
000233 QUARLES FIRE PROTEC	2017-422	SPRINKLER INSPECTION	284121	2017	9 INV A	200.00	C-070517	SPRINKLER INSPECTION
INVOICE:	FULL DESC:	SPRINKLER INSPECTION						
000233 QUARLES FIRE PROTEC	2017-423	SPRINKLER INSPECTION	284125	2017	9 INV A	200.00	C-070517	SPRINKLER INSPECTION
INVOICE:	FULL DESC:	SPRINKLER INSPECTION						
000379 HERNDON ELECTRIC								
INVOICE:	FULL DESC:	ELECTRICAL WORK CITY HALL/ 3RD FLOOR				1,600.00	C-070517	ELECTRICAL WORK CITY
000469 TRI-STAR COMPANIES, INC								
INVOICE:	FULL DESC:	HVAC SVC @ CITY HALL				603.30	C-070517	HVAC SVC @ CITY HALL

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 36
aplnvgla



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE:							
000469 TRI-STAR COMPANIES,	TC8603	FULL DESC:	HVAC SVC @ CITY HALL	2017 9 INV A	463.34	C-070517	HVAC SERV. SPD
INVOICE:		284148					
000469 TRI-STAR COMPANIES,	TC8606	FULL DESC:	HVAC SERV. SPD	2017 9 INV A	185.00	C-070517	HVAC SVC @ WIN JOB
INVOICE:		284151					
000469 TRI-STAR COMPANIES,	TC8614	FULL DESC:	HVAC SVC @ WIN JOB CENTER	2017 9 INV A	1,838.64	C-070517	HVAC SVC @ SPD
INVOICE:		284154					
000469 TRI-STAR COMPANIES,	TC8616	FULL DESC:	HVAC SVC @ SPD	2017 9 INV A	485.00	C-070517	HVAC SVC @ COURT BL
INVOICE:		284149					
000469 TRI-STAR COMPANIES,	TC8623	FULL DESC:	HVAC SVC @ COURT BLDG.	2017 9 INV A	225.00	C-070517	HVAC SERV. @ CITY H
INVOICE:		284150					
000469 TRI-STAR COMPANIES,	TC8628	FULL DESC:	HVAC SERV. @ CITY HALL 3RD FLOOR	2017 9 INV A	185.00	C-070517	HVAC SVC / LIBRARY
INVOICE:		284152					
000469 TRI-STAR COMPANIES,	TC8649	FULL DESC:	HVAC SVC / LIBRARY	2017 9 INV A	240.00	C-070517	HVAC SERV @ SPD DIS
INVOICE:		284156					
			HVAC SERV @ SPD DISPATCH		4,225.28		
001099 NORTH MS PEST CONTRO	668679	284107					
INVOICE:		FULL DESC:	PEST CONTROL / MARCH 2017	2017 9 INV A	160.00	C-070517	PEST CONTROL / MARC
001099 NORTH MS PEST CONTRO	691141	284105					
INVOICE:		FULL DESC:	PERST CONTROL / APRIL 2017	2017 9 INV A	160.00	C-070517	PERST CONTROL / APR
001099 NORTH MS PEST CONTRO	693726	284106					
INVOICE:		FULL DESC:	PEST CONTROL / MAY 2017	2017 9 INV A	160.00	C-070517	PEST CONTROL / MAY
					480.00		
001540 MURPHY & SONS, INC.	2205	284104					
INVOICE:		FULL DESC:	FIRE STATION #4	2017 9 INV A	826.84	C-070517	FIRE STATION #4
001540 MURPHY & SONS, INC.	2206	284103					
INVOICE:		FULL DESC:	CEILING LEAK @ LIBRARY	2017 9 INV A	1,007.91	C-070517	CEILING LEAK @ LIBR
001540 MURPHY & SONS, INC.	2207	284102					
INVOICE:		FULL DESC:	DESOTO GRACE CEILING WORK	2017 9 INV A	1,273.19	C-070517	DESOTO GRACE CEILIN
001540 MURPHY & SONS, INC.	2209	284100					
INVOICE:		FULL DESC:	GLASS REPLACEMENT @ CLERK'S OFFICE	2017 9 INV A	830.00	C-070517	GLASS REPLACEMENT @
001540 MURPHY & SONS, INC.	2210	284101					
INVOICE:		FULL DESC:	FIRE STATION # 2 / ROOF LEAK	2017 9 INV A	1,192.71	C-070517	FIRE STATION # 2 / R
					5,130.65		
004854 WEST MEMPHIS FENCE & 81028		284161					
INVOICE:		FULL DESC:	REPAIR OF FENCES/RAILS	2017 9 INV A	1,410.00	C-070517	REPAIR OF FENCES/RA
005044 LOWE'S HOME CENTERS,	6252017	284300					
INVOICE:		FULL DESC:	LOWE'S CREDIT	2017 9 INV A	332.40	C-070517	LOWE'S CREDIT
005668 STATE SYSTEMS INC	147762519	284130					
INVOICE:		FULL DESC:	ALARM SVC @ HEARTLAND CHURCH	2017 9 INV A	133.20	C-070517	ALARM SVC @ HEARTLA
006685 DEX IMAGING	WR562348	283781					
INVOICE:		FULL DESC:	MP8510-4TH FLOOR MAYORS OFFICE	2017 9 INV A	97.99	C-070517	MP8510-4TH FLOOR MA
006685 DEX IMAGING	WR566141	283782					
INVOICE:		FULL DESC:	MP8833-CITY CLERKS	2017 9 INV A	68.96	C-070517	MP8833-CITY CLERKS

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 37
aptnvyla



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE:							
007174 DENNIS WRIGHT & SON	32901	284081	2017 9 INV A		166.95		PLUMBING SERV @ LIB
INVOICE: 32901		FULL DESC:	PLUMBING SERV @ LIBRARY		218.00 C-070517		PLUMBING SERV @ LIB
007174 DENNIS WRIGHT & SON	32910	284083	2017 9 INV A		308.00 C-070517		PLUMBING SERV @ FIR
INVOICE: 32910		FULL DESC:	PLUMBING SERV @ FIRE STATION 4				PLUMBING SERV.
007174 DENNIS WRIGHT & SON	32914	284085	2017 9 INV A		78.00 C-070517		PLUMBING SERV.
INVOICE: 32914		FULL DESC:	PLUMBING SERV.				PLUMBING SERV @ FAR
007174 DENNIS WRIGHT & SON	32938	284082	2017 9 INV A		421.62 C-070517		PLUMBING SERV @ FAR
INVOICE: 32938		FULL DESC:	PLUMBING SERV @ FARMERS MARKET				PLUMBING SERVICE AT
007174 DENNIS WRIGHT & SON	32952	284084	2017 9 INV A		268.00 C-070517		PLUMBING SERVICE AT
INVOICE: 32952		FULL DESC:	PLUMBING SERVICE AT DISPATCH				
INVOICE:							
010622 GREEN KING SPRAY SER 150		284090	2017 9 INV A		1,293.62		JUNE MONTHLY SERVIC
INVOICE: 150		FULL DESC:	JUNE MONTHLY SERVICES		8,343.00 C-070517		
INVOICE:							
012439 ALARMTEC SYSTEMS	93365	284073	2017 9 INV A		230.00 C-070517		ALARM MAINT. @ LIBR
INVOICE: 93365		FULL DESC:	ALARM MAINT. @ LIBRARY				
INVOICE:							
016182 HH SERVICES GROUP	69065	284091	2017 9 INV A		35.00 C-070517		FILTER SERVICES
INVOICE: 69065		FULL DESC:	FILTER SERVICES				
INVOICE:							
016517 UPCHURCH SERVICES, L C14018		284160	2017 9 INV A		1,733.75 C-070517		HVAC SERV/ PM
INVOICE:		FULL DESC:	HVAC SERV/ PM				
INVOICE:							
019694 MID-SOUTH TELECOM	49123	284099	2017 9 INV A		400.00 C-070517		PHONE SVC
INVOICE: 49123		FULL DESC:	PHONE SVC				SECURITY CAMERA SYS
019694 MID-SOUTH TELECOM	49492	284063	2017 9 INV A		14,653.00 C-070517		
INVOICE: 49492		FULL DESC:	SECURITY CAMERA SYSTEM FOR CIT				
INVOICE:							
020065 BLC OF MS LLC	6704	284077	2017 9 INV A		15,053.00		
INVOICE: 6704		FULL DESC:	W.E. ROSS LKMY - 6/13/17		1,581.00 C-070517		W.E. ROSS LKMY - 6/
020065 BLC OF MS LLC	6746	284076	2017 9 INV A		35,500.00 C-070517		JUNE GRASS CONTRACT
INVOICE: 6746		FULL DESC:	JUNE GRASS CONTRACT				
020065 BLC OF MS LLC	6754	284078	2017 9 INV A		3,820.00 C-070517		MDOT @ I55 & RASCO
INVOICE: 6754		FULL DESC:	MDOT @ I55 & RASCO BRIDGE				
INVOICE:							
020951 TWO GIRLS AND A BROO 1706		284158	2017 9 INV A		40,901.00		
INVOICE: 1706		FULL DESC:	CLEANING @ PEPPERCHASE JUNE		585.00 C-070517		CLEANING @ PEPPERCH
INVOICE:							
022372 OVERALL CHEMICAL COM 3489		284114	2017 9 INV A		1,535.00 C-070517		CLEANING WEEK OF 6/
INVOICE: 3489		FULL DESC:	CLEANING WEEK OF 6/12/17				CLEANING / WEEK OF
022372 OVERALL CHEMICAL COM 3490		284115	2017 9 INV A		1,535.00 C-070517		
INVOICE: 3490		FULL DESC:	CLEANING / WEEK OF 6/19/17				

munis
Water & Power Solutions

38
P
apinyga

WARRANT	CHECK	DESCRIPTION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
32		
33		
34		
35		
36		
37		
38		
39		
40		
41		
42		
43		
44		
45		
46		
47		
48		
49		
50		
51		
52		
53		
54		
55		
56		
57		
58		
59		
60		
61		
62		
63		
64		
65		
66		
67		
68		
69		
70		
71		
72		
73		
74		
75		
76		
77		
78		
79		
80		
81		
82		
83		
84		
85		
86		
87		
88		
89		
90		
91		
92		
93		
94		
95		
96		
97		
98		
99		
100		

1184702- PAYROLL SV

CITY PMT PRESERVATI

DRAINAGE MAINT. @ CH
DRAINAGE MAINT. @ 28
DRAINAGE MAINT. @ 12
DRAINAGE MAINT. @
DRAINAGE MAINT. @ 79
DRAINAGE MAINT. @ 6
DRAINAGE MAINT. @ 30
DRAINAGE MAINT. @ 8

STREET MAINT. AT 54
STREET MAINT. @ 28
STREET MAINT @ 4899
STREET / TREE MAINT
STREET MAINT @ 6225
STREET MAINT @ 2614

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04

0540nh11

CITY OF SOUTHAVEN

FY2017 CLAIMS DOCKET C-070517

P 39

apinvgl1a



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
---------------------	------------	----------	------------	---------------	---------	-------	-------------

ACCOUNT TOTAL	9,809.04
ACCOUNT TOTAL	9,809.04

0010-900-902-00-625250-018221 CIVIL-LINK, LLC	42617	283793	INTERSECTION MODERNIZATION	2017 9 INV A	2,437.78	C-070517	MS VALLEY/ 51 SIGNA
INVOICE: 42617			FULL DESC: MS VALLEY/ 51 SIGNAL CEG				
ACCOUNT TOTAL					2,437.78		

0010-900-902-00-630101-021382 PETTY CASH	6302017	284298	ELECTION EQUIPMENT	2017 9 INV A	122.80	C-070517	PETTY CASH REIMBURS
INVOICE: 6302017			FULL DESC: PETTY CASH REIMBURSEMENT				
ACCOUNT TOTAL					122.80		
ORG 902			TOTAL		144,562.17		

906	PROFESSIONAL DUES						
0010-900-906-00-622100-006682 DESOTO FAMILY THEATR	6272017	283801	PROFESSIONAL SERVICES	2017 9 INV A	4,166.67	C-070517	JULY/ BOARD APPROVE
INVOICE: 6272017			FULL DESC: JULY/ BOARD APPROVED DONATION				
020724 HEALING HEARTS CHLD	6272017	283802		2017 9 INV A	5,416.67	C-070517	JULY/ BOARD APPROVE
INVOICE: 6272017			FULL DESC: JULY/ BOARD APPROVED / DONATION				
ACCOUNT TOTAL					9,583.34		
ORG 906			TOTAL		9,583.34		

FUND 0010 GENERAL FUND	TOTAL: 433,114.37
------------------------	-------------------

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04

CITY OF SOUTHAVEN

FY2017 CLAIMS DOCKET C-070517

P 40

apinvgl



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
711							
BOND PROJECT EXPENSES							
0100-710-711-00-614510-							
018221 CIVIL-LINK, LLC	42613	283794	CARRIAGE HILLS SIDEWALK	2017 9 INV A			
INVOICE: 42613		FULL DESC: CARRIAGE HILLS/ PEDESTRIAN IMP					CARRIAGE HILLS/ PED
				ACCOUNT TOTAL	2,036.76		
0100-710-711-00-614515-							
018221 CIVIL-LINK, LLC	42611	283795	CENTRAL PARK SNOWDEN TRAILS	2017 9 INV A			
INVOICE: 42611		FULL DESC: MDOT BIKE TRAIL/ CENTRAL PARK/ SNOWDEN					MDOT BIKE TRAIL/ CR
				ACCOUNT TOTAL	1,552.12		
0100-710-711-00-640905-							
000212 FERRELL PAVING INC	PAYAPP23	283838	GETWELL ROAD 14	2017 9 INV A			
INVOICE:		FULL DESC: GETWELL RD WIDENING					GETWELL RD WIDENING
				ACCOUNT TOTAL	986,740.23		
0100-710-711-00-640925-							
009243 NORTH MISSISSIPPI DR	27141	283764	RASCO ROAD 14	2017 9 INV A			
INVOICE: 27141		FULL DESC: RASCO RD					RASCO RD
009243 NORTH MISSISSIPPI DR	27148	283765	RASCO RD	2017 9 INV A			
INVOICE: 27148		FULL DESC: RASCO RD					RASCO RD
				ACCOUNT TOTAL	5,190.85		
				ORG 711 TOTAL	10,774.85		
				ACCOUNT TOTAL	10,774.85		
				ORG 711 TOTAL	1,001,103.96		
FUND 0100 BOND FUNDED CAP PROJ				TOTAL:	1,001,103.96		

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 41
apinvgl1a



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
0400		UTILITY FUND					
0400-000-000-00-560100-		MISCELLANEOUS REVENUES					
026781 SHS DEVELOPMENT	6232017	283820	2017 9 INV A	93.09	C-070517		INCORRECT HYDRANT M
INVOICE: 6232017		FULL DESC: INCORRECT HYDRANT METER BILLED/REFUND					
		ACCOUNT TOTAL		93.09			
		ORG 0400 TOTAL		93.09			
811		UTILITY EXPENSE ACCOUNTS					
0400-800-811-00-650901-		HORN LAKE CREEK BASIN LOAN PYM					
002848 HORN LAKE CREEK BASI	6202017	284199	2017 9 INV A	10,104.38	C-070517		HL CREEK BASIN INTE
INVOICE: 6202017		FULL DESC: HL CREEK BASIN INTERCEPTOR SEWER					
		ACCOUNT TOTAL		10,104.38			
0400-800-811-00-650905-		DCRUA SEWER TREATMENT FEE					
004646 DESOTO COUNTY REGION	1686	284180	2017 9 INV A	31,688.90	C-070517		JULY 2017 SEWER FEE
INVOICE: 1686		FULL DESC: JULY 2017 SEWER FEES					
		ACCOUNT TOTAL		31,688.90			
		ORG 811 TOTAL		41,793.28			
815		UTILITY CAPITAL IMPROVEMENTS					
0400-800-815-00-625300-		EXTENSION & OTHER IMPROVEMENTS					
000216 GRASSLAND IRRIGATION	117404382	284182	2017 9 INV A	4,400.00	C-070517		BORING ON HWY 51
INVOICE: 117404382		FULL DESC: BORING ON HWY 51					
000354 METER SERVICE AND SU	8731	284179	2017 9 INV A	2,853.00	C-070517		GATE VALVE, MEGA LU
INVOICE: 8731		FULL DESC: GATE VALVE, MEGA LUGS/ETC.					
000354 METER SERVICE AND SU	8774	284176	2017 9 INV A	3,095.25	C-070517		WET TAP / HWY 51
INVOICE: 8774		FULL DESC: WET TAP / HWY 51					
				5,948.25			
009591 TRI FIRMA	49160B	284155	17000306 2017 9 INV A	23,520.97	C-070517		BAPTIST HOSPITAL SE
INVOICE:		FULL DESC: BAPTIST HOSPITAL SEWER					
015972 PARKS & PARKS WELL	13478	284172	2017 9 INV A	4,966.92	C-070517		REPAIRS AT WHITWORT
INVOICE: 13478		FULL DESC: REPAIRS AT WHITWORTH WATER PLANT					
018221 CIVIL-LINK, LLC	72661	284164	2017 9 INV A	13,142.79	C-070517		COE PLANNING ASST T
INVOICE: 72661		FULL DESC: COE PLANNING ASST TO STATES MAPPING					
018221 CIVIL-LINK, LLC	72662	284165	2017 9 INV A	2,904.36	C-070517		WATER METER SURVEY
INVOICE: 72662		FULL DESC: WATER METER SURVEY					
018221 CIVIL-LINK, LLC	72663	284166	2017 9 INV A	5,389.80	C-070517		WATER VALVE OPER &
INVOICE: 72663		FULL DESC: WATER VALVE OPER & EVAL					
018221 CIVIL-LINK, LLC	72664	284167	2017 9 INV A	1,346.52	C-070517		FIRE SERVICE EXT. P
INVOICE: 72664		FULL DESC: FIRE SERVICE EXT. PHASE 1					
018221 CIVIL-LINK, LLC	72665	284168	2017 9 INV A	3,171.35	C-070517		FIRE SERVICE / EXT.

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04

CITY OF SOUTHAVEN

1540nh11

FY2017 CLAIMS DOCKET C-070517

P 42

apinvgl1a

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE: 72665			FULL DESC: FIRE SERVICE / EXT. PHASE 2				
018221 CIVIL-LINK, LLC	72666		2017 9 INV A				STARLANDING WATER S
INVOICE: 72666			FULL DESC: STARLANDING WATER SUPPLY				
				14,432.34 C-070517			
				40,387.16			
			ACCOUNT TOTAL	79,223.30			
0400-800-815-00-625305-			SANITARY SEWER EXTENSION				
000354 METER SERVICE AND SU 8666			2017 9 INV A				PVC PIPE, SEWER MAR
INVOICE: 8666			FULL DESC: PVC PIPE, SEWER MARKING TAPE , ECT.				
000354 METER SERVICE AND SU 8703			2017 9 INV A				MATERIALS / BAPTIST
INVOICE: 8703			FULL DESC: MATERIALS / BAPTIST HOSP SEWER				
				1,392.50 C-070517			
				4,483.50			
000734 MAGNOLIA ELECTRIC	241479-IN		2017 9 INV A				ELECTRICAL COUPLING
INVOICE:			FULL DESC: ELECTRICAL COUPLING				
				28.75 C-070517			
004494 J R STEWART	32130		2017 9 INV A				GRINDER PUMPS AND F
INVOICE: 32130			FULL DESC: GRINDER PUMPS AND FITTINGS FOR				
				57,120.00 C-070517			
			ACCOUNT TOTAL	61,632.25			
			ORG 815 TOTAL	140,855.55			
0400-800-820-00-610400-			UTILITY ADMINISTRATIVE EXPENSE				
002227 JACKSON PAPER COMPAN 1007619			OFFICE SUPPLIES				
INVOICE: 1007619			2017 9 INV A				COPY PAPER
			FULL DESC: COPY PAPER				
				79.50 C-070517			
			ACCOUNT TOTAL	79.50			
0400-800-820-00-625700-			TELEPHONE & POSTAGE				
017546 ARISTA	1414201706		2017 9 INV A				WATER BILL POSTAGE
INVOICE: 1414201706			FULL DESC: WATER BILL POSTAGE / 06/17				
				4,392.03 C-070517			
			ACCOUNT TOTAL	4,392.03			
0400-800-820-00-626500-			PRINTING				
006685 DEX IMAGING	WR566140		2017 9 INV A				MP8773 COPIER/ CITY
INVOICE:			FULL DESC: MP8773 COPIER/ CITY HALL WATER				
006685 DEX IMAGING	WR566148		2017 9 INV A				MP6552 COPIER @ PEP
INVOICE:			FULL DESC: MP6552 COPIER @ PEPPERCHASE				
				26.69 C-070517			
				62.98			
017546 ARISTA	23460		2017 9 INV A				WATER BILL PRINTING
INVOICE: 23460			FULL DESC: WATER BILL PRINTING/ 06/17				
				1,736.47 C-070517			
			ACCOUNT TOTAL	1,799.45			

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 43
apinvgl1a



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
825							
0400-800-825-00-611000-				UTILITY MAINTENANCE EXPENSES			
000354 METER SERVICE AND SU 8730				MATERIALS			
INVOICE: 8730				284178	2017 9 INV A	455.40 C-070517	FIRE HYDRANT PARTS
000354 METER SERVICE AND SU 8775				FULL DESC: 284177	FIRE HYDRANT PARTS		
INVOICE: 8775				FULL DESC: 284177	TRAFFIC BOXES & LIDS	1,320.00 C-070517	TRAFFIC BOXES & LID
				ORG 820	TOTAL	6,270.98	
000551 USA BLUEBOOK				284181	2017 9 INV A	531.55 C-070517	STENNER PUMP
INVOICE: 284181				FULL DESC: 284196	STENNER PUMP		
000734 MAGNOLIA ELECTRIC				234451CM	2017 9 CRM A	-171.53 C-070517	INVOICE 234451-IN P
INVOICE:				FULL DESC: 284213	INVOICE 234451-IN PAID TWICE		
001102 SOUTHAVEN SUPPLY				282928	2017 9 INV A	922.34 C-070517	MISC. SUPPLIES
INVOICE: 282928				FULL DESC: 284212	MISC. SUPPLIES		
001320 MARTIN MACHINE WORKS 1056				1056	2017 9 INV A	237.75 C-070517	FIRE HYDRANT PARTS
INVOICE: 1056				FULL DESC: 284198	FIRE HYDRANT PARTS		
001899 XYLEM DEWATERING SOL 400711460				400711460	2017 9 INV A	19.66 C-070517	ADAPTERS
INVOICE: 400711460				FULL DESC: 284184	ADAPTERS		
005044 LOWE'S HOME CENTERS, 6252017				284300	2017 9 INV A	373.09 C-070517	LOWE'S CREDIT
INVOICE: 6252017				FULL DESC: 284300	LOWE'S CREDIT		
007304 O'REILLY'S AUTO PARTS 1257-316102 284203				284203	2017 9 INV A	105.79 C-070517	BATTERY
INVOICE:				FULL DESC: 284203	BATTERY		
020490 INTERSTATE BATTERY S 204911				284170	2017 9 INV A	365.90 C-070517	BATTERIES FOR GREEN
INVOICE: 204911				FULL DESC: 284170	BATTERIES FOR GREENBROOK WP		
				ACCOUNT TOTAL		4,159.95	
0400-800-825-00-611100-				CHEMICALS			
000551 USA BLUEBOOK				284197	2017 9 INV A	549.01 C-070517	SENSOR PROBE
INVOICE: 282961				FULL DESC: 284197	SENSOR PROBE		
001146 IDEAL CHEMICAL				200461	2017 9 INV A	387.50 C-070517	LIME FOR GETWELL RD
INVOICE: 200461				FULL DESC: 284188	LIME FOR GETWELL RD WP		
001146 IDEAL CHEMICAL				200462	2017 9 INV A	560.00 C-070517	CHLORINE FOR GETWEL
INVOICE: 200462				FULL DESC: 284187	CHLORINE FOR GETWELL		
001146 IDEAL CHEMICAL				200463	2017 9 INV A	387.50 C-070517	LIME FOR GREENBROOK
INVOICE: 200463				FULL DESC: 284186	LIME FOR GREENBROOK WP		
001146 IDEAL CHEMICAL				200464	2017 9 INV A	203.50 C-070517	FLUORIDE FOR GREENB
INVOICE: 200464				FULL DESC: 284185	FLUORIDE FOR GREENBROOK WP		
001146 IDEAL CHEMICAL				200465	2017 9 INV A	775.00 C-070517	LIME FOR WHITWORTH W
INVOICE: 284185				FULL DESC: 284190	LIME FOR WHITWORTH WP		
001146 IDEAL CHEMICAL				200466	2017 9 INV A	203.50 C-070517	FLUORIDE FOR WHITWO
INVOICE: 284186				FULL DESC: 284189	LIME FOR WHITWORTH WP		

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 44
aplmgla



YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

INVOICE: 200466 FULL DESC: FLUORIDE FOR WHITWORTH WP 2,517.00
005073 MOMAR PS1184444 284195 2017 9 INV A 720.04 C-070517 DEGREASER/ DISINFEC
INVOICE: FULL DESC: FULL DESC: DEGREASER/ DISINFECTANT ACCOUNT TOTAL 3,786.05

0400-800-825-00-611300- MAINTENANCE VEHICLES
021382 PETTY CASH 284298 2017 9 INV A 10.00 C-070517 PETTY CASH REIMBURS
INVOICE: 6302017 FULL DESC: PETTY CASH REIMBURSEMENT ACCOUNT TOTAL 10.00

0400-800-825-00-612200- MAINTENANCE EQUIPMENT & BUILD
000836 COUNTRY FORD INC 284211 2017 9 INV A 138.94 C-070517 ROUTINE MAINTENANCE
INVOICE: 6037124 FULL DESC: ROUTINE MAINTENANCE/ TRUCK #806

005044 LOWE'S HOME CENTERS, 284300 2017 9 INV A 687.40 C-070517 LOWE'S CREDIT
INVOICE: 6252017 FULL DESC: LOWE'S CREDIT
007600 OFFICE DEPOT 1257-316106 284201 2017 9 INV A 22.77 C-070517 WIPER BLADES TRUCK
INVOICE: FULL DESC: WIPER BLADES TRUCK # 839

025979 A&B FAST AUTO GLASS 284173 2017 9 INV A 44.99 C-070517 WINDSHIELD REPAIR F
INVOICE: FULL DESC: WINDSHIELD REPAIR FOR TRUCK #832 ACCOUNT TOTAL 894.10

0400-800-825-00-612500- UNIFORMS
000983 PARAMOUNT UNIFORMS R 455111 2017 9 INV A 100.46 C-070517 UNIFORMS
INVOICE: 455111 FULL DESC: UNIFORMS
000983 PARAMOUNT UNIFORMS R 456497 2017 9 INV A 100.46 C-070517 UNIFORMS
INVOICE: 456497 FULL DESC: UNIFORMS

ACCOUNT TOTAL 200.92

0400-800-825-00-622100- PROFESSIONAL SERVICES
000021 A-1 FIRE PROTECTION 284202 2017 9 INV A 1,180.00 C-070517 CLEAN LIFT STATION
INVOICE: 16688 FULL DESC: CLEAN LIFT STATION
000023 A-1 SEPTIC TANK SERV 16693 2017 9 INV A 1,240.00 C-070517 CLEAN LIFT STATIONS
INVOICE: 16693 FULL DESC: CLEAN LIFT STATIONS

018221 CIVIL-LINK, LLC 284162 2017 9 INV A 24,350.75 C-070517 UTILITIES/ RPR
INVOICE: 72658 FULL DESC: UTILITIES RPR
018221 CIVIL-LINK, LLC 284163 2017 9 INV A 685.64 C-070517 UTILITIES RPR/ INPR
INVOICE: 72659 FULL DESC: UTILITIES RPR/ INFRASTRUCTURE SURVEY
018221 CIVIL-LINK, LLC 284181 2017 9 INV A 6,555.13 C-070517 SANITARY SEWER SERV

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 45
apinvgl



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE: 72660							
		FULL DESC:	SANITARY SEWER SERVICE				
							31,591.52
019589 BAKER SERVICES	61819	284200		2017 9 INV A			
INVOICE: 61819		FULL DESC:	MAY 2017 METER READS				16,922.82 C-070517
							MAY 2017 METER READ
		ACCOUNT TOTAL					50,934.34
0400-800-825-00-624500-							
001363 HEEFNER MISTY	2532	284193		LICENSES & MISCELLANEOUS FEES			
INVOICE: 2532		FULL DESC:	SEWER	2017 9 INV A			11.00 C-070517
001363 HEEFNER MISTY	2909	284194		SEWER EASEMENT FEES			
INVOICE: 2909		FULL DESC:	SEWER EASEMENT FEES	2017 9 INV A			308.00 C-070517
							SEWER EASEMENT FEES
							319.00
006674 MSRWA							
INVOICE: 6292017	6292017	284207		2017 9 INV A			500.00 C-070517
		FULL DESC:	MEMBERSHIP#10745 / DUES FOR 17/18				MEMBERSHIP#10745 /
		ACCOUNT TOTAL					819.00
0400-800-825-00-650903-							
002848 HORN LAKE CREEK BASI	06202017	284210		INTERCEPTOR SEWER TREATMENT			
INVOICE: 6202017		FULL DESC:	JUNE 2017 SEWER TREATMENT	2017 9 INV A			119,882.14 C-070517
							JUNE 2017 SEWER TRE
		ACCOUNT TOTAL					119,882.14
		ORG 825					180,686.50
		TOTAL					
		FUND 0400 UTILITY FUND					
		TOTAL:					369,699.40

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:04 CITY OF SOUTHAVEN P 46
1540nh11 FY2017 CLAIMS DOCKET C-070517 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

850
0450-810-850-00-612500- MAINTENANCE EXPENSES
000983 PARAMOUNT UNIFORMS R 455112 284120 UNIFORMS 2017 9 INV A 36.65 C-070517 UNIFORMS
INVOICE: 455112 FULL DESC: UNIFORMS 2017 9 INV A 36.65 C-070517 UNIFORMS
000983 PARAMOUNT UNIFORMS R 456498 284117 FULL DESC: UNIFORMS 2017 9 INV A 36.65 C-070517 UNIFORMS
INVOICE: 456498 FULL DESC: UNIFORMS 2017 9 INV A 36.65 C-070517 UNIFORMS

73.30
ACCOUNT TOTAL 73.30

0450-810-850-00-622100- PROFESSIONAL SERVICES
005407 NORTH MS. TWO-WAY CO 42849 283803 FULL DESC: MICRO LED/ INSTALL KITS 2017 9 INV A 997.00 C-070517 MICRO LED/ INSTALL
INVOICE: 42849 FULL DESC: MICRO LED/ INSTALL KITS 2017 9 INV A 997.00 C-070517 MICRO LED/ INSTALL
005714 REEL MEET EROSION CO 21004 284126 FULL DESC: ROW MAINT. PER CONTRACT - JUNE 2017 9 INV A 25,500.00 C-070517 ROW MAINT. PER CONT
INVOICE: 21004 FULL DESC: ROW MAINT. PER CONTRACT - JUNE 2017 9 INV A 25,500.00 C-070517 ROW MAINT. PER CONT

007500 SWEEPING CORPORATION 126428-IN 284131 FULL DESC: SWEEPING SVC PER CONTRACT 2017 9 INV A 576.00 C-070517 SWEEPING SVC PER CO
INVOICE: FULL DESC: SWEEPING SVC PER CONTRACT 2017 9 INV A 576.00 C-070517 SWEEPING SVC PER CO
018967 ARROW DISPOSAL 1434 283996 FULL DESC: GARB. SERV. PER CONTRACT 2017 9 INV A 94,945.83 C-070517 GARB. SERV. PER CON
INVOICE: 1434 FULL DESC: GARB. SERV. PER CONTRACT 2017 9 INV A 94,945.83 C-070517 GARB. SERV. PER CON
018967 ARROW DISPOSAL 1482 283995 FULL DESC: GARB. SERV. PER CONTRACT 2017 9 INV A 95,141.01 C-070517 GARB. SERV. PER CON
INVOICE: 1482 FULL DESC: GARB. SERV. PER CONTRACT 2017 9 INV A 95,141.01 C-070517 GARB. SERV. PER CON

190,086.84
ACCOUNT TOTAL 217,159.84

0450-810-850-00-630600- VEHICLES
000223 CROW'S TRUCK SERVICE 40202017 283726 FULL DESC: 17000195 2017 9 INV A 130,530.00 C-070517 13 YARD REAR LOADER
INVOICE: 40202017 FULL DESC: 13 YARD REAR LOADER GARBAGE TR 2017 9 INV A 130,530.00 C-070517 13 YARD REAR LOADER

130,530.00
ACCOUNT TOTAL 130,530.00
ORG 850 TOTAL 347,763.14

FUND 0450 SANITATION FUND TOTAL: 347,763.14

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:04
1340nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-070517

P 47
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0600 PAYROLL FUND
0600-000-000-00-214300- EMPLOYEE MEDICAL INSURANCE
024871 WAGEWORKS 517-TR44884 283776 2017 9 INV A 193.04 C-070517 COBRA ADMIN FEES
INVOICE: FULL DESC: COBRA ADMIN FEES

ACCOUNT TOTAL 193.04
ORG 0600 TOTAL 193.04

FUND 0600 PAYROLL FUND TOTAL: 193.04

** END OF REPORT - Generated by Nicole Hilario **

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06 CITY OF SOUTHAVEN
1540nh11 FY2017 CLAIMS DOCKET D-070517



YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

115 BOARD OF ALDERMAN
0010-100-115-00-626906- TRAVEL & TRAINING-WARD 6
024994 HARD ROCK BILOXI 283660 2017 9 INV P 540.12 D-070517 148518 ALDERMAN FLORES HOT
INVOICE: 6212017 FULL DESC: ALDERMAN FLORES HOTEL /MML CONF/BILOXI

ACCOUNT TOTAL 540.12
ORG 115 TOTAL 540.12

125 COURT DEPARTMENT
0010-100-125-00-621505- COURT SUPPLIES
007504 PAETEC 283818 2017 9 INV P 740.99 D-070517 148543 COURT PHONES
INVOICE: 69121189 FULL DESC: COURT PHONES

ACCOUNT TOTAL 740.99
ORG 125 TOTAL 740.99

145 DEPARTMENT OF FINANCE & ADMIN
0010-100-145-00-625700- TELEPHONE & POSTAGE
001095 VERIZON WIRELESS 283694 2017 9 INV P 40.01 D-070517 148532 ACCT 520666110-0000
INVOICE: 9786874729 FULL DESC: ACCT 520666110-00001

ACCOUNT TOTAL 40.01
ORG 145 TOTAL 40.01

150 INFORMATION TECHNOLOGY
0010-100-150-00-610500- COMPUTERS
002351 COMCAST 283883 2017 9 INV P 33.53 D-070517 148538 8396400220318171 /
INVOICE: 839640061017 FULL DESC: 8396400220318171 / 8710 NORTHWEST

ACCOUNT TOTAL 33.53

0010-100-150-00-625700- TELEPHONE/POSTAGE
001095 VERIZON WIRELESS 283694 2017 9 INV P 160.04 D-070517 148532 ACCT 520666110-0000
INVOICE: 9786874729 FULL DESC: ACCT 520666110-00001

ACCOUNT TOTAL 160.04
ORG 150 TOTAL 193.57

180 PLANNING / ENGINEERING DEPT
0010-100-180-00-625700- TELEPHONE/POSTAGE
001095 VERIZON WIRELESS 283693 2017 9 INV P 236.19 D-070517 148532 ACCT 242001757 / 6 /
INVOICE: 9787230985 FULL DESC: ACCT 242001757 / 6/10/17

ACCOUNT TOTAL 236.19
ORG 180 TOTAL 236.19

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-070517

P 2
apinvgl1a



YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

211

0010-200-211-00-600100- POLICE DEPARTMENT
024663 CROY PHILIP SALARIES-ADMINISTRATION
INVOICE: 6202017 283622 2017 9 INV P 542.01 D-070517 148508 REFUND FOR DEDUCTIO
FULL DESC: REFUND FOR DEDUCTIONS

0010-200-211-00-625700- TELEPHONE & POSTAGE
001095 VERIZON WIRELESS 283694 2017 9 INV P 1,458.71 D-070517 148532 ACCT 520666110-0000
INVOICE: 9786874729 FULL DESC: ACCT 520666110-00001
001095 VERIZON WIRELESS 283693 2017 9 INV P 2,519.39 D-070517 148532 ACCT 242001757 / 6/
INVOICE: 9787230985 FULL DESC: ACCT 242001757 / 6/10/17

001234 CENTURYLINK 283886 2017 9 INV P 231.16 D-070517 148536 300091223 / E. PREC
INVOICE: 30009161017 FULL DESC: 300091223 / E. PRECINCT

002351 COMCAST 283888 2017 9 INV P 698.41 D-070517 148540 8396400220293176 /
INVOICE: 83964061017 FULL DESC: 8396400220293176 / 1855 VETERANS DR 553.43 D-070517 148539 8396400220139544 /
002351 COMCAST 283887 2017 9 INV P
INVOICE: 83964061117 FULL DESC: 8396400220139544 / 8691 NORTHWEST DR

ACCOUNT TOTAL 1,251.84
5,461.10

0010-200-211-00-626000- UTILITIES
000966 ENERGY 283898 2017 9 INV P 7.58 D-070517 148541 19131200 / 8185 GET
INVOICE: 100003951838 FULL DESC: 19131200 / 8185 GETWELL
000966 ENERGY 283893 2017 9 INV P 2,713.08 D-070517 148542 37423837 / 8691 NOR
INVOICE: 110005209508 FULL DESC: 37423837 / 8691 NORTHWEST DR
000966 ENERGY 283896 2017 9 INV P 18.71 D-070517 148541 60209269 / 7111 TCH
INVOICE: 205004376536 FULL DESC: 60209269 / 7111 TCHULAHOMA RD CD SIREN
000966 ENERGY 283892 2017 9 INV P 16.66 D-070517 148541 17624495 / 3005 STA
INVOICE: 370002433351 FULL DESC: 17624495 / 3005 STANTON RD S
000966 ENERGY 283889 2017 9 INV P 7.58 D-070517 148541 31166523 / 1200 BRO
INVOICE: 380002463340 FULL DESC: 31166523 / 1200 BROOKHAVEN DR
000966 ENERGY 283899 2017 9 INV P 17.92 D-070517 148541 16832636 / 4085 STA
INVOICE: 425003041205 FULL DESC: 16832636 / 4085 STATELINE RD
000966 ENERGY 283900 2017 9 INV P 21.32 D-070517 148541 110165339 / 5730 ST
INVOICE: 445002962241 FULL DESC: 110165339 / 5730 STATELINE RD W TOR SIREN
000966 ENERGY 283895 2017 9 INV P 7.58 D-070517 148541 15540321 / 367 RASC
INVOICE: 60005197635 FULL DESC: 15540321 / 367 RASCO RD W
000966 ENERGY 283894 2017 9 INV P 9.57 D-070517 148541 133300244 / 8691 NO
INVOICE: 80005057997 FULL DESC: 133300244 / 8691 NORTHWEST DR
000966 ENERGY 283890 2017 9 INV P 158.21 D-070517 148542 42493999 / 8191 TUL
INVOICE: 95004661600 FULL DESC: 42493999 / 8191 TULANE RD
000966 ENERGY 283891 2017 9 INV P 9.77 D-070517 148541 43277185 / 8191 TUL
INVOICE: 95004661601 FULL DESC: 43277185 / 8191 TULANE RD RANGE

Minutes, City of Southaven, Southaven, Mississippi



6/30/2017 16:06 CITY OF SOUTHAVEN P
540nh11 FY2017 CLAIMS DOCKET D-070517 apinvg1a 3

YEAR/PERIOD: 2017/1 TO 2017/10 DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

ACCOUNT TOTAL 2,987.98
ORG 211 TOTAL 8,991.09

290
0010-200-290-00-625700- FIRE DEPARTMENT
001095 VERIZON WIRELESS TELEPHONE & POSTAGE
INVOICE: 9786874729 283694 2017 9 INV P 880.30 D-070517 148532 ACCT 520666110-0000
001095 VERIZON WIRELESS FULL DESC: ACCT 520666110-00001
INVOICE: 9787230985 283693 2017 9 INV P 65.83 D-070517 148532 ACCT 242001757 / 6/
INVOICE: 9787230985 FULL DESC: ACCT 242001757 / 6/10/17

946.13

001234 CENTURYLINK 2017 9 INV P 115.58 D-070517 148524 300091249 / STATION
INVOICE: 300091261017 FULL DESC: 300091249 / STATION 4

002351 COMCAST 2017 9 INV P 105.90 D-070517 148526 8396400220289125 /
INVOICE: 839640061317 FULL DESC: 8396400220289125 / INTERNET AMPHITHEATER

006142 ACCESS POINT INC 2017 9 INV P 67.23 D-070517 148520 279025 / STATION 1
INVOICE: 5021327 FULL DESC: 279025 / STATION 1

ACCOUNT TOTAL 1,234.84

UTILITIES

0010-200-290-00-626000- 2017 9 INV P 1,366.37 D-070517 148530 51589596 / 1940 STA
000966 ENTERGY 115004696620 283668 51589596 / 1940 STATELINE RD W

000966 ENTERGY 20005852242 283659 2017 9 INV P 1,061.21 D-070517 148516 15021074 / 6450 GET
INVOICE: 20005852242 FULL DESC: 15021074 / 6450 GETWELL RD

000966 ENTERGY 305003599311 283667 2017 9 INV P 289.73 D-070517 148530 50134691 / 8945 TUL
INVOICE: 305003599311 FULL DESC: 50134691 / 8945 TULANE RD

000966 ENTERGY 410001931783 283658 2017 9 INV P 1,495.29 D-070517 148516 79401667 / 7980 SWI
INVOICE: 410001931783 FULL DESC: 79401667 / 7980 SWINNEA RD

4,212.60

001145 ATMOS ENERGY 2017 9 INV P 145.84 D-070517 148522 3019672695 / 7980 SW
INVOICE: 301967261417 FULL DESC: 3019672695 / 7980 SWINNEA / STATION 2
001145 ATMOS ENERGY 302052162117 283885 2017 9 INV P 201.95 D-070517 148535 3020521390
INVOICE: 302052162117 FULL DESC: 3020521390

347.79

ACCOUNT TOTAL 4,560.39
ORG 290 TOTAL 5,795.23

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-070517

P 4
apinygla



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
311							
PUBLIC WORKS DEPARTMENT							
TELEPHONE & POSTAGE							
0010-300-311-00-625700-							
001095 VERIZON WIRELESS	9786874729	283694	ACCT 520666110-00001	2017 9 INV P	40.01 D-070517	148532	ACCT 520666110-0000
INVOICE: 9786874729							
ACCOUNT TOTAL							
40.01							
0010-300-311-00-626000-							
UTILITIES							
000966 ENTERGY	405003108266	283815	129563102 / 426 STAR LANDING RD	2017 9 INV P	24.71 D-070517	148541	129563102 / 426 STA
INVOICE: 405003108266							
000966 ENTERGY	80005056115	283606	19047497 / 951 RASCO RD	2017 9 INV P	19.76 D-070517	148511	19047497 / 951 RASC
INVOICE: 80005056115							
ACCOUNT TOTAL							
44.47							
001145 ATMOS ENERGY							
INVOICE: 301501761417	301501761417	283610	3015017945 / 8710 NORTHWEST DR	2017 9 INV P	26.79 D-070517	148507	3015017945 / 8710 N
ACCOUNT TOTAL							
71.26							
315							
CITY TRAFFIC AND STREETS LIGHT							
UTILITIES							
0010-300-315-00-626000-							
000966 ENTERGY	165004550793	283605	55245484 / 8935 COMMERCE DR	2017 9 INV P	399.37 D-070517	148515	55245484 / 8935 COM
INVOICE: 165004550793							
000966 ENTERGY	170003794963	283585	110821956 / BROOKHAVEN HWY 51	2017 9 INV P	51.48 D-070517	148513	110821956 / BROOKHA
INVOICE: 170003794963							
000966 ENTERGY	170003794964	283586	110821964 / ST LINE HWY 51	2017 9 INV P	50.66 D-070517	148513	110821964 / ST LINE
INVOICE: 170003794964							
000966 ENTERGY	170003794965	283582	110821972 / STATELINE RD I55	2017 9 INV P	38.60 D-070517	148512	110821972 / STATELI
INVOICE: 170003794965							
000966 ENTERGY	170003794966	283583	110821998 / MISS VALLEY BLVD	2017 9 INV P	41.99 D-070517	148512	110821998 / MISS VA
INVOICE: 170003794966							
000966 ENTERGY	170003794967	283581	110822038 / RASCO RD HWY 51	2017 9 INV P	40.17 D-070517	148512	110822038 / RASCO R
INVOICE: 170003794967							
000966 ENTERGY	175004507417	283702	50881416 / 4005 STATELINE RD	2017 9 INV P	21.91 D-070517	148529	50881416 / 4005 STA
INVOICE: 175004507417							
000966 ENTERGY	180003873158	283817	16330888 / GOODMAN RD AND SCREST	2017 9 INV P	64.45 D-070517	148542	16330888 / GOODMAN
INVOICE: 180003873158							
000966 ENTERGY	200003420159	283603	16835456 / SOUTHAVEN ELEM SCHOOL	2017 9 INV P	2.71 D-070517	148509	16835456 / SOUTHAVE
INVOICE: 200003420159							
000966 ENTERGY	200003420161	283602	16837528 / STATE LINE & GETWELL	2017 9 INV P	70.01 D-070517	148513	16837528 / STATE LI
INVOICE: 200003420161							
000966 ENTERGY	2016461112	283589	53,643.56 D-070517	2017 9 INV P		148517	16836199 / STREET I,
INVOICE: 2016461112							
000966 ENTERGY	205004378274	283607	24.33 D-070517	2017 9 INV P		148511	115078636 / 1989 ST
INVOICE: 205004378274							
000966 ENTERGY	225004283646	283601	51.48 D-070517	2017 9 INV P		148513	17327354 / SWINNEA R
INVOICE: 225004283646							
000966 ENTERGY	245004120218	283701	11.31 D-070517	2017 9 INV P		148528	89409965 / STATES O
INVOICE: 245004120218							

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06
540nh11
CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-070517

P 5
aplrvglia



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE: 245004120218	FULL DESC:	89409965 / STATES OF NORTHCREEK LIGHTING					
000966 ENTERGY	245004124725 283816	2017 9 INV P	64.45 D-070517	148542	19041425 / GOODMAN		
INVOICE: 245004124725	FULL DESC:	19041425 / GOODMAN AND AIRWAYS BLVD					
000966 ENTERGY	25005109064 283591	2017 9 INV P	24.35 D-070517	148511	47904040 / 8683 AIR		
INVOICE: 25005109064	FULL DESC:	47904040 / 8683 AIRWAYS BLVD					
000966 ENTERGY	25005109173 283590	2017 9 INV P	149.94 D-070517	148514	100968049 / 8770 NO		
INVOICE: 25005109173	FULL DESC:	100968049 / 8770 NORTHWEST DR					
000966 ENTERGY	25005114963 283695	2017 9 INV P	49.38 D-070517	148529	15556616 / STATELIN		
INVOICE: 25005114963	FULL DESC:	15556616 / STATELINE RD MKXT DR					
000966 ENTERGY	275003940891 283814	2017 9 INV P	116.14 D-070517	148542	100253780 / GOODMAN		
INVOICE: 275003940891	FULL DESC:	100253780 / GOODMAN & I55					
000966 ENTERGY	285003871491 283575	2017 9 INV P	49.36 D-070517	148513	16834293 / HIGHWAY		
INVOICE: 285003871491	FULL DESC:	16834293 / HIGHWAY 51 AND CUSTER					
000966 ENTERGY	285003871493 283574	2017 9 INV P	28.68 D-070517	148512	16839003 / HIGHWAY		
INVOICE: 285003871493	FULL DESC:	16839003 / HIGHWAY 51 & DORCHESTER					
000966 ENTERGY	30005613413 283604	2017 9 INV P	24.69 D-070517	148511	89417232 / 6006 GET		
INVOICE: 30005613413	FULL DESC:	89417232 / 6006 GETWELL RD					
000966 ENTERGY	305003598538 283600	2017 9 INV P	418.07 D-070517	148515	52482346 / 8355 AIRW		
INVOICE: 305003598538	FULL DESC:	52482346 / 8355 AIRWAYS BLVD					
000966 ENTERGY	305003599228 283576	2017 9 INV P	27.55 D-070517	148514	18054445 / 8777 WHI		
INVOICE: 305003599228	FULL DESC:	18054445 / 8777 WHITWORTH ST					
000966 ENTERGY	335003504294 283599	2017 9 INV P	252.66 D-070517	148514	16832230 / 453 AIRP		
INVOICE: 335003504294	FULL DESC:	335003504294 / 453 AIRPORT INDUSTRIAL DR					
000966 ENTERGY	335003504295 283598	2017 9 INV P	4.45 D-070517	148509	16834756 / SOUTH CI		
INVOICE: 335003504295	FULL DESC:	16834756 / SOUTH CIR NORTHFIELD					
000966 ENTERGY	365003374619 283608	2017 9 INV P	49.38 D-070517	148513	15556418 / STATELIN		
INVOICE: 365003374619	FULL DESC:	15556418 / STATELINE & NORTHWEST					
000966 ENTERGY	365003374681 283577	2017 9 INV P	27.55 D-070517	148512	79896114 / 984 STAT		
INVOICE: 365003374681	FULL DESC:	79896114 / 984 STATELINE RD W					
000966 ENTERGY	370002432268 283597	2017 9 INV P	38.81 D-070517	148512	64945074 / 805 RASC		
INVOICE: 370002432268	FULL DESC:	64945074 / 805 RASCO RD					
000966 ENTERGY	395003260963 283573	2017 9 INV P	27.55 D-070517	148512	68134634 / NORTHWEST		
INVOICE: 395003260963	FULL DESC:	68134634 / NORTHWEST DR & STATELINE RD					
000966 ENTERGY	395003260964 283572	2017 9 INV P	46.14 D-070517	148513	68135326 / STATE LIN		
INVOICE: 395003260964	FULL DESC:	395003260964 / STATE LINE RD & I-55 INTERSECTION					
000966 ENTERGY	395003261171 283578	2017 9 INV P	501.44 D-070517	148516	119287241 / 1855 PI		
INVOICE: 395003261171	FULL DESC:	119287241 / 1855 FIRST COMMERCIAL DR N					
000966 ENTERGY	420002001274 283696	2017 9 INV P	16.96 D-070517	148529	16835951 / STATELIN		
INVOICE: 420002001274	FULL DESC:	16835951 / STATELINE RD AIRWAYS					
000966 ENTERGY	420002001275 283697	2017 9 INV P	41.99 D-070517	148529	16839979 / ST LINE		
INVOICE: 420002001275	FULL DESC:	16839979 / ST LINE RD HAMILTON					
000966 ENTERGY	420002001276 283698	2017 9 INV P	9.75 D-070517	148528	16850182 / GREENBRO		
INVOICE: 420002001276	FULL DESC:	16850182 / GREENBROOK PKWY ST LGT					
000966 ENTERGY	420002001277 283699	2017 9 INV P	4.45 D-070517	148528	16850398 / GREENBRO		
INVOICE: 420002001277	FULL DESC:	16850398 / GREENBROOK PKWY RASC					
000966 ENTERGY	470002093813 283594	2017 9 INV P	27.79 D-070517	148512	68134584 / HAMILTON		
INVOICE: 470002093813	FULL DESC:	68134584 / HAMILTON & STATE LINE RD					
000966 ENTERGY	470002093814 283593	2017 9 INV P	307.86 D-070517	148515	69086056 / HAMILTON		
INVOICE: 470002093814	FULL DESC:	69086056 / HAMILTON					
000966 ENTERGY	515002491344 283609	2017 9 INV P	25.36 D-070517	148511	90253295 / 8507 INVE		
INVOICE: 515002491344	FULL DESC:	90253295 / 8507 INVERNESS DR					
000966 ENTERGY	580001095242 283596	2017 9 INV P	73.56 D-070517	148514	61645719 / 7655 AIR		

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06
1546nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-070517

P 6
apinvgl



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
INVOICE: 580001095242		FULL DESC: 61645719 / 7655 AIRWAYS BLVD					
000966 ENTERGY		580001095243 283595		2017 9 INV P			52.00 D-070517 148513 61645784 / 7532 SOU
INVOICE: 580001095243		FULL DESC: 61645784 / 7532 SOUTHCREST PKWY					
000966 ENTERGY		85004746486 283700		2017 9 INV P			98.89 D-070517 148529 110822012 / STATELIN
INVOICE: 85004746486		FULL DESC: 110822012 / STATELINE RD 155					
							57,071.25
001105 NORTHCENTRAL ELECTRIC	6222017	284303		2017 9 INV P			2,235.09 D-070517 148544 ACCT59247008 / ST L
INVOICE: 6222017		FULL DESC: ACCT59247008 / ST LIGHTS					
							59,306.34
		ACCOUNT TOTAL					
		ORG 315 TOTAL					59,306.34
411		PARKS DEPARTMENT					
0010-400-411-00-600100-							
026771 KINGSLEY MICHAEL A	6162017	283530		2017 9 INV P			355.01 D-070517 147937 6-16-17 / PAYROLL S
INVOICE: 6162017		FULL DESC: 6-16-17 / PAYROLL SHORTAGE					
026774 YOUNG DARRELL K.	6302017	283709		2017 9 INV P			1,269.84 D-070517 148534 REFUND
INVOICE: 6302017		FULL DESC: REFUND					
							1,624.85
		ACCOUNT TOTAL					
0010-400-411-00-625700-							
001095 VERIZON WIRELESS	9786874729	283694		2017 9 INV P			440.11 D-070517 148532 ACCT 520666110-0000
INVOICE: 9786874729		FULL DESC: ACCT 520666110-00001					
001095 VERIZON WIRELESS	9787230985	283693		2017 9 INV P			40.01 D-070517 148532 ACCT 242001757 / 6/
INVOICE: 9787230985		FULL DESC: ACCT 242001757 / 6/10/17					
							480.12
		ACCOUNT TOTAL					
		TELEPHONE & POSTAGE					
0010-400-411-00-626000-							
000166 AT&T	056312561017	283672		2017 9 INV P			41.10 D-070517 148521 0563125769001 / 662
INVOICE: 56312561017		FULL DESC: 0563125769001 / 662 890 5434					
							480.12
		ACCOUNT TOTAL					
000966 ENTERGY	10011171720	283642		2017 9 INV P			7.58 D-070517 148510 45692910 / 8925 SWI
INVOICE: 10011171720		FULL DESC: 45692910 / 8925 SWINNEA RD					
000966 ENTERGY	110005207284	283620		2017 9 INV P			371.44 D-070517 148515 74855255 / 6277B SNO
INVOICE: 110005207284		FULL DESC: 74855255 / 6277B SNOWDEN LN					
000966 ENTERGY	130003796091	283628		2017 9 INV P			4,865.92 D-070517 148516 44368587 / 3335 PIN
INVOICE: 130003796091		FULL DESC: 44368587 / 3335 PINE TAR ALY					
000966 ENTERGY	145004606516	283618		2017 9 INV P			26.64 D-070517 148511 56395635 / 7360 US
INVOICE: 145004606516		FULL DESC: 56395635 / 7360 US HIGHWAY 51 N					
000966 ENTERGY	200003420157	283633		2017 9 INV P			39.17 D-070517 148512 16833329 / 3278 MAY
INVOICE: 200003420157		FULL DESC: 16833329 / 3278 MAY BLVD					
000966 ENTERGY	200003420157	283632		2017 9 INV P			289.67 D-070517 148515 16834020 / GETWELL
INVOICE: 200003420157		FULL DESC: 16834020 / GETWELL					
000966 ENTERGY	200003420160	283631		2017 9 INV P			355.52 D-070517 148515 16837304 / 6205 SNO
INVOICE: 200003420160		FULL DESC: 16837304 / 6205 SNO					

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:06 CITY OF SOUTHAVEN P
1540nh11 FY2017 CLAIMS DOCKET D-070517 apinvgl 7

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR	TYPE S	WARRANT	CHECK	DESCRIPTION
000966 ENTERGY	INVOICE: 200003420160	FULL DESC: 200003420162 283630	16837304 / 6205	2017	9 INV P	7.58 D-070517	148510	16852006 / 7505 STO
000966 ENTERGY	INVOICE: 200003420162	FULL DESC: 200003420163 283629	16852006 / 7505	2017	9 INV P	368.54 D-070517	148515	16852212 / 3278 MAY
000966 ENTERGY	INVOICE: 200003420163	FULL DESC: 20005852343 283634	16852212 / 3278	2017	9 INV P	44.31 D-070517	148512	47805247 / 6208 SNO
000966 ENTERGY	INVOICE: 20005852343	FULL DESC: 20005853867 283643	47805247 / 6208	2017	9 INV P	357.18 D-070517	148515	38822441 / 8925 SWI
000966 ENTERGY	INVOICE: 20005853867	FULL DESC: 210003479781 283619	38822441 / 8925	2017	9 INV P	242.45 D-070517	148514	66074311 / 6208A SNO
000966 ENTERGY	INVOICE: 210003479781	FULL DESC: 250003627634 283707	66074311 / 6208A	2017	9 INV P	41.20 D-070517	148529	16836454 / 4700 STA
000966 ENTERGY	INVOICE: 250003627634	FULL DESC: 250003627635 283708	16836454 / 4700	2017	9 INV P	512.53 D-070517	148530	16838229 / 4700 STA
000966 ENTERGY	INVOICE: 250003627635	FULL DESC: 25005108986 283617	16838229 / 4700	2017	9 INV P	17.85 D-070517	148510	46687588 / 365 RASCO
000966 ENTERGY	INVOICE: 25005108986	FULL DESC: 265003984821 283646	46687588 / 365	2017	9 INV P	18.14 D-070517	148511	127643922 / 7890 GR
000966 ENTERGY	INVOICE: 265003984821	FULL DESC: 285003367950 283626	127643922 / 7890	2017	9 INV P	167.57 D-070517	148514	74869355 / 6277A SN
000966 ENTERGY	INVOICE: 285003367950	FULL DESC: 285003871492 283615	74869355 / 6277A	2017	9 INV P	10.46 D-070517	148510	16838419 / 7505 CHE
000966 ENTERGY	INVOICE: 285003871492	FULL DESC: 285003871494 283614	16838419 / 7505	2017	9 INV P	457.45 D-070517	148515	16839250 / 7505 CHE
000966 ENTERGY	INVOICE: 285003871494	FULL DESC: 290003665127 283656	16839250 / 7505	2017	9 INV P	6,360.38 D-070517	148517	15744642 / 3376 NAI
000966 ENTERGY	INVOICE: 290003665127	FULL DESC: 290003665128 283625	15744642 / 3376	2017	9 INV P	12.05 D-070517	148510	15744865 / 3566 NAI
000966 ENTERGY	INVOICE: 290003665128	FULL DESC: 315003567065 283640	15744865 / 3566	2017	9 INV P	152.70 D-070517	148514	15928989 / 8400 GRE
000966 ENTERGY	INVOICE: 315003567065	FULL DESC: 315003568602 283616	15928989 / 8400	2017	9 INV P	6,331.15 D-070517	148515	20892766 / 6070 SNO
000966 ENTERGY	INVOICE: 315003568602	FULL DESC: 320002442679 283627	41111535 / 7360	2017	9 INV P	393.18 D-070517	148516	125567875 / 800 STO
000966 ENTERGY	INVOICE: 320002442679	FULL DESC: 320002442682 283621	20892766 / 6070	2017	9 INV P	258.25 D-070517	148514	20291445 / 3480 SUNS
000966 ENTERGY	INVOICE: 320002442682	FULL DESC: 320002443858 283645	20291415 / 3480	2017	9 INV P	1,355.82 D-070517	148516	125567875 / 800 STO
000966 ENTERGY	INVOICE: 320002443858	FULL DESC: 320002443859 283644	125567875 / 800	2017	9 INV P	717.77 D-070517	148516	125567883 / 800 STO
000966 ENTERGY	INVOICE: 320002443859	FULL DESC: 35004985128 283639	125567883 / 800	2017	9 INV P	8.15 D-070517	148510	69723351 / 8925 SWI
000966 ENTERGY	INVOICE: 35004985128	FULL DESC: 355003399486 283649	69723351 / 8925	2017	9 INV P	265.08 D-070517	148514	66762873 / 6275 SNO
000966 ENTERGY	INVOICE: 355003399486	FULL DESC: 355003376774 283613	66762873 / 6275	2017	9 INV P	22.30 D-070517	148511	117424333 / 1729 BRO
000966 ENTERGY	INVOICE: 355003376774	FULL DESC: 385003286625 283638	117424333 / 1729	2017	9 INV P	76.90 D-070517	148514	16839706 / 8900 GRE
000966 ENTERGY	INVOICE: 385003286625	FULL DESC: 395003258166 283647	16839706 / 8900	2017	9 INV P	7.58 D-070517	148509	19046408 / 3025 CAR
000966 ENTERGY	INVOICE: 395003258166	FULL DESC: 440002032362 283648	19046408 / 3025	2017	9 INV P	84.71 D-070517	148514	18054049 / SNOVDEN

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06
1540n11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-070517

P 8
apinvgl@a



YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 440002032362	FULL DESC: 18054049 / SNOWDEN BALDFIELD RD						
000966 ENTERGY	45502919487 283624	2017 9 INV P			3,007.94 D-070517	148516	123335762/ 800 STON
INVOICE: 45502919487	FULL DESC: 123335762/ 800 STONEWOOD DR						
000966 ENTERGY	470002097038 283706	2017 9 INV P			111.07 D-070517	148530	19046929 / 1978 STA
INVOICE: 470002097038	FULL DESC: 19046929 / 1978 STATELINE RD						
000966 ENTERGY	555002044135 283650	2017 9 INV P			7.58 D-070517	148509	31109259 / 7705 TCH
INVOICE: 555002044135	FULL DESC: 31109259 / 7705 TCHULAHOMA						
000966 ENTERGY	555002044136 283653	2017 9 INV P			7.58 D-070517	148509	31109317 / 7655 TCH
INVOICE: 555002044136	FULL DESC: 31109317 / 7655 TCHULAHOMA						
000966 ENTERGY	555002044137 283623	2017 9 INV P			7.58 D-070517	148509	31109366/ 7625 TCHU
INVOICE: 555002044137	FULL DESC: 31109366/ 7625 TCHULAHOMA						
000966 ENTERGY	555002044138 283652	2017 9 INV P			7.58 D-070517	148509	31109424 / 7635 TCH
INVOICE: 555002044138	FULL DESC: 31109424 / 7635 TCHULAHOMA						
000966 ENTERGY	555002044139 283654	2017 9 INV P			7.58 D-070517	148509	31109473 / 7525 TCH
INVOICE: 555002044139	FULL DESC: 31109473 / 7525 TCHULAHOMA						
000966 ENTERGY	555002044140 283655	2017 9 INV P			7.58 D-070517	148509	31109549 / 7535 TCH
INVOICE: 555002044140	FULL DESC: 31109549 / 7535 TCHULAHOMA						
000966 ENTERGY	555002044141 283651	2017 9 INV P			7.58 D-070517	148510	31109614 / 7645 TCH
INVOICE: 555002044141	FULL DESC: 31109614 / 7645 TCHULAHOMA						
000966 ENTERGY	555002044142 283637	2017 9 INV P			7.58 D-070517	148510	31109648 / 7665 TCH
INVOICE: 555002044142	FULL DESC: 31109648 / 7665 TCHULAHOMA						
000966 ENTERGY	555002044143 283636	2017 9 INV P			12.05 D-070517	148510	31109663 / 7735 TCH
INVOICE: 555002044143	FULL DESC: 31109663 / 7735 TCHULAHOMA						
000966 ENTERGY	555002044213 283657	2017 9 INV P			18.04 D-070517	148511	22512453 / 6205 GET
INVOICE: 555002044213	FULL DESC: 22512453 / 6205 GETWELL RD						
000966 ENTERGY	80005056114 283641	2017 9 INV P			7.80 D-070517	148510	19045897 / 295 STAT
INVOICE: 80005056114	FULL DESC: 19045897 / 295 STATELINE RD E						
000966 ENTERGY	95004656922 283635	2017 9 INV P			7.58 D-070517	148510	72820194 / 6305 SNO
INVOICE: 95004656922	FULL DESC: 72820194 / 6305 SNOWDEN LN						
					27,472.34		
001145 ATMOS ENERGY	301501862217 283901	2017 9 INV P			28.97 D-070517	148535	3015018239 / 6070 S
INVOICE: 301501862217	FULL DESC: 3015018239 / 6070 SNOWDEN						
001145 ATMOS ENERGY	301547662217 283902	2017 9 INV P			32.03 D-070517	148535	3015476619 / 6275 S
INVOICE: 301547662217	FULL DESC: 3015476619 / 6275 SNOWDEN LN						
001145 ATMOS ENERGY	301967261517 283611	2017 9 INV P			33.73 D-070517	148507	3019672435 / 8400 G
INVOICE: 301967261517	FULL DESC: 3019672435 / 8400 GREENBROOK PKWY						
001145 ATMOS ENERGY	302071361417 283612	2017 9 INV P			26.94 D-070517	148507	3020713076/ 8925 SW
INVOICE: 302071361417	FULL DESC: 3020713076/ 8925 SWINNEA RD						
001145 ATMOS ENERGY	401057361517 283671	2017 9 INV P			166.95 D-070517	148522	4010573727 / 800 ST
INVOICE: 401057361517	FULL DESC: 4010573727 / 800 STONEWOOD DR						
					288.62		
001234 CENTURYLINK	30009661017 283674	2017 9 INV P			54.94 D-070517	148524	300096133 / 662 893
INVOICE: 30009661017	FULL DESC: 300096133 / 662 893 6235						
001234 CENTURYLINK	400200061017 283670	2017 9 INV P			1,235.28 D-070517	148524	400200022
INVOICE: 400200061017	FULL DESC: 400200022						
001234 CENTURYLINK	400200361017 283673	2017 9 INV P			128.71 D-070517	148524	400200373 / FOREVER
INVOICE: 400200361017	FULL DESC: 400200373 / FOREVER YOUNG						

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06
0540nh11
CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-070517
P
9
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

002351 COMCAST 839640061817 283704 2017 9 INV P 335.66 D-070517 148527 8396400220018805 /
INVOICE: 839640061817 FULL DESC: 8396400220018805 / PARKS
016529 DIRECTV 31599046077 283529 2017 9 INV P 255.00 D-070517 147936 ACCT 018993796/ SERVICE @ PARKS
INVOICE: 31599046077 FULL DESC: ACCT 018993796/ SERVICE @ PARKS

ACCOUNT TOTAL 29,811.65
ORG 411 TOTAL 31,916.62

0010-500-511-00-625700-
001095 VERIZON WIRELESS 9786874729 283694 2017 9 INV P 240.06 D-070517 148532 ACCT 520666110-0000
INVOICE: 9786874729 FULL DESC: ACCT 520666110-00001

ACCOUNT TOTAL 240.06
ORG 511 TOTAL 240.06

EXPENSE ACCOUNTS FACILITIES MANAGEMENT
0010-900-902-00-620902-
000966 ENTERGY 10011175996 283579 2017 9 INV P 52.22 D-070517 148513 80540586 / 8889 NOR
INVOICE: 10011175996 FULL DESC: 80540586 / 8889 NORTHWEST DR
000966 ENTERGY 145004607422 283584 2017 9 INV P 701.67 D-070517 148516 130057649 / 7312 HI
INVOICE: 145004607422 FULL DESC: 130057649 / 7312 HIGHWAY 51 N
000966 ENTERGY 305003598374 283580 2017 9 INV P 5,967.71 D-070517 148517 17002007 / 385 STAT
INVOICE: 305003598374 FULL DESC: 17002007 / 385 STATELINE #4-0848 RD W
000966 ENTERGY 425003041204 283703 2017 9 INV P 3,986.19 D-070517 148530 16831992 / 8700 NOR
INVOICE: 425003041204 FULL DESC: 16831992 / 8700 NORTHWEST
000966 ENTERGY 470002093763 283592 2017 9 INV P 3,782.56 D-070517 148516 68111178 / 8554 NOR
INVOICE: 470002093763 FULL DESC: 68111178 / 8554 NORTHWEST DR
000966 ENTERGY 55004875871 283588 2017 9 INV P 1,079.66 D-070517 148516 16004111 / 8889 NOR
INVOICE: 55004875871 FULL DESC: 16004111 / 8889 NORTHWEST DR
000966 ENTERGY 55004875886 283587 2017 9 INV P 46.61 D-070517 148513 15991573 / 8710 NOR
INVOICE: 55004875886 FULL DESC: 15991573 / 8710 NORTHWEST DR

15,616.62

001234 CENTURYLINK 300095061017 283882 2017 9 INV P 52.74 D-070517 148537 300095074 / PHONE B
INVOICE: 300095061017 FULL DESC: 300095074 / PHONE BILL
002351 COMCAST 839640061117 283664 2017 9 INV P 47.26 D-070517 148525 8396400220200510 /
INVOICE: 839640061117 FULL DESC: 8396400220200510 / ADDITIONAL OUTLET

ACCOUNT TOTAL 15,716.62
ORG 902 TOTAL 15,716.62

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-070517

P 10
apinvyla

YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S

WARRANT CHECK DESCRIPTION

904
0010-900-904-00-629100-
026773 NEMCEK DANIEL
INVOICE: 6212017

LITIGATION CLAIMS PAYMENTS
6212017 283661 2017 9 INV P 1,356.00 D-070517 148519 REIMBURSEMENT-1865
FULL DESC: REIMBURSEMENT-1865 WINNERS CIRCLE ASSESSMENT

ACCOUNT TOTAL 1,356.00
ORG 904 TOTAL 1,356.00

FUND 0010 GENERAL FUND TOTAL: 125,184.11

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06 CITY OF SOUTHAVEN P 11
1540nh11 FY2017 CLAIMS DOCKET D-070517 apinvgla

YEAR/PERIOD: 2017/1 TO 2017/10 DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0400 UTILITY FUND ACCOUNTS RECEIVABLE 78.84 D-070517 148523 NEW CHECK RE-ISSUED
0400-000-000-00-130700- 2017 9 INV P
025962 BARAJAS LAURA FULL DESC: NEW CHECK RE-ISSUED/ ACCT 01000379

ACCT 6152017 283665
ORG 0400 TOTAL 78.84

825 UTILITY MAINTENANCE EXPENSES 480.12 D-070517 148532 ACCT 520666110-0000
0400-800-825-00-625700- TELEPHONE & POSTAGE
001095 VERIZON WIRELESS 2017 9 INV P
INVOICE: 9786874729 FULL DESC: ACCT 520666110-00001

ACCOUNT TOTAL 480.12

0400-800-825-00-626000-

UTILITIES

000966 ENTERGY 105004707217 283690 71532782 / 1433 STATELINE RD E 9.86 D-070517 148528 71532782 / 1433 STA
INVOICE: 105004707217 FULL DESC: 2017 9 INV P
000966 ENTERGY 125004648527 283677 16292922 / 8779 WILTHORTH DR 9.43 D-070517 148528 16292922 / 8779 WHI
INVOICE: 125004648527 FULL DESC: 2017 9 INV P
000966 ENTERGY 125004648528 283676 16293136 / 8779 WILTHORTH ST 7.420 74 D-070517 148531 16293136 / 8779 WHI
INVOICE: 125004648528 FULL DESC: 2017 9 INV P
000966 ENTERGY 200003420164 283687 16852907 / 1334 GOODMAN RD 11.24 D-070517 148528 16852907 / 1334 GOO
INVOICE: 200003420164 FULL DESC: 2017 9 INV P
000966 ENTERGY 200003420165 283686 16853459 / 5850 GETWELL RD WATER PLANT 3.563 88 D-070517 148530 16853459 / 5850 GET
INVOICE: 200003420165 FULL DESC: 2017 9 INV P
000966 ENTERGY 210003481679 283680 16835233 / TOWN & COUNTRY DR 93.98 D-070517 148529 16835233 / TOWN & C
INVOICE: 210003481679 FULL DESC: 2017 9 INV P
000966 ENTERGY 230003564341 283679 16839508 / 8989 STANTON RD 10.68 D-070517 148528 16839508 / 8989 STA
INVOICE: 230003564341 FULL DESC: 2017 9 INV P
000966 ENTERGY 330002434522 283692 39758438 / 5850 GETWELL RD WATER TOWER 7.58 D-070517 148528 39758438 / 5850 GET
INVOICE: 330002434522 FULL DESC: 2017 9 INV P
000966 ENTERGY 335003504296 283681 16835787 / HUDGINS RD 66.00 D-070517 148529 16835787 / HUDGINS
INVOICE: 340002424307 283678 19047166 / 1281 BROOKHAVEN DR 11.36 D-070517 148528 19047166 / 1281 BRO
000966 ENTERGY 385003286626 283685 16850588 / 7525 GREENBROOK PKWY 5,204.25 D-070517 148530 16850588 / 7525 GRE
INVOICE: 385003286626 FULL DESC: 2017 9 INV P
000966 ENTERGY 385003286627 283689 16851180 / 7696 AIRWAYS BLVD 11.70 D-070517 148528 16851180 / 7696 AIR
INVOICE: 385003286627 FULL DESC: 2017 9 INV P
000966 ENTERGY 430002028845 283682 17627084 / 170 COLLEGE RD 3,050.08 D-070517 148530 17627084 / 170 COLL
INVOICE: 430002028845 FULL DESC: 2017 9 INV P
000966 ENTERGY 440002032998 283691 18141937 / 8440 GREENBROOK PKWY 14.12 D-070517 148529 18141937 / 8440 GRE
INVOICE: 440002032998 FULL DESC: 2017 9 INV P
000966 ENTERGY 470002092755 283684 102092335 / 8182 GETWELL RD NORTH LIFT STATION 101.57 D-070517 148530 102092335 / 8182 GE
INVOICE: 470002092755 FULL DESC: 2017 9 INV P
000966 ENTERGY 505002563164 283683 76259076 / 3088 NAIL RD 1,236.88 D-070517 148530 76259076 / 3088 NAI
INVOICE: 505002563164 FULL DESC: 2017 9 INV P
000966 ENTERGY 535002322656 283688 75760785 / 8157A PARK PIKE 90.88 D-070517 148529 75760785 / 8157A PA
INVOICE: 535002322656 FULL DESC: 2017 9 INV P

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:06
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-070517

p 12
apinvglia



YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S

WARRANT CHECK DESCRIPTION

FUND 0400 UTILITY FUND

TOTAL: 21,473.19

ACCOUNT TOTAL	20,914.23
ORG 825 TOTAL	21,394.35

Minutes, City of Southaven, Southaven, Mississippi



06/30/2017 16:06

CITY OF SOUTHAVEN

FY2017 CLAIMS DOCKET D-070517

P 13

apinvgl

YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
0600			PAYROLL FUND				
0600-000-000-00-214300-			EMPLOYEE MEDICAL INSURANCE				
003164 WHEELER JERALD	6262017	283710	2017 9 INV P		218.74	D-070517	148533 REFUND
INVOICE: 6262017		FULL DESC: REFUND					
		ACCOUNT TOTAL			218.74		
		ORG 0600 TOTAL			218.74		
		FUND 0600 PAYROLL FUND					
		TOTAL:			218.74		

** END OF REPORT - Generated by Nicole Hilario **

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:07
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET W-070517

P 1
apinvgl



YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

145
0010-100-145-00-625700- DEPARTMENT OF FINANCE & ADMTN
002241 FIRST SECURITY BANK 32893 283662 TELEPHONE & POSTAGE
INVOICE: 32893 FULL DESC: G/O BONDS SERIES 2008 ISSUE #498 15.00 W-070517 50093 G/O BONDS SERIES 20

ACCOUNT TOTAL 15.00
ORG 145 TOTAL 15.00

903
0010-900-903-00-624102- ADMINISTRATIVE EXPENSES
002241 FIRST SECURITY BANK 32893 283662 BANK FEES
INVOICE: 32893 FULL DESC: G/O BONDS SERIES 2008 ISSUE #498 847.17 W-070517 50093 G/O BONDS SERIES 20

ACCOUNT TOTAL 847.17
ORG 903 TOTAL 847.17

FUND 0010 GENERAL FUND TOTAL: 862.17

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:07

1540nh11

CITY OF SOUTHAVEN

FY2017 CLAIMS DOCKET W-070517

2

apinvgl



YEAR/PERIOD: 2017/1	TO 2017/10	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR							
701							
0300-700-701-00-650101-		DEBT SVC EXPENSES					
002241 FIRST SECURITY BANK	32893	283662	PRINCIPAL PAYMENT-NOTE				
INVOICE: 32893		2017 9 DIR P	180,000.00 W-070517				50093 G/O BONDS SERIES 20
013790 HANCOCK BANK	32894	283663	2017 9 DIR P				
INVOICE: 32894		291,412.50 W-070517					50094 G/O BONDS SERIES 20
		FULL DESC: G/O BONDS SERIES 2007 REF SOUTHCTG007					
		ACCOUNT TOTAL	471,412.50				
0300-700-701-00-650401-		GEN OB INTEREST					
002241 FIRST SECURITY BANK	32893	283662	2017 9 DIR P				
INVOICE: 32893		54,433.75 W-070517					50093 G/O BONDS SERIES 20
		FULL DESC: G/O BONDS SERIES 2008 ISSUE #498					
		ACCOUNT TOTAL	54,433.75				
		ORG 701	TOTAL				
			525,846.25				
		FUND 0300 DEBT SERVICE					
		TOTAL:	525,846.25				

Minutes, City of Southaven, Southaven, Mississippi

06/30/2017 16:07
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET W-070517

P 3
apinvgla



YEAR/PERIOD: 2017/1 TO 2017/10
ACCOUNT/VENDOR DOCUMENT VOUCHER PO YEAR/PR TYP S WARRANT CHECK DESCRIPTION

0600 PAYROLL FUND DEFERRED COMPENSATION
0600-000-000-00-214900- 283531 6,517.23 W-070517 50092 DEF COMP JUNE 2017
002311 EMPOWER RETIREMENT 6192017 FULL DESC: DEF COMP JUNE 2017
INVOICE: 6192017 ACCOUNT TOTAL 6,517.23

0600-000-000-00-215101- CAF-PRETAX MEDICAL
022644 CORPORATE PLANNING 6162017 283524 6,001.74 W-070517 50091 FLEX SPENDING
INVOICE: 6162017 FULL DESC: FLEX SPENDING
ACCOUNT TOTAL 6,001.74

ORG 0600 TOTAL 12,518.97

FUND 0600 PAYROLL FUND TOTAL: 12,518.97

** END OF REPORT - Generated by Nicole Hilario **

Minutes, City of Southaven, Southaven, Mississippi

THIS PAGE WAS LEFT BLANK INTENTIONALLY



Office of the Mayor
Southaven, Mississippi
PROCLAMATION

WHEREAS, we can no longer take for granted the belief that our children will have a substantially improved quality of life than that of their parents. Parents and schools can no longer be the sole motivators in the quality and outcome our children's lives; and

WHEREAS, we as a community, and as a nation, must provide additional opportunities and guidance for the growth and development of our children by providing them with events, workshops, seminars, meetings, activities and programs regarding these issues.

WHEREAS, the time has come when the youth themselves must rise up and take the initiative to learn, develop and act on the issues that are critical to their health and wellbeing. While we must actively work to ensure our youth has the tools they need to succeed, they must proactively use these tools. While we afford them the opportunities for growth and development, they must furnish the motivation.

WHEREAS, when the youth of this country stands up and uses these programs and demonstrates their willingness to learn, to accept responsibility, and to apply what they have learned - we, in turn, must then acknowledge and applaud them for their efforts.

WHEREAS, by working in concert — youth, parents, schools, non-profit organizations, businesses and agencies — can we tackle and overcome many of the challenging issues that threaten the health and well-being of our youth and our nation for the benefit of all Americans for decades to come.

WHEREAS, I call upon educators, experts, industry leaders and activists across the Nation to provide our youth with information on health, nutrition, fitness, financial literacy and planning, communication, and life skills, and I encourage all Americans to take a proactive role in strengthening of America through the youth of our country.

NOW, THEREFORE, I, Darren Musselwhite, by the authority vested in me as Mayor of the City of Southaven, Mississippi, hereby proclaim do hereby proclaim the month of August as:

NATIONAL KIDS' MONTH

in our city from the elected officials of the City of Southaven, Mississippi.

*In witness whereof I have hereunto set
my hand and caused this seal to be
affixed this the 18th day of July, 2017*

Attest: _____
Andrea Mullen, City Clerk

Mayor _____
Darren Musselwhite

6.

Ward 5

Planning Commissioner

Appointment

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF SOUTHAVEN, MISSISSIPPI
DECLARING SURPLUS PROPERTY**

WHEREAS, the City of Southaven Information Technology Department is presently in possession of a variety of property attached hereto as Exhibit A, which is outdated, not useful or cost effective due to the storage and maintenance costs; and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the property as set forth in Exhibit A be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of such property and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The property listed in Exhibit A be hereby declared as surplus property due to the fact that the property is outdated, not useful or cost effective due to the storage and maintenance costs and has no value to the City.
2. The City Clerk, IT Director, or their designee, is hereby authorized and directed to follow Mississippi Code 17-25-25 for the disposition of the property in Exhibit A.

REMAINDER OF PAGE LEFT BLANK

Following the reading of this Resolution, it was introduced by Alderman _____ and seconded by Alderman _____. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks

Alderman Kristian Kelly

Alderman Ronnie Hale

Alderman George Payne

Alderman Joel Gallagher

Alderman John David Wheeler

Alderman Raymond Flores

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 18th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

BY: _____

DARREN MUSSELWHITE, MAYOR

ATTEST:

CITY CLERK



**Information Technology &
Emergency Communications Department
City of Southaven, MS**

8710 Northwest Drive * Southaven, MS *38671* Office (662) 280-6557 * FAX (662) 280-6559

To: Mayor Musselwhite/Board of Aldermen

From: Chris Shelton

Date: 07/12/17

RE: Surplus Property

Mayor and Board,

Attached is a list of items that have reached end of life and are no longer of use.

I respectfully request permission to dispose of them as appropriate and in accordance with state law, and remove the items from fixed assets inventory.

Respectfully,

Chris Shelton
Director of Information Technology
And Emergency Communications

location of item	description (include model)	serial number	asset #
ITEC	Vizio TV VT420M	LZPEUAK2800683	
ITEC	Vizio TV VT420M	LZPEUAK2800521	
ITEC	Vizio TV VT420M	LZPEUAK2800332	
ITEC	Motorola HK1322	3433HY5180	3927
ITEC	Motorola HK1322	3433HW5635	3928
Parks	HP Photosmart 5525	CN2BA1882M	
PD	Dell monitor	CN 0CN084-74261-7A3-1RTV	
Bldg/Planning	HP Officejet 6500 Wireless	TH9CI430B3	
PD	iPad 16gb	DMQGMV5GDFMW	4942
PD	iPad 16gb	DMQGMABWDFHW	
ITEC	Cisco 1811 Router	FTX140545H4	
FD	Speco DVR	83194360222	
FD	Nexus TV	NX32031/C4Z1	4651
PD	Motorola MW810		4632
PD	Motorola touchscreen monitor	7365LL4125	
Parks	Dell Optiplex 755	G5PMFJ1	
Parks	elo touchscreen	J08C001818	
Parks	Dell Optiplex 755	G4PMFJ1	
Parks	elo touchscreen	J08C001838	
Parks	Dell Optiplex 745	DPNL9C1	3236
Parks	elo touchscreen	J08C001831	
Parks	elo touchscreen	J08C001823	
Parks	Dell Optiplex 755	15PMFJ1	
Parks	Dell Optiplex 755	36PMFJ1	
Parks	Dell Optiplex 755	C4PMFJ1	
Parks	Dell Optiplex 755	74PMFJ1	
Parks	Dell Optiplex 755	84PMFJ1	
Parks	Dell Optiplex 755	29XDLJ1	
Parks	Dell Optiplex 755	45PMFJ1	
Parks	Dell Optiplex 755	J5PMFJ1	
Parks	Dell Optiplex 755	H4PMFJ1	
Parks	Dell Optiplex 755	94PMFJ1	
Parks	elo touchscreen	J08C001836	
Parks	elo touchscreen	J08C001817	
Parks	elo touchscreen	J08C001835	
Parks	elo touchscreen	J08X001816	
Parks	elo touchscreen	J08C001830	
Parks	elo touchscreen	J08C001827	
Parks	elo touchscreen	J08C001829	

8.

Authorization for City Parks Department
to Seek Bids
for all-wheel drive skid steer
with attachments

NOTICE OF PUBLIC HEARING ON THE PROPOSED BUDGET AND PROPOSED TAX LEVIES FOR THE CITY OF SOUTHAVEN, MISSISSIPPI

The City of Southaven, Mississippi will hold a public hearing on its proposed budget and proposed tax levies for fiscal year 2018 on Tuesday, August 15, 2017 at 6:00 PM at 8710 Northwest Drive, Southaven, Mississippi.

The City of Southaven, Mississippi is now operating with projected total budget revenue of \$67,176,885. Of that amount, 37 percent or \$24,746,200 of such revenue is obtained through ad valorem taxes. For next fiscal year, the proposed budget has total projected revenue of \$ 70,187,625 Of that amount, 36.3 percent or \$25,510,425 is proposed to be financed through a total ad valorem tax levy.

The decision to not increase the ad valorem tax millage rate for fiscal year 2018 above the current fiscal year's ad valorem tax millage rate means you will not pay more in ad valorem taxes on your home, automobile tag, utilities, business fixtures and equipment and rental real property, unless the assessed value of your property has increased for fiscal year 2018.

Any citizen of the City of Southaven, Mississippi is invited to attend this public hearing on the proposed budget and tax levies for fiscal year 2018 and will be allowed to speak for a reasonable amount of time and offer tangible evidence before any vote is taken.

The City of Southaven, Mississippi anticipates that it will adopt the fiscal year 2018 budget and tax levies at its meeting on September 5, 2017 at 6:00 PM, located in the Board Room at Southaven City Hall, 8710 Northwest Drive, Southaven, Mississippi.

Franchise Agreement

between the

City of Southaven, Mississippi

and

Comcast of Arkansas/Florida/Louisiana/Minnesota/Mississippi/Tennessee, LLC

TABLE OF CONTENTS

	<u>Page</u>
SECTION 1 GRANT OF AUTHORITY	1
SECTION 2 THE CABLE SYSTEM.....	4
SECTION 3 CUSTOMER SERVICE	7
SECTION 4 COMPENSATION AND OTHER PAYMENTS.....	7
SECTION 5 COMPLIANCE REPORTS	9
SECTION 6 ENFORCEMENT	10
SECTION 7 ASSIGNMENT AND OTHER TRANSFERS	12
SECTION 8 INSURANCE AND INDEMNITY	12
SECTION 9 PUBLIC, EDUCATION, GOVERNMENT ACCESS.....	13
SECTION 10 MISCELLANEOUS	14
APPENDIX A DEFINED TERMS	A-1
APPENDIX B CUSTOMER SERVICE STANDARDS	B-1

AGREEMENT

This **AGREEMENT** is effective as of the ____ day of _____, 2017 (the “Effective Date”), and is between the City of Southaven, Mississippi, an incorporated Mississippi city (the “Franchising Authority” or the “City”), and Comcast of Arkansas/Florida/Louisiana/Minnesota/Mississippi/Tennessee, LLC (hereinafter referred to as the “Company”). For purposes of this Agreement, unless otherwise defined in this Agreement, the capitalized terms, phrases, words, and their derivations, shall have the meanings set forth in Appendix A.

The Franchising Authority, having determined that the financial, legal, and technical ability of the Company is reasonably sufficient to provide the services, facilities, and equipment necessary to meet the current and future cable-related needs of the community and that, as of the Effective Date, the Company is in material compliance with the terms and conditions of the cable franchise preceding this Agreement, desires to enter into this Agreement with the Company for the construction, operation, and maintenance of a Cable System on the terms and conditions set forth herein. In consideration of the mutual covenants and agreements contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby covenant and agree as follows:

SECTION 1 GRANT OF AUTHORITY

1.1 Grant of Franchise. The Franchising Authority hereby grants under the Cable Act a nonexclusive franchise (the “Franchise”) to occupy and use the Streets within the Franchise Area in order to construct operate, maintain, upgrade, repair, and remove the Cable System, and provide Cable Services through the Cable System, subject to the terms and conditions of this Agreement. This Franchise authorizes Cable Service only, and it does not grant or prohibit the right(s) of the Company to provide other services.

1.2 Term of Franchise. This Franchise shall be in effect for a period of fifteen (15) years commencing on the Effective Date, unless renewed or lawfully terminated in accordance with this Agreement and the Cable Act.

1.3 Renewal. Subject to Section 626 of the Cable Act (47 U.S.C. § 546) and such terms and conditions as may lawfully be established by the Franchising Authority, the Franchising Authority reserves the right to grant or deny renewal of the Franchise.

1.4 Reservation of Authority. Nothing in this Agreement shall (i) abrogate the right of the Franchising Authority to perform any public works or public improvements of any description, (ii) be construed as a waiver of any codes or ordinances of the Franchising Authority or of the Franchising Authority’s right to require the Company or any Person utilizing the Cable System to secure the appropriate permits or authorizations for its use, or (iii) be construed as a waiver or release of the rights of the Franchising Authority in and to the Streets. Notwithstanding the above, in the event of any conflict between this Agreement and any code or ordinance adopted by the Franchising Authority, the terms and conditions of this Agreement shall prevail.

1.5 Competitive Equity and Subsequent Action Provisions.

1.5.1 Purposes. The Company and the Franchising Authority acknowledge that there is increasing competition in the video marketplace among cable operators, direct broadcast satellite providers, telephone companies, broadband content providers, and others; new technologies are emerging that enable the provision of new and advanced services to City residents; and changes in the scope and application of the traditional regulatory framework governing the provision of Video Services are being considered in a variety of federal, state, and local venues. To foster an environment where all Cable Service Providers and Video Service Providers using the Streets can compete on a competitively neutral and nondiscriminatory basis; encourage the provision of new and advanced services to City residents; promote local communications infrastructure investments and economic opportunities in the City; and provide flexibility in the event of subsequent changes in the law, the Company and the Franchising Authority have agreed to the provisions in this Section 1.5, and these provisions should be interpreted and applied with these purposes in mind. The parties agree that the Franchising Authority shall not be required to execute a franchise agreement or authorization with a competitive CSP or VSP that is identical, word-for-word, with this Agreement to avoid triggering the provisions of this Section 1.5, so long as the regulatory and financial burdens on and benefits to each CSP or VSP are materially equivalent to the burdens on and benefits to the Company. “Materially equivalent” provisions include but are not limited to: franchise fees and the definition of Gross Revenues; system build-out requirements; security instruments; public, education and government access channels and support; customer service standards; and audits.

1.5.2 Fair Terms for All Providers. Notwithstanding any other provision of this Agreement or any other provision of law,

(a) If any VSP or CSP enters into any agreement with the Franchising Authority to provide Video Services or Cable Services to Subscribers in the Franchise Area, the Franchising Authority and the Company, upon written request of the Company, will use best efforts in good faith to negotiate the Company’s proposed Franchise modifications, and such negotiation will proceed and conclude within sixty (60) days, unless that period is reduced or extended by mutual agreement of the parties. If the Franchising Authority and the Company agree to Franchise modifications pursuant to such negotiations, then the Franchising Authority shall amend this Agreement to include the modifications.

If there is no written agreement or other authorization between the new VSP or CSP and the Franchising Authority, the Company and the Franchising Authority shall use the sixty (60) day period to develop and enter into an agreement or other appropriate authorization (to the extent the Company determines an agreement or authorization is necessary) that to the maximum extent possible contains provisions that will ensure competitive equity between the Company and other VSPs or CSPs, taking into account the terms and conditions under which the new VSP or CSP is allowed to provide Video Services or Cable Services to Subscribers in the Franchise Area.

(b) Following the Franchise modification negotiations provided for in Section 1.5.2(a), if the Franchising Authority and the Company fail to reach agreement in such negotiations, the Company may, at its option, elect to replace this Agreement by opting in to the same franchise agreement or other lawful authorization that the Franchising Authority has granted to the new VSP or CSP. If the Company so elects, the Franchising Authority shall adopt the Company's replacement agreement at the next regularly scheduled meeting of the Mayor and Board of Aldermen.

(c) The Franchising Authority shall at all times enforce the state and federal ban on providing Cable Service without a franchise. The Franchising Authority's enforcement efforts shall be continuous and diligent throughout the term of this Agreement. Should the Franchising Authority not commence enforcement efforts within sixty (60) days of becoming aware of a VSP or CSP providing Video Service or Cable Service within the Franchise Area, the Company shall have the right to petition the Franchising Authority for the relief provided in Section 1.5.2 above.

1.5.3 Subsequent Change in Law. If there is a change in federal, state, or local law that provides for a new or alternative form of authorization, subsequent to the Effective Date, for a VSP or CSP utilizing the Streets to provide Video Services or Cable Services to Subscribers in the Franchise Area, or that otherwise changes the nature or extent of the obligations that the Franchising Authority may request from or impose on a VSP or CSP providing Video Services or Cable Services to Subscribers in the Franchise Area, the Franchising Authority agrees that, notwithstanding any other provision of law, upon the written request and at the option of the Company, the Franchising Authority shall: (i) permit the Company to provide Video Services or Cable Services to Subscribers in the Franchise Area on substantially the same terms and conditions as are applicable to a VSP or CSP under the changed law; (ii) modify this Agreement to comply with the changed law; or (iii) modify this Agreement to ensure competitive equity between the Company and other VSPs or CSPs, taking into account the conditions under which other VSPs or CSPs are permitted to provide Video Services or Cable Services to Subscribers in the Franchise Area. The Franchising Authority and the Company shall implement the provisions of this Section 1.5.3 within sixty (60) days after the Company submits a written request to the Franchising Authority. Should the Franchising Authority fail to implement these provisions within the time specified, this Agreement shall, at the Company's option and upon written notice to the Franchising Authority, be deemed amended as initially requested by the Company under this Section 1.5.3. Notwithstanding any provision of law that imposes a time or other limitation on the Company's ability to take advantage of the changed law's provisions, the Company may exercise its rights under this Section 1.5.3 at any time, but not sooner than thirty (30) days after the changed law goes into effect.

1.5.4 Effect on This Agreement. Any agreement, authorization, right, or determination to provide Cable Services or Video Services to Subscribers in the Franchise Area under this Section 1.5 shall supersede this Agreement.

SECTION 2 THE CABLE SYSTEM

2.1 The System and Its Operations.

2.1.1 Service Area. As of the Effective Date, the Company operates a Cable System within the Franchise Area.

2.1.2 System. As of the Effective Date, the Company maintains and operates a Cable System capable of providing over 250 Channels of Video Programming, which Channels may be delivered by analog, digital, or other transmission technologies, at the sole discretion of the Company.

2.1.3 System Technical Standards. Throughout the term of this Agreement, the Cable System shall be designed, maintained, and operated such that quality and reliability of System Signal will be in compliance with all applicable consumer electronics equipment compatibility standards, including but not limited to Section 624A of the Cable Act (47 U.S.C. § 544a) and 47 C.F.R. § 76.630, as may be amended from time to time.

2.1.4 Testing Procedures; Technical Performance. Throughout the term of this Agreement, the Company shall operate and maintain the Cable System in accordance with the testing procedures and the technical performance standards of the FCC.

2.2 Requirements with Respect to Work on the System.

2.2.1 General Requirements. The Company shall comply with ordinances, rules, and regulations established by the Franchising Authority pursuant to the lawful exercise of its police powers and generally applicable to all users of the Streets. To the extent that local ordinances, rules, or regulations clearly conflict with the terms and conditions of this Agreement, the terms and conditions of this Agreement shall prevail, except where such conflict arises from the Franchising Authority's lawful exercise of its police powers.

2.2.2 Protection of Underground Utilities. Both the Company and the Franchising Authority shall comply with Mississippi's Regulation of Excavations Near Underground Utility Facilities law (Miss. Code § 77-13-1, *et seq.*), relating to notification prior to excavation near underground utilities, as may be amended from time to time.

2.3 Permits and General Obligations.

2.3.1 The Company shall be responsible for obtaining all permits, licenses, or other forms of approval or authorization necessary to construct, operate, maintain, or repair the Cable System, or any part thereof, prior to the commencement of any such activity. The Franchising Authority shall not charge the Company, and the Company shall not be required to pay, any fee or charge for the issuance of permits, licenses, or other approvals, as such payments are included in the franchise fees described in Section 4 below. The issuance of permits, licenses, or other approvals shall not be unreasonably delayed or withheld by the Franchising Authority. The Company shall be solely responsible, either through its employees or its authorized contractors, for constructing,

installing, and maintaining the Cable System in a safe, thorough, and reliable manner in accordance with all applicable standards and using materials of good and durable quality. The Company shall assure that any person installing, maintaining, or removing its facilities is fully qualified and familiar with all applicable standards. No third party shall tamper with, relocate, or otherwise interfere with the Company's facilities in the rights-of-way without the Company's approval and supervision; provided, however, that the Company shall make all reasonable efforts to coordinate with other users of the Streets to facilitate the execution of projects and minimize disruption in the public rights-of-way. All transmission and distribution structures, poles, other lines, and equipment installed by the Company for use in the Cable System in accordance with this Agreement shall be located so as to minimize interference with the proper use of the Streets and the rights and reasonable convenience of property owners who own property adjoining the Streets.

2.3.2 Code Compliance. The Company shall comply with all applicable building, safety, and construction codes. The parties agree that at present, Cable Systems are not subject to the low voltage regulations of the National Electric Code, National Electrical Safety Code, or other such codes or regulations. In the event that the applicable codes are revised such that Cable Systems become subject to low voltage regulations without being grandfathered or otherwise exempted, the Company will thereafter be required to comply with those regulations.

2.4 Conditions on Street Occupancy.

2.4.1 New Grades or Lines. If the grades or lines of any Street within the Franchise Area are lawfully changed at any time during the term of this Agreement, then the Company shall, upon at least ninety (90) days' advance written notice from the Franchising Authority and at the Company's own cost and expense, protect or promptly alter or relocate the Cable System, or any part thereof, so as to conform with the new grades or lines. If public funds are available to any Person using the Street for the purpose of defraying the cost of any of the foregoing work, the Franchising Authority shall make application for such funds on behalf of the Company. The Company shall be entitled to reimbursement of its costs should any other utility be so compensated as a result of a required protection, alteration, or relocation of its facilities. Notwithstanding the above, the Company shall not be liable for the cost of protecting, altering, or relocating facilities, aerial or underground, where such work is required to accommodate a public project undertaken solely for beautification purposes or a private development project.

2.4.2 Relocation at Request of Third Party. On the request of any individual or entity holding a building construction or moving permit issued by the Franchising Authority, the Company shall temporarily relocate its facilities to permit the construction or moving of such building, provided: (i) the expense of such temporary relocation is paid, in advance, by the requesting individual or entity; and (ii) the Company receives at least ninety (90) days' prior written notice to arrange for such temporary relocation.

2.4.3 Restoration of Streets. If in connection with construction, operation, maintenance, or repair of the Cable System, the Company disturbs, alters, or damages any Street, the

Company agrees that it shall at its own cost and expense restore the Street according to the standards set forth in the Mississippi Department of Transportation's Construction Manual. If the Franchising Authority reasonably believes that the Company has not restored the Street appropriately, then the Franchising Authority, after providing ten (10) business days' advance written notice and a reasonable opportunity to cure, may have the Street restored and bill the Company for the cost of restoration.

2.4.4 Trimming of Trees and Shrubbery. The Company shall have the right to trim trees, vegetation, or natural growth as necessary to operate and maintain its Cable System in the Franchise Area. The Company shall reasonably compensate the Franchising Authority or the property owner for any damages caused by such trimming.

2.4.5 Aerial and Underground Construction. If at the time of Cable System construction all of the transmission and distribution facilities of all of the respective public or municipal utilities in the construction area are underground, the Company shall place its Cable System's transmission and distribution facilities underground. At the time of Cable System construction, in any place within the Franchise Area where the transmission or distribution facilities of the respective public or municipal utilities are both aerial and underground, the Company shall have the discretion to construct, operate, and maintain all of its transmission and distribution facilities, or any part thereof, aerially or underground; however, at such time as all existing aerial facilities of the respective public or municipal utilities are placed underground, the Company shall likewise place its facilities underground, subject to the provisions of Section 2.4.1. Company facilities placed underground at the property owner's request in any area where any of the transmission or distribution facilities of the respective public or municipal utilities are aerial shall be installed with the additional expense paid by the property owner. Nothing in this Section 2.4.5 shall be construed to require the Company to construct, operate, or maintain underground any ground-mounted appurtenances such as customer taps, line extenders, system passive devices, amplifiers, power supplies, pedestals, or other related equipment. The Company shall be entitled to expand and upgrade its System as it deems reasonably necessary.

2.4.6 New Developments. The Franchising Authority shall provide the Company with written notice, which may be accomplished via electronic mail to the Company's designee at Ronnie_Colvin@cable.comcast.com or such other electronic mail address as updated to the Franchising Authority by the Company, of the approval of building or development permits for planned developments within the Franchise Area requiring undergrounding of cable facilities.

2.4.7 Use of Existing Poles. Where possible, the Company shall attach its facilities to existing utility poles and shall use all reasonable efforts to enter into a pole attachment agreement with the owners of such existing utility poles.

2.5 Change in Franchise Area. In the event that the borders of the Franchise Area change, through annexation or otherwise, the Franchising Authority shall provide to the Company written notice of such change, including an updated map and an electronic list of all addresses in the Franchise Area (the electronic list sent to the electronic mail address as provided pursuant to

Section 2.4.6). Franchise fees on gross revenues earned from Subscribers in annexed areas shall not be payable to the Franchising Authority until sixty (60) days after the Company's receipt of such updated map and electronic list of addresses and shall not be remitted to the Franchising Authority until the next regularly scheduled quarterly franchise fee payment as provided in Section 4.1.2 below.

SECTION 3 CUSTOMER SERVICE

3.1 Customer Service. The Company shall comply in all respects with the requirements set forth in Appendix B. Individual violations of the standards do not constitute a breach of this Franchise Agreement. Continued or substantial non-compliance with the requirements set forth in Appendix B, evidenced by written complaints submitted to the Franchising Authority by ten percent (10%) or more of the Company's subscribers in the Franchise Area within a calendar quarter, may be treated by the Franchising Authority as an event of non-compliance with material terms of the Agreement subject to the terms of Section 6. If after receiving notice from the Franchising Authority that the above complaint threshold has been met, the Company fails to bring the number of complaints below the complaint threshold for the following quarter, the Company shall pay the Franchising Authority liquidated damages of \$5,000, and each quarter thereafter until the number of complaints is brought below the threshold.

3.2 Written Complaints. In addition to the requirements set forth in Appendix B, the Company shall respond to all written customer complaints within three (3) business days of receipt; provided, however, that such written complaints are received at the Company's address provided in Section 10.6 hereof.

SECTION 4 COMPENSATION AND OTHER PAYMENTS

4.1 Compensation to the Franchising Authority. As compensation for the Franchise, the Company shall pay or cause to be paid to the Franchising Authority the amounts set forth in this Section 4.1.

4.1.1 Franchise Fees—Amount. The Company shall pay to the Franchising Authority franchise fees in an amount equal to five percent (5%) of Gross Revenues derived from the operation of the Cable System to provide Cable Services in the Franchise Area.

4.1.2 Franchise Fees—Payment. Payments of franchise fees shall be made on a quarterly basis and shall be remitted not later than thirty (30) days after the last day of March, June, September, and December throughout the term of this Agreement.

4.1.3 Company to Submit Franchise Fee Report. The Company shall submit to the Franchising Authority, not later than thirty (30) days after the last day of March, June, September, and December throughout the term of this Agreement, a report setting forth the basis for the computation of Gross Revenues on which the quarterly payment of franchise fees is being made, which report shall enumerate, at a minimum, the following revenue categories: limited and expanded basic video service, digital video service, premium video service, pay-per-view and video-on-demand, equipment, installation and

activation, franchise fees, guide, late fees, ad sales, home shopping commissions, and bad debt.

4.1.4 Franchise Fee Payments Subject to Audit; Remedy for Underpayment. No acceptance of any franchise fee payment by the Franchising Authority shall be construed as an accord and satisfaction that the amount paid is in fact the correct amount or a release of any claim that the Franchising Authority may have for further or additional sums payable under this Agreement. The Franchising Authority may conduct an audit no more than once annually to ensure payments in accordance with this Agreement. The audit of the Company's records shall take place at a location, in the State of Mississippi, determined by the Company. The Franchising Authority is prohibited from removing any records, files, spreadsheets, or any other documents from the site of the audit. In the event that the Franchising Authority takes notes of any documents, records, or files of the Company for use in the preparation of an audit report, all notes shall be returned to the Company upon completion of the audit. The audit period shall be limited to three (3) years preceding the end of the quarter of the most recent payment. Once the Company has provided information for an audit with respect to any period, regardless of whether the audit was completed, that period shall not again be the subject of any audit.

If, as a result of an audit or any other review, the Franchising Authority determines that the Company has underpaid franchise fees in any twelve (12) month period by ten percent (10%) or more, then, in addition to making full payment of the relevant obligation, the Company shall reimburse the Franchising Authority for all of the reasonable costs associated with the audit or review, including all reasonable out-of-pocket costs for attorneys, accountants, and other consultants. The Franchising Authority shall provide the Company with a written notice of audit results and a copy of the final report presented to the Franchising Authority. The Company shall remit any undisputed amounts owed to the Franchising Authority as the result of the audit within forty-five (45) days, or other mutually acceptable timeframe, after the date of an executed settlement and release agreement.

4.2 Payments Not to Be Set Off Against Taxes or Vice Versa. The parties agree that the compensation and other payments to be made pursuant to this Section 4 are not a tax and are not in the nature of a tax. The Company and the Franchising Authority further agree that franchise fee payments required under Section 4.1.1 shall be in lieu of any permit fees, business license fees, and occupational license fees as are or may be required by the Franchising Authority. The Franchising Authority and the Company further agree that no additional taxes, licenses, fees, surcharges, or other assessments shall be assessed on the Company related to the provision of services or the operation of the Cable System, nor shall the Franchising Authority levy any other tax, license, fee, or assessment on the Company or its Subscribers that is not generally imposed and applicable to a majority of all other businesses.

4.3 Interest on Late Payments. If any payment required by this Agreement is not actually received by the Franchising Authority on or before the applicable date fixed in this Agreement, the Company shall pay interest thereon, from the due date to the date paid, at a rate of one percent (1%) per month.

4.4 Service to Governmental and Institutional Facilities.

4.4.1 Complimentary Installation and Service. The Company shall, within thirty (30) days of receipt of a written request by the Franchising Authority, provide complimentary standard installation and complimentary Basic Service on one outlet for each public primary or secondary school and public library located within the Franchise Area no more than one hundred twenty-five (125) feet from the nearest point of connection to the distribution plant. If a public primary or secondary school or public library within the Franchise Area is located more than one hundred twenty-five (125) feet from the nearest point of connection to the distribution plant, the Company shall, within thirty (30) days of receipt of a written request from the Franchising Authority, provide a written estimate for the cost of extending the distribution plant to the school or library, as well as any necessary interior wiring costs.

4.4.2 Government Discounts. The Company shall provide a government discount rate if the Franchising Authority requests additional outlets at a public school, or public library or requests Cable Service to any other government facility within the Franchise Area.

SECTION 5 COMPLIANCE REPORTS

5.1 Compliance. The Franchising Authority hereby acknowledges that as of the Effective Date, the Company is in material compliance with the terms and conditions of the cable franchise preceding this Agreement and all material laws, rules, and ordinances of the Franchising Authority.

5.2 Reports. Upon written request by the Franchising Authority and subject to Section 631 of the Cable Act, the Company shall promptly submit to the Franchising Authority such information as may be necessary to reasonably demonstrate the Company's compliance with any term or condition of this Agreement.

5.3 File for Public Inspection. Throughout the term of this Agreement, the Company shall maintain and make available to the public those documents required pursuant to the FCC's rules and regulations.

5.4 Treatment of Proprietary Information. The Franchising Authority agrees to treat as confidential, to the maximum extent allowed under the Mississippi Public Records Act (Miss. Code § 25-61-1, *et seq.*) or other applicable law, any requested documents submitted by the Company to the Franchising Authority that are labeled as "Confidential" or "Trade Secret" prior to submission. In the event that any documents submitted by the Company to the Franchising Authority are subject to a request for inspection or production, including but not limited to a request under the Mississippi Public Records Act, the Franchising Authority shall notify the Company of the request as soon as practicable and in any case prior to the release of such information, by email or facsimile to the addresses provided in Section 10.6 of this Agreement, so that the Company may take appropriate steps to protect its interests in the requested records, including seeking an injunction against the release of the requested records. Upon receipt of said notice, the Company may review the requested records in the Franchising Authority's possession

and designate as “Confidential” or “Trade Secret” any additional portions of the requested records that contain confidential or proprietary information.

The Company agrees to indemnify and hold harmless, including the payment of attorneys’ fees, the Franchising Authority, its employees, agents, consultants, and elected officials, individually or in their official capacity, for any claim arising out of the Franchising Authority’s refusal to produce, in response to a request by any Person or entity other than the Company, documents the Company has designated as “Confidential,” “Proprietary,” or “Trade Secret.” The Company further agrees to indemnify and hold harmless, including the payment of attorneys’ fees, the Franchising Authority, its employees, agents, consultants, and elected officials, individually or in their official capacity, for any claim arising out of the Franchising Authority’s production, in response to a request by any Person or entity, documents the Company has not designated as “Confidential,” “Proprietary,” or “Trade Secret.” The Franchising Authority will not disclose to any other Person any requested records labeled by the Company as “Confidential,” “Proprietary,” or “Trade Secret” unless such disclosure is required by law or compelled by court order or order of the Mississippi Ethics Commission.

5.5 Emergency Alert System. Company shall install and maintain an Emergency Alert System in the Franchise Area only as required under applicable federal and state laws. Additionally, the Franchising Authority shall permit only those Persons appropriately trained and authorized in accordance with applicable law to operate the Emergency Alert System equipment and shall take reasonable precautions to prevent any use of the Company’s Cable System in any manner that results in inappropriate use thereof, or any loss or damage to the Cable System. Except to the extent expressly prohibited by law, the Franchising Authority shall hold the Company and its employees, officers, and assigns harmless from any claims arising out of use of the Emergency Alert System, including but not limited to reasonable attorneys’ fees and costs.

SECTION 6 ENFORCEMENT

6.1 Notice of Violation. If the Franchising Authority believes that the Company has not complied with the terms of this Agreement, the Franchising Authority shall first informally discuss the matter with the Company. If discussions do not lead to a resolution of the problem, the Franchising Authority shall notify the Company in writing of the nature of the alleged noncompliance (“Violation Notice”).

6.2 Company’s Right to Cure or Respond. The Company shall have thirty (30) days from the receipt of the Violation Notice, or any longer period specified by the Franchising Authority, to respond; cure the alleged noncompliance; or, if the alleged noncompliance, by its nature, cannot be cured within thirty (30) days, initiate reasonable steps to remedy the matter and provide the Franchising Authority a projected resolution date in writing.

6.3 Meeting with Officials. If the Company fails to respond to the Violation Notice described in Section 6.1 above, or the alleged noncompliance is not remedied within thirty (30) days or the date projected by the Company pursuant to Section 6.2 above, the Franchising Authority shall schedule a meeting with representatives of both the Company and the Franchising Authority to

resolve the matter. Such meeting shall be scheduled at a time that is reasonably convenient to both parties.

6.4 Enforcement. Subject to applicable federal and state law, if after the meeting provided for in Section 6.3, the Franchising Authority determines that the Company is in default of the provisions addressed in the Violation Notice, the Franchising Authority may

- (a) seek specific performance;
- (b) commence an action at law for monetary damages or seek other equitable relief; or
- (c) in the case of a substantial default of a material provision of this Agreement, seek to revoke the Franchise in accordance with subsection 6.5 below.

6.5 Revocation.

6.5.1 Prior to the revocation or termination of the Franchise, the Franchising Authority shall give written notice to the Company of its intent to revoke the Franchise on the basis of an alleged substantial default of a material provision of this Agreement. The notice shall set forth the exact nature of the alleged default. The Company shall have thirty (30) days from receipt of such notice to submit its written objection to the Franchising Authority or to cure the alleged default. If the Franchising Authority is not satisfied with the Company's response, the Franchising Authority may seek to revoke the Franchise at a public hearing. The Company shall be given at least thirty (30) days' prior written notice of the public hearing, specifying the time and place of the hearing and stating the Franchising Authority's intent to revoke the Franchise.

6.5.2 At the public hearing, the Company shall be permitted to state its position on the matter, present evidence, and question witnesses, after, which the Franchising Authority's governing board shall determine whether or not the Franchise shall be revoked. The public hearing shall be on the record and the minutes of the hearing shall be made available to the Company within ten (10) business days after such minutes are approved by the City Board. The decision of the Franchising Authority's governing board shall be made in writing and shall be delivered to the Company. The Company may appeal such decision to an appropriate court, which shall have the power to review the decision of the Franchising Authority's governing board. The Company may continue to operate the Cable System until all legal appeals procedures have been exhausted.

6.5.3 Notwithstanding the provisions of this Section 6, the Company does not waive any of its rights under federal law or regulation.

6.6 Technical Violations. The parties hereby agree that it is not the Franchising Authority's intention to subject the Company to penalties, fines, forfeiture, or revocation of the Agreement for so-called "technical" breach(es) or violation(s) of the Agreement, where the violation was a good faith error that resulted in no or minimal negative impact on the Subscribers within the Franchise Area.

SECTION 7 ASSIGNMENTS AND OTHER TRANSFERS

The Franchise shall be fully transferable to any successor in interest to the Company. A notice of transfer shall be filed by the Company to the Franchising Authority within forty-five (45) days of such transfer. The transfer notification shall consist of an affidavit signed by an officer or general partner of the transferee that contains the following:

- (a) an affirmative declaration that the transferee shall comply with the terms and conditions of this Agreement, all applicable federal, state, and local laws, regulations, and ordinances regarding the placement and maintenance of facilities in any public right-of-way that are generally applicable to users of the public right-of-way;
- (b) a description of the transferee's service area; and
- (c) the location of the transferee's principal place of business and the name or names of the principal executive officer or officers of the transferee.

No affidavit shall be required, however, for (i) a transfer in trust, by mortgage, hypothecation, or by assignment of any rights, title, or interest of the Company in the Franchise or in the Cable System in order to secure indebtedness, or (ii) a transfer to an entity directly or indirectly owned or controlled by Comcast Corporation.

SECTION 8 INSURANCE AND INDEMNITY

8.1 Insurance.

8.1.1 Liability Insurance. Throughout the term of this Agreement, the Company shall, at its sole expense, maintain comprehensive general liability insurance, issued by a company licensed to do business in the State of Mississippi, and provide the Franchising Authority certificates of insurance demonstrating that the Company has obtained the insurance required in this Section 8.1.1. This liability insurance policy or policies shall be in the minimum amount of One Million Dollars (\$1,000,000.00) for bodily injury or death of any one person, One Million Dollars (\$1,000,000.00) for bodily injury or death of any two or more persons resulting from one occurrence, and One Million Dollars (\$1,000,000.00) for property damage resulting from any one accident. The policy or policies shall not be canceled except upon thirty (30) days' prior written notice of cancellation to the City.

8.1.2 Workers' Compensation. The Company shall ensure its compliance with the Mississippi Workers' Compensation Act.

8.2 Indemnification. The Company shall indemnify, defend, and hold harmless the Franchising Authority, its officers, employees, and agents acting in their official capacities from and against any liability or claims resulting from property damage or bodily injury (including accidental death) that arise out of the Company's construction, operation, maintenance, or removal of the Cable System, including but not limited to reasonable attorneys' fees and costs,

provided that the Franchising Authority shall give the Company written notice of its obligation to indemnify and defend the Franchising Authority within ten (10) business days of receipt of a claim or action pursuant to this Section 8.2. If the Franchising Authority determines that it is necessary for it to employ separate counsel, the costs for such separate counsel shall be the responsibility of the Franchising Authority.

8.3 Liability and Indemnity. In accordance with Section 635A of the Cable Act, the Franchising Authority, its officials, employees, members, or agents shall have no liability to the Company arising from the regulation of Cable Service or from a decision of approval or disapproval with respect to a grant, renewal, transfer, or amendment of this Franchise. Any relief, to the extent such relief is required by any other provision of federal, state, or local law, shall be limited to injunctive relief and declaratory relief.

SECTION 9

PUBLIC, EDUCATION, GOVERNMENT ACCESS

9.1 Channel Capacity. The Company agrees to make available channel capacity, up to one (1) fully dedicated Channel position, on the digital tier to be designated for non-commercial, non-revenue generating public, educational, or governmental (“PEG”) access purposes. Unused time on the PEG Channel position may be utilized by the Company subject to terms to be mutually agreed upon by the Company and the Franchising Authority.

9.2 Programming Obligations. The Franchising Authority shall use its best efforts for continued production at the eight (8) hours per week of non-duplicative original programming threshold throughout the term of the Agreement. Should the Franchising Authority fail to maintain eight (8) hours of programming per week for any period of three (3) consecutive months on the PEG Channel, the Company, after providing the Franchising Authority with thirty (30) days’ notice, may reclaim the Channel position for its own use. For purposes of this Agreement, original programming includes programming produced specifically for, about, or by the City of Southaven or the DeSoto County School System. Character-generated messages, video bulletin board messages, traffic cameras, or other passively produced content shall not count towards the programming obligations of this Agreement.

9.3 Channel Positions. At any time during the term of this Agreement and at the Company’s sole option and discretion, the Company may (i) change the transmission technology by which PEG access programming is delivered to Subscribers, provided, however, that the quality of PEG access programming transmitted over the Cable System to Subscribers is of a quality comparable to that which was delivered to the Company by the PEG programmer, or (ii) relocate any PEG programming to a Channel position on its lowest digital tier service delivered to all of the Company’s Subscribers. The Company shall notify the Franchising Authority at least thirty (30) days in advance of such changes.

9.4 Ownership. The Company does not relinquish its ownership of its ultimate right of control over a Channel position by designating it for PEG access use. A PEG access user, whether such user is an individual, educational, or governmental user, acquires no property or other interest in the Channel position by virtue of the use of a Channel position so designated.

9.5 Equipment. It shall be the sole responsibility of the Franchising Authority to obtain, provide, and maintain any equipment necessary to produce and cablecast PEG programming over the Cable System. The Company shall not be responsible for obtaining, providing, or maintaining any such equipment.

9.6 No Liability. The Company shall have no liability nor shall it be required to provide indemnification to the Franchising Authority for PEG programming cablecast over the Cable System.

SECTION 10 MISCELLANEOUS

10.1 Controlling Authorities. This Agreement is made with the understanding that its provisions are controlled by the Cable Act, other federal laws, state laws, and all applicable local laws, ordinances, and regulations. To the extent such local laws, ordinances, or regulations clearly conflict with the terms and conditions of this Agreement, the terms and conditions of this Agreement shall prevail, except where such conflict arises from the Franchising Authority's lawful exercise of its police powers.

10.2 Appendices. The Appendices to this Agreement and all portions thereof are, except as otherwise specified in this Agreement, incorporated by reference in and expressly made a part of this Agreement.

10.3 Enforceability of Agreement; No Opposition. By execution of this Agreement, the Company and the Franchising Authority acknowledge the validity of the terms and conditions of this Agreement under applicable law in existence on the Effective Date and pledge that they will not assert in any manner at any time or in any forum that this Agreement, the Franchise, or the processes and procedures pursuant to which this Agreement was entered into and the Franchise was granted are not consistent with the applicable law in existence on the Effective Date.

10.4 Governmental Powers. The Franchising Authority expressly reserves the right to exercise the full scope of its powers, including both its police power and contracting authority, to promote the public interest and to protect the health, safety, and welfare of the citizens of the City of Southaven, Mississippi.

10.5 Entire Agreement. This Agreement, including all Appendices, embodies the entire understanding and agreement of the Franchising Authority and the Company with respect to the subject matter hereof and merges and supersedes all prior representations, agreements, and understandings, whether oral or written, between the Franchising Authority and the Company with respect to the subject matter hereof, including without limitation all prior drafts of this Agreement and any Appendix to this Agreement, and any and all written or oral statements or representations by any official, employee, agent, attorney, consultant, or independent contractor of the Franchising Authority or the Company. All ordinances or parts of ordinances or other agreements between the Company and the Franchising Authority that are in conflict with the provisions of this Agreement are hereby declared invalid and superseded.

10.6 Notices. All notices shall be in writing and shall be sufficiently given and served upon the other party by first class mail, registered or certified, return receipt requested, postage prepaid;

by third-party commercial carrier; or via facsimile (with confirmation of transmission) and addressed as follows:

THE FRANCHISING AUTHORITY:

City of Southaven
Attn: City Administrator
8710 Northwest Drive
Southaven, MS 38671

COMPANY:

Comcast of Arkansas/Florida/Louisiana/Minnesota/
Mississippi/Tennessee, LLC
Attn: Vice President, Government Affairs
6200 The Corners Parkway, Suite 200
Norcross, GA 30092

With a copy to: Comcast of Arkansas/Florida/Louisiana/Minnesota/
Mississippi/Tennessee, LLC
Attn: Director, External Affairs
3251 Players Club Parkway
Memphis, TN 38125

And: Comcast Cable Communications, LLC
Attn: Vice President, Government Affairs
600 Galleria Parkway, Suite 1100
Atlanta, GA 30339

And: Comcast Cable Communications, LLC
Attn: Legal Dept.
One Comcast Center
Philadelphia, PA 19103

10.7 Additional Representations and Warranties. In addition to the representations, warranties, and covenants of the Company to the Franchising Authority set forth elsewhere in this Agreement, the Company represents and warrants to the Franchising Authority and covenants and agrees (which representations, warranties, covenants and agreements shall not be affected or waived by any inspection or examination made by or on behalf of the Franchising Authority) that, as of the Effective Date:

10.7.1 Organization, Standing, and Authorization. The Company is a limited liability company validly existing and in good standing under the laws of the State of Delaware and is duly authorized to do business in the State of Mississippi and in the Franchise Area.

10.7.2 Compliance with Law. The Company, to the best of its knowledge, has obtained all government licenses, permits, and authorizations necessary for the operation and maintenance of the Cable System.

10.8 Maintenance of System in Good Working Order. Until the termination of this Agreement and the satisfaction in full by the Company of its obligations under this Agreement, in consideration of the Franchise, the Company agrees that it will maintain all of the material properties, assets, and equipment of the Cable System, and all such items added in connection with any upgrade, in good repair and proper working order and condition throughout the term of this Agreement.

10.9 Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, permitted transferees, and assigns. All of the provisions of this Agreement apply to the Company, its successors, and assigns.

10.10 No Waiver; Cumulative Remedies. No failure on the part of the Franchising Authority or the Company to exercise, and no delay in exercising, any right or remedy hereunder including without limitation the rights and remedies set forth in this Agreement, shall operate as a waiver thereof, nor shall any single or partial exercise of any such right or remedy preclude any other right or remedy, all subject to the conditions and limitations established in this Agreement. The rights and remedies provided in this Agreement including without limitation the rights and remedies set forth in Section 6 of this Agreement, are cumulative and not exclusive of any remedies provided by law, and nothing contained in this Agreement shall impair any of the rights or remedies of the Franchising Authority or Company under applicable law, subject in each case to the terms and conditions of this Agreement.

10.11 Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Agreement is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body, or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion. Such declaration shall not affect the validity of the remaining portions of this Agreement, which shall continue in full force and effect.

10.12 No Agency. The Company shall conduct the work to be performed pursuant to this Agreement as an independent entity and not as an agent of the Franchising Authority.

10.13 Governing Law. This Agreement shall be deemed to be executed in the City of Southaven, State of Mississippi, and shall be governed in all respects, including validity, interpretation, and effect, by and construed in accordance with the laws of the State of Mississippi, as applicable to contracts entered into and to be performed entirely within that state.

10.14 Claims Under Agreement. The Franchising Authority and the Company, agree that, except to the extent inconsistent with Section 635 of the Cable Act (47 U.S.C. § 555), any and all claims asserted by or against the Franchising Authority arising under this Agreement or related thereto shall be heard and determined either in a court of the United States located in Mississippi ("Federal Court") or in a court of the State of Mississippi of appropriate jurisdiction ("Mississippi State Court"). To effectuate this Agreement and intent, the Company agrees that if the Franchising Authority initiates any action against the Company in Federal Court or in Mississippi State Court, service of process may be made on the Company either in person or by registered mail addressed to the Company at its offices as defined in Section 10.6, or to such other address as the Company may provide to the Franchising Authority in writing.

10.15 Modification. The Company and Franchising Authority may at any time during the term of this Agreement seek a modification, amendment, or waiver of any term or condition of this Agreement. No provision of this Agreement nor any Appendix to this Agreement shall be amended or otherwise modified, in whole or in part, except by an instrument, in writing, duly executed by the Franchising Authority and the Company, which amendment shall be authorized on behalf of the Franchising Authority through the adoption of an appropriate resolution, letter of agreement, or order by the Franchising Authority, as required by applicable law.

10.16 Delays and Failures Beyond Control of Company. Notwithstanding any other provision of this Agreement, the Company shall not be liable for delay in performance of, or failure to perform, in whole or in part, its obligations pursuant to this Agreement due to strike, war or act of war (whether an actual declaration of war is made or not), insurrection, riot, act of public enemy, accident, fire, flood or other act of God, technical failure, sabotage, or other events, where the Company has exercised all due care in the prevention thereof, to the extent that such causes or other events are beyond the control of the Company and such causes or events are without the fault or negligence of the Company. In the event that any such delay in performance or failure to perform affects only part of the Company's capacity to perform, the Company shall perform to the maximum extent it is able to do so and shall take all steps within its power to correct such cause(s). The Company agrees that in correcting such cause(s), it shall take all reasonable steps to do so in as expeditious a manner as possible. The Company shall promptly notify the Franchising Authority in writing of the occurrence of an event covered by this Section 10.16.

10.17 Duty to Act Reasonably and in Good Faith. The Company and the Franchising Authority shall fulfill their obligations and exercise their rights under this Agreement in a reasonable manner and in good faith. Notwithstanding the omission of the words "reasonable," "good faith," or similar terms in the provisions of this Agreement, every provision of this Agreement is subject to this section.

10.18 Contractual Rights Retained. Nothing in this Agreement is intended to impair the contractual rights of the Franchising Authority or the Company under this Agreement.

10.19 No Third-Party Beneficiaries. Nothing in this Agreement, or any prior agreement, is or was intended to confer third-party beneficiary status on any member of the public to enforce the terms of such agreements or Franchise.

IN WITNESS WHEREOF, the party of the first part, by its Mayor, thereunto duly authorized by the Board of Aldermen of said Franchising Authority, has caused the corporate name of said Franchising Authority to be hereunto signed and the corporate seal of said Franchising Authority to be hereunto affixed, and the Company, the party of the second part, by its officers thereunto duly authorized, has caused its name to be hereunto signed and its seal to be hereunto affixed as of the date and year first above written.

City of Southaven, Mississippi

By: _____
Name: Darren Musselwhite
Title: Mayor
(Seal)

Attest: _____

Date: _____

**Comcast of Arkansas/Florida/Louisiana/Minnesota/
Mississippi/Tennessee, LLC**

By: _____
Name: Douglas R. Guthrie
Title: Regional Senior Vice President

Attest: _____

Date: _____

APPENDIX A DEFINED TERMS

For purposes of the Agreement to which this Appendix A is appended, the following terms, phrases, words, and their derivations shall have the meanings set forth herein, unless the context clearly indicates that another meaning is intended.

“Agreement” means the Agreement to which this Appendix A is appended, together with all Appendices attached thereto and all amendments or modifications thereto.

“Basic Service” means any service tier that includes the retransmission of local television broadcast Signals and any equipment or installation used in connection with Basic Service.

“Cable Act” means Title VI of the Communications Act of 1934 as amended, 47 U.S.C. § 521, *et seq.*

“Cable Service” means the one-way transmission to Subscribers of Video Programming or other programming service and Subscriber interaction, if any, which is required for the selection or use of such Video Programming or other programming service. “Cable Service” does not include any Video Programming provided by a commercial mobile service provider as defined in 47 U.S.C. §332(d).

“Cable Service Provider” or **“CSP”** means any person or group of persons (A) who provides Cable Service over a Cable System and directly or through one or more affiliates owns a significant interest in such Cable System, or (B) who otherwise controls or is responsible for, through any arrangement, the management and operation of such a Cable System.

“Cable System” means a facility, consisting of a set of closed transmission paths and associated Signal generation, reception, and control equipment, that is designed to provide Cable Service, which includes Video Programming and which is provided to multiple Subscribers within a community, but “Cable System” does not include:

(A) a facility that serves only to retransmit the television Signals of one (1) or more television broadcast stations;

(B) a facility that serves Subscribers without using any public right-of-way as defined herein;

(C) a facility of a common carrier which is subject, in whole or in part, to the provisions of 47 U.S.C. §§201–276, except that such facility shall be considered a Cable System, other than for purposes of 47 U.S.C. § 541(c), to the extent such facility is used in the transmission of Video Programming directly to Subscribers, unless the extent of such use is solely to provide interactive on-demand services;

(D) an open video system that complies with 47 U.S.C. § 573; or

(E) any facilities of any electric utility used solely for operating its electric utility system.

“Channel” means a “cable channel” or “channel” as defined in 47 U.S.C. § 522(4).

“Company” means Comcast of Arkansas/Florida/Louisiana/Minnesota/Mississippi/Tennessee, LLC, a limited liability company validly existing under the laws of the State of Delaware, or lawful successor, transferee, designee, or assignee thereof.

“FCC” means the Federal Communications Commission, its designee, or any successor thereto.

“Franchise Area” means the incorporated areas of the City of Southaven, Mississippi, including any areas annexed by the Franchising Authority during the term of the Franchise.

“Franchising Authority” means the City of Southaven, Mississippi, or lawful successor, transferee, designee, or assignee thereof.

“Gross Revenues” means all revenues received from Subscribers for the provision of Cable Service or Video Service, including franchise fees for Cable Service Providers and Video Service Providers and advertising and home shopping services, and shall be determined in accordance with Generally Accepted Accounting Principles (“GAAP”). Gross Revenues shall not include:

(A) amounts billed and collected as a line item on the Subscriber’s bill to recover any taxes, surcharges, or governmental fees that are imposed on or with respect to the services provided or measured by the charges, receipts, or payments therefore; provided, however, that for purposes of this definition of “Gross Revenue,” such tax, surcharge, or governmental fee shall not include any ad valorem taxes, net income taxes, or generally applicable business or occupation taxes not measured exclusively as a percentage of the charges, receipts, or payments for services to the extent such charges are passed through as a separate line item on Subscriber’s bills;

(B) any revenue not actually received, even if billed, such as bad debt;

(C) any revenue received by any affiliate or any other person in exchange for supplying goods or services used by the provider to provide Cable or Video Programming;

(D) any amounts attributable to refunds, rebates, or discounts;

(E) any revenue from services provided over the network that are associated with or classified as non-Cable or non-Video Services under federal law, including without limitation revenues received from telecommunications services, information services other than Cable or Video Services, Internet access services, directory or Internet advertising revenue including without limitation yellow

pages, white pages, banner advertisements, and electronic publishing advertising. Where the sale of any such non-Cable or non-Video Service is bundled with the sale of one or more Cable or Video Services and sold for a single non-itemized price, the term “Gross Revenues” shall include only those revenues that are attributable to Cable or Video Services based on the provider’s books and records, such revenues to be allocated in a manner consistent with generally accepted accounting principles;

(F) any revenue from late fees not initially booked as revenues, returned check fees or interest;

(G) any revenue from sales or rental of property, except such property as the Subscriber is required to buy or rent exclusively from the Cable or Video Service Provider to receive Cable or Video Service;

(H) any revenue received from providing or maintaining inside wiring;

(I) any revenue from sales for resale with respect to which the purchaser is required to pay a franchise fee, provided the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect thereto; or

(J) any amounts attributable to a reimbursement of costs including but not limited to, the reimbursements by programmers of marketing costs incurred for the promotion or introduction of Video Programming.

“**Person**” means any natural person or any association, firm, partnership, joint venture, corporation, or other legally recognized entity, whether for-profit or not-for-profit, but shall not mean the Franchising Authority.

“**Signal**” means any transmission of radio frequency energy or of optical information.

“**Streets**” means the surface of, and the space above and below, any and all streets, avenues, highways, boulevards, concourses, driveways, bridges, tunnels, parks, parkways, waterways, docks, bulkheads, wharves, piers, public grounds, sidewalks, and public places or waters within and belonging to the Franchising Authority and any other property within the Franchise Area to the extent to which there exist public easements or public rights-of-way.

“**Subscriber**” means any Person lawfully receiving Video Service from a Video Service Provider or Cable Service from a Cable Service Provider.

“**Video Programming**” means programming provided by or generally considered comparable to programming provided by a television broadcast station, as set forth in 47 U.S.C. § 522(20).

“**Video Service**” means the provision of Video Programming through wireline facilities located at least in part in the public rights-of-way without regard to delivery technology, including Internet protocol technology. This definition does not include any Video

Programming provided by a commercial mobile service provider as defined in 47 U.S.C. § 332(d) or Video Programming provided as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public Internet.

“Video Service Provider” or “VSP” means an entity providing Video Service as defined herein, but does not include a Cable Service Provider.

APPENDIX B
CUSTOMER SERVICE STANDARDS

Code of Federal Regulations

Title 47, Volume 4, Parts 70 to 79

Revised as of October 1, 1998

From the U.S. Government Printing Office via GPO Access

47 C.F.R. § 76.309

Page 561–63

TITLE 47—TELECOMMUNICATION
CHAPTER I—FEDERAL COMMUNICATIONS COMMISSION
PART 76—CABLE TELEVISION SERVICE
Subpart H—General Operating Requirements

§ 76.309 Customer service obligations.

(a) A cable franchise authority may enforce the customer service standards set forth in paragraph (c) of this section against cable operators. The franchise authority must provide affected cable operators ninety (90) days written notice of its intent to enforce the standards.

(b) Nothing in this rule should be construed to prevent or prohibit:

- (1) A franchising authority and a cable operator from agreeing to customer service requirements that exceed the standards set forth in paragraph (c) of this section;
- (2) A franchising authority from enforcing, through the end of the franchise term, pre-existing customer service requirements that exceed the standards set forth in paragraph (c) of this section and are contained in current franchise agreements;
- (3) Any State or any franchising authority from enacting or enforcing any consumer protection law, to the extent not specifically preempted herein; or
- (4) The establishment or enforcement of any State or municipal law or regulation concerning customer service that imposes customer service requirements that exceed, or address matters not addressed by the standards set forth in paragraph (c) of this section.

(c) Effective July 1, 1993, a cable operator shall be subject to the following customer service standards:

(1) Cable system office hours and telephone availability—

(i) The cable operator will maintain a local, toll-free or collect call telephone access line which will be available to its subscribers 24 hours a day, seven days a week.

(A) Trained company representatives will be available to respond to customer telephone inquiries during normal business hours.

(B) After normal business hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after normal business hours must be responded to by a trained company representative on the next business day.

(ii) Under normal operating conditions, telephone answer time by a customer representative, including wait time, shall not exceed thirty (30) seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed thirty (30) seconds. These standards shall be met no less than ninety (90) percent of the time under normal operating conditions, measured on a quarterly basis.

(iii) The operator will not be required to acquire equipment or perform surveys to measure compliance with the telephone answering standards above unless an historical record of complaints indicates a clear failure to comply.

(iv) Under normal operating conditions, the customer will receive a busy signal less than three (3) percent of the time.

(v) Customer service center and bill payment locations will be open at least during normal business hours and will be conveniently located.

(2) Installations, outages and service calls. Under normal operating conditions, each of the following four standards will be met no less than ninety five (95) percent of the time measured on a quarterly basis:

(i) Standard installations will be performed within seven (7) business days after an order has been placed. "Standard" installations are those that are located up to 125 feet from the existing distribution system.

(ii) Excluding conditions beyond the control of the operator, the cable operator will begin working on "service interruptions" promptly and in no event later than 24 hours after the interruption becomes known. The cable operator must begin actions to correct other service problems the next business day after notification of the service problem.

(iii) The "appointment window" alternatives for installations, service calls, and other installation activities will be either a specific time or, at maximum, a four-hour time block during normal business hours. (The operator may schedule service calls and other installation activities outside of normal business hours for the express convenience of the customer.)

(iv) An operator may not cancel an appointment with a customer after the close of business on the business day prior to the scheduled appointment.

(v) If a cable operator representative is running late for an appointment with a customer and will not be able to keep the appointment as scheduled, the customer will be contacted. The appointment will be rescheduled, as necessary, at a time which is convenient for the customer.

(3) Communications between cable operators and cable subscribers—

(i) Notifications to subscribers—

(A) The cable operator shall provide written information on each of the following areas at the time of installation of service, at least annually to all subscribers, and at any time upon request:

- (1) Products and services offered;
- (2) Prices and options for programming services and conditions of subscription to programming and other services;
- (3) Installation and service maintenance policies;
- (4) Instructions on how to use the cable service;
- (5) Channel positions programming carried on the system; and,
- (6) Billing and complaint procedures, including the address and telephone number of the local franchise authority's cable office.

(B) Customers will be notified of any changes in rates, programming services or channel positions as soon as possible in writing. Notice must be given to subscribers a minimum of thirty (30) days in advance of such changes if the change is within the control of the cable operator. In addition, the cable operator shall notify subscribers thirty (30) days in advance of any significant changes in the other information required by paragraph (c)(3)(i)(A) of this section. Notwithstanding any other provision of Part 76, a cable operator shall not be required to provide prior notice of any rate change that is the result of a regulatory fee, franchise fee, or any other fee, tax, assessment, or charge of any kind imposed by any Federal agency, State, or franchising authority on the transaction between the operator and the subscriber.

(ii) Billing—

(A) Bills will be clear, concise and understandable. Bills must be fully itemized, with itemizations including, but not limited to, basic and premium service charges and equipment charges. Bills will also clearly delineate all activity during the billing period, including optional charges, rebates and credits.

(B) In case of a billing dispute, the cable operator must respond to a written complaint from a subscriber within 30 days.

(iii) Refunds—Refund checks will be issued promptly, but no later than either—

(A) The customer's next billing cycle following resolution of the request or thirty (30) days, whichever is earlier, or

(B) The return of the equipment supplied by the cable operator if service is terminated.

(iv) Credits—Credits for service will be issued no later than the customer's next billing cycle following the determination that a credit is warranted.

(4) Definitions—

(i) Normal business hours—The term “normal business hours” means those hours during which most similar businesses in the community are open to serve customers. In all cases, “normal business hours” must include some evening hours at least one night per week and/or some weekend hours.

(ii) Normal operating conditions—The term “normal operating conditions” means those service conditions which are within the control of the cable operator. Those conditions which are not within the control of the cable operator include, but are not limited to, natural disasters, civil disturbances, power outages, telephone network outages, and severe or unusual weather conditions. Those conditions which are ordinarily within the control of the cable operator include, but are not limited to, special promotions, pay-per-view events, rate increases, regular peak or seasonal demand periods, and maintenance or upgrade of the cable system.

(iii) Service interruption—The term “service interruption” means the loss of picture or sound on one or more cable channels.

[58 FR 21109, Apr. 19, 1993, as amended at 61 FR 18977, Apr. 30, 1996]

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI
FOR DEPUTY COURT CLERKS**

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-23-11 previously authorized the City Judges to appoint City Deputy Court Clerks; and

WHEREAS, those appointments were made; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Those individuals included in Exhibit A, which is attached hereto and incorporated herein, are City Deputy Court Clerks as appointed pursuant to Mississippi Code 21-23-11.

Motion was made by Alderman _____ and seconded by Alderman _____, and the question being put to a roll call vote, the result was as follows:

Alderman William Brooks	voted: _____
Alderman Kristian Kelly	voted: _____
Alderman Ronnie Hale	voted: _____
Alderman George Payne	voted: _____
Alderman Joel Gallagher	voted: _____
Alderman John Wheeler	voted: _____
Alderman Raymond Flores	voted: _____

RESOLVED AND DONE, this 18th day of July, 2017.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen, CITY CLERK

Last Name	First Name	Dept
Anderson	Ashton	Police
Boisseau	Gary	Police
Baker	Bobbie	Police
Brooks	Kristin	Police
Coopwood	Kristen	Court
Edmond	Amanda	Police
Faxon	Cathi	Court
Haire	Wendy	Police
Hester	Heather	Court
Hitt	Joy	Police
Kennedy	Kim	Police
Kerr	Kristie	Police
King	Kristen	Court
Lentz	Sarah	Police
Lewis	Connie	Police
Mabry	Latoya	Police
Nelms	Melissa	Police
Payne	Ryan	Police
Peppers	Jennifer	Court
Pogue	Hunter	Police
Poole	Joyce	Police
Puff	Abby	Police
Randl	Lisa	Police
Ray	Vincent	Police
Robinson	Robert	Police
Rogers	Angela	Court
Rosenberg	Deborah	Police
Tippitt	Sara	Police
White	Amber	Police
Wright	Tammy	Court



DeafConnect

144 North Bellevue Blvd, Memphis, Tennessee 38104
901.278.9307 Voice 901.620.6062 VP 901.300.9306 Text 901.278.9301 Fax
scheduling@deafconnectmidsouth.org

Interpreting Referral Services Policies and Procedures

Office Hours and Location

Regular hours of operation are 8:00am – 12:00pm CST Monday and 8:00am – 4:30pm Tuesday thru Friday. A qualified interpreter will be scheduled after hours for medical, legal and mental health emergencies 365 days per year. If at any time the office is closed, simply leave a message and a staff member will return your call as quickly as possible.

Contact Information

DeafConnect's main office is located at 144 N Bellevue Blvd, Memphis, TN 38104. The main telephone number is (901) 278-9307 for voice calls. The fax number is (901) 278-9301. DeafConnect's website may be found at www.deafconnect.org.

Requesting a Service Provider

The Requestor shall be responsible for providing DeafConnect with the details of the assignment in order to ensure top-quality service. These details include, but are not limited to: date, time, approximate duration, job address (suite, building, etc.) Deaf or hard of hearing consumer's name, communication needs (if known), on-site contact person and telephone number, nature of the assignment and any other documentation or information necessary to complete the assignment. We prefer to be notified at least two weeks prior an appointment, if possible, to schedule an appropriate interpreter.

Team Interpreting

The number of Service Providers needed for an assignment will be determined by considering such factors as length, nature of the assignment, subject matter, number of Deaf and/or hard of hearing consumers in attendance, particular communication needs, and any other consideration that would affect DeafConnect in providing excellent service. Typically, any interpreting assignment lasting longer than the standard two (2) hour minimum will require a team (2 interpreters). **DeafConnect reserves the right to make the final decision regarding how many Service Providers will be necessary for a particular assignment.**

Rates

The following rates are effective as of **August 1, 2017, expiring June 30, 2018**

Communication Service	Rate	Rate Computation Method
Sign Language Interpreting (standard)	\$65	Per Interpreter Per Hour (2 hour minimum)
Sign Language Interpreting (legal)	\$80	Per Interpreter Per Hour (2 hour minimum)
Evening (5:00pm – 8:00am) / Weekend Rate	\$75	Per Interpreter Per Hour (2 hour minimum)
Same Day / Emergency Service	\$130	Per Interpreter Per Hour (2 hour minimum)
CART Services	\$120	Per Provider Per Hour (2 hour minimum)

Payment

Payment terms are net 45 days.

Parking

Parking charges will be invoiced if applicable

Portal Charges

Portal to portal charges will apply to any assignment outside the Memphis Metropolitan Area (MMA) and Same Day/Emergency Service Requests as well as mileage rates of \$0.50/mile.

Minimum

All interpreting assignments are billed at a two (2) hour minimum. Assignments scheduled for the minimum are billed in quarter hour increments if the minimum is exceeded.

After-Hours Assignments

Assignments taking place outside DeafConnect's regular service hours 8:00am – 5:00pm CST Monday through Friday as well as national holidays will be charged the Same Day / Emergency Service rates.

Service Provider Availability

The availability of Service Providers to remain on-site beyond the original contracted time is subject to his/her personal schedule and is not guaranteed.

Cancellation Policy

DeafConnect has established a graduated cancellation policy system. This policy applies regardless of cancellation by the Consumer or Requestor. The policy is as follows:

<u>Cancellation Time Frame</u>	<u>Requestor Invoicing</u>
More than 48 business hours	Requestor will not be invoiced
Less than 48 business hours	100% of original contracted time [including anticipated portal time (if applicable) and contracted interpreting time.
On-Site Cancellations / Consumer No Show	100% of original contracted time [including actual portal time (if applicable) and contracted interpreting time.

DeafConnect strongly recommends that the Requestor make contact with your Deaf or hard of hearing Consumer at least three (3) days prior to the assignment date to confirm their attendance in order to avoid being invoiced for cancellations or no-shows.

Emergency Requests after Normal Business Hours

DeafConnect will make every effort to provide an interpreter/transcriber promptly in the case of a true emergency. In the event an interpreter is needed for a medical, legal or mental health emergency, please call 901-618-9077 and an interpreter will return your call promptly. In addition to the above billing schedule, emergency requests are billed to include round trip travel time.

Last minute requests that are called in during DeafConnect's regular hours of operation are not always considered "emergencies." Requestors should not call the emergency phone line to request standard services that are not true emergencies. Simply call the office at 901-278-9307 and leave a message in the scheduling voicemail box. A staff member will return your call on the following business day.

Dismissing Service Providers

Should the Requestor dismiss the Service Provider(s) earlier than the original time contracted for any reason, the Requestor will still be billed the amount of time originally contracted. If no end time was established, the Requestor will be billed at the standard two (2) hour minimum.

Service Provider Arrangement

In addition to staff interpreters, DeafConnect utilizes contracted Service Providers. We make every effort to fill all requests. However, DeafConnect is dependent upon the Service Provider's availability, therefore, cannot guarantee that every request made will be filled. If a request cannot be filled, you will be notified.

Your Responsibility in Ensuring the Safety of Our Service Providers

When calling DeafConnect with a request for an interpreter, please be sure to notify of your business' safety protocol; such as no open toed shoes, flip flops, long jewelry, and long hair must be pulled back, etc. Upon Service Provider's arrival, please review any safety precautions, if any before entering the assignment.

Our service providers have the right to suspend their services if they feel threatened by either party or that they are not in a safe environment to do their job and you will be billed with our 2 hours minimum. The provider will notify the responsible party who made the initial request and will report to DeafConnect. The responsible party can then decide to postpone their appointment or to call DeafConnect and see if a replacement can be sent.

Your Responsibility in Providing Accessibility

As a not-for-profit community service agency, our philosophy at DeafConnect is that "effective communication," as defined by federal law, is a right, not a privilege. This philosophy is reflected in our compliance with the Americans with Disability Act (A.D.A.). Federal Regulation 56 states "The Department of Justice does not permit a public entity to charge a person with a disability for the cost of the auxiliary aid provided."

The U.S. Department of Justice, as stated in Title III of the A.D.A., 56 Fed. Reg. 35544-35691, explains in detail the requirements. Public entities are required to provide auxiliary aids as accommodations when they are necessary to enable a person with disabilities to benefit from or participate fully in their services.

Tax Credit Available to Those Providing Accommodations for Persons with Disabilities

For information on how you may receive a tax credit, please visit <http://www.ada.gov/archive/taxpack.htm>.

Acknowledgement

Should you choose to secure services with DeafConnect, you acknowledge that you have read, understood and accepted the policies listed above.

For any questions regarding DeafConnect's Policies and Procedures, call our main office at (901) 278-9307

We look forward to serving you and your Deaf, DeafBlind, and hard of hearing consumers!

DeafConnect of the Mid-South, Inc.

(Your Business Name)

Signature

Printed Name and Title

Date Signed

Signature

Printed Name and Title

Date Signed

CONTRACT CHANGE ORDER

DATE:	7/13/2017	ORDER NO.	2
CONTRACT FOR:	Term Contract for Public Works and Utilities Construction Project		
OWNER:	City of Southaven		
CONTRACTOR:	Tri-Firma Excavators, LLC (Primary Contract)		

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
See Attached Exhibit A (Budget Year 2017 to 2018)		
TOTALS	\$ -	\$ -
NET CHANGE IN CONTRACT PRICE		\$ -

JUSTIFICATION: This change order addresses the adjustment of each contracted unit price consistent with the consumer price index (CPI) published by the U.S. Dept. of Labor (1.8%) for this year. It also increases the term of the contract for one additional year with two (2) optional years remaining.

The amount of the Contract will be (Increased) ~~(Decreased)~~ By The Sum Of: 1.8% per Unit Price

Dollars N/A

The Contract Total Including this and previous Change Orders Will Be: N/A

Unit Price Contract with No Total

Dollars

The Contract Period Provided for Completion Will Be (Increased) ~~(Decreased)~~ ~~(Unchanged)~~: 365 Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Accepted _____ (Owner)

Recommended _____ (Owner's Architect/Engineer)

Accepted _____ (Contractor)

7/13/17 (Date)

7/13/17 (Date)

7/13/17 (Date)

EXHIBIT A (Budget Year 2017 to 2018)				Tri-Firma Excavators, LLC (Primary Contract)		
CITY OF SOUTHAVEN, MISSISSIPPI PROJECT : Term Contract for Public Works and Utilities Construction Projects ORIGINAL CONTRACT DATE: August 19, 2015						
Line No.	Description	Unit	Estimated Quantity	Unit Price	CPI Adjusted	Total
PERSONNEL: (FOR WORK THAT CITY SUPPLIES MATERIAL)						
1	Superintendent	HR	1,664.00	\$72.97	\$74.28	\$ 123,599.51
2	Equipment Operator / Driver	HR	4,992.00	\$57.33	\$58.36	\$ 291,352.66
3	General Field Labor	HR	9,984.00	\$23.97	\$24.40	\$ 243,654.46
EQUIPMENT: (FOR WORK THAT CITY SUPPLIES MATERIAL)						
4	Pickup Truck (Superintendent)	HR	1,664.00	\$13.03	\$13.26	\$ 22,068.30
5	Crew Truck (One Per Job)	HR	1,664.00	\$13.03	\$13.26	\$ 22,068.30
6	Flatbed Truck (Equipment / Mid-Size Trailer Truck)	HR	1,200.00	\$20.84	\$21.22	\$ 25,463.42
7	Tractor with Lowboy Trailer (55 Ton Min.)	HR	500	\$52.12	\$53.06	\$ 26,529.52
8	Mid-Size Trailer for Equipment and / or Materials	HR	400	\$31.27	\$31.83	\$ 12,731.71
9	Crawler Dozer, 85 to 100 hp	HR	1,200.00	\$31.27	\$31.83	\$ 38,195.13
10	Crawler Dozer, 100 to 140 hp	HR	1,200.00	\$46.90	\$47.74	\$ 57,292.70
11	Track Type Excavator, 40,100 lb. to 50,000 lb. Operating Wt.	HR	1,200.00	\$67.75	\$68.97	\$ 82,768.41
12	Track Type Excavator, 50,100 lb. to 60,000 lb. Operating Wt.	HR	1,200.00	\$67.75	\$68.97	\$ 82,768.41
13	Track Type Long Stick Excavator, 50,100 lb. to 60,000 lb. Operating Wt.	HR	500	\$99.02	\$100.80	\$ 50,401.48
14	Mini Excavator, 6,600 lb. to 8,000 lb. Operating Wt.	HR	700	\$20.84	\$21.22	\$ 14,853.66
15	Mini Excavator, 14,500 lb. to 16,500 lb. Operating Wt.	HR	1,000.00	\$26.06	\$26.52	\$ 26,524.40
16	Highway Dump Truck (18 CY)	HR	2,000.00	\$20.84	\$21.22	\$ 42,439.04
17	Skid Steer Loader (1,501 lb. to 2,000 lb. Operating Capacity)	HR	1,500.00	\$15.63	\$15.91	\$ 23,871.96
18	Skid Steer Loader (2,001 lb. to 2,750 lb. Operating Capacity)	HR	1,500.00	\$26.06	\$26.52	\$ 39,786.60
19	Misc. Skid Steer Loader Attachments (Other Than Std. Bucket)	HR	1,500.00	\$5.21	\$5.30	\$ 7,957.32
20	Backhoe Loader (14' to 17' dig depth)	HR	700	\$31.27	\$31.83	\$ 22,280.49
21	Ride On Street Sweeper	HR	500	\$10.42	\$10.61	\$ 5,304.88
22	Stackable Steel Trench Box	HR	500	\$6.25	\$6.36	\$ 3,179.86
23	Material Box (10 to 12 CY)	HR	250	\$6.25	\$6.36	\$ 1,589.93
24	Concrete Pumper Truck	HR	100	\$104.24	\$106.12	\$ 10,611.81
25	Sheepsfoot Roller Compactor (125 HP Min)	HR	700	\$26.06	\$26.52	\$ 18,567.08
26	Rubber Tire Roller	HR	500	\$20.84	\$21.22	\$ 10,609.76
27	Trench Wacker Plate Compactor	HR	500	\$5.21	\$5.30	\$ 2,652.44
28	Water Truck (3,000 gallon minimum)	HR	250	\$52.12	\$53.06	\$ 13,264.76
29	Small Farm 4WD Tractor (50 to 70 PTO HP)	HR	500	\$20.84	\$21.22	\$ 10,609.76
30	Misc Small Tractor Attachments (Disk, Blade, Spreader, Mower, Etc.)	HR	500	\$5.21	\$5.30	\$ 2,652.44
31	Mid-Size 4WD Farm Tractor (80 to 100 PTO HP)	HR	500	\$26.06	\$26.52	\$ 13,262.20
32	Misc. Mid-Sized Tractor Attachments (Disk, Blade, Spreader, Mower, Etc.)	HR	500	\$10.42	\$10.61	\$ 5,304.88
33	Hydraulic Tractor Attachment Auger	HR	200	\$5.21	\$5.30	\$ 1,060.98
34	Vacuum Truck (1,500 gallon minimum)	HR	500	\$41.69	\$42.44	\$ 21,219.52
35	Air Compressor with Air Tools (Min 175 CFM)	HR	250	\$10.42	\$10.61	\$ 2,652.44
36	Pipe Laser and Appurtenances	HR	400	\$8.33	\$8.48	\$ 3,391.85
37	Portable Diesel Light Plant & Generator (10 to 16KW)	HR	250	\$26.06	\$26.52	\$ 6,631.10
38	Hydraulic Jack Hammer Excavator Attachment	HR	100	\$20.84	\$21.22	\$ 2,121.95
39	Hydraulic Excavator Grapple Attachment	HR	200	\$20.84	\$21.22	\$ 4,243.90
40	2" Portable Water Pump and Hosing	HR	500	\$10.42	\$10.61	\$ 5,304.88
41	3" Portable Water Pump and Hosing	HR	250	\$10.42	\$10.61	\$ 2,652.44
42	Ride Along Trencher (5' wide trench minimum)	HR	400	\$15.63	\$15.91	\$ 6,365.86
43	Pipe TV Camera / Recorder (500' Reach)	HR	250	\$15.63	\$15.91	\$ 3,978.66
44	Gas Powered Hand Chain Saw (16" Min.)	HR	250	\$10.42	\$10.61	\$ 2,652.44
45	Hand Concrete/Asphalt Saw	HR	250	\$10.42	\$10.61	\$ 2,652.44
46	3 CY Concrete Bucket	HR	50	\$15.63	\$15.91	\$ 795.73
47	Portable Trench Air Burner	HR	250	\$26.06	\$26.52	\$ 6,631.10
WORK ITEMS: (INCLUDES LABOR, EQUIPMENT AND MATERIAL SUPPLIED BY CONTRACTOR)						
48	Select Backfill and/or Select Fill and Delivery (LVM)	CY	100	\$13.86	\$14.11	\$ 1,411.22
49	General Backfill and/or General Fill and Delivery (LVM)	CY	200	\$8.33	\$8.48	\$ 1,695.92
50	Select Bedding and Delivery (LVM)	CY	100	\$31.27	\$31.83	\$ 3,182.93
51	57 Stone and Delivery	TON	25	\$27.10	\$27.59	\$ 689.74
52	610 Crushed Limestone and Delivery	TON	25	\$26.06	\$26.52	\$ 663.11
53	Concrete Curb and Gutter (6" x 18") Complete in Place	LF	10	\$14.59	\$14.85	\$ 148.50
54	Concrete Curb and Gutter (6" x 24") Complete in Place	LF	10	\$16.16	\$16.45	\$ 164.47
55	Concrete Curb and Gutter (6" x 18") Removal	LF	10	\$8.33	\$8.48	\$ 84.80
56	Concrete Curb and Gutter (6" x 24") Removal	LF	10	\$8.33	\$8.48	\$ 84.80
57	16' x 50' Stone Construction Entrance Installation	EA	5	\$833.93	\$848.94	\$ 4,244.72
58	16' x 50' Stone Construction Entrance Maintenance and Replenish	EA	5	\$521.21	\$530.59	\$ 2,652.95
59	Erosion Control Silt Fence Installation	LF	50	\$3.12	\$3.17	\$ 158.74
60	Erosion Control Silt Fence Removal	LF	50	\$1.05	\$1.07	\$ 53.25
61	Erosion Control 12" Wattle Installation	LF	50	\$2.61	\$2.65	\$ 132.62
62	Erosion Control 20" Wattle Installation	LF	50	\$3.64	\$3.71	\$ 185.36
63	Erosion Control Wattle Removal	LF	100	\$1.56	\$1.59	\$ 158.74
64	4" Thick Concrete Sidewalk / Driveway / Street Installation	SF	50	\$7.29	\$7.42	\$ 371.24
65	5" Thick Concrete Sidewalk / Driveway / Street Installation	SF	50	\$7.82	\$7.96	\$ 397.87
66	6" Thick Concrete Sidewalk / Driveway / Street Installation	SF	100	\$8.33	\$8.48	\$ 847.96
67	4" to 6" Thick Concrete Sidewalk / Driveway Removal	SF	100	\$4.16	\$4.24	\$ 423.98
68	Cast in Place Concrete w Reinforcement (Culverts, Headwalls, Retaining Walls, Etc.)	CY	10	\$833.93	\$848.94	\$ 8,489.45
69	Concrete Flat Work (Handicap Ramps, Driveway Ramps, Flumes, Etc.)	CY	10	\$625.45	\$636.71	\$ 6,367.08
70	Clearing and Grubbing (Burning Allowed)	ACRE	2	\$3,648.46	\$3,714.13	\$ 7,428.26
71	Clearing and Grubbing (Hauled Off)	ACRE	2	\$10,424.17	\$10,611.81	\$ 21,223.61
72	Hydro Seeding In Place	ACRE	1	\$3,179.37	\$3,236.60	\$ 3,236.60
73	Permanent Seeding, Fertilizing, and Mulching	ACRE	1	\$1,816.93	\$1,849.63	\$ 1,849.63
74	Temporary Seeding, Fertilizing, and Mulching	ACRE	1	\$1,816.93	\$1,849.63	\$ 1,849.63
75	Mulching	ACRE	1	\$1,355.14	\$1,379.53	\$ 1,379.53
76	Solid Sod (Bermuda) In Place	SY	500	\$2.61	\$2.65	\$ 1,326.22
77	Solid Sod (Zoysia) In Place	SY	200	\$4.16	\$4.24	\$ 847.96
78	125 lb. Rip Rap In Place	TON	25	\$57.33	\$58.36	\$ 1,459.10
79	200 lb. Rip Rap In Place	TON	25	\$62.54	\$63.67	\$ 1,591.72
80	300 lb. Rip Rap In Place	TON	25	\$67.75	\$68.97	\$ 1,724.34
81	Rip Rap Grout In Place	CY	20	\$130.30	\$132.64	\$ 2,652.85
82	Rip Rap Geotextile Fabric In Place	SY	200	\$1.05	\$1.07	\$ 213.01
83	Asphalt Driveway / Street Repair	TON	10	\$133.43	\$135.83	\$ 1,358.27

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit: **PARCEL ID 2074181600003800, PARCEL ID 2074181600005900, PARCEL ID 2074181600005900, PARCEL ID 2074181600005800,** to the effect that the said parcel of land has been neglected whereby **the grass height is in violation and there exist other unsafe conditions and is in a state of uncleanness** and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on **July 18,2017**, by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on **Tuesday, July 18, 2017**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above described parcel of

land located at **PARCEL ID 2074181600003800, PARCEL ID 2074181600005900,**
PARCEL ID 2074181600005900, PARCEL ID 2074181600005800, is deemed in the
existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that pursuant to Mississippi Code 21-19-11, the
City of Southaven shall, if the owners of the above described parcel of land do not do so
themselves, immediately proceed to clean the respective parcel of land, by the use of
municipal employees or by contract, by cutting grass and weeds; filling cisterns;
removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or
dilapidated buildings, slabs, personal property, which removal of personal property shall
not be subject to the provisions of Mississippi Code Section 21-39-21, and other debris;
and draining cesspools and standing water therefrom.

Following the reading of this Resolution, it was introduced by Alderman
_____ and seconded by Alderman _____. The Resolution was then
put to a roll call vote and the results were as follows, to-wit:

ALDERMAN

VOTED

Alderman William Brooks

Alderman Kristian Kelly

Alderman Ronnie Hale

Alderman George Payne

Alderman Joel Gallagher

Alderman John David Wheeler

Alderman Raymond Flores

The Resolution, having received a majority vote of all Aldermen present, was
declared adopted on this, the ____**day of** _____, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

BY: _____
DARREN MUSSELWHITE
MAYOR

ATTEST:

ANDREA MULLEN
CITY CLERK

(S E A L)

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING CONDITIONAL
USE PERMIT TO HOULEYE GUISSÉ FOR HAIR BRAIDING
ESTABLISHMENT ON NORTHEAST CORNER OF HIGHWAY 51,
SOUTHAVEN, MISSISSIPPI**

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on June 26, 2017 for the conditional use permit ("permit") application of Houleye Guisse for a hair braiding establishment; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission findings as further set forth in Exhibit A to this Resolution, the City's Planning Commission recommends, subject to the City Board's revocation, a one (1) year conditional use permit with a four (4) year extension to be renewed annually at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the conditional use permit or ordinances, the City Board hereby grants Houleye Guisse a conditional use permit for a hair braiding establishment for one (1) year with a four (4) year extension to be renewed annually at the discretion of the City Board of Aldermen.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

REMAINDER OF PAGE LEFT BLANK

Following the reading of this Resolution, it was introduced by Alderman _____ and seconded by Alderman _____. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks

Alderman Kristian Kelly

Alderman Ronnie Hale

Alderman George Payne

Alderman Joel Gallagher

Alderman John David Wheeler

Alderman Raymond Flores

RESOLVED AND DONE this 18th day of July, 2017.

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 18th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

BY: _____
DARREN MUSSELWHITE, MAYOR

ATTEST:

CITY CLERK

City of Southaven
Office of Planning and Development
Conditional Permit Use Staff Report



Date of Hearing:	June 26, 2017
Public Hearing Body:	Planning Commission
Applicant:	Houleye Guisse 1968 Prado Avenue Memphis, TN 38116 901-337-4291
Total Acreage:	NA
Existing Zone:	8024 Hwy. 51 North
Location of Conditional Use Application:	Northeast corner of Hwy. 51 and Rasco Road
Requirements for CUP:	
<i>"A licensed establishment with three (3) or more amenities all requiring licensed cosmetologist are provided on site to include but not limited to: massage, manicure/pedicure, hair styling, waxing, etc.). Barber shops, hair/beauty salons, hair studios, spa (full service), hair braiding establishments and Wigology establishments may locate in the stated zones with the stated requirements so long as an existing establishment of the same classification is not currently located within a half mile (1/2) radius of the newly proposed establishment."</i>	
Comprehensive Plan Designation:	Planned Commercial (C-4)
Staff Comments: The applicant is requesting a conditional use permit to open a hair braiding establishment at 8024 Hwy. 51 in an existing multi-tenant commercial building on the north east corner of Hwy. 51 and Rasco Road. The applicant has stated that there will be no other amenity provided at the site. All of the required documentation and hearing notices have been submitted to staff.	
Staff Recommendations: Per the ordinance, braiding establishments must be no closer than ½ mile from an existing establishment. Staff did a window survey to determine the distance compliance. There is not an existing facility within the one (1) mile radius of this site. The applicant has met the requirements for the conditional use; therefore, staff recommends approval of a one (1) year permit with a four (4) year extension to be renewed annually.	

**CITY OF SOUTHAVEN
CONDITIONAL USE APPLICATION**

As owner, agent or attorney (indicate which), it is requested that the property located in Southaven, Mississippi described as follows:

Location, size and address if possible: 8024 hwy 51 N Southaven, MS 38671

Zoned C-4 be considered for a Conditional Use in the Southaven Zoning Regulations for the following reasons: Hair braiding

OWNER	APPLICANT
Name: <u>Houleye Guisse</u>	Name: <u>Houleye Guisse</u>
Address: <u>1968 Prado Ave</u> <u>Memphis, TN 38116</u>	Address: <u>1968 Prado Ave Memphis, TN 38116</u>
Phone: <u>901 337 4291</u>	Phone: <u>(901) 337 4291</u>

THE APPLICATION SHALL BE ACCOMPANIED BY:

1. Plat of the property sought to be considered, 8 ½ x 11 inches.
2. The application with plats, description, and letter of support* shall be filed with the Planning Department. The law requires the Commission to hold a Public Hearing, giving 15 days notice in the newspaper, therefore, the application must be submitted by the first working day of the month. The meeting will be the last Monday of the month.
3. Two (2) copies each collated shall be submitted and a digital copy (PDF, dwg, jpeg, etc.)
4. Application fee of \$200.00. NE
5. Site posting of the subject property as described on the following pages.

***NOTE: IN SUPPORT OF THIS APPLICATION, YOU MUST SHOW IN DETAIL, THAT THE FOLLOWING WILL BE COMPLIED WITH:**

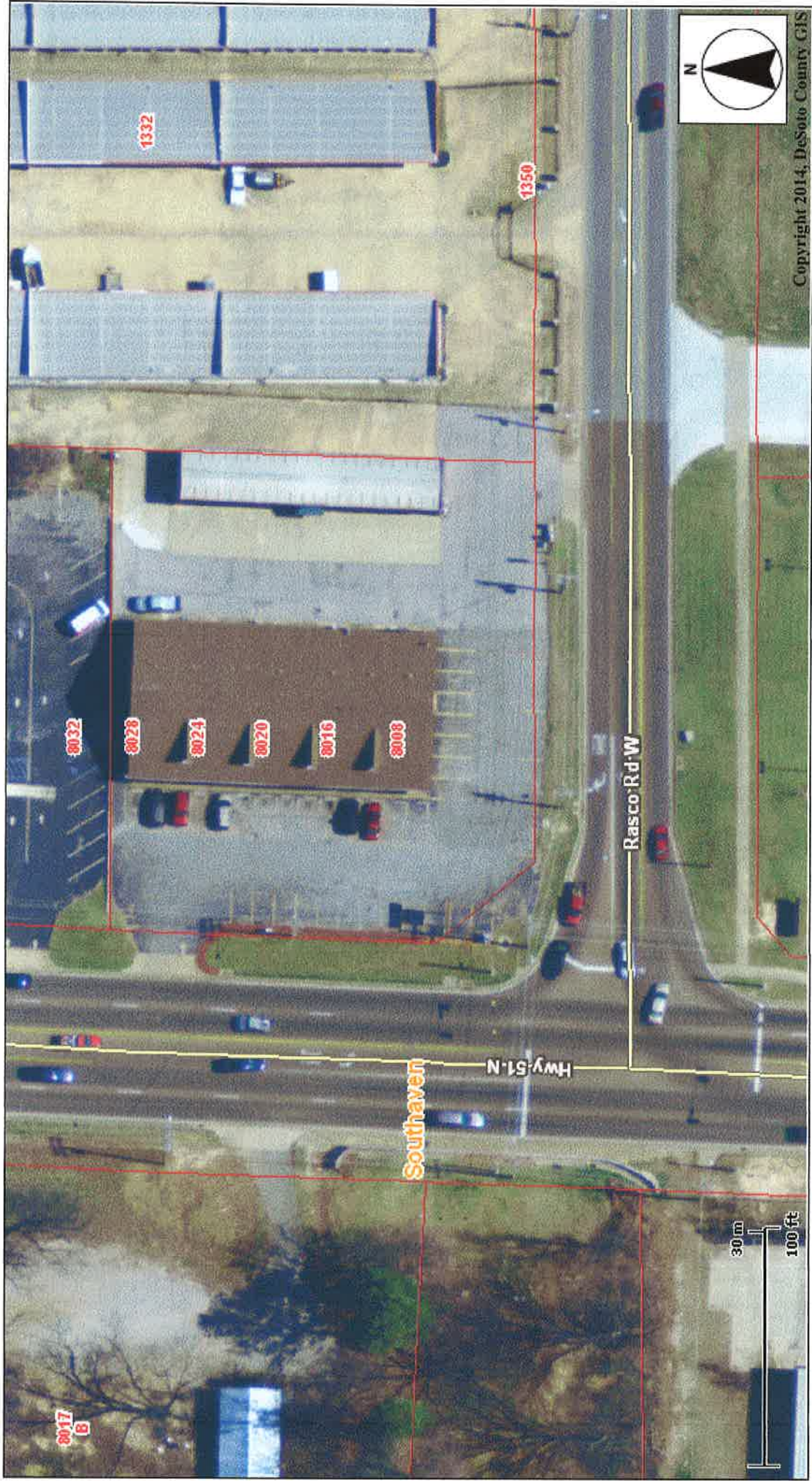
- a. Does not substantially increase traffic hazards or congestion.
- b. Does not substantially increase fire hazards.
- c. Does not adversely affect the character of the neighborhood.
- d. Does not adversely affect the general welfare of the City.
- e. Does not overtax public utilities or community facilities.
- f. Does not conflict with the Comprehensive Plan.

THIS APPLICATION MUST BE COMPLETED AND ALL INFORMATION PROVIDED WHEN FILED IN ORDER TO BE ACCEPTED FOR PRESENTATION TO THE COMMISSION.

Houleye Guisse
Signature of applicant

6/1/17
Date

My Map





Applicant: Houleye Guisse

Conditional Use Application for C-4 on Hwy 51 North and Rasco Road

My application will not increase traffic to the point where it will cause congestion for the surrounding area. This particular place has two entrance and exits.

We will not cause any fire hazards as we will comply with all fire regulations.

We don't feel that our application will affect the character of the neighborhood.

We don't feel we will adversely affect the general welfare of the city. We plan to bring more business to the city.

What we will be doing will not overtax the public utility system in Southaven.

Our application as understood is within the Comprehensive Plan of the City.

We will be providing hair braiding to the community and surrounding areas.

Ouleye hair braiding

no Perm

no Shampoo

no eye bryes

no Color

no Cutting hair

Only Braiding

Houleye Guisse

june 1 - 2017

CITY OF SOUTHAVEN
PUBLIC NOTICE

ZONING HEARINGS

City Hall
8710 Northwest Drive
Southaven, MS 38671

PLANNING COMMISSION: 6:00p.m. June 26, 2017

BOARD OF ALDERMEN: 6:00p.m. July 18, 2017

REQUEST: Conditional Use

LOCATION: 8024 Hwy. 51

APPLICANT: Houleye Guisse

PHONE NUMBER: 901-337-4291

Case File Available at City of Southaven
662-393-0111

Posting Date: June 11, 2017

Penalty for removing or defacing sign prior to date of last hearing

CITY OF SOUTHAVEN
PUBLIC NOTICE

ZONING HEARINGS

City Hall
8710 Northwest Drive
Southaven, MS 38671

PLANNING COMMISSION: 6:00p.m. June 26, 2017

BOARD OF ALDERMEN: 6:00p.m. July 18, 2017

REQUEST: Conditional Use

LOCATION: 8024 Hwy. 51

APPLICANT: Houleye Guisse

PHONE NUMBER: 901-337-4291

Case File Available at City of Southaven
662-393-0111

Posting Date: June 11, 2017

Penalty for removing or defacing sign prior to date of last hearing

AFFIDAVIT OF POSTING

PROJECT NAME Ouleye Hair Braiding
LOCATION 8024 Hwy 51 N. Southaven, MS 38671
SITE POSTING DATE June 11, 2017
APPLICANT NAME: Houleye Guisse

In order to provide adequate notice to interested parties, the APPLICANT for shall erect, not less than fifteen calendar days prior to the date of public hearing, notice of the date, time and place of each public hearing and a summary of the request. Such notice will be clearly legible and wherever possible, placed adjacent to the right-of-way of a public street or road. IT SHALL BE THE RESPONSIBILITY OF THE APPLICANT TO ERECT AND TO MAINT THE NOTICE ON THE SUBJECT PROPERTY until final disposition of the case. The Planning Director shall determine the number of location of notices.

I confirm that the site has been posted as indicated by the Planning Director for the case as listed above. Polaroid pictures of site posting have been submitted.

Houleye Guisse _____ 5-31-2017
Applicant Signature Date

This instrument was acknowledge before me this 31 day of MAY, 2017 by

HOULEYE GUISSÉ In witness whereof I hereunto set my hand and official seal.

NDIAYE _____

NOTARY PUBLIC

My commission expires 5-19-2019



Return completed, notarized affidavit AND pictures to the Office of Planning and Development AT
LEAST 15 DAYS PRIOR TO PLANNING COMMISSION HEARING.

Office of Planning and Development
8710 Northwest Dr.
Southaven, MS 38671
(662) 393-0111

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI GRANTING CONDITIONAL
USE PERMIT TO VERIZON WIRELESS FOR MONOPOLE AT 3510
STATELINE ROAD, SOUTHAVEN, MISSISSIPPI**

WHEREAS, the City of Southaven's ("City") Planning Commission previously held a hearing on June 26, 2017 for the conditional use permit ("permit") application of Verizon Wireless for 165' monopole at 3510 Stateline Road; and

WHEREAS, "Conditional Use" is defined in the City Code of Ordinances at Title XIII, Chapter 1, Section 13-1(b) as "a use that would not be appropriate generally or without restrictions throughout the zoning district but which, if controlled as to number, area, location or relation to the neighborhood, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare;" and

WHEREAS, the Laws of the State of Mississippi, Section 17-1-1 to 17-1-27, inclusive, of the Mississippi Code of 1972, annotated, as amended, empower the City to enact a Zoning Ordinance and to provide for its administration, enforcement and amendment; and

WHEREAS, pursuant to Mississippi Code Ann. Sections 21-17-5, the City has the authority to adopt ordinances with respect to City property including the adoption of all lawful orders, resolutions or ordinances with respect to municipal affairs, property, and finances, and to alter, modify, and repeal such orders, resolutions or ordinances; and

WHEREAS, based on findings of the City Planning Commission findings as further set forth in Exhibit A to this Resolution, the City's Planning Commission contingently recommends, subject to all requirements and other information being provided to the City Planning Staff as set forth in Exhibit A and further subject to the City Board's revocation, a one (1) year conditional use permit with a four (4) year extension to be renewed annually at the discretion of the City Board of Aldermen, pursuant to its discretion as set forth in the City Code of Ordinances at Title XIII, Chapter 9, Section 13-9(a); and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Subject to the Board's revocation for violation of the conditional use permit or ordinances and further subject to all requirements and other information being provided to the City Planning Staff as set forth in Exhibit A, the City Board hereby grants Verizon Wireless a conditional use permit for a 165' monopole for one (1) year with a four (4) year extension to be renewed annually at the discretion of the City Board of Aldermen.
2. The Mayor and City Planning Director or their designee are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman _____ and seconded by Alderman _____. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks

Alderman Kristian Kelly

Alderman Ronnie Hale

Alderman George Payne

Alderman Joel Gallagher

Alderman John David Wheeler

Alderman Raymond Flores

RESOLVED AND DONE this 18th day of July, 2017.

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 18th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

BY: _____
DARREN MUSSELWHITE, MAYOR

ATTEST:

CITY CLERK



City of Southaven
Office of Planning and Development
Conditional Permit Use Staff Report

City of Southaven City Hall
Executive Board Room
8710 Northwest Drive

Date of Hearing:	June 26, 2017
Public Hearing Body:	Planning Commission
Applicant	Verizon Wireless c/o CMI Acquisitions 121 Village Blvd. Madison, MS 39110 601-605-9214 ext 4 601-209-4708
Location	3510 Stateline Road
Total Acreage	8 acres
Existing Zoning:	AG
Location of Conditional Use application:	North side of Stateline Road, east of Horn Lake Road.
Requirements for CUP: <i>"Any tower proposed over seventy five (75) feet in height must be structurally and electrically designed to allow four antennas. Furthermore, the tower must be structurally designed to comply with fall zone requirements which state that the tower must be designed to where in an act of falling, the tower shall fall on the property it is erected on only. Weakening of certain aspects of the tower will allow a directional fall and/or a break in the pole so as to keep all debris on the tower owner's property."</i>	
Comprehensive Plan Designation:	AG
Staff Comments: The applicant is requesting a conditional use permit for a 165' monopole at 3510 Stateline Road. This parcel of land is zoned agricultural and has no existing structures	

on site. Per the structural design sheets, the monopole allows for three co-locations on the tower which meets the minimum requirements set forth in the ordinance. The applicant has proposed to place the tower approximately 100' off Stateline Road with a twenty (20) foot ingress/egress easement to gain access to the site. The tower and equipment areas are shown behind an eight (8) foot chain link fence with three strand barb wire along the top. There is no lighting proposed with this site. The equipment pads for the Verizon site and the future co-locations are located behind the tower.

Staff Recommendation:

Staff needs the applicant to provide the structural design of the monopole to ensure the fall zone requirements have been met by the applicant. A normal monopole of this height is usually designed with a two break system to allow the pole to collapse into three parts and to remain on the property. Staff is agreeable to allow this submittal administratively. This site is an agricultural parcel of land that is undeveloped which allows for more flexibility than other sites. That being said, normally a chain link fence with barb wire would not be allowed; however, due to the zoning and the status of the parcels use, this fence submittal is acceptable. Staff is agreeable to the use of the existing tree line to screen to the west and north of the fence. The applicant should supply staff with a landscape template for the visible areas of the fence line on the south and east. Landscape materials should consist of evergreens to aid in year round screening of the site. Pending the applicant can meet these requirements, staff recommends approval.

**Planning Commission
Recommendation:**

**Motion made by:
Seconded by:**

Letter of Support

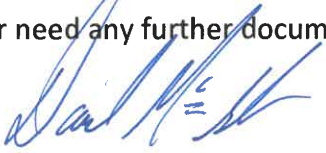
Verizon Wireless Tennessee Partnership, d/b/a/ Verizon Wireless, is the Nation's number one wireless communications provider, and is known for its extraordinary and reliable service. At the present time, Verizon would like to improve the coverage and reliability of its network on the western end of the City of Southaven, and offload traffic off of the surrounding sites in the area, allowing them to operate more efficiently without data delays or dropped calls. This site has been designed in direct response to usage demand in the area, which is not limited by zoning district, and will improve network efficiency and reliability, benefitting the many residents, businesses, and commuters in the area. As 70% or more of E-911 calls are from wireless devices, per recent FCC data, network reliability has become an ever important asset to community infrastructure. (Please see attached Statement of Need from Verizon wireless Engineer Gil Tomlinson for details of the need for the site).

Verizon comes now before the Board to request a Conditional Use Permit to allow construction of a new 160' tall monopole telecommunications facility (165' with lightning rod). This height has been determined by Verizon's Engineer as the minimum needed to reach its coverage objectives. Verizon Wireless has carefully selected a location on a vacant eight acre tract in an Agricultural zone, abutting an M-1 zoned tract with an electrical sub-station, and that is proposed behind several existing transmission line utility structures, which will help minimize the visual impact of the site from the road and from nearby properties. The site is proposed on an irregularly shaped lease area 0.182 acres in size, and will be enclosed by an 8' tall sight-proof security fence. Landscaping is proposed around the North and East side of the site, with existing trees to remain along the west side, serving as a buffer. This site meets all setback, Tower location and development standards of the Southaven, MS Code of Ordinances. It will be unmanned and will not require tower lighting. Once the site is constructed, it will not generate any traffic off of Stateline Road and will only be visited for maintenance or repair. Necessary utilities will be power and fiber. Access to the site will be via a 20' wide access and utility easement 170' in length off of Stateline Road.

The monopole has been designed to allow additional future wireless tenants, per the City's Ordinance, and will allow other carriers to accommodate future wireless growth in the area without the need for a new structure. Verizon has provided a signed letter stating it allows and encourages shared use on the tower.

This site will serve the public convenience and welfare because the use will be designed, constructed and maintained in compliance with all local, state, and federal codes and regulatory compliance, including FAA, FCC, and all other applicable government agencies.

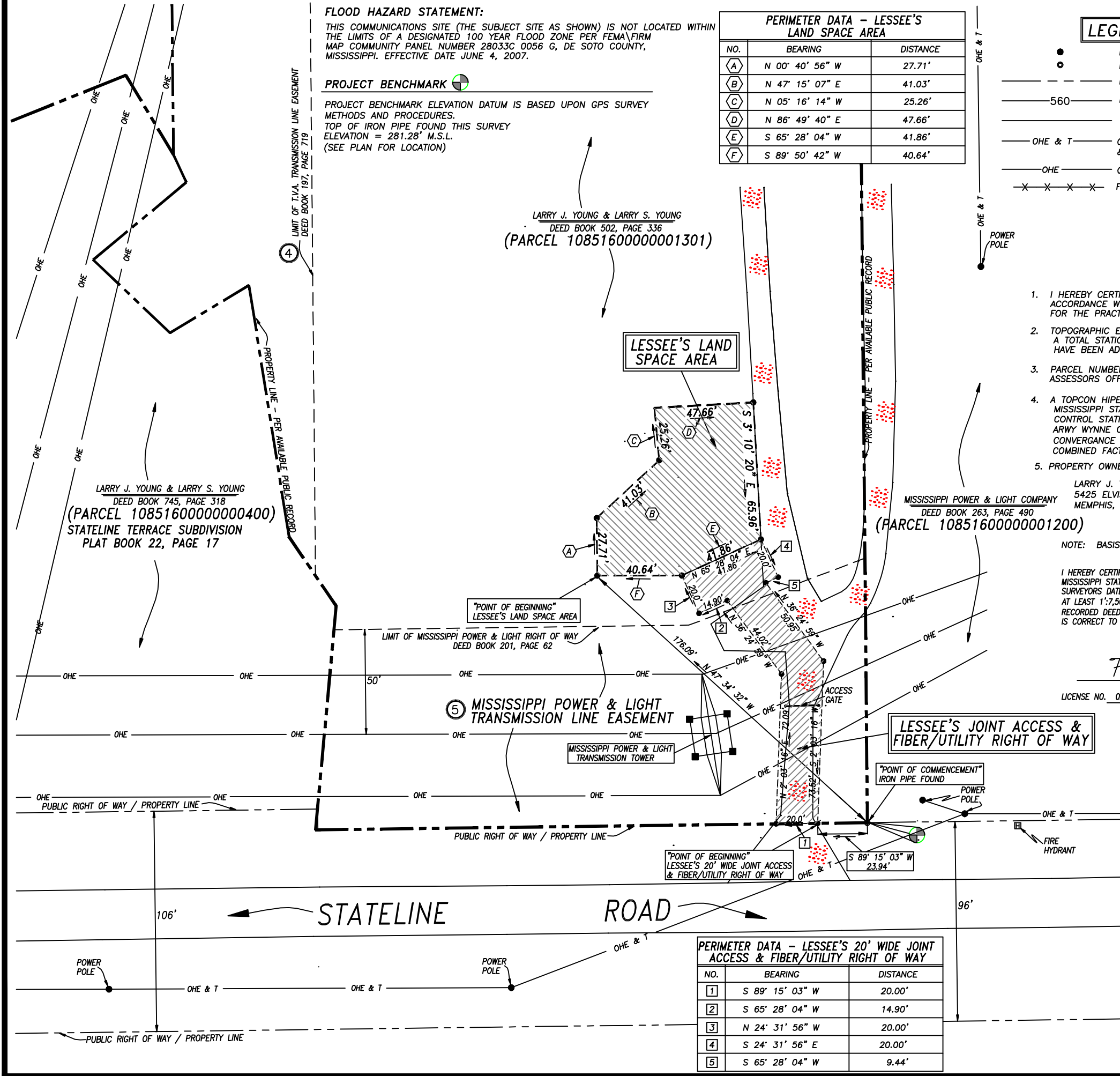
Thank you for your acceptance of this request, and please contact me if you have any questions or need any further documentation.

A handwritten signature in blue ink, appearing to read 'David McGehee', with a stylized flourish at the end.

David McGehee, CMI Acquisitions
Authorized Agent for Applicant

General Vicinity Map





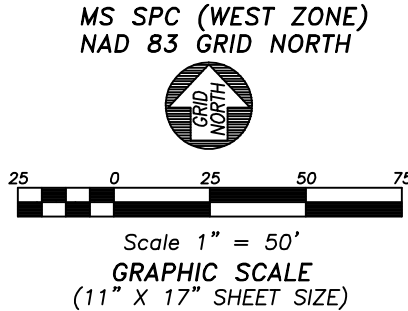
FLOOD HAZARD STATEMENT:
THIS COMMUNICATIONS SITE (THE SUBJECT SITE AS SHOWN) IS NOT LOCATED WITHIN THE LIMITS OF A DESIGNATED 100 YEAR FLOOD ZONE PER FEMA FIRM MAP COMMUNITY PANEL NUMBER 28033C 0056 G, DE SOTO COUNTY, MISSISSIPPI. EFFECTIVE DATE JUNE 4, 2007.

PROJECT BENCHMARK
PROJECT BENCHMARK ELEVATION DATUM IS BASED UPON GPS SURVEY METHODS AND PROCEDURES.
TOP OF IRON PIPE FOUND THIS SURVEY
ELEVATION = 281.28' M.S.L.
(SEE PLAN FOR LOCATION)

PERIMETER DATA - LESSEE'S LAND SPACE AREA		
NO.	BEARING	DISTANCE
(A)	N 00° 40' 56" W	27.71'
(B)	N 47° 15' 07" E	41.03'
(C)	N 05° 16' 14" W	25.26'
(D)	N 86° 49' 40" E	47.66'
(E)	S 65° 28' 04" W	41.86'
(F)	S 89° 50' 42" W	40.64'

LEGENDS:

- IRON PIN SET THIS SURVEY
- IRON PIN FOUND
- RIGHT-OF-WAY/PROPERTY LINE
- 560 INDEX CONTOURS
- 1' INTERVAL
- OHE & T OVERHEAD ELECTRIC & TELEPHONE LINES
- OHE OVERHEAD ELECTRIC
- X X X X FENCELINE



GENERAL NOTES:

- I HEREBY CERTIFY THAT THIS SURVEY AND DRAWING HAVE BEEN COMPLETED IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM TECHNICAL STANDARDS FOR THE PRACTICE OF LAND SURVEYING IN THE STATE OF MISSISSIPPI.
- TOPOGRAPHIC ELEVATIONS SHOWN WERE DERIVED FROM GRID CROSS-SECTIONS, USING A TOTAL STATION FOR HORIZONTAL AND VERTICAL CONTROL. ALL DISTANCES MEASURED HAVE BEEN ADJUSTED FOR TEMPERATURE.
- PARCEL NUMBERS SHOWN THUS (00), ARE OF PUBLIC RECORD IN THE TAX ASSESSORS OFFICE OF DESOTO COUNTY, MISSISSIPPI.
- A TOPCON HIPER-LITE GLOBAL POSITIONING RECEIVER WAS USED TO DETERMINE THE MISSISSIPPI STATE PLANE COORDINATES SHOWN HEREON. THE FOLLOWING NGS SURVEY CONTROL STATIONS WERE USED FOR DETERMINATION OF SAID STATE PLANE COORDINATES: ARWY WYNNE CORPS ARP, MSOX OXFORD CORRS, ARP, & TN49 DISTRICT 49 CORRS ARP. CONVERGENCE FACTOR = -1.7512813 DEGREES. COMBINED FACTOR = 1.000054759
- PROPERTY OWNER:

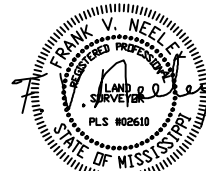
LARRY J. YOUNG & LARRY S. YOUNG
5425 ELVIS PRESSLEY BOULEVARD
MEMPHIS, TN 38116-0000

NOTE: BASIS OF BEARINGS: GPS OBSERVATIONS

I HEREBY CERTIFY THAT THIS A CLASS "B" SURVEY IN COMPLIANCE WITH THE RULES OF THE MISSISSIPPI STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS DATED MARCH 1, 1994. THE RATIO OF PRECISION OF THE UNADJUSTED SURVEY IS AT LEAST 1:7,500' AS SHOWN HEREON. THIS SURVEY HAS BEEN MADE USING THE LATEST RECORDED DEED AND / OR ANY OTHER INFORMATION PROVIDED BY THE CLIENT, THIS SURVEY IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

F.V. Neeley

LICENSE NO. 02610 STATE: MISSISSIPPI



SPECIAL NOTE:

THIS SURVEY PLAN WAS PERFORMED UNDER THE REQUIREMENTS OF THE MISSISSIPPI STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS. - RULES AND REGULATIONS OF PROCEDURE. THIS SURVEY PLAN IS NOT TO BE CONSIDERED A GENERAL PROPERTY BOUNDARY SURVEY OF THE UNDERLYING LANDOWNER'S PROPERTY, AS DEFINED WITHIN THE AFOREMENTIONED RULES AND REGULATIONS OF PROCEDURE. DIMENSIONS (IF SHOWN) ALONG THE PERIMETER OF THE LANDOWNER'S PROPERTY ARE PROVIDED UNDER THIS SURVEYOR'S SCOPE OF SERVICES WITH CROSSROADS WIRELESS, AND ARE TO BE CONSIDERED FOR REFERENCE ONLY. THE EXACT LOCATION OF THE LANDOWNER'S PROPERTY BOUNDARY MAY DIFFER UPON THE PREPARATION OF A FULL BOUNDARY SURVEY IN ACCORDANCE WITH REQUIREMENTS ESTABLISHED BY THE STATE OF MISSISSIPPI BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

UTILITY NOTE:

THIS SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES. ABOVE GRADE AND UNDERGROUND UTILITIES SHOWN WERE TAKEN FROM VISIBLE APPURTENANCES AT THE SITE, PUBLIC RECORDS AND/OR MAPS PREPARED BY OTHERS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES ARE IN THE EXACT LOCATION INDICATED. THEREFORE, RELIANCE UPON THE TYPE, SIZE AND LOCATION OF UTILITIES SHOWN SHOULD BE DONE SO WITH THIS CIRCUMSTANCE CONSIDERED. DETAILED VERIFICATION OF EXISTENCE, LOCATION AND DEPTH SHOULD ALSO BE MADE PRIOR TO ANY DECISION RELATIVE THERETO IS MADE. AVAILABILITY AND COST OF SERVICE SHOULD BE CONFIRMED WITH THE APPROPRIATE UTILITY COMPANY. MISSISSIPPI ONE CALL: 1-800-227-6477.

PLOT DATE: MARCH 21, 2017

SHARONDALE SURVEYING INC.
4205 HILLSBORO PIKE
HOBBS BUILDING SUITE 300
MEMPHIS, TN 38116-0425
TEL: (901) 292-7875
FAX: (901) 292-7870
EMAIL: sharmad@bellsouth.net

VERIZON WIRELESS TENNESSEE PARTNERSHIP SITE SURVEY
D/B/A/ VERIZON WIRELESS
"HORN LAKE / STATELINE ROAD" TOWER SITE
LOCATED IN: HORN LAKE, DE SOTO COUNTY, MISSISSIPPI
LAND SPACE AREA SURVEY
VERIZON WIRELESS TENNESSEE PARTNERSHIP SITE NO.: 398961

SHEET NUMBER:
1 OF 2

PROJECT NUMBER:
216.088.20

LESSEE’S LAND SPACE AREA DESCRIPTION

Property located in the southwest quarter of Section 16, Township 1 South, Range 8 West, DeSoto County, Mississippi, being more particularly described as follows:

Beginning at a capped "MS PLS #02610" iron pin set at the southwest corner of Lessee's land space area located at Mississippi State Plane (West Zone) NAD 83 Grid Coordinate North 1998,186.12, East 2,380,768.71, said iron pin being North 47 degrees 34 minutes 32 seconds West, 176.09 feet from an iron pin found in the north margin of State Line Road representing the southeast corner of the property conveyed to Larry J. Young and Larry S. Young, of record in Deed Book 552, Page 336, of the Chancery Clerk's Office of DeSoto County, Mississippi;

Thence, North 00 degrees 40 minutes 56 seconds West, 27.71 feet to a capped "MS PLS #02610" iron pin;

Thence, North 47 degrees 15 minutes 07 seconds East, 41.03 feet to a capped "MS PLS #02610" iron pin set;

Thence, North 5 degrees 16 minutes 14 seconds West, 25.26 feet to a capped "MS PLS 02610" iron pin set at the northwest corner of Lessee's land space area;

Thence, North 86 degrees 49 minutes 40 seconds East, 47.66 feet to a capped "MS PLS #02610" iron pin set at the northeast corner of Lessee's land space area;

Thence, South 3 degrees 10 minutes 20 seconds East, 65.96 feet to a capped "Sharondale Nashville" iron pin set at the southeast corner of Lessee's land space area;

Thence, South 65 degrees 28 minutes 04 seconds West, 41.86 feet to a capped "MS PLS #02610" iron pin set;

Thence, South 89 degrees 50 minutes 42 seconds West, 40.64 feet to the point of beginning, containing 4,842 square feet, (0.111 acres).

LESSEE’S LAND TWENTY FOOT WIDE JOINT ACCESS & FIBER/CABLE RIGHT OF WAY AREA DESCRIPTION

Property located in the southwest quarter of Section 16, Township 1 South, Range 8 West, DeSoto County, Mississippi, being more particularly described as follows:

Beginning at a capped "MS PLS #02610" iron pin set in the north margin of State Line Road located at Mississippi State Plane (West Zone) NAD 83 Grid Coordinate North 1998,067.02, East 2,380,874.75, said iron pin being South 89 degrees 15 minutes 03 seconds West, 23.94 feet from an iron pin found in the north margin of State Line Road representing the southeast corner of the property conveyed to Larry J. Young and Larry S. Young, of record in Deed Book 552, Page 336, of the Chancery Clerk's Office of DeSoto County, Mississippi;

Thence, with the north margin of State Line Road, South 89 degrees 15 minutes 03 seconds West, 20.00 feet to a capped "MS PLS #02610" iron pin set;

Thence, leaving the north margin of State Line Road, North 2 degrees 03 minutes 16 seconds East, 72.09 feet to a capped "MS PLS #02610" iron pin;

Thence, North 36 degrees 24 minutes 59 seconds West, 44.02 feet to a capped "MS PLS #02610" iron pin set;

Thence, South 65 degrees 28 minutes 04 seconds West, 14.90 feet to a capped "MS PLS #02610" iron pin set;

Thence, North 24 degrees 31 minutes 56 seconds West, 20.00 feet to a capped "MS PLS 02610" iron pin set at a corner of Lessee's land space area;

Thence, with the southeast margin of Lessee's land space area, North 65 degrees 28 minutes 04 seconds East, 41.86 feet to a capped "MS PLS #02610" iron pin set at the southeast corner of Lessee's land space area;

Thence, leaving the southeast margin of Lessee's land space area, South 24 degrees 31 minutes 56 seconds East, 20.00 feet to a capped "Sharondale Nashville" iron pin set;

Thence, South 65 degrees 28 minutes 04 seconds West, 9.44 feet to a capped "MS PLS #02610" iron pin set;

Thence, South 36 degrees 24 minutes 59 seconds East, 50.95 feet to a capped "MS PLS #02610" iron pin set;

Thence, South 2 degrees 03 minutes 16 seconds West, 73.52 feet to the point of beginning, containing 3,105 square feet, (0.071 acres).

UNDERLYING LANDOWNER’S PROPERTY AREA DESCRIPTION

8.01 acres, more or less, in the southwest quarter of Section 16, Township 1 South, Range 8 West, DeSoto County, Mississippi. Commencing at a pint commonly recognized as the southwest corner of said quarter section, thence run North 9 degrees 54 minutes 57 seconds East a distance of 2,664.09 feet along the south line of said quarter section to a point; thence run North 00 degrees 06 minutes 48 seconds West a distance of 43.44 feet to a point on the north right-of-way line of State Line Road, said point being in a fence at the southwest corner of the Will Hale, Jr. property and the Point of Beginning; thence continue North 00 degrees 06 minutes 48 seconds West a distance of 1,091.97 feet along said fence and Hale west line to a point on the Mississippi-Tennessee state line, thence run North 89 degrees 10 minutes 29 seconds West a distance of 331.00 feet along said state line to a point; thence run South 00 degrees 09 minutes 48 seconds East a distance of 772.97 feet to a point on the centerline of a ditch; thence run the following calls along said ditch centerline to a point on said north right-of-way line of State Line Road; South 24 degrees 35 minutes 35 seconds East 14.71 feet, South 50 degrees 39 minutes 31 seconds West 58.30 feet, South 46 degrees 00 minutes 59 seconds East 51.02 feet, North 59 degrees 19 minutes 42 seconds East 44.40 feet, South 8 degrees 36 minutes 11 seconds East 122.47 feet, South 33 degrees 49 minutes 26 seconds East 40.39 feet, South 5 degrees 40 minutes 26 seconds West 108.11 feet; Thence run North 89 degrees 39 minutes 44 seconds East a distance of 265.56 feet along said north road right-of-way line to the Point of Beginning, and containing 8.01 acres, more or less. Bearings are based on true north as determined by solar observation.

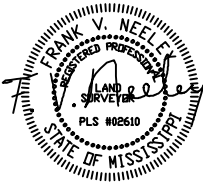
NOTES CORRESPONDING TO FIDELITY NATIONAL TITLE INSURANCE COMPANY’S “REPORT OF TITLE” – ORDER NO. 24114532, ISSUED NOVEMBER 9, 2016.

- ROAD RIGHT OF WAY IN FAVOR OF DESOTO COUNTY, MISSISSIPPI, OF RECORD IN DEED BOOK 140, PAGE 14, OF RECORD IN THE CHANCERY CLERK’S OFFICE OF DESTO COUNTY, MISSISSIPPI, DOES NOT AFFECT VERIZON WIRELESS TENNESSEE PARTNERSHIP’S LAND SPACE AND RIGHT OF WAY AREA INTERESTS.
- RIGHT OF WAY INSTRUMENT IN FAVOR OF MISSISSIPPI POWER & LIGHT COMPANY, IT’S SUCCESSOR’S AND ASSIGNS, OF RECORD IN DEED BOOK 160, PAGE 278, OF THE CHANCERY CLERK’S OFFICE OF DESTO COUNTY, MISSISSIPPI, IS BLANKET IN NATURE, AND DOES NOT AFFECT VERIZON WIRELESS TENNESSEE PARTNERSHIP’S LAND SPACE AND RIGHT OF WAY AREA INTERESTS.
- GRANT OF TRANSMISSION LINE EASEMENT IN FAVOR OF THE UNITED STATES OF AMERICA, OF RECORD IN DEED BOOK 197, PAGE 719, OF RECORD IN THE CHANCERY CLERK’S OFFICE OF DESTO COUNTY, MISSISSIPPI, DOES NOT AFFECT VERIZON WIRELESS TENNESSEE PARTNERSHIP’S LAND SPACE AND RIGHT OF WAY AREA INTERESTS.
- RIGHT OF WAY INSTRUMENT IN FAVOR OF MISSISSIPPI POWER & LIGHT COMPANY, IT’S SUCCESSOR’S AND ASSIGNS, OF RECORD IN DEED BOOK 201, PAGE 62, OF THE CHANCERY CLERK’S OFFICE OF DESTO COUNTY, MISSISSIPPI, DOES NOT ADVERSELY AFFECT VERIZON WIRELESS TENNESSEE PARTNERSHIP’S LAND SPACE, BUT AFFECTS VERIZON WIRELESS’ RIGHT OF WAY AS PLOTTED.
- EASEMENT AND RIGHT OF WAY IN FAVOR OF THE UNITED STATES OF AMERICA, OF RECORD IN DEED BOOK 274, PAGE 515, OF RECORD IN THE CHANCERY CLERK’S OFFICE OF DESTO COUNTY, MISSISSIPPI, DOES NOT AFFECT VERIZON WIRELESS TENNESSEE PARTNERSHIP’S LAND SPACE AND RIGHT OF WAY AREA INTERESTS.
- EASEMENT AND RIGHT OF WAY IN FAVOR OF THE UNITED STATES OF AMERICA, OF RECORD IN DEED BOOK 297, PAGE 572, OF RECORD IN THE CHANCERY CLERK’S OFFICE OF DESTO COUNTY, MISSISSIPPI, DOES NOT AFFECT VERIZON WIRELESS TENNESSEE PARTNERSHIP’S LAND SPACE AND RIGHT OF WAY AREA INTERESTS.

SURVEYOR’S STATEMENTS:

I hereby state to Verizon Wireless Tennessee Partnership, D/B/A Verizon Wireless, "Lessee", Baker, Donelson, Bearman, Caldwell and Berkowitz, PC., and Larry J. Young and Larry S. Young., that (i) the site survey prepared for the benefit of Lessee, dated October 13, 2016, last revised March 21, 2017, and labeled Project No. 216.088 was actually made in the field by me or under my supervision; (ii) this survey is a Class "B" Survey under the standards established by the Mississippi State Board of Land Surveyors; (iii) the ratio of precision of the unadjusted survey is 1:7,500+ as shown hereon; (iv) this survey is a true and correct survey of the property shown hereon (the "Property"); (v) this survey correctly shows the location of all rights-of-way, easements and any other encumbrances affecting the property, and all such encumbrances and if any of said encumbrances are not shown on this survey, the location of these encumbrances is such that they do not affect the "HORN LAKE & STATELINE" Tower Site, nor the access or utilities thereto; (vi) except as expressly shown on this survey in an enlarged depiction separated from the drawing of the Property, no improvements encroach across the boundaries of the Property or any easement, right-of-way or other encumbrances located thereon; (vii) the boundary lines of the Property form a mathematically closed figure within ± 0.01 ft.; (viii) this survey shows all improvements located on the Property; (ix) all streets shown hereon have been publicly dedicated and accepted, and (x) no part of the Property lies within any designated 100 year flood plain, flood prone area, special flood hazard area or flood way, as shown on the most recent Flood Hazard Boundary Maps prepared by the U.S. Department of Housing and Urban Development, which maps indicate that the Property is located in Flood Zone "X".

F. V. Neeley
Frank V. Neeley, Professional Land Surveyor
State of Mississippi PLS # 02691.



PLOT DATE: MARCH 21, 2017

verizon

SHARONDALE SURVEYING INC.
4205 HILLSBORO PIKE
HOBBS BUILDING SUITE 300
KATY, TEXAS 77455
TEL (615) 292-7870
EMAIL sharondale@bellsouth.net

VERIZON WIRELESS TENNESSEE PARTNERSHIP SITE SURVEY
D/B/A/ VERIZON WIRELESS
"HORN LAKE / STATELINE ROAD" TOWER SITE
LOCATED IN: HORN LAKE, DE SOTO COUNTY, MISSISSIPPI
LAND SPACE AREA SURVEY
VERIZON WIRELESS TENNESSEE PARTNERSHIP SITE NO.: 398961

SITE PLAN NOTES:

THE PROPOSED DEVELOPMENT IS FOR A 165 FOOT MONOPOLE TOWER (PLUS A 5 FOOT LIGHTNING ARRESTOR) WITH MULTIPLE CARRIERS. ITS LOCATION IS AT STATE LINE RD W, SOUTHAVEN, MS 38671.

THE TOWER WILL BE ACCESSED BY A PROPOSED STABILIZED DRIVE FROM AN EXISTING ASPHALT ROADWAY (STATELINE RD). THE ACCESS ROAD IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL HIGHWAY DEPARTMENT OF TRANSPORTATION STANDARDS. WATER, SANITARY SEWER AND WASTE COLLECTIONS SERVICES ARE NOT REQUIRED FOR THE PROPOSED DEVELOPMENT.

CENTERLINE OF PROPOSED TOWER GEOGRAPHIC LOCATIONS:

LATITUDE: 34° 59' 32.31" N
LONGITUDE: 90° 03' 07.83" W

NOTE:

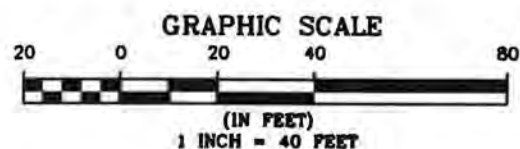
1. REMOVE ALL VEGETATION AND CLEAN AREA WITHIN LEASE AREA (CLEAR AND GRUB ENTIRE LEASE AREA).
2. FINISH GRADING TO PROVIDE EFFECTIVE DRAINAGE WITH A SLOPE OF NO LESS THAN ONE EIGHT INCH (1/8") PER FOOT FLOWING AWAY FROM EQUIPMENT FOR A MINIMUM DISTANCE OF SIX FEET (6') IN ALL DIRECTIONS.
3. LOCATE ALL UNDERGROUND UTILITIES PRIOR TO ANY CONSTRUCTION.
4. COMPOUND FINISHED SURFACE TO BE FENCED.
5. ALL REFERENCES TO THE TOWER AND ITS FOUNDATION ARE DIRECTED TO THE DESIGN AND DETAIL DRAWINGS BY THE TOWER SUPPLIER WHICH SHALL BE SIGNED AND STAMPED BY A PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF MISSISSIPPI.
6. CONTRACTOR TO PLACE CULVERTS, DRAINAGE DITCHES, DIVERTERS, ETC. AS REQUIRED TO CONTROL DRAINAGE ACROSS ACCESS DRIVE AND TO MINIMIZE EROSION.
7. CONTRACTOR TO ORIENT TOWER SUCH THAT AN OPEN COAX PORT FACES FRONT GATE AND LESSEE'S PROPOSED ICE-BRIDGE AS DEPICTED. LESSEE TO RECEIVE A HIGH PORT (±10' AGL).

LINE	ANGLE	DISTANCE
L1	N 00°40'56" W	27.71
L2	N 47°15'07" E	41.03
L3	N 05°16'14" W	25.26
L4	N 86°49'40" E	47.66
L5	S 03°10'20" E	65.96
L6	S 65°28'04" W	41.86
L7	S 89°50'42" W	40.64

BENCHMARK
ELEVATION: 281.28' M.S.L.
TOP OF IRON PIPE
(SEE PLAN FOR LOCATION)

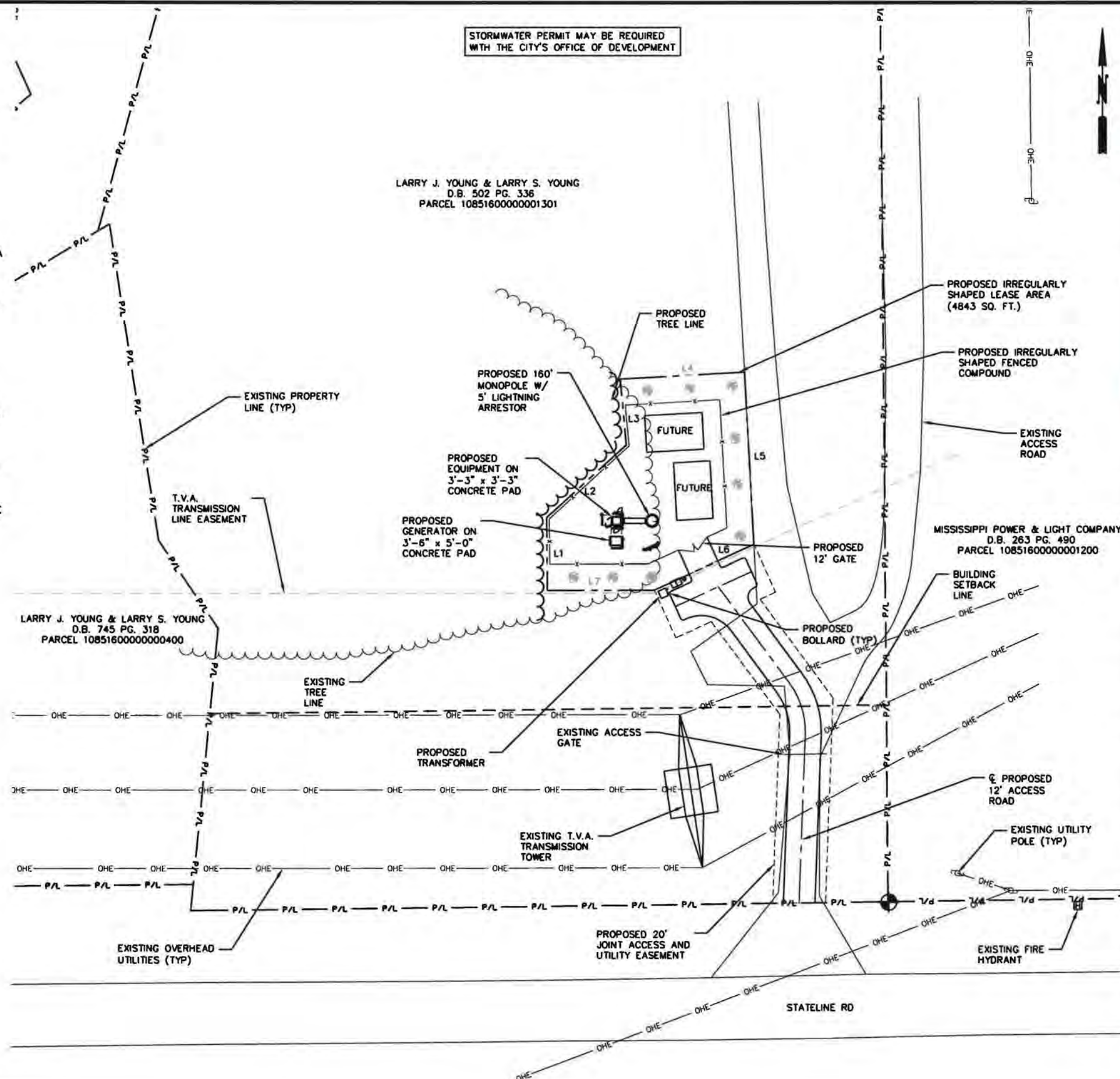
LEGEND

- OHE — EXISTING OVERHEAD ELECTRIC
- OHT — EXISTING OVERHEAD TELEPHONE
- UGE — EXISTING UNDERGROUND ELECTRIC
- UGT — EXISTING UNDERGROUND TELEPHONE
- - - FENCE LINE
- - - LEASE LINE
- P/L - APPROXIMATE PROPERTY LINE
- P — POWER POLE
- F — FIRE HYDRANTS
- V — WATER VALVES
- B — BOLLARDS
- S — SET 5/8" IRON PIN WITH CAP
- B — BENCHMARK
- R — FOUND #5 REBAR
- G — UTILITY POLE GUY WIRE



STORMWATER PERMIT MAY BE REQUIRED
WITH THE CITY'S OFFICE OF DEVELOPMENT

LARRY J. YOUNG & LARRY S. YOUNG
D.B. 502 PG. 336
PARCEL 10851600000001301



verizon wireless

1 ALLED DRIVE
LITTLE ROCK, ARKANSAS 72202
PHONE (501) 905-3307
FAX (501) 905-6430

SOUTH CENTRAL REGION

BTM Engineering, Inc.

CONSULTING ENGINEERS, LANDSCAPE ARCHITECTS,
PLANNERS & SURVEYORS
3001 TAYLOR SPRINGS DRIVE
LOUISVILLE, KENTUCKY 40220
PHONE: (502) 459-8402
FAX: (502) 459-8427

ZONING DRAWINGS

SITE NAME: HORN LAKE & STATELINE MS

LOCATION CODE: 398961

SITE ADDRESS: STATE LINE RD W
SOUTHAVEN, MS 38671

AREA: LEASE AREA = 4,843 SF

PROPERTY OWNER: LARRY YOUNG
5425 ELVIS PRESLEY
MEMPHIS, TN 38116

PARCEL NUMBER: 1085-16000-0001301

SOURCE OF TITLE: DEED BOOK 502 PAGE 336

LATITUDE: N 34° 59' 32.31" LONGITUDE: W 90° 03' 07.83"

NO.	BY	DESCRIPTION	DATE	REVISIONS			
				CHK	DATE	POH	POH
1	LMD	LEASE EXHIBIT	10/26/16				
2	LMD	LEASE EXHIBIT	11/21/16				
3	LMD	ZONING DRAWINGS	05/17/17				

TITLE: **OVERALL SITE PLAN**

SHEET: C-2

SITE PLAN NOTES:

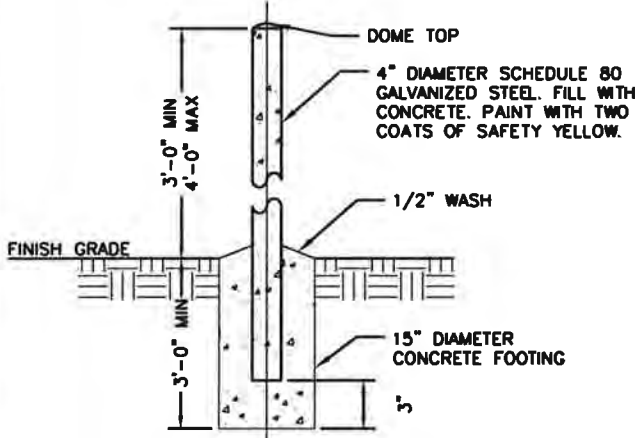
THE PROPOSED DEVELOPMENT IS FOR A 165 FOOT MONOPOLE TOWER (PLUS A 5 FOOT LIGHTNING ARRESTOR) WITH MULTIPLE CARRIERS. ITS LOCATION IS AT STATE LINE RD W, SOUTHAVEN, MS 38671.

THE TOWER WILL BE ACCESSED BY A PROPOSED STABILIZED DRIVE FROM AN EXISTING ASPHALT ROADWAY (STATELINE RD). THE ACCESS ROAD IS TO BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL HIGHWAY DEPARTMENT OF TRANSPORTATION STANDARDS. WATER, SANITARY SEWER AND WASTE COLLECTIONS SERVICES ARE NOT REQUIRED FOR THE PROPOSED DEVELOPMENT.

CENTERLINE OF PROPOSED TOWER GEOGRAPHIC LOCATIONS:
LATITUDE: 34° 59' 32.33" N
LONGITUDE: 90° 03' 07.66" W

CONSTRUCTION KEYNOTES:

- 1 PROPOSED LESSEE AUTOMATIC TRANSFER SWITCH INSTALLED ON EQUIPMENT.
- 2 PROPOSED 12" x 12" x 6" PVC TELCO JUNCTION BOX INSTALLED ON 2' H-FRAME.
- 3 PROPOSED LESSEE ELECTRIC METER AND DISCONNECT. 4-GANG, 600A METER PANEL AND SOCKETS BY THIS CONTRACT. METER BY UTILITY COMPANY.

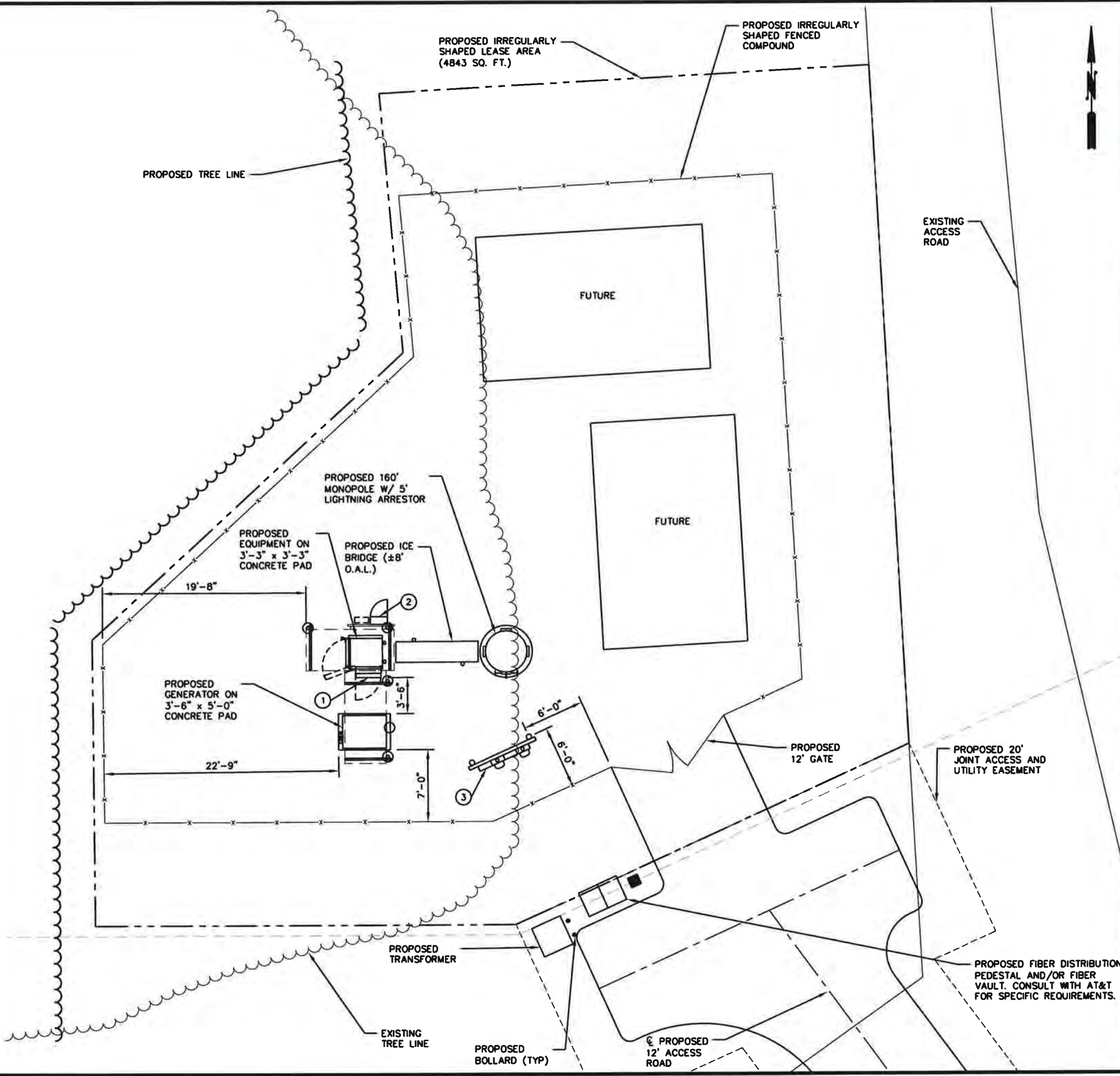
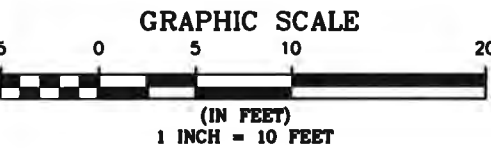


BOLLARD DETAIL
NTS

NOTE:
CONTRACTOR TO CONFIRM ALL BOLLARDS ARE SPACED A MINIMUM OF 3' FROM GENERATOR TANK AND A MAX OF 4' O.C. SEPARATION

LEGEND

- OHE — EXISTING OVERHEAD ELECTRIC
- OHT — EXISTING OVERHEAD TELEPHONE
- UGE — EXISTING UNDERGROUND ELECTRIC
- UGT — EXISTING UNDERGROUND TELEPHONE
- - - FENCE LINE
- - - LEASE LINE
- P/L - APPROXIMATE PROPERTY LINE
- POWER POLE
- FIRE HYDRANTS
- WATER VALVES
- BOLLARDS
- SET 5/8" IRON PIN WITH CAP
- BENCHMARK
- FOUND #5 REBAR
- UTILITY POLE GUY WIRE

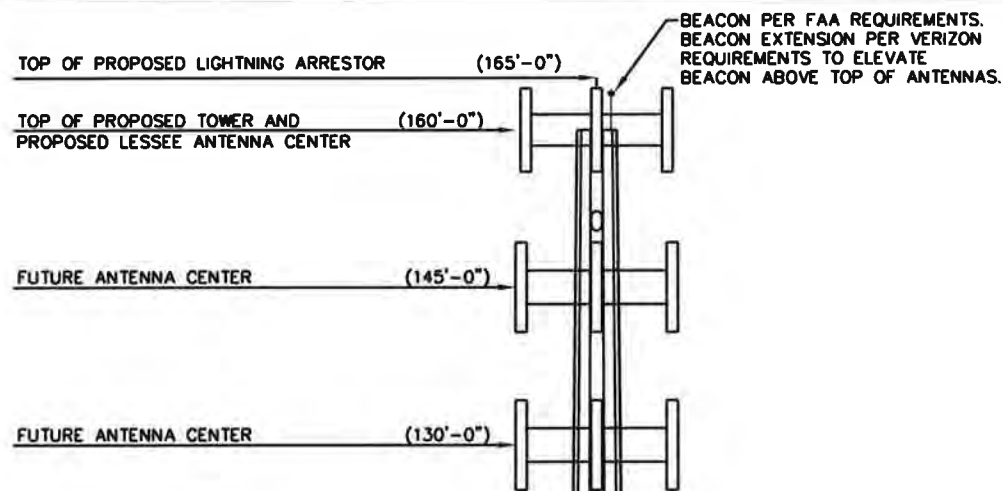


verizon wireless
SOUTH CENTRAL REGION
1 ALLED DRIVE
LITTLE ROCK, ARKANSAS 72202
PHONE (501) 905-1307
FAX (501) 905-6430

BTM Engineering, Inc.
CONSULTING ENGINEERS, LANDSCAPE ARCHITECTS,
PLANNERS & SURVEYORS
3001 TAYLOR SPRINGS DRIVE
LOUISVILLE, KENTUCKY 40220
PHONE: (502) 459-8402
FAX: (502) 459-8427

ZONING DRAWINGS

SITE NAME:		HORN LAKE & STATELINE MS	
LOCATION CODE:		398961	
SITE ADDRESS:		STATE LINE RD W SOUTHAVEN, MS 38671	
AREA:		LEASE AREA = 4,843 SF	
PROPERTY OWNER:		LARRY YOUNG 5425 ELVIS PRESLEY MEMPHIS, TN 38116	
PARCEL NUMBER:		1085-16000-0001301	
SOURCE OF TITLE:		DEED BOOK 502 PAGE 336	
LATITUDE:		N 34° 59' 32.31"	
LONGITUDE:		W 90° 03' 07.83"	
REVISIONS	CHK	DATE	
	PGH	10/26/16	
	PGH	11/21/16	
	PGH	05/17/17	
NO.	DESCRIPTION	DATE	
	1 LMD LEASE EXHIBIT		
	2 LMD LEASE EXHIBIT		
	3 LMD ZONING DRAWINGS		
TITLE:		DETAILED SITE PLAN	
SHEET:		C-3	

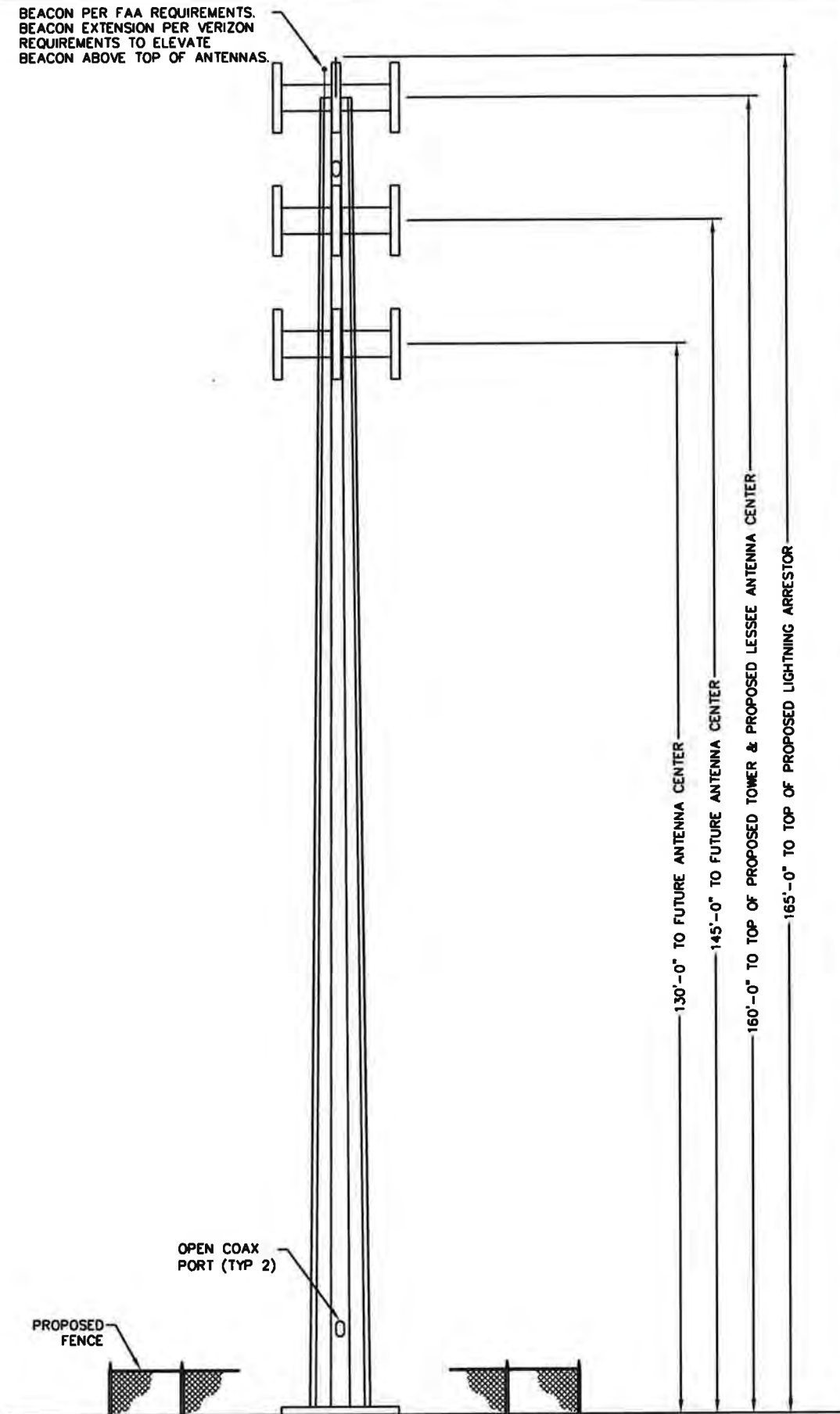


NOTE:
THE ELEVATIONS SHOWN ON THIS SHEET
ARE FOR PICTORIAL PURPOSES ONLY. REFER
TO TOWER PLANS FOR TOWER DESIGN.

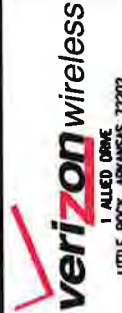
ROUTE PROPOSED COAXIAL LINES
INTERNALLY THROUGH MONOPOLE USING TOP
AND BOTTOM COAX PORTS IN TOWER SHELL.

GENERAL CONTRACTOR TO SET ICE-BRIDGE
TO FACE AN OPEN COAX PORT. VERIZON TO
RECEIVE A HIGH PORT ($\pm 7'-6"$ AGL).

NORTH/SOUTH ELEVATION
NOT TO SCALE



EAST/WEST ELEVATION
NOT TO SCALE



**SOUTH
CENTRAL
REGION**

BTM Engineering, Inc.
CONSULTING ENGINEERS, LANDSCAPE ARCHITECTS,
PLANNERS & SURVEYORS
3001 TAYLOR SPRINGS DRIVE
LOUISVILLE, KENTUCKY 40220
PHONE: (502) 459-8402
FAX: (502) 459-8427

ZONING DRAWINGS

SITE NAME:		HORN LAKE & STATELINE MS
LOCATION CODE:		398961
SITE ADDRESS:		STATE LINE RD W SOUTHAVEN, MS 38671
AREA:		LEASE AREA = 4,843 SF
PROPERTY OWNER:		LARRY YOUNG 5425 ELVIS PRESLEY MEMPHIS, TN 38116
PARCEL NUMBER:		1085-16000-0001301
SOURCE OF TITLE:		DEED BOOK 502 PAGE 336
LATITUDE:		N 34° 59' 32.31"
LONGITUDE:		W 90° 03' 07.83"

NO.	BY	DESCRIPTION	DATE	REVISIONS			
				CHK	PGH	PGH	PGH
1	LMD	LEASE EXHIBIT	10/26/16	PGH			
2	LMD	LEASE EXHIBIT	11/21/16	PGH			
3	LMD	ZONING DRAWINGS	05/17/17	PGH			

TITLE: **TOWER
ELEVATIONS**

SHEET: **C-4**

CHAIN LINK FENCE DETAIL (ELEVATION)

PAIR INDUSTRIAL MALLEABLE IRON OFFSET PIN HINGE (PAGE-WILSON M-61250 OR EQUAL)

12'-0" GATE OPENING

3'-1 1/2"

GATE FRAME 1-1/2" DIA. (1-7/8" OD) SCH 40 (TYP.)

GATEPOST 4" DIA. (4-1/2" OD) SCH.40 GALVANIZED STEEL (TYP.)

CHAIN LINK

HAND HOLES

1-1/2"

HARGER 4/0 GROUNDING STRAP (OR EQUIV.)

8'-0"

1-1/2"

2" MAX. CLEARANCE

3'-0"

12"

6"

CONCRETE FOOTING (TYP.)

GALVANIZED GATE CENTER STOP- 6-1/2" DIA. WITH 1-1/4" SLOT, 1-3/8" SHANK IN A 1-5/8" DIA. PIPE SET IN CONCRETE.

12" WIDE DOUBLE SWING GATE

NTS

MALLEABLE IRON FORK TYPE LATCH WITH DROP BAR AND WITH PROVISION FOR PADLOCK (PAGE-WILSON TYPE 75 DOUBLE GATE LATCH ASSEMBLY OR EQUAL).

TYPICAL WOVEN WIRE FENCING NOTES

(INSTALL FENCING PER ASTM F-567, SWING GATES PER ASTM F-900)

1. GATE POST (4"Ø): CORNER, TERMINAL OR PULL POST (3"Ø) SCHEDULE 40 PIPE FOR GATE WIDTHS UP THRU 6 FEET OR 12 FEET FOR DOUBLE SWING GATE PER ASTM-F1083.
2. LINE POST: 2"Ø (2-3/8" OD) SCHEDULE 40 PIPE PER ASTM-F1083.
3. GATE FRAME: 1-1/2"Ø (1-7/8" OD) SCHEDULE 40 PIPE PER ASTM-F1083.
4. TOP RAIL & BRACE RAIL: 1-1/2"Ø (1-7/8" OD) SCHEDULE 40 PIPE PER ASTM-F1083.
5. FABRIC: 9 GA. CORE WIRE SIZE 2" MESH, CONFORMING TO ASTM-A392
6. TIE WIRE: MINIMUM 11 GA. GALVANIZED STEEL AT POSTS AND RAILS A SINGLE WRAP OF FABRIC TIE AND AT TENSION WIRE BY HOG RINGS SPACED MAX 24" INTERVALS.
7. TENSION WIRE: 7 GA. GALVANIZED STEEL.
8. BARBED WIRE: DOUBLE STRAND 12-1/2" O.D. TWISTED WIRE TO MATCH W/ FABRIC 14 GA., 4 PT. BARBS SPACED ON APPROXIMATELY 4" CENTERS.
9. GATE LATCH: 1-3/8" O.D. PLUNGER ROD W/ MUSHROOM TYPE CATCH AND LOCK.
10. LOCAL ORDINANCE OF BARBED WIRE PERMIT REQUIREMENT SHALL BE COMPLIED IF REQUIRED.
11. HEIGHT = 8' VERTICAL + 1' BARBED WIRE VERTICAL DIMENSION.
12. PROVIDE MASTER LOCK FOR GATE AND SET COMBINATION TO 6288.
13. INSTALL GATE STOPS (DUCKHEADS) TO EACH SIDE OF ACCESS DRIVE.
14. CUT HAND HOLES IN GATE FABRIC BY LATCH FOR CHAIN AND LOCKS.

INSTALL VINYL PRIVACY SLATS IN FENCE. CONFIRM SPECS WITH VERIZON.

verizonwireless

1 ALLED DRIVE
LITTLE ROCK, ARKANSAS 72202
PHONE (501) 905-3307
FAX (501) 905-6430

**SOUTH
CENTRAL
REGION**

BTM Engineers, Inc.
CONSULTING ENGINEERS, LANDSCAPE ARCHITECTS,
PLANNERS & SURVEYORS
3001 TAYLOR SPRINGS DRIVE
LOUISVILLE, KENTUCKY 40220
PHONE: (502) 459-8402
FAX: (502) 459-8427

BTM

ZONING DRAWINGS

SITE NAME:	
HORN LAKE & STATELINE MS	
LOCATION CODE:	
398961	
SITE ADDRESS:	
STATE LINE RD W SOUTHAVEN, MS 38671	
AREA:	
LEASE AREA = 4,843 SF	
PROPERTY OWNER:	
LARRY YOUNG 5425 ELVIS PRESLEY MEMPHIS, TN 38116	
PARCEL NUMBER:	
1085-16000-0001301	
SOURCE OF TITLE:	
DEED BOOK 502 PAGE 336	
LATITUDE:	LONGITUDE:
N 34° 59' 32.31"	W 90° 03' 07.83"

[illegible]

TITLE: FENCE
DETAILS

SHEET: C-8

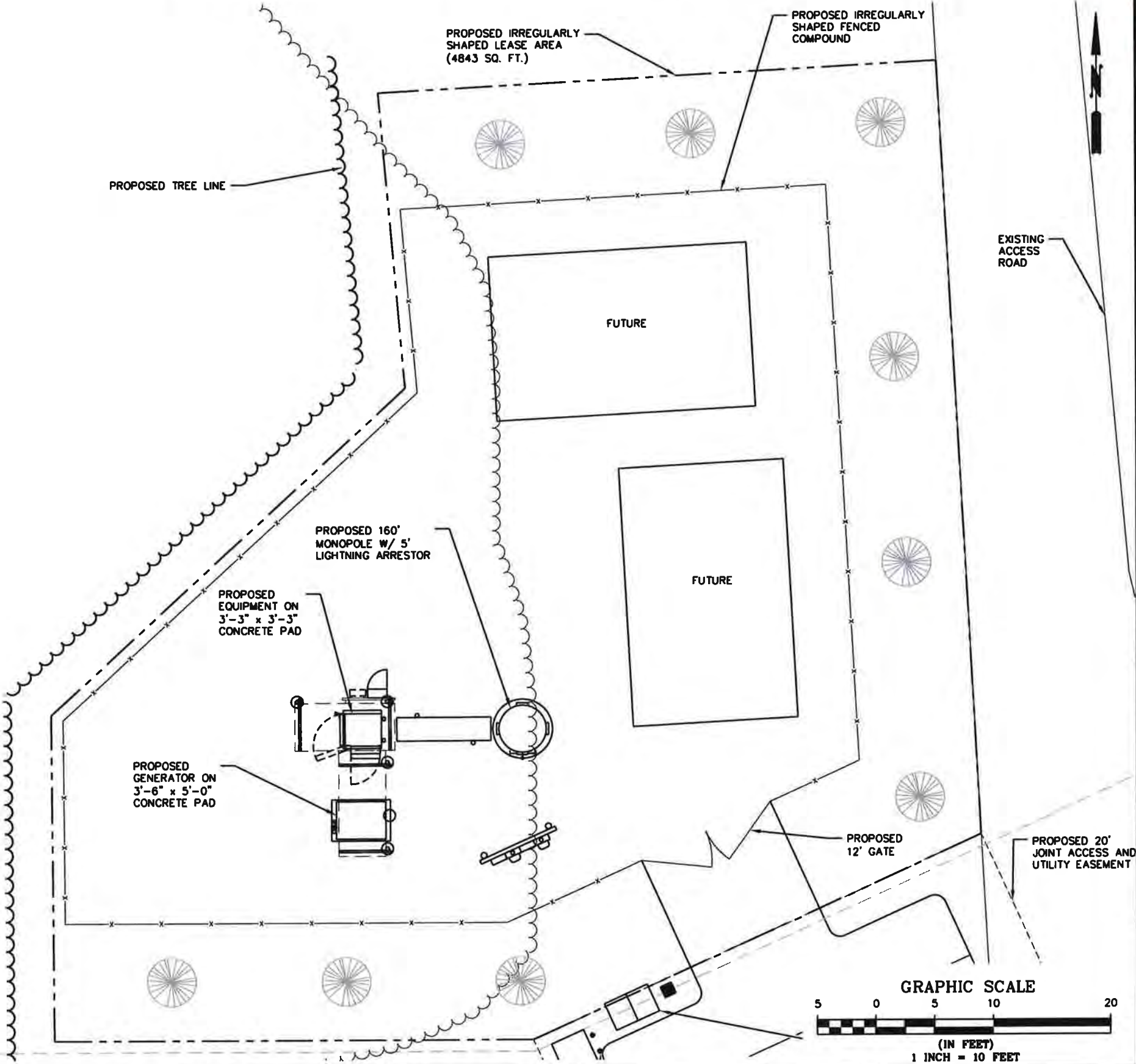
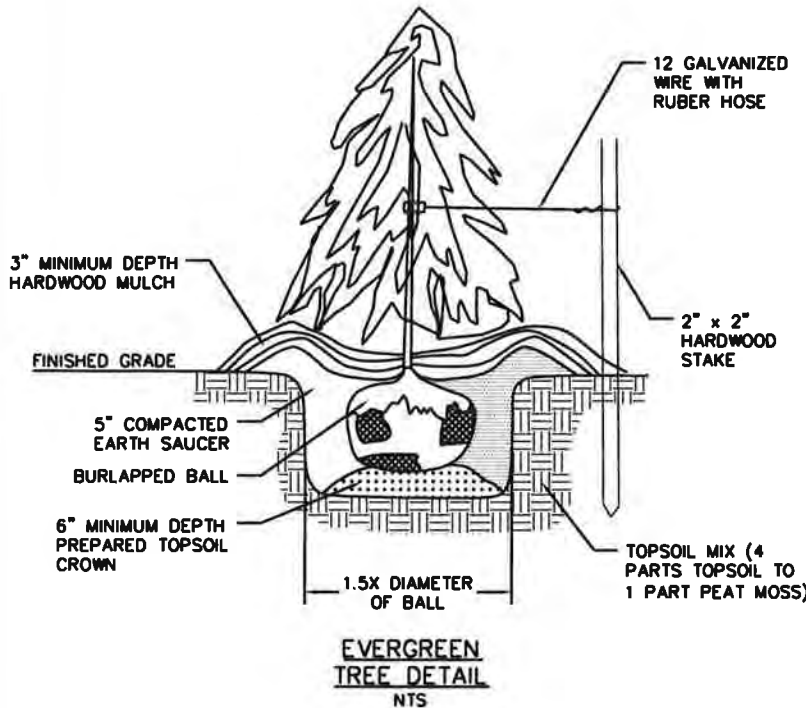
GENERAL NOTES: LANDSCAPE

1. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL UNDERGROUND UTILITIES AND SHALL AVOID DAMAGE TO ALL UTILITIES DURING COURSE OF THE WORK. THE CONTRACTOR IS RESPONSIBLE FOR REPAIRING ALL DAMAGE TO UTILITIES, STRUCTURES, SITE APPURTENANCES, ETC. WHICH OCCURS AS A RESULT OF THE LANDSCAPE CONSTRUCTION.
2. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL QUANTITIES SHOWN ON THESE PLANS.
3. THE CONTRACTOR IS RESPONSIBLE FOR FULLY MAINTAINING ALL PLANTING (INCLUDING, BUT NOT LIMITED TO: WATERING, SPRAYING, MULCHING, FERTILIZATION, ETC.) OF PLANTING AREAS AND LAWNS UNTIL THE WORK IS ACCEPTED IN TOTAL BY THE ENGINEER'S REPRESENTATIVE.
4. THE OWNER AGREES TO PERFORM ALL LANDSCAPE MAINTENANCE (INCLUDING WATERING) THROUGHOUT THE ONE YEAR GUARANTEE PERIOD UNLESS OTHERWISE DETERMINED.
5. THE CONTRACTOR SHALL COMPLETELY GUARANTEE ALL PLANT MATERIAL FOR A PERIOD OF ONE (1) YEAR BEGINNING AT THE DATE OF TOTAL ACCEPTANCE. THE CONTRACTOR SHALL PROMPTLY MAKE ALL REPLACEMENTS BEFORE OR AT THE END OF THE GUARANTEE PERIOD.
6. ANY PLANT MATERIAL THAT DIES, TURNS BROWN OR DEFOLIATES (PRIOR TO THE ACCEPTANCE OF THE WORK) SHALL BE PROMPTLY REMOVED FROM THE SITE AND REPLACED WITH MATERIAL OF THE SAME SPECIES, QUANTITY, SIZE AND MEETING ALL SPECIFICATIONS.
7. ALL TREE PROTECTION MEASURES SHALL BE INSTALLED PRIOR TO GRADING.
8. PRESERVE EXISTING TREE MASSES WHERE APPLICABLE.
9. IF WORK IS REQUIRED WITHIN THE EASEMENTS CAUSING REMOVAL OR DAMAGE OF LANDSCAPE MATERIALS, THE PROPERTY OWNER SHALL BE RESPONSIBLE FOR REPLACEMENT OF MATERIALS ACCORDINGLY.
10. CLEARING, GRADING AND/OR REMOVAL OF TREES IN APPROVED TPAS (TREE PRESERVATION AREAS) MAY ONLY OCCUR AS PART OF INDIVIDUAL LOT DEVELOPMENT. REVISIONS TO TPAS MAY BE APPROVED BY STAFF AS PART OF THE CONSTRUCTION PLAN APPROVAL PROCESS.
11. TPAS IDENTIFIED ON THIS PLAN REPRESENT PORTIONS OF THE SITE THE DEVELOPER HAS DESIGNATED TO BE LEFT UNDISTURBED DURING THE DEVELOPMENT OF ROADWAYS, UTILITIES AND SIMILAR INFRASTRUCTURES. THESE ARE NOT PERMANENT PRESERVATION AREAS. TREES IN THESE AREAS MAY BE REMOVED DURING CONSTRUCTION OF HOMES OR BUILDINGS ON THIS SITE.
12. DIMENSION LINES HAVE BEEN USED ON THIS PLAN TO ESTABLISH THE GENERAL LOCATION OF TPAS AND REPRESENT MINIMUM DISTANCES. THE FINAL BOUNDARY FOR EACH TPA SHALL BE ESTABLISHED IN THE FIELD TO INCLUDE CANOPY AREA OF ALL TREES AT OR WITHIN THE DIMENSION LINE.
13. TREE PROTECTION FENCING SHALL BE ERECTED ADJACENT TO ALL TPAS PRIOR TO SITE DISTURBANCE APPROVAL (PREVIOUSLY KNOWN AS CLEARING AND GRADING) TO PROTECT THE EXISTING TREE STANDS AND THEIR ROOT SYSTEMS. ALL TREE PROTECTION FENCING, INCLUDING SILT FENCING WHICH MAY BE USED AS TREE PROTECTION FENCING, SHALL BE LOCATED AT LEAST 3 FEET FROM THE OUTSIDE EDGE OF THE TREE CANOPY AND SHALL REMAIN IN PLACE UNTIL ALL CONSTRUCTION IS COMPLETED. WHEN TREES MUST BE REMOVED IN A TPA, THE FENCE SHALL BE RELOCATED TO PROTECT ALL REMAINING TREES WITHIN THAT TPA. WHEN A TREE MASS CONTAINS BOTH WPAS AND TPAS, FENCING SHALL ONLY BE REQUIRED AT THE OUTERMOST PERIMETER OF THAT TREE MASS.
14. NO PARKING, MATERIAL STORAGE, OR CONSTRUCTION ACTIVITIES ARE PERMITTED WITHIN THE TPAS BEYOND THAT ALLOWED FOR PRELIMINARY SITE DEVELOPMENT.
15. MULCH TO BE PLACED UNDER ALL PROPOSED LANDSCAPING BY CONTRACTOR.

PLANT LIST

QUANTITY	COMMON NAME	BOTANICAL NAME	SIZE/REMARKS
(9)	LELAND CYPRESS	Cupressocyparis leylandii	36" HEIGHT 1.5" DIAMETER **±20' O.C.

** HEIGHT INDICATED REFERS TO THE REQUIRED MINIMUM HEIGHT OF THE TREE AT THE TIME OF PLANTING.



verizon wireless
SOUTH CENTRAL REGION
1 ALLED DRIVE
LITTLE ROCK, ARKANSAS 72202
PHONE (501) 905-3307
FAX (501) 905-6430

BTM Engineering, Inc.
CONSULTING ENGINEERS, LANDSCAPE ARCHITECTS,
PLANNERS & SURVEYORS
3001 TAYLOR SPRINGS DRIVE
LOUISVILLE, KENTUCKY 40220
PHONE: (502) 459-8402
FAX: (502) 459-8427

ZONING DRAWINGS

SITE NAME:	HORN LAKE & STATELINE MS
LOCATION CODE:	398961
SITE ADDRESS:	STATE LINE RD W SOUTHAVEN, MS 38671
AREA:	LEASE AREA = 4,843 SF
PROPERTY OWNER:	LARRY YOUNG 5425 ELVIS PRESLEY MEMPHIS, TN 38116
PARCEL NUMBER:	1085-16000-0001301
SOURCE OF TITLE:	DEED BOOK 502 PAGE 336
LATITUDE:	N 34° 59' 32.31"
LONGITUDE:	W 90° 03' 07.83"

NO.	BY	DESCRIPTION	DATE	CHK
1	LMD	LEASE EXHIBIT	10/26/16	PCH
2	LMD	LEASE EXHIBIT	11/21/16	PCH
3	LMD	ZONING DRAWINGS	05/17/17	PCH

TITLE:	LANDSCAPE PLAN
SHEET:	C-13

Office of Planning and Development Planned Unit Development Staff Report

Planning Commission:
June 26, 2017
Applicant:
Laney Funderburk 1805 Hawthorne Drive Hernando, MS 38632 901-262-8113
Representative:
Fisher and Arnold c/o David Baker 9180 Crestwyn Hills Drive Memphis, TN 38125 901-748-1811
Location:
South of Stateline Road between Tchulahoma Road and Getwell Road
Total Acreage:
280+ Acres
Existing Zoning:
Agricultural (approved PUD for mixed use development revoked due to no activity within five (5) years)
Staff Findings:
ORIGINAL SUBMITTAL: The applicant is requesting to rezone 280 acres on the south side of Stateline Road between Tchulahoma Road and Getwell Road from Agricultural to a mixed use planned unit development. The following criteria has been submitted for the different areas: Area 1 12.5 acres (SE corner of Tchulahoma Road and Stateline Road): Proposed with Planned Commercial (C-4) underlying zoning. Exclusions to the C-4 zoning include: - Aluminum can collection center with no processing or outside storage - Automobile dealerships, new and used - Automobile rental office - Bowling alley - Bus terminal - Carnival - Car wash - Car wash as an accessory to convenience store - Contractors storage yard - Crop, soil preparation, agriculture services - Donation boxes - Funeral Home

- Laboratories, research, experimental or testing
- Lounges, bars, taverns and similar establishments
- Miniature golf course
- Motor vehicle service with outside storage
- Outside sales and storage
- Commercial parking
- Skating rink
- Special event tents
- Theater
- Wholesale merchandising/discount retail
- Plumbing shop
- Wedding chapel
- Zoo
- Small assembly or manufacturing
- Accessory dwelling unit
- Hotel
- Cemetery
- Radio and television towers, or antennas, or earth stations
- Parking, automobile parking lot or garages
- Retail strip center

Area 2 228.87 acres (Interior of site):

Proposed for medium density residential use. The applicant is proposing minimum lot square footages of 9,787 sq. ft. and a heated home square footage of 1,600. The maximum density for this area is 4.9 dwelling units per gross acre. This area is directly adjacent to Getwell Road, Tchulahoma Road, and Stateline Road. Buffers along these main corridors are shown at fifteen (15) feet with no berm or fencing.

Area 3 20.8 acres (south of Area 4, behind commercial area, north of church site):

Proposed for Office (O). Exclusions to the office area include:

- Barber shop
- Beauty shop
- Hair studio
- Hair braiding
- Full service retail
- Residential Retirement community

Area 4 18.07 acres (Corner of Stateline Road and Getwell Road and south along Getwell Road):

- Aluminum can collection center with no processing or outside storage
- Automobile dealerships, new and used
- Automobile rental office
- Bowling alley
- Bus terminal
- Carnival
- Car wash

- Car wash as an accessory to convenience store
- Contractors storage yard
- Crop, soil preparation, agriculture services
- Donation boxes
- Funeral Home
- Laboratories, research, experimental or testing
- Lounges, bars, taverns and similar establishments
- Miniature golf course
- Motor vehicle service with outside storage
- Outside sales and storage
- Commercial parking
- Skating rink
- Special event tents
- Theater
- Wholesale merchandising/discount retail
- Plumbing shop
- Wedding chapel
- Zoo
- Small assembly or manufacturing
- Accessory dwelling unit
- Hotel
- Cemetery
- Radio and television towers, or antennas, or earth stations
- Parking, automobile parking lot or garages
- Retail strip center

The applicant is showing a fifteen (15) foot landscape buffer along Getwell Road and all internal roads as well as between the commercial and office uses.

A conceptual site plan for both commercial and office areas on site have been submitted with this plan.

Engineering Comments:

Utility Comments:

Access to water and sewer can be achieved on the site. Water lines should be looped for pressure purposes. According to utility department there is an existing 12" water line down Stateline Road which is the size required by the fire department.

Fire Comments:

Police Comments:

None

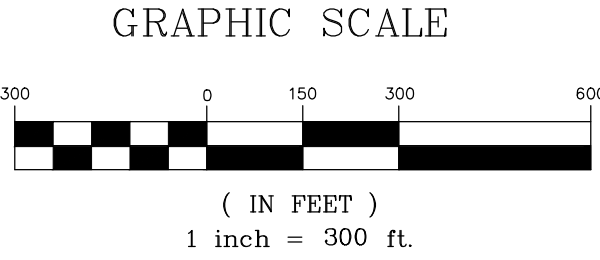
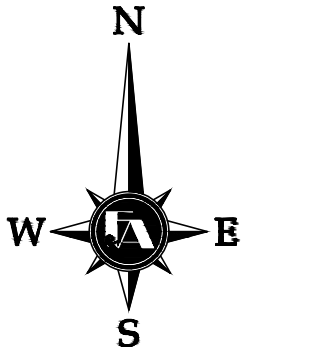
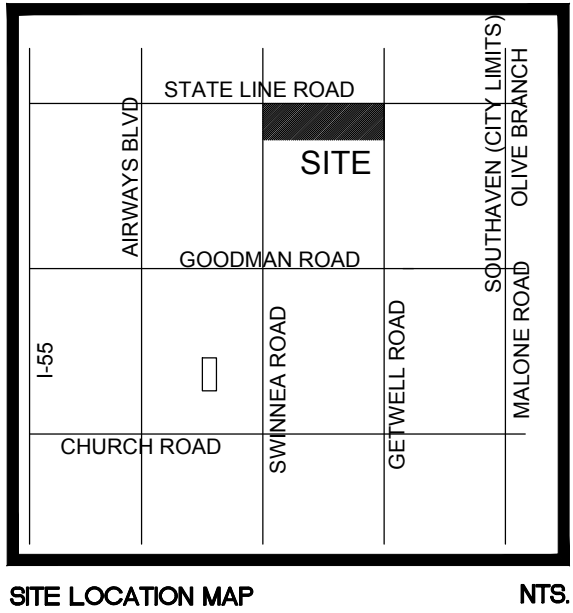
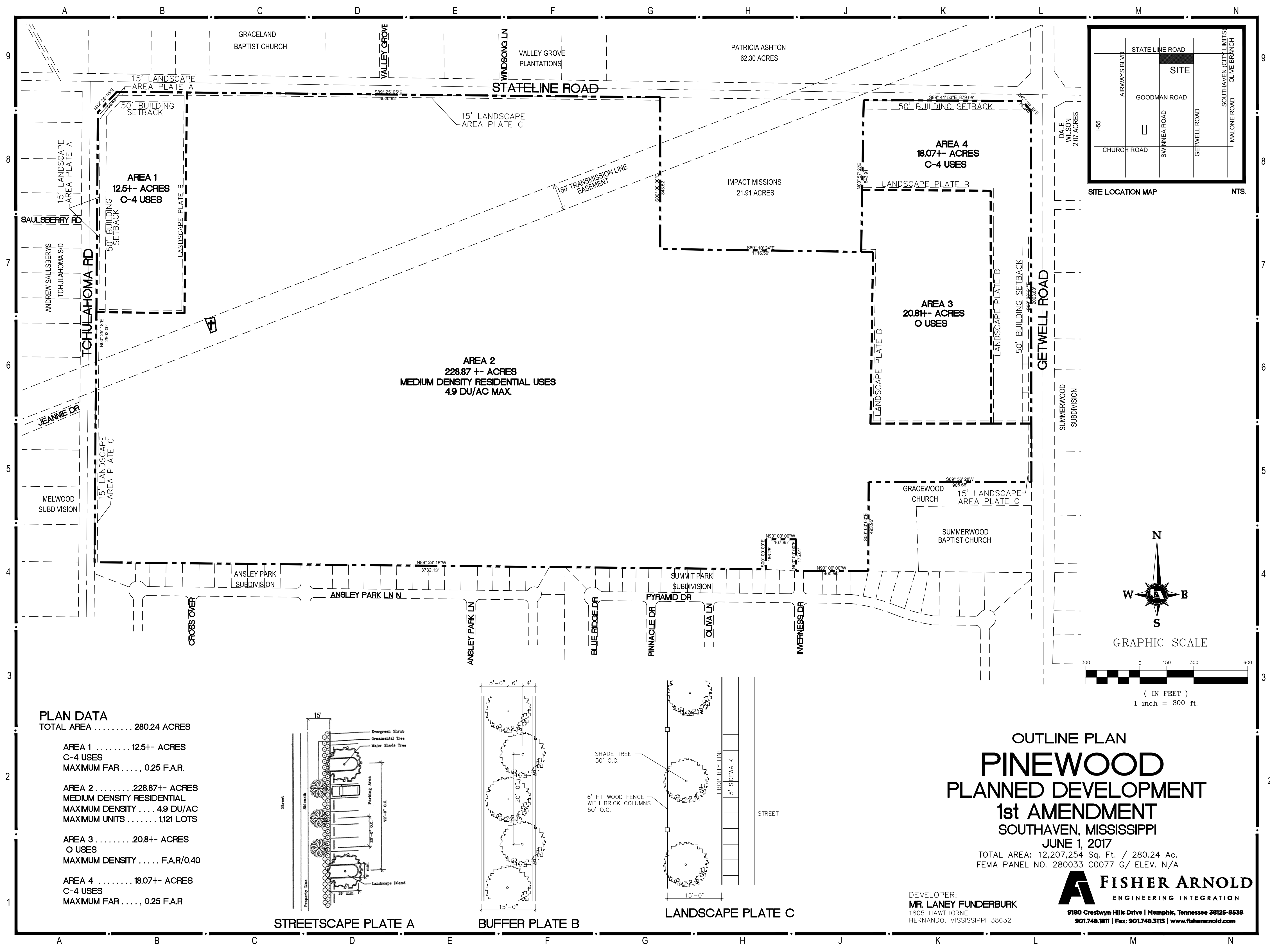
Public Works Comments:

None

Building Comments:
None
Staff Final Recommendations:
The overall site will need to identify a 20% open space minimum to meet the bulk requirements for a PUD. This 20% can utilize 50% of detention sites if done in an aesthetic manner. Since the overall plan does not identify specific detention areas, it can be noted in the file for future subdivision platting. There are no identified amenities such as parkland, pools, playgrounds, etc. submitted with the plan, staff would like to know if there are any amenities planned for the development and if so, what? The applicant, prior to this application proposed planned business park in the area now designated for medium density residential. Staff reviewed the existing regulations for the adjacent subdivisions- Ansley Park and Summit Park (Rutland Pointe) to determine the minimums for this site. Both of these subdivisions were approved and built out as R-10 overlays which allowed for a minimum lot size of 9,060 sq. ft. which is less than the mandatory minimum proposed in this application. Additionally, the heated square footage for both of these existing subdivisions is 1,600 sq. ft. which is the proposed minimum for this site. There is no architectural design for the residential submitted with the PUD text which is not necessary but staff has run into issues with other neighborhoods when the design is not in place. To ensure the minimum design is met, staff would ask that the applicant place basic controls like 6:12 roof pitch, two car garages, and a ¾ brick requirement in the text. Per the conceptual plan, the residential area has capability to access Getwell Road, Tchulahoma Road and Stateline Road which will allow for proper circulation and also the minimum number of access points into the subdivision for fire and safety vehicles. Staff would ask that since the residential along Getwell is a narrow area of land, that a large portion be used for a boulevard entrance with signage and possible open space for the residential area. The developer can pull the lots into the interior of the area as opposed to placing them directly onto Getwell Road. As designed with the similar subdivisions to the south (Ansley Park and Summit Point), the applicant will need to provide a decorative perimeter fence along all arterial roadways and a landscape plate between the fence line and the roads that are associated with the residential area of the PUD. Each of the main arterials should have at least one access point to the residential and each roadway should have a main entrance sign to the subdivision, which would include a brick or stone design with the neighborhood name on the sign. There will need to be a mandatory HOA in place to maintain the perimeter fence, landscape, signage and any identified amenities and parks on the interior of the development. Getwell Road is already improved and therefore does not require dedication of ROW or improvements by the applicant; however, Tchulahoma Road and Stateline Road will require design and dedication with this development once it gets into the subdivision and development stage. The improvements necessary should be designed after a traffic engineer analyzes the vehicle impact of the PUD. Staff has reviewed the previous comments regarding the uses that the surrounding area residents did not want allowed in both the commercial and offices areas. The applicant

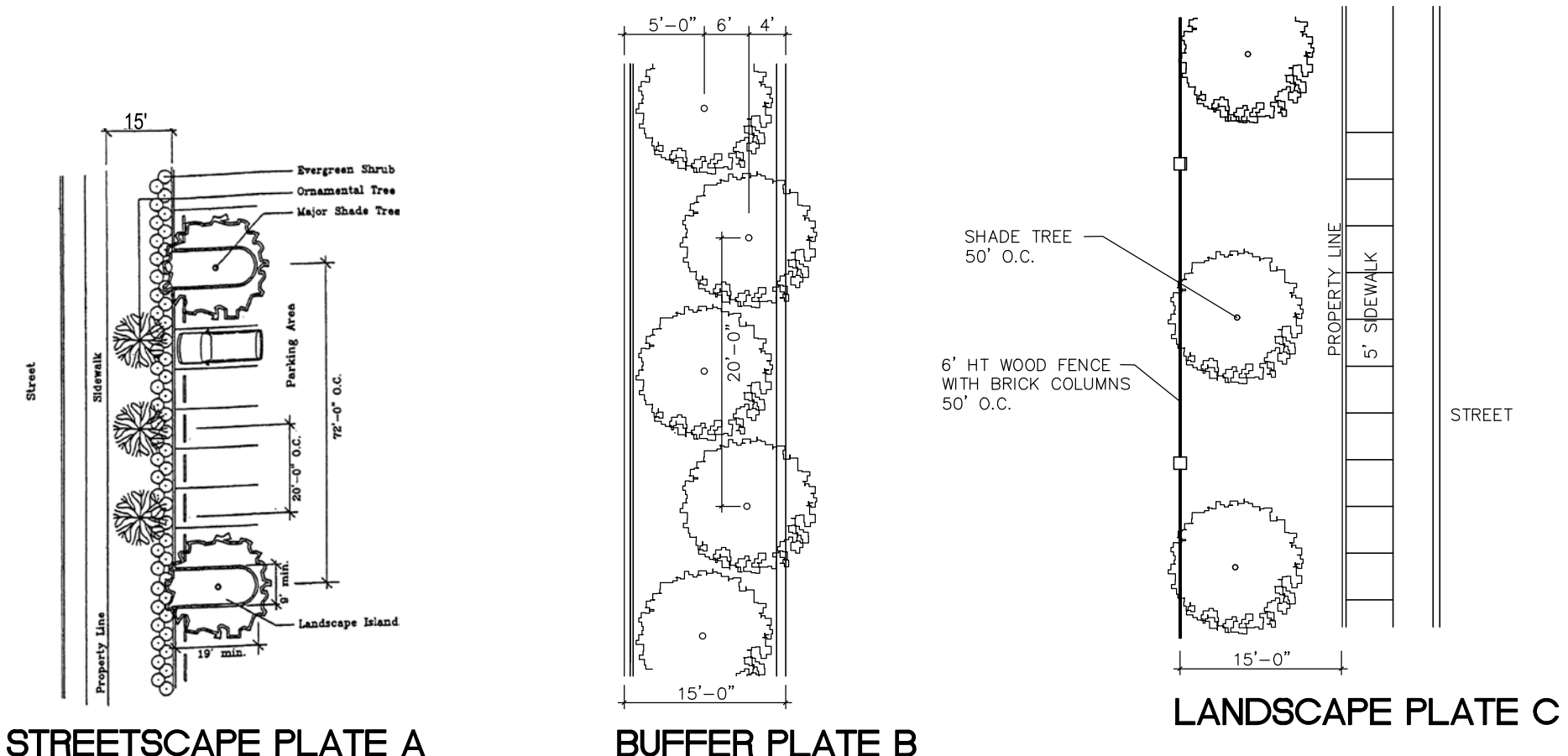
has taken that into consideration and placed those uses in the exclusions category. Staff would ask that all bufferyards and streetscapes along Getwell Road, Tchulahoma Road and Stateline Road be increased to the required minimum of twenty (20) feet instead of the fifteen (15) feet shown. Since it is in the comprehensive plan that commercial stripping is not a type of future development that the City wishes to endorse, staff would ask that the applicant stop the commercial on Getwell Road north of the first entrance into Summerwood Subdivision. The applicant is welcome to carry office down Getwell Road from this point on going south to where the residential area begins.

Pending the applicant can address the items stated in the comments above, staff recommends approval.



PLAN DATA

TOTAL AREA	280.24 ACRES
AREA 1	12.5+- ACRES
C-4 USES	
MAXIMUM FAR	0.25 F.A.R.
AREA 2	228.87+- ACRES
MEDIUM DENSITY RESIDENTIAL	
MAXIMUM DENSITY	4.9 DU/AC
MAXIMUM UNITS	1,121 LOTS
AREA 3	20.8+- ACRES
O USES	
MAXIMUM DENSITY	F.A.R./0.40
AREA 4	18.07+- ACRES
C-4 USES	
MAXIMUM FAR	0.25 F.A.R.



OUTLINE PLAN
PINEWOOD
PLANNED DEVELOPMENT
1st AMENDMENT
SOUTHAVEN, MISSISSIPPI
JUNE 1, 2017
TOTAL AREA: 12,207,254 Sq. Ft. / 280.24 Ac.
FEMA PANEL NO. 280033 C0077 G/ ELEV. N/A

DEVELOPER:
MR. LANEY FUNDERBURK
1805 HAWTHORNE
HERNANDO, MISSISSIPPI 38632

FISHER ARNOLD
ENGINEERING INTEGRATION
9180 Crestwyn Hills Drive | Memphis, Tennessee 38125-8538
901.748.1811 | Fax: 901.748.3115 | www.fisherarnold.com



FISHER ARNOLD

ENGINEERING INTEGRATION

June 1, 2016

Mrs. Whitney Choat-Cook, Planning Director
City of Southaven
8710 Northwest Dr
Southaven, MS 38671

**RE: AMENDMENT TO PINEWOOD PLANNED DEVELOPMENT
SOUTHAVEN, MISSISSIPPI**

Dear Whitney:

On behalf of Mr. Laney Funderburk, we are pleased to submit this application to amend the development text for the Pinewood Planned Development that was approved in September, 2016. The subject property contains approximately 280 acres and is located on the south side of Stateline Road in between Getwell and Tchulahoma Roads. The subject property has an underlying zoning of Agricultural (A) and the planned development allows for (A) Agricultural, (C-4) Retail and (O) Office Uses. We are requesting amending the middle portion of the property to allow for medium density residential uses. Adjacent zoning consists of Residential (PUD) to the south (A) Agricultural to the west and (C-4) Planned Commercial and (ER) Estate Residential to the east.

We are justifying our request on the basis that there have been significant changes in the area over the past several years. These changes include higher intensive uses, such as single family residential to our south, PBP and distribution uses to our north and west, (O) Office and (C-4) Planned Commercial development and zoning adjacent to the property. This amendment will be more in keeping with the single family residential uses to the south of our property.

As always, we look forward to working with the City of Southaven and appreciate your consideration of our request. If there is anything you may need to assist in your review of our proposal please do not hesitate to contact me.

Sincerely

FISHER ARNOLD, INC.

David Baker
Department Head, Planning and Landscape Architecture

9180 Crestwyn Hills Drive
Memphis, TN 38125

901.748.1811

Fax: 901.748.3115

Toll Free: 1.888.583.9724

www.fisherarnold.com

**CITY OF SOUTHAVEN
AMENDMENT TO PLANNED UNIT DEVELOPMENT**

TO THE SOUTHAVEN PLANNING COMMISSION:

As owner, agent or attorney (indicate which), it is requested that the property located in Southaven, Mississippi, described as follows: (include location and size of property and address if available)

What type of amendment is being requested?

Addition of land to existing PUD _____

Amendment to PUD text _____

x

Revision to PUD design _____

Explain:

Revision to delete (A) Agricultural Uses and include Medium Density Residential Uses to allow a maximum density of 4.8 units per acre.

OWNER

APPLICANT

Name: Bettye Funderburk

Name: Lanye Funderburk

Address: 1805 Hawthorne, Hernando, MS 38632

Address: 1805 Hawthorne, Hernando, MS 38632

Phone: 901-262-8113 (Lanye Funderburk)

Phone: 901-262-8113

Date: June 1, 2017

Date: June 1, 2017

EACH APPLICATION SHALL BE ACCOMPANIED BY THE FOLLOWING:

- A. An outline plan drawn to a scale of not less than one inch equals one hundred feet (1"=100') or a larger scale suitable to the size of development if approved by the Office of Planning and Development. The plat shall be drawn on a sheet twenty by twenty-four inches (20"x24").

The outline plan shall include, at a minimum, the following information:

1. Boundary description, including area, bearings and dimensions of all property lines;
2. The locations of existing roads with both the existing and proposed rights-of-way from centerline and the proposed points of ingress to and egress from the site;
3. The location of all major tree growth. Major tree growth shall be defined as trees greater than six (6) inches in diameter at breast height (4 feet above the ground);

4. Proposed locations for on-site detention of storm water, if necessary, and in accordance with the city storm water drainage policy;
5. Vicinity map, north arrow and scale (graphically and numerically);
6. Tie in dimension from property corner nearest to existing street(s) and to section corner;
7. Locations and types of existing easements, including instrument numbers, and proposed utilities easements.
8. The title block, including the unduplicated name of the planned unit development, Engineer's and Developer's names, total acreage, date of draft/revision;
9. Individual parcel numbers/letters, the amount of acreage on each (and designated use, if applicable)
10. Required landscape plats (shown on the plan graphically and in cross section)
11. A metes and bounds legal description of the entire property to be rezoned.

B. Text presenting the following information:

1. Proposed land uses and population densities
2. Proposed primary circulation pattern;
3. Proposed parks and playgrounds
4. Delineation of the units or phases to be constructed, together with a proposed timetable;
5. Proposed means of dedication of common open space areas and organizational arrangements for the ownership, maintenance and preservation of common open space;
6. Relation to the comprehensive plan and to land uses in the surrounding area;
7. Estimates of traffic volumes generated by the completed project.

C. A cover letter in support of the request. It is the policy of the City of Southaven that all rezoning conform to the policies and Land Use Map of the Comprehensive Plan. The state of Mississippi recognizes three primary reasons for changes in zoning after a Comprehensive Plan has been adopted:

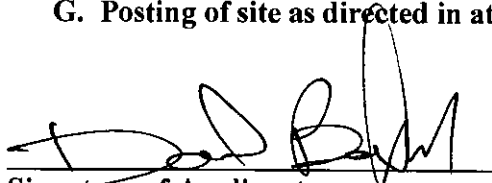
1. A demonstrated public need (the Comprehensive Plan is based upon public need)
2. That the zoning as established therein was in error when enacted. If this is your position, list your reasons;
3. That there have been changes in the area of significant nature as to warrant a change in the existing zoning. The burden of proof is upon the applicant. Itemize. Use photographs, charts or other data to support your argument.

D. An affidavit attesting to the signatures of all owners of record must accompany this petition for rezoning. The affidavit must be sworn to before a notary public or other appropriate official.

E. Two (2) collated copies and one digital copy (JPEG,dwg, PDF, etc.) of the application, boundary survey, legal description, vicinity map, cover letter, outline plan, text and list of surrounding property owners shall be filed with the Office of Planning and Development.

F. Application fee: \$500.00, five (5) acres or less plus \$50.00 each additional acre or thereof. Maximum of \$4000.00.

G. Posting of site as directed in attachment.


Signature of Applicant

Date Received

AFFIDAVIT

WITNESS THE SIGNATURES of the owners of the subject property, on this, the _____ day of _____, A.D., _____.

Property Owner(s)

Property Owner(s)

STATE OF MISSISSIPPI

COUNTY OF DESOTO

Personally came and appeared before me, the within named:

They signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned , and who acknowledge to me that they are the owners of the property described in Paragraph One (1) of the foregoing Petition to Change Zoning.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this, the _____ day of _____, A.D., _____.

Notary Public

MY COMMISSION EXPIRES:

SITE POSTING

The City of Southaven now requires site posting for rezoning, PUD amendments, conditional use permits and variances. Site posting instructions are as follows:

1. Post site at least 15 days prior to date of first public hearing. Maintain posting until final City of Southaven Board of Aldermen hearing. Remove following City Board decision.
2. You may use the sign vendor of your choice.
3. **Fifteen days prior to hearing** send to Planning Office:
 - Copy of contract with vendor
 - Notarized affidavit of posting
 - Photo of sign posted on site

SITE POSTING SPECIFICATIONS

CITY OF SOUTHAVEN (1" letters) PUBLIC NOTICE (1" letters) ZONING HEARINGS (4: letters) City Hall (1" letters) 8710 Northwest Drive (1" letters) Southaven, MS 38671 (1" letters) PLANNING COMMISSION: (TIME AND DATE) (1 ½" LETTERS) BOARD OF ALDERMEN: (TIME AND DATE) (1 ½" LETTERS) REQUEST: (1" LETTERS) LOCATION: (1" LETTERS) APPLICANT: (1 ½" LETTERS) PHONE NUMBER: (1 ½" LETTERS) Case File Available at City of Southaven (2" letters) 662-393-0111 (2" letters) Posting Date: (1" letters) Penalty for removing or defacing sign prior to date of last hearing. (1" letters)
--

1. 4 x 4 in size.
2. Laminated plywood or MDO board
3. Front, back and all edges painted with two coats of cardinal red acrylic exterior enamel.

4. White letters sized per above (decals).
5. Sign attached with 6 screws to 2 -4" x 4" x 8' poles.
6. If the provisions of this policy are not met, the application shall be tabled or denied.

AFFIDAVIT OF POSTING

PROJECT NAME _____

LOCATION _____

SITE _____	POSTING _____	DATE _____
------------	---------------	------------

APPLICANT _____	NAME: _____
-----------------	-------------

In order to provide adequate notice to interested parties, the APPLICANT for shall erect, not less than fifteen calendar days prior to the date of public hearing, notice of the date, time and place of each public hearing and a summary of the request. Such notice will be clearly legible and wherever possible, placed adjacent to the right-of-way of a public street or road. IT SHALL BE THE RESPONSIBILITY OF THE APPLICANT TO ERECT AND TO MAINT THE NOTICE ON THE SUBJECT PROPERTY until final disposition of the case. The Planning Director shall determine the number of location of notices.

I confirm that the site has been posted as indicated by the Planning Director for the case as listed above. Polaroid pictures of site posting have been submitted.

_____ Applicant Signature	_____ Date
------------------------------	---------------

This instrument was acknowledge before me this ____ day of _____,
_____ by

_____. In witness whereof I hereunto set my hand and official seal.

Notary Public

My commission expires _____

Return completed, notarized affidavit AND pictures to the Office of Planning and Development AT LEAST 15 DAYS PRIOR TO PLANNING COMMISSION HEARING.

Office of Planning and Development
8710 Northwest Dr.
Southaven, MS 38671
(662) 393-0111

OUTLINE PLAN CONDITIONS
PINEWOOD PLANNED DEVELOPMENT
June 1, 2017

Overview

Pinewood Planned Development is a 280-acre mixed-use development that contains retail, office, and medium density single family residential uses. Pinewood complies with the designation set forth in the General Development Plan for the city of Southaven and falls within the allowable density recommendations of this area. A specific and detailed plan of development will be submitted for review and approval by the development staff and the Planning Commission identifying unit sizes, architectural style, exterior building materials, landscape planting plans and other site development features with the application of the Final Plats and Final Site Plans for each phase of development.

I. Area 1

A. General Concept

Area 1 consists of approximately 12.5 acres and is intended to develop as a planned commercial site providing goods and services to the neighborhood and the greater Southaven community. Area 1 is also intended to create the identity and western gateway for Pinewood.

B. Uses Permitted:

Uses as permitted by right and as governed by the General Commercial (C-4) District with the exception of:

- 1) Aluminum can collection center with no processing or outside storage
- 2) Automobile dealership, new and used
- 3) Automobile rental office
- 4) Bowling Alley
- 5) Bus terminal
- 6) Carnival
- 7) Car Wash
- 8) Car Wash as an accessory to a convenience store
- 9) Contractors storage yard
- 10) Crop, soil preparation, agriculture services
- 11) Donation Boxes
- 12) Funeral Home
- 13) Laboratories, research, experimental or testing
- 14) Lounges, bars, taverns and similar establishments
- 15) Miniature golf course
- 16) Motor Vehicle service with outside storage
- 17) Outside sales and storage

- 18) Outside sales and storage
- 19) Commercial parking
- 20) Skating rink
- 21) Special event tents
- 22) Theater
- 23) Wholesale merchandising/discount retail
- 24) Plumbing shop
- 25) Wedding Chapel
- 26) Zoo
- 27) Small assembly or manufacturing
- 28) Accessory dwelling units
- 29) Hotel
- 30) Cemetery
- 31) Radio and television towers, or antennas, or earth stations
- 32) Parking, automobile parking lot or garages
- 33) Retail Strip Center

C. Site Development Regulations (setbacks, height and other bulk regulations)

- 1) Building Setbacks:
 - a) Front yard setback from any street R.O.W. shall be fifty (50) feet.
 - b) Rear yard setback shall be twenty (15) feet when adjacent to retail, office or planned business park uses.
Rear yard setback shall be fifty (50) feet when adjacent to residential uses.
 - c) Side yard setbacks shall be zero (0) feet when adjacent to retail.
Side yard setbacks shall be fifty (50) feet when adjacent to residential uses.
- 2) Maximum building height shall be forty (40) feet

D. Access, Parking and Circulation:

- 1) The City Engineer shall approve the final design and final location of curb cuts.
- 2) Off-street parking shall be at the ratio of one parking space per three hundred (300) square feet of gross floor area and loading shall be in accordance with Chapter 7 of the City of Southaven Zoning Ordinance.

E. Landscaping, Bufferyards, and Screening

- 1) A fifteen (15) foot Landscape Buffer Plate A shall be installed along all Stateline and Tchulahoma Road right of ways, as illustrated on the Conceptual Site Plan. Interior landscaping shall be in accordance with the City of Southaven Zoning Ordinance.

- 2) A fifteen (15) foot Landscape Buffer Plate B shall be installed between Retail Uses and Residential Uses.
- 3) All landscape areas will be provided with an underground irrigation system.

F. Signage:

- 1) Shall be in accordance with Chapter 6 of the City of Southaven Zoning Ordinance.

II. Area 2

A. General Concept:

Area 2 consists of approximately 228.87 acres and is intended to develop as medium density single family residential uses (R-9).

B. Uses Permitted:

Uses as permitted by right and as governed by the R-9 Single Family district.

C. Site Development Regulations (setbacks, height and other bulk regulations)

- 1) Building Setbacks:
 - a) Front yard setback from any street R.O.W. shall be thirty five (35) feet.
 - b) Rear yard setback shall be twenty five (25) feet.
 - c) Side yard setbacks shall be five (5) feet minimum for a total of 15 feet between structures.
- 2) Maximum building height shall be thirty-five (35) feet.
- 3) The Minimum building size is 1,600 s.f.
- 4) Minimum lot size is 9,787 square feet.
 - a) Lot Width 70 feet minimum
 - b) Maximum density is 4.9 dwelling units per gross acre

D. Access, Parking and Circulation:

The City Engineer shall approve the final design and final location of curb cuts.

E. Landscaping, Screening and Buffer yards:

- 1) A fifteen (15) foot Landscape Buffer, Plate C shall be provided along the Getwell Road, Stateline Road and Tchulahoma Road frontages as indicated on the outline plan.

F. Signage:

1. Shall be in accordance with Chapter 6 of the City of Southaven Zoning Ordinance.

IV. Area 3

A. General Concept

Area 3 consists of approximately 20.8 acres and its primary uses are intended to be Office (O) Uses.

B. Uses Permitted:

Office (O) uses as set forth by Chapter 12, Section 13-12(e) of the City of Southaven Zoning Ordinance with the exception of:

- 1) Barber Shop
- 2) Beauty Shop
- 3) Hair Studio
- 4) Hair Braiding
- 5) Full Service Retail
- 6) Residential Retirement Community

C. Site Development Regulations (setbacks, height and other bulk regulations)

- 1) Building Setbacks for Office Uses:
 - a) Front yard setback from all R.O.W. shall be fifty (50) feet.
 - b) Rear yard setback shall be twenty (20) feet.
 - d) Side yard setbacks shall be five (5) feet.
- 2) Maximum building height shall be thirty-five (35) feet.

D. Access, Parking and Circulation:

- 1) The City Engineer shall approve the final design and final location of curb cuts.

- 2) All internal public streets shall be constructed to meet the City of Southaven pavement design standards and regulations and shall be a minimum width of sixty (60) feet.

E. Landscaping, Bufferyards, and Screening

- 1) A fifteen (15) foot Landscape Buffer Plate A shall be installed along Getwell Road right-of-way. Interior landscaping shall be in accordance with the City of Southaven Zoning Ordinance.
- 2) A fifteen (15) foot Landscape Buffer Plate B shall be installed between Office Uses and Residential Uses
- 3) All landscaped areas will be provided with an underground irrigation system.
- 4) All common open space shall be maintained by a Property owner's Association.

F. Signage:

- 1) Shall be in accordance with Chapter 6 of the City of Southaven Zoning.

V. Area 4

A. General Concept

Area 4 consists of approximately 18.07 acres and is intended to develop as a planned commercial site providing goods and services to the neighborhood and the greater Southaven community.

B. Uses Permitted:

Uses as permitted by right and as governed by the General Commercial (C-4) District with the exception of:

- 1) Aluminum can collection center with no processing or outside storage
- 2) Automobile dealership, new and used
- 3) Automobile rental office
- 4) Bowling Alley
- 5) Bus terminal
- 6) Carnival
- 7) Car Wash
- 8) Car Wash as an accessory to a convenience store

- 9) Contractors storage yard
- 10) Crop, soil preparation, agriculture services
- 11) Donation Boxes
- 12) Funeral Home
- 13) Laboratories, research, experimental or testing
- 14) Lounges, bars, taverns and similar establishments
- 15) Miniature golf course
- 16) Motor Vehicle service with outside storage
- 17) Outside sales and storage
- 18) Outside sales and storage
- 19) Commercial parking
- 20) Skating rink
- 21) Special event tents
- 22) Theater
- 23) Wholesale merchandising/discount retail
- 24) Plumbing shop
- 25) Wedding Chapel
- 26) Zoo
- 27) Small assembly or manufacturing
- 28) Accessory dwelling units
- 29) Hotel
- 30) Cemetery
- 31) Radio and television towers, or antennas, or earth stations
- 32) Parking, automobile parking lot or garages
- 33) Retail Strip Centers

C. Site Development Regulations (setbacks, height and other bulk regulations)

- 1) Building Setbacks:
 - a) Front yard setback from any street R.O.W. shall be fifty (50) feet.
 - b) Rear yard setback shall be twenty (15) feet when adjacent to retail, office or planned business park uses.
Rear yard setback shall be fifty (50) feet when adjacent to residential uses.
 - c) Side yard setbacks shall be zero (0) feet when adjacent to retail.
Side yard setbacks shall be fifty (50) feet when adjacent to residential uses.
- 2) Maximum building height shall be forty (40) feet

D. Access, Parking and Circulation:

- 1) The City Engineer shall approve the final design and final location of curb Cuts.

- 2) Off-street parking shall be at the ratio of one parking space per three hundred (300) square feet of gross floor area and loading shall be in accordance with Chapter 7 of the City of Southaven Zoning Ordinance.

E. Landscaping, Bufferyards, and Screening

- 1) A fifteen (15) foot Landscape Buffer Plate A shall be installed along all Getwell and Stateline Roads, as illustrated on the Conceptual Site Plan. Interior landscaping shall be in accordance with the City of Southaven Zoning Ordinance.
- 2) A fifteen (15) foot Landscape Buffer Plate B shall be installed between Retail Uses and Office Uses.
- 3) All landscape areas will be provided with an underground irrigation system.

F. Signage:

- 1) Shall be in accordance with Chapter 6 of the City of Southaven Zoning Ordinance.

VI. Miscellaneous

- 1) Getwell Road shall be dedicated fifty-three (53) feet from center line and improved in accordance with the City of Southaven Subdivision Regulations.
- 2) Tchulahoma Road shall be dedicated Fifty-three (53) feet from centerline and improved in accordance with the City of Southaven Subdivision Regulations.
- 3) Storm water detention areas shall be permitted in bufferyards as long as the required number of trees is provided and the storm water detention areas are landscaped.
- 4) All required landscaping shall not conflict with any existing or proposed easements.
- 5) All construction and improvements shall be in compliance with erosion and sediment control guidelines and ordinances of the City of Southaven and the State of Mississippi.
- 6) All refuse containers; recycle containers and refuse packers shall be screened from external boundary rights-of-way in accordance with the Southaven Design Review Ordinance.

- 7) Loading docks shall be located and screened from view of external boundary public rights-of-way.
- 8) Tree mitigation shall be based on a percentage of tree canopy area as measured by current aerial photography and a determination by the City Planner and the developer based on an onsite visit. This ratio will measure the tree canopy from aerial photography and deduct a certain percentage (not to exceed 15%) for damaged, diseased or dead trees based on a site visit. No tree survey will be required.

IX. Drainage

- A. The storm water drainage system shall be designed and constructed to the standards of the City of Southaven Regulations.
- B. All Site Plans shall include a Preliminary Grading and Drainage Plan for review by the City Engineer.

X. Sanitary Sewer

The sanitary sewer system shall be designed and constructed in accordance with the Mississippi Department of Health and Environment and the City of Southaven standards and specifications.

XI. Utilities

- A. All utility service meters, junction boxes, transformers and other utility appurtenances shall be placed in service areas or otherwise screened from public view.
- B. All utilities (other than mainline feed supplied by the local utility provider) shall be underground.

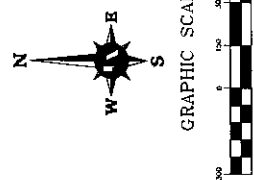
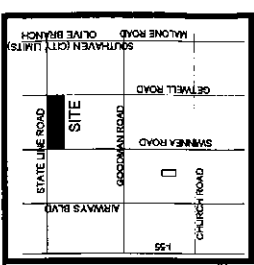
XII. Final Plan Review

- A. The final site plan/final plat shall contain the following information:
 - 1) The location, dimensions, floor area and height of typical buildings, structures, signs and parking areas.
 - 2) Specific landscape plans for internal and perimeter landscaping and screening, including plant species and sizes.
 - 3) The location and use of all common open space.

- 4) The proposed exterior appearance of buildings and signs including elevation drawings and material selections.
- 5) Proposed means of access and circulation of automobile and pedestrian traffic.

B. The final plan shall be reviewed based upon the following criteria:

- 1) Conformance with the Concept Plan Conditions and Subdivision Regulations.
- 2) Conformance with the standards and criteria for planned developments contained in the Zoning Ordinance.
- 3) Conformance with the design principles for the Southaven Design Review Ordinance.

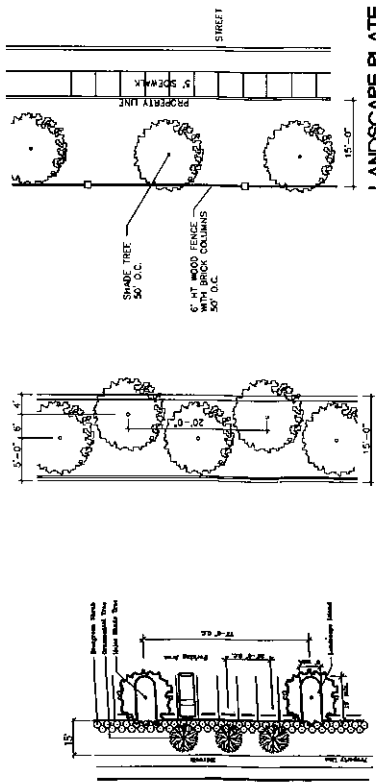
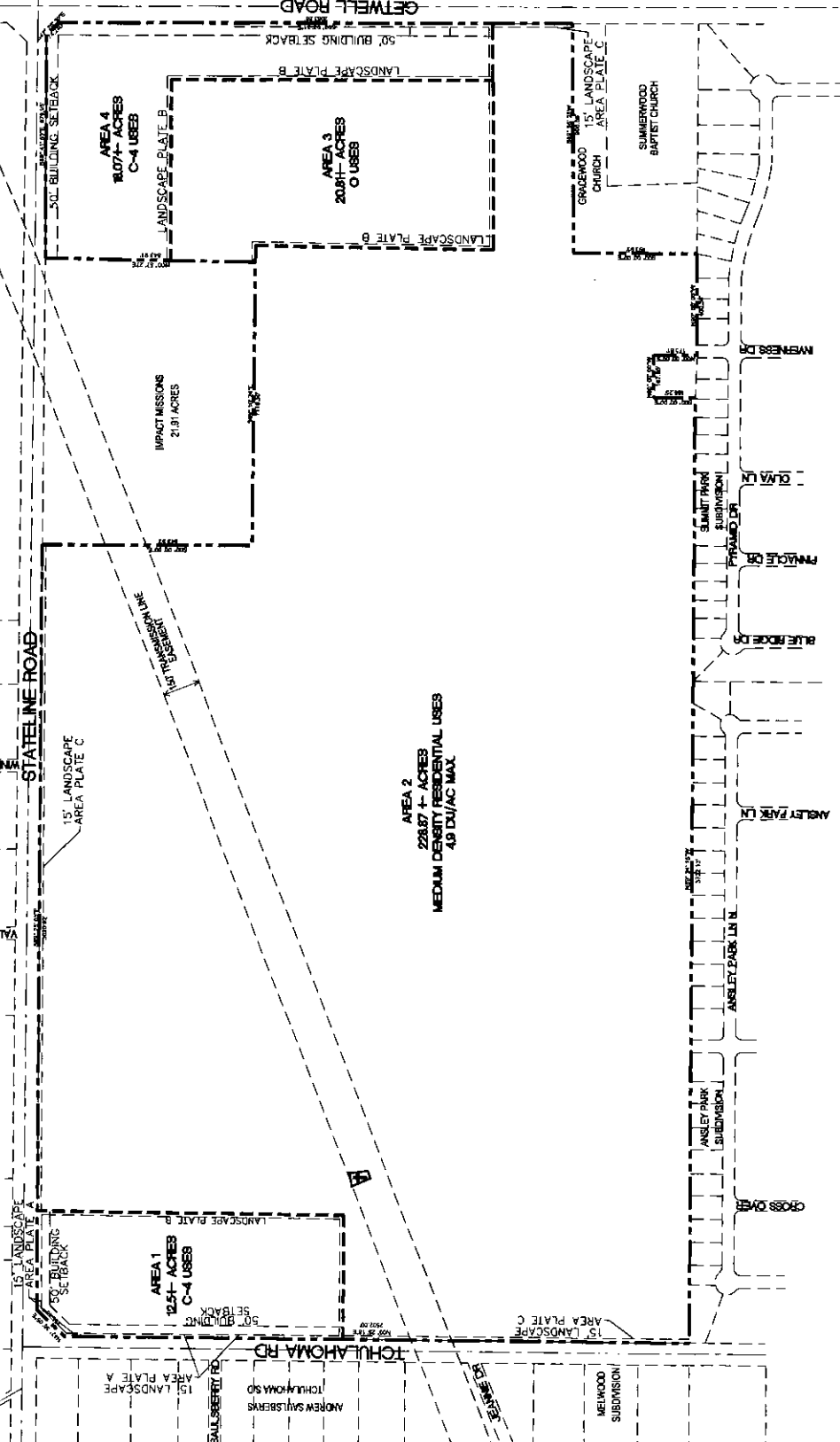


OUTLINE PLAN **PINEWOOD** PLANNED DEVELOPMENT 1st AMENDMENT SOUTHAVEN, MISSISSIPPI JUNE 1, 2017

TOTAL AREA: 280.24 AC.
 FEMA PANEL NO. 280033 C0077 G/ ELEV. N/A

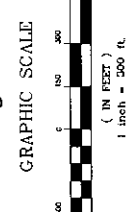
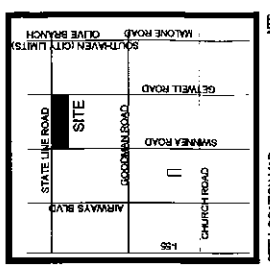
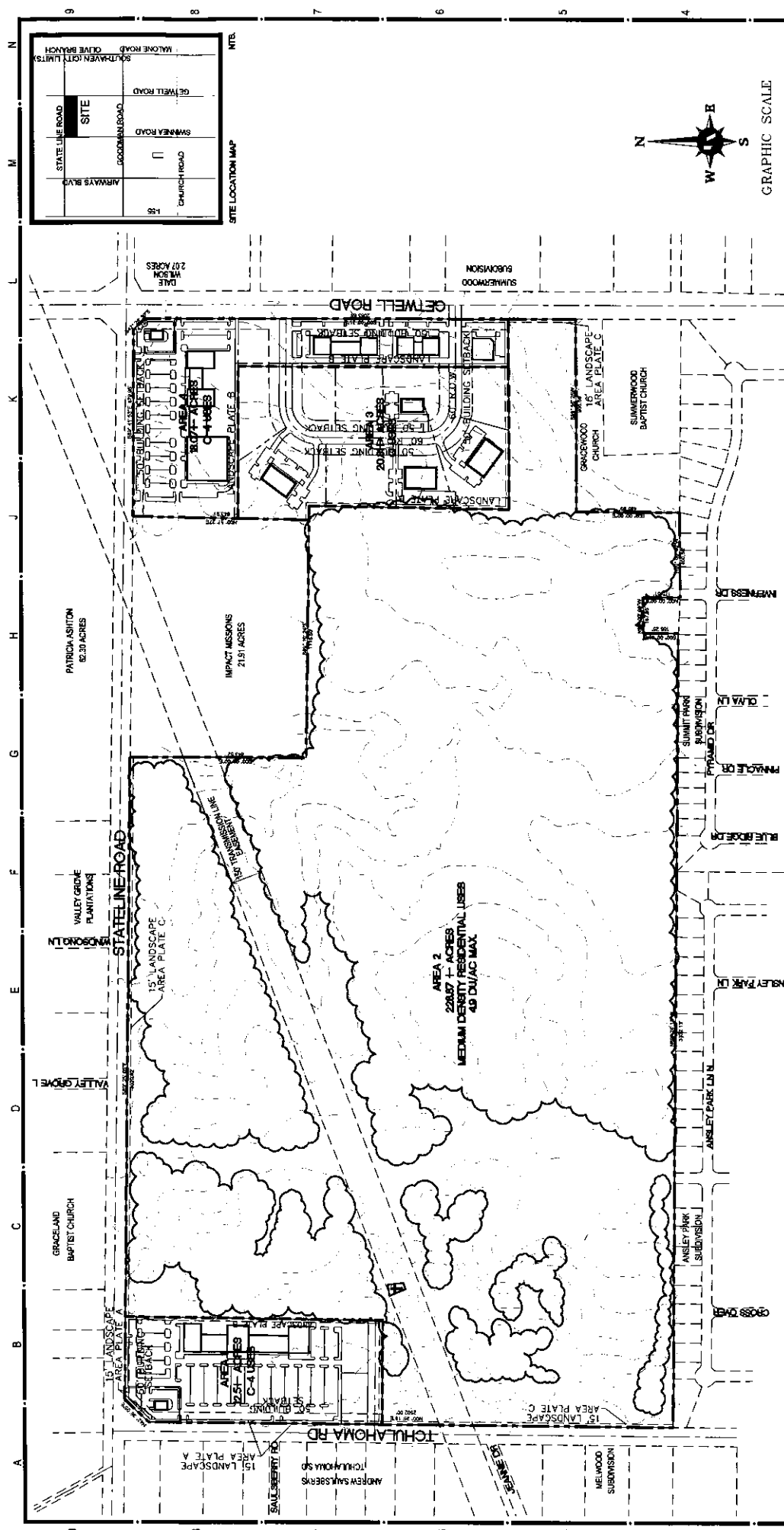
FISHER ARNOLD
 ENGINEERING INTEGRATION
 1805 HAWTHORNE
 HERNANDO, MISSISSIPPI 38632

DEVELOPER:
MR. LANEY FINDERBURY
 1805 HAWTHORNE
 HERNANDO, MISSISSIPPI 38632



PLAN DATA

TOTAL AREA	280.24 ACRES
AREA 1	125+/- ACRES
C-4 USES	
MAXIMUM FAR	0.25 FAR
AREA 2	228.97+/- ACRES
MEDIUM DENSITY RESIDENTIAL	
MAXIMUM DENSITY	4.9 DU/AC
MAXIMUM UNITS	1,121 UNITS
AREA 3	20.81+/- ACRES
C USES	
MAXIMUM DENSITY	FAR 0.40
AREA 4	18.07+/- ACRES
C-4 USES	
MAXIMUM FAR	0.25 FAR

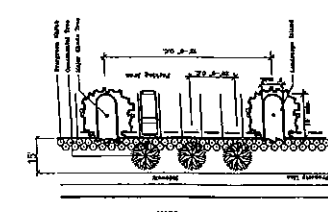
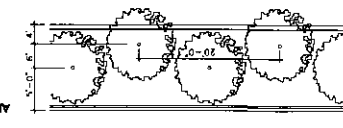
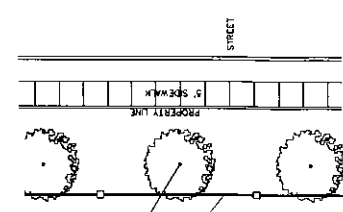


CONCEPT PLAN PINEWOOD PLANNED DEVELOPMENT 1st AMENDMENT SOUTHAVEN, MISSISSIPPI JUNE 1, 2017

TOTAL AREA: 12,207,254 Sq. Ft. / 280.24 AC.
FEMA PANEL NO. 280033 C0077 G/ ELEV. N/A



DEVELOPER:
MR. LANEY FINDERBURN
1905 HAYTHORNE
HERNANDO, MISSISSIPPI 38632



PLAN DATA

TOTAL AREA	280.24 ACRES
AREA 1	12.51+ ACRES
C-4 USES	MAXIMUM FAR 0.25 F.A.R.
AREA 2	228.87+ ACRES
C-4 USES	MAXIMUM FAR 0.25 F.A.R.
AREA 3	228.87+ ACRES
C-4 USES	MAXIMUM FAR 0.25 F.A.R.
AREA 4	228.87+ ACRES
C-4 USES	MAXIMUM FAR 0.25 F.A.R.
AREA 5	18.07+ ACRES
C-4 USES	MAXIMUM FAR 0.25 F.A.R.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI ADOPTING AMENDMENTS
TO COMPREHENSIVE PLAN FOR SOUTHAVEN, MISSISSIPPI**

WHEREAS, Mississippi Code Section 17-1-9 states that “[z]oning regulations shall be made in accordance with a comprehensive plan, and designed to lessen congestion in the streets; to secure safety from fire, panic and other dangers; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewerage, schools, parks and other public requirements”; and

WHEREAS, Mississippi Code Section 17-1-1 defines the term “comprehensive plan” as “a statement of public policy for the physical development of the entire municipality...adopted by resolution of the governing body, consisting of the following elements at a minimum: (1) goals and objectives for the long range (twenty to twenty-five years) development of the...municipality...;(2) a land use plan...; (3) a transportation plan...; and (4) a community facilities plan...; and

WHEREAS, the City of Southaven (“City”) pursuant to Mississippi Code 17-1-11, adopted the City of Southaven Comprehensive Plan (“Plan”) in 2002; and

WHEREAS, an amendment to the Plan has been proposed; and

WHEREAS, on July 17, 2017 the City Planning Commission held a duly noticed public hearing to consider the amendment to the Plan; and

WHEREAS, on July 18, 2017, the City Mayor and Board of Aldermen held a duly noticed public hearing to consider the amendment to the Plan as recommended by the City Planning Commission; and

WHEREAS, based on review of the amendment to the Plan and the goals of the City, along with the City’s policy for the physical development of the City in the context of the amendment to the Plan, the City desires to amend the Plan as set forth in detail in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Based on the aforementioned, review of the Plan, along with the City Mayor and Board’s goals and policy for the physical development of the City, the Amended Plan, attached hereto as Exhibit A, is hereby adopted and approved by the City.
2. A copy of the Amended Plan, which includes the amendments, shall be available for public inspection at the City Clerk’s Office during normal business hours.
3. The Mayor, Planning Director, or their designees are authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman _____ and seconded by Alderman _____. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Brooks

Alderman Kristian Kelly

Alderman Ronnie Hale

Alderman George Payne

Alderman Joel Gallagher

Alderman John David Wheeler

Alderman Raymond Flores

RESOLVED AND DONE this 18th day of July, 2017.

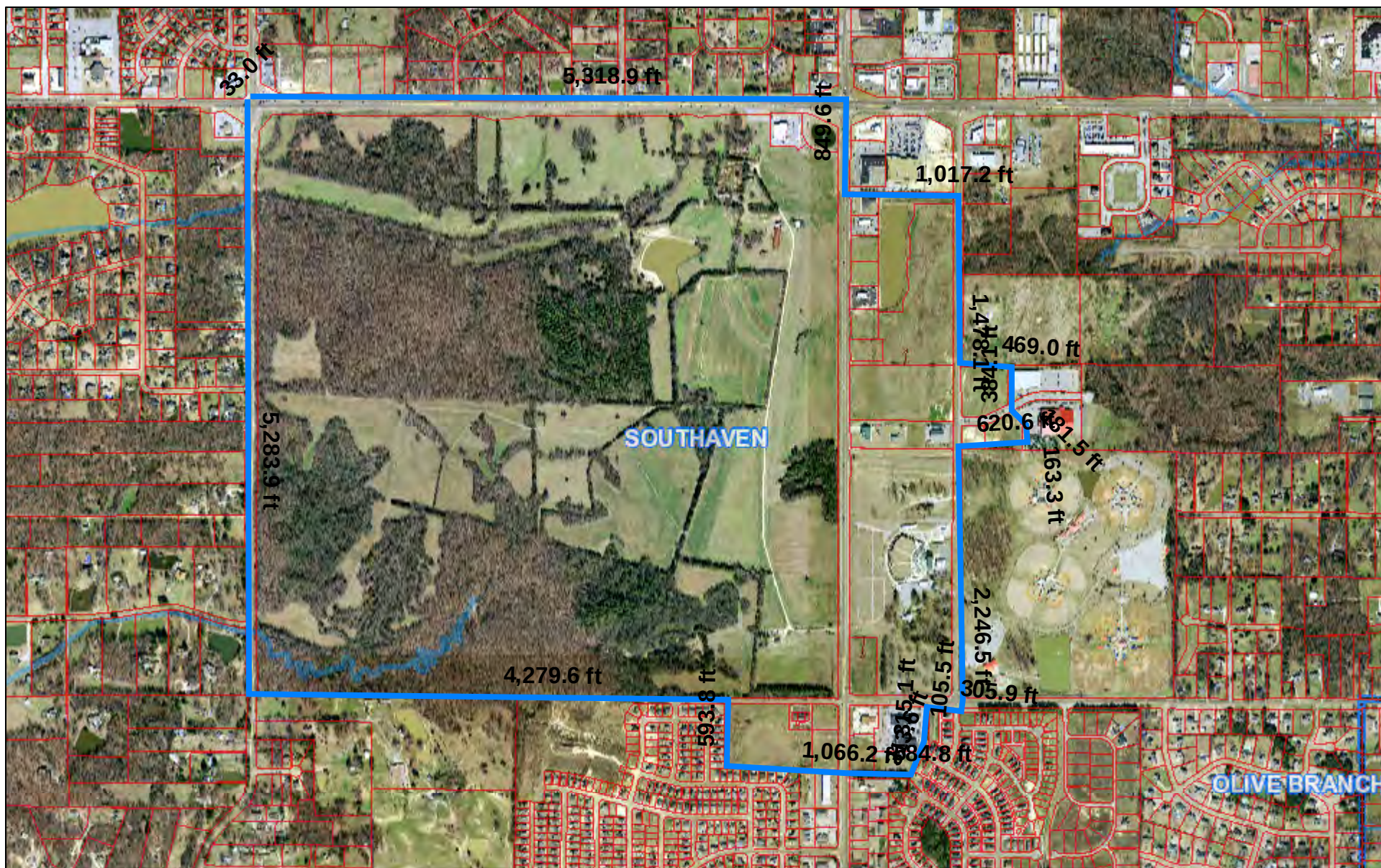
Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 18th day of July, 2017.

CITY OF SOUTHAVEN, MISSISSIPPI

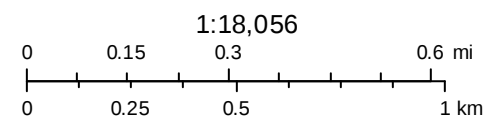
BY: _____
DARREN MUSSELWHITE, MAYOR

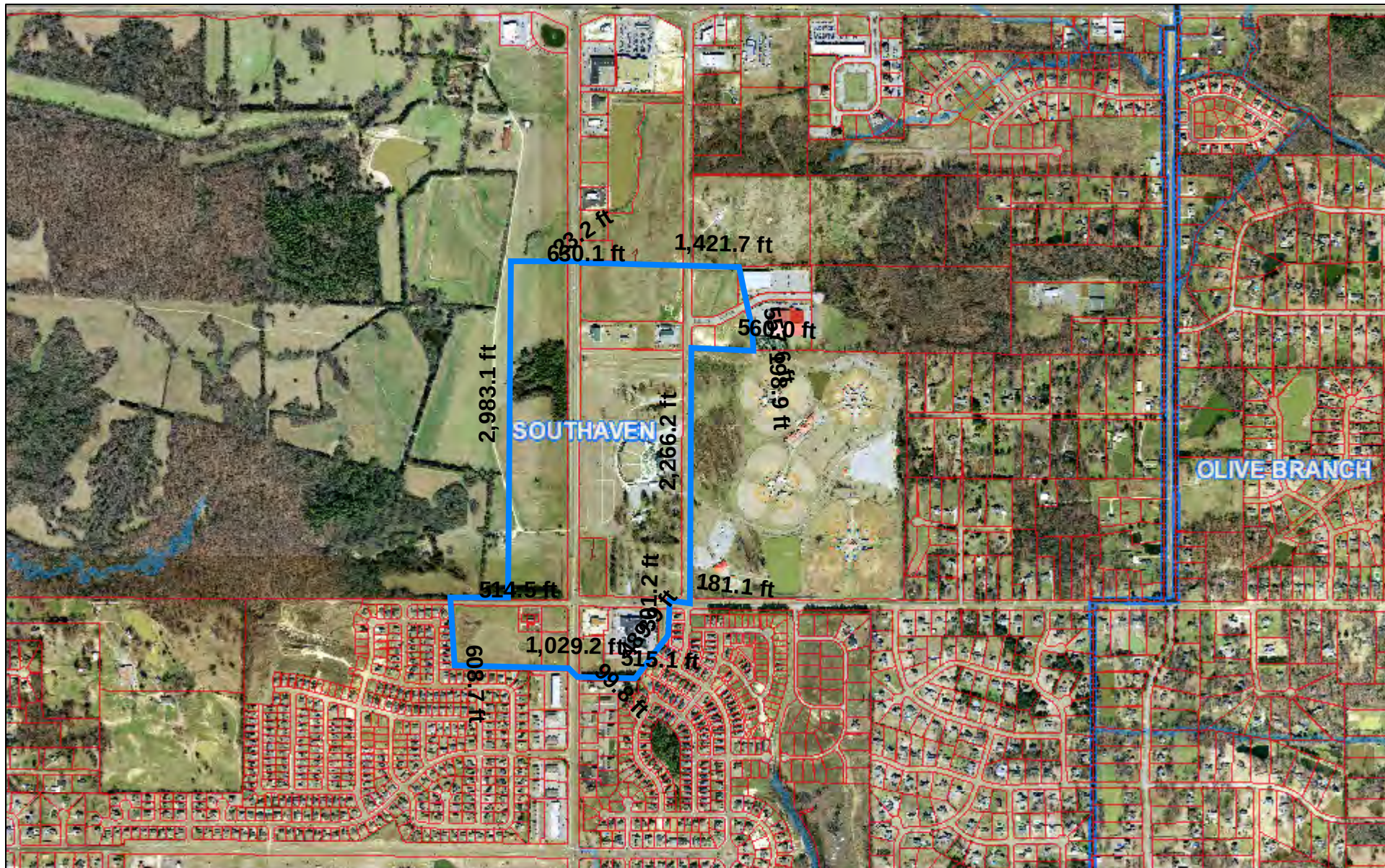
ATTEST:

CITY CLERK

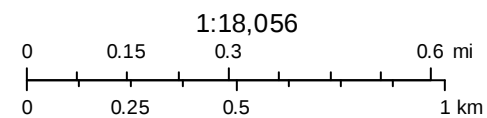


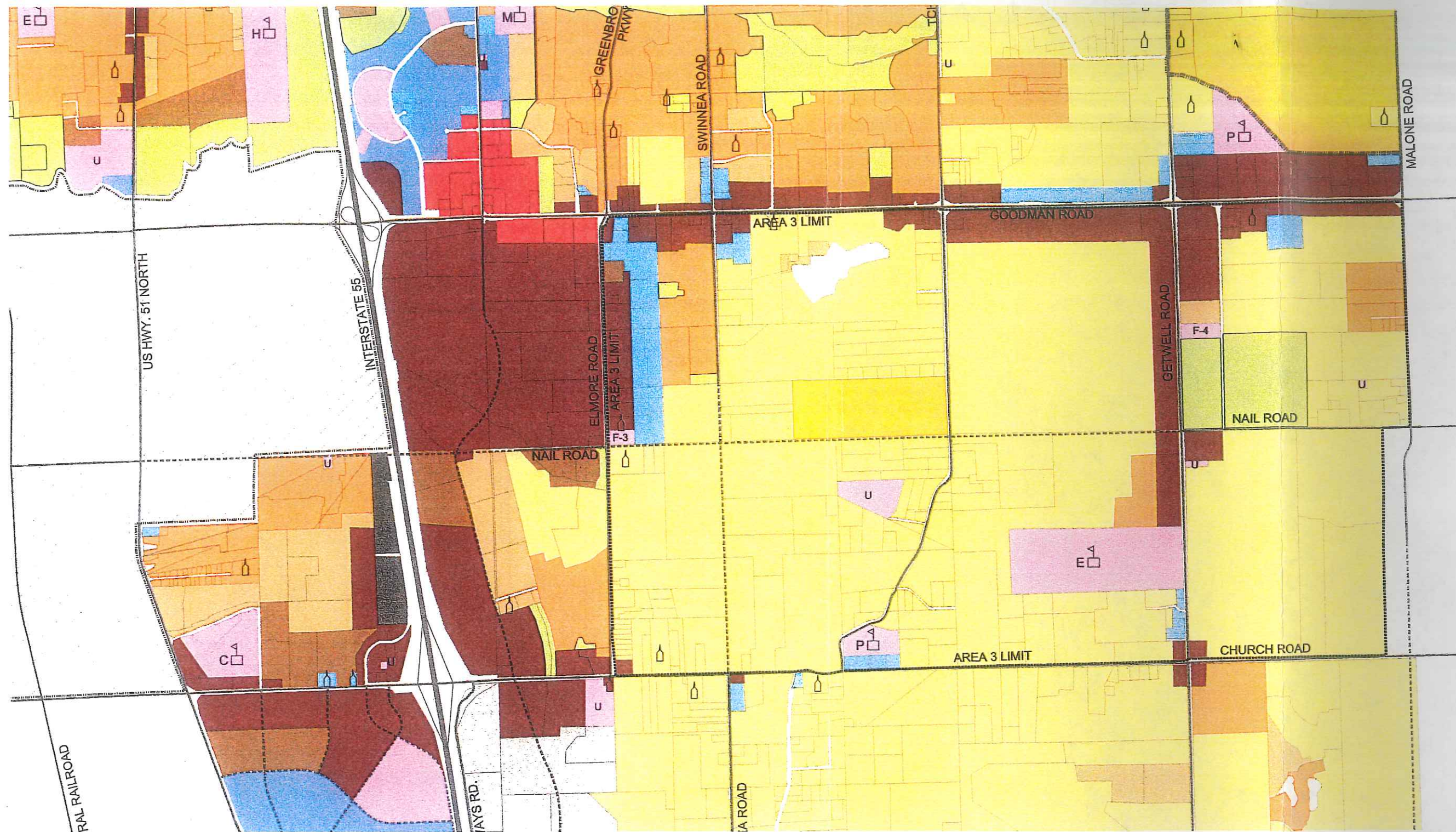
July 7, 2017



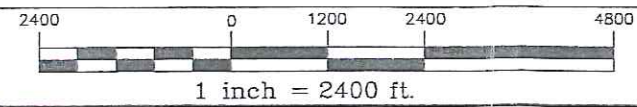


June 9, 2017





- LEGEND**
- RESIDENTIAL**
- SINGLE FAMILY ESTATE
 - SINGLE FAMILY LOW DENSITY
 - SINGLE FAMILY MEDIUM DENSITY
 - SINGLE FAMILY HIGH DENSITY
 - MULTI-FAMILY RESIDENTIAL
- OFFICE**
- RESIDENTIAL OFFICE
 - GENERAL OFFICE
 - PLANNED OFFICE PARK
- COMMERCIAL**
- NEIGHBORHOOD COMMERCIAL
 - HIGHWAY COMMERCIAL
 - PLANNED COMMERCIAL
- INDUSTRIAL**
- LIGHT INDUSTRIAL
 - HEAVY INDUSTRIAL
 - PLANNED BUSINESS PARK
- OTHER USES**
- CIVIC / SCHOOLS / CHURCHES**
- ELEMENTARY SCHOOL
 - HIGH SCHOOL
 - MIDDLE SCHOOL
 - COLLEGE
 - PRIVATE SCHOOL
 - CHURCH
- F-1 FIRE STATION - NUMBER**
- U PUBLIC UTILITIES**
- PARKS / OPEN SPACES**



City of Southaven

Amendment to Comprehensive Plan 2017 Getwell Road corridor

PC hearing: July 17, 2017

Board hearing: July 18, 2017

The City of Southaven Office of Planning and Development would like to submit a request to amend the comprehensive plan map. The specific areas consist of the square mile bordered by Goodman Road (north), Getwell Road (east), Nail Road (south) and Tchulahoma Road (west); the east side of Getwell Road south of Goodman Road and the intersection areas at Nail Road and Getwell Road. Per the existing plan, these areas have been designated as low density residential, straight commercial, medium density and park. The city is requesting to revise the map and allow for these areas to be designated in the future land use plan as mixed use development.

Mixed-use development is a type of urban development that blends residential, commercial, cultural, institutional, or industrial uses, where those functions are physically and functionally integrated, and that provides pedestrian connections. Mixed use development can include all residential with mixed density or it may include a mixture of residential and non-residential uses on one property. This is not a new concept in development and we have our share of this type of development already in the city which has had a positive impact on their areas. This application is not implying how this area is going to build out as that is controlled by the developers and the city's formal approval procedures. This application is identifying an area that needs to be re-evaluated for its best use while also correcting a contradiction in the 20-year comprehensive plan. It is also staff's hope that inside this area of change that a smaller portion in the immediate area of the amphitheater can be further defined as an entertainment district.

1. Public need for the change:

The City of Southaven has seen a tremendous amount of growth since the adoption of the Comprehensive Plan in 2002. A lot of this growth happened in the Goodman Road corridor with straight commercial zoning. With this growth, the City saw an influx of retail strip centers, increased traffic and a separation of live/work areas. Development concepts have changed drastically since the adoption of this plan, which includes the concept of alternative transportation and the availability of good and services in close proximity to residential. The existing comprehensive plan proposes strip commercial on the west side of Getwell Road from Goodman Road south to the Desoto Central school campus. Additionally the plan calls for commercial on the east side from Goodman Road to just north of the fire station where is converts a small parcel of land into medium density residential. The park is designated as park land but the map also encompasses the hard corner of Nail Road and Getwell Road which is privately owned property. Immediately adjacent to all of this area is low density residential which provides no transitional area of any kind.

The existing comprehensive plan contradicts itself where the future land use map shows solid commercial stripping backed up directly to low density residential and yet the text for Study Area 3 identifies the need to protect low density with transitional areas from non-residential uses. If the City develops per the future land use map we will further enhance the congestion of

traffic and the need to use an automobile to gain access to goods and services, encourage the same development seen in our heavy commercial areas and a stall in residential development (low density) due to its proximity to commercial zones.

Additionally this plan encourages standard suburban design for families with school age children. There is no incentive for young professionals/millennials to stay and invest in the community because there is no place with unique identities for them to reside and there is no area for entertainment (eating, drinking, music, etc.), other than the Snowden Grove area on the southeast corner of Getwell Road and Nail Road. It is not ideal for any city to open their doors to this type of development throughout the city but if you identify a certain area and create the character that motivates these people to stay and live here it can become a positive idea.

2. Evaluation of expected impacts, both positive and negative , in relation to the neighborhood and the community as a whole:

This amendment to allow more of a mixed use will have big impacts to the Getwell corridor especially in traffic control. The City is encouraging the incorporation of sidewalks and bike paths throughout the city. With the incorporation of more mixed use, the use of these alternative modes of transportation play a much bigger role in accessibility of local services, thus cutting down the need for automobile usage and lessening the congestion.

It may increase the population density in this area; however, providing these alternative modes of transportation reduces the number of cars on the road at any given time which offsets the possible increase in density.

3. An evaluation of the proposed change in relation to plan policy:

As stated before, there is a conflict between the plan policy and the actual map. Staff believes this to be an error and is in need of correction. To correct the error, the plan must be revised to encourage either the map or the policy text. The plan cannot be enforced as it stands now. The map does not follow suit with the city's encouragement for bike and walking paths nor does it provide transitional buffer areas between residential and non-residential uses. This proposed amendment will not only correct this error but will also increase the flexibility and marketability in the Getwell Road area.

There is no designation in the comprehensive plan for an entertainment area or district. To create such an area, the mixed use allowances must already be in place prior to development. This submittal will open the door of possibilities but it will not eliminate the requirement of approvals for site plans, usage and design review.

Staff will not provide a recommendation on this application since it is a city request.

E. Estate Districts

1. **Issue:** The protection and preservation of the large lot, low-density residential areas bordering Stateline Road east of Tchulahoma Road and in the Summerwood Subdivision is challenged by the continued expansion of industrial development in Shelby County and the growing impact of heavier traffic using Stateline Road.
2. **Objective:** Encourage development of additional low density residential development and other compatible land uses to produce a buffer and transition that can protect and sustain low density residential use and avoid encroachment of incompatible land uses and minimize the impact of increased truck traffic.
3. **Recommendation:** Designate the area north of Stateline Road to Getwell Road for low density residential use. Limit commercial zoning at Getwell Road intersection to provide only a low intensity commercial activity convenient to the neighborhood. Designate the area north of Stateline Road and east of Getwell Road for Planned Office uses to encourage development of a transition between industrial uses and large lot residential development.

F. Airways Road corridor

1. **Issue:** The Airways Road gateway corridor provides an exceptional opportunity to create a premier business development and technology center. The area has excellent accessibility via Airways Road, Stateline Road, Interstate 55 and Goodman Road. The area has an existing core of commercial businesses and a defined residential area surrounding the corridor. The area has the unique advantage of the natural amenities of the Greenbrook Lake and golf course and park.
2. **Objective:** Provide for the creation of a unique office, business and employment center to enhance the economic development opportunities in Southaven and to sustain the viability of existing residential and commercial areas.
3. **Recommendation:** Designate the areas north and south of Stateline Road adjacent to Greenbrook Lake in the Planned Office classification and designate the areas west of Airways Road in both the Planned Business and Planned Commercial classifications. Update development design guidelines for all non-residential development to improve landscape, site design signs and architectural features.

8.4.3 Study Area 3

The area between Goodman Road and Church Road east of Elmore Road forms Study Area 3 (see page 8-16, Proposed Land Use Area 3). Development in this area has largely occurred since the mid-90s. Among the most noticeable development activity includes the public investment in the improvement to Snowden Park and the construction of DeSoto Central Elementary School. Both facilities are indicators of the commitment by Southaven to secure the services and amenities to enhance the quality of life for the City and to emphasize the importance of high standards.

Residential development in Area 3 consists of several large-scale subdivisions including the 175-acre Stonehenge project. Commercial development includes the businesses located primarily along Goodman Road west of Swinnea Road at the Interstate 55 interchange. The following paragraphs provide discussion and recommendations related to special issues associated with land use in Area 3.

A. Encroachment of non-residential uses

1. **Issue:** Development and preservation of low density single family neighborhoods without the intrusion or encroachment by non-residential uses. Area 3 occupies the core land area of the community with the western and northern fringes abutting existing and future intensive commercial development. Since extensive areas of medium to high density development already exist and provide a significant portion of the housing inventory it is important to establish a broad base of lower density housing in the community.

2. **Objective:** Create and preserve a large area of low density residential use, indistinct neighborhoods that are protected from encroachment by non-residential uses.
3. **Recommendation:** Designate the majority of the area within the low density residential classification. Provide appropriate transitions in density and use in areas adjoining more intense land uses. Update development design guidelines to improve design and increase compatibility between residential and commercial uses. Prepare and adopt residential corridor designations and protective measures for the major road corridors; Getwell Road, Church Road and Swinnea Road.

B. Conflict of non-residential with residential uses

1. **Issue:** Extensive areas of commercial zoning extend along Goodman Road and to a lesser extent along Getwell Road. These areas have low density residential uses immediately and adjacent in nearly all cases. This relationship almost always presents conflicts between the two uses. Late night hours of operations, lighting, noise, trespass, trash containers, odors, privacy and visual intrusion are only a few of the points of friction that occur in these proximity relationships.
2. **Objective:** Insure development of adjacent but different uses to create and maintain mutually compatible borders to sustain the viability of each use.
3. **Recommendation:** Update and improve development design guidelines for neighborhood commercial and planned commercial districts to moderate and initiate negative effects upon adjacent residential uses. Emphasis should be given to improved screening and separation between uses and on select element of site and building design.

C. Transition zones

1. **Issue:** The major regional employment and commercial activities proposed to be located between Interstate 55 and Elmore Road raises the serious issue of long-term impact on the development of properties adjacent to this activity, primarily east of Elmore Road. Since the floodplain of Horn Lake Creek forms a good natural barrier or separation south of Nail Road, the transition zone of importance becomes the area north of Nail Road. This area is the large lot development west of Southern Pines which may be able to sustain residential use but is more likely to be adversely effected and
2. **Objective:** Provide for a reasonable transition of intensity and type of uses to preserve and protect the stability of the residential neighborhood east of the regional employment centers.
3. **Recommendation:** Designate a two-tiered transition area east of Elmore Road and north of Nail Road to provide for office uses as a buffer to the Southern Pines neighborhood.

D. Horn Lake Creek

1. **Issue:** Horn Lake Creek flows through portions of Study Areas 1, 3, 4 and 5 and provides an excellent means of conserving the natural area of this floodplain as a continuous greenbelt. The greenbelt could provide a focal point amenity as part of the development of a regional center and provide pedestrian paths and bikeways linking back to neighborhoods, schools and parks. The creation of a greenbelt could also assist in stormwater management and in pollution prevention, flood protection efforts, and provides an alternative transportation system for Southaven residents with the added dimension for public safety and the use by police bicycle patrol in residential neighborhoods.
2. **Objective:** Create a continuous greenbelt system along Horn Lake Creek and its major drainage basins to protect this sensitive natural area, assist in the management of stormwater runoff and flood prevention.
3. **Recommendation:** Develop specific guidelines for development of property adjacent to Horn Lake Creek to provide for the acquisition of land and improvement of a greenbelt and trail system.

16.

Mayor's Report

17.

Citizen's Agenda

- Rebecca Treadway, The Arc of Northwest Mississippi
- Denise Tucker

Personnel Docket

July 18, 2017

All other current City employees shall continue their at will employment with the City of Southaven at their current compensation, subject to Mayor and Board review of employment and compensation, and subject to any and all handbooks, policies, orders, guides, rules, and/or regulations governing their employment. This continuation of employment, including all statutory appointments, does not create any contractual right to employment or term of employment.

Payroll Additions

Name	Position	Department	Start Date	Rate of Pay
------	----------	------------	------------	-------------

*pending successful completion
of pre-emp screenings

Payroll Adjustments	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
---------------------	-------------------------	--------------------	----------------	----------------------

Terminations/Resignations

Name	Department	Position	Termination Date	Rate of Pay
------	------------	----------	------------------	-------------

Personnel Docket July 18, 2017

Part Time

City of Southaven Parks Department

2017

New Hires

Payroll Additions	Position	Department	Start Date	Rate of Pay
Kaleb R. West	412 Concessions	Parks	7/18/2017	\$7.25

Adjustment	Previous Classification	New Classification	Effective Date	Proposed Rate of Pay
------------	-------------------------	--------------------	----------------	----------------------

Terminations	Termination Date
Micah Lowe	7/5/2017
Carmen Reed	7/5/2017

19.

City Attorney's Legal Update



The City of Southaven Docket Recap

July 18, 2017

General Fund	1,369,925.54
Balance Sheet	10,392.56
Mayor Admin	1,927.67
Board of Aldermen	5,935.55
Arts And Cultural Affairs	3,282.15
Court	93,612.65
Finance & Administration	120.80
Information Technology	18,962.66
City Clerk	3,977.63
Operations Department	-
Planning & Engineering	54,858.29
Police	51,992.06
Fire	8,542.83
Fire Prevention	713.26
EMS	11,493.82
Public Works	18,401.31
Streets	3,256.49
Parks	86,522.14
Park Tournaments	12,525.21
Code Enforcement	1,163.50
City Fuel	-
Expense Accounts	101,845.73
Administrative Expenses	1,455.00
Litigation	25,170.90
Liability Insurance	846,690.00
Professional Dues	7,083.33
Bond Funded CAP Proj	8,873.11
Tourist & Convention	8,172.00
Debt Service	6,598.77
Utility Fund	379,938.47
Sanitation Fund	66,650.13
Payroll Fund	863,297.34
DOCKET TOTAL	2,703,455.36

07/14/2017 13:24
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 1
 apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
111			MAYOR ADMIN DEPARTMENT			
0010-100-111-00-610400- 007600 OFFICE DEPOT INVOICE: 939403814001	939403814001	285000	OFFICE SUPPLIES 2017 10 INV A FULL DESC: OFFICE SUPPLIES / CHERYL/INK - PAPERCHIPS	92.87 C-071817		OFFICE SUPPLIES / C
			ACCOUNT TOTAL	92.87		
0010-100-111-00-626900- 022719 UMB CARD SERVICES INVOICE: 7012017	7012017	285036	TRAVEL & TRAINING 2017 10 INV A FULL DESC: UMB CREDIT CARD PYMT	235.00 C-071817		UMB CREDIT CARD PYM
			ACCOUNT TOTAL	235.00		
			ORG 111 TOTAL	327.87		
115			BOARD OF ALDERMAN			
0010-100-115-00-626900- 022719 UMB CARD SERVICES INVOICE: 7012017	7012017	285036	TRAVEL & TRAINING 2017 10 INV A FULL DESC: UMB CREDIT CARD PYMT	235.00 C-071817		UMB CREDIT CARD PYM
			ACCOUNT TOTAL	235.00		
0010-100-115-00-626901- 022719 UMB CARD SERVICES INVOICE: 7012017	7012017	285036	TRAVEL & TRAINING WARD 1 2017 10 INV A FULL DESC: UMB CREDIT CARD PYMT	235.00 C-071817		UMB CREDIT CARD PYM
			ACCOUNT TOTAL	235.00		
0010-100-115-00-626902- 014117 MADISON SIGNS INVOICE: 12165	12165	285003	TRAVEL & TRAINING-WARD 2 2017 10 INV A FULL DESC: WHEELER/HALE- BUSINESS CARDS	79.00 C-071817		WHEELER/HALE- BUSIN
022719 UMB CARD SERVICES INVOICE: 7012017	7012017	285036	2017 10 INV A FULL DESC: UMB CREDIT CARD PYMT	235.00 C-071817		UMB CREDIT CARD PYM
			ACCOUNT TOTAL	314.00		
0010-100-115-00-626903- 022719 UMB CARD SERVICES INVOICE: 7012017	7012017	285036	TRAVEL & TRAINING-WARD 3 2017 10 INV A FULL DESC: UMB CREDIT CARD PYMT	235.00 C-071817		UMB CREDIT CARD PYM
			ACCOUNT TOTAL	235.00		
0010-100-115-00-626904- 022719 UMB CARD SERVICES INVOICE: 7012017	7012017	285036	TRAVEL & TRAINING-WARD 4 2017 10 INV A FULL DESC: UMB CREDIT CARD PYMT	235.00 C-071817		UMB CREDIT CARD PYM
			ACCOUNT TOTAL	235.00		
0010-100-115-00-626905- 014117 MADISON SIGNS INVOICE: 12165	12165	285003	TRAVEL & TRAINING-WARD 5 2017 10 INV A FULL DESC: WHEELER/HALE- BUSINESS CARDS	79.00 C-071817		WHEELER/HALE- BUSIN

07/14/2017 13:24
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 2
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	022719 UMB CARD SERVICES INVOICE: 7012017	7012017	285036 FULL DESC: UMB CREDIT CARD PYMT	2017 10 INV A	235.00	C-071817	UMB CREDIT CARD PYM
			ACCOUNT TOTAL		314.00		
	0010-100-115-00-626906- 022719 UMB CARD SERVICES INVOICE: 7012017	7012017	285036 FULL DESC: UMB CREDIT CARD PYMT	TRAVEL & TRAINING-WARD 6 2017 10 INV A	235.00	C-071817	UMB CREDIT CARD PYM
			ACCOUNT TOTAL		235.00		
			ORG 115 TOTAL		1,803.00		
120	0010-400-120-00-610400- 021615 4IMPRINT, INC INVOICE: 14063263	14063263	284328 FULL DESC: OFFICE SUPPLIES / BADGE HOLDERS	ARTS AND CULTURAL AFFAIRS OFFICE SUPPLIES 2017 10 INV A	133.33	C-071817	OFFICE SUPPLIES / B
			ACCOUNT TOTAL		133.33		
	0010-400-120-00-622100- 004489 JOHNSON CINDY INVOICE:	227-17	284426 FULL DESC: AEROBICS INSTRUCTOR	PROFESSIONAL FEES 2017 10 INV A	270.00	C-071817	AEROBICS INSTRUCTOR
	013302 MCMULLIN GLORIA INVOICE:	6-17	284555 FULL DESC: LINE DANCE CLASS	2017 10 INV A	180.00	C-071817	LINE DANCE CLASS
	013370 MARY J. CAIN INVOICE:	26-17	284373 FULL DESC: LINE DANCE CLASS	2017 10 INV A	60.00	C-071817	LINE DANCE CLASS
	015915 WISEMAN CYNTHIA INVOICE:	9-17	284604 FULL DESC: DANCE FITNESS CLASS	2017 10 INV A	180.00	C-071817	DANCE FITNESS CLASS
	016884 MCARTHUR MARGARET INVOICE:	483-17	284327 FULL DESC: ART CLASS	2017 10 INV A	105.00	C-071817	ART CLASS
	016884 MCARTHUR MARGARET INVOICE:	484-17	284427 FULL DESC: ART TEACHER	2017 10 INV A	105.00	C-071817	ART TEACHER
	016884 MCARTHUR MARGARET INVOICE:	485-17	284428 FULL DESC: ART CLASSES	2017 10 INV A	105.00	C-071817	ART CLASSES
	016884 MCARTHUR MARGARET INVOICE:	486-17	284464 FULL DESC: ART TEACHER	2017 10 INV A	105.00	C-071817	ART TEACHER
					420.00		
	017200 SMITH JOYCE W INVOICE:	0705-17	284429 FULL DESC: YOGA CLASS	2017 10 INV A	25.00	C-071817	YOGA CLASS
	017272 PERKINS WENDY INVOICE:	629-17	284372 FULL DESC: AEROBICS CLASS	2017 10 INV A	105.00	C-071817	AEROBICS CLASS
	021019 CAIN LINDA A	278-17	284371	2017 10 INV A	60.00	C-071817	LINE DANCE CLASS

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 3
apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 021019 CAIN LINDA A	279-17	FULL DESC: LINE DANCE CLASS 284430	2017 10 INV A	60.00	C-071817	LINE DANCE TEACHER
INVOICE: 021019 CAIN LINDA A	280-17	FULL DESC: LINE DANCE TEACHER 285027	2017 10 INV A	60.00	C-071817	LINE DANCE CLASS
INVOICE:		FULL DESC: LINE DANCE CLASS				
				180.00		
021618 SHINDIGZ INVOICE: 1005114	1005114	284317 FULL DESC: SUPPLIES FOR JUNE 2017 LUNCHEON	2017 10 INV A	155.50	C-071817	SUPPLIES FOR JUNE 2
		ACCOUNT TOTAL		1,575.50		
0010-400-120-00-630404- 006685 DEX IMAGING INVOICE:	WR575181	285033 FULL DESC: COPIER CONTRACT- FOREVER YOUNG	2017 10 INV A	678.77	C-071817	COPIER CONTRACT- FO
021615 4IMPRINT, INC INVOICE: 14063209	14063209	284329 FULL DESC: HOMETOWN RETIREMENT CONF./ WELCOME CENER HAND OUTS	2017 10 INV A	894.55	C-071817	HOMETOWN RETIREMENT
		ACCOUNT TOTAL		1,573.32		
		ORG 120 TOTAL		3,282.15		
125 0010-100-125-00-621500- 026790 GEVARA ANA INVOICE: 6282017	6282017	COURT DEPARTMENT COURT BOND REFUND 284344 FULL DESC: CASH BOND REFUND	2017 10 INV A	11.00	C-071817	CASH BOND REFUND
026791 PHIPPS JEREMY JEROME INVOICE: 6282017	6282017	284345 FULL DESC: CASH BOND REFUND	2017 10 INV A	250.00	C-071817	CASH BOND REFUND
026910 BARRETO ORLANDO INVOICE: 7122017	7122017	285022 FULL DESC: CASH BOND REFUND	2017 10 INV A	250.00	C-071817	CASH BOND REFUND
		ACCOUNT TOTAL		511.00		
0010-100-125-00-621501- 000955 STATE TREASURER INVOICE: 7052017	7052017	COURT FINES 284390 FULL DESC: MONTHLY STATE ASSESSMENTS COLLECTION	2017 10 INV A	78,746.69	C-071817	MONTHLY STATE ASSES
000963 DEPT OF PUBLIC SAFET INVOICE: 7052017	07052017	284389 FULL DESC: MONTHLY IGNITION INTERLOCK ASSESSMENT COLLECTION	2017 10 INV A	5,535.48	C-071817	MONTHLY IGNITION IN
000963 DEPT OF PUBLIC SAFET INVOICE: 7052017	7052017	284388 FULL DESC: MONTHLY I.W.R.C.P ASSESSMENT COLLECTION	2017 10 INV A	4,691.37	C-071817	MONTHLY I.W.R.C.P A
				10,226.85		
		ACCOUNT TOTAL		88,973.54		
0010-100-125-00-621505- 006685 DEX IMAGING	WR575179	285024 COURT SUPPLIES 2017 10 INV A		23.28	C-071817	COURTROOM COPIERS

07/14/2017 13:24
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 4
 apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 006685 DEX IMAGING INVOICE:	WR575180	FULL DESC: COURTROOM COPIERS 285023 2017 10 INV A FULL DESC: COURT OFFICE COPIER		145.83 C-071817		COURT OFFICE COPIER
				169.11		
012714 IRON MOUNTAIN INVOICE:	NYN7498	284648 2017 10 INV A FULL DESC: SECURE STORAGE SERV.		2,637.01 C-071817		SECURE STORAGE SERV
013136 AT&T INVOICE: 662280862817	662280862817	285025 2017 10 INV A FULL DESC: 66228083677231878 / FIRE ALARM PHONE LINES		312.78 C-071817		66228083677231878 /
019939 FAULK GRAPHICS, INC INVOICE: 14730	14730	284551 2017 10 INV A FULL DESC: WINDOW ENVELOPES		192.42 C-071817		WINDOW ENVELOPES
		ACCOUNT TOTAL		3,311.32		
0010-100-125-00-622100- 025804 BARTON MATTHEW INVOICE: 6302017	6302017	284309 2017 10 INV A FULL DESC: SPECIAL PROSECUTOR - JUNE 30, 2017		200.00 C-071817		SPECIAL PROSECUTOR
		ACCOUNT TOTAL		200.00		
		ORG 125 TOTAL		92,995.86		
145 0010-100-145-00-610400- 007600 OFFICE DEPOT INVOICE: 937543740001	937543740001	284999 2017 10 INV A FULL DESC: TONER/JANICE - - CLERKS/CHAIRS		80.79 C-071817		TONER/JANICE - - CL
		ACCOUNT TOTAL		80.79		
0010-100-145-00-625700- 001095 VERIZON WIRELESS INVOICE: 9788607770	9788607770	284915 2017 10 INV A FULL DESC: ACCT 520666110-00001		40.01 C-071817		ACCT 520666110-0000
		ACCOUNT TOTAL		40.01		
		ORG 145 TOTAL		120.80		
150 0010-100-150-00-610500- 000739 CDW GOVERNMENT INC INVOICE:	JJM1542	284892 2017 10 INV A FULL DESC: ALL ANTENNA		191.98 C-071817		ALL ANTENNA
000739 CDW GOVERNMENT INC INVOICE:	JJV8700	284891 2017 10 INV A FULL DESC: DIGI ROUTERS		4,612.50 C-071817		DIGI ROUTERS
000739 CDW GOVERNMENT INC INVOICE:	JKG1286	284890 2017 10 INV A FULL DESC: MONITORS		2,109.20 C-071817		MONITORS
				6,913.68		
001102 SOUTHAVEN SUPPLY	285637	284913 2017 10 INV A		.42 C-071817		IT SUPPLIES



07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 5
apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 285637		FULL DESC: IT SUPPLIES				
004246 HARBOR FREIGHT TOOLS	175998	284885	2017 10 INV A	53.90	C-071817	IT SUPPLIES FOR SNO
INVOICE: 175998		FULL DESC: IT SUPPLIES FOR SNOWDEN				
007600 OFFICE DEPOT	2080906759	284912	2017 10 INV A	44.99	C-071817	ITEC SUPPLIES
INVOICE: 2080906759		FULL DESC: ITEC SUPPLIES				
007600 OFFICE DEPOT	940266871001	284897	2017 10 INV A	136.83	C-071817	IT SUPPLIES FOR DIS
INVOICE: 940266871001		FULL DESC: IT SUPPLIES FOR DISPATCH				
007600 OFFICE DEPOT	940267208001	284896	2017 10 INV A	37.98	C-071817	IT SUPPLIES
INVOICE: 940267208001		FULL DESC: IT SUPPLIES				
				219.80		
007817 PROTECH SYSTEMS	SVC34011	284889	2017 10 INV A	2,850.00	C-071817	MPLS SUPPORT
INVOICE:		FULL DESC: MPLS SUPPORT				
016694 RESOURCE SOFTWARE IN	69157	284884	2017 10 INV A	455.00	C-071817	SHADOW DMS SOFTWARE
INVOICE: 69157		FULL DESC: SHADOW DMS SOFTWARE MAINT.				
022719 UMB CARD SERVICES	72817	284914	2017 10 INV A	94.00	C-071817	CELL PHONE SCREEN R
INVOICE: 72817		FULL DESC: CELL PHONE SCREEN REPAIR				
		ACCOUNT TOTAL		10,586.80		
0010-100-150-00-610550-			NETWORK CONNECTIVITY			
005890 TIME WARNER TELECOM	57544799	284895	2017 10 INV A	2,904.13	C-071817	INTERNET & NETWORK
INVOICE: 57544799		FULL DESC: INTERNET & NETWORK CONNECTIVITY				
025657 KEEPIPSAFE INC	155200	284894	2017 10 INV A	2,500.00	C-071817	OFF-SITE STORAGE
INVOICE: 155200		FULL DESC: OFF-SITE STORAGE				
025657 KEEPIPSAFE INC	165760	284893	2017 10 INV A	2,600.00	C-071817	OFF-SITE STORAGE
INVOICE: 165760		FULL DESC: OFF-SITE STORAGE				
				5,100.00		
		ACCOUNT TOTAL		8,004.13		
0010-100-150-00-614000-			GASOLINE/OIL			
006919 FUELMAN	NP50788569	284887	2017 10 INV A	71.77	C-071817	ITEC FUEL
INVOICE:		FULL DESC: ITEC FUEL				
006919 FUELMAN	NP50851574	284888	2017 10 INV A	99.91	C-071817	ITEC FUEL
INVOICE:		FULL DESC: ITEC FUEL				
				171.68		
		ACCOUNT TOTAL		171.68		
0010-100-150-00-625700-			TELEPHONE/POSTAGE			
001095 VERIZON WIRELESS	9788607770	284915	2017 10 INV A	200.05	C-071817	ACCT 520666110-0000
INVOICE: 9788607770		FULL DESC: ACCT 520666110-00001				

07/14/2017 13:24
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 6
 apinvgl

YEAR/PERIOD: 2017/1	TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL						200.05		
ORG 150 TOTAL						18,962.66		
155 CITY CLERK								
OFFICE SUPPLIES								
0010-100-155-00-610400-		007600 OFFICE DEPOT	937543740001	284999	2017 10 INV A	551.97	C-071817	TONER/JANICE - - CL
		INVOICE: 937543740001	FULL DESC: TONER/JANICE - - CLERKS/CHAIRS					
020731 TYLER BUSINESS FORMS	304609	284482	2017 10 INV A			1,094.50	C-071817	PSGRX-Z FOLD CHECK
		INVOICE: 304609	FULL DESC: PSGRX-Z FOLD CHECK STOCK					
ACCOUNT TOTAL						1,646.47		
OFFICE SUPPLY-INVENTORY								
0010-100-155-00-610401-		007600 OFFICE DEPOT	939403814001	285000	2017 10 INV A	4.81	C-071817	OFFICE SUPPLIES / C
		INVOICE: 939403814001	FULL DESC: OFFICE SUPPLIES / CHERYL/INK - PAPERCHIPS					
007600 OFFICE DEPOT	939404002001	284483	2017 10 INV A			21.99	C-071817	OFFICE SUPPLIES
		INVOICE: 939404002001	FULL DESC: OFFICE SUPPLIES					
						26.80		
ACCOUNT TOTAL						26.80		
TELEPHONE & POSTAGE								
0010-100-155-00-625700-		000166 AT&T	030381462117	285020	2017 10 INV A	428.19	C-071817	ACCT 0303814877001
		INVOICE: 30381462117	FULL DESC: ACCT 0303814877001					
001167 AT&T MOBILITY	287258870317	285038	2017 10 INV A			153.56	C-071817	287258869424 / CITY
		INVOICE: 287258870317	FULL DESC: 287258869424 / CITY CLERK					
ACCOUNT TOTAL						581.75		
TRAVEL & TRAINING								
0010-100-155-00-626900-		022719 UMB CARD SERVICES	7012017	285036	2017 10 INV A	470.00	C-071817	UMB CREDIT CARD PYM
		INVOICE: 7012017	FULL DESC: UMB CREDIT CARD PYMT					
ACCOUNT TOTAL						470.00		
ORG 155 TOTAL						2,725.02		
180 PLANNING / ENGINEERING DEPT								
OFFICE SUPPLIES								
0010-100-180-00-610400-		022719 UMB CARD SERVICES	7012017	285036	2017 10 INV A	25.23	C-071817	UMB CREDIT CARD PYM
		INVOICE: 7012017	FULL DESC: UMB CREDIT CARD PYMT					
ACCOUNT TOTAL						25.23		
PROFESSIONAL FEES								
0010-100-180-00-622100-		018221 CIVIL-LINK, LLC	72672	285010	2017 10 INV A	8,966.12	C-071817	SNOWDEN GROVE PATH
		INVOICE: 72672	FULL DESC: SNOWDEN GROVE PATH DESIGN					
018221 CIVIL-LINK, LLC	72673	285012	2017 10 INV A			21,817.12	C-071817	GETWELL RD STARLAND

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 7
apinv gla

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 72673	018221 CIVIL-LINK, LLC	72674	FULL DESC: GETWELL RD STARLANDING CHURCH	285011 2017 10 INV A	6,438.85	C-071817	CHURCH RD RESURFACE
INVOICE: 72674	018221 CIVIL-LINK, LLC	72678	FULL DESC: CHURCH RD RESURFACE	284552 2017 10 INV A	15,000.00	C-071817	PROFESSIONAL SERVIC
INVOICE: 72678			FULL DESC: PROFESSIONAL SERVICES MONTHLY		52,222.09		
			ACCOUNT TOTAL		52,222.09		
0010-100-180-00-625700-	001095 VERIZON WIRELESS	9788607770	284915	TELEPHONE/POSTAGE 2017 10 INV A	240.06	C-071817	ACCT 520666110-0000
INVOICE: 9788607770			FULL DESC: ACCT 520666110-00001		240.06		
			ACCOUNT TOTAL		240.06		
			ORG 180 TOTAL		52,487.38		
211			POLICE DEPARTMENT				
0010-200-211-00-610400-	007600 OFFICE DEPOT	937138955001	284954	OFFICE SUPPLIES 2017 10 INV A	267.76	C-071817	TONER/TRAFFIC & CHA
INVOICE: 937138955001	007600 OFFICE DEPOT	937626492001	284953	TONER/TRAFFIC & CHAIRMAT 2017 10 INV A	87.16	C-071817	WALLET/POCKET FILES
INVOICE: 937626492001	007600 OFFICE DEPOT	938696528001	284944	WALLET/POCKET FILES/STAPLERS 2017 10 INV A	208.52	C-071817	INK /TONER/ ROSENBE
INVOICE: 938696528001	007600 OFFICE DEPOT	939437308001	284943	INK /TONER/ ROSENBERG/ EVIDENCE 2017 10 INV A	730.59	C-071817	TONER/TRAFFICE & EV
INVOICE: 939437308001	007600 OFFICE DEPOT	939437363001	284942	TONER/TRAFFICE & EVIDENCE 2017 10 INV A	91.95	C-071817	LABELS FOR CID
INVOICE: 939437363001			FULL DESC: LABELS FOR CID		1,385.98		
			ACCOUNT TOTAL		1,385.98		
0010-200-211-00-611000-	000544 PRECISION DELTA CORP	9496	285017	MATERIALS 17000056 2017 10 INV A	19,740.00	C-071817	AMMO
INVOICE: 9496			FULL DESC: AMMO		1.99	C-071817	KEY
001102 SOUTHAVEN SUPPLY	283742		284994	2017 10 INV A	359.52	C-071817	UMB CREDIT CARD PYM
INVOICE: 283742			FULL DESC: KEY		20,101.51		
022719 UMB CARD SERVICES	7012017		285036	2017 10 INV A			
INVOICE: 7012017			FULL DESC: UMB CREDIT CARD PYMT				
			ACCOUNT TOTAL		20,101.51		
0010-200-211-00-611300-	000836 COUNTRY FORD INC	6037289	284966	MAINTENANCE VEHICLES 2017 10 INV A	40.27	C-071817	3132- O/C
INVOICE: 6037289	000836 COUNTRY FORD INC	6037513	284978	3132- O/C 2017 10 INV A	40.27	C-071817	3131- O/C
INVOICE: 6037513			FULL DESC: 3131- O/C				



07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 8
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10 ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
000836 COUNTRY FORD INC INVOICE: 6037733	6037733	284977 FULL DESC: 3147- O/C	2017 10 INV A	40.27 C-071817		3147- O/C
				120.81		
000887 JIMMY GRAY CHEVROLET INVOICE: 329383	329383	284956 FULL DESC: 3121- BATTERY CABLE	2017 10 INV A	621.25 C-071817		3121- BATTERY CABLE
000887 JIMMY GRAY CHEVROLET INVOICE: 329645	329645	284957 FULL DESC: 3102- REPLACE GRILL & O/C	2017 10 INV A	609.17 C-071817		3102- REPLACE GRILL
				1,230.42		
000979 SOUTHAVEN CAR CARE INVOICE: 24801	24801	284940 FULL DESC: 3110- HEADLIGHT ASSY - REPAIR	2017 10 INV A	285.00 C-071817		3110- HEADLIGHT ASS
000979 SOUTHAVEN CAR CARE INVOICE: 24819	24819	284939 FULL DESC: 3067- DIAG. & CLEAN DEBRIS	2017 10 INV A	169.95 C-071817		3067- DIAG. & CLEAN
000979 SOUTHAVEN CAR CARE INVOICE: 24820	24820	284936 FULL DESC: 3084- INSTALL BATTERY	2017 10 INV A	95.00 C-071817		3084- INSTALL BATTE
000979 SOUTHAVEN CAR CARE INVOICE: 24835	24835	284938 FULL DESC: 3108- FUSE & DIAGNOSTIC	2017 10 INV A	96.55 C-071817		3108- FUSE & DIAGNO
000979 SOUTHAVEN CAR CARE INVOICE: 24836	24836	284937 FULL DESC: 3067- COOLING FAN ASSY.	2017 10 INV A	190.00 C-071817		3067- COOLING FAN A
000979 SOUTHAVEN CAR CARE INVOICE: 44647716	44647716	284941 FULL DESC: TIRES - SC	2017 10 INV A	518.41 C-071817		TIRES - SC
				1,354.91		
001101 SNAPPY WINDSHIELD INVOICE:	SHP-214	284922 FULL DESC: 3093- W/S REPAIR	2017 10 INV A	45.00 C-071817		3093- W/S REPAIR
001114 UNION AUTO PARTS INVOICE: 932192	932192	284945 FULL DESC: 3120- WIPER/ BLADES	2017 10 INV A	43.09 C-071817		3120- WIPER/ BLADES
001114 UNION AUTO PARTS INVOICE: 938145	938145	284946 FULL DESC: 3094 - CREDIT HUB/PAD/SEAL	2017 10 CRM A	-240.89 C-071817		3094 - CREDIT HUB/P
001114 UNION AUTO PARTS INVOICE: 944350	944350	284947 FULL DESC: SPOTLIGHT BULBS/ STOCK	2017 10 INV A	375.00 C-071817		SPOTLIGHT BULBS/ ST
				177.20		
001962 IDEAL TIRE SALES INVOICE: 476833	476833	284925 FULL DESC: 3029 - BUSHINGS/ BALL JOINTS	2017 10 INV A	672.75 C-071817		3029 - BUSHINGS/ BA
001962 IDEAL TIRE SALES INVOICE: 476856	476856	284933 FULL DESC: 3108- REAR BRAKE LABOR	2017 10 INV A	80.00 C-071817		3108- REAR BRAKE LA
001962 IDEAL TIRE SALES INVOICE: 476911	476911	284931 FULL DESC: 3105- MT/BAL FRONT	2017 10 INV A	40.00 C-071817		3105- MT/BAL FRONT
001962 IDEAL TIRE SALES INVOICE: 476946	476946	284932 FULL DESC: 3131- FLAT REPAIR (L) FRONT	2017 10 INV A	23.00 C-071817		3131- FLAT REPAIR (
001962 IDEAL TIRE SALES INVOICE: 477056	477056	284930 FULL DESC: 3136- FLAT REPAIR/ BRAKE JOB	2017 10 INV A	88.00 C-071817		3136- FLAT REPAIR/
001962 IDEAL TIRE SALES INVOICE: 477058	477058	284929 FULL DESC: 3069- MT/BAL	2017 10 INV A	80.00 C-071817		3069- MT/BAL
001962 IDEAL TIRE SALES	477068	284928	2017 10 INV A	347.80 C-071817		3029- FRONT/REAR SH

07/14/2017 13:24
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 9
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 477068			FULL DESC: 3029- FRONT/REAR SHOCKS				
001962 IDEAL TIRE SALES	477084	284926	2017 10 INV A	87.95	C-071817		3082- MT/BAL & ALIG
INVOICE: 477084			FULL DESC: 3082- MT/BAL & ALIGNMENT				
001962 IDEAL TIRE SALES	477099	284927	2017 10 INV A	10.00	C-071817		3108- BRAKE INSPECT
INVOICE: 477099			FULL DESC: 3108- BRAKE INSPECTION				
				1,429.50			
002352 DEPARTMENT OF REVENUE	071017	284448	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE: 71017			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER/ HGD06009				
002352 DEPARTMENT OF REVENUE	07102017	284446	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE: 7102017			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER/ HGC90292				
002352 DEPARTMENT OF REVENUE	7-10-17	284454	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE:			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER/ HGD06012				
002352 DEPARTMENT OF REVENUE	7.10.2017	284455	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE:			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER HGD06017				
002352 DEPARTMENT OF REVENUE	71017	284447	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE: 71017			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER/ HGD06010				
002352 DEPARTMENT OF REVENUE	7102017	284445	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE: 7102017			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER HGC90290				
002352 DEPARTMENT OF REVENUE	JULY-10-2017	284453	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE:			FULL DESC: TAG/MAIL FEE- '17 FORD EXPPLORER/ HGD06011				
002352 DEPARTMENT OF REVENUE	JULY.10.2017	284456	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE:			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER/ HGD06016				
002352 DEPARTMENT OF REVENUE	JULY10-17	284452	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE:			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER/ HGD06013				
002352 DEPARTMENT OF REVENUE	JULY10-2017	284451	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE:			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER - GHD06015				
002352 DEPARTMENT OF REVENUE	JULY1017	284450	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE:			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER/ HGD06014				
002352 DEPARTMENT OF REVENUE	JULY102017	284449	2017 10 INV A	12.00	C-071817		TAG/MAIL FEE- '17 F
INVOICE:			FULL DESC: TAG/MAIL FEE- '17 FORD EXPLORER/ HGC90291				
				144.00			
007304 O'REILLYS AUTO PARTS	1257-310075	284948	2017 10 INV A	105.79	C-071817		B#1293- BATTERY
INVOICE:			FULL DESC: B#1293- BATTERY				
007304 O'REILLYS AUTO PARTS	1257-311177	284950	2017 10 INV A	17.99	C-071817		B# 1355- BULB
INVOICE:			FULL DESC: B# 1355- BULB				
007304 O'REILLYS AUTO PARTS	1257-317613	284964	2017 10 INV A	14.99	C-071817		3071- BULB
INVOICE:			FULL DESC: 3071- BULB				
007304 O'REILLYS AUTO PARTS	1791-413839	284949	2017 10 INV A	8.99	C-071817		3095- BULB
INVOICE:			FULL DESC: 3095- BULB				
				147.76			
019700 CHOICE TOWING	33165	284952	2017 10 INV A	50.00	C-071817		3110- TOW
INVOICE: 33165			FULL DESC: 3110- TOW				
019700 CHOICE TOWING	35763	284960	2017 10 INV A	50.00	C-071817		3075- TOW
INVOICE: 35763			FULL DESC: 3075- TOW				
				100.00			

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 10
apinvla

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
019912 GOODYEAR TIRE INVOICE: 44316443	44316443	284990 FULL DESC:	TIRES/ SC	2017 10 INV A	115.24 C-071817	TIRES/ SC
019912 GOODYEAR TIRE INVOICE: 44391237	44391237	284989 FULL DESC:	TIRES/ SC	2017 10 INV A	925.08 C-071817	TIRES/ SC
019912 GOODYEAR TIRE INVOICE: 44622424	44622424	284991 FULL DESC:	TIRES/ SC	2017 10 INV A	395.94 C-071817	TIRES/ SC
019912 GOODYEAR TIRE INVOICE: 44647716	44647716	284992 FULL DESC:	TIRES/ SC	2017 10 INV A	518.41 C-071817	TIRES/ SC
					1,954.67	
025906 PEDDLER MS INVOICE: 52517	052517	284959 FULL DESC:	BIKE RACKS/ BIKE PATROL	2017 10 INV A	139.49 C-071817	BIKE RACKS/ BIKE PA
025906 PEDDLER MS INVOICE: 70817	070817	284958 FULL DESC:	STRAP KITS/ BIKE PATROL	2017 10 INV A	228.15 C-071817	STRAP KITS/ BIKE PA
					367.64	
ACCOUNT TOTAL					7,071.91	
0010-200-211-00-612200- MAINTENANCE EQUIPMENT & BUILD						
000305 MEMPHIS ICE MACHINE INVOICE: 67252	67252	284983 FULL DESC:	DISPATCH ICE MACHINE SERVICE	2017 10 INV A	150.00 C-071817	DISPATCH ICE MACHIN
000949 INTEGRATED COMMUNICA INVOICE: 123879	123879	284975 FULL DESC:	RADIO REPAIR	2017 10 INV A	393.00 C-071817	RADIO REPAIR
000949 INTEGRATED COMMUNICA INVOICE: 123905	123905	284976 FULL DESC:	RADIO REPAIR	2017 10 INV A	393.00 C-071817	RADIO REPAIR
000949 INTEGRATED COMMUNICA INVOICE: 124064	124064	284974 FULL DESC:	RADIO REPAIR	2017 10 INV A	393.00 C-071817	RADIO REPAIR
					1,179.00	
001102 SOUTHAVEN SUPPLY INVOICE: 284583	284583	284935 FULL DESC:	CID HLL- WALL PLATES/SCREWS/ADHESIVE	2017 10 INV A	10.86 C-071817	CID HLL- WALL PLATE
ACCOUNT TOTAL					1,339.86	
0010-200-211-00-612500- UNIFORMS						
019912 GOODYEAR TIRE INVOICE: 107455	107455	284997 FULL DESC:	KJELLIN, WILL / 2017 ALLOT.	2017 10 INV A	595.71 C-071817	KJELLIN, WILL / 201
021916 MIDSOUTH SOLUTIONS INVOICE: 107428	107428	284973 FULL DESC:	PAYNE, FREDDIE / 2017 ALLOT	2017 10 INV A	87.98 C-071817	PAYNE, FREDDIE / 20
021916 MIDSOUTH SOLUTIONS INVOICE: 107445	107445	284971 FULL DESC:	CHANDLER, RICHARD/ 2017 ALLOT	2017 10 INV A	84.70 C-071817	CHANDLER, RICHARD/
021916 MIDSOUTH SOLUTIONS INVOICE: 107453	107453	284972 FULL DESC:	WHEELER, JERALD/ 2017 ALLOT	2017 10 INV A	249.90 C-071817	WHEELER, JERALD/ 201
021916 MIDSOUTH SOLUTIONS INVOICE: 107752	107752	284970 FULL DESC:	YANCEY, TIM/ 2017 ALLOT.	2017 10 INV A	595.40 C-071817	YANCEY, TIM/ 2017 A
021916 MIDSOUTH SOLUTIONS	107904	284985	2017 10 INV A		491.33 C-071817	NOBLE, CHRIS/ 2017

07/14/2017 13:24
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 11
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 107904	021916 MIDSOUTH SOLUTIONS	107906	FULL DESC: NOBLE, CHRIS/ 2017 ALLOT	284984 2017 10 INV A	479.94	C-071817	PERKINS, WAYNE/ 201
INVOICE: 107906			FULL DESC: PERKINS, WAYNE/ 2017 ALLOT				
					1,989.25		
			ACCOUNT TOTAL		2,584.96		
0010-200-211-00-614000-	006919 FUELMAN	NP50693821	FUEL & OIL	2017 10 INV A	4,349.60	C-071817	FUEL FOR SPD
INVOICE:			FULL DESC: FUEL FOR SPD				
006919 FUELMAN		NP50788151	2017 10 INV A		4,442.00	C-071817	FUEL FOR SPD
INVOICE:			FULL DESC: FUEL FOR SPD				
					8,791.60		
			ACCOUNT TOTAL		8,791.60		
0010-200-211-00-614900-	019336 HOLLYWOOD FEED	7062017	FEED FOR ANIMALS	2017 10 INV A	62.98	C-071817	FOOD FOR K-9
INVOICE: 7062017			FULL DESC: FOOD FOR K-9				
			ACCOUNT TOTAL		62.98		
0010-200-211-00-622100-	000611 SIGNS & STUFF	94572	PROFESSIONAL SERVICES	2017 10 INV A	36.00	C-071817	SHOOTHOUSE
INVOICE: 94572			FULL DESC: SHOOTHOUSE				
000615 PAYNES LOCKSMITH SER 8159			2017 10 INV A		70.00	C-071817	CODES ADDED/REMOVED
INVOICE: 8159			FULL DESC: CODES ADDED/REMOVED EVIDENCE				
000615 PAYNES LOCKSMITH SER 8162			2017 10 INV A		70.00	C-071817	CODE ADDED EVIDENCE
INVOICE: 8162			FULL DESC: CODE ADDED EVIDENCE				
					140.00		
006685 DEX IMAGING	WR572517	284951	2017 10 INV A		413.14	C-071817	MP7572- BOOKING 1
INVOICE:			FULL DESC: MP7572- BOOKING 1				
019700 CHOICE TOWING	35555	284995	2017 10 INV A		50.00	C-071817	'10 BLUE F150
INVOICE: 35555			FULL DESC: '10 BLUE F150				
019700 CHOICE TOWING	35749	284996	2017 10 INV A		50.00	C-071817	'01 JAGUAR
INVOICE: 35749			FULL DESC: '01 JAGUAR				
					100.00		
023616 MISSISSIPPI AUTO CAR 170214231		284986	2017 10 INV A		625.00	C-071817	TRANSFER (5) NEW FL
INVOICE: 170214231			FULL DESC: TRANSFER (5) NEW FLEET CARS				
023616 MISSISSIPPI AUTO CAR 170214245		284987	2017 10 INV A		625.00	C-071817	TRANSFER (5) ADD'L
INVOICE: 170214245			FULL DESC: TRANSFER (5) ADD'L FLEET CARS				
					1,250.00		

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 12
apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL				1,939.14		
0010-200-211-00-625700- 001095 VERIZON WIRELESS INVOICE: 9788607770	9788607770	284915 FULL DESC:	TELEPHONE & POSTAGE 2017 10 INV A ACCT 520666110-00001	1,518.70 C-071817		ACCT 520666110-0000
001137 FEDEX INVOICE:	5-855-80318	284988 FULL DESC:	2017 10 INV A SHIPPING SPD	101.39 C-071817		SHIPPING SPD
018521 SOUTHERN TELECOMMUNI INVOICE: 6282017	6282017	285019 FULL DESC:	2017 10 INV A SOUTHERN TELECOMMUNICATION	742.40 C-071817		SOUTHERN TELECOMMUN
026909 AMERICAN MESSAGING INVOICE:	N4480113RG	284979 FULL DESC:	2017 10 INV A PAGERS (SPD)	565.36 C-071817		PAGERS (SPD)
ACCOUNT TOTAL				2,927.85		
0010-200-211-00-626000- 000966 ENTERGY INVOICE: 225004310307	225004310307	285016 FULL DESC:	UTILITIES 2017 10 INV A 16838005 / 4830 AIRWAYS BLVD	16.88 C-071817		16838005 / 4830 AIR
000966 ENTERGY INVOICE: 340002439274	340002439274	285013 FULL DESC:	2017 10 INV A 17623570 / 6052 ELMORE	19.86 C-071817		17623570 / 6052 ELM
000966 ENTERGY INVOICE: 515002505611	515002505611	285014 FULL DESC:	2017 10 INV A 2009 STARLANDING	18.75 C-071817		2009 STARLANDING
000966 ENTERGY INVOICE: 515002505612	515002505612	285015 FULL DESC:	2017 10 INV A 109997247 / 165 STARLANDING	18.07 C-071817		109997247 / 165 STA
				73.56		
ACCOUNT TOTAL				73.56		
0010-200-211-00-626102- 000424 A TO Z ADVERTISING INVOICE: 44702	44702	284962 FULL DESC:	PUBLIC RELATIONS 2017 10 INV A BACKPACKS/ EXPLORERS	367.75 C-071817		BACKPACKS/ EXPLORER
ACCOUNT TOTAL				367.75		
0010-200-211-00-626900- 003865 NORTH MS LAW ENFORCE INVOICE: 7122017	7122017	284955 FULL DESC:	TRAVEL & TRAINING 2017 10 INV A HOLLOWAY-RANGE FEE(TUPELO)NRA HANDGUN/SHOTGUN INS.	75.00 C-071817		HOLLOWAY-RANGE FEE(
ACCOUNT TOTAL				75.00		
0010-200-211-00-630400- 000543 COMSERV SERVICES INVOICE:	716000234-1	284982 FULL DESC:	MACHINERY & EQUIPMENT 17000270 2017 10 INV A COMSERV EQUIPMENT 2017	4,081.00 C-071817		COMSERV EQUIPMENT 2
ACCOUNT TOTAL				4,081.00		
0010-200-211-00-661800- 005839 GOV DEALS INVOICE:	182-062017	284603 FULL DESC:	CONFISCATED FUNDS-LOCAL 2017 10 INV A '08 CHRYSLER/'99TOYOTA CAMRY/'03 INT. 4300	252.82 C-071817		'08 CHRYSLER/'99TOY

07/14/2017 13:24
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 13
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
025302 ELECTRONIC CASE MANA 7122017			284961	2017 10 INV A	6.40	C-071817	STEVE D. STEWART/CA
INVOICE: 7122017			FULL DESC: STEVE D. STEWART/CAPT/PD1470 USAGE FEES				
			ACCOUNT TOTAL		259.22		
			ORG 211 TOTAL		51,062.32		
290			FIRE DEPARTMENT				
0010-200-290-00-610400-			OFFICE SUPPLIES				
019739 STAPLES ADVANTAGE	3344584534	284799	2017 10 INV A	250.90	C-071817		OFFICE SUPPLIES
INVOICE: 3344584534		FULL DESC: OFFICE SUPPLIES					
019739 STAPLES ADVANTAGE	3344584538	284798	2017 10 INV A	56.99	C-071817		LOGI R800/ LASER PI
INVOICE: 3344584538		FULL DESC: LOGI R800/ LASER PINTER /FORD					
				307.89			
			ACCOUNT TOTAL	307.89			
0010-200-290-00-611000-			MATERIALS				
015230 MY-LOR. INC.	27606	284653	2017 10 INV A	9.17	C-071817		NEW HIRE ID TAGS
INVOICE: 27606		FULL DESC: NEW HIRE ID TAGS					
022719 UMB CARD SERVICES	7012017	285036	2017 10 INV A	1,111.85	C-071817		UMB CREDIT CARD PYM
INVOICE: 7012017		FULL DESC: UMB CREDIT CARD PYMT					
			ACCOUNT TOTAL	1,121.02			
0010-200-290-00-611300-			MAINTENANCE VEHICLES				
000836 COUNTRY FORD INC	6037409	284800	2017 10 INV A	41.65	C-071817		OIL CHANGE/ TIRE RO
INVOICE: 6037409		FULL DESC: OIL CHANGE/ TIRE ROTATION					
000887 JIMMY GRAY CHEVROLET	329939	284440	2017 10 INV A	65.69	C-071817		OIL/FILER CHANGED 2
INVOICE: 329939		FULL DESC: OIL/FILER CHANGED 2015 TAHOE BATTALION					
020832 EMERGENCY EQUIPMENT	428098	284386	2017 10 INV A	439.33	C-071817		REPAIRES FOR ENGINE
INVOICE: 428098		FULL DESC: REPAIRES FOR ENGINE 1					
			ACCOUNT TOTAL	546.67			
0010-200-290-00-612200-			MAINTENANCE EQUIPMENT & BUILD				
000172 AUTOMATIC RAIN	4451	284439	2017 10 INV A	90.00	C-071817		INSPECTED CONTROLLE
INVOICE: 4451		FULL DESC: INSPECTED CONTROLLER/ STATION 2					
015430 ZOLL MEDICAL CORPORA	2540798	284468	17000300 2017 10 INV A	49.20	C-071817		RESQPUMP ACD-CPR DE
INVOICE: 2540798		FULL DESC: RESQPUMP ACD-CPR DEVICE					
			ACCOUNT TOTAL	139.20			
0010-200-290-00-614000-			FUEL & OIL				
000339 SAYLE OIL CO INC	378674	284433	2017 10 INV A	1,137.39	C-071817		FUEL FOR STATION 1
INVOICE: 378674		FULL DESC: FUEL FOR STATION 1					

07/14/2017 13:24
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 14
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	000339 SAYLE OIL CO INC	378675	284435	2017 10 INV A	840.02	C-071817	FUEL FOR STATION 2
	INVOICE: 378675		FULL DESC:	FUEL FOR STATION 2			
	000339 SAYLE OIL CO INC	378676	284434	2017 10 INV A	1,226.44	C-071817	FUEL FOR STATION 3
	INVOICE: 378676		FULL DESC:	FUEL FOR STATION 3			
					3,203.85		
	006919 FUELMAN	NP50693842	284444	2017 10 INV A	185.40	C-071817	FUEL
	INVOICE:		FULL DESC:	FUEL			
	006919 FUELMAN	NP50788172	284797	2017 10 INV A	58.85	C-071817	FUEL
	INVOICE:		FULL DESC:	FUEL			
					244.25		
				ACCOUNT TOTAL	3,448.10		
	0010-200-290-00-625700-			TELEPHONE & POSTAGE			
	001095 VERIZON WIRELESS	9788607770	284915	2017 10 INV A	880.52	C-071817	ACCT 520666110-0000
	INVOICE: 9788607770		FULL DESC:	ACCT 520666110-00001			
	018521 SOUTHERN TELECOMMUNI	6282017	285019	2017 10 INV A	259.20	C-071817	SOUTHERN TELECOMMUN
	INVOICE: 6282017		FULL DESC:	SOUTHERN TELECOMMUNICATION			
				ACCOUNT TOTAL	1,139.72		
	0010-200-290-00-626900-			TRAVEL & TRAINING			
	001412 BARNETT RICKY	6232017	284331	2017 10 INV A	246.00	C-071817	MEALS/ ALABAMA FIRE
	INVOICE: 6232017		FULL DESC:	MEALS/ ALABAMA FIRE COLLEGE(FIRE OFFICER III)			
	007888 WOODARD CRAIG	6292017	284795	2017 10 INV A	290.00	C-071817	FIRE ACADEMY CLASS(
	INVOICE: 6292017		FULL DESC:	FIRE ACADEMY CLASS(MEALS) FIRE INSPECTOR 1031-I			
	015588 YOUNG MICHAEL	6222017	284550	2017 10 INV A	290.00	C-071817	TRAINING/FIRE OFFIC
	INVOICE: 6222017		FULL DESC:	TRAINING/FIRE OFFICER 1021 1-11 (80HRS)			
	018524 GRANT VOLNER	6222017	284441	2017 10 INV A	145.00	C-071817	FOOD DURING FIRE IN
	INVOICE: 6222017		FULL DESC:	FOOD DURING FIRE INSPECTOR COURSE/ MSFA			
	019132 WILSON COLIN	6302017	284796	2017 10 INV A	174.00	C-071817	TRAVELS TO MSFA/ 10
	INVOICE: 6302017		FULL DESC:	TRAVELS TO MSFA/ 1041-1 / FIRE SVC INSTR.			
	024000 CARRINGTON JONATHAN	6082017	284437	2017 10 INV A	145.00	C-071817	TRAINING STATE FIRE
	INVOICE: 6082017		FULL DESC:	TRAINING STATE FIRE ACADEMY/FIREFIGHTER INTERVENTI			
				ACCOUNT TOTAL	1,290.00		
	0010-200-290-00-630400-			MACHINERY & EQUIPMENT			
	000650 G & W DIESEL SERVICE	128488	284343	2017 10 INV A	241.85	C-071817	GENERATOR
	INVOICE: 128488		FULL DESC:	GENERATOR			
				ACCOUNT TOTAL	241.85		



07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 15
apinv gla

YEAR/PERIOD:	2017/1	TO	2017/10						
ACCOUNT/VENDOR		DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION	
			ORG 290	TOTAL		8,234.45			
295			FIRE PREVENTION						
0010-200-295-00-626900-			TRAVEL & TRAINING						
026792 SENECA FIRE ENGINEER 11904			284481	2017 10 INV A		713.26	C-071817	FIRE INVESTIGATOR T	
INVOICE: 11904			FULL DESC: FIRE INVESTIGATOR TRAINING						
			ACCOUNT TOTAL			713.26			
			ORG 295	TOTAL		713.26			
297			EMS						
0010-200-297-00-610701-			MEDICAL SUPPLIES						
000335 MOORE MEDICAL CORP 99537144			284801	2017 10 INV A		223.11	C-071817	MEDICAL SUPPLIES	
INVOICE: 99537144			FULL DESC: MEDICAL SUPPLIES						
000582 BOUND TREE MEDICAL 82538606			284330	2017 10 INV A		295.00	C-071817	MEDICAL SUPPLIES	
INVOICE: 82538606			FULL DESC: MEDICAL SUPPLIES						
000582 BOUND TREE MEDICAL 82544674			284442	2017 10 INV A		675.98	C-071817	MEDICAL SUPPLIES	
INVOICE: 82544674			FULL DESC: MEDICAL SUPPLIES						
000582 BOUND TREE MEDICAL 82550474			284652	2017 10 INV A		109.30	C-071817	MEDICAL SUPPLIES	
INVOICE: 82550474			FULL DESC: MEDICAL SUPPLIES						
						1,080.28			
003237 CANNON INDUSTRIAL PR 73088			284365	2017 10 INV A		358.00	C-071817	MEDICAL SUPPLIES DI	
INVOICE: 73088			FULL DESC: MEDICAL SUPPLIES DISINFECTING WIPES						
015430 ZOLL MEDICAL CORPORA 1726515			284469	2017 10 CRM A		-1,100.00	C-071817	MEDICAL SUPPLIES RE	
INVOICE: 1726515			FULL DESC: MEDICAL SUPPLIES RESQPOD ITD 10						
015430 ZOLL MEDICAL CORPORA 2542206			284438	2017 10 INV A		983.20	C-071817	MEDICAL SUPPLIES	
INVOICE: 2542206			FULL DESC: MEDICAL SUPPLIES						
015430 ZOLL MEDICAL CORPORA 2542613			284651	2017 10 INV A		212.00	C-071817	CPR CONNECTOR	
INVOICE: 2542613			FULL DESC: CPR CONNECTOR						
						95.20			
016050 HENRY SCHEIN INC 42851513			284346	2017 10 INV A		744.74	C-071817	MEDICAL SUPPLIES	
INVOICE: 42851513			FULL DESC: MEDICAL SUPPLIES						
016050 HENRY SCHEIN INC 42853912			284443	2017 10 INV A		658.80	C-071817	MEDICAL SUPPLIES	
INVOICE: 42853912			FULL DESC: MEDICAL SUPPLIES						
016050 HENRY SCHEIN INC 43066506			284436	2017 10 INV A		980.83	C-071817	MEDICAL SUPPLIES	
INVOICE: 43066506			FULL DESC: MEDICAL SUPPLIES						
						2,384.37			
020843 TESS COMPANY 438648			284387	2017 10 INV A		41.05	C-071817	MEDICAL SUPPLIES	
INVOICE: 438648			FULL DESC: MEDICAL SUPPLIES						
020843 TESS COMPANY 438887			284496	2017 10 INV A		12.00	C-071817	MEDICAL SUPPLIES	
INVOICE: 438887			FULL DESC: MEDICAL SUPPLIES						
020843 TESS COMPANY 439033			284495	2017 10 INV A		194.00	C-071817	MEDICAL SUPPLIES	
INVOICE: 439033			FULL DESC: MEDICAL SUPPLIES						

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 16
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
							247.05
				ACCOUNT TOTAL			4,388.01
	0010-200-297-00-611300-			MOTOR VEH REPAIRS/MAINT			
	000189 HOMER SKELTON FORD	6058966	284494	2017 10 INV A	80.45	C-071817	OIL & FILTER CHANGE
	INVOICE: 6058966		FULL DESC:	OIL & FILTER CHANGE/ BATTALION TAHOE			
	007304 O'REILLYS AUTO PARTS	1791-416113	284493	2017 10 INV A	176.80	C-071817	BATTERY FOR UNIT 4
	INVOICE:		FULL DESC:	BATTERY FOR UNIT 4 & DRIVE CLEANER FOR STA. 3			
				ACCOUNT TOTAL			257.25
	0010-200-297-00-612200-			MAINTENANCE EQUIPMENT & BUILD			
	015430 ZOLL MEDICAL CORPORA	2540798	284468	17000300 2017 10 INV A	4,975.00	C-071817	RESQPUMP ACD-CPR DE
	INVOICE: 2540798		FULL DESC:	RESQPUMP ACD-CPR DEVICE			
				ACCOUNT TOTAL			4,975.00
	0010-200-297-00-620901-			BILLING SERVICES			
	019311 CREDIT BUREAU SYSTEM	307400000178	284802	2017 10 INV A	1,751.74	C-071817	EMS COLLECTIONS JUN
	INVOICE: 307400000178		FULL DESC:	EMS COLLECTIONS JUNE 2017			
				ACCOUNT TOTAL			1,751.74
	0010-200-297-00-626900-			TRAVEL & TRAINING			
	026743 JAMES KENNY	6272017	284492	2017 10 INV A	121.82	C-071817	NREMT & STATE EMT L
	INVOICE: 6272017		FULL DESC:	NREMT & STATE EMT LICENSES/K.JAMES			
				ACCOUNT TOTAL			121.82
				ORG 297 TOTAL			11,493.82
311				PUBLIC WORKS DEPARTMENT			
	0010-300-311-00-611000-			MATERIALS			
	000354 METER SERVICE AND SU	8861	284509	2017 10 INV A	518.88	C-071817	MAT.
	INVOICE: 8861		FULL DESC:	MAT.			
	000541 TRI COUNTY FARM SERV	1-48573	284530	2017 10 INV A	660.00	C-071817	MAT.
	INVOICE:		FULL DESC:	MAT.			
	001102 SOUTHAVEN SUPPLY	284117	284526	2017 10 INV A	166.31	C-071817	MAT.
	INVOICE: 284117		FULL DESC:	MAT.			
	001130 G & C SUPPLY CO	6661347	284498	2017 10 INV A	858.80	C-071817	MAT.
	INVOICE: 6661347		FULL DESC:	MAT.			
	001320 MARTIN MACHINE WORKS	1061	284508	2017 10 INV A	310.50	C-071817	MAT.
	INVOICE: 1061		FULL DESC:	MAT.			
	001320 MARTIN MACHINE WORKS	1063	284506	2017 10 INV A	993.67	C-071817	MAT
	INVOICE: 1063		FULL DESC:	MAT			



07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 17
apinv gla

YEAR/PERIOD: 2017/1	TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
001320 MARTIN MACHINE WORKS	1064	284649		2017 10 INV A	932.00 C-071817			MAT.
INVOICE: 1064		FULL DESC: MAT.						
					2,236.17			
013444 UNIVAR	BH575745	284536		2017 10 INV A	3,364.00 C-071817			MAT.
INVOICE:		FULL DESC: MAT.						
013444 UNIVAR	BH575746	284537		2017 10 INV A	2,460.00 C-071817			MAT.
INVOICE:		FULL DESC: MAT.						
					5,824.00			
013793 HERNANDO REDI MIX	17616INV	284646		2017 10 INV A	180.00 C-071817			MAT.
INVOICE:		FULL DESC: MAT.						
				ACCOUNT TOTAL	10,444.16			
0010-300-311-00-611300-				MAINTENANCE VEHICLES				
000551 USA BLUEBOOK	299441	284538		2017 10 INV A	1,181.18 C-071817			MAT. FOR SHOP
INVOICE: 299441		FULL DESC: MAT. FOR SHOP						
006479 AIRGAS MID SOUTH	9946174261	284497		2017 10 INV A	30.61 C-071817			MAT FOR SHOP
INVOICE: 9946174261		FULL DESC: MAT FOR SHOP						
006706 LANDERS DODGE	306340	284503		2017 10 INV A	123.75 C-071817			MAT FOR SHOP
INVOICE: 306340		FULL DESC: MAT FOR SHOP						
007094 H.D. INDUSTRIES	25606	284645		2017 10 INV A	579.94 C-071817			MAT. FOR SHOP
INVOICE: 25606		FULL DESC: MAT. FOR SHOP						
007304 O'REILLYS AUTO PARTS	1257-317250	284516		2017 10 INV A	54.37 C-071817			MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP						
007304 O'REILLYS AUTO PARTS	1257-317576	284513		2017 10 INV A	21.98 C-071817			MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP						
007304 O'REILLYS AUTO PARTS	1257-317578	284514		2017 10 INV A	67.56 C-071817			MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP						
007304 O'REILLYS AUTO PARTS	1257-318129	284515		2017 10 INV A	5.78 C-071817			MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP						
007304 O'REILLYS AUTO PARTS	1257-318250	284512		2017 10 INV A	60.44 C-071817			MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP						
007304 O'REILLYS AUTO PARTS	1257-318851	284804		2017 10 INV A	135.68 C-071817			MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP						
007304 O'REILLYS AUTO PARTS	1791-410251	284803		2017 10 INV A	13.38 C-071817			MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP						
007304 O'REILLYS AUTO PARTS	1791-415078	284517		2017 10 INV A	131.10 C-071817			MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP						
					490.29			
008561 S & H SMALL ENGINES	34800	284525		2017 10 INV A	37.99 C-071817			MAT FOR SHOP
INVOICE: 34800		FULL DESC: MAT FOR SHOP						
008561 S & H SMALL ENGINES	35133	284806		2017 10 INV A	43.24 C-071817			MAT. FOR SHOP

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 18
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 35133		FULL DESC: MAT. FOR SHOP			81.23		
017952 HOTSY OF MEMPHIS	13056	284502	2017 10 INV A	1,375.00	C-071817		MAT FOR SHOP
INVOICE: 13056		FULL DESC: MAT FOR SHOP					
019588 CCP INDUSTRIES	IN01918040	284623	2017 10 INV A	268.90	C-071817		MAT. FOR SHOP
INVOICE:		FULL DESC: MAT. FOR SHOP					
019912 GOODYEAR TIRE	44643619	284501	2017 10 INV A	276.84	C-071817		MAT. FOR SHOP
INVOICE: 44643619		FULL DESC: MAT. FOR SHOP					
020347 SCHNEIDER ELECTRIC	93593743	284807	2017 10 INV A	2,536.46	C-071817		MAT. FOR SHOP
INVOICE: 93593743		FULL DESC: MAT. FOR SHOP					
ACCOUNT TOTAL				6,944.20			
UNIFORMS							
0010-300-311-00-612500-		284522	2017 10 INV A	124.34	C-071817		UNIFORMS
000983 PARAMOUNT UNIFORMS R 457946		FULL DESC: UNIFORMS					
INVOICE: 457946							
000983 PARAMOUNT UNIFORMS R 459322		284520	2017 10 INV A	371.69	C-071817		UNIFORMS
INVOICE: 459322		FULL DESC: UNIFORMS					
				496.03			
ACCOUNT TOTAL				496.03			
TELEPHONE & POSTAGE							
0010-300-311-00-625700-		284915	2017 10 INV A	40.01	C-071817		ACCT 520666110-0000
001095 VERIZON WIRELESS	9788607770	FULL DESC: ACCT 520666110-00001					
INVOICE: 9788607770							
ACCOUNT TOTAL				40.01			
UTILITIES							
0010-300-311-00-626000-		284647	2017 10 INV A	195.25	C-071817		03-0257000 / 5813 P
001388 HORN LAKE WATER ASSO 7202017		FULL DESC: 03-0257000 / 5813 PEPPERCHASE					
INVOICE: 7202017							
ACCOUNT TOTAL				195.25			
ORG 311 TOTAL				18,119.65			
PARKS DEPARTMENT							
MATERIALS							
0010-400-411-00-611000-		284460	2017 10 INV A	1,009.80	C-071817		FOAM MARKER
000541 TRI COUNTY FARM SERV 2-56125		FULL DESC: FOAM MARKER					
INVOICE:							
000611 SIGNS & STUFF	94794	284606	2017 10 INV A	118.80	C-071817		DIZZY DEAN PRICE PA
INVOICE: 94794		FULL DESC: DIZZY DEAN PRICE PATCHES					
001102 SOUTHAVEN SUPPLY	284202	284308	2017 10 INV A	331.01	C-071817		MISC. SUPPLIES
INVOICE: 284202		FULL DESC: MISC. SUPPLIES					

07/14/2017 13:24
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 19
apinv gla

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL				1,459.61			
0010-400-411-00-611300-	MAINTENANCE VEHICLES						
000611 SIGNS & STUFF	94782	284462	2017 10 INV A	50.00	C-071817		VEHICLE DECALS
INVOICE: 94782		FULL DESC: VEHICLE DECALS					
009578 GATEWAY TIRE & SERVI	I103733788	284422	2017 10 INV A	52.27	C-071817		TRAILOR TIRE
INVOICE:		FULL DESC: TRAILOR TIRE					
ACCOUNT TOTAL				102.27			
0010-400-411-00-612200-	MAINTENANCE EQUIPMENT & BUILD						
000021 A-1 FIRE PROTECTION	50242	284619	2017 10 INV A	98.00	C-071817		INSTALL FIRE EXTING
INVOICE: 50242		FULL DESC: INSTALL FIRE EXTINGUISER@ TENNIS COURTS					
000216 GRASSLAND IRRIGATION	117404426	284420	2017 10 INV A	140.00	C-071817		BACKFLOW TEST
INVOICE: 117404426		FULL DESC: BACKFLOW TEST					
000370 REBEL EQUIPMENT & SU	130557	284380	2017 10 INV A	398.44	C-071817		MOWER BLADES/MOWER
INVOICE: 130557		FULL DESC: MOWER BLADES/MOWER DECKS					
000370 REBEL EQUIPMENT & SU	2398	284381	2017 10 INV A	565.70	C-071817		MOWER PARTS
INVOICE: 2398		FULL DESC: MOWER PARTS					
				964.14			
000983 PARAMOUNT UNIFORMS R	460039	285030	2017 10 INV A	38.00	C-071817		SLATE MATS
INVOICE: 460039		FULL DESC: SLATE MATS					
001104 SHERWIN WILLIAMS SOU	2871-8	284916	2017 10 INV A	35.85	C-071817		POST PAINT
INVOICE:		FULL DESC: POST PAINT					
001150 NAPA GENUINE PARTS C	2755-971531	285028	2017 10 INV A	10.73	C-071817		BELT FOR PITCHING M
INVOICE:		FULL DESC: BELT FOR PITCHING MACHINE					
001150 NAPA GENUINE PARTS C	695-181815	284315	2017 10 INV A	79.99	C-071817		DRILL
INVOICE:		FULL DESC: DRILL					
001150 NAPA GENUINE PARTS C	695-182173	284316	2017 10 INV A	17.00	C-071817		SPARK PLUGS
INVOICE:		FULL DESC: SPARK PLUGS					
001150 NAPA GENUINE PARTS C	695-182324	284366	2017 10 INV A	29.98	C-071817		MECHANICS GLOVES
INVOICE:		FULL DESC: MECHANICS GLOVES					
001150 NAPA GENUINE PARTS C	695-183315	285032	2017 10 INV A	250.95	C-071817		TIRE SEAL/ EXPANSIO
INVOICE:		FULL DESC: TIRE SEAL/ EXPANSION PLUG/BATTERY TESTER					
				388.65			
006479 AIRGAS MID SOUTH	9946214822	284461	2017 10 INV A	45.80	C-071817		WELDING TANKS
INVOICE: 9946214822		FULL DESC: WELDING TANKS					
009578 GATEWAY TIRE & SERVI	I103725625	284312	2017 10 INV A	233.20	C-071817		EX MARK TIRES
INVOICE:		FULL DESC: EX MARK TIRES					
009578 GATEWAY TIRE & SERVI	I103726174	284325	2017 10 INV A	52.27	C-071817		TIRE REPAIR
INVOICE:		FULL DESC: TIRE REPAIR					

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 20
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	009578 GATEWAY TIRE & SERVI	I103742235	284609	2017 10 INV A	226.00	C-071817	CART TIRES
	INVOICE:		FULL DESC: CART TIRES				
					511.47		
	010865 RELIABLE EQUIPMENT	130626	284610	2017 10 INV A	347.86	C-071817	SEAT SET/ AIR FILTE
	INVOICE: 130626		FULL DESC: SEAT SET/ AIR FILTERS EX MARK				
	019588 CCP INDUSTRIES	INV01916558	284314	2017 10 INV A	218.22	C-071817	SHOP TOWELS
	INVOICE:		FULL DESC: SHOP TOWELS				
			ACCOUNT TOTAL		2,787.99		
	0010-400-411-00-612201-			PARK MAINTENANCE			
	000118 AMERICAN FLAG & POLE	410860	284419	2017 10 INV A	337.87	C-071817	FLAGPOLE BALLS
	INVOICE: 410860		FULL DESC: FLAGPOLE BALLS				
	000216 GRASSLAND IRRIGATION	117404446	285026	2017 10 INV A	168.53	C-071817	REPAIRD BACK FLOW L
	INVOICE: 117404446		FULL DESC: REPAIRD BACK FLOW LEAK/ SNOWDEN				
	000268 BEST CHANCE JANITOR	175474	284326	2017 10 INV A	972.61	C-071817	JANITORIAL SUPPLIES
	INVOICE: 175474		FULL DESC: JANITORIAL SUPPLIES				
	000268 BEST CHANCE JANITOR	175647	284608	2017 10 INV A	1,257.38	C-071817	JANITORIAL SUPPLIES
	INVOICE: 175647		FULL DESC: JANITORIAL SUPPLIES				
					2,229.99		
	000541 TRI COUNTY FARM SERV	1-49568	284425	2017 10 INV A	300.00	C-071817	HERBICIDE/ BUCCANEE
	INVOICE:		FULL DESC: HERBICIDE/ BUCCANEER TENKOZ				
	001056 BWI MEMPHIS	14276829	284378	2017 10 INV A	2,638.50	C-071817	HEVESSEL HERB/ MSMA
	INVOICE: 14276829		FULL DESC: HEVESSEL HERB/ MSMA/DC FOAMER				
	026789 DYNAMIC DISCS	42003	284379	2017 10 INV A	1,466.18	C-071817	TEE SIGNS & FRAMES(
	INVOICE: 42003		FULL DESC: TEE SIGNS & FRAMES(DISCS GOLF)				
			ACCOUNT TOTAL		7,141.07		
	0010-400-411-00-612300-			MUNICIPAL GOLF COURSE EXPENSE			
	006685 DEX IMAGING	WR575178	285035	2017 10 INV A	7.70	C-071817	COPIER CONTRACT/ GO
	INVOICE:		FULL DESC: COPIER CONTRACT/ GOLF COURSE				
	023607 P & W GOLF SUPPLY LL	INV23422	284607	2017 10 INV A	387.66	C-071817	GOLF TEES/ RESALE
	INVOICE:		FULL DESC: GOLF TEES/ RESALE				
			ACCOUNT TOTAL		395.36		
	0010-400-411-00-612500-			UNIFORMS			
	000983 PARAMOUNT UNIFORMS R	457217	284318	2017 10 INV A	547.59	C-071817	PARKS UNIFORMS
	INVOICE: 457217		FULL DESC: PARKS UNIFORMS				
	000983 PARAMOUNT UNIFORMS R	457218	284319	2017 10 INV A	38.00	C-071817	SLATE MATS
	INVOICE: 457218		FULL DESC: SLATE MATS				

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 21
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	000983 PARAMOUNT UNIFORMS R 458318		284382	2017 10 INV A	55.02	C-071817	GOLF UNIFORMS
	INVOICE: 458318		FULL DESC:	GOLF UNIFORMS			
	000983 PARAMOUNT UNIFORMS R 458626		284391	2017 10 INV A	560.38	C-071817	PARK UNIFORMS
	INVOICE: 458626		FULL DESC:	PARK UNIFORMS			
	000983 PARAMOUNT UNIFORMS R 459715		284622	2017 10 INV A	55.14	C-071817	GOLF UNIFORMS
	INVOICE: 459715		FULL DESC:	GOLF UNIFORMS			
	000983 PARAMOUNT UNIFORMS R 460038		285031	2017 10 INV A	488.88	C-071817	PARKS UNIFORMS
	INVOICE: 460038		FULL DESC:	PARKS UNIFORMS			
					1,745.01		
			ACCOUNT TOTAL		1,745.01		
	0010-400-411-00-613100-			BALL EQUIPMENT			
	021472 ATHLETIC HOUSE @ SNO 7617		284463	2017 10 INV A	3,715.18	C-071817	FALL SPORT EQUIPMEN
	INVOICE: 7617		FULL DESC:	FALL SPORT EQUIPMENT			
			ACCOUNT TOTAL		3,715.18		
	0010-400-411-00-613400-			COMMUNITY EVENTS			
	021914 PYROFIRE DISPLAYS 7-7-17		284615	2017 10 INV A	2,444.00	C-071817	EXPENSES RO RESCHED
	INVOICE:		FULL DESC:	EXPENSES RO RESCHEDULE JULY 4 FIRWORKS			
			ACCOUNT TOTAL		2,444.00		
	0010-400-411-00-614000-			FUEL & OIL			
	000339 SAYLE OIL CO INC 7142017		285039	2017 10 CRM A	-1,872.99	C-071817	CREDITS ON ACCOUNT
	INVOICE: 7142017		FULL DESC:	CREDITS ON ACCOUNT			
			ACCOUNT TOTAL		-1,872.99		
	0010-400-411-00-622100-			PROFESSIONAL SERVICES			
	009591 TRI FIRMA 4925QB		284384	17000299 2017 10 INV A	25,363.21	C-071817	PARKING LOT ADDITIO
	INVOICE:		FULL DESC:	PARKING LOT ADDITION TO BACKST			
	026597 ACTIVE SPORTS 121758		284621	17000288 2017 10 INV A	28,463.75	C-071817	NEW TENNIS COURT SU
	INVOICE: 121758		FULL DESC:	NEW TENNIS COURT SUPPLIES			
			ACCOUNT TOTAL		53,826.96		
	0010-400-411-00-625700-			TELEPHONE & POSTAGE			
	001095 VERIZON WIRELESS 9788607770		284915	2017 10 INV A	465.46	C-071817	ACCT 520666110-0000
	INVOICE: 9788607770		FULL DESC:	ACCT 520666110-00001			
	018521 SOUTHERN TELECOMMUNI 6282017		285019	2017 10 INV A	124.48	C-071817	SOUTHERN TELECOMMUN
	INVOICE: 6282017		FULL DESC:	SOUTHERN TELECOMMUNICATION			
			ACCOUNT TOTAL		589.94		
	0010-400-411-00-626900-			TRAVEL & TRAINING			
	006765 COUCH FLETCHER 7122017		285037	2017 10 INV A	607.76	C-071817	MILES PAID/TREE FEL
	INVOICE: 7122017		FULL DESC:	MILES PAID/TREE FELL /CITY TRUCK/INS. IN PROCESS			

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 22
apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL				607.76		
0010-400-411-00-629300-			INSURANCE-LIABILITY			
000343 NATIONAL BUSINESS FU	CV900293-TDQ 284618		2017 10 INV A	3,858.18	C-071817	OFFICE FURNITURE OL
INVOICE:	FULL DESC:	OFFICE FURNITURE OLIVIA CRAIG				
022719 UMB CARD SERVICES	7012017	285036	2017 10 INV A	5,032.09	C-071817	UMB CREDIT CARD PYM
INVOICE: 7012017	FULL DESC:	UMB CREDIT CARD PYMT				
ACCOUNT TOTAL				8,890.27		
0010-400-411-00-630400-			MACHINERY & EQUIPMENT			
002951 STATELINE TURF & TRA	191038	285029	2017 10 INV A	3,600.00	C-071817	SOD CUTTER
INVOICE: 191038	FULL DESC:	SOD CUTTER				
010865 RELIABLE EQUIPMENT	130469	284311	2017 10 INV A	759.98	C-071817	(2) STREAM TRIMMERS
INVOICE: 130469	FULL DESC:	(2) STREAM TRIMMERS				
ACCOUNT TOTAL				4,359.98		
ORG 411 TOTAL				86,192.41		
412			PARK TOURNAMENTS			
0010-400-412-00-610400-			OFFICE SUPPLIES			
006685 DEX IMAGING	WR575173	285034	2017 10 INV A	25.41	C-071817	COPIER CONTRACT PAR
INVOICE:	FULL DESC:	COPIER CONTRACT PARKS OFFICE				
026788 CRAIG OLIVIA	14470026112	284467	2017 10 INV A	90.93	C-071817	FILE TRANSFER CAB./
INVOICE: 14470026112	FULL DESC:	FILE TRANSFER CAB./AV MULTIPORT ADAPT/OILVIA CRAIG				
ACCOUNT TOTAL				116.34		
0010-400-412-00-612400-			RESELL / CONCESSION EXPENSE			
000642 HOTEL & RESTAURANT	X10720	284605	2017 10 INV A	88.50	C-071817	CONCESSION SUPPLIES
INVOICE:	FULL DESC:	CONCESSION SUPPLIES				
003011 M & M PROMOTIONS	86179	284392	2017 10 INV A	210.00	C-071817	TWILL CAPS- RESALE
INVOICE: 86179	FULL DESC:	TWILL CAPS- RESALE				
003011 M & M PROMOTIONS	86181	284418	2017 10 INV A	473.93	C-071817	FIDGET SPINNERS/ RE
INVOICE: 86181	FULL DESC:	FIDGET SPINNERS/ RESALE				
				683.93		
008588 EXCEL SCREENPRINTING	25503	284370	2017 10 INV A	378.00	C-071817	WRISTBANDS
INVOICE: 25503	FULL DESC:	WRISTBANDS				
009669 GIBSON PROPANE	3066539869	284421	2017 10 INV A	217.30	C-071817	PROPANE/ SNOWDEN CO
INVOICE: 3066539869	FULL DESC:	PROPANE/ SNOWDEN COOK SHED				
010700 STANDARD COFFEE SERV	171916741004	284620	2017 10 INV A	43.19	C-071817	COFFEE/ GOLF COURSE
INVOICE: 171916741004	FULL DESC:	COFFEE/ GOLF COURSE				



07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 23
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
018557 CUBE ICE INC.	36-7167902	284321		2017 10 INV A	161.50	C-071817	ICE @ SNOWDEN
INVOICE:		FULL DESC:	ICE @ SNOWDEN				
018557 CUBE ICE INC.	36-7167903	284320		2017 10 INV A	114.00	C-071817	ICE @ GREENBROOK
INVOICE:		FULL DESC:	ICE @ GREENBROOK				
					275.50		
022806 PEPSI BEVERAGES COMP	98376105	284424		2017 10 INV A	5,660.10	C-071817	PEPSI PRODUCT/ RESA
INVOICE: 98376105		FULL DESC:	PEPSI PRODUCT/ RESALE				
024872 EVERYTHING BUT THE F	941215000004	284313		2017 10 INV A	31.85	C-071817	MANAGER CARDS
INVOICE: 941215000004157037		FULL DESC:	MANAGER CARDS				
024872 EVERYTHING BUT THE F	941215072917	284367		2017 10 INV A	1,510.50	C-071817	PRINTER LABELS
INVOICE: 941215072917		FULL DESC:	PRINTER LABELS				
					1,542.35		
			ACCOUNT TOTAL		8,888.87		
0010-400-412-00-626102-			PROMOTIONS				
000611 SIGNS & STUFF	94768	284368		2017 10 INV A	925.00	C-071817	SCOREBOARD DECALS F
INVOICE: 94768		FULL DESC:	SCOREBOARD DECALS FIELD 9 SNOWDEN				
007613 USSSA BASEBALL	6292017	284470		2017 10 INV A	1,895.00	C-071817	GLOVAL NIT BID FEES
INVOICE: 6292017		FULL DESC:	GLOVAL NIT BID FEES-INV: 405307/405554/405644				
			ACCOUNT TOTAL		2,820.00		
0010-400-412-00-627901-			TOURNAMENT UMPIRE FEES				
018763 REED DON	7112017	284549		2017 10 INV A	124.00	C-071817	UMPIRE
INVOICE: 7112017		FULL DESC:	UMPIRE				
			ACCOUNT TOTAL		124.00		
			ORG 412 TOTAL		11,949.21		
511			MUNICIPAL CODE ENFORCEMENT				
0010-500-511-00-610100-			CLEANING SUPPLIES				
022624 BUCKEYE CLEANING CEN	149166	284465		2017 10 INV A	129.93	C-071817	CLEANING SUPPLIES
INVOICE: 149166		FULL DESC:	CLEANING SUPPLIES				
			ACCOUNT TOTAL		129.93		
0010-500-511-00-612200-			MAINTENANCE EQUIPMENT & BUILD				
000983 PARAMOUNT UNIFORMS R	457943	284473		2017 10 INV A	5.00	C-071817	MAINT & EQUIP
INVOICE: 457943		FULL DESC:	MAINT & EQUIP				
000983 PARAMOUNT UNIFORMS R	459319	284472		2017 10 INV A	5.00	C-071817	MAINT. & EQUIP
INVOICE: 459319		FULL DESC:	MAINT. & EQUIP				
					10.00		



07/14/2017 13:24
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 24
apinv gla

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	001102 SOUTHAVEN SUPPLY	283646	284476	2017 10 INV A	10.49	C-071817	MAINT. & EQUIP
	INVOICE: 283646		FULL DESC: MAINT. & EQUIP				
			ACCOUNT TOTAL		20.49		
	0010-500-511-00-614900-			FEED FOR ANIMALS			
	012713 HILL'S PET NUTRITION	228270210	284475	2017 10 INV A	166.88	C-071817	FEED ANIMALS
	INVOICE: 228270210		FULL DESC: FEED ANIMALS				
	012713 HILL'S PET NUTRITION	228329839	284474	2017 10 INV A	205.54	C-071817	FEED ANIMALS
	INVOICE: 228329839		FULL DESC: FEED ANIMALS				
					372.42		
			ACCOUNT TOTAL		372.42		
	0010-500-511-00-622100-			PROFESSIONAL SERVICES			
	013714 HOLIDAY INN	15310	284491	2017 10 INV A	113.00	C-071817	PROF. SERVICES PHIL
	INVOICE: 15310		FULL DESC: PROF. SERVICES PHIL BUSHBY/ VET				
	013714 HOLIDAY INN	15311	284490	2017 10 INV A	113.00	C-071817	PROF. SERVICES/ PHI
	INVOICE: 15311		FULL DESC: PROF. SERVICES/ PHIL BUSHBY/ VET				
	013714 HOLIDAY INN	15312	284489	2017 10 INV A	113.00	C-071817	PROF. SERVICES/ PHI
	INVOICE: 15312		FULL DESC: PROF. SERVICES/ PHIL BUSHBY/ VET				
	013714 HOLIDAY INN	15313	284488	2017 10 INV A	113.00	C-071817	PROF. SERVICES/ PHI
	INVOICE: 15313		FULL DESC: PROF. SERVICES/ PHIL BUSHBY-VET				
					452.00		
			ACCOUNT TOTAL		452.00		
	0010-500-511-00-630400-			MACHINERY & EQUIPMENT			
	012445 ACCURATE LAW ENFOR	8520	284477	2017 10 INV A	13.70	C-071817	MACH. & EQUIP
	INVOICE: 8520		FULL DESC: MACH. & EQUIP				
			ACCOUNT TOTAL		13.70		
			ORG 511 TOTAL		988.54		
	902			EXPENSE ACCOUNTS			
	0010-900-902-00-620500-			CONDEMNED PROPERTY MANAGEMENT			
	020065 BLC OF MS LLC	6770	284397	2017 10 INV A	168.00	C-071817	PARCEL:108522130000
	INVOICE: 6770		FULL DESC: PARCEL:1085221300000200				
	020065 BLC OF MS LLC	6771	284406	2017 10 INV A	168.00	C-071817	PARCEL:108522130000
	INVOICE: 6771		FULL DESC: PARCEL:1085221300000300				
	020065 BLC OF MS LLC	6772	284415	2017 10 INV A	168.00	C-071817	PARCEL:108522130000
	INVOICE: 6772		FULL DESC: PARCEL:1085221300000400				
	020065 BLC OF MS LLC	6773	284414	2017 10 INV A	84.00	C-071817	2211 CEDARWOOD CV
	INVOICE: 6773		FULL DESC: 2211 CEDARWOOD CV				
	020065 BLC OF MS LLC	6774	284417	2017 10 INV A	84.00	C-071817	1676 CUSTER DR
	INVOICE: 6774		FULL DESC: 1676 CUSTER DR				
	020065 BLC OF MS LLC	6775	284416	2017 10 INV A	168.00	C-071817	2871 STATELINE RD
	INVOICE: 6775		FULL DESC: 2871 STATELINE RD				
	020065 BLC OF MS LLC	6776	284412	2017 10 INV A	84.00	C-071817	7715 CHARLESTON DR

07/14/2017 13:24
 1540nh11

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 25
 apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 6776		FULL DESC: 7715 CHARLESTON DR				
020065 BLC OF MS LLC	6777	284413	2017 10 INV A	84.00	C-071817	8161 BOONEVILLE DR
INVOICE: 6777		FULL DESC: 8161 BOONEVILLE DR				
020065 BLC OF MS LLC	6778	284396	2017 10 INV A	168.00	C-071817	680 THORNWOOD DR
INVOICE: 6778		FULL DESC: 680 THORNWOOD DR				
020065 BLC OF MS LLC	6779	284405	2017 10 INV A	84.00	C-071817	526 CHRISTY BROOK C
INVOICE: 6779		FULL DESC: 526 CHRISTY BROOK CV				
020065 BLC OF MS LLC	6780	284399	2017 10 INV A	84.00	C-071817	2507 GREENCLIFF DR
INVOICE: 6780		FULL DESC: 2507 GREENCLIFF DR				
020065 BLC OF MS LLC	6781	284411	2017 10 INV A	84.00	C-071817	8131 PINEBROOK DR
INVOICE: 6781		FULL DESC: 8131 PINEBROOK DR				
020065 BLC OF MS LLC	6782	284402	2017 10 INV A	84.00	C-071817	PARCEL:107521100001
INVOICE: 6782		FULL DESC: PARCEL:1075211000011500				
020065 BLC OF MS LLC	6783	284398	2017 10 INV A	84.00	C-071817	5888 GARDENWALK
INVOICE: 6783		FULL DESC: 5888 GARDENWALK				
020065 BLC OF MS LLC	6784	284403	2017 10 INV A	195.00	C-071817	PARCEL:107419140000
INVOICE: 6784		FULL DESC: PARCEL:1074191400000600				
020065 BLC OF MS LLC	6785	284401	2017 10 INV A	650.00	C-071817	PARCEL:108624000000
INVOICE: 6785		FULL DESC: PARCEL:1086240000001600				
020065 BLC OF MS LLC	6786	284409	2017 10 INV A	84.00	C-071817	965 GREAT OAKS DR
INVOICE: 6786		FULL DESC: 965 GREAT OAKS DR				
020065 BLC OF MS LLC	6787	284408	2017 10 INV A	84.00	C-071817	861 GREAT OAKS DR
INVOICE: 6787		FULL DESC: 861 GREAT OAKS DR				
020065 BLC OF MS LLC	6788	284395	2017 10 INV A	84.00	C-071817	5820 WESTMIISTER LN
INVOICE: 6788		FULL DESC: 5820 WESTMIISTER LN				
020065 BLC OF MS LLC	6789	284404	2017 10 INV A	168.00	C-071817	5360 LEXY LN
INVOICE: 6789		FULL DESC: 5360 LEXY LN				
020065 BLC OF MS LLC	6790	284410	2017 10 INV A	168.00	C-071817	8206 CEDARBROOK
INVOICE: 6790		FULL DESC: 8206 CEDARBROOK				
020065 BLC OF MS LLC	6791	284407	2017 10 INV A	470.00	C-071817	PARCEL:208100111000
INVOICE: 6791		FULL DESC: PARCEL:20810011100001500				
020065 BLC OF MS LLC	6792	284394	2017 10 INV A	306.00	C-071817	PARCEL:208100111000
INVOICE: 6792		FULL DESC: PARCEL:20810011100002700				
020065 BLC OF MS LLC	6793	284400	2017 10 INV A	306.00	C-071817	PARCEL:208100111000
INVOICE: 6793		FULL DESC: PARCEL:20810011100002600				
				4,111.00		
ACCOUNT TOTAL				4,111.00		
0010-900-902-00-620700-			CITY BEAUTIFICATION			
003011 M & M PROMOTIONS	86176	284385	2017 10 INV A	1,371.16	C-071817	REPLACEMENT BANNERS
INVOICE: 86176		FULL DESC: REPLACEMENT BANNERS FOR DISTRICTS				
003011 M & M PROMOTIONS	86177	284376	2017 10 INV A	2,438.50	C-071817	REPLACEMENT BANNERS
INVOICE: 86177		FULL DESC: REPLACEMENT BANNERS FOR DISTRICTS				
				3,809.66		
ACCOUNT TOTAL				3,809.66		
0010-900-902-00-620902-			FACILITIES MANAGEMENT			
000402 CURRY JANITORIAL SER 328125		284432	2017 10 INV A	425.00	C-071817	CLEANING OF FBI OFF

07/14/2017 13:24
 1540nh11

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 26
 apinvgl1a

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 328125			FULL DESC: CLEANING OF FBI OFFICE				
000415 MID-SO EMERGENCY LIG	13712	284650		2017 10 INV A	413.00	C-071817	EMERGENCY LIGHT SER
INVOICE: 13712		FULL DESC: EMERGENCY LIGHT SERV.					
000469 TRI-STAR COMPANIES,	TC8594	284813		2017 10 INV A	3,297.41	C-071817	HVAC SVC @ HEARTLAN
INVOICE:		FULL DESC: HVAC SVC @ HEARTLAND CHURCH					
000469 TRI-STAR COMPANIES,	TC8605	284815		2017 10 INV A	1,222.82	C-071817	HVAC SVC @ SPD
INVOICE:		FULL DESC: HVAC SVC @ SPD					
000469 TRI-STAR COMPANIES,	TC8633	284535		17000294 2017 10 INV A	14,210.00	C-071817	NEW HVAC UNIT FOR C
INVOICE:		FULL DESC: NEW HVAC UNIT FOR COURT BUILDI					
000469 TRI-STAR COMPANIES,	TC8640	284814		2017 10 INV A	765.00	C-071817	HVAC SVC @ COURT
INVOICE:		FULL DESC: HVAC SVC @ COURT					
000469 TRI-STAR COMPANIES,	TC8715	284812		2017 10 INV A	185.00	C-071817	HVAC SERV @ SPD
INVOICE:		FULL DESC: HVAC SERV @ SPD					
					19,680.23		
000492 THYSSENKRUPP ELEVATO	3003172938	285004		2017 10 INV A	885.82	C-071817	ELEVATOR SERVICE
INVOICE: 3003172938		FULL DESC: ELEVATOR SERVICE					
000492 THYSSENKRUPP ELEVATO	3003318365	284810		2017 10 INV A	1,770.73	C-071817	ELEVATOR SERVICES
INVOICE: 3003318365		FULL DESC: ELEVATOR SERVICES					
					2,656.55		
000497 DESOTO COUNTY ELECTR	3903	284886		2017 10 INV A	1,344.66	C-071817	TORNADO SIREN REPAI
INVOICE: 3903		FULL DESC: TORNADO SIREN REPAIR					
000615 PAYNES LOCKSMITH SER	8135	284805		2017 10 INV A	346.56	C-071817	LOCK SERVICES
INVOICE: 8135		FULL DESC: LOCK SERVICES					
000615 PAYNES LOCKSMITH SER	8160	284324		2017 10 INV A	138.00	C-071817	3RD FLOOR LOCKS
INVOICE: 8160		FULL DESC: 3RD FLOOR LOCKS					
					484.56		
000715 THOMPSON MACHINERY	W0310069837	284809		2017 10 INV A	1,065.00	C-071817	GEN. SERVICES
INVOICE:		FULL DESC: GEN. SERVICES					
000715 THOMPSON MACHINERY	W0310069921	284808		2017 10 INV A	1,053.09	C-071817	GEN. SERVICES
INVOICE:		FULL DESC: GEN. SERVICES					
					2,118.09		
000734 MAGNOLIA ELECTRIC	241970-IN	284505		2017 10 INV A	271.70	C-071817	ELEC REPAIRS/ EQUIP
INVOICE:		FULL DESC: ELEC REPAIRS/ EQUIP.					
000949 INTEGRATED COMMUNICA	31261	284969		2017 10 INV A	1,860.00	C-071817	TORNANDO SIREN MAIN
INVOICE: 31261		FULL DESC: TORNANDO SIREN MAINT.					
001099 NORTH MS PEST CONTRO	696199	284511		2017 10 INV A	510.00	C-071817	PEST CONTROL
INVOICE: 696199		FULL DESC: PEST CONTROL					
001540 MURPHY & SONS, INC.	2214	284510		2017 10 INV A	236.94	C-071817	MAT. FOR PUMP ISSUE

07/14/2017 13:24
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 27
apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 2214		FULL DESC: MAT. FOR PUMP ISSUE @ MAY BLVD				
006685 DEX IMAGING INVOICE:	WRS75177	284998 FULL DESC: MP8833-CLERK COPIER	2017 10 INV A	47.00 C-071817		MP8833-CLERK COPIER
007174 DENNIS WRIGHT & SON INVOICE: 32896	32896	284643 FULL DESC: PLUMBING SVC	2017 10 INV A	656.00 C-071817		PLUMBING SVC
007174 DENNIS WRIGHT & SON INVOICE: 32912	32912	284642 FULL DESC: PLUMBING SVC	2017 10 INV A	368.00 C-071817		PLUMBING SVC
007174 DENNIS WRIGHT & SON INVOICE: 33003	33003	284640 FULL DESC: PLUMBING SERVICE	2017 10 INV A	486.00 C-071817		PLUMBING SERVICE
007174 DENNIS WRIGHT & SON INVOICE: 33034	33034	284644 FULL DESC: PLUMBING SVC @ WIN JOB CENTER	2017 10 INV A	168.00 C-071817		PLUMBING SVC @ WIN
007174 DENNIS WRIGHT & SON INVOICE: 33046	33046	284641 FULL DESC: PLUMBING SVC @ COURT	2017 10 INV A	568.00 C-071817		PLUMBING SVC @ COUR
				2,246.00		
011134 WHITFIELD INVOICE: 53083	53083	284822 FULL DESC: ELEC. SVC @SPD	2017 10 INV A	491.28 C-071817		ELEC. SVC @SPD
012576 AKINS DWAYNE ODIS INVOICE: 2108	2108	284632 FULL DESC: CLEANING OF SPD	2017 10 INV A	718.75 C-071817		CLEANING OF SPD
012576 AKINS DWAYNE ODIS INVOICE: 2109	2109	284638 FULL DESC: CLEANING OF EAST PRECINCT	2017 10 INV A	96.75 C-071817		CLEANING OF EAST PR
012576 AKINS DWAYNE ODIS INVOICE: 2110	2110	284626 FULL DESC: CLEANING OF 1855 VETERANS	2017 10 INV A	156.75 C-071817		CLEANING OF 1855 VE
012576 AKINS DWAYNE ODIS INVOICE: 2111	2111	284633 FULL DESC: CLEANING OF SPD	2017 10 INV A	718.75 C-071817		CLEANING OF SPD
012576 AKINS DWAYNE ODIS INVOICE: 2112	2112	284637 FULL DESC: CLEANING OF EAST PRECINCT	2017 10 INV A	96.75 C-071817		CLEANING OF EAST PR
012576 AKINS DWAYNE ODIS INVOICE: 2113	2113	284625 FULL DESC: CLEANING OF 1855 VETERANS	2017 10 INV A	156.75 C-071817		CLEANING OF 1855 VE
012576 AKINS DWAYNE ODIS INVOICE: 2114	2114	284630 FULL DESC: CLEANING OF SPD FLOORS	2017 10 INV A	2,450.75 C-071817		CLEANING OF SPD FLO
012576 AKINS DWAYNE ODIS INVOICE: 2115	2115	284636 FULL DESC: CLEANING OF WAST PRECINCT	2017 10 INV A	585.00 C-071817		CLEANING OF WAST PR
012576 AKINS DWAYNE ODIS INVOICE: 2116	2116	284631 FULL DESC: CLEANING OF SPD	2017 10 INV A	718.75 C-071817		CLEANING OF SPD
012576 AKINS DWAYNE ODIS INVOICE: 2117	2117	284635 FULL DESC: CLEANING OF EAST PRECINCT	2017 10 INV A	96.75 C-071817		CLEANING OF EAST PR
012576 AKINS DWAYNE ODIS INVOICE: 2118	2118	284624 FULL DESC: CLEANING OF 1855 VETERANS	2017 10 INV A	156.75 C-071817		CLEANING OF 1855 VE
012576 AKINS DWAYNE ODIS INVOICE: 2119	2119	284634 FULL DESC: CLEANING AT SPD	2017 10 INV A	718.75 C-071817		CLEANING AT SPD
012576 AKINS DWAYNE ODIS INVOICE: 2120	2120	284629 FULL DESC: CLEANING OF MUNICIPAL FLOORS	2017 10 INV A	3,685.00 C-071817		CLEANING OF MUNICIP
012576 AKINS DWAYNE ODIS INVOICE: 2121	2121	284639 FULL DESC: CLEANING AT EAST PRECINCT	2017 10 INV A	96.75 C-071817		CLEANING AT EAST PR
012576 AKINS DWAYNE ODIS INVOICE: 2122	2122	284627 FULL DESC: CLEANING OF 1855 VETERANS	2017 10 INV A	156.75 C-071817		CLEANING OF 1855 VE
012576 AKINS DWAYNE ODIS	2123	284628 FULL DESC: CLEANING OF 1855 VETERANS	2017 10 INV A	970.00 C-071817		CLEANING OF MUNICIP

07/14/2017 13:24
 1540nh11

 CITY OF SOUTHAVEN
 FY2017 CLAIM DOCKET C-071817

 P 28
 apinvgl

YEAR/PERIOD: ACCOUNT/VENDOR	2017/1 DOCUMENT	TO 2017/10 VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 2123		FULL DESC: CLEANING OF MUNICIPAL FLOORS				
						11,579.75
014437 CB RICHARD ELLIS COR	642850	284485	2017 10 INV A	441.87	C-071817	JULY RENT
INVOICE: 642850		FULL DESC: JULY RENT				
016517 UPCHURCH SERVICES, L	107707	284540	2017 10 INV A	560.00	C-071817	HVAC SERV. @ SPORTS
INVOICE: 107707		FULL DESC: HVAC SERV. @ SPORTS CENTER				
016517 UPCHURCH SERVICES, L	107707-1	284539	2017 10 INV A	1,243.18	C-071817	HVAC SERV. @ SPORTS
INVOICE:		FULL DESC: HVAC SERV. @ SPORTS CENTER				
016517 UPCHURCH SERVICES, L	107792	284548	2017 10 INV A	280.00	C-071817	HVAC SERV @ PARKS M
INVOICE: 107792		FULL DESC: HVAC SERV @ PARKS MAINT. BLDG.				
016517 UPCHURCH SERVICES, L	107792-1	284547	2017 10 INV A	52.06	C-071817	HVAC SERV. @ PARKS
INVOICE:		FULL DESC: HVAC SERV. @ PARKS MAINT. BLDG				
016517 UPCHURCH SERVICES, L	107793	284544	2017 10 INV A	280.00	C-071817	HVAC SERV. @ SNOWDE
INVOICE: 107793		FULL DESC: HVAC SERV. @ SNOWDEN HOME				
016517 UPCHURCH SERVICES, L	107793-1	284543	2017 10 INV A	608.45	C-071817	HVAC SERV. @ SNOWDE
INVOICE:		FULL DESC: HVAC SERV. @ SNOWDEN HOME				
016517 UPCHURCH SERVICES, L	107821	284816	2017 10 INV A	1,137.50	C-071817	HVAC SVC @ SPORTS C
INVOICE: 107821		FULL DESC: HVAC SVC @ SPORTS CENTER				
016517 UPCHURCH SERVICES, L	107821-1	284817	2017 10 INV A	3,862.50	C-071817	HVAC SVC @ SPORTS V
INVOICE:		FULL DESC: HVAC SVC @ SPORTS VENTER				
016517 UPCHURCH SERVICES, L	108080	284546	2017 10 INV A	140.00	C-071817	HVAC SERV @ TENNIS
INVOICE: 108080		FULL DESC: HVAC SERV @ TENNIS CENTER				
016517 UPCHURCH SERVICES, L	108080-1	284545	2017 10 INV A	23.76	C-071817	HVAC SERV @ TENNIS
INVOICE:		FULL DESC: HVAC SERV @ TENNIS CENTER				
016517 UPCHURCH SERVICES, L	108081	284819	2017 10 INV A	385.00	C-071817	HVAC SVC @ SPORTS C
INVOICE: 108081		FULL DESC: HVAC SVC @ SPORTS CENTER				
016517 UPCHURCH SERVICES, L	108081-1	284818	2017 10 INV A	486.64	C-071817	HVAC SVC @ SPORTS C
INVOICE:		FULL DESC: HVAC SVC @ SPORTS CENTER				
016517 UPCHURCH SERVICES, L	108495	284821	2017 10 INV A	280.00	C-071817	HVAC SVC @ PARKS BL
INVOICE: 108495		FULL DESC: HVAC SVC @ PARKS BLDG				
016517 UPCHURCH SERVICES, L	108495-1	284820	2017 10 INV A	124.06	C-071817	HVAC SVC @ PARKS BL
INVOICE:		FULL DESC: HVAC SVC @ PARKS BLDG				
016517 UPCHURCH SERVICES, L	109034	284848	17000303 2017 10 INV A	5,858.00	C-071817	REPAIRS TO HVAC AND
INVOICE: 109034		FULL DESC: REPAIRS TO HVAC AND VENTILATIO				
						15,321.15
018342 GREAT AMERICA FINANC	20944165	284963	2017 10 INV A	1,129.00	C-071817	SECURITY SYSTEM @ S
INVOICE: 20944165		FULL DESC: SECURITY SYSTEM @ SPD				
018342 GREAT AMERICA FINANC	20954454	284993	2017 10 INV A	276.06	C-071817	SECURITY SYSTEMS SP
INVOICE: 20954454		FULL DESC: SECURITY SYSTEMS SPD				
						1,405.06
018472 M2MANAGEMENT SOLUTIO	1984	284504	2017 10 INV A	1,646.25	C-071817	FLEET TRACKING SYST
INVOICE: 1984		FULL DESC: FLEET TRACKING SYSTEM				
018521 SOUTHERN TELECOMMUNI	6282017	285019	2017 10 INV A	330.38	C-071817	SOUTHERN TELECOMMUN
INVOICE: 6282017		FULL DESC: SOUTHERN TELECOMMUNICATION				

07/14/2017 13:24
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 29
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	022372 OVERALL CHEMICAL COM 3491		284519	2017 10 INV A	1,535.00	C-071817	CLEANING- WEEK OF 6
	INVOICE: 3491		FULL DESC:	CLEANING- WEEK OF 6/26/17			
	022372 OVERALL CHEMICAL COM 3492		284518	2017 10 INV A	1,535.00	C-071817	CLEANING -WEEK OF 7
	INVOICE: 3492		FULL DESC:	CLEANING -WEEK OF 7/3/17			
					3,070.00		
	022719 UMB CARD SERVICES	7012017	285036	2017 10 INV A	682.32	C-071817	UMB CREDIT CARD PYM
	INVOICE: 7012017		FULL DESC:	UMB CREDIT CARD PYMT			
				ACCOUNT TOTAL	67,261.79		
	0010-900-902-00-622100-			PROFESSIONAL SERVICES			
	024875 ADP LLC	496020786	284431	2017 10 INV A	2,666.61	C-071817	1184702-PAYROLL SER
	INVOICE: 496020786		FULL DESC:	1184702-PAYROLL SERVICES			
				ACCOUNT TOTAL	2,666.61		
	0010-900-902-00-625100-			STREET IMPROVEMENT			
	018221 CIVIL-LINK, LLC	72676	285009	2017 10 INV A	4,009.36	C-071817	PAVEMENT PRESEVATIO
	INVOICE: 72676		FULL DESC:	PAVEMENT PRESEVATION PROGRAM			
				ACCOUNT TOTAL	4,009.36		
	0010-900-902-00-625103-			DRAINAGE MAINTENACE			
	009243 NORTH MISSISSIPPI DR	27030	284375	2017 10 INV A	5,118.72	C-071817	PER DAN DRAINAGE MA
	INVOICE: 27030		FULL DESC:	PER DAN DRAINAGE MAINTENANCE B. WALLACE			
	009591 TRI FIRMA	4924QB	284533	2017 10 INV A	2,347.72	C-071817	DRAINAGE MAINT @ 79
	INVOICE:		FULL DESC:	DRAINAGE MAINT @ 7972 CHARLESTON			
				ACCOUNT TOTAL	7,466.44		
	0010-900-902-00-625150-			DRAINAGE IMPROVEMENT			
	018221 CIVIL-LINK, LLC	72670	284554	2017 10 INV A	459.55	C-071817	HORN LAKE CREEK DRA
	INVOICE: 72670		FULL DESC:	HORN LAKE CREEK DRAINAGE PROJECT			
	018221 CIVIL-LINK, LLC	72677	284553	2017 10 INV A	2,778.80	C-071817	DRAINAGE IMPROVEMEN
	INVOICE: 72677		FULL DESC:	DRAINAGE IMPROVEMENTS			
					3,238.35		
				ACCOUNT TOTAL	3,238.35		
	0010-900-902-00-625220-			STREET MAINTENANCE			
	009591 TRI FIRMA	4922QB	284532	2017 10 INV A	2,039.17	C-071817	STREET MAINT. @ W.E
	INVOICE:		FULL DESC:	STREET MAINT. @ W.E. ROSS PKWY			
	009591 TRI FIRMA	4923QB	284531	2017 10 INV A	1,077.85	C-071817	STREET MAINT @ BAIR
	INVOICE:		FULL DESC:	STREET MAINT @ BAIRD & CENTRAL			
	009591 TRI FIRMA	4927QB	284811	2017 10 INV A	2,757.07	C-071817	STREET MAINT. AT 26
	INVOICE:		FULL DESC:	STREET MAINT. AT 2610 RASCO			

07/14/2017 13:24
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 30
apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
						5,874.09
			ACCOUNT TOTAL			5,874.09
0010-900-902-00-625250- 018221 CIVIL-LINK, LLC INVOICE: 72675	72675	285008	INTERSECTION MODERNIZATION 2017 10 INV A	2,213.43 C-071817		MS VALLEY/HWY 51 ST
		FULL DESC: MS VALLEY/HWY 51 SIGNAL/ CE&I				
			ACCOUNT TOTAL			2,213.43
		ORG 902	TOTAL			100,650.73
903			ADMINISTRATIVE EXPENSES			
0010-900-903-00-624102- 013790 HANCOCK BANK INVOICE: 26766	26766	284486	BANK FEES 2017 10 INV A	600.00 C-071817		SOUTHCTG07 ESCROW F
		FULL DESC: SOUTHCTG07 ESCROW FEES				
013790 HANCOCK BANK INVOICE: 26770	26770	284487	2017 10 INV A	855.00 C-071817		SOUTHCTG007-ADMIN F
		FULL DESC: SOUTHCTG007-ADMIN FEES				
						1,455.00
			ACCOUNT TOTAL			1,455.00
		ORG 903	TOTAL			1,455.00
904			LITIGATION			
0010-900-904-00-622100- 017086 BUTLER SNOW INVOICE: 10160292	10160292	285001	PROFESSIONAL SERVICES 2017 10 INV A	21,500.00 C-071817		GENERAL SERVICES TH
		FULL DESC: GENERAL SERVICES THRU 6-30-17				
017086 BUTLER SNOW INVOICE: 10161326	10161326	285002	2017 10 INV A	3,670.90 C-071817		LEASE PURCHASE OF P
		FULL DESC: LEASE PURCHASE OF POLICE VEHICLE -TRUSTMARK 2017				
						25,170.90
			ACCOUNT TOTAL			25,170.90
		ORG 904	TOTAL			25,170.90
906			PROFESSIONAL DUES			
0010-900-906-00-622100- 001161 SOUTHAVEN CHAMBER OF 90654286 INVOICE: 90654286		284484	PROFESSIONAL SERVICES 2017 10 INV A	7,083.33 C-071817		AUGUST 2017 CONTRIB
		FULL DESC: AUGUST 2017 CONTRIBUTION				
			ACCOUNT TOTAL			7,083.33
		ORG 906	TOTAL			7,083.33
FUND 0010 GENERAL FUND				TOTAL:		495,818.36

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 31
apinvgl

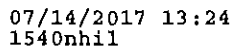
YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
711			BOND PROJECT EXPENSES			
0100-710-711-00-614510- 018221 CIVIL-LINK, LLC INVOICE: 72671	72671	285007	CARRIAGE HILLS SIDEWALK 2017 10 INV A	5,496.47 C-071817		WA02, CARRIAGE HILLS
		FULL DESC:	WA02, CARRIAGE HILLS BIKE/PED IMPRV.			
		ACCOUNT TOTAL		5,496.47		
0100-710-711-00-614515- 018221 CIVIL-LINK, LLC INVOICE: 72669	72669	285006	CENTRAL PARK SNOWDEN TRAILS 2017 10 INV A	3,376.64 C-071817		MDOT TEP BIKE TRAIL
		FULL DESC:	MDOT TEP BIKE TRAIL-C.PARK/SNOWDEN			
		ACCOUNT TOTAL		3,376.64		
		ORG 711	TOTAL	8,873.11		
=====				=====		
FUND 0100 BOND FUNDED CAP PROJ				TOTAL:	8,873.11	
=====				=====		

07/14/2017 13:24
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 32
apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
611						
0240-600-611-00-626105-						
018557 CUBE ICE INC.	33-706252	285040	2017 10 INV A	120.00	C-071817	SPRINGFEST
INVOICE:		FULL DESC:	SPRINGFEST			
018557 CUBE ICE INC.	33-706253	285041	2017 10 INV A	52.00	C-071817	SPRINGFEST
INVOICE:		FULL DESC:	SPRINGFEST			
				172.00		
		ACCOUNT TOTAL		172.00		
0240-600-611-00-626200-						
011749 PROSHOW SYSTEMS, LLC 12789		284614	2017 10 INV A	2,000.00	C-071817	OPENING CERMONIES S
INVOICE: 12789		FULL DESC:	OPENING CERMONIES SOUND			
011749 PROSHOW SYSTEMS, LLC 12790		284611	2017 10 INV A	2,000.00	C-071817	OPENING CERMONIES S
INVOICE: 12790		FULL DESC:	OPENING CERMONIES SOUND			
011749 PROSHOW SYSTEMS, LLC 12791		284612	2017 10 INV A	2,000.00	C-071817	OPENING CERMONIES S
INVOICE: 12791		FULL DESC:	OPENING CERMONIES SOUND			
011749 PROSHOW SYSTEMS, LLC 12792		284613	2017 10 INV A	2,000.00	C-071817	OPENING CERMONIES S
INVOICE: 12792		FULL DESC:	OPENING CERMONIES SOUND			
				8,000.00		
		ACCOUNT TOTAL		8,000.00		
		ORG 611	TOTAL	8,172.00		
=====				=====		
FUND 0240	TOURIST & CONVENTION		TOTAL:	8,172.00		
=====				=====		



CITY OF SOUTHAVEN
FY2017 CLAIM DOCKET C-071817

P 33
apinvqla

YEAR/PERIOD: 2017/1 TO 2017/10

YEAR/PERIOD:
ACCOUNT/VENDOR

017710
DOCUMENT

VOUCHER PO

YEAR/PR TYP S

WARRANT

CHECK

DESCRIPTION

701

DEBT SVC EXPENSES

0300-700-701-00-626705-

FIRE TRUCK NOTE PAYMENT

000848 MS DEVELOPMENT AUTHO 7102017

284383

2017 10 INV A

6,598.77 C-071817

GMS#50618 LOAN PYMT

INVOICE: 7102017

FULL DESC: GMS#50618 LOAN PYMT/ FY2017 AUG 2017

ACCOUNT TOTAL

6,598.77

ORG 701

TOTAL

6,598.77

FUND 0300 DEBT SERVICE

TOTAL:

6,598.77

07/14/2017 16:41
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET C-071817

 P 34
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
0400			UTILITY FUND				
0400-000-000-00-130700-				ACCOUNTS RECEIVABLE			
018237 CHAMBLISS BUILDERS	32950	284704		2017 10 INV A	110.36	C-071817	
INVOICE: 32950		FULL DESC:					
018896 BRAMBLES RETIREMENT	32935	284689		2017 10 INV A	50.00	C-071817	
INVOICE: 32935		FULL DESC:					
018896 BRAMBLES RETIREMENT	32957	284711		2017 10 INV A	110.36	C-071817	
INVOICE: 32957		FULL DESC:					
018896 BRAMBLES RETIREMENT	32958	284712		2017 10 INV A	110.36	C-071817	
INVOICE: 32958		FULL DESC:					
018896 BRAMBLES RETIREMENT	32959	284713		2017 10 INV A	110.36	C-071817	
INVOICE: 32959		FULL DESC:					
018896 BRAMBLES RETIREMENT	32960	284714		2017 10 INV A	110.36	C-071817	
INVOICE: 32960		FULL DESC:					
018896 BRAMBLES RETIREMENT	32961	284715		2017 10 INV A	105.48	C-071817	
INVOICE: 32961		FULL DESC:					
					596.92		
019475 DREAM HOME CONSTRUCT	32965	284719		2017 10 INV A	81.08	C-071817	
INVOICE: 32965		FULL DESC:					
019711 LIFESTYLE HOMES LLC	32952	284706		2017 10 INV A	61.56	C-071817	
INVOICE: 32952		FULL DESC:					
019711 LIFESTYLE HOMES LLC	32955	284709		2017 10 INV A	85.96	C-071817	
INVOICE: 32955		FULL DESC:					
019711 LIFESTYLE HOMES LLC	32962	284716		2017 10 INV A	95.72	C-071817	
INVOICE: 32962		FULL DESC:					
019711 LIFESTYLE HOMES LLC	32963	284717		2017 10 INV A	110.36	C-071817	
INVOICE: 32963		FULL DESC:					
					353.60		
020801 KREUNEN CONST	32948	284702		2017 10 INV A	95.72	C-071817	
INVOICE: 32948		FULL DESC:					
020801 KREUNEN CONST	32964	284718		2017 10 INV A	66.44	C-071817	
INVOICE: 32964		FULL DESC:					
					162.16		
023126 VENTURE SIGNATURE HO	32947	284701		2017 10 INV A	110.36	C-071817	
INVOICE: 32947		FULL DESC:					
023789 ROBERTSON HOMES	32951	284705		2017 10 INV A	105.48	C-071817	
INVOICE: 32951		FULL DESC:					
024931 LENOX HOMES	32973	284727		2017 10 INV A	111.82	C-071817	
INVOICE: 32973		FULL DESC:					
026041 DHC OF MS, LLC	32949	284703		2017 10 INV A	110.36	C-071817	

07/14/2017 16:41
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-071817

P 35
apinv gla

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 32949 026041 DHC OF MS, LLC INVOICE: 32956	32956	FULL DESC: 284710 FULL DESC:	2017 10 INV A	66.44 C-071817		
				176.80		
026529 H & S HOMES, LLC INVOICE: 32968	32968	284722 FULL DESC:	2017 10 INV A	71.32 C-071817		
026680 SKY LAKE CONSTRUCTIO INVOICE: 32953	32953	284707 FULL DESC:	2017 10 INV A	100.60 C-071817		
026680 SKY LAKE CONSTRUCTIO INVOICE: 32966	32966	284720 FULL DESC:	2017 10 INV A	110.36 C-071817		
026680 SKY LAKE CONSTRUCTIO INVOICE: 32967	32967	284721 FULL DESC:	2017 10 INV A	95.72 C-071817		
026680 SKY LAKE CONSTRUCTIO INVOICE: 32971	32971	284725 FULL DESC:	2017 10 INV A	110.36 C-071817		
026680 SKY LAKE CONSTRUCTIO INVOICE: 32972	32972	284726 FULL DESC:	2017 10 INV A	95.72 C-071817		
026680 SKY LAKE CONSTRUCTIO INVOICE: 32974	32974	284728 FULL DESC:	2017 10 INV A	51.80 C-071817		
				564.56		
026683 PINNACLE DEVELOPMENT INVOICE: 32969	32969	284723 FULL DESC:	2017 10 INV A	106.94 C-071817		
026794 SIMMS NICOLE INVOICE: 32900	32900	284654 FULL DESC:	2017 10 INV A	155.40 C-071817		
026795 EPTING JESSICA INVOICE: 32901	32901	284655 FULL DESC:	2017 10 INV A	98.36 C-071817		
026796 DAVIS HARRIET INVOICE: 32902	32902	284656 FULL DESC:	2017 10 INV A	26.02 C-071817		
026797 MCAFEE MARY L INVOICE: 32903	32903	284657 FULL DESC:	2017 10 INV A	25.08 C-071817		
026798 DOTSON CHEVITA R. INVOICE: 32904	32904	284658 FULL DESC:	2017 10 INV A	21.75 C-071817		
026799 SNEED/HOLLAND MEAGAN INVOICE: 32905	32905	284659 FULL DESC:	2017 10 INV A	50.00 C-071817		
026800 BANNERMAN LILLIAN INVOICE: 32906	32906	284660 FULL DESC:	2017 10 INV A	32.17 C-071817		
026801 SCOTT SHELLI INVOICE: 32907	32907	284661 FULL DESC:	2017 10 INV A	88.60 C-071817		
026802 L & N BUILDERS	32908	284662	2017 10 INV A	23.36 C-071817		

07/14/2017 16:41
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET C-071817

 P 36
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	INVOICE: 32908		FULL DESC:				
	026803 MILES ERIN RICHARDSO	32909	284663	2017 10 INV A	50.00	C-071817	
	INVOICE: 32909		FULL DESC:				
	026804 POWE-SHELTON CAROLYN	32910	284664	2017 10 INV A	78.84	C-071817	
	INVOICE: 32910		FULL DESC:				
	026805 MALONEY JOSEPH - REN	32911	284665	2017 10 INV A	2.66	C-071817	
	INVOICE: 32911		FULL DESC:				
	026806 GEESLIN LISA B	32912	284666	2017 10 INV A	50.00	C-071817	
	INVOICE: 32912		FULL DESC:				
	026807 BECKER PATRICIA & RO	32913	284667	2017 10 INV A	50.00	C-071817	
	INVOICE: 32913		FULL DESC:				
	026808 WILLIAMS JOHN D	32914	284668	2017 10 INV A	23.36	C-071817	
	INVOICE: 32914		FULL DESC:				
	026809 ALLEN JESSICA & JEFF	32915	284669	2017 10 INV A	15.36	C-071817	
	INVOICE: 32915		FULL DESC:				
	026810 MAERTENS ERIC	32916	284670	2017 10 INV A	71.72	C-071817	
	INVOICE: 32916		FULL DESC:				
	026811 AUSTIN THIRCHRISTA	32917	284671	2017 10 INV A	22.41	C-071817	
	INVOICE: 32917		FULL DESC:				
	026812 CASH - CEBALLOS SHE	32918	284672	2017 10 INV A	23.36	C-071817	
	INVOICE: 32918		FULL DESC:				
	026813 JONES JOSHUA	32919	284673	2017 10 INV A	30.11	C-071817	
	INVOICE: 32919		FULL DESC:				
	026814 HOOD AMANDA	32920	284674	2017 10 INV A	98.36	C-071817	
	INVOICE: 32920		FULL DESC:				
	026815 SALAZAR MICHAEL R.	32921	284675	2017 10 INV A	47.03	C-071817	
	INVOICE: 32921		FULL DESC:				
	026816 HAWKINS BILLY	32922	284676	2017 10 INV A	71.72	C-071817	
	INVOICE: 32922		FULL DESC:				
	026817 ROLLINS VICKY	32923	284677	2017 10 INV A	52.20	C-071817	
	INVOICE: 32923		FULL DESC:				
	026818 WILLIAMS RODNEY	32924	284678	2017 10 INV A	149.40	C-071817	
	INVOICE: 32924		FULL DESC:				
	026819 BEGIN MATTHEW	32925	284679	2017 10 INV A	98.36	C-071817	
	INVOICE: 32925		FULL DESC:				

07/14/2017 16:41
 1540nh11

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET C-071817

 P 37
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	026820 BALL ASHA INVOICE: 32926	32926	284680 FULL DESC:	2017 10 INV A	25.56	C-071817	
	026821 LAWRENCE EMILY INVOICE: 32927	32927	284681 FULL DESC:	2017 10 INV A	98.36	C-071817	
	026822 BROWN TIMOTHY TYRONE INVOICE: 32928	32928	284682 FULL DESC:	2017 10 INV A	98.36	C-071817	
	026823 GRIFFIN HANNAH INVOICE: 32929	32929	284683 FULL DESC:	2017 10 INV A	13.60	C-071817	
	026824 BROWN EDWARD & DENIS INVOICE: 32930	32930	284684 FULL DESC:	2017 10 INV A	26.02	C-071817	
	026825 SIDES WILLIAM & SAND INVOICE: 32931	32931	284685 FULL DESC:	2017 10 INV A	71.72	C-071817	
	026826 BRACKIN JOHN INVOICE: 32932	32932	284686 FULL DESC:	2017 10 INV A	3.36	C-071817	
	026827 GROVES TRISH INVOICE: 32933	32933	284687 FULL DESC:	2017 10 INV A	25.60	C-071817	
	026828 PATTERSON WILLIAM D. INVOICE: 32934	32934	284688 FULL DESC:	2017 10 INV A	23.36	C-071817	
	026829 KALKSTEIN SARA ALLIS INVOICE: 32936	32936	284690 FULL DESC:	2017 10 INV A	64.20	C-071817	
	026830 ROGERS JOHNATHAN-SEW INVOICE: 32937	32937	284691 FULL DESC:	2017 10 INV A	96.00	C-071817	
	026831 HOLMES JOSHUA INVOICE: 32938	32938	284692 FULL DESC:	2017 10 INV A	37.56	C-071817	
	026832 BRYANT LANA INVOICE: 32939	32939	284693 FULL DESC:	2017 10 INV A	52.20	C-071817	
	026833 HENRY LINDA INVOICE: 32940	32940	284694 FULL DESC:	2017 10 INV A	71.72	C-071817	
	026834 DODSON JORDAN INVOICE: 32941	32941	284695 FULL DESC:	2017 10 INV A	98.36	C-071817	
	026835 THOMAS JACK INVOICE: 32942	32942	284696 FULL DESC:	2017 10 INV A	39.80	C-071817	
	026836 POWELL BASIA ALICIA INVOICE: 32943	32943	284697 FULL DESC:	2017 10 INV A	98.36	C-071817	

07/14/2017 16:41
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-071817

P 38
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
026837 FERRELL PAVING INC -	32944	284698	2017 10 INV A	725.00	C-071817		
INVOICE: 32944		FULL DESC:					
026838 BERGHORN CATHERINE	32945	284699	2017 10 INV A	98.36	C-071817		
INVOICE: 32945		FULL DESC:					
026839 SHS DEVELOPMENT INC	32946	284700	2017 10 INV A	225.00	C-071817		
INVOICE: 32946		FULL DESC:					
026840 KIRMEYER DEBRA	32954	284708	2017 10 INV A	98.36	C-071817		
INVOICE: 32954		FULL DESC:					
026841 NORTH MISSISSIPPI H	32970	284724	2017 10 INV A	76.20	C-071817		
INVOICE: 32970		FULL DESC:					
026842 DESOTO HILLS BAPTIST	32975	284729	2017 10 INV A	735.00	C-071817		
INVOICE: 32975		FULL DESC:					
026843 KING HOMEBUILDERS	32976	284730	2017 10 INV A	110.36	C-071817		
INVOICE: 32976		FULL DESC:					
026844 ENGLISH COURTNEY	32977	284731	2017 10 INV A	98.36	C-071817		
INVOICE: 32977		FULL DESC:					
026845 MCNEELY EMILY A.	32978	284732	2017 10 INV A	54.64	C-071817		
INVOICE: 32978		FULL DESC:					
026846 JUE DANNY	32979	284733	2017 10 INV A	13.60	C-071817		
INVOICE: 32979		FULL DESC:					
026847 WILLIAMS STEPHANIE -	32980	284734	2017 10 INV A	29.28	C-071817		
INVOICE: 32980		FULL DESC:					
026848 RODRIQUEZ ARACELI -	32981	284735	2017 10 INV A	23.36	C-071817		
INVOICE: 32981		FULL DESC:					
026849 WATSON QUINDRIQUEZ	32982	284736	2017 10 INV A	13.16	C-071817		
INVOICE: 32982		FULL DESC:					
026850 TATUM PENNY	32983	284737	2017 10 INV A	3.84	C-071817		
INVOICE: 32983		FULL DESC:					
026851 VISER CYNTHIA	32984	284738	2017 10 INV A	57.08	C-071817		
INVOICE: 32984		FULL DESC:					
026852 MARKWELL MELANIE & D	32985	284739	2017 10 INV A	10.52	C-071817		
INVOICE: 32985		FULL DESC:					
026853 LEMMON MARILYN	32986	284740	2017 10 INV A	125.00	C-071817		
INVOICE: 32986		FULL DESC:					
026854 COX PHILLIP	32987	284741	2017 10 INV A	15.00	C-071817		

07/14/2017 16:41
 1540nh11

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET C-071817

 P 39
 apinvgl

YEAR/PERIOD: 2017/1	TO 2017/10						
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION	
INVOICE: 32987		FULL DESC:					
026855 GIST BRIAN	32988	284742	2017 10 INV A	45.10	C-071817		
INVOICE: 32988		FULL DESC:					
026856 RL GRACE TRUST	32989	284743	2017 10 INV A	125.00	C-071817		
INVOICE: 32989		FULL DESC:					
026857 CRAFT VICTOR	32990	284744	2017 10 INV A	61.96	C-071817		
INVOICE: 32990		FULL DESC:					
026858 SWINDLE RAYFORD	32991	284745	2017 10 INV A	3.36	C-071817		
INVOICE: 32991		FULL DESC:					
026859 ABLES ALBERT	32992	284746	2017 10 INV A	13.60	C-071817		
INVOICE: 32992		FULL DESC:					
026860 POMPA KAYLA	32993	284747	2017 10 INV A	71.72	C-071817		
INVOICE: 32993		FULL DESC:					
026861 WILLIAMS THOMAS	32994	284748	2017 10 INV A	3.84	C-071817		
INVOICE: 32994		FULL DESC:					
026862 LAZENBY JAMES D	32995	284749	2017 10 INV A	33.36	C-071817		
INVOICE: 32995		FULL DESC:					
026863 PIGE LATONIA	32996	284750	2017 10 INV A	52.20	C-071817		
INVOICE: 32996		FULL DESC:					
026864 GALLAHER PATRICK L	32997	284751	2017 10 INV A	50.00	C-071817		
INVOICE: 32997		FULL DESC:					
026865 DICKERSON JOSHUA	32998	284752	2017 10 INV A	42.44	C-071817		
INVOICE: 32998		FULL DESC:					
026866 EDWARDS JASON	32999	284753	2017 10 INV A	71.72	C-071817		
INVOICE: 32999		FULL DESC:					
026867 SILCOX KIMBRA & DANI	33000	284754	2017 10 INV A	93.48	C-071817		
INVOICE: 33000		FULL DESC:					
026868 GEATER BOBBIE	33001	284755	2017 10 INV A	10.00	C-071817		
INVOICE: 33001		FULL DESC:					
026869 CALVIN TAMETA LOUISE	33002	284756	2017 10 INV A	66.84	C-071817		
INVOICE: 33002		FULL DESC:					
026870 DERRYBERRY DEBORAH	33003	284757	2017 10 INV A	27.80	C-071817		
INVOICE: 33003		FULL DESC:					
026871 BAKER PHILLIP	33004	284758	2017 10 INV A	30.00	C-071817		
INVOICE: 33004		FULL DESC:					

07/14/2017 16:41
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-071817

P 40
apinv gla

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
026872 HOWARD MELISSA INVOICE: 33005	33005	284759 FULL DESC:	2017 10 INV A	37.56 C-071817		
026873 WRUK PAUL INVOICE: 33006	33006	284760 FULL DESC:	2017 10 INV A	98.36 C-071817		
026874 KING JESSICA INVOICE: 33007	33007	284761 FULL DESC:	2017 10 INV A	98.36 C-071817		
026875 WHITE KARA INVOICE: 33008	33008	284762 FULL DESC:	2017 10 INV A	45.08 C-071817		
026876 LOPEZ LAURA INVOICE: 33009	33009	284763 FULL DESC:	2017 10 INV A	81.08 C-071817		
026877 ODOM NORVELL INVOICE: 33010	33010	284764 FULL DESC:	2017 10 INV A	66.44 C-071817		
026878 ANDERSON MANESHA INVOICE: 33011	33011	284765 FULL DESC:	2017 10 INV A	37.16 C-071817		
026879 PROVATOPOULOS DIMITR INVOICE: 33012	33012	284766 FULL DESC:	2017 10 INV A	110.36 C-071817		
026880 HAYS CARLTON INVOICE: 33013	33013	284767 FULL DESC:	2017 10 INV A	35.36 C-071817		
026881 JOHNSON MARILYN INVOICE: 33014	33014	284768 FULL DESC:	2017 10 INV A	21.06 C-071817		
026882 WATSON JACK JR INVOICE: 33015	33015	284769 FULL DESC:	2017 10 INV A	51.80 C-071817		
026883 SELBY MACKENZIE INVOICE: 33016	33016	284770 FULL DESC:	2017 10 INV A	95.72 C-071817		
026884 IKERD MARI JASMINE & INVOICE: 33017	33017	284771 FULL DESC:	2017 10 INV A	8.72 C-071817		
026885 SKOPP GERRI INVOICE: 33018	33018	284772 FULL DESC:	2017 10 INV A	71.72 C-071817		
026886 ANDERSON DAVID & AND INVOICE: 33019	33019	284773 FULL DESC:	2017 10 INV A	110.76 C-071817		
026887 LAMB-MCFARLAND LAMOA INVOICE: 33020	33020	284774 FULL DESC:	2017 10 INV A	81.08 C-071817		
026888 WALKER RHONDA INVOICE: 33021	33021	284775 FULL DESC:	2017 10 INV A	3.36 C-071817		

07/14/2017 16:41
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET C-071817

 P 41
 apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
026889 HOLLOWAY SHANTON INVOICE: 33022	33022	284776 FULL DESC:	2017 10 INV A	10.10	C-071817	
026890 DICKEY LYNDIA C/O GRE INVOICE: 33023	33023	284777 FULL DESC:	2017 10 INV A	33.36	C-071817	
026891 COMPTON MELISSA K INVOICE: 33024	33024	284778 FULL DESC:	2017 10 INV A	30.00	C-071817	
026892 STONE TAMMY INVOICE: 33025	33025	284779 FULL DESC:	2017 10 INV A	3.84	C-071817	
026893 ANDERSON BOBBY & MOO INVOICE: 33026	33026	284780 FULL DESC:	2017 10 INV A	98.36	C-071817	
026894 PHIPPS DAN INVOICE: 33027	33027	284781 FULL DESC:	2017 10 INV A	3.84	C-071817	
026895 BARLOW WANDA G INVOICE: 33028	33028	284782 FULL DESC:	2017 10 INV A	30.00	C-071817	
026896 JONES BETTY S INVOICE: 33029	33029	284783 FULL DESC:	2017 10 INV A	30.00	C-071817	
026897 HEATH AMBER INVOICE: 33030	33030	284784 FULL DESC:	2017 10 INV A	83.72	C-071817	
026898 SMITH ADRIENNE INVOICE: 33031	33031	284785 FULL DESC:	2017 10 INV A	125.00	C-071817	
026899 DAVIS GLENN RENTALS INVOICE: 33032	33032	284786 FULL DESC:	2017 10 INV A	15.36	C-071817	
026900 TOWNER LYNN INVOICE: 33033	33033	284787 FULL DESC:	2017 10 INV A	71.72	C-071817	
026901 WEBSTER ED M. - RENT INVOICE: 33034	33034	284788 FULL DESC:	2017 10 INV A	26.02	C-071817	
026902 WILKINS CLIFF INVOICE: 33035	33035	284789 FULL DESC:	2017 10 INV A	98.36	C-071817	
026903 MCGREW SR. DON E. INVOICE: 33036	33036	284790 FULL DESC:	2017 10 INV A	71.72	C-071817	
026904 COLEMAN CARL INVOICE: 33037	33037	284791 FULL DESC:	2017 10 INV A	51.32	C-071817	
026905 TUCKER TIM INVOICE: 33038	33038	284792 FULL DESC:	2017 10 INV A	3.36	C-071817	
026906 FRANKLIN CRYSTAL	33039	284793	2017 10 INV A	50.00	C-071817	

07/14/2017 16:41
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-071817

P 42
apinv gla

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 33039		FULL DESC:				
026907 WHITE PAMELA M INVOICE: 33040	33040	284794 FULL DESC:	2017 10 INV A	23.36 C-071817		
		ACCOUNT TOTAL		10,179.13		
0400-000-000-00-211400- 010365 NESBIT WATER INVOICE: 7072017	7072017	284480 FULL DESC: 6-1-17 THRU 6-30-17	2017 10 INV A	3,096.00 C-071817		6-1-17 THRU 6-30-17
		ACCOUNT TOTAL		3,096.00		
		ORG 0400 TOTAL		13,275.13		
811 0400-800-811-00-651400- 004646 DESOTO COUNTY REGION INVOICE: 7072017	7072017	UTILITY EXPENSE ACCOUNTS DCRUA UPGRADE TAP FEES 284478 FULL DESC: COLLECTED SEWER FEES/ SEWCTY & UPG	2017 10 INV A	11,550.00 C-071817		COLLECTED SEWER FEE
		ACCOUNT TOTAL		11,550.00		
0400-800-811-00-651500- 004646 DESOTO COUNTY REGION INVOICE: 7072017	7072017	DCRUA TAP FEES 284478 FULL DESC: COLLECTED SEWER FEES/ SEWCTY & UPG	2017 10 INV A	25,000.00 C-071817		COLLECTED SEWER FEE
		ACCOUNT TOTAL		25,000.00		
		ORG 811 TOTAL		36,550.00		
815 0400-800-815-00-625300- 000687 SOUTHERN PIPE & SUPP INVOICE: 917654	917654	UTILITY CAPITAL IMPROVEMENTS EXTENSION & OTHER IMPROVEMENTS 284869 FULL DESC: PIPELUBE FOR HWY 51 WATERLINE	2017 10 INV A	25.84 C-071817		PIPELUBE FOR HWY 51
001104 SHERWIN WILLIAMS SOU 136-4 INVOICE:		284919 FULL DESC: PAINT SAMPLES	2017 10 INV A	14.78 C-071817		PAINT SAMPLES
001104 SHERWIN WILLIAMS SOU 9261 INVOICE: 9261		284918 FULL DESC: PAINT FOR CITY HALL OFFICES	2017 10 INV A	76.69 C-071817		PAINT FOR CITY HALL
001104 SHERWIN WILLIAMS SOU 9285-9 INVOICE:		284917 FULL DESC: PAINT FOR CITY HALL OFFICES	2017 10 INV A	105.66 C-071817		PAINT FOR CITY HALL
				197.13		
005329 TENCARVA MACHINERY C 645907 INVOICE: 645907		284864 FULL DESC: ROTATING ASSEMBLY CENTRAL PARK	2017 10 INV A	2,633.49 C-071817		ROTATING ASSEMBLY C
009243 NORTH MISSISSIPPI DR 27202 INVOICE: 27202		284823 FULL DESC: ASPHALT FOR SWINNEA RD	17000310 2017 10 INV A	18,205.09 C-071817		ASPHALT FOR SWINNEA
010758 NORTH MISSISSIPPI UT 7072017 INVOICE: 7072017		284479 FULL DESC: REFUND/ 4/18/17-5/17/17	2017 10 INV A	226.54 C-071817		REFUND/ 4/18/17-5/1

07/14/2017 16:41
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-071817

P 43
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	018221 CIVIL-LINK, LLC	72683	284831	2017 10 INV A	14,612.20	C-071817	COE PLANNING ASST.
	INVOICE: 72683		FULL DESC:	COE PLANNING ASST. TO STATES/ MAPPING			
	018221 CIVIL-LINK, LLC	72684	284832	2017 10 INV A	2,684.24	C-071817	WATER METER SURVEY
	INVOICE: 72684		FULL DESC:	WATER METER SURVEY			
	018221 CIVIL-LINK, LLC	72685	284833	2017 10 INV A	14,234.48	C-071817	WATER VAVE OPER & E
	INVOICE: 72685		FULL DESC:	WATER VAVE OPER & EVAL.			
	018221 CIVIL-LINK, LLC	72686	284834	2017 10 INV A	758.76	C-071817	FIRE SERVICE EXT. P
	INVOICE: 72686		FULL DESC:	FIRE SERVICE EXT. PHASE 1			
	018221 CIVIL-LINK, LLC	72687	284835	2017 10 INV A	3,994.20	C-071817	FIRE SERVICE EXT. -
	INVOICE: 72687		FULL DESC:	FIRE SERVICE EXT. - PHASE 2			
	018221 CIVIL-LINK, LLC	72688	284836	2017 10 INV A	330.00	C-071817	HWY 51 WATERLINE
	INVOICE: 72688		FULL DESC:	HWY 51 WATERLINE			
	018221 CIVIL-LINK, LLC	72689	284838	2017 10 INV A	6,940.20	C-071817	STARLANDING WATER S
	INVOICE: 72689		FULL DESC:	STARLANDING WATER SUPPLY			
					43,554.08		
			ACCOUNT TOTAL		64,842.17		
	0400-800-815-00-625305-			SANITARY SEWER EXTENSION			
	000354 METER SERVICE AND SU 8845	284861	2017 10 INV A	2,637.00	C-071817		COUPLINGS & CURBSTO
	INVOICE: 8845	FULL DESC:	COUPLINGS & CURBSTOPS				
	001102 SOUTHAVEN SUPPLY	284036	284874	2017 10 INV A	236.08	C-071817	MATERICAL FOR SEWER
	INVOICE: 284036	FULL DESC:	MATERICAL FOR SEWER JOB				
	004494 J R STEWART	32156	284849	17000293 2017 10 INV A	16,200.00	C-071817	GRINDER PUMPS AND F
	INVOICE: 32156	FULL DESC:	GRINDER PUMPS AND FITTINGS FOR				
	004494 J R STEWART	32171	284863	2017 10 INV A	4,275.23	C-071817	GRINDER PUMPS
	INVOICE: 32171	FULL DESC:	GRINDER PUMPS				
					20,475.23		
	007600 OFFICE DEPOT	2081229766	284850	2017 10 INV A	265.56	C-071817	CHAIRS FOR CITY HAL
	INVOICE: 2081229766	FULL DESC:	CHAIRS FOR CITY HALL OFFICE				
	025192 TRI STATE UTILITY CO 13621	284883	2017 10 INV A	1,493.68	C-071817		SEWER MAIN & CASING
	INVOICE: 13621	FULL DESC:	SEWER MAIN & CASING FOR 930&950 STARLANDING RD				
			ACCOUNT TOTAL		25,107.55		
			ORG 815 TOTAL		89,949.72		
	820		UTILITY ADMINISTRATIVE EXPENSE				
	0400-800-820-00-626500-		PRINTING				
	006685 DEX IMAGING	WR575176	284826	2017 10 INV A	36.01	C-071817	COPIER @ CITY MP877
	INVOICE:	FULL DESC:	COPIER @ CITY MP8773- HALL- WATER				
	006685 DEX IMAGING	WR575182	284827	2017 10 INV A	24.32	C-071817	COPIER @ MP6552 PEP
	INVOICE:	FULL DESC:	COPIER @ MP6552 PEPPERCHASE				
					60.33		

07/14/2017 16:41
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET C-071817

 P 44
 apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL				60.33		
0400-800-820-00-626900- 001159 HUMPHREY, RAY INVOICE: 7272017	7272017	285021 FULL DESC:	TRAVEL & TRAINING 2017 10 INV A MML CONFERENCE- BILOXI	590.20 C-071817		MML CONFERENCE- BIL
022719 UMB CARD SERVICES INVOICE: 7012017	7012017	285036 FULL DESC:	2017 10 INV A UMB CREDIT CARD PYMT	235.00 C-071817		UMB CREDIT CARD PYM
026911 SMITH RHONDA INVOICE: 7272017	7272017	285042 FULL DESC:	2017 10 INV A MML CONFERENCE- BILOXI	590.20 C-071817		MML CONFERENCE- BIL
ACCOUNT TOTAL				1,415.40		
ORG 820 TOTAL				1,475.73		
825 0400-800-825-00-610400- 007600 OFFICE DEPOT INVOICE: 2081872369	2081872369	284857 FULL DESC:	UTILITY MAINTENANCE EXPENSES OFFICE SUPPLIES 2017 10 INV A PHONE CHARGERS	55.47 C-071817		PHONE CHARGERS
ACCOUNT TOTAL				55.47		
0400-800-825-00-611000- 000354 METER SERVICE AND SU 8802 INVOICE: 8802	8802	284844 FULL DESC:	MATERIALS 2017 10 INV A FIRE HYDRANTS REPAIRS	1,192.58 C-071817		FIRE HYDRANTS REPAI
000354 METER SERVICE AND SU 8803 INVOICE: 8803	8803	284843 FULL DESC:	2017 10 INV A FIRE HYDRANT REPAIRS	550.25 C-071817		FIRE HYDRANT REPAIR
000354 METER SERVICE AND SU 8844 INVOICE: 8844	8844	284860 FULL DESC:	2017 10 INV A VALVE PAD	127.50 C-071817		VALVE PAD
000354 METER SERVICE AND SU 8859 INVOICE: 8859	8859	284862 FULL DESC:	2017 10 INV A WIRE CONNECTOR	202.28 C-071817		WIRE CONNECTOR
000354 METER SERVICE AND SU 8873 INVOICE: 8873	8873	284872 FULL DESC:	2017 10 INV A PVC FOR STOCK	1,566.25 C-071817		PVC FOR STOCK
				3,638.86		
000687 SOUTHERN PIPE & SUPP INVOICE: 897228	897228	284870 FULL DESC:	2017 10 INV A RESETTER	250.50 C-071817		RESETTER
000989 ICM OF MEMPHIS INVOICE: 30001438	30001438	284866 FULL DESC:	2017 10 INV A HOSE NEED	255.00 C-071817		HOSE NEED
000989 ICM OF MEMPHIS INVOICE: 30001443	30001443	284865 FULL DESC:	2017 10 INV A HOSE	112.00 C-071817		HOSE
000989 ICM OF MEMPHIS INVOICE: 30001444	30001444	284867 FULL DESC:	2017 10 INV A 1' LEADER HOSE FOR SEWER MACHINE	131.07 C-071817		1' LEADER HOSE FOR
000989 ICM OF MEMPHIS INVOICE: 30001462	30001462	284868 FULL DESC:	2017 10 INV A HOSE FOR PRESSURE WASHER	185.00 C-071817		HOSE FOR PRESSURE W
				683.07		

07/14/2017 16:41
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET C-071817

 P 45
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	001102 SOUTHAVEN SUPPLY INVOICE: 7391	7391	284840 FULL DESC: MISC. MArTERIALS	2017 10 INV A	1,062.60 C-071817		MISC. MArTERIALS
	001104 SHERWIN WILLIAMS SOU INVOICE:	63962CB	284920 FULL DESC: CREDIT/ PD 5225-9 TWICE	2017 10 CRM A	-160.70 C-071817		CREDIT/ PD 5225-9 T
	005329 TENCARVA MACHINERY C INVOICE: 646527	646527	284846 FULL DESC: POWERBAND/ FORMAN RUPP STATION @ CITY HALL	2017 10 INV A	85.88 C-071817		POWERBAND/ FORMAN R
	007304 O'REILLYS AUTO PARTS INVOICE:	1257-313576	284856 FULL DESC: POWER SOURCE/ TRUCK #832	2017 10 INV A	29.99 C-071817		POWER SOURCE/ TRUCK
	007766 CENTRAL PIPE SUPPLY, INVOICE:	S100104688	284842 FULL DESC: 3/4" METERS	2017 10 INV A	4,987.50 C-071817		3/4" METERS
	011578 HD SUPPLY WATERWORK INVOICE:	H414494	284882 FULL DESC: METER BOXES & WASHERS	2017 10 INV A	575.00 C-071817		METER BOXES & WASHE
	016582 CONTRACTORS SUPPLY P INVOICE: 11721	11721	284839 FULL DESC: MARKING FLAGS/HEADLAMP & SAFETY GLASSES	2017 10 INV A	276.50 C-071817		MARKING FLAGS/HEADL
			ACCOUNT TOTAL		11,429.20		
	0400-800-825-00-611100-		CHEMICALS				
	001146 IDEAL CHEMICAL INVOICE: 200835	200835	284873 FULL DESC: CHLORINE FOR GREENBROOK WP	2017 10 INV A	560.00 C-071817		CHLORINE FOR GREENB
	001146 IDEAL CHEMICAL INVOICE: 201206	201206	284879 FULL DESC: CHLORINE FOR GETWELL RD WP	2017 10 INV A	560.00 C-071817		CHLORINE FOR GETWEL
	001146 IDEAL CHEMICAL INVOICE: 201207	201207	284878 FULL DESC: FLUORIDE FOR GETWELL WP	2017 10 INV A	407.00 C-071817		FLUORIDE FOR GETWEL
	001146 IDEAL CHEMICAL INVOICE: 201208	201208	284877 FULL DESC: FLUORIDE & LIME FOR COLLEGE WP	2017 10 INV A	794.50 C-071817		FLUORIDE & LIME FOR
	001146 IDEAL CHEMICAL INVOICE: 201209	201209	284875 FULL DESC: FLUORIDE FOR GREENBROOK WP	2017 10 INV A	407.00 C-071817		FLUORIDE FOR GREENB
	001146 IDEAL CHEMICAL INVOICE: 201211	201211	284880 FULL DESC: CHLORINE FOR WHITWORTH WP	2017 10 INV A	560.00 C-071817		CHLORINE FOR WHITWO
	001146 IDEAL CHEMICAL INVOICE: 201212	201212	284876 FULL DESC: CHLORINE FOR COLLEGE RD WP	2017 10 INV A	560.00 C-071817		CHLORINE FOR COLLEG
					3,848.50		
			ACCOUNT TOTAL		3,848.50		
	0400-800-825-00-612200-		MAINTENANCE EQUIPMENT & BUILD				
	000836 COUNTRY FORD INC INVOICE: 6037492	6037492	284852 FULL DESC: ROUTINE MAINTENANCE/ TRUCK #804	2017 10 INV A	56.01 C-071817		ROUTINE MAINTENANCE
	000836 COUNTRY FORD INC INVOICE: 6037499	6037499	284851 FULL DESC: ROUTINE MAINTENANCE / TRUCK #809	2017 10 INV A	136.70 C-071817		ROUTINE MAINTENANCE
					192.71		
	007304 O'REILLYS AUTO PARTS	1257-311718	284854	2017 10 INV A	102.98 C-071817		BATTERY TENDER/ DUM

07/14/2017 16:41
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-071817

P 46
apinv gla

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE:		FULL DESC:	BATTERY TENDER/ DUMP TRUCK			
007304 O'REILLYS AUTO PARTS 1257-313427	284855		2017 10 INV A	12.99	C-071817	COVER FOR TRUCK #83
INVOICE:		FULL DESC:	COVER FOR TRUCK #832			
007304 O'REILLYS AUTO PARTS 1257-319035	284825		2017 10 INV A	74.94	C-071817	DIESEL ADDITIVES &
INVOICE:		FULL DESC:	DIESEL ADDITIVES & INJECTOR CLEANER			
007304 O'REILLYS AUTO PARTS 1791-411859	284853		2017 10 INV A	3.99	C-071817	STARTER FLUID / TRU
INVOICE:		FULL DESC:	STARTER FLUID / TRUCK #832			
				194.90		
		ACCOUNT TOTAL		387.61		
0400-800-825-00-612500-		UNIFORMS				
000983 PARAMOUNT UNIFORMS R 457944	284859		2017 10 INV A	100.46	C-071817	UNIFORMS
INVOICE: 457944		FULL DESC:	UNIFORMS			
000983 PARAMOUNT UNIFORMS R 459320	284881		2017 10 INV A	100.46	C-071817	UNIFORMS
INVOICE: 459320		FULL DESC:	UNIFORMS			
				200.92		
		ACCOUNT TOTAL		200.92		
0400-800-825-00-614000-		FUEL & OIL				
000179 M C HERRINGTON DISTR 140969	284845		2017 10 INV A	230.00	C-071817	OIL FOR WATER PLANT
INVOICE: 140969		FULL DESC:	OIL FOR WATER PLANT MOTORS			
		ACCOUNT TOTAL		230.00		
0400-800-825-00-622100-		PROFESSIONAL SERVICES				
009195 GAINES, ROBERT	1190		2017 10 INV A	4,717.50	C-071817	SCADA SERVICES/ JUN
INVOICE: 1190		FULL DESC:	SCADA SERVICES/ JUNE 2017			
018221 CIVIL-LINK, LLC	72679	284828	2017 10 INV A	12,441.78	C-071817	UTILITIES RPR
INVOICE: 72679		FULL DESC:	UTILITIES RPR			
018221 CIVIL-LINK, LLC	72680	284824	2017 10 INV A	4,699.89	C-071817	UTILITIES RPR SERVI
INVOICE: 72680		FULL DESC:	UTILITIES RPR SERVICE CERTIFICATED AREA			
018221 CIVIL-LINK, LLC	72681	284829	2017 10 INV A	1,503.14	C-071817	UTILITIES PRP/ INFR
INVOICE: 72681		FULL DESC:	UTILITIES PRP/ INFRASTRUCTURE SURVEY			
018221 CIVIL-LINK, LLC	72682	284830	2017 10 INV A	3,579.54	C-071817	SANITARY SEWER SERV
INVOICE: 72682		FULL DESC:	SANITARY SEWER SERVICE MODIFICATION			
				22,224.35		
		ACCOUNT TOTAL		26,941.85		
0400-800-825-00-624500-		LICENSES & MISCELLANEOUS FEES				
001363 HEFFNER MISTY	3593		2017 10 INV A	22.00	C-071817	EASEMENT
INVOICE: 3593		FULL DESC:	EASEMENT			
		ACCOUNT TOTAL		22.00		
0400-800-825-00-625700-		TELEPHONE & POSTAGE				

YEAR/PERIOD: 2017/1	TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
001095	VERIZON WIRELESS	9788607770	284915	2017 10 INV A	480.12	C-071817		ACCT 520666110-0000
	INVOICE: 9788607770		FULL DESC:	ACCT 520666110-00001				
				ACCOUNT TOTAL	480.12			
				ORG 825 TOTAL	43,595.67			
=====								
	FUND 0400 UTILITY FUND			TOTAL:	184,846.25			

07/14/2017 16:41
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET C-071817

P 48
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
850 MAINTENANCE EXPENSES							
0450-810-850-00-612500- UNIFORMS							
	000983 PARAMOUNT UNIFORMS R 457945		284523	2017 10 INV A	36.65	C-071817	UNIFORMS
	INVOICE: 457945		FULL DESC: UNIFORMS				
	000983 PARAMOUNT UNIFORMS R 459321		284521	2017 10 INV A	36.65	C-071817	UNIFORMS
	INVOICE: 459321		FULL DESC: UNIFORMS				
					73.30		
ACCOUNT TOTAL					73.30		
0450-810-850-00-622100- PROFESSIONAL SERVICES							
	005839 GOV DEALS	182-062017	284603	2017 10 INV A	1,893.75	C-071817	'08 CHRYSLER/'99TOY
	INVOICE:		FULL DESC: '08 CHRYSLER/'99TOYOTA CAMRY/'03	INT. 4300			
	007500 SWEEPING CORPORATION 126559-IN		284527	2017 10 INV A	18,225.64	C-071817	SWEEPING SERV. PER
	INVOICE:		FULL DESC: SWEEPING SERV. PER CONTRACT				
	007500 SWEEPING CORPORATION 126560-IN		284528	2017 10 INV A	2,091.56	C-071817	SWEEPING SERV. PER
	INVOICE:		FULL DESC: SWEEPING SERV. PER CONTRACT				
	007500 SWEEPING CORPORATION 126561-IN		284529	2017 10 INV A	1,227.22	C-071817	SWEEPING SERV. PER
	INVOICE:		FULL DESC: SWEEPING SERV. PER CONTRACT				
					21,544.42		
	024142 RECOMMUNITY	MEMP7242	284524	2017 10 INV A	93.66	C-071817	RECYCLING SERVICE
	INVOICE:		FULL DESC: RECYCLING SERVICE				
ACCOUNT TOTAL					23,531.83		
ORG 850 TOTAL					23,605.13		
FUND 0450 SANITATION FUND					TOTAL:	23,605.13	

** END OF REPORT - Generated by Nicole Hilario **

07/14/2017 13:26
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET D-071817

 P 1
 apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
0010		GENERAL FUND				
0010-000-000-00-212705-			PARKS CUSTOMER DEPOSITS			
026461 OXFORD REBELS	4242017	284352	2017 10 INV P	103.33 D-071817	148914	DID NOT GET 3 GAME
INVOICE: 4242017		FULL DESC:	DID NOT GET 3 GAME GUARANTEE-RAIN			
026461 OXFORD REBELS	6062017	284353	2017 10 INV P	109.00 D-071817	148914	RAINOUT-MIN. GAMES
INVOICE: 6062017		FULL DESC:	RAINOUT-MIN. GAMES NOT MET			
				212.33		
		ACCOUNT TOTAL		212.33		
		ORG 0010 TOTAL		212.33		
111		MAYOR ADMIN DEPARTMENT				
0010-100-111-00-600100-			SALARIES-ADMINISTRATION			
004529 FAULKNER KRISTI	7142017	285018	2017 10 INV P	1,376.28 D-071817	148932	PAYROLL CORRECTION
INVOICE: 7142017		FULL DESC:	PAYROLL CORRECTION			
		ACCOUNT TOTAL		1,376.28		
0010-100-111-00-610400-			OFFICE SUPPLIES			
007600 OFFICE DEPOT	933516621001	284359	2017 10 INV P	18.52 D-071817	148913	OFFICE SUPPLIES
INVOICE: 933516621001		FULL DESC:	OFFICE SUPPLIES			
		ACCOUNT TOTAL		18.52		
0010-100-111-00-626900-			TRAVEL & TRAINING			
020340 MUSSELWHITE DARREN	7272017	284458	2017 10 INV P	205.00 D-071817	148930	MML CONFERENCE/ BIL
INVOICE: 7272017		FULL DESC:	MML CONFERENCE/ BILOXI			
		ACCOUNT TOTAL		205.00		
		ORG 111 TOTAL		1,599.80		
115		BOARD OF ALDERMAN				
0010-100-115-00-600100-			SALARIES-ADMINISTRATION			
020344 FERGUSON SCOTT	7112017	284499	2017 10 INV P	42.15 D-071817	148927	REFUND
INVOICE: 7112017		FULL DESC:	REFUND			
		ACCOUNT TOTAL		42.15		
0010-100-115-00-626900-			TRAVEL & TRAINING			
015273 BROOKS WILLIAM	7262017	284332	2017 10 INV P	549.20 D-071817	148899	MML CONFERENCE- BIL
INVOICE: 7262017		FULL DESC:	MML CONFERENCE- BILOXI			
		ACCOUNT TOTAL		549.20		
0010-100-115-00-626901-			TRAVEL & TRAINING WARD 1			
020341 KELLY KRISTIAN	7272017	284333	2017 10 INV P	590.20 D-071817	148904	MML CONFERENCE/ BIL
INVOICE: 7272017		FULL DESC:	MML CONFERENCE/ BILOXI			
		ACCOUNT TOTAL		590.20		

07/14/2017 13:26
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET D-071817

 P 2
 apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
0010-100-115-00-626902- 015275 HALE RONNIE INVOICE: 7272017	7272017	284334 FULL DESC: MML CONFERENCE/ BILOXI	TRAVEL & TRAINING-WARD 2 2017 10 INV P	590.20 D-071817	148902 MML CONFERENCE/ BIL	
		ACCOUNT TOTAL		590.20		
0010-100-115-00-626903- 015274 PAYNE GEORGE INVCICE: 7272017	7272017	284335 FULL DESC: MML CONFERENCE/ BILOXI	TRAVEL & TRAINING-WARD 3 2017 10 INV P	590.20 D-071817	148905 MML CONFERENCE/ BIL	
		ACCOUNT TOTAL		590.20		
0010-100-115-00-626904- 020343 GALLAGHER JOEL INVOICE: 7272017	7272017	284336 FULL DESC: MML CONFERENCE/ BILOXI	TRAVEL & TRAINING-WARD 4 2017 10 INV P	590.20 D-071817	148901 MML CONFERENCE/ BIL	
		ACCOUNT TOTAL		590.20		
0010-100-115-00-626905- 026786 WHEELER JOHN DAVID INVOICE: 7272017	7272017	284337 FULL DESC: MML CONFERENCE/ BILOXI	TRAVEL & TRAINING-WARD 5 2017 10 INV P	590.20 D-071817	148907 MML CONFERENCE/ BIL	
		ACCOUNT TOTAL		590.20		
0010-100-115-00-626906- 020345 FLORES RAYMOND INVOICE: 7272017	7272017	284338 FULL DESC: MML CONFERENCE/ BILOXI	TRAVEL & TRAINING-WARD 6 2017 10 INV P	590.20 D-071817	148900 MML CONFERENCE/ BIL	
		ACCOUNT TOTAL		590.20		
		ORG 115	TOTAL	4,132.55		
125		COURT DEPARTMENT				
0010-100-125-00-621505- 007600 OFFICE DEPOT INVOICE: 934009726001	934009726001	284361 FULL DESC: STORAGE BOXES. PENS,HIGHLIGHTERS	COURT SUPPLIES 2017 10 INV P	108.59 D-071817	148913 STORAGE BOXES. PENS	
		ACCOUNT TOTAL		108.59		
0010-100-125-00-626900- 026787 WRIGHT TAMMY INVOICE: 7252017	7252017	284340 FULL DESC: MML CONFERENCE/ BILOXI	TRAVEL & TRAINING 2017 10 INV P	508.20 D-071817	148908 MML CONFERENCE/ BIL	
		ACCOUNT TOTAL		508.20		
		ORG 125	TOTAL	616.79		
155		CITY CLERK				
0010-100-155-00-610400- 007600 OFFICE DEPOT INVOICE: 933516905001	933516905001	284363 FULL DESC: OFFICE SUPPLIES	OFFICE SUPPLIES 2017 10 INV P	7.99 D-071817	148913 OFFICE SUPPLIES	

07/14/2017 13:26
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-071817

P 3
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10 ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
007600 OFFICE DEPOT INVOICE: 934621876001	934621876001 284362		2017 10 INV P	7.99 D-071817	148913	OFFICE SUPPLIES
	FULL DESC: OFFICE SUPPLIES					
				15.98		
	ACCOUNT TOTAL			15.98		
0010-100-155-00-610401- 007600 OFFICE DEPOT INVOICE: 933516621001	933516621001 284359		2017 10 INV P	32.83 D-071817	148913	OFFICE SUPPLIES
	FULL DESC: OFFICE SUPPLIES					
007600 OFFICE DEPOT INVOICE: 934622237001	934622237001 284360		2017 10 INV P	23.40 D-071817	148913	OFFICE SUPPLIES
	FULL DESC: OFFICE SUPPLIES					
				56.23		
	ACCOUNT TOTAL			56.23		
0010-100-155-00-626900- 020834 MULLEN ANDREA INVOICE: 7272017	7272017 284459		2017 10 INV P	590.20 D-071817	148929	MML CONFERENCE/ BIL
	FULL DESC: MML CONFERENCE/ BILOXI					
022498 PYLE PAM INVOICE: 7272017	7272017 284339		2017 10 INV P	590.20 D-071817	148906	MML CONFERENCE/ BIL
	FULL DESC: MML CONFERENCE/ BILOXI					
	ACCOUNT TOTAL			1,180.40		
	ORG 155 TOTAL			1,252.61		
180 0010-100-180-00-610400- 007600 OFFICE DEPOT INVOICE: 934929633001	934929633001 284356		2017 10 INV P	950.96 D-071817	148913	FURNITURE/OFFICE
	FULL DESC: FURNITURE/OFFICE					
007600 OFFICE DEPOT INVOICE: 934997637001	934997637001 284355		2017 10 INV P	1,419.95 D-071817	148913	5 DESKS/CODE
	FULL DESC: 5 DESKS/CODE					
				2,370.91		
	ACCOUNT TOTAL			2,370.91		
	ORG 180 TOTAL			2,370.91		
211 0010-200-211-00-610400- 007600 OFFICE DEPOT INVOICE: 934367472001	934367472001 284358		2017 10 INV P	374.40 D-071817	148913	COPY PAPER
	FULL DESC: COPY PAPER					
	ACCOUNT TOTAL			374.40		
0010-200-211-00-626000- 001145 ATMOS ENERGY INVOICE: 30171167617	30171167617 284911		2017 10 INV P	233.34 D-071817	148918	3017116889 / 8691 N
	FULL DESC: 3017116889 / 8691 NORTHWEST DR					

07/14/2017 13:26
1540nh11

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-071817

P 4
apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL				233.34		
0010-200-211-00-661800- 026793 LANG TARA L INVOICE: 7112017	7112017	284934	CONFISCATED FUNDS-LOCAL 2017 10 INV P FULL DESC: RETURN A PORTION OF SEIZED FUNDS	322.00 D-071817	148928	RETURN A PORTION OF
ACCOUNT TOTAL				322.00		
ORG 211 TOTAL				929.74		
290			FIRE DEPARTMENT			
0010-200-290-00-626000- 001145 ATMOS ENERGY INVOICE: 302065462317	302065462317	284457	UTILITIES 2017 10 INV P FULL DESC: 3020654569/ 6450 GETWELL RD	308.38 D-071817	148918	3020654569/ 6450 GE
ACCOUNT TOTAL				308.38		
ORG 290 TOTAL				308.38		
311			PUBLIC WORKS DEPARTMENT			
0010-300-311-00-610400- 007600 OFFICE DEPOT INVOICE: 934622237002	934622237002	284357	OFFICE SUPPLIES 2017 10 INV P FULL DESC: OFFICE SUPPLIES	18.71 D-071817	148913	OFFICE SUPPLIES
ACCOUNT TOTAL				18.71		
0010-300-311-00-626000- 001145 ATMOS ENERGY INVOICE: 30150177617	30150177617	284573	UTILITIES 2017 10 INV P FULL DESC: 3015017730 / 1320 BROOKHAVEN DR	30.89 D-071817	148918	3015017730 / 1320 B
001145 ATMOS ENERGY INVOICE: 301696662317	301696662317	284307	2017 10 INV P FULL DESC: 3016966445 / 5813 PEPPERCHASE DR BLDG B	25.18 D-071817	148897	3016966445 / 5813 P
001145 ATMOS ENERGY INVOICE: 30169837617	30169837617	284572	2017 10 INV P FULL DESC: 3016983113 / 385 MIAN ST	66.06 D-071817	148918	3016983113 / 385 MI
001145 ATMOS ENERGY INVOICE: 401747562317	401747562317	284306	2017 10 INV P FULL DESC: 4017475080 / 7312 HIGHWAY 51	140.82 D-071817	148897	4017475080 / 7312 H
				262.95		
ACCOUNT TOTAL				262.95		
ORG 311 TOTAL				281.66		
315			CITY TRAFFIC AND STREETS LIGHT			
0010-300-315-00-626000- 001105 NORTHCENTRAL ELECTRI INVOICE: 592462817	592462817	284570	UTILITIES 2017 10 INV P FULL DESC: 59247010 / STREET LIGHT REPAIRS	42.77 D-071817	148931	59247010 / STREET L
001105 NORTHCENTRAL ELECTRI INVOICE: 59247062817	59247062817	284567	2017 10 INV P FULL DESC: 59247002 / MALONE RD / METER#11393283	464.52 D-071817	148931	59247002 / MALONE R
001105 NORTHCENTRAL ELECTRI INVOICE: 59247070517	59247070517	284568	2017 10 INV P FULL DESC: STREET LIGHT REPAIRS	2,326.73 D-071817	148931	STREET LIGHT REPAIR
001105 NORTHCENTRAL ELECTRI INVOICE: 5924762817	5924762817	284569	2017 10 INV P FULL DESC: STREET LIGHT REPAIRS	34.30 D-071817	148931	STREET LIGHT REPAIR

07/14/2017 13:26
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET D-071817

 P 5
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
	001105 NORTHCENTRAL ELECTRI	592476282017	284571	2017 10 INV P	388.17 D-071817	148931	59247009 / STREET L
	INVOICE: 592476282017		FULL DESC: 59247009 / STREET LIGHT REPAIRS				
					3,256.49		
			ACCOUNT TOTAL		3,256.49		
			ORG 315 TOTAL		3,256.49		
411			PARKS DEPARTMENT				
0010-400-411-00-626000-			UTILITIES				
	000166 AT&T	662280062817	284500	2017 10 INV P	153.97 D-071817	148917	6622802585351875
	INVOICE: 662280062817		FULL DESC: 6622802585351875				
	001145 ATMOS ENERGY	301525362317	284305	2017 10 INV P	45.24 D-071817	148897	3015253332 / 7360 H
	INVOICE: 301525362317		FULL DESC: 3015253332 / 7360 HIGHWAY 51 N				
	016529 DIRECTV	31812537414	284847	2017 10 INV P	130.52 D-071817	148924	046471734 / SVC @ P
	INVOICE: 31812537414		FULL DESC: 046471734 / SVC @ PINE TAR ALLEY				
			ACCOUNT TOTAL		329.73		
			ORG 411 TOTAL		329.73		
412			PARK TOURNAMENTS				
0010-400-412-00-627901-			TOURNAMENT UMPIRE FEES				
	010186 TICE CHRIS	6112017	284364	2017 10 INV P	185.00 D-071817	148916	REISSUE-SCHOOLS OUT
	INVOICE: 6112017		FULL DESC: REISSUE-SCHOOLS OUT/JUNE JAME				
	013176 JOHN KATROSH	6282017	284348	2017 10 INV P	391.00 D-071817	148910	SCHOOLS OUT TOURNAM
	INVOICE: 6282017		FULL DESC: SCHOOLS OUT TOURNAMENT/SNOWDEN				
			ACCOUNT TOTAL		576.00		
			ORG 412 TOTAL		576.00		
511			MUNICIPAL CODE ENFORCEMENT				
0010-500-511-00-622100-			PROFESSIONAL SERVICES				
	026780 MISSISSIPPI STATE UN 5-17		284350	2017 10 INV P	174.96 D-071817	148911	PROF. SERVICES
	INVOICE:		FULL DESC: PROF. SERVICES				
			ACCOUNT TOTAL		174.96		
			ORG 511 TOTAL		174.96		
902			EXPENSE ACCOUNTS				
0010-900-902-00-620902-			FACILITIES MANAGEMENT				
	003237 CANNON INDUSTRIAL PR 72843		284507	2017 10 INV P	1,195.00 D-071817	148919	CLEANING PRODUCTS
	INVOICE: 72843		FULL DESC: CLEANING PRODUCTS				
			ACCOUNT TOTAL		1,195.00		

07/14/2017 13:26
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET D-071817

 P 6
 apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
		ORG 902	TOTAL	1,195.00		
905		LIABILITY INSURANCE				
0010-900-905-00-602700-		WORKMAN'S COMP INSUR				
022930 HUB INTERNATIONAL	730635	284322 2017 10 INV P	130,866.00 D-071817	148903	2017-18 WORK COMP I	
INVOICE: 730635		FULL DESC: 2017-18 WORK COMP INS.				
		ACCOUNT TOTAL	130,866.00			
0010-900-905-00-629300-		INSURANCE-LIABILITY				
022930 HUB INTERNATIONAL	730385	284323 2017 10 INV P	715,824.00 D-071817	148903	PROPERTY /CRIME/INL	
INVOICE: 730385		FULL DESC: PROPERTY /CRIME/INLAND MARINE-LIABILITY/AUTO/CYBER				
		ACCOUNT TOTAL	715,824.00			
		ORG 905	TOTAL	846,690.00		
=====				=====		
FUND 0010	GENERAL FUND		TOTAL:	863,926.95		
=====				=====		

07/14/2017 13:26
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-071817

P 7
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
0400			UTILITY FUND				
0400-000-000-00-130700-			ACCOUNTS RECEIVABLE				
026562 BOLANOS ALEJANDYO	32738	284341	2017 10 INV P	110.36 D-071817	148898	DEPOSIT REFUND	
INVOICE: 32738		FULL DESC:	DEPOSIT REFUND				
		ACCOUNT TOTAL		110.36			
		ORG 0400 TOTAL		110.36			
825			UTILITY MAINTENANCE EXPENSES				
0400-800-825-00-612200-			MAINTENANCE EQUIPMENT & BUILD				
007304 O'REILLYS AUTO PARTS	1257-316106	284349	2017 10 INV P	22.77 D-071817	148912	WIPER BLADES TRUCK	
INVOICE:		FULL DESC:	WIPER BLADES TRUCK #839				
		ACCOUNT TOTAL		22.77			
0400-800-825-00-622100-			PROFESSIONAL SERVICES				
000023 A-1 SEPTIC TANK SERV	16688	284351	2017 10 INV P	1,180.00 D-071817	148909	CLEAN LIFT STATION	
INVOICE: 16688		FULL DESC:	CLEAN LIFT STATION				
022930 HUB INTERNATIONAL	730385	284323	2017 10 INV P	181,580.00 D-071817	148903	PROPERTY /CRIME/INL	
INVOICE: 730385		FULL DESC:	PROPERTY /CRIME/INLAND MARINE-LIABILITY/AUTO/CYBER				
		ACCOUNT TOTAL		182,760.00			
0400-800-825-00-626000-			UTILITIES				
000966 ENTERGY	145004631146	284905	2017 10 INV P	65.48 D-071817	148925	19338714/ TURMAN DR	
INVOICE: 145004631146		FULL DESC:	19338714/ TURMAN DR				
000966 ENTERGY	170003814916	284909	2017 10 INV P	32.48 D-071817	148925	107599953 / 2543 JI	
INVOICE: 170003814916		FULL DESC:	107599953 / 2543 JIM ST				
000966 ENTERGY	180003879492	284557	2017 10 INV P	14.94 D-071817	148925	112498183 / 1395 PL	
INVOICE: 180003879492		FULL DESC:	112498183 / 1395 PLEASANT HILL RD				
000966 ENTERGY	205004401787	284906	2017 10 INV P	66.18 D-071817	148925	18757831 / 3401 WOO	
INVOICE: 205004401787		FULL DESC:	18757831 / 3401 WOODLAND TRACE NORTH				
000966 ENTERGY	225004310462	284904	2017 10 INV P	61.45 D-071817	148925	76194174 / 303 LONG	
INVOICE: 225004310462		FULL DESC:	76194174 / 303 LONG ST				
000966 ENTERGY	270003677831	284899	2017 10 INV P	22.70 D-071817	148925	43981182 / 1903 STA	
INVOICE: 270003677831		FULL DESC:	43981182 / 1903 STARLANDING RD LAKES OF NICHOLAS				
000966 ENTERGY	315003589164	284898	2017 10 INV P	36.68 D-071817	148925	57153132/ 2768 BLAC	
INVOICE: 315003589164		FULL DESC:	57153132/ 2768 BLACK ROCK RD				
000966 ENTERGY	335003524480	284907	2017 10 INV P	135.57 D-071817	148925	87490884 / 2017 STA	
INVOICE: 335003524480		FULL DESC:	87490884 / 2017 STAR LANDING RD E WTR TWR				
000966 ENTERGY	340002439251	284900	2017 10 INV P	1,088.18 D-071817	148926	17625948/ 4446 AIRW	
INVOICE: 340002439251		FULL DESC:	17625948/ 4446 AIRWAYS BLVD				
000966 ENTERGY	340002439252	284901	2017 10 INV P	3,305.08 D-071817	148926	17627084 / 170 COLL	
INVOICE: 340002439252		FULL DESC:	17627084 / 170 COLLEGE RD				
000966 ENTERGY	385003305060	284903	2017 10 INV P	41.77 D-071817	148925	122346919/ LEGENDS	
INVOICE: 385003305060		FULL DESC:	122346919/ LEGENDS LAGOON				
000966 ENTERGY	385003305124	284908	2017 10 INV P	216.20 D-071817	148926	122867856 / 4164 HI	
INVOICE: 385003305124		FULL DESC:	122867856 / 4164 HIGHWAY 51				
000966 ENTERGY	385003305125	284910	2017 10 INV P	150.12 D-071817	148926	122868045 / 53 WOOD	

07/14/2017 13:26
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET D-071817

 P 8
 apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
INVOICE: 385003305125	000966 ENTERGY	515002505544	FULL DESC: 122868045 / 53 WOODLAND TRACE S	2017 10 INV P	37.84	D-071817	148925 60572526 / GROVE ME
INVOICE: 515002505544			FULL DESC: 60572526 / GROVE MEADOWS LIFT STATION				
					5,274.67		
001105 NORTHCENTRAL ELECTRI	592470062817	284561	2017 10 INV P	57.77	D-071817	148931 ACCT 59247001 / COB	
INVOICE: 592470062817			FULL DESC: ACCT 59247001 / COBBLESTON LIFT STATION				
001105 NORTHCENTRAL ELECTRI	592470063017	284560	2017 10 INV P	128.60	D-071817	148931 59247007 / BELLE PT	
INVOICE: 592470063017			FULL DESC: 59247007 / BELLE PTE DR 5714				
001105 NORTHCENTRAL ELECTRI	592470162817	284562	2017 10 INV P	17.77	D-071817	148931 59247011 / 4105 GOO	
INVOICE: 592470162817			FULL DESC: 59247011 / 4105 GOODMAN RD				
					204.14		
001145 ATMOS ENERGY	401238162617	284565	2017 10 INV P	15.79	D-071817	148918 4012381654 / 53 WOO	
INVOICE: 401238162617			FULL DESC: 4012381654 / 53 WOODLAND TRCE				
001145 ATMOS ENERGY	401238162717	284563	2017 10 INV P	16.66	D-071817	148918 4012381609/ 4164 HI	
INVOICE: 401238162717			FULL DESC: 4012381609/ 4164 HIGHWAY 51				
					32.45		
002351 COMCAST	839640062217	284564	2017 10 INV P	105.90	D-071817	148923 8396400220288069 /	
INVOICE: 839640062217			FULL DESC: 8396400220288069 / 1334 GOODMAN				
002351 COMCAST	839640062317	284566	2017 10 INV P	104.85	D-071817	148920 8396400230236629 /	
INVOICE: 839640062317			FULL DESC: 8396400230236629 / 7525 GREENBROOK				
002351 COMCAST	839640062617	284559	2017 10 INV P	105.90	D-071817	148921 8396400220292525 /	
INVOICE: 839640062617			FULL DESC: 8396400220292525 / 8507 INVERNESS DR				
002351 COMCAST	839640070117	284558	2017 10 INV P	105.90	D-071817	148922 8396400220284316 /	
INVOICE: 839640070117			FULL DESC: 8396400220284316 / 5850 GETWELL				
					422.55		
			ACCOUNT TOTAL		5,933.81		
			ORG 825 TOTAL		188,716.58		
FUND 0400 UTILITY FUND				TOTAL:	188,826.94		



07/14/2017 13:26
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET D-071817

P 9
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10									
ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION		
850			MAINTENANCE EXPENSES						
0450-810-850-00-622100-			PROFESSIONAL SERVICES						
022930 HUB INTERNATIONAL	730385	284323	2017 10	INV P	43,045.00	D-071817	148903	PROPERTY /CRIME/INL	
INVOICE: 730385		FULL DESC: PROPERTY /CRIME/INLAND MARINE-LIABILITY/AUTO/CYBER							
ACCOUNT TOTAL					43,045.00				
ORG 850 TOTAL					43,045.00				
=====									
FUND 0450 SANITATION FUND					TOTAL:	43,045.00			
=====									

** END OF REPORT - Generated by Nicole Hilario **

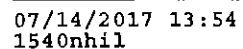


07/14/2017 13:54
1540nhil

CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET W-071817

P 1
apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
0010		GENERAL FUND				
0010-000-000-00-211300-			SALES TAX PAYABLE			
001176 MS DEPT OF REVENUE	32899	284541	2017 10 DIR P	10,180.23	W-071817	50099 JUNE 2017 SALES TAX
INVOICE: 32899		FULL DESC: JUNE 2017	SALES TAX PAID			
			ACCOUNT TOTAL	10,180.23		
		ORG 0010	TOTAL	10,180.23		
=====						
FUND 0010	GENERAL FUND		TOTAL:	10,180.23		
=====						



CITY OF SOUTHAVEN
FY2017 CLAIMS DOCKET W-071817

P 2
apinvgl

YEAR/PERIOD: 2017/1 TO 2017/10

YEAR/PERIOD:
ACCOUNT/VENDOR

DOCUMENT

VOUCHER PO

YEAR/PR	TYP	S
---------	-----	---

WARRANT

CHECK

DESCRIPTION

0400		UTILITY FUND		SALES TAX PAYABLE			
0400-000-000-00-211300-				2017 10 DIR P			
001176 MS DEPT OF REVENUE	7122017	284542			6,265.28	W-071817	50100 SALES TAX JUNE 2017
INVOICE: 7122017		FULL DESC:	SALES TAX JUNE 2017				
				ACCOUNT TOTAL	6,265.28		
				ORG 0400 TOTAL	6,265.28		
=====							
FUND 0400 UTILITY FUND				TOTAL:	6,265.28		
=====							

07/14/2017 13:54
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET W-071817

 P 3
 apinvglia

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
=====						
0600		PAYROLL FUND				
0600-000-000-00-214300- 026091 CIGNA INVOICE: 7032017	7032017	284310 FULL DESC:	EMPLOYEE MEDICAL INSURANCE 2017 10 DIR P CIGNA-MEDICAL/VISION/DENTAL	221,946.57 W-071817	50096	CIGNA-MEDICAL/VISIO
		ACCOUNT TOTAL		221,946.57		
0600-000-000-00-214900- 002311 EMPOWER RETIREMENT INVOICE: 7112017	7112017	284466 FULL DESC:	DEFERRED COMPENSATION 2017 10 DIR P DEFERRED COMP JULY 2017	6,467.23 W-071817	50098	DEFERRED COMP JULY
		ACCOUNT TOTAL		6,467.23		
0600-000-000-00-215101- 022644 CORPORATE PLANNING INVOICE: 7142017	7142017	285043 FULL DESC:	CAF-PRETAX MEDICAL 2017 10 DIR P MEDICAL FSA AND CHILD CARE	5,980.07 W-071817	50101	MEDICAL FSA AND CHI
		ACCOUNT TOTAL		5,980.07		
0600-000-000-00-215102- 026091 CIGNA INVOICE: 7032017	7032017	284310 FULL DESC:	DENTAL INSURANCE PREMS 2017 10 DIR P CIGNA-MEDICAL/VISION/DENTAL	13,193.09 W-071817	50096	CIGNA-MEDICAL/VISIO
		ACCOUNT TOTAL		13,193.09		
0600-000-000-00-215105- 026091 CIGNA INVOICE: 7032017	7032017	284310 FULL DESC:	VISION 2017 10 DIR P CIGNA-MEDICAL/VISION/DENTAL	2,615.14 W-071817	50096	CIGNA-MEDICAL/VISIO
		ACCOUNT TOTAL		2,615.14		
0600-000-000-00-216108- 022642 LIFE INSURANCE COMPA JULY2017 INVOICE:	7032017	284393 FULL DESC:	VOLUNTARY LIFE INSURANCE 2017 10 DIR P EMP LIFE INSURANCE PREIUMS/ JULY 2017	15,384.37 W-071817	50097	EMP LIFE INSURANCE
		ACCOUNT TOTAL		15,384.37		
		ORG 0600	TOTAL	265,586.47		
=====						
FUND 0600 PAYROLL FUND				TOTAL:	265,586.47	
=====						

** END OF REPORT - Generated by Nicole Hilario **

07/12/2017 09:03
1540ppyle

CITY OF SOUTHAVEN
INVOICE LIST BY GL ACCOUNT

P 1
apinvgl

YEAR/PERIOD: 2017/9 TO 2017/9	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
0600			PAYROLL FUND				
0600-000-000-00-214100-				MS STATE RETIREMENT			
002313 MS STATE RETIREMENT	6302017	284304		2017 9 DIR P	597,710.87		50095 JUNE 2017 PAYROLL C
INVOICE: 6302017		FULL DESC:	JUNE 2017 PAYROLL CONTRIBUTION				
					597,710.87		
			ACCOUNT TOTAL		597,710.87		
			ORG 0600 TOTAL		597,710.87		

07/12/2017 09:17
1540ppyle

CITY OF SOUTHAVEN
INVOICE LIST BY GL ACCOUNT

P 2
apinvgl

YEAR/PERIOD: 2017/9 TO 2017/10	ACCOUNT/VENDOR	DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
--------------------------------	----------------	----------	------------	---------------	---------	-------	-------------

FUND 0600 PAYROLL FUND

TOTAL:

597,710.87

** END OF REPORT - Generated by Pam Pyle **



The City of Southaven Docket Recap

July 18, 2017

Special Docket

General Fund		1,729.00
	Fire	-
	Ems	-
	Public Works	-
	Parks	1,729.00
	Facilities Management	-
	Code Enforcement	-
Tourist & Convention		-
Utility Fund		-
SPECIAL DOCKET TOTAL		1,729.00

07/14/2017 13:27
 1540nhil

 CITY OF SOUTHAVEN
 FY2017 CLAIMS DOCKET S-071817

 P 1
 apinvgl

YEAR/PERIOD: 2017/1 ACCOUNT/VENDOR	TO 2017/10 DOCUMENT	VOUCHER PO	YEAR/PR TYP S	WARRANT	CHECK	DESCRIPTION
411		PARKS DEPARTMENT				
0010-400-411-00-630400-						
020852 COUGAR SERVICES LLC	1033	284556	2017 10 INV A	1,729.00 S-071817		BUFFER
INVOICE: 1033		FULL DESC: BUFFER				
		ACCOUNT TOTAL		1,729.00		
		ORG 411	TOTAL	1,729.00		
=====						
FUND 0010	GENERAL FUND		TOTAL:	1,729.00		
=====						

** END OF REPORT - Generated by Nicole Hilario **

21.

Executive Session

Claims/Litigation for Police and Infrastructure

Leasing/Acquisition of Property

Economic Development