MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
July 15, 2025
6:00 PM
AGENDA

1. **Call To Order**
2. **Invocation**
3. **Pledge Of Allegiance**
4. **Approval of Minutes: July 1, 2025**
5. **Resolution Authorizing Expenditures in Accordance with Miss. Code 17-3-1 and Senate Bill 2924 Local and Private and House Bill 1618 Local and Private**
6. **Southaven CODE Blue Youth Leadership Initiative**
7. **Approval of Agreement with Nesbit Water Association**
8. **Authorization to Seek Bids for Court Project**
9. **Change Order for Snowden Grove Electronic Message Sign**
10. **Resolution for Assessments**
11. **Resolution for IT Surplus**
12. **Resolution to Clean Private Property**
13. **Planning Agenda: Item #1 Application by Molly Kreunen for a Conditional Use Permit to allow a hair salon to be located at 3075 Goodman Road East, Suite 17**
    Item #2 Application by Marissa Cruz for a Conditional Use Permit to allow a braiding facility to be located at 1330 Goodman Road East
    Item #3 Application by Ben Smith to amend the Central Gardens PUD on the north side of Rasco Road between Airways Blvd. and Greenbrook Pkwy.
14. **Mayor's Report**
15. **Personnel Docket**
16. **City Attorney's Legal Update**
17. **Utilities Billing Leak Adjustment Docket**
18. **Claims Dockets: Docket 1**
    Docket 2
19. **Executive Session: Litigation/Claims Against SFD, SPD, and Public Works; Parks Personnel: Economic Development (Potential Industry/Business Locating to City); Interdepartmental Personnel with No Action**

Items may be added to or omitted from this agenda as needed.

Minutes, City of Southaven, Southaven, Mississippi

MEETING OF THE MAYOR AND BOARD OF ALDERMEN
SOUTHAVEN, MISSISSIPPI
CITY HALL
July 1, 2025
6:00 PM
AGENDA

1. **Call To Order**
2. **Invocation**
3. **Pledge Of Allegiance**
4. **Executive Session: City-wide Personnel and Appointments**
5. **Approval of Minutes: June 17, 2025**
6. **Selection of Mayor Pro Tempore**
7. **City Personnel Appointments**
    a. **Police Chief**
    b. **Fire Chief**
    c. **City Prosecutors**
    d. **City Judges**
    e. **City Clerk**
    f. **City Public Defenders**
    g. **City Court Clerk**
    h. **Deputy City Clerk**
    i. **City Attorney**
    j. **Assistant Deputy City Clerks**
    k. **City Court Substitute Personnel**
8. **Appoint City Planning Commission**
9. **Appoint City Election Commissioners**
10. **Resolution to Adopt City Public Record Policy**
11. **Resolution to Adopt City Purchase Policy**
12. **Adopt City Employee Handbook**
13. **Approval for MML Travel**
14. **Resolution for MML Voting Delegate – 1 Delegate & 1 Alternate**
15. **Appointment of ADA Coordinator**
16. **Resolution for Hazard Mitigation Participation and Appointment**
17. **Resolution for Sanitation Assessment**
18. **Approval of Renewal City Insurance**
19. **Resolution for K-9 Surplus**
20. **Resolution for Budget Amendment**

21. **Memorandum of Agreement with Regional Organized Crime Information Center**
22. **Approval of SPD Purchase of K-9s**
23. **Resolution to Clean Private Property**
24. **Planning Agenda:** **Item #1 Application by Bradrock LLC for design review approval of a pet resort and emergency vet hospital on the west side of Getwell Road, south of College Road;**
Item #2 Application by SMJ Enterprise, LLC for subdivision approval of Serenity Pointe Phase 3 on the east side of Tchulahoma Road, north of Nail Road;
Item #3 Application by SMJ Enterprise, LLC for subdivision approval of Serenity Pointe Phase 4 on the north side of Nail Road, east of Tchulahoma Road;
Item #4 Application by Ashaif Properties, LLC for subdivision approval to revise the Southaven General Baptist Church Two Lot subdivision on the east side of Greencliff Drive, north of Goodman Road.
25. **Mayor's Report**
26. **Citizen's Agenda, Stacy Dodd, Woodland Recovery Center**
27. **Personnel Docket**
28. **City Attorney's Legal Update**
29. **Utilities Billing Leak Adjustment Docket**
30. **Claims Docket**
31. **Executive Session:** **Litigation/Claims by and against City SPD, SFD; Economic Development (Potential Industry/Business Locating to City); Interdepartmental Personnel with No Action**

Items may be added to or omitted from this agenda as needed.

MINUTES OF THE REGULAR MEETING
OF July 1, 2025
OF THE MAYOR AND BOARD OF ALDERMEN
OF THE CITY OF SOUTHAVEN, MISSISSIPPI

BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Southaven, Mississippi met in a Regular Meeting on the 1st day of July, 2025 at six o'clock (6:00) p.m. at City Hall.

Present were:

George Payne	Alderman At Large
Judy Jenkins-Lewis	Alderman, Ward 1
Charlie Hoots	Alderman, Ward 2
William Jerome	Alderman, Ward 3
Joel Gallagher	Alderman, Ward 4
John David Wheeler	Alderman, Ward 5
Raymond Flores	Alderman, Ward 6

Also present were Mayor Musselwhite, Andrea Mullen, City Clerk, and Nick Manley, City Attorney. Approximately sixty (60) other people were present. Mayor Musselwhite called the meeting to order. Alderman Gallagher led in prayer followed by the Pledge of Allegiance led by Alderman Payne.

EXECUTIVE SESSION CITY-WIDE PERSONNEL AND APPOINTMENTS

A motion was made by Alderman Flores to move for a closed determination of the issue on whether or not to declare an Executive Session. Motion was put to vote and passed unanimously. Alderman Flores made the motion to go into Executive Session for the purpose of Discussing City-wide Personnel and Appointments. Motion was seconded by Alderman Jerome. Motion was put to vote and passed unanimously. The Mayor and Board discussed personnel and appointments with no action taken. Alderman Flores made the motion to re-open the public meeting. Motion was seconded by Alderman Hoots. Motion was put to vote and passed unanimously.

Next, a motion was made by Alderman Hoots to approve the Minutes of the Regular Meeting of June 17, 2025 with any corrections, deletions, or additions necessary. Motion was seconded by Alderman Jerome. Motion was put to a vote and passed unanimously.

SELECTION OF MAYOR PRO TEMPORE

Alderman Flores made the motion to appoint George Payne as Mayor Pro Tempore. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES

Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

CITY PERSONNEL APPOINTMENTS

Alderman Flores made the motion to make the following appointments:

a. **Police Chief - Seth Kern**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING SETH KERN AS POLICE CHIEF

WHEREAS, pursuant to Mississippi Code Sections 21-3-3, 21-21-1, and Southaven Ordinance Chapter 3, Article III, Section 1-76, the City of Southaven ("City") hereby desires to appoint a Police Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Seth Kern as the City Police Chief; and

WHEREAS, Seth Kern as the City Police Chief shall be charged with all duties as set forth under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Seth Kern as City Police Chief and compensation shall be set at the currently budgeted amount.

2. Mr. Seth Kern is charged with all duties and obligations under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES

Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

b. Fire Chief – Danny Scallions

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DANNY SCALLIONS AS SOUTHAVEN FIRE CHIEF

WHEREAS, pursuant to Mississippi Code Sections 21-3-5 and 21-25-1, the City of Southaven ("City") hereby desires to appoint a Fire Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Danny Scallions as the City Fire Chief, which shall be effective on January 19, 2018; and

WHEREAS, Danny Scallions as the City Fire Chief shall be charged with all duties as set forth under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Danny Scallions as City Fire Chief effective and compensation shall be set at the currently budgeted amount.

2. Mr. Danny Scallions is charged with all duties and obligations under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

c. **City Prosecutors – William Seale, Wallace Alfred Welshans, Tori Williams, Kenneth Stockton, Debbie Brannan**

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING WILLIAM SEALE AS MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint the Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint William Seale as Municipal Prosecutor; and

WHEREAS, Mr. Seale shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints William Seale as Municipal Prosecutor and compensation shall be at budgeted amount.

2. Mr. Seale is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING WALLACE ALFRED WELSHANS, III As ASSISTANT MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires

to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Wallace Alfred Welshans, III as Assistant Municipal Prosecutor; and

WHEREAS, Mr. Welshans shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Wallace Alfred Welshans as Municipal Prosecutor and compensation shall be at budgeted amount.

2. Mr. Welshans is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING TORI E. WILLIAMS AS ASSISTANT MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Tori E. Williams as Assistant Municipal Prosecutor; and

WHEREAS, Ms. Williams shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Tori E. Williams as Municipal Prosecutor and compensation shall be at budgeted amount.

2. Ms. Williams is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING KENNETH STOCKTON AS ASSISTANT MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Kenneth Stockton as Assistant Municipal Prosecutor; and

WHEREAS, Mr. Stockton shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Kenneth Stockton as Municipal Prosecutor and compensation shall be at budgeted amount.

2. Mr. Stockton is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

d. City Judges – David Delgado, Joseph David Neyman, Jr.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DAVID DELGADO AS MUNICIPAL COURT JUDGE

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3 desires to appoint a Municipal Court Judge; and

WHEREAS, the City Board desires to appoint David Delgado, as Municipal Court Judge; and

WHEREAS, Mr. Delgado shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3, and Mississippi Code 21-23-11, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints David Delgado to Municipal Judge and compensation shall be set at budgeted amount.

2. Mr. Delgado is charged with all duties and obligations under Mississippi Code 21-23-3 and 21-23-11 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING JOSEPH D NEYMAN, JR. ASSISTANT MUNICIPAL COURT JUDGE

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3, has the discretion to appoint an additional Municipal Court Judge who shall exercise the same authority, regardless of the presence or absence of the other Municipal Judge; and

WHEREAS, the City Board desires to appoint Joseph Neyman, Jr. as Assistant Municipal Court Judge to assist with the City Court; and

WHEREAS, the Mr. Neyman shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Joseph D. Neyman, Jr. to the position of Assistant Municipal Court Judge and compensation shall be set at current budget amount.

2. Mr. Neyman is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

e. City Clerk – Andrea Mullen

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ANDREA MULLEN AS CITY OF SOUTHAVEN CLERK

WHEREAS, pursuant to Mississippi Code Sections 21-3-3 and 21-15-3, and Southaven Ordinance Chapter 3, Article II, Section 1-61, the City of Southaven ("City") hereby desires to appoint a City Clerk; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mrs. Andrea Mullen as the City Clerk; and

WHEREAS, Andrea Mullen as the City Clerk shall be charged with all duties as set forth under Mississippi Code 21-15-3, City ordinances, and as delegated by the City Mayor and Board; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1.The City hereby appoints Mrs. Andrea Mullen as City Clerk and initial compensation shall be set at current budgeted amount.

2.Mrs. Andrea Mullen is charged with all duties and obligations under Mississippi Code 21-15-3, City ordinances, and all other duties as assigned by the City Mayor and Board.

Motion was made by Alderman Flores and seconded by Alderman Hoots and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

f. City Public Defenders – Ben Murphy, Keith Treadway

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING BENJAMIN MURPHY AS PUBLIC DEFENDER

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Benjamin Murphy as public defender for the City Court; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Benjamin Murphy as a City Public Defender and compensation shall be set at budgeted amount.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN

OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING KEITH TREADWAY AS PUBLIC DEFENDER

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Keith Treadway as public defender for the City Court; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Keith Treadway as a City Public Defender and compensation shall be set at budgeted amount.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

G. City Court Clerk – Thomas Mastin

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING THOMAS MASTIN AS CITY OF SOUTHAVEN COURT CLERK

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-11 desires to appoint a Municipal Court Clerk; and

WHEREAS, the City Board desires to appoint Thomas Mastin, as Municipal Court Clerk; and

WHEREAS, Mr. Mastin shall be charged with all duties and powers as set forth under Mississippi Code 21-23-11; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Thomas Mastin to Municipal Court Clerk and compensation shall be set at budgeted amount.

2. Mr. Mastin is charged with all duties and obligations under Mississippi Code 21-23-11 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

h. Assistant City Clerk – Ashley Ford

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ASHLEY FORD AS ASSISTANT CITY CLERK

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-15-23 desires to appoint an Assistant City Clerk; and

WHEREAS, the City Board desires to appoint Ashley Ford as Assistant City Clerk; and

WHEREAS, Ashley Ford shall be charged with all duties and powers as set forth under Mississippi Code 21-15-23; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Ashley Ford to Assistant City Clerk and compensation shall be set at the budgeted amount.

2. Ashley Ford is charged with all duties and obligations under Mississippi Code 21-15-23 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

i. City Attorney – Butler Snow, Nick Manley

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING BUTLER SNOW LAW FIRM AS CITY ATTORNEY

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-15-27 desires to appoint a firm of attorneys as City Attorney; and

WHEREAS, the City Board desires to appoint Butler Snow Law Firm as City Attorney; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-15-27, the City hereby appoints Butler Snow Law Firm as City Attorney.

2. The Mayor is authorized to sign a contract with Butler Snow Law Firm in an amount consistent with the current budget and allow the Butler Snow to assist with litigation issues at an hourly rate as needed on a monthly basis.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES

Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

j. Deputy City Clerks -

Elissa Trapolino
Alicia Ferguson
Alyssa Yount
Paige Kilgore
Kayla Pearson

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DEPUTY CLERKS

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-3-5 desires to appoint Deputy Clerks; and

WHEREAS, the Deputy Clerks handle or have the custody of public funds; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints the following as Deputy Clerks:

Elissa Trapolino
Alicia Ferguson
Alyssa Yount
Paige Kilgore
Kayla Pearson

2. The Deputy Clerks' compensation shall be set at the budgeted amount.

Motion was made by Alderman Flores and seconded by Alderman Hoots and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

k. City Court Substitute Personnel -

Judges:
Amanda Smith
Charles "Nick" Smith
Robert "Bob" Morris, III
Wayne Douglas "Doug" Hollowell, III
J. Rhea Tannehill, Jr.
James Preston Vance
Tommy W. Defer

Prosecutors:
Hiten Patel
Robert W. "Billy" Johnson, Jr.
Russell Jordan
Leslie Shumake

Public Defenders:
Robert W. 'Billy' Johnson, Jr.
Stacey Spriggs
Matthew Dalton
Caroline Steward
M. Darin Vance
Robert E. Hayes
Joseph Whit Cooper

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPROVING SUBSTITUTE JUDGES, PROSECUTORS, AND PUBLIC DEFENDERS

WHEREAS, from time to time, the City Court needs to utilize the services of substitute judges, prosecutors, and public defenders to ensure the City Court provides the appropriate due process; and

WHEREAS, the City pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 may appoint prosecutors; and

WHEREAS, the City pursuant to Mississippi Code Sections 21-3-3 and 21-23-3 may appoint judges; and

WHEREAS, the City pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) may appoint judges; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The following individuals may be utilized by the City Court as substitutes for City Judge, City Prosecutor, and City Public Defender:

   Judges:
   Amanda Smith
   Charles "Nick" Smith
   Robert "Bob" Morris, III
   Wayne Douglas "Doug" Hollowell, III
   J. Rhea Tannehill, Jr.
   James Preston Vance
   Tommy W. Defer

   Prosecutors:
   Hiten Patel
   Robert W. "Billy" Johnson, Jr.
   Russell Jordan
   Leslie Shumake

   Public Defenders:
   Robert W. "Billy' Johnson, Jr.
   Stacey Spriggs
   Matthew Dalton
   Caroline Steward
   M. Darin Vance
   Robert E. Hayes
   Joseph Whit Cooper

2. Compensation for each substitute position shall be set at current budget amount.
3. Each individual, when substituting and serving in City Court, shall have all duties and obligations as set forth in Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Wheeler, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

APPOINT CITY PLANNING COMMISSION

Alderman Jerome made the motion to appoint the following to the City Planning Commission:

Mayor Darren Musselwhite	John Camp – Re-Appointment
Alderman Judy Jenkins-Lewis	Steven Winningham - Appointment
Alderman Charlie Hoots	Barrett Wilkinson - Re-Appointment
Alderman William Jerome	Ben Moore - Re-Appointment
Alderman George Payne	Les Hooper - Re-Appointment
Alderman Joel Gallagher	Dink Upchurch - Re-Appointment
Alderman John David Wheeler	Kevin Leeke - Re-Appointment
Alderman Raymond Flores	Bill Brewer - Re-Appointment

Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

APPOINT ELECTION CITY COMMISSIONERS

The item will be discussed at a future meeting.

RESOLUTION TO ADOPT CITY PUBLIC RECORD POLICY

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will adopt the public records policy and the revised public records form, which has been revised to conform to Mississippi Public Records Act. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, AMENDING RESOLUTION ADOPTING THE MISSISSIPPI PUBLIC RECORDS ACT OF 1983

WHEREAS, on February 21, 1984, the Mayor and Board of Aldermen of the City of Southaven, Mississippi, passed a Resolution Adopting the Mississippi Public Records Act of 1983,

WHEREAS, on July 20, 2010, the Mayor and Board of Alderman of the City of Southaven, Mississippi amended the City's Public Records Request Policy;

WHEREAS, the Mayor and Board of Aldermen of the City of Southaven have determined the need to amend the aforesaid City's Public Records Policy;

WHEREAS, the Mississippi Public Records Act of 1983 provides access by any person to the records of all public bodies of government and requires standard procedures be established by all public bodies by which persons may become aware of their rights to examine and/or copy public records;

WHEREAS, the Mayor and Board of Aldermen of the City of Southaven, Mississippi hereby re-adopt and implement the following policies and procedures for the compliance with Mississippi Public Records Act of 1983 as amended.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. That it shall be the policy of the Mayor and Board of Aldermen of the City of Southaven, Mississippi, that the terms, conditions and mandates contained in the Mississippi Public Records Act of 1983 shall strictly be adhered to in the operation of this government and no policy or policies in contravention of such statutes shall be condoned. The Mississippi Public Records Act of 1983 ("Act") is hereby incorporated by reference and each and every term and condition set forth therein is adopted for the use of this municipality.

2. That the following procedures in the implementation of the aforesaid Act are hereby and herein adopted and shall be complied with by the City of Southaven and by any person exercising the right to inspect, copy or mechanically reproduce or obtain a production of any public record held and controlled by the City of Southaven.

3. A person requesting any public record held or controlled by the City of Southaven, hereinafter referred to as City, may do so either in writing on forms provided by the City Clerk or City Police or in person on forms provided by the City. In either event, any such request shall be clear and concise and shall include only one subject matter. The date of the request shall be the date such request on proper forms is received by the City Clerk or the Southaven Police Department. The City Clerk or the Southaven Police Department shall see that each request bears the date of its receipt in a prominent place.

4. The City shall produce or deny all requests for production of documents or records within seven (7) working days from the receipt of each individual request. If the City is unable to produce a public record by the seventh (7^{th}) working day after the request is made, the City must provide a written explanation to the person making the request stating that the record requested will be produced and specifying with particularity why the records cannot be produced within the seven-day period. Unless there is mutual agreement of the parties, in no event shall the date for the City's providing of the requested records be any later than fourteen (14) working days from the receipt by the public body of the original request. If the request is to be honored, the notice of such shall contain an estimate of the total cost of compliance with such request. The party requesting

production must tender payment in the amount of that estimate before the requested records are produced. The costs and applications for City Public Records shall be reasonable and set in accordance with Mississippi law. Personnel assistance in processing request shall be charged the pay scale of the lowest level employee or contractor competent to respond to the request. A deposit of estimated cost may be collected prior to granting this request. The notice shall be timed so as to allow the requested production within seven (7) working days from the receipt of each individual request.

5. If any public record contains material which is not exempted under this chapter, the City shall redact the exempted and make the non-exempted material available for examination. The City shall be entitled to charge a reasonable fee for the redaction of any exempted material, not to exceed the agency's actual cost.

6. The City Clerk shall maintain at all times a file showing all requests made, the subject of the request, whether the same was honored or not, the time frames involved in compliance or in response to the request, and if the request was denied, a written response to the person requesting the same shall be forwarded detailing the reasons for failure to respond favorably to the request. Any such denial and the reasons therefore shall also be kept and maintained as a part of the record system of the City Clerk. All records kept and maintained hereunder shall be preserved for a period of three (3) years from the compliance with or denial of a request.

7. The City shall receive requests for information, on the forms prescribed by the City, at City Hall or City Police Department.

8. If computer records are requested, an additional charge according to the number of entries may be made. Requests made in person shall be made during normal business hours (8:00 A. M. to 5:00 P. M.) on normal working days, legal holidays, Saturdays and Sundays excepted. Adoption of the above and foregoing amended Resolution was moved by Alderman Gallagher and seconded by Aldermen Wheeler. Thereafter, the amended Resolution was put to a roll call vote, and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Judy Jenkins-Lewis	YES
Alderman John David Wheeler	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 1st day of July, 2025.

CITY OF SOUTHAVEN, MISSISSIPPI

Deadline _____

CITY OF SOUTHAVEN

PUBLIC RECORD REQUEST

8710 Northwest Drive
Southaven MS. 38671
Phone 662.280.2489
Fax 662.280.6556

Contact Information
Name: _____
Phone: _____
Email: _____

NOTICE: All Public Record Requests pertaining to the Southaven Police Department require additional information. Please use the appropriate form for SPD requests.

Date of Request: _____

TO: City Clerk

I, _____, hereby request that the City of Southaven ("City") provide the information below (please circle one) ***as copies*** **or** ***access for review.***

Information will be provided within seven (7) working days of receipt of the request. If the City is unable to produce a public record by the seventh working day after the request is made, the City will provide a written explanation stating that the record requested will be produced and specifying with particularity why the records cannot be produced within the seven-day period. Unless there is mutual agreement of the parties, the City will provide the records no later than fourteen (14) working days from the receipt by the City of the original request.

Please provide, as specific as possible, including locations and addresses, the information you are requesting:

_____
_____
_____
_____
_____
_____
_____

I understand that the City of Southaven will assess me the following charges for processing the above request: Checks should be made payable to the *City of Southaven.*

COPIES	BLACK/WHITE	COLOR
8 ½ x 11	0.15 per side	0.15 per side
8 ½ x 14	0.15 per side	0.15 per side
11 x 17	0.15 per side	0.15 per side

Any larger size require by plotter/scanner will be assessed at the actual charge incurred by the City.

Personnel assistance in processing request shall be charged at a rate of at the pay scale of the lowest level employee or contractor competent to respond to the request. An additional $1.00 records filing fee will be assessed to support MDAH. The fees for the request shall be collected by the City in advance of complying with the request. This pre-payment is a deposit, and any unused deposit will be refunded.

Approved ☐ **Number of Pages** _____

Denied ☐ **Amount Due** _____

City Clerk/ Deputy City Clerk **Date**

RESOLUTION TO ADOPT CITY PURCHASE POLICY

Nick Manley, City Attorney, presented this item to the Board.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI ADOPTING PURCHASING POLICY

WHEREAS, the City of Southaven ("City") desires to comply with Mississippi Code Sections 31-7-1 and 31-7-13 for the purchases for all commodities and printing; contracts for garbage collection or disposal; contracts for solid waste collection or disposal; contracts for sewage collection or disposal; contracts for public construction; and contracts for rentals; and

WHEREAS, the City Governing Authorities have reviewed the City Purchase Policy as attached hereto as Exhibit A; and

WHEREAS, based on the review of the Policy and the Policy's guidelines, along with the authority provided by the Policy to the City Department Heads to purchase those commodities which are below $75,000.00 provided that strict compliance is adhered to under Mississippi Code 31-7-13(a) and (b); and

WHEREAS, the City Governing Authorities desire to adopt the Policy as provided in Exhibit A; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City Purchase Policy, as set forth in Exhibit A, is hereby adopted by the City and shall be incorporated in the City minutes.

2. The Mayor, City Clerk and City Department Heads are hereby authorized to take all actions to effectuate the intent of this Resolution and City Purchase Policy.

Following the reading of this Resolution, it was introduced by Alderman Flores and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Judy Jenkins-Lewis	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES
Alderman Charlie Hoots	YES

RESOLVED AND DONE this 1st day of July, 2025.

EXHIBIT A

PURCHASE POLICY AND PROCEDURES

CITY OF SOUTHAVEN
Top of Mississippi

8710 Northwest Drive
662.393.6939
Southaven, MS 368671

CITY OF SOUTHAVEN
PURCHASE POLICY
Re-Adopted July 1, 2025

- **$0-$5,000**...Department Head's Responsibility for Competitive Pricing - Itemized Invoice Required - Purchase Order Number Optional.
- **$5,000-$75,000**...Department Head shall procure two (2) written bids and submit to City Clerk with Requisition for Purchase Order Number prior to order.
- **Above $75,000**...Bids Required with Board Approval.

*All contracts and service agreements must be approved by the Board.

*Contracts should be kept in the department and City Clerk's files, without exception, and a copy forwarded to the Mayor.

*Professional Service Providers with an ongoing relationship providing service to the city need a general service contract regardless of the dollar amount.

*Sole-Source Providers are still subject to rules and Board approval even though multiple bids are not available.

*Term Bid Contracts will still require an estimate and PO number for purchases above $5,000. These contracts are labor contracts so materials are still subject to other purchase laws.

*Demand Checks and Claim Settlements must be approved by the Board and Mayor.

*Department Heads should proceed with the lowest and best bid and document in detail on the bid in situations when the lowest bid is not deemed to be the best, as well as provide the reasoning to the Mayor and Board for approval.

*Munis entries should always have details and indicate if a purchase is project-specific.

*Department Heads should make continuous recommendations to the Mayor, as needed, regarding the quality of services by contractors being used by their respective departments.

ADOPT CITY EMPLOYEE HANDBOOK

Nick Manley, City Attorney, presented this item to the Board.

Alderman Flores made the motion to approve the employee handbook. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

A copy of the handbook is available on the City Website.

APPROVAL FOR MML TRAVEL

Nick Manley, City Attorney, presented this item to the Board.

Alderman Gallagher made the motion to approve MML Travel. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

RESOLUTION FOR MML VOTING DELEGATE- 1 DELEGATE & 1 ALTERNATE

Nick Manley, City Attorney, presented this item to the Board.

RESOLUTION APPOINTING
MISSISSIPPI MUNICIPAL LEAGUE
2025 VOTING DELEGATES
FOR THE CITY OF SOUTHAVEN

WHEREAS, the Mississippi Municipal League needs to elect the MML 2nd Vice President; and

WHEREAS, the City of Southaven ("City") Board desire to designate in its minutes the voting delegate and two alternates to cast the vote for the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE OF THE CITY OF SOUTHAVEN:

The voting delegate(s) for the July 22, 2025 Mississippi Municipal League election to be held at the annual convention on are as follows:

Voting Delegate: Alderman William Jerome
First Alternate: Alderman Joel Gallagher
Second Alternate: Alderman George Payne

That public interest and necessity requiring same, this Resolution shall become effective upon passage.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Alderman Payne seconded by Alderman Hoots, and was adopted by the following vote, to-wit:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

APPOINTMENT OF ADA COORDINATOR

Nick Manley, City Attorney, presented this item to the Board.

Alderman Flores made the motion to re-appoint Melanie Drisdale as the ADA Coordinator. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

RESOLUTION FOR HAZARD MITIGATION PARTICIPATION AND APPOINTMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that there is one hazard mitigation plan for the district that the City is in and the current plan is good till April 2027, but MEMA is working on a contract now with a vendor to help write the 2027 plan. The cost would be 25% match divide among each jurisdiction. The last plan had the same match, but MEMA was able to cover the whole cost not requiring the 25% local match. MEMA's hope is this will be the same, but if not the estimate MEMA gave is the 25% local match would be around $2,400, which is $400.00 for the City. The SFD recommends that the City participate and nominate Chris Olson as the City's representative. Alderman Flores made the motion to appoint Chris Olson for Hazard Mitigation Participation. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES

Alderman Flores YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

A copy of the agreement is attached and fully incorporated into these minutes.

RESOLUTION FOR SANITATION ASSESSMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will authorize assessments for those who have not paid the sanitation fee. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION FOR ASSESSING UNPAID SANITATION FEES

WHEREAS, the City of Southaven ("City") operates and maintains a garbage and rubbish collection system; and

WHEREAS, the City previously implemented a $20.00 per month sanitation fee to defray the cost for the operating and maintaining of the garbage and rubbish collection system; and

WHEREAS, despite correspondence requesting that the City residents pay the sanitation fee and providing the residents the opportunity to address the City Board at previous City meetings, the residents listed at the properties on Exhibit A have failed to pay the sanitation fee; and

WHEREAS, the individuals were provided an opportunity for a hearing at the City Board Meetings regarding the delinquent assessments and chose not to attend the hearing; and

WHEREAS, the City desires to collect the sanitation fees from the individuals and in the amount as set forth in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. Pursuant to Mississippi Code Section 21-19-2, the City Public Works Director and his staff are authorized to notify the Desoto County Tax Collector of the unpaid fees for those residents as set forth in Exhibit A. Upon receipt of the residents and addresses as set forth in Exhibit A from the City, the Desoto County Tax Collector shall not issue or renew a motor vehicle road and bridge privilege license for the motor vehicle owned by those individuals, unless such fees or charges, in addition to any other taxes or fees assessed against the motor vehicle, are paid.

2. In lieu of filing the assessments with the Desoto County Tax Collector, the City, pursuant to Mississippi Code 21-19-2, may file a lien on the property offered the sanitation service.

3. The Mayor, City Public Works Director and any of their designees are authorized to take any and all action to effectuate the intent of this Resolution.

After a full discussion of this matter, ALDERMAN Payne moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Jerome. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Jerome	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this 1st day of July 2025.

The standard penalties for the lots along with a list containing street names, parcel id#, and assessment totals is attached to these minutes.

APPROVAL OF RENEWAL CITY INSURANCE

Mayor Musselwhite presented this item to the Board.

Mayor Musselwhite stated that this renewal is for the City Property Casualty Insurance with Travelers. The City has been with Travelers Insurance for many years, and our broker, Mike Merritt with Collier Insurance, shopped the market for the best rates. Mayor Musselwhite reported that the insurance market isn't great right now and the options were not great either. Mayor Musselwhite stated that with those options the City will be renewing at a 2.1 rate adjustment. The policy includes property insurance for all assets, general liability, personal property, workers compensation, law enforcement liability, public entity liability, auto liability, and auto physical damage.

Rate adjustment	2.1 %
Last year	$2,004, 553.00
This year	$2,348,853.00
Net Change	$344,300.00

Mayor Musselwhite stated that the increase is as a result of a budget increase with the addition of 48 vehicles, increase in reconstruction cost of property values, increase in inland marine schedule of equipment, payroll increase, and addition of thirteen (13) new law enforcement officers. The rate increase was due to the added exposure not just the rate. Mayor

Musselwhite stated that it is his recommendation to renew the policy with Travelers for the above stated reasons. Alderman Gallagher made the motion to accept Mayor Musselwhite's recommendation. Motion was seconded by Alderman Wheeler.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

RESOLUTION FOR K-9 SURPLUS

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this resolution will surplus K-9, Bob. Bob is a ten-year-old Belgian Malinois who is suffering from arthritis and showing signs of diminished physical capability. His current handler, Officer Angela Carden, will retain K9 Bob as her personal property and has signed the release. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven ("City") Police Department pursuant to Mississippi Code 21-21-5 previously purchased a police K-9, Belgian Malinois, named Bob; and

WHEREAS, Bob is a ten (10) year old Belgian Malinois who is suffering from arthritis and showing signs of diminished physical capability.; and

WHEREAS, Bob has reached the end of his useful ability to serve as a member of the Southaven Police K-9 Unit, and
it is recommended that Bob be retired from service; and

WHEREAS, pursuant to Mississippi Code Section 45-3-52, the City Mayor and Board of Aldermen authorize Southaven Police Officer Angela Carden to retain Bob as her personal property; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Southaven Police Officer Angela Carden ("Carden") is authorized to retain Bob as her personal property.

2. Carden has signed a release, which releases the City from any and all liability associated with his ownership of Bob.

3. The City Police Chief, or his designee, is hereby authorized to take any and all action to effectuate the intent of this Resolution.

Motion was made by Alderman Hoots and seconded by Alderman Payne, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

RESOLUTION FOR BUDGET AMENDMENT

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that the budget amendment moves funds from the Trauma Care rust Fund (Revenue Acct) to EMS Machinery & Equipment (Expense Acct) in order to purchase $92,000 of mechanical CPR Devices. After hearing from Mr. Manley, the Board of Alderman considered the following resolution:

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND FY 2025 BUDGET

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the 2025 City Budget.

WHEREAS, pursuant to Miss. Code 21-35-25, the City desires to amend its FY 25 Budget by transferring funds from the Trauma Care Trust Fund (Revenue Acct) to EMS Machinery & Equipment (Expense Acct) in order to purchase $92,000 worth of mechanical CPR Devices as further set forth in Exhibit A; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Board approves the budget amendment amending the FY 25 budget as described above and further set forth in Exhibit A.

2. The Budget Amendment is not required to be advertised.

3. The Mayor or his designee are authorized to take all actions to further effectuate the intent of this Resolution.

Following the reading of the foregoing Resolution, Alderman Hoots made the motion and Alderman Payne seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this the 1st day of July, 2025.

City of Southaven

Budget Amendment Request

Fund Name	General			
Department	Fire/EMS			
	Current		Amend	Amended Total
				-
EMS Trauma Care Trust Fund (Revenue 0010-490702)	**30,000**		**64,382**	**64,382**
EMS Machinery & Equipment (Expense 297-630400)	**100,000**		**64,382**	**164,382**
Total Expenditures	**100,000**		**64,382**	**164,382**

SUMMARY

The budget amendment moves funds from the Trauma Care Trust Fund (Revenue Acct) to EMS Machinery & Equipment (Expense Acct) in order to purchase $92,000 worth of mechanical CPR devices.

10% PUBLICATION RULE

Per Mississippi state statute, public notice must be provided (in the same manner as the municipality must use for the publication of its final adopted budget) when budget amendments result in a ten percent increase or decrease in a municipal department's total budget. For purposes of determining if a ten percent change has occurred, all amendments made to a department's budget since its budget was originally adopted, or since the last adopted published revision, must be added together.

Is publication required due to this budget amendment?

x	**No.** Total amendment does not exceed ten percent of the total of either the department's originally adopted budget or its last adopted published revision.
	Yes. The adopted revision will be published within two weeks of the adoption of this budget amendment.

MEMORANDUM OF AGREEMENT WITH REGIONAL ORGANIZED CRIME INFORMATION CENTER

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that this MOA is required as the SPD has a new Chief. The MOA allows for the SPD to participate in the interjurisdictional Regional Organized Crime Information Center. Alderman Payne made the motion to approve the MOA with the Regional Crime Information Center. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

A copy of the MOA is attached and fully incorporated into these minutes.

APPROVAL OF SPD PURCHASE OF K-9'S

Nick Manley, City Attorney, presented this item to the Board.

Mr. Manley stated that pursuant to Miss. Code 21-21-5, the SPD desires to purchase two (2) dual-purpose pre-trained narcotics dogs from Vohne Liche Kennels. Alderman Flores made the motion to approve the purchase of two K-9's. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

A copy of the quote is attached and fully incorporated into these minutes.

RESOLUTION TO CLEAN PRIVATE PROPERTY

Mayor Musselwhite introduced the cleaning of property and asked if there were any comments from the Board and there were none. Mayor Musselwhite then asked for any comments from the public and there were none. The Board then considered the following resolution to clean private property:

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

CONDEMNATION ADDRESS
8206 Cedarbrook Dr.
8350 Greenbrook Pkwy
Parcel # 10752112000 22900
Parcel # 20720300 00000200
2215 Greencliff Dr.
2453 Bethany Dr.
8090 Shellbourne Lane E
736 Old Forge Rd.
8182 Cedarbrook Dr.
8193 Cedarbrook Dr.
8348 Laurett Cove

To the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, **July 1, 2025** by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanliness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above-described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, **July 1, 2025**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above-described parcel of land located at:

CONDEMNATION ADDRESS
8206 Cedarbrook Dr.
8350 Greenbrook Pkwy
Parcel # 10752112000 22900
Parcel # 20720300 00000200

2215 Greencliff Dr.
2453 Bethany Dr.
8090 Shellbourne Lane E
736 Old Forge Rd.
8182 Cedarbrook Dr.
8193 Cedarbrook Dr.
8348 Laurett Cove

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners or the above-described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Hoots. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	VOTED
Alderman George Payne	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the **1st day of July, 2025.**

PLANNING AGENDA

Planning Agenda presented by Whitney Cook, Director of Planning & Development.

Item #1 Application by Bradrock LLC for design review approval of a pet resort and emergency vet hospital on the west side of Getwell Road, south of College Road;

Mrs. Choat-Cook stated that the applicant is requesting design review approval for a pet resort and emergency animal hospital on the west side of Getwell Road, south of College Road. Building elevations and a landscape plan were submitted. Mrs. Choat-Cook stated that they have been working with the applicant for some time regarding this site. Both buildings incorporate the elements of the already approved Precious Paws office, which is a very attractive building. The landscape is well designed

with a good mixture of materials and proper sizing. The lighting is incorporated well and meets the requirements for ornamental streetscape design. Staff has no comments and recommends approval as submitted. Alderman Flores made the motion to approve the application by Bradrock, LLC. Motion was seconded by Alderman Payne.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

A copy of the staff report, GIS Map, building elevations, and land scaping plan are attached and fully incorporated into these minutes.

Item #2 **Application by SMJ Enterprise, LLC for subdivision approval of Serenity Pointe Phase 3 on the east side of Tchulahoma Road, north of Nail Road;**

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for Serenity Pointe Phase 3, Areas C and D, located on the east side of Tchulahoma Road, south of May Boulevard. This phase includes a total of 52 lots, incorporating all 23 lots within Area D. These Area D lots will be accessed through a gated entrance and are subject to a minimum lot size of ½ acre and a minimum heated square footage requirement of 3,000 square feet. In addition, a portion of Area C is included in this phase. This section is located within the interior of the overall subdivision. Per the PUD, lots in Area C require a minimum size of 10,000 square feet and a minimum heated square footage of 2,800 square feet. This phase also includes the subdivision's second entrance from Tchulahoma Road, along with the required 53 feet of right-of-way (ROW) dedication. A 15-foot landscape buffer is provided along the length of the Tchulahoma frontage, behind the ROW. The layout features two cul-de-sacs and two streets that stub out into future phases of the subdivision. Seven designated common open space areas are shown on the plat, including: • the landscape buffer along Tchulahoma Road, • the landscaped entry median, • a greenway access between Lots 91 and 92 that leads to the pond, • an open space lot between Lots 83 and 94, and a large green space between Lots 84 and 96 that extends southward, connecting to the already platted pond area. The proposed design is compliant with the requirements set forth in the PUD text approved in 2022. Staff's only comment is regarding

Tchulahoma Road. Tchulahoma Road improvements are the responsibility of the developer of the property. The applicant will need to work with the city engineering consultants to finalize the design needed for the entrance widening as well as the multi-use path extension. An agreement will have to be reached and the paperwork will need to be signed by both parties prior to platting. All previous comments regarding internal street typical sections shall pertain to this phase as well. This will include the total ROW width and tree planting. Staff would like the PUD text referenced on the plat since it details out the design criteria as well as the home sizes, etc. Staff would also like confirmation of the formation of the HOA prior to platting as well as a copy of the proposed covenants that can be distributed to the commission for review prior to commission signatures for platting. Mrs. Choat-Cook stated that staff has no further comments and recommends approval pending compliance. Alderman Flores made the motion to approve the application by SMJ Enterprise, LLC. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

A copy of the staff report, GIS Map, and final plat are attached and fully incorporated into these minutes.

Item #3 Application by SMJ Enterprise, LLC for subdivision approval of Serenity Pointe Phase 4 on the north side of Nail Road, east of Tchulahoma Road;

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval for Serenity Pointe Phase 4, Area B, located on the north side of Nail Road. This phase consists of 41 lots, each with a minimum lot size of 10,000 square feet and a minimum heated square footage of 2,200 square feet. This phase is situated within the interior of the previously approved and platted portion of Area B, which has direct access from Nail Road. It includes the continuation of previously stubbed-out streets from the initial section of Area B, ensuring internal connectivity. The plat identifies two common open space (COS) areas:

- The first is a large section of the greenbelt that runs between Areas B and C and includes a proposed trail for resident use.

• The second COS is centrally located within the road network and features mail kiosks along with a proposed community pool for neighborhood amenities.

The proposed design is compliant with the requirements set forth in the PUD text approved in 2022. All previous comments regarding internal street typical sections shall pertain to this phase as well. This will include the total ROW width and tree planting. Staff would like the PUD text referenced on the plat since it details out the design criteria as well as the home sizes, etc. Staff would also like confirmation of the formation of the HOA prior to platting as well as a copy of the proposed covenants that can be distributed to the commission for review prior to commission signatures for platting. Mrs. Choat-Cook stated that staff has no further comments and recommends approval pending compliance. Alderman Flores made the motion to approve the application by SMJ Enterprise, LLC. Motion was seconded by Alderman Gallagher.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

A copy of the staff report and final plat are attached and fully incorporated into these minutes.

Item #4 **Application by Ashaif Properties, LLC for subdivision approval to revise the Southaven General Baptist Church Two Lot subdivision on the east side of Greencliff Drive, north of Goodman Road.**

Mrs. Choat-Cook stated that the applicant is requesting subdivision approval to revise the Southaven General Baptist Church Two Lot Subdivision on the south side of Greencliff Drive, east side of Greenbrook Pkwy. The current plat shows two lots on site with lot 1 encompassing 2.43 acres of property and the second lot with 0.22 acres. Lot 1 contains a church sanctuary and church gymnasium. Lot 2 encompasses 0.22 acres and contains a single-family residence which is used by the church. The applicant is requesting to further subdivide lot 1 into two lots with lot 1a containing 1.0709 acres and lot 1b having 1.179 acres. Lot 2 is proposed to remain the same. The already approved ingress/egress to the

Centerbrook Subdivision is also shown on this plat which has been codified with the Chancery Clerks office. There is no required ROW dedication or improvements required or submitted. The site has no proposed use to staff's knowledge. There is an existing church sanctuary and a gymnasium on site which is in a condemnable state; however, the owners have been working with staff to determine the highest and best use of the property and solutions to fix the buildings if possible. This subdivision proposal separates the church and gym onto different lots which will allow the usage to be individualized for repair and/or reuse. The revision requirements set forth in the ordinance require that all adjacent property owners sign the proposed plat and/or provide notarized proper documentation per planning staff agreeing to the revisions. Mrs. Choat-Cook stated that staff has no further comments and recommends approval. Mayor Musselwhite made the recommendation to approve contingent that the property owners bring the property into compliance with code violations. Alderman Jerome made the motion to approve the application by Ashaif Properties, LLC contingent upon the Mayor's recommendation to bring the property into compliance with code violations. Motion was seconded by Alderman Hoots.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

A copy of the staff report, GIS Map, and final plat are attached and fully incorporated into these minutes.

MAYOR'S REPORT

Mississippi Main Street Program

Mayor Musselwhite stated that he and Mrs. Choat-Cook met with the officials of the Main Street Program a few years back to gage the value for the City of Southaven. The program has been successful throughout Mississippi renovating older Mississippi towns and squares. Mayor Musselwhite stated that the City of Southaven has developed in a different manner than some of the older towns in Mississippi and he does not want to miss out on the program's potential, especially with the revitalization efforts in the West End business district. Mayor Musselwhite added that they need to gage the value before entering into budget discussions with the entry fee being $10,000.00. Mayor Musselwhite stated that they assessed a few years ago and did not feel that there was value in participating at that time, but decided to revisit in

case the program is something that could help the City. Mayor Musselwhite asked the Board to consider the program and to individually contact him with comments. This item will be placed on a future agenda for consideration.

July 4th Fireworks Show

Mayor Musselwhite reported that the City's firework show will be Friday, July 4, 2025, at BankPlus Amphitheater. All are invited to attend and gates open at 5 PM and fireworks at 9:15 PM. Mayor Musselwhite reminded everyone that it is illegal to shoot fireworks in the City and to be mindful and respectful of others concerns.

CITIZEN'S AGENDA, STACY DODD, WOODLAND RECOVERY CENTER

Mr. Dodd with Woodland Recovery Center stated that he is hoping to reveal some exciting plans for the West End District in the near future. Also, Mr. Dodd shared that the Cities have the option to allocate settlement funds from the opioid epidemic to the Woodland Recovery Center for substance use disorders treatment. Mr. Dodd expressed understanding that the City of Southaven EMS has used that funding for over dose victims to date and asked for future consideration of funding to be allocated the Woodland Recovery Center. Mayor Musselwhite stated that he and the Board will revisit during budget discussions and expressed great appreciation to Mr. Dodd for all of his hard work with addiction victims.

PERSONNEL DOCKET

Alderman Payne made the motion to approve the Personnel Docket of July 1, 2025 as presented to this Board. Motion was seconded by Alderman Hoots.

Personnel Docket — **July 1, 2025**

All other current City employees shall continue their at will employment with the City of Southaven at their current compensation, subject to Mayor and Board review of employment and compensation, and subject to any and all handbooks, policies, orders, guides, rules, and/or regulations governing their employment. This continuation of employment, including all statutory appointments, does not create any contractual right to employment or term of employment.

New Hire	Department	Position Title	Start Date	Rate of Pay
Stacey Bell	Planning/Code Enforcement	Code Enforcement Officer I	7/21/2025	$21.63

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Christopher Barr	Police Officer 1	Police Officer 2	6/30/2025	$27.86
Harrison Brown	Police Officer 1	Police Officer 2	6/30/2025	$27.86
Mary Jackson	Police Officer 1	Police Officer 2	6/30/2025	$27.86
Shakeria Jackson	Police Officer 1	Police Officer 2	6/30/2025	$27.86
Christopher Jones	Police Officer 1	Police Officer 2	6/30/2025	$27.86
Ethan King	Police Officer 1	Police Officer 2	6/30/2025	$27.86
Nathan Villalobos	Police Officer 1	Police Officer 2	6/30/2025	$27.86
Andrew Warren	Police Officer 1	Police Officer 2	6/30/2025	$27.86
Zaelon Washington	Police Officer 1	Police Officer 2	6/30/2025	$27.86

Stipend	Department	Stipend	Effective Date	Stipend Rate Annually
Nicholas Cupples	Fire	Haz-Mat	4/22/2025	$600.00
Kenny Hall	Fire	Haz-Mat	6/1/2025	$600.00
Dale Wilmet	Fire	EMT	6/15/2025	$600.00

Parks Tournaments

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Jaxson Dalton	Concessions	Concessions 3 (Cook)	7/2/2025	$11.00
Emma Avent	Concessions	Concession 2	7/2/2025	$10.25

Rate of Pay Correction	Correct Rate of Pay
Parker Willimas	$11.75

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July, 2025.

CITY ATTORNEY'S LEGAL UPDATE

Mr. Manley entered the Old Dominion amphitheater concert contracts into the minutes. No approval needed.

UTILITY BILL ADJUSTMENT DOCKET

RESIDENTIAL	JOSHUA FREDRICK	1624	CHERRY CREEK DR	(157.95)	LEAK IN BATHROOM WALL
RESIDENTIAL	L. PATTERSON	2885	DOVE MEADOWS	(20.72)	POOL ADJUSTMENT
RESIDENTIAL	MARK CALHOUN	4165	PINEHURST DR	(68.08)	POOL ADJUSTMENT
RESIDENTIAL	PEGGY JONES	835	TALL PINE CV	(41.44)	POOL ADJUSTMENT
RESIDENTIAL	LINDA/KEVIN WILLIS	4099	WELADAY CV	(130.24)	POOL ADJUSTMENT
RESIDENTIAL	LATITIA STOCKMAN	2038	EAGLE POINT CV	(62.16)	POOL ADJUSTMENT
RESIDENTIAL	JANEEN BALTES	3692	CASTLE POINTE DR	(47.36)	POOL ADJUSTMENT
RESIDENTIAL	SARA TATUM	5563	KAYLA DRIVE	(17.76)	POOL ADJUSTMENT
RESIDENTIAL	JAMIE WRIGHT	2782	TOWER COVE	(20.72)	POOL ADJUSTMENT
COMMERCIAL	CATO CORPORATION	485	STATELINE RD	(342.38)	TOILET LEAK
RESIDENTIAL	KIM WALKER	8450	OAKWOOD LN	(99.45)	SERVICE LINE LEAK
RESIDENTIAL	DAVID TATUM	2059	CUSTER DR	(257.40)	BATHROOM FAUCET LEAK
RESIDENTIAL	CALLEY HARRIS	421	BLAIR DR	(152.10)	SERVICE LINE LEAK

RESIDENTIAL	ERMA AKINS	8789	CAT TAIL CV	(146.25)	TOILET LEAK
RESIDENTIAL	JUDY JACKSON	4536	GLENLEIGH CR	(64.35)	TOILET LEAK
RESIDENTIAL	TONY HENDERSON	8389	GRAYCE DR	(163.80)	SERVICE LINE LEAK
RESIDENTIAL	CECILIA SILGUERO	975	WATERFORD PL	(88.80)	POOL ADJUSTMENT
RESIDENTIAL	MELANIE VAUGHN	4453	ABERTON DR	(49.13)	POOL ADJUSTMENT
RESIDENTIAL	KRYSTLE HOLLIDAY	1901	MARCIA LOUISE	(94.72)	POOL ADJUSTMENT
RESIDENTIAL	AKARINA ARREOLA	5504	EAST POINTE DR	(136.16)	POOL ADJUSTMENT
RESIDENTIAL	DENNIS WOODS	7347	GREENBROOK PKWY	(263.25)	LEAK UNDER SLAB
			Total	(2422.22)	

Alderman Payne made the motion to approve the Utility Bill Adjustment Docket of July 1, 2025 in the amount of $2,422.22. Motion was seconded by Alderman Jerome.

Roll call was as follows:

ALDERMAN	VOTED
Alderman Lewis	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried on the 1st day of July , 2025.

CLAIMS DOCKET

A motion was made by Alderman Payne to approve the Claims Docket of July 1, 2025 in the amount of $3,035,134.08. Motion was seconded by Alderman Flores.

Excluding voucher numbers:
443731, 443782, 444007, 444304, 444350, 444364, 444365, 444530, 444651, 444676

Roll call was as follows:

ALDERMAN	VOTED

Alderman Kelly	YES
Alderman Hoots	YES
Alderman Jerome	YES
Alderman Payne	YES
Alderman Gallagher	YES
Alderman Wheeler	YES
Alderman Flores	YES

Having received a majority of affirmative votes, Mayor Musselwhite declared that the motion was carried and approved for payment on the 17th day of June, 2025.

EXECUTIVE SESSION

A copy of the Executive Session Minutes are maintained in the City Clerk's Office.

There being no further business to come before the Board of Aldermen, a motion was made by Alderman Jerome to adjourn. Motion was seconded by Alderman Gallagher. Motion was put to a vote and passed unanimously July 1, 2025 at 7:50 p.m.

_____
Darren Musselwhite,
Mayor

_____
Andrea Mullen,
City Clerk
(Seal)

All exhibits and attachments are electronically filed in the City Clerk's Office.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING SETH KERN AS POLICE CHIEF

WHEREAS, pursuant to Mississippi Code Sections 21-3-3, 21-21-1, and Southaven Ordinance Chapter 3, Article III, Section 1-76, the City of Southaven ("City") hereby desires to appoint a Police Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Seth Kern as the City Police Chief; and

WHEREAS, Seth Kern as the City Police Chief shall be charged with all duties as set forth under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Seth Kern as City Police Chief and compensation shall be set at the currently budgeted amount.

2. Mr. Seth Kern is charged with all duties and obligations under Mississippi Code 21-21-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

Darren Musselwhite, MAYOR

ATTEST:

City Clerk

SOUTHAVEN, MISSISSIPPI
APRIL 15, 1980

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DANNY SCALLIONS AS SOUTHAVEN FIRE CHIEF

WHEREAS, pursuant to Mississippi Code Sections 21-3-5 and 21-25-1, the City of Southaven ("City") hereby desires to appoint a Fire Chief; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mr. Danny Scallions as the City Fire Chief, which shall be effective on January 19, 2018; and

WHEREAS, Danny Scallions as the City Fire Chief shall be charged with all duties as set forth under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mr. Danny Scallions as City Fire Chief effective and compensation shall be set at the currently budgeted amount.

2. Mr. Danny Scallions is charged with all duties and obligations under Mississippi Code 21-25-1 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

Darren Musselwhite, MAYOR

ATTEST:

City Clerk



93633689.v1

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING WILLIAM SEALE AS MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint the Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint William Seale as Municipal Prosecutor; and

WHEREAS, Mr. Seale shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints William Seale as Municipal Prosecutor and compensation shall be at budgeted amount.

2. Mr. Seale is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

Darren Musselwhite, MAYOR

ATTEST:

City Clerk

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING TORI E. WILLIAMS AS ASSISTANT MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Tori E. Williams as Assistant Municipal Prosecutor; and

WHEREAS, Ms. Williams shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Tori E. Williams as Municipal Prosecutor and compensation shall be at budgeted amount.

2. Ms. Williams is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

Darren Musselwhite, MAYOR

ATTEST:

City Clerk

SOUTHAVEN, MISSISSIPPI
APRIL 15, 1980

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING WALLACE ALFRED WELSHANS, III As ASSISTANT MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Wallace Alfred Welshans, III as Assistant Municipal Prosecutor; and

WHEREAS, Mr. Welshans shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Wallace Alfred Welshans as Municipal Prosecutor and compensation shall be at budgeted amount.

2. Mr. Welshans is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

Darren Musselwhite, MAYOR

ATTEST:

City Clerk

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING KENNETH STOCKTON AS ASSISTANT MUNICIPAL PROSECUTOR

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 desires to appoint an Assistant Municipal Prosecuting Attorney; and

WHEREAS, the City Board desires to appoint Kenneth Stockton as Assistant Municipal Prosecutor; and

WHEREAS, Mr. Stockton shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-3, the City hereby appoints Kenneth Stockton as Municipal Prosecutor and compensation shall be at budgeted amount.

2. Mr. Stockton is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

Darren Musselwhite, MAYOR

ATTEST:

City Clerk

93633816.v1

SOUTHAVEN, MISSISSIPPI
APRIL 15, 1980

City of Southaven
Oath of Office

I, Kenneth Stockton, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Assistant Municipal Prosecutor, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed _____

Sworn to and subscribed before me this the 9th day of July 2025.

_____
Andrea Mullen, City Clerk

_____
Ashley Ford, Assistant City Clerk

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DAVID DELGADO AS MUNICIPAL COURT JUDGE

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3 desires to appoint a Municipal Court Judge; and

WHEREAS, the City Board desires to appoint David Delgado, as Municipal Court Judge; and

WHEREAS, Mr. Delgado shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3, and Mississippi Code 21-23-11, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints David Delgado to Municipal Judge and compensation shall be set at budgeted amount.

2. Mr. Delgado is charged with all duties and obligations under Mississippi Code 21-23-3 and 21-23-11 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen

Andrea Mullen, CITY CLERK

City of Southaven
Oath of Office

I, David Delgado, do solemnly swear (or affirm) that I will administer justice without respect to persons, and do equal right to the poor and to the rich, and that I will faithfully and impartially discharge and perform all the duties incumbent upon me as MUNICIPAL COURT JUDGE according to the best of my ability and understanding, agreeably to the Constitution of the United States and the Constitution and laws of the state of Mississippi. So help me God.

Signed _____

Sworn to and subscribed before me this the 1st day of July 2025.

Andrea Mullen

Andrea Mullen, City Clerk

Ashley Ford

Ashley Ford, Assistant City Clerk

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING JOSEPH D NEYMAN, JR. ASSISTANT MUNICIPAL COURT JUDGE

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-3 and 21-23-3, has the discretion to appoint an additional Municipal Court Judge who shall exercise the same authority, regardless of the presence or absence of the other Municipal Judge; and

WHEREAS, the City Board desires to appoint Joseph Neyman, Jr. as Assistant Municipal Court Judge to assist with the City Court; and

WHEREAS, the Mr. Neyman shall be charged with all duties and powers as set forth under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law, which includes the authority appoint other municipal employees as deputy clerks of the court to assist the clerk of the court in the conduct of the court's responsibilities; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Joseph D. Neyman, Jr. to the position of Assistant Municipal Court Judge and compensation shall be set at current budget amount.

2. Mr. Neyman is charged with all duties and obligations under Mississippi Code 21-23-3 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

City of Southaven
Oath of Office

I, Joseph David Neyman, do solemnly swear (or affirm) that I will administer justice without respect to persons, and do equal right to the poor and to the rich, and that I will faithfully and impartially discharge and perform all the duties incumbent upon me as ASSISTANT MUNICIPAL COURT JUDGE according to the best of my ability and understanding, agreeably to the Constitution of the United States and the Constitution and laws of the state of Mississippi. So help me God.

Signed _____

Sworn to and subscribed before me this the 1st day of July 2025.

Andrea Mullen

Andrea Mullen, City Clerk

Ashley Ford, Assistant City Clerk

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ANDREA MULLEN AS CITY OF SOUTHAVEN CLERK

WHEREAS, pursuant to Mississippi Code Sections 21-3-3 and 21-15-3, and Southaven Ordinance Chapter 3, Article II, Section 1-61, the City of Southaven ("City") hereby desires to appoint a City Clerk; and

WHEREAS, the City Mayor and Board have considered the matter and desire to appoint Mrs. Andrea Mullen as the City Clerk; and

WHEREAS, Andrea Mullen as the City Clerk shall be charged with all duties as set forth under Mississippi Code 21-15-3, City ordinances, and as delegated by the City Mayor and Board; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Mrs. Andrea Mullen as City Clerk and initial compensation shall be set at current budgeted amount.
2. Mrs. Andrea Mullen is charged with all duties and obligations under Mississippi Code 21-15-3, City ordinances, and all other duties as assigned by the City Mayor and Board.

Motion was made by Alderman Flores and seconded by Alderman Hoots and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

City of Southaven
Oath of Office

I, Andrea Mullen do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of City Clerk and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed Andrea Mullen

Sworn to and subscribed before me this the 1st day of July 2025.

Darren Musselwhite

Darren Musselwhite, Mayor

Ashley Ford

Ashley Ford, Assistant City Clerk

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING BENJAMIN MURPHY AS PUBLIC DEFENDER

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Benjamin Murphy as public defender for the City Court; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Benjamin Murphy as a City Public Defender and compensation shall be set at budgeted amount.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

City of Southaven
Oath of Office

I, Ben Murphy, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of City Public Defender, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed _____

Sworn to and subscribed before me this the 9th day of July 2025.

_____
Andrea Mullen, City Clerk

_____
Ashley Ford, Assistant City Clerk

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING KEITH TREADWAY AS PUBLIC DEFENDER

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) desire to appoint a public defender for the City Court; and

WHEREAS, the City Board desires to appoint Keith Treadway as public defender for the City Court; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-23-7(4), the City hereby appoints Keith Treadway as a City Public Defender and compensation shall be set at budgeted amount.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

City of Southaven
Oath of Office

I, Keith Treadway, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of City Public Defender, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed _____

Sworn to and subscribed before me this the 9th day of July 2025.

_____
Andrea Mullen, City Clerk

_____
Ashley Ford, Assistant City Clerk

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING THOMAS MASTIN AS CITY OF SOUTHAVEN COURT CLERK

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-23-11 desires to appoint a Municipal Court Clerk; and

WHEREAS, the City Board desires to appoint Thomas Mastin, as Municipal Court Clerk; and

WHEREAS, Mr. Mastin shall be charged with all duties and powers as set forth under Mississippi Code 21-23-11; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Thomas Mastin to Municipal Court Clerk and compensation shall be set at budgeted amount.

2. Mr. Mastin is charged with all duties and obligations under Mississippi Code 21-23-11 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING BUTLER SNOW LAW FIRM AS CITY ATTORNEY

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-15-27 desires to appoint a firm of attorneys as City Attorney; and

WHEREAS, the City Board desires to appoint Butler Snow Law Firm as City Attorney; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Pursuant to Mississippi Code 21-15-27, the City hereby appoints Butler Snow Law Firm as City Attorney.

2. The Mayor is authorized to sign a contract with Butler Snow Law Firm in an amount consistent with the current budget and allow the Butler Snow to assist with litigation issues at an hourly rate as needed on a monthly basis.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING ASHLEY FORD AS ASSISTANT CITY CLERK

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Sections 21-3-5 and 21-15-23 desires to appoint an Assistant City Clerk; and

WHEREAS, the City Board desires to appoint Ashley Ford as Assistant City Clerk; and

WHEREAS, Ashley Ford shall be charged with all duties and powers as set forth under Mississippi Code 21-15-23; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints Ashley Ford to Assistant City Clerk and compensation shall be set at the budgeted amount.

2. Ashley Ford is charged with all duties and obligations under Mississippi Code 21-15-23 and all other duties as set forth under Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Hoots, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

City of Southaven
Oath of Office

I, Ashley Ford, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Assistant City Clerk, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed _____

Sworn to and subscribed before me this the 1st day of July 2025.

_____
Darren Musselwhite, Mayor

_____
Andrea Mullen, City Clerk

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPOINTING DEPUTY CLERKS

WHEREAS, the City of Southaven ("City"), pursuant to Mississippi Code Section 21-3-5 desires to appoint Deputy Clerks; and

WHEREAS, the Deputy Clerks handle or have the custody of public funds; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City hereby appoints the following as Deputy Clerks:

   Elissa Trapolino
   Alicia Ferguson
   Alyssa Yount
   Paige Kilgore
   Kayla Pearson

2. The Deputy Clerks' compensation shall be set at the budgeted amount.

Motion was made by Alderman Flores and seconded by Alderman Hoots and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

City of Southaven
Oath of Office

I, Elissa Trapolino, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Deputy Clerk, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed Elissa Trapolino

Sworn to and subscribed before me this the 1st day of July 2025.

Darren Musselwhite, Mayor

Andrea Mullen

Andrea Mullen, City Clerk

City of Southaven
Oath of Office

I, Alicia Ferguson, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Deputy Clerk, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed Alicia Ferguson

Sworn to and subscribed before me this the 1st day of July 2025.

Darren Musselwhite, Mayor

Andrea Mullen, City Clerk

City of Southaven
Oath of Office

I, Alyssa Yount, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Deputy Clerk, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed A. Yount

Sworn to and subscribed before me this the 1st day of July 2025.

Darren Musselwhite, Mayor

Andrea Mullen

Andrea Mullen, City Clerk

City of Southaven
Oath of Office

I, Paige Kilgore, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Deputy Clerk, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed Paige Kilgore

Sworn to and subscribed before me this the 1st day of July 2025.

Darren Musselwhite, Mayor

Andrea Mullen, City Clerk

City of Southaven
Oath of Office

I, Kayla Pearson, do solemnly swear that I will faithfully support the Constitution of the United States and the Constitution of the State of Mississippi and obey the laws thereof; that I am not disqualified from holding the office of Deputy Clerk, and that I will faithfully discharge the duties of the office upon which I am about to enter, SO HELP ME GOD.

Signed Kayla Pearson

Sworn to and subscribed before me this the 1st day of July 2025.

Darren Musselwhite, Mayor

Andrea Mullen, City Clerk

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI APPROVING SUBSTITUTE JUDGES, PROSECUTORS, AND PUBLIC DEFENDERS

WHEREAS, from time to time, the City Court needs to utilize the services of substitute judges, prosecutors, and public defenders to ensure the City Court provides the appropriate due process; and

WHEREAS, the City pursuant to Mississippi Code Sections 21-3-5 and 21-23-3 may appoint prosecutors; and

WHEREAS, the City pursuant to Mississippi Code Sections 21-3-3 and 21-23-3 may appoint judges; and

WHEREAS, the City pursuant to Mississippi Code Sections 21-3-5 and 21-23-7(4) may appoint judges; and

NOW, THEREFORE BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The following individuals may be utilized by the City Court as substitutes for City Judge, City Prosecutor, and City Public Defender:

Judges:
Amanda Smith
Charles "Nick" Smith
Robert "Bob" Morris, III
Wayne Douglas "Doug" Hollowell, III
J. Rhea Tannehill, Jr.
James Preston Vance
Tommy W. Defer

Prosecutors:
Hiten Patel
Robert W. "Billy" Johnson, Jr.
Russell Jordan
Leslie Shumake

Public Defenders:
Robert W. "Billy' Johnson, Jr.
Stacey Spriggs
Matthew Dalton
Caroline Steward
M. Darin Vance

Robert E. Hayes
Joseph Whit Cooper

2. Compensation for each substitute position shall be set at current budget amount.
3. Each individual, when substituting and serving in City Court, shall have all duties and obligations as set forth in Mississippi law.

Motion was made by Alderman Flores and seconded by Alderman Wheeler, and the question being put to a roll call vote, the result was as follows:

Alderman George Payne	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman William Jerome	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John David Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

DARREN L. MUSSELWHITE, MAYOR

ATTEST:

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI
APRIL 15, 1980

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI, AMENDING RESOLUTION ADOPTING THE MISSISSIPPI PUBLIC RECORDS ACT OF 1983

WHEREAS, on February 21, 1984, the Mayor and Board of Aldermen of the City of Southaven, Mississippi, passed a Resolution Adopting the Mississippi Public Records Act of 1983,

WHEREAS, on July 20, 2010, the Mayor and Board of Alderman of the City of Southaven, Mississippi amended the City's Public Records Request Policy;

WHEREAS, the Mayor and Board of Aldermen of the City of Southaven have determined the need to amend the aforesaid City's Public Records Policy;

WHEREAS, the Mississippi Public Records Act of 1983 provides access by any person to the records of all public bodies of government and requires standard procedures be established by all public bodies by which persons may become aware of their rights to examine and/or copy public records;

WHEREAS, the Mayor and Board of Aldermen of the City of Southaven, Mississippi hereby re-adopt and implement the following policies and procedures for the compliance with Mississippi Public Records Act of 1983 as amended.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. That it shall be the policy of the Mayor and Board of Aldermen of the City of Southaven, Mississippi, that the terms, conditions and mandates contained in the Mississippi Public Records Act of 1983 shall strictly be adhered to in the operation of this government and no policy or policies in contravention of such statutes shall be condoned. The Mississippi Public Records Act of 1983 ("Act") is hereby

incorporated by reference and each and every term and condition set forth therein is adopted for the use of this municipality.

2. That the following procedures in the implementation of the aforesaid Act are hereby and herein adopted and shall be complied with by the City of Southaven and by any person exercising the right to inspect, copy or mechanically reproduce or obtain a production of any public record held and controlled by the City of Southaven.

3. A person requesting any public record held or controlled by the City of Southaven, hereinafter referred to as City, may do so either in writing on forms provided by the City Clerk or City Police or in person on forms provided by the City. In either event, any such request shall be clear and concise and shall include only one subject matter. The date of the request shall be the date such request on proper forms is received by the City Clerk or the Southaven Police Department. The City Clerk or the Southaven Police Department shall see that each request bears the date of its receipt in a prominent place.

4. The City shall produce or deny all requests for production of documents or records within seven (7) working days from the receipt of each individual request. If the City is unable to produce a public record by the seventh (7^{th}) working day after the request is made, the City must provide a written explanation to the person making the request stating that the record requested will be produced and specifying with particularity why the records cannot be produced within the seven-day period. Unless there is mutual agreement of the parties, in no event shall the date for the City's providing of the requested records be any later than fourteen (14) working days from the receipt by the public body of the original request. If the request is to be honored, the notice of such shall

contain an estimate of the total cost of compliance with such request. The party requesting production must tender payment in the amount of that estimate before the requested records are produced. The costs and applications for City Public Records shall be reasonable and set in accordance with Mississippi law.

Personnel assistance in processing request shall be charged the pay scale of the lowest level employee or contractor competent to respond to the request. A deposit of estimated cost may be collected prior to granting this request. The notice shall be timed so as to allow the requested production within seven (7) working days from the receipt of each individual request.

5. If any public record contains material which is not exempted under this chapter, the City shall redact the exempted and make the non-exempted material available for examination. The City shall be entitled to charge a reasonable fee for the redaction of any exempted material, not to exceed the agency's actual cost.
6. The City Clerk shall maintain at all times a file showing all requests made, the subject of the request, whether the same was honored or not, the time frames involved in compliance or in response to the request, and if the request was denied, a written response to the person requesting the same shall be forwarded detailing the reasons for failure to respond favorably to the request. Any such denial and the reasons therefore shall also be kept and maintained as a part of the record system of the City Clerk. All records kept and maintained hereunder shall be preserved for a period of three (3) years from the compliance with or denial of a request.
7. The City shall receive requests for information, on the forms prescribed by the City, at City Hall or City Police Department.

Deadline _____

CITY OF SOUTHAVEN

PUBLIC RECORD REQUEST

8710 Northwest Drive
Southaven MS. 38671
Phone 662.280.2489
Fax 662.280.6556

Contact Information

Name: _____

Phone: _____

Email: _____

NOTICE: All Public Record Requests pertaining to the Southaven Police Department require additional information. Please use the appropriate form for SPD requests.

Date of Request: _____

TO: City Clerk

I, _____, hereby request that the City of Southaven ("City") provide the information below (please circle one) ***as copies*** **or** ***access for review.***

Information will be provided within seven (7) working days of receipt of the request. If the City is unable to produce a public record by the seventh working day after the request is made, the City will provide a written explanation stating that the record requested will be produced and specifying with particularity why the records cannot be produced within the seven-day period. Unless there is mutual agreement of the parties, the City will provide the records no later than fourteen (14) working days from the receipt by the City of the original request.

Please provide, as specific as possible, including locations and addresses, the information you are requesting:

_____

_____

_____

_____

_____

_____

_____

I understand that the City of Southaven will assess me the following charges for processing the above request: Checks should be made payable to the ***City of Southaven.***

COPIES	BLACK/WHITE	COLOR
8 ½ x 11	0.15 per side	0.15 per side
8 ½ x 14	0.15 per side	0.15 per side
11 x 17	0.15 per side	0.15 per side

Any larger size require by plotter/scanner will be assessed at the actual charge incurred by the City.

Personnel assistance in processing request shall be charged at a rate of at the pay scale of the lowest level employee or contractor competent to respond to the request. The fees for the request shall be collected by the City in advance of complying with the request. This pre-payment is a deposit, and any unused deposit will be refunded.

Approved ☐ **Number of Pages** _____

Denied ☐ **Amount Due** _____

_____

City Clerk/ Deputy City Clerk **Date**

8. If computer records are requested, an additional charge according to the number of entries may be made. Requests made in person shall be made during normal business hours (8:00 A. M. to 5:00 P. M.) on normal working days, legal holidays, Saturdays and Sundays excepted.

Adoption of the above and foregoing amended Resolution was moved by Alderman Gallagher and seconded by Aldermen Wheeler. Thereafter, the amended Resolution was put to a roll call vote, and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Judy Jenkins-Lewis	YES
Alderman John David Wheeler	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

Having received a majority of affirmative votes, the Mayor declared that the Resolution was carried and adopted as set forth above on this the 1st day of July, 2025.

CITY OF SOUTHAVEN, MISSISSIPPI

BY _____

DARREN MUSSELWHITE, MAYOR

ATTEST:

_____

CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI ADOPTING PURCHASING POLICY

WHEREAS, the City of Southaven ("City") desires to comply with Mississippi Code Sections 31-7-1 and 31-7-13 for the purchases for all commodities and printing; contracts for garbage collection or disposal; contracts for solid waste collection or disposal; contracts for sewage collection or disposal; contracts for public construction; and contracts for rentals; and

WHEREAS, the City Governing Authorities have reviewed the City Purchase Policy as attached hereto as Exhibit A; and

WHEREAS, based on the review of the Policy and the Policy's guidelines, along with the authority provided by the Policy to the City Department Heads to purchase those commodities which are below $75,000.00 provided that strict compliance is adhered to under Mississippi Code 31-7-13(a) and (b); and

WHEREAS, the City Governing Authorities desire to adopt the Policy as provided in Exhibit A; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The City Purchase Policy, as set forth in Exhibit A, is hereby adopted by the City and shall be incorporated in the City minutes.

2. The Mayor, City Clerk and City Department Heads are hereby authorized to take all actions to effectuate the intent of this Resolution and City Purchase Policy.

Following the reading of this Resolution, it was introduced by Alderman Flores and seconded by Alderman Payne. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome	YES
Alderman Judy Jenkins-Lewis	YES
Alderman George Payne	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES
Alderman Charlie Hoots	YES

RESOLVED AND DONE this 1st day of July, 2025.

DARREN MUSSELWHITE, MAYOR

ATTEST:

CITY CLERK

SOUTHAVEN, MISSISSIPPI
APRIL 15, 1980

EXHIBIT A

PURCHASE POLICY AND PROCEDURES

CITY OF SOUTHAVEN

Top of Mississippi

8710 Northwest Drive
662.393.6939
Southaven, MS 368671

CITY OF SOUTHAVEN
PURCHASE POLICY
Re-Adopted July 1, 2025

- **$0-$5,000**...Department Head's Responsibility for Competitive Pricing - Itemized Invoice Required - Purchase Order Number Optional.
- **$5,000-$75,000**...Department Head shall procure two (2) written bids and submit to City Clerk with Requisition for Purchase Order Number prior to order.
- **Above $75,000**...Bids Required with Board Approval.

*All contracts and service agreements must be approved by the Board.

*Contracts should be kept in the department and City Clerk's files, without exception, and a copy forwarded to the Mayor.

*Professional Service Providers with an ongoing relationship providing service to the city need a general service contract regardless of the dollar amount.

*Sole-Source Providers are still subject to rules and Board approval even though multiple bids are not available.

*Term Bid Contracts will still require an estimate and PO number for purchases above $5,000. These contracts are labor contracts so materials are still subject to other purchase laws.

*Demand Checks and Claim Settlements must be approved by the Board and Mayor.

*Department Heads should proceed with the lowest and best bid and document in detail on the bid in situations when the lowest bid is not deemed to be the best, as well as provide the reasoning to the Mayor and Board for approval.

*Munis entries should always have details and indicate if a purchase is project-specific.

*Department Heads should make continuous recommendations to the Mayor, as needed, regarding the quality of services by contractors being used by their respective departments.

RESOLUTION APPOINTING
MISSISSIPPI MUNICIPAL LEAGUE
2025 VOTING DELEGATES
FOR THE CITY OF SOUTHAVEN

WHEREAS, the Mississippi Municipal League needs to elect the MML 2nd Vice President; and

WHEREAS, the City of Southaven ("City") Board desire to designate in its minutes the voting delegate and two alternates to cast the vote for the City; and

NOW, THEREFORE, BE IT RESOLVED BY THE OF THE CITY OF SOUTHAVEN:

The voting delegate(s) for the July 22, 2025 Mississippi Municipal League election to be held at the annual convention on are as follows:

Voting Delegate: Alderman William Jerome
First Alternate: Alderman Joel Gallagher
Second Alternate: Alderman George Payne

That public interest and necessity requiring same, this Resolution shall become effective upon passage.
The above and foregoing Resolution, after having been first reduced to writing, was introduced by Alderman Payne seconded by Alderman Hoots, and was adopted by the following vote, to-wit:

Alderman George Payne	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman William Jerome	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this 1st day of July, 2025.

Darren Musselwhite, MAYOR

ATTEST:
City Clerk

SOUTHAVEN, MISSISSIPPI
APRIL 15, 1980



DESIGNATED REPRESENTATIVE

We, the City of Southaven do hereby designate Chris Olson to represent the City in all matters pertaining to the development of the District One (1) Regional Hazard Mitigation Plan.

IN WITNESS WHEREOF, We have subscribed our signature this, the 10 day of July, 2025

Mayor

City of Southaven

Designated Rep. phone# and email address: colson@desotocountyms.gov 662-469-8017

INTENT TO PARTICIPATE IN THE 2026 UPDATE OF THE DISTRICT 1

REGIONAL HAZARD MITIGATION PLAN

We, the City of Southaven Governing Authorities do hereby resolve to participate in the development of the District One (1) Regional Hazard Mitigation Plan. This participation is limited to allowing City employee(s) to attend meetings with District 1 representatives and others to gather requested information pertaining to the City of Southaven for inclusion into the plan. There is a 25% local government cost share, to be apportioned in whatever manner the local government sees fit.

IN WITNESS WHEREOF, We have subscribed our signature this, the 10 **day of** July **, 2025**

Mayor

City of Southaven

RESOLUTION FOR ASSESSING UNPAID SANITATION FEES

WHEREAS, the City of Southaven ("City") operates and maintains a garbage and rubbish collection system; and

WHEREAS, the City previously implemented a $20.00 per month sanitation fee to defray the cost for the operating and maintaining of the garbage and rubbish collection system; and

WHEREAS, despite correspondence requesting that the City residents pay the sanitation fee and providing the residents the opportunity to address the City Board at previous City meetings, the residents listed at the properties on Exhibit A have failed to pay the sanitation fee; and

WHEREAS, the individuals were provided an opportunity for a hearing at the City Board Meetings regarding the delinquent assessments and chose not to attend the hearing; and

WHEREAS, the City desires to collect the sanitation fees from the individuals and in the amount as set forth in Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Southaven, Mississippi, as follows, to-wit:

1. Pursuant to Mississippi Code Section 21-19-2, the City Public Works Director and his staff are authorized to notify the Desoto County Tax Collector of the unpaid fees for those residents as set forth in Exhibit A. Upon receipt of the residents and addresses as set forth in Exhibit A from the City, the Desoto County Tax Collector shall not issue or renew a motor vehicle road and bridge privilege license for the motor vehicle owned by those individuals, unless such fees or charges, in addition to any other taxes or fees assessed against the motor vehicle, are paid.

2. In lieu of filing the assessments with the Desoto County Tax Collector, the City, pursuant to Mississippi Code 21-19-2, may file a lien on the property offered the sanitation service.

3. The Mayor, City Public Works Director and any of their designees are authorized to take any and all action to effectuate the intent of this Resolution.

After a full discussion of this matter, ALDERMAN Payne moved that the foregoing Resolution be adopted. The motion was seconded by ALDERMAN Jerome. Upon the question being put to a vote, Members of the Board of Aldermen voted as follows:

Alderman William Jerome	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman George Payne	voted: YES

Alderman Joel Gallagher	voted: YES
Alderman John Wheeler	voted: YES
Alderman Raymond Flores	voted: YES
Alderman Charlie Hoots	voted: YES

RESOLVED AND DONE, this 1st day of July 2025.

Darren Musselwhite, MAYOR

ATTEST:

City Clerk

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

Customers who already received their Final Letters;
Picked up carts on 6/2/25, Still Not Paid as of 6/20/25

	Address:	Resident:	ACTION:
1	5599 April Drive	Allyson Carter	Car tag hold
2	5648 April Drive	Karen Oglesby	Car tag hold
3	5366 Bradley Lane	Othie Hobbs	Car tag hold
4	8950 Grandview Cove	Jennifer Mosley	Car tag hold
5	1210 Haywood Drive	Kristal Holliday	Car tag hold
6	5601 Lexy Lane	Iris White	Car tag hold
7	964 McGowan Drive	Scott Williams	Car tag hold
8	1180 McGowan Drive	Ken Knight	Car tag hold
9	887 Remington Cove	Kendrick Harris	Car tag hold
10	5941 Rockland	Jerry Reed	Car tag hold
11	1108 W.E. Ross Parkway W	Andrea Stasher	Car tag hold
12	5344 Woodchase Drive	Laterka Blanch	Car tag hold

List Current as of 6/20/25

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven ("City") Police Department pursuant to Mississippi Code 21-21-5 previously purchased a police K-9, Belgian Malinois, named Bob; and

WHEREAS, Bob is a ten (10) year old Belgian Malinois who is suffering from arthritis and showing signs of diminished physical capability.; and

WHEREAS, Bob has reached the end of his useful ability to serve as a member of the Southaven Police K-9 Unit, and it is recommended that Bob be retired from service; and

WHEREAS, pursuant to Mississippi Code Section 45-3-52, the City Mayor and Board of Aldermen authorize Southaven Police Officer Angela Carden to retain Bob as her personal property; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. Southaven Police Officer Angela Carden ("Carden") is authorized to retain Bob as her personal property.

2. Carden has signed a release, which releases the City from any and all liability associated with his ownership of Bob.

3. The City Police Chief, or his designee, is hereby authorized to take any and all action to effectuate the intent of this Resolution.

REMAINDER OF PAGE LEFT BLANK

Motion was made by Alderman Hoots and seconded by Alderman Payne, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

Alderman William Jerome	voted:	YES
Alderman Judy Jenkins-Lewis	voted:	YES
Alderman Charlie Hoots	voted:	YES
Alderman George Payne	voted:	YES
Alderman Joel Gallagher	voted:	YES
Alderman John Wheeler	voted:	YES
Alderman Raymond Flores	voted:	YES

RESOLVED AND DONE, this 1st day of July, 2025.

Darren Musselwhite, MAYOR

ATTEST:

CITY CLERK

SOUTHAVEN, MISSISSIPPI APRIL 15, 1980

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI TO AMEND FY 2025 BUDGET

The Mayor and Board of Aldermen of the City of Southaven, Mississippi (the "City"), considered the matter of amending the 2025 City Budget.

WHEREAS, pursuant to Miss. Code 21-35-25, the City desires to amend its FY 25 Budget by transferring funds from the Trauma Care Trust Fund (Revenue Acct) to EMS Machinery & Equipment (Expense Acct) in order to purchase $92,000 worth of mechanical CPR Devices as further set forth in Exhibit A; and

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Board approves the budget amendment amending the FY 25 budget as described above and further set forth in Exhibit A.

2. The Budget Amendment is not required to be advertised.

3. The Mayor or his designee are authorized to take all actions to further effectuate the intent of this Resolution.

Following the reading of the foregoing Resolution, Alderman Hoots made the motion and Alderman Payne seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: YES
Alderman Judy Jenkins-Lewis	voted: YES
Alderman George Payne	voted: YES
Alderman Joel Gallagher	voted: YES
Alderman John David Wheeler	voted: YES
Alderman Charlie Hoots	voted: YES
Alderman Raymond Flores	voted: YES

RESOLVED AND DONE, this the 1st day of July, 2025.

Darren Musselwhite, MAYOR

ATTEST:

Andrea Mullen, CITY CLERK

SOUTHAVEN, MISSISSIPPI
APRIL 15, 1980

City of Southaven

Budget Amendment Request

Fund Name	General		
Department	Fire/EMS		
	Current	Amend	Amended Total
EMS Trauma Care Trust Fund (Revenue 0010-490702)	**30,000**	**64,382**	**64,382**
EMS Machinery & Equipment (Expense 297-630400)	**100,000**	**64,382**	**164,382**
Total Expenditures	**100,000**	**64,382**	**164,382**

SUMMARY

The budget amendment moves funds from the Trauma Care Trust Fund (Revenue Acct) to EMS Machinery & Equipment (Expense Acct) in order to purchase $92,000 worth of mechanical CPR devices.

10% PUBLICATION RULE

Per Mississippi state statute, public notice must be provided (in the same manner as the municipality must use for the publication of its final adopted budget) when budget amendments result in a ten percent increase or decrease in a municipal department's total budget. For purposes of determining if a ten percent change has occurred, all amendments made to a department's budget since its budget was originally adopted, or since the last adopted published revision, must be added together.

Is publication required due to this budget amendment?

x	**No.** Total amendment does not exceed ten percent of the total of either the department's originally adopted budget or its last adopted published revision.
	Yes. The adopted revision will be published within two weeks of the adoption of this budget amendment.

Regional Organized Crime Information Center
545 Marriott Drive Suite 850 Nashville TN 37214
Toll-Free: 1-800-238-7985
Email: membership@rocic.riss.net
Fax: 615-234-5439
Internet: www.riss.net

MEMORANDUM OF AGREEMENT

1631	Southaven Police Department
ROCIC Agency Number	Name of Agency
	Southaven, MS
	City and State
	Chief Seth Kern
	Agency Administrative Head (Please Type or Print)

As members of the **Regional Organized Crime Information Center**, all designated personnel from this Agency shall abide by the Constitution and By-Laws that govern this organization, and follow the policies, procedures and guidelines concerning the use of all services rendered by the **Regional Organized Crime Information Center.**

This Agency also agrees to abide by the principles set forth in 28 CFR Part 23, §23.20. "Each participating agency, as a condition of participation, must accept in writing those principles which govern the submission, maintenance and dissemination of information included as part of the interjurisdictional system." (48454 Federal Register/Vol.58, No. 178, Rules and Regulations 28 CFR Part 23, § 23.30 (d)(2)).

The purpose of regulation 28 CFR Part 23 is to assure that all criminal intelligence systems are utilized in conformance with the privacy and constitutional rights of individuals. Therefore, all information submitted to the **Regional Organized Crime Information Center** shall conform to 28 CFR Part 23, § 23.20 (attached) and will remain the property of the submitting agency.

Donna Williams	Seth Kern
Donna Williams, ROCIC Director	Signature of Administrative Head
	06/23/2025
Date	Date

ESTIMATE

Vohne Liche Kennels, Inc
7953 Old Route 31
Denver, IN 46926

nancy@vohneliche.com
+1 (765) 985-2274
https://vlkennels.com/



Southaven Police Dept.

Bill to
Southaven Police Dept
8691 Northwest Drive
Southaven, MS 38671

Ship to
Southaven Police Dept
Southaven Police Dept
8691 Northwest Drive
Southaven, MS 38671

Estimate details
Estimate no.: 1033
Estimate date: 06/18/2025

Sales Rep: LL

#	Product or service	Description	Qty	Rate	Amount
1.	**DPNCP**	Dual Purpose Pre-trained Narcotics Dog. Guarantee: Effective from date of purchase. 100% health 6 Months, Skeletal 12 Months. If a genetic or hereditary problem is found K-9 will be replaced. Vet report must accompany K-9 on return. Workability 3 Months, Compatibility 1 Month.	2	$12,000.00	$24,000.00
2.		Must be purchased with Estimate #1032 to receive discount.			
	Subtotal	Subtotal			**$24,000.00**
3.	**CC msg**	All invoices paid by credit card are subject to a 4% service charge.	1	$0.00	$0.00
4.	**ID**	TAX ID # 35-2148814	1	$0.00	$0.00
5.					
		Total			**$24,000.00**

Note to customer

We appreciate your business. Please find your Estimate details here. Feel free to contact us if you have any questions.

Thank You!

Laura Lowe 6/18/25

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

CONDEMNATION ADDRESS

8206 Cedarbrook Dr.

8350 Greenbrook Pkwy

Parcel # 10752112000 22900

Parcel # 20720300 00000200

2215 Greencliff Dr.

2453 Bethany Dr.

8090 Shellbourne Lane E

736 Old Forge Rd.

8182 Cedarbrook Dr.

8193 Cedarbrook Dr.

8348 Laurett Cove

To the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, **July 1, 2025** by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanliness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above-described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, **July 1, 2025**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above-described parcel of land located at:

CONDEMNATION ADDRESS

8206 Cedarbrook Dr.

8350 Greenbrook Pkwy

Parcel # 10752112000 22900

Parcel # 20720300 00000200

2215 Greencliff Dr.

2453 Bethany Dr.

8090 Shellbourne Lane E

736 Old Forge Rd.

8182 Cedarbrook Dr.

8193 Cedarbrook Dr.

8348 Laurett Cove

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners or the above-described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman Payne and seconded by Alderman Hoots. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	**VOTED**
Alderman George Payne	YES
Alderman Kristian Kelly	YES
Alderman Charlie Hoots	YES
Alderman William Jerome	YES
Alderman Joel Gallagher	YES
Alderman John David Wheeler	YES
Alderman Raymond Flores	YES

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the **1st day of July, 2025.**

CITY OF SOUTHAVEN, MISSISSIPPI BY:

DARREN MUSSELWHITE
MAYOR

ATTEST:

ANDREA MULLEN
(S E A L)

SOUTHAVEN, MISSISSIPPI
APRIL 15, 1980

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

CHARLES RICHARD HADLEY
8206 CEDARBROOK DR.
SOUTHAVEN, MS 38671

RE: Municipal Code Violations at 8206 CEDARBROOK DR.

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/1/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

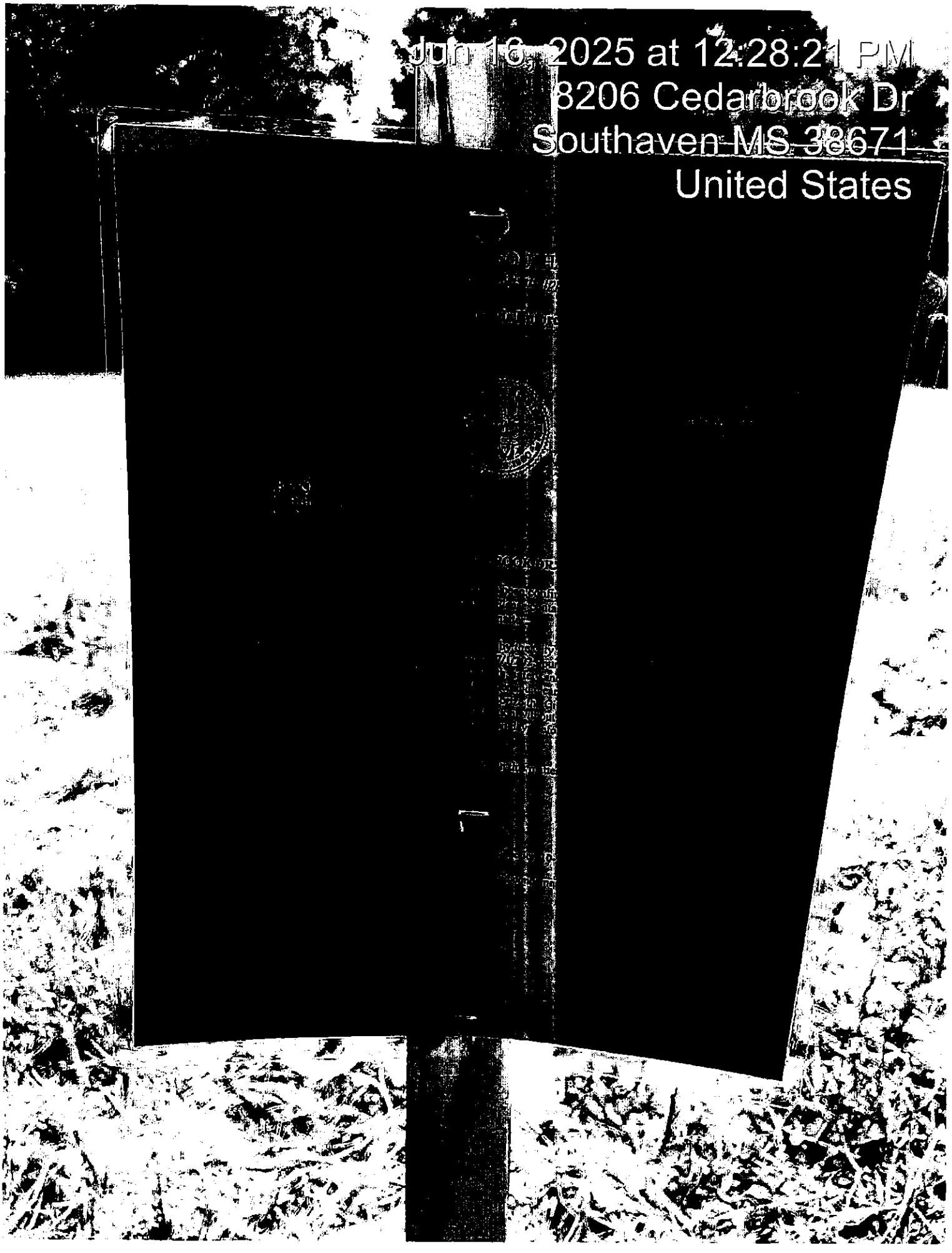
Code Enforcement Office
Municipal Code Office
City of Southaven

X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Jun 16, 2025 at 12:28:34 PM
8206 Cedarbrook Dr
Southaven MS 38671
United States


Jun 16, 2025 at 12:28:44 PM
8206 Cedarbrook Dr
Southaven MS 38671
United States


Jun 16, 2025 at 12:28:21 PM
8206 Cedarbrook Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

AO PROPCO 1LLC
8350 GREENBROOK PKWY
SOUTHAVEN, MS 38671

RE: Municipal Code Violations at 8350 GREENBROOK PKWY

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/1/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

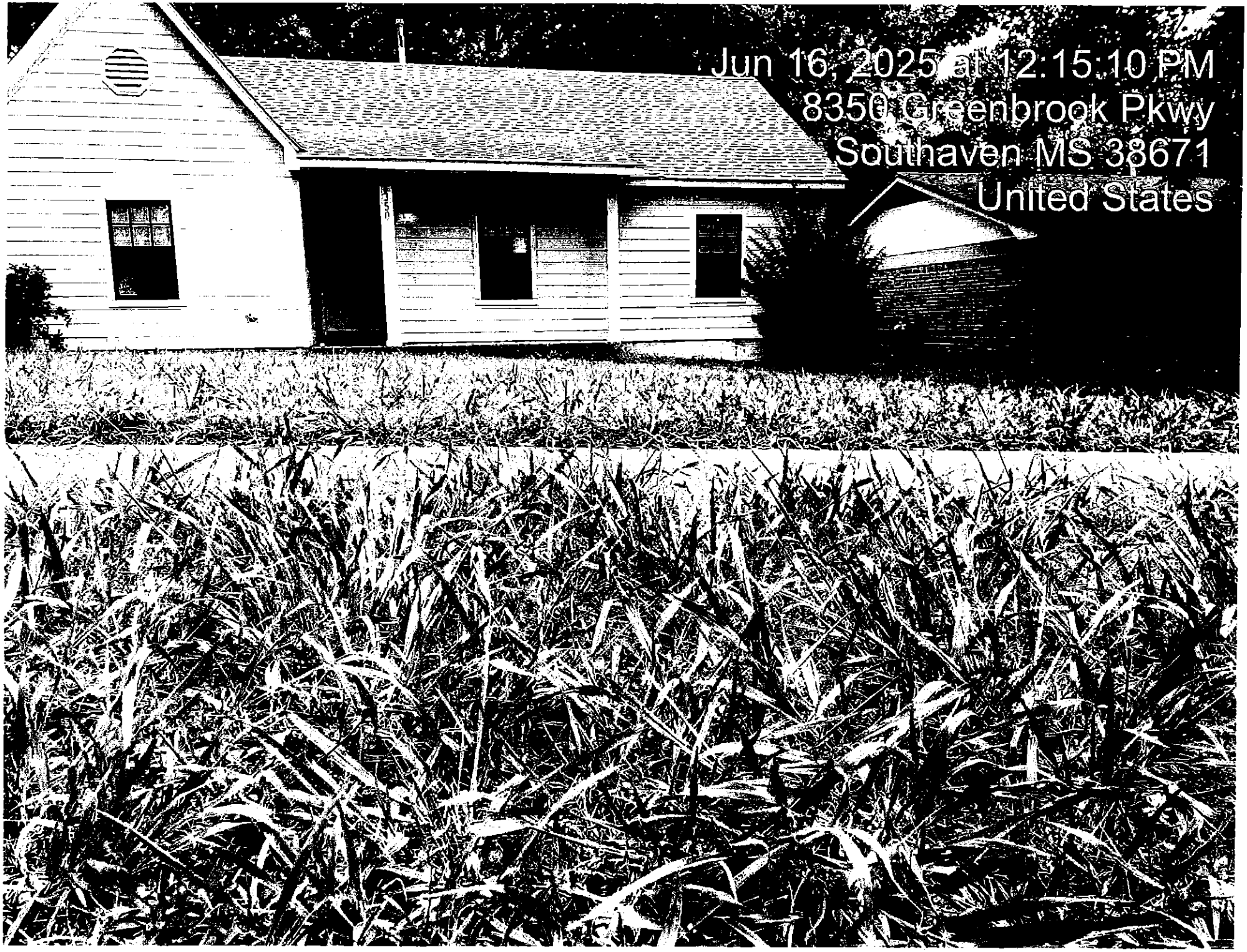
Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Jun 16, 2025 at 12:14:45 PM
8350 Greenbrook Pkwy
Southaven MS 38671
United States




Jun 16, 2025 at 12:15:06 PM
3350 Greenbrook Pkwy
Southaven MS 38671
United States


Jun 16, 2025 at 12:15:10 PM
8350 Greenbrook Pkwy
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

AMERICAN EQUITIES INTERNATIONAL
Parcel# 1075211200022900
SOUTHAVEN, MS 38672

RE: Municipal Code Violations at Parcel# 1075211200022900

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/1/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation — Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Network:Jun 16, 2025 at 1:38:36 PM CDT
Local:Jun 16, 2025 at 1:38:36 PM CDT
2579 Blue Ridge Dr


Network: Jun 16, 2025 at 1:39:00 PM CDT
Local: Jun 16, 2025 at 1:39:00 PM CDT
2579 Blue Ridge Dr

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

FUNDERBURK LANEY FAMILY LP ETAL
Parcel# 2072030000000200
SOUTHAVEN, MS 38672

RE: Municipal Code Violations at Parcel# 2072030000000200

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

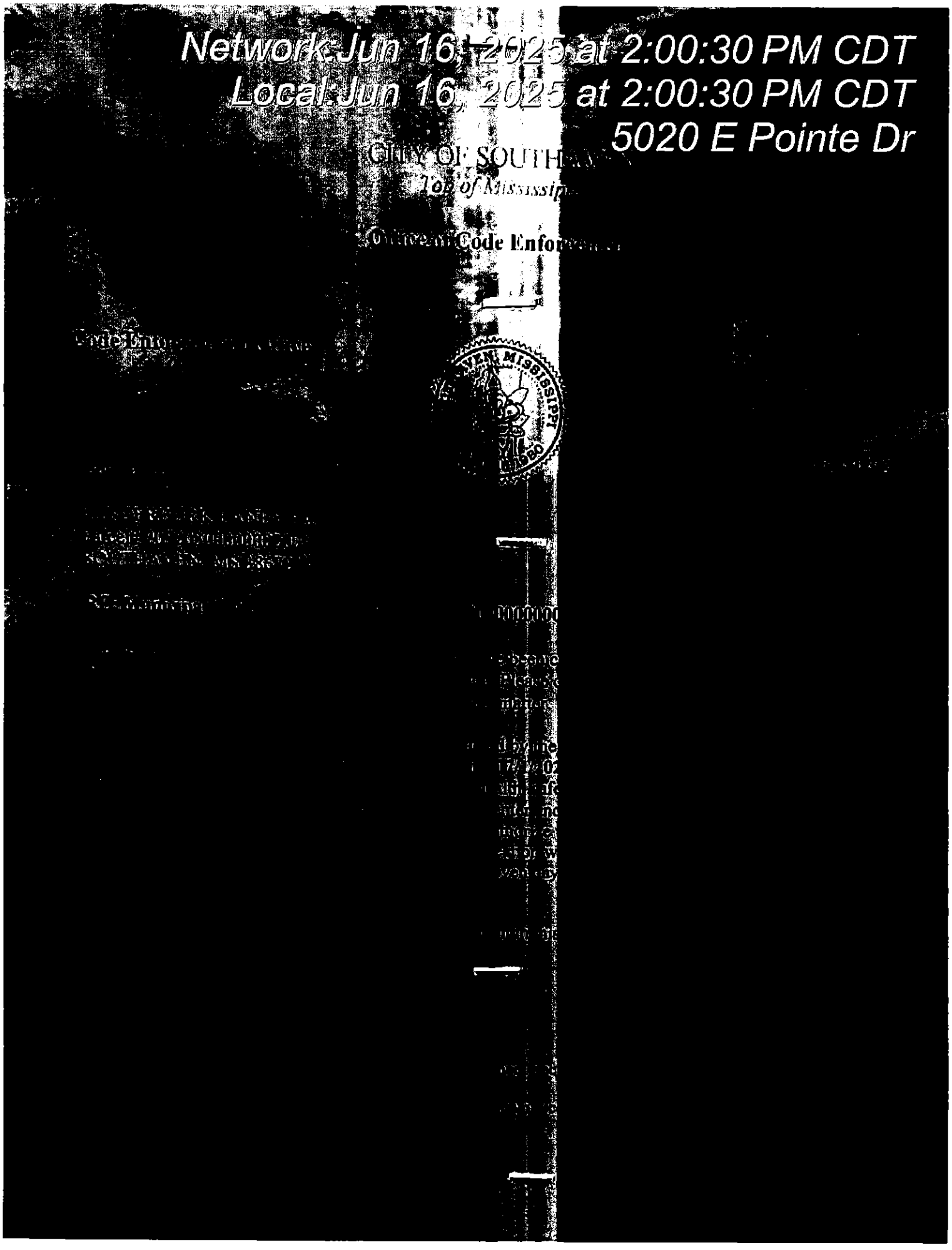
Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/1/2022** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Network:Jun 16, 2025 at 2:00:30 PM CDT
Local:Jun 16, 2025 at 2:00:30 PM CDT
5020 E Pointe Dr


Network:Jun 16, 2025 at 2:01:10 PM CDT
Local:Jun 16, 2025 at 2:01:10 PM CDT
5020 E Pointe Dr

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

Celeste M Box
2215 Greencliff Dr
SOUTHAVEN, MS 38672

RE: Municipal Code Violations at 2215 Greencliff Dr

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

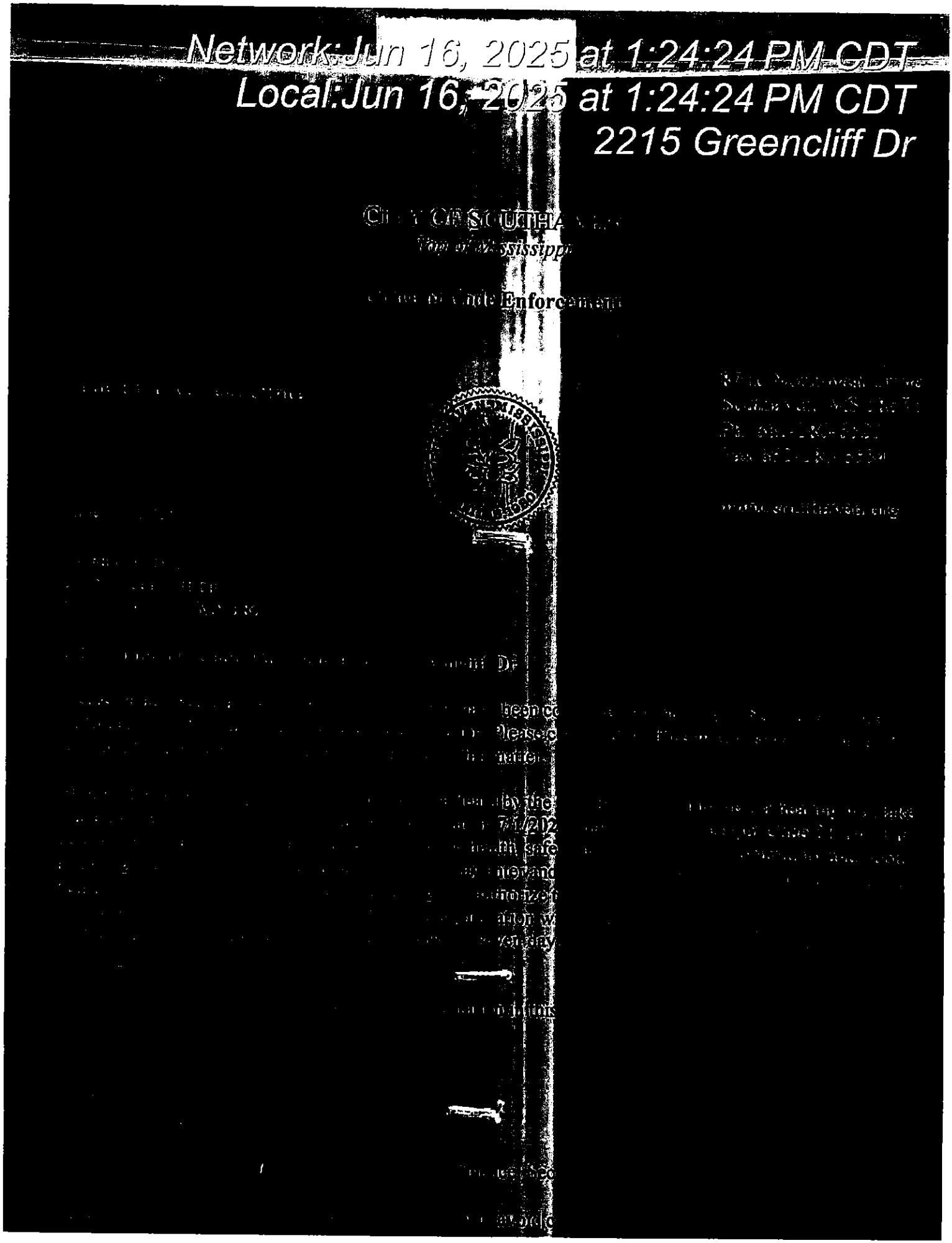
Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/1/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Network: Jun 16, 2025 at 1:24:24 PM CDT
Local: Jun 16, 2025 at 1:24:24 PM CDT
2215 Greencliff Dr


Network: Jun 16, 2025 at 1:25:09 PM CDT
Local: Jun 16, 2025 at 1:25:09 PM CDT
2215 Greencliff Dr

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

Marti Holliman
2453 Bethany Dr
SOUTHAVEN, MS 38672

RE: Municipal Code Violations at 2453 Bethany Dr

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

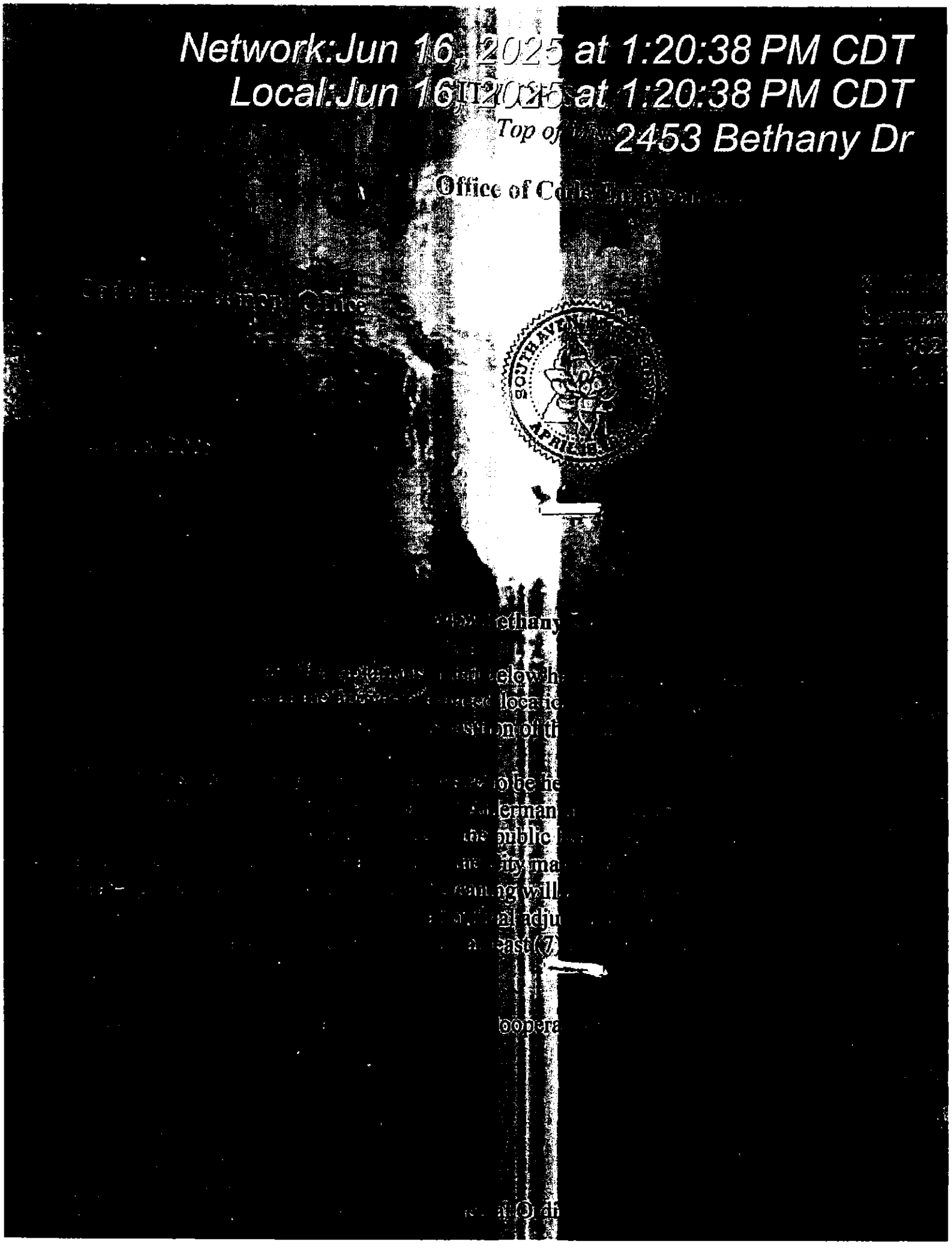
Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/1/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Network:Jun 16, 2025 at 1:20:38 PM CDT
Local:Jun 16, 2025 at 1:20:38 PM CDT
2453 Bethany Dr


Network Jun 16, 2025 at 1:21:14 PM CDT
Local Jun 16, 2025 at 1:21:14 PM CDT
2453 Bethany Dr

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

Alberto Rojo
8090 Shelburne Ln E
SOUTHAVEN, MS 38672

RE: Municipal Code Violations at 8090 Shelburne Ln E

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/1/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

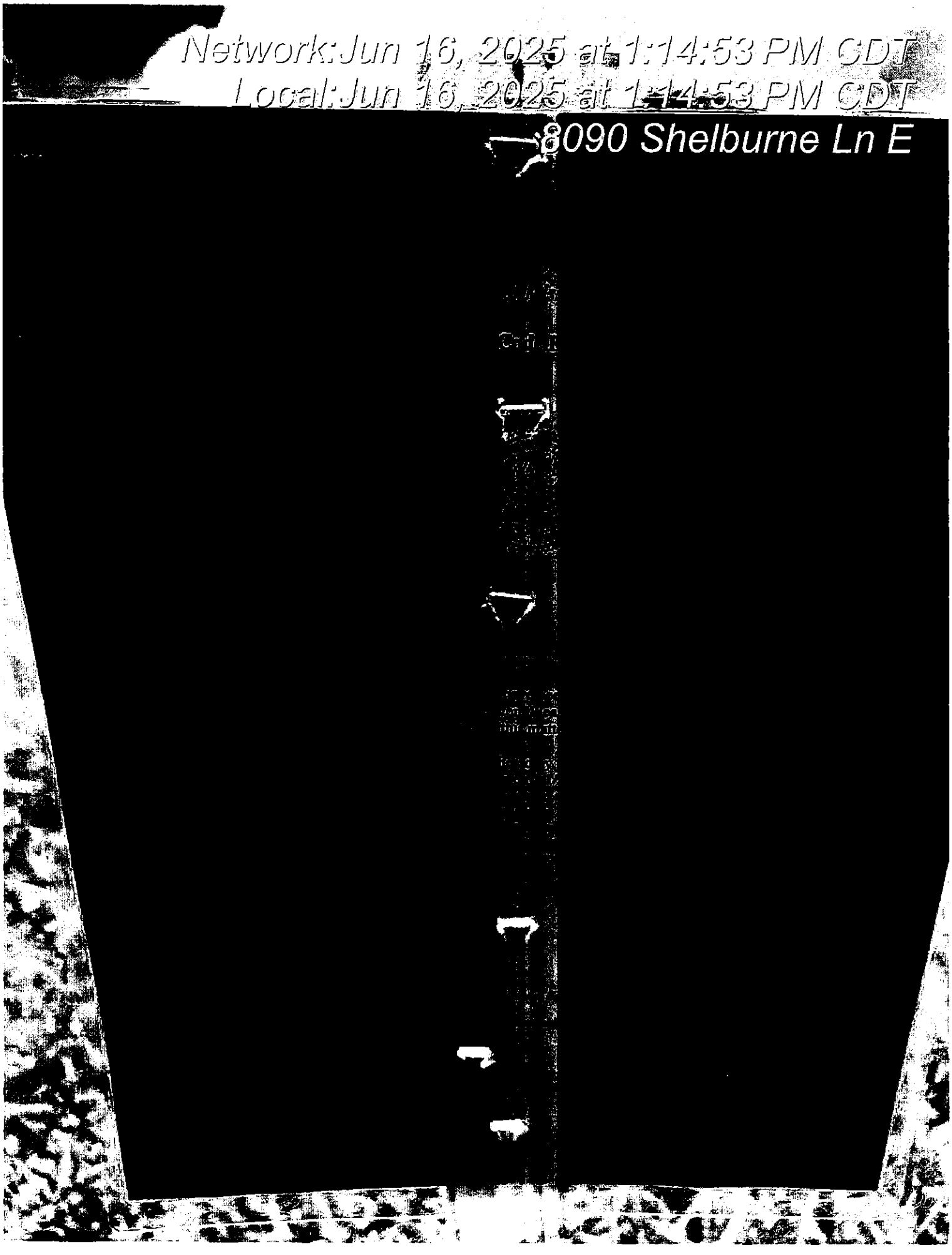
Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

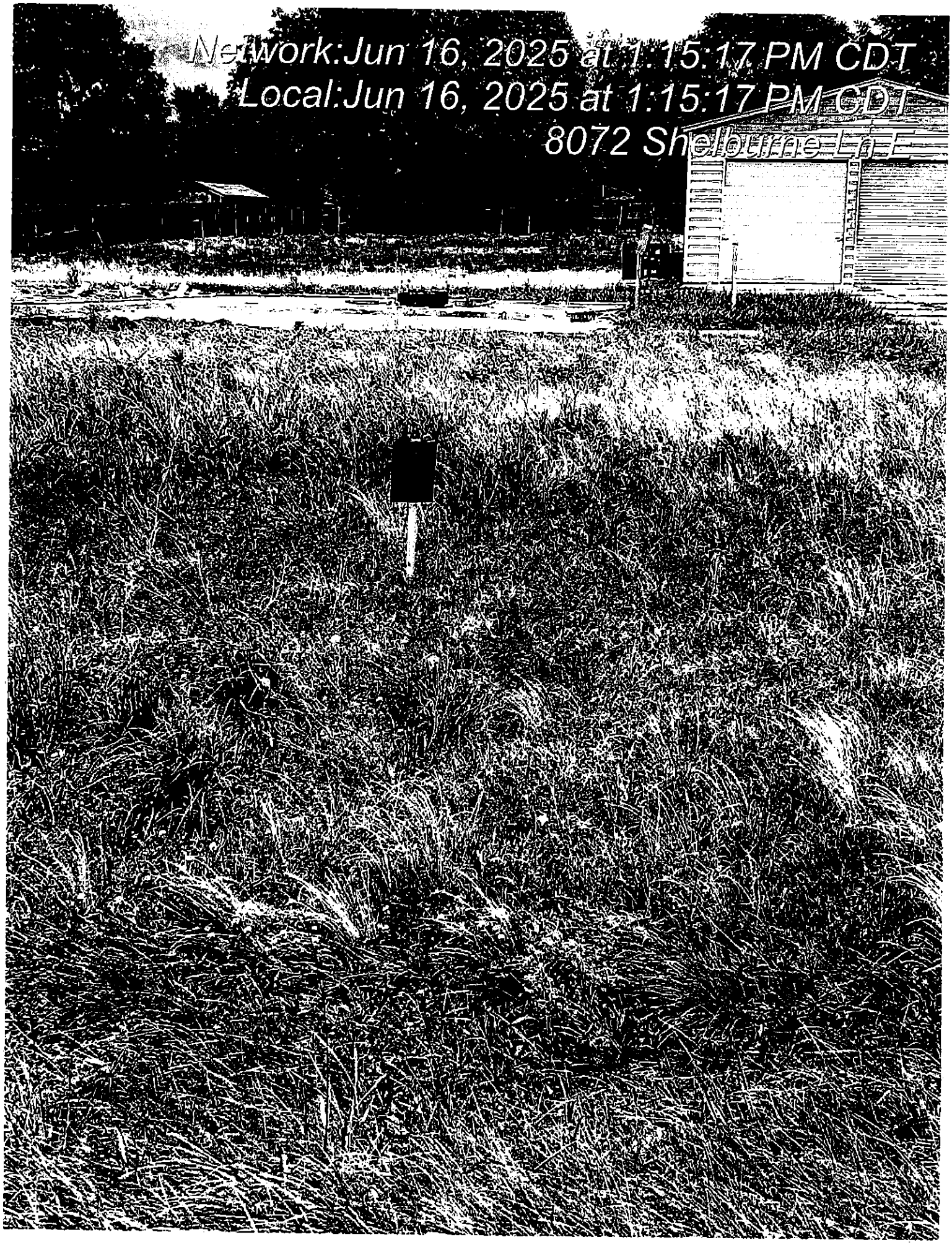
Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven

X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Network: Jun 16, 2025 at 1:14:53 PM CDT
Local: Jun 16, 2025 at 1:14:53 PM CDT
8090 Shelburne Ln E


Network:Jun 16, 2025 at 1:15:17 PM CDT
Local:Jun 16, 2025 at 1:15:17 PM CDT
8072 Shelburne Ln E

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

736 Old Forge Rd LLC
736 Old Forge Rd
SOUTHAVEN, MS 38671

RE: Municipal Code Violations at 736 Old Forge Rd

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/1/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

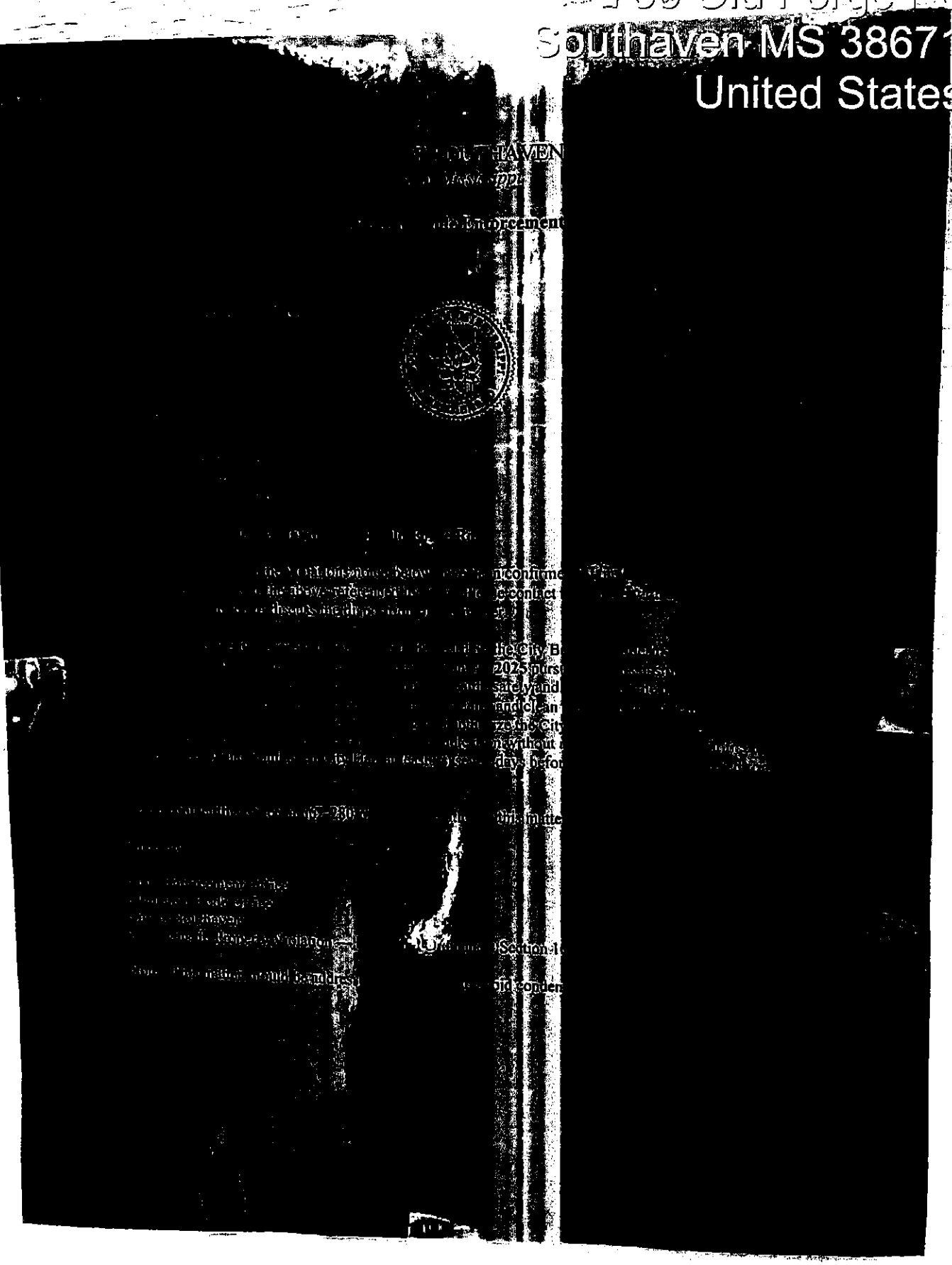
Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation — Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Jun 16, 2025 at 12:10:24 PM
736 Old Forge Rd
Southaven MS 38671
United States




Jun 16, 2025 at 12:11:03 PM
736 Old Forge Rd
Southaven, MS 38671
United States


Jun 16, 2025 at 12:11:16 PM
736 Old Forge Rd
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

Mobley Beverly Ray
8182 Cedarbrook Dr
SOUTHAVEN, MS 38671

RE: Municipal Code Violations at 8182 Cedarbrook Dr

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

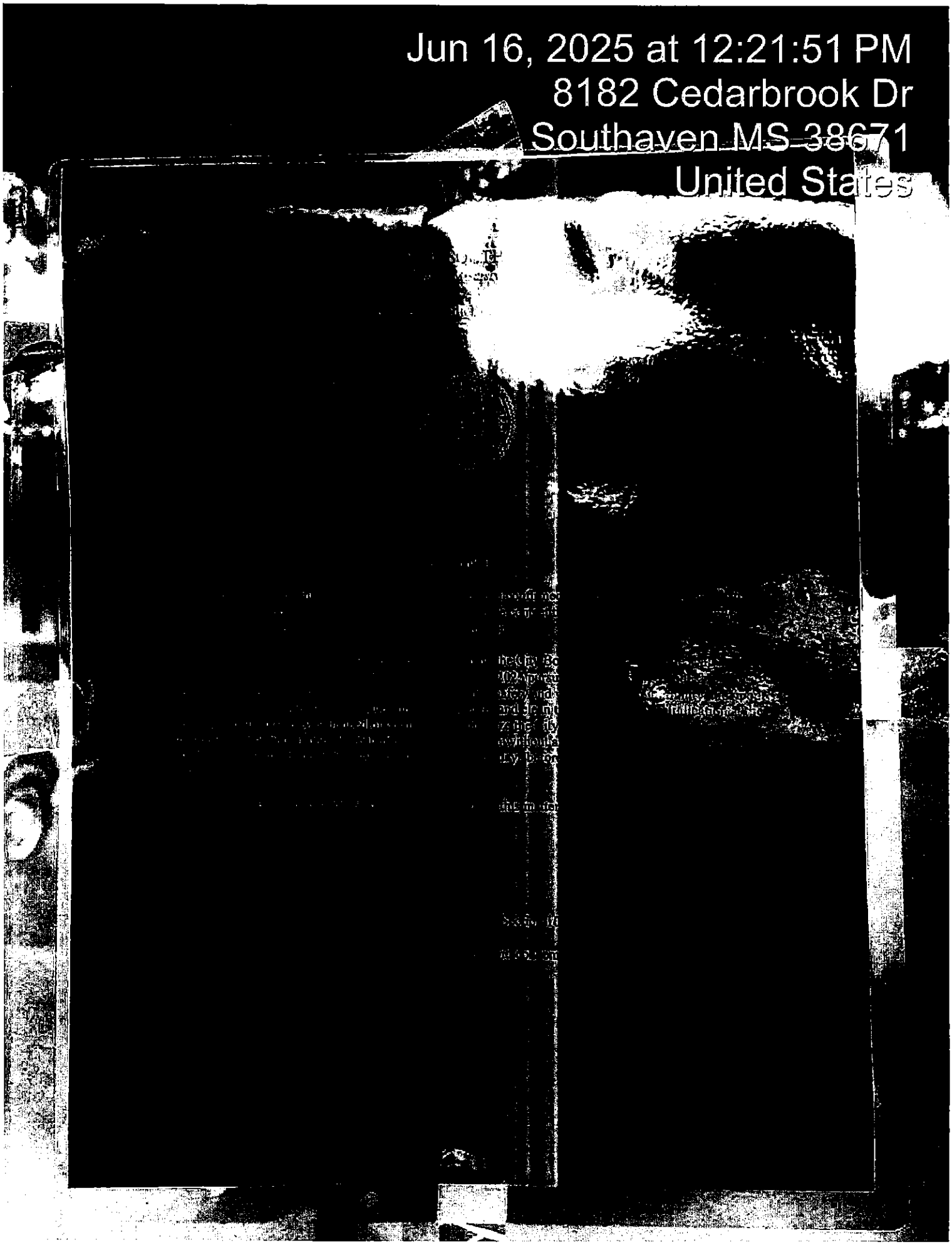
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Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation -- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Jun 16, 2025 at 12:21:51 PM
8182 Cedarbrook Dr
Southaven MS 38671
United States


Jun 16, 2025 at 12:22:13 PM
8182 Cedarbrook Dr
Southaven MS 38671
United States


Jun 16, 2025 at 12:22:17 PM
8182 Cedarbrook Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

Chin Billy
8193 Cedarbrook Dr
SOUTHAVEN, MS 38671

RE: Municipal Code Violations at 8193 Cedarbrook Dr

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

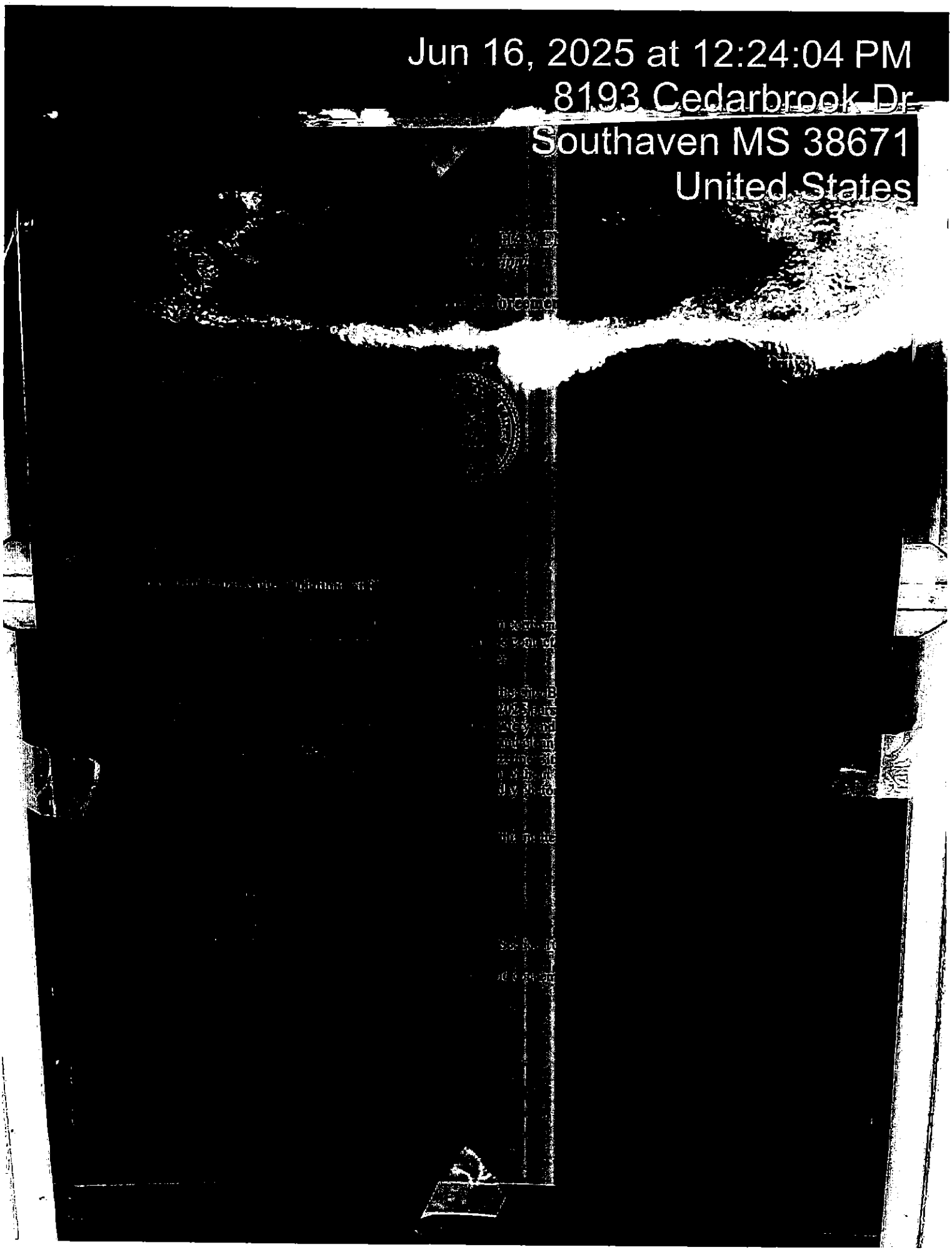
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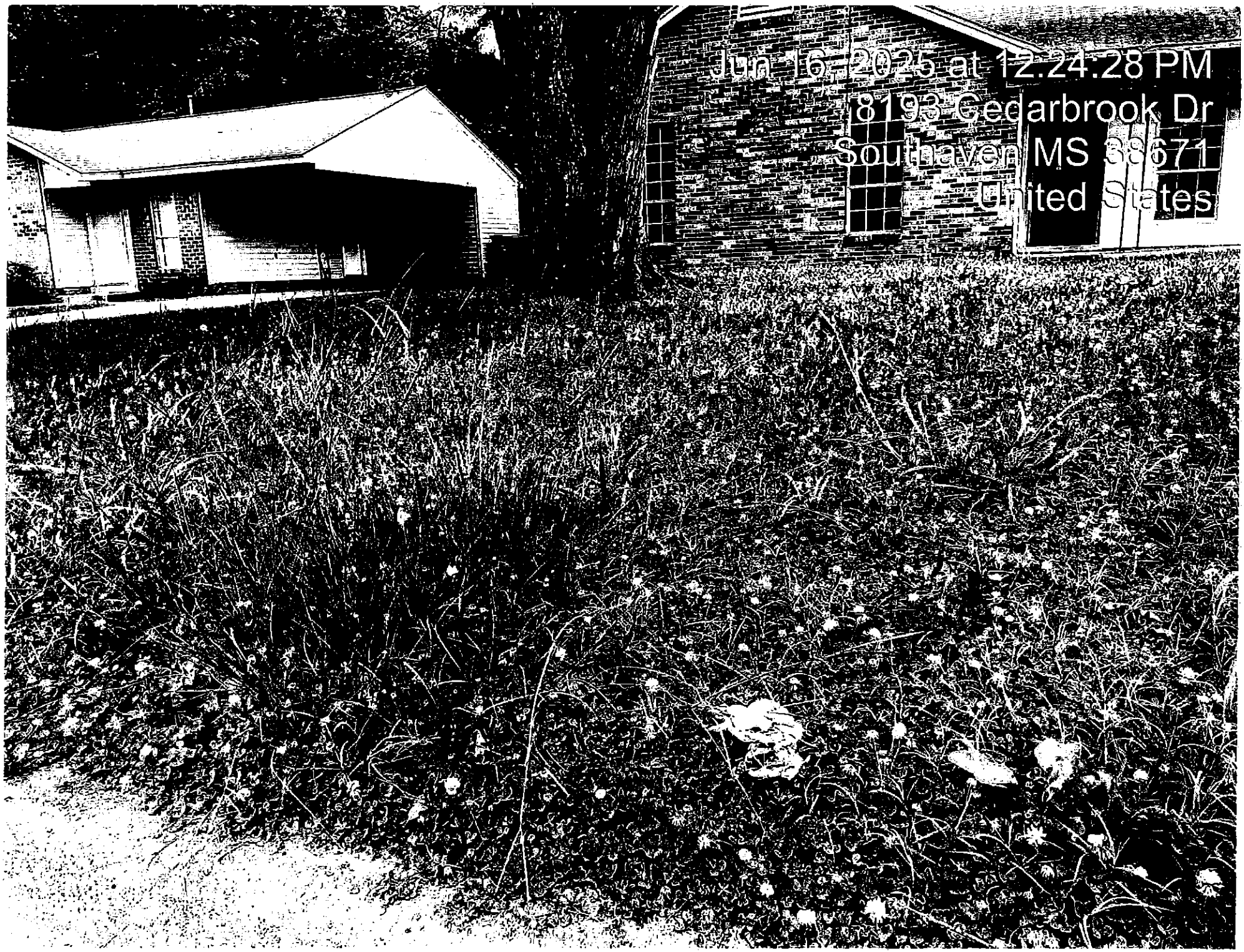
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Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Jun 16, 2025 at 12:24:04 PM
8193 Cedarbrook Dr
Southaven MS 38671
United States


Jun 16, 2025 at 12:24:28 PM
8193 Cedarbrook Dr
Southaven, MS 38671
United States


Jun 16, 2025 at 12:24:32 PM
8193 Cedarbrook Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 16, 2025

BEARD JOE M
8348 LAURETT CV
SOUTHAVEN, MS 38671

RE: Municipal Code Violations at 8348 LAURETT CV

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

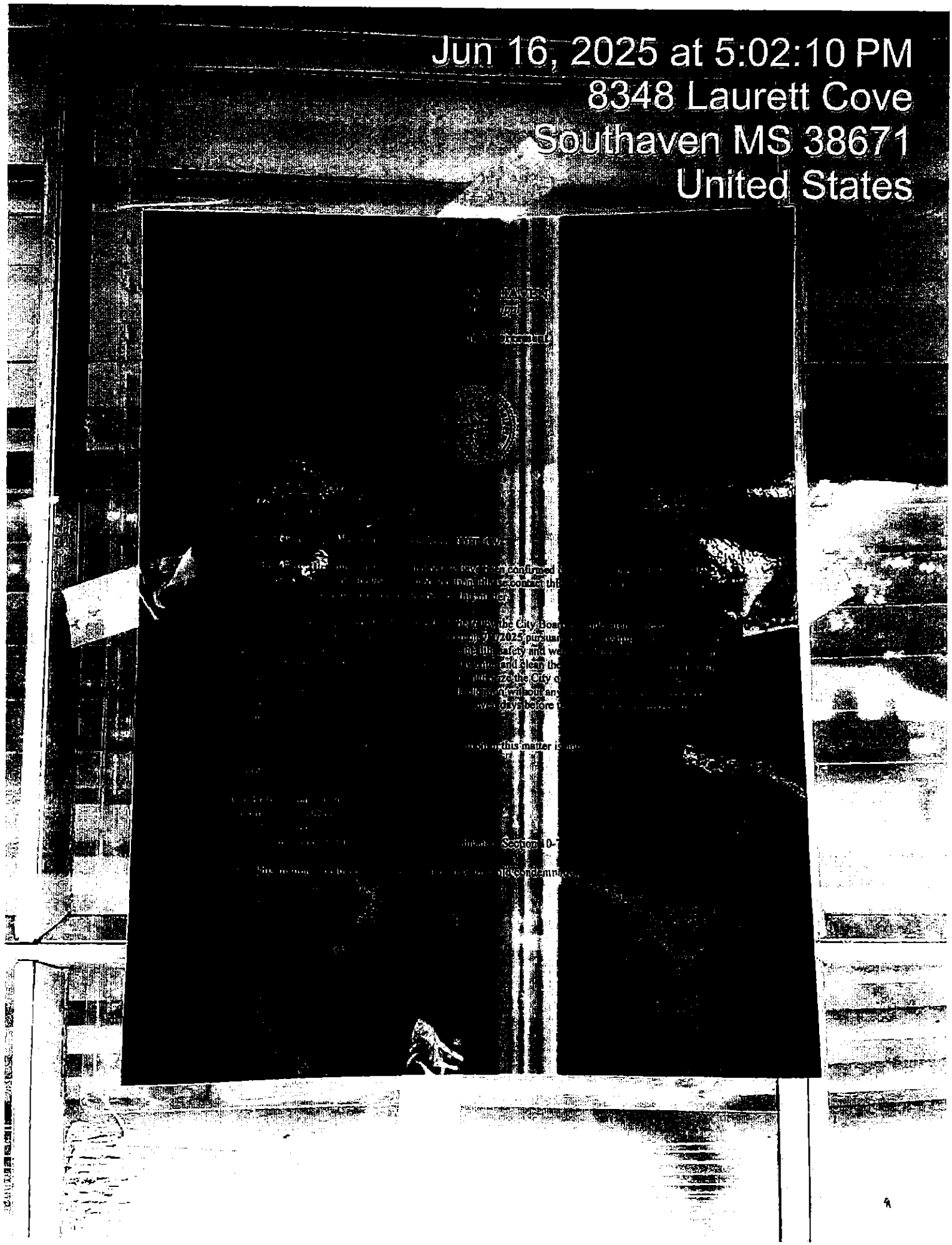
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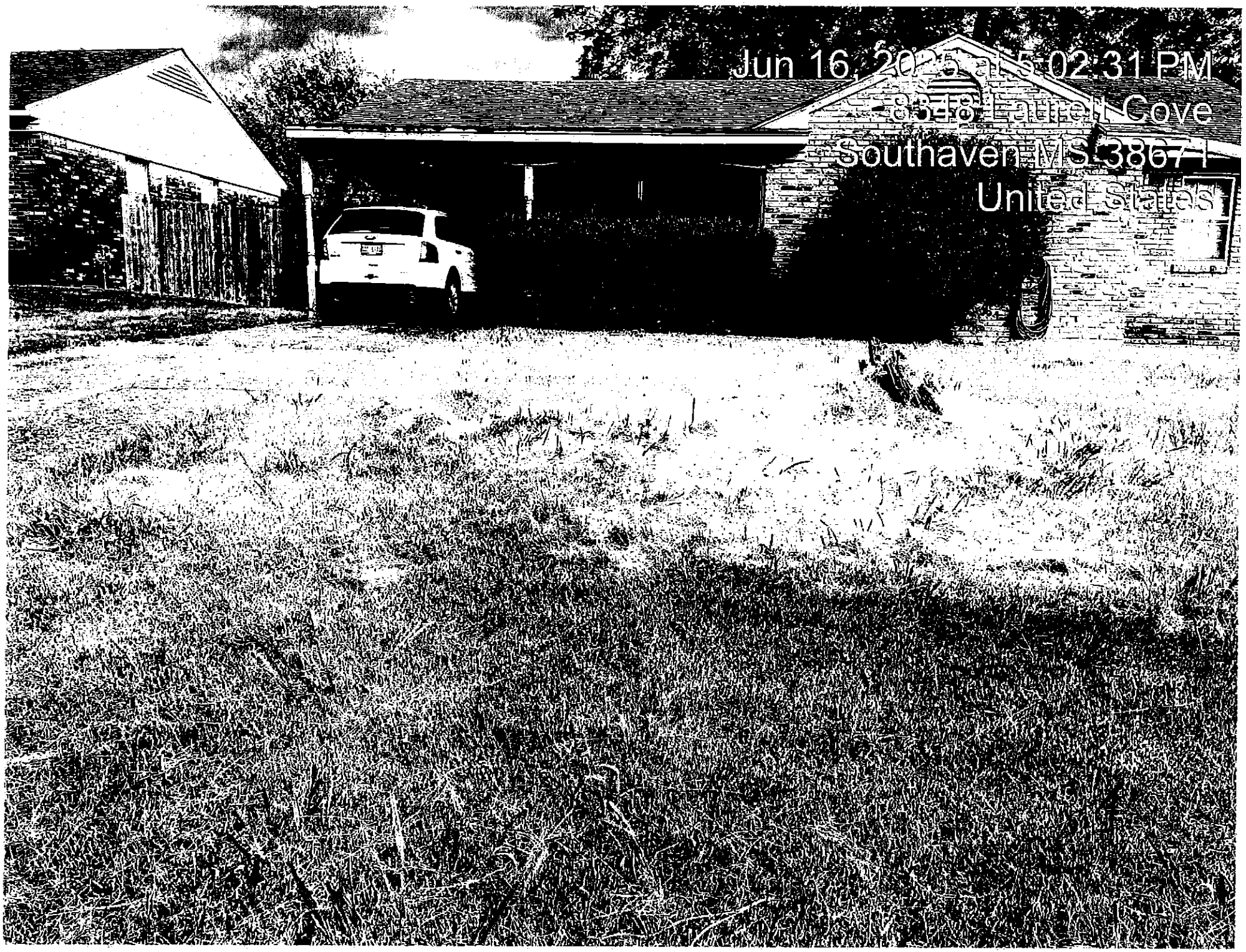
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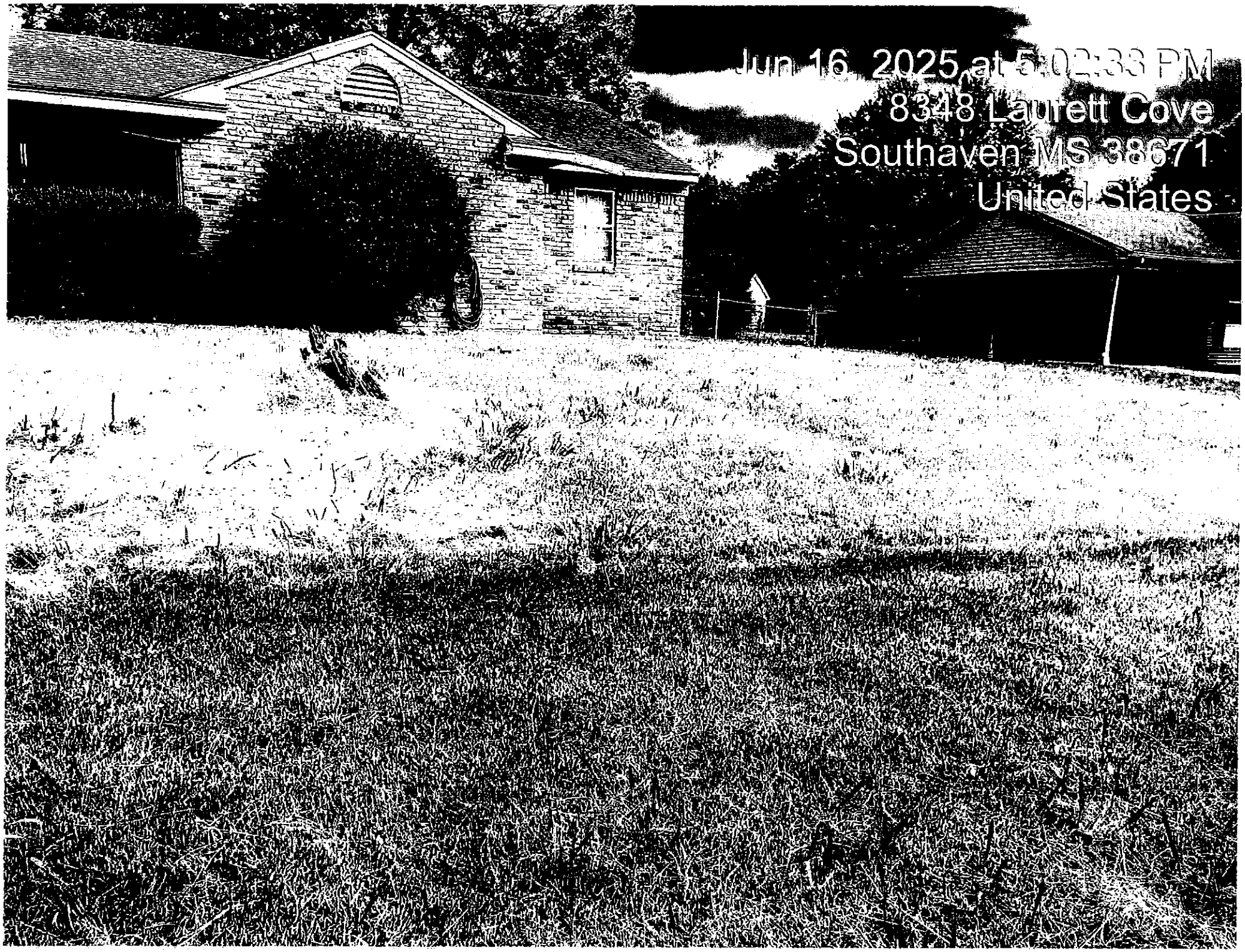
Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Jun 16, 2025 at 5:02:10 PM
8348 Laurett Cove
Southaven MS 38671
United States


Jun 16, 2025 at 5:02:31 PM
3518 Laurel Cove
Southaven MS 38671
United States


Jun 16, 2025 at 5:02:33 PM
8348 Laurett Cove
Southaven MS 38671
United States


Jun 16, 2025 at 12:46:20 PM
8648 Laurett Cove
Southaven MS 38671
United States

CITY OF SOUTHAVEN
MISSISSIPPI

EMPLOYEE POLICIES AND PROCEDURES MANUAL

DARREN MUSSELWHITE, MAYOR

JUDY JENKINS-LEWIS, ALDERMAN WARD 1
CHARLIE HOOTS, ALDERMAN WARD 2
WILLIAM JEROME, ALDERMAN WARD 3
JOEL GALLAGHER, ALDERMAN WARD 4
JOHN DAVID WHEELER, ALDERMAN WARD 5
RAYMOND FLORES, ALDERMAN WARD 6
GEORGE PAYNE, ALDERMAN-AT-LARGE

MELANIE DRISDALE, DIRECTOR OF HUMAN RESOURCES
BUTLER SNOW, NICK MANLEY, CITY ATTORNEY/LEGAL

Revised and Adopted July 5, 2017, October 1, 2019, November 5, 2019, January 21, 2020, December 7, 2021, July 1, 2025

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CITY OF SOUTHAVEN

Policy: Abuse of Leave	
Adopted: 4/2/2013, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

While on approved leave, employees may not engage in activities that are inconsistent with the purpose of or basis for the approved leave (FMLA, major medical, etc). Where an employee acts inconsistent with the representations made to the City to obtain the approved leave, the employee's representations and inconsistent conduct may be deemed to be a misrepresentation and fraudulent conduct. In such instances, an employee found to have engaged in activities inconsistent with the employee's representations to obtain approved leave may be subject to discipline, and this discipline may include actions up to and including termination of employment.

CITY OF SOUTHAVEN

Policy: Accrual and Use of Leave by Part-Time Employees	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

Part-time employees shall not accrue leave at any time.

CITY OF SOUTHAVEN

Policy: Administrative Leave	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

City employees may be granted administrative leave with or without pay. For the purposes of this section, "administrative leave" means discretionary leave with or without pay, other than personal leave or medical leave.

The Mayor may grant administrative leave to any employee serving as a witness or juror or party litigant, as verified by the clerk of the court, in addition to any fees paid for such services, and such services or necessary appearance in any court shall not be counted as personal leave. If released from such obligation prior to noon, you must report to work within one hour after being Department may require the employee to take personal leave, compensatory leave, or leave without pay.

The Mayor may grant administrative leave with or without pay to department employees in the event of a manmade, technological or natural disaster or emergency.

The Mayor may grant administrative leave with or without pay to any employee, who is a certified disaster service volunteer of the American Red Cross, who participates in specialized disaster relief services for the American Red Cross in this state and in states contiguous to this state when the American Red Cross requests the employee’s participation. This leave shall not exceed twenty (20) days in any twelve-month period.

To be considered for administrative leave, the employee shall make the request in writing. All administrative leave must be approved by the Mayor prior to becoming effective. Administrative leave without pay may be granted by the Mayor in certain situations.

CITY OF SOUTHAVEN

Policy: Anti-Harassment	
Adopted: July 15, 2017, 07/01/2025	
Revised: September 6, 2022	
Mississippi Statute:	

General Statement of Policy

The City of Southaven ("City") prohibits discrimination and harassment of any kind. The City is committed to a work environment free of discrimination and harassment for all employees. In keeping with this commitment, the City prohibits discriminatory practices in all phases of the employment relationship on the basis of race, color, religion, sex, national origin, political affiliation, disability, genetic information, age, pregnancy, veteran status, military service or any other prohibited basis under applicable federal, state or local law.

Discrimination

It is a violation of the City's policy to discriminate in the provision of employment opportunities, benefits or privileges; to create discriminatory work conditions; or to use discriminatory evaluative standards in employment if the basis of that discriminatory treatment is, in whole or in part, the person's race, color, religion, sex, national origin, political affiliation, disability, genetic information, age, pregnancy, veteran status, military service or any other prohibited basis under applicable federal, state or local law.

Discrimination of this kind may also be strictly prohibited by a variety of federal, state and local laws, including, but not limited to Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1967 and the Americans with Disabilities Act of 1990. This policy is intended to comply with the prohibitions stated in these anti-discrimination laws.

Discrimination in violation of this policy will be subject to disciplinary measures up to and including termination of employment.

Harassment

The City prohibits harassment of any kind, including sexual harassment, and will take appropriate and immediate action in response to complaints or knowledge of violations of this policy. For purposes of this policy, harassment is any verbal or physical conduct

designed to threaten, intimidate or coerce an employee, co-worker, or any person working for or on behalf of the City.

The following examples of harassment are intended to be guidelines and are not exclusive when determining whether there has been a violation of this policy:

- Verbal harassment includes comments that are offensive or unwelcome regarding a person's national origin, race, color, religion, age, sex, pregnancy, disability, veteran status, military service, political affiliation or other protected status, including epithets, slurs and negative stereotyping.
- Nonverbal harassment includes distribution, display or discussion of any written or graphic material that ridicules, denigrates, insults, belittles or shows hostility, aversion or disrespect toward an individual or group because of the individual's protected status.

Sexual harassment

Sexual harassment is a form of unlawful employment discrimination under Title VII of the Civil Rights Act of 1964 and is prohibited under the City's anti-harassment policy. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

1. Submission to or rejection of such conduct is used as the basis for employment decisions or
2. Such conduct has the purpose or effect of creating an intimidating, hostile or offensive working environment.

Sexual harassment occurs when unsolicited and unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature:

- Is made explicitly or implicitly a term or condition of employment.
- Is used as a basis for an employment decision.
- Unreasonably interferes with an employee's work performance or creates an intimidating, hostile or otherwise offensive environment.

Sexual harassment may take different forms. The following examples of sexual harassment are intended to be guidelines and are not exclusive when determining whether there has been a violation of this policy:

- Verbal sexual harassment includes innuendoes, suggestive comments, jokes of a sexual nature, sexual propositions, lewd remarks and threats; requests for any

type of sexual favor (this includes repeated, unwelcome requests for dates); and verbal abuse or "kidding" that is oriented toward a prohibitive form of harassment, including that which is sexual in nature and unwelcome.

- Nonverbal sexual harassment includes the distribution, display or discussion of any written or graphic material, including calendars, posters and cartoons that are sexually suggestive or show hostility toward an individual or group because of sex; suggestive or insulting sounds; leering; staring; whistling; obscene gestures; content in letters, notes, facsimiles, e-mails, photos, text messages, tweets and Internet postings; or other forms of communication that are sexual in nature and offensive.
- Physical sexual harassment includes unwelcome, unwanted physical contact, including touching, tickling, pinching, patting, brushing up against, hugging, cornering, kissing, fondling, and forced sexual intercourse or assault.

Retaliation

No individual covered by this policy shall be subject to adverse action because the individual reports an incident of sexual harassment, provides information, or otherwise assists in any investigation of a sexual harassment complaint. The City will not tolerate such retaliation against anyone who, in good faith, reports or provides information about suspected sexual harassment. Any employee of the City, who retaliates against anyone involved in a sexual harassment investigation will be subjected to disciplinary action, up to and including termination. All employees or non-employees working in the workplace who believe they have been subject to such retaliation should inform a supervisor, manager, department head or human resources.

Confidentiality

All complaints and investigations are treated confidentially to the extent possible, and information is disclosed strictly on a need-to-know basis. The identity of the complainant is usually revealed to the parties involved during the investigation, and the City HR Director will take adequate steps to ensure that the complainant is protected from retaliation during and after the investigation. All information pertaining to a complaint or investigation under this policy will be maintained in secure files within the City HR Department.

CITY OF SOUTHAVEN

Complaint procedure

The City has established the following procedure for filing a complaint of harassment, discrimination or retaliation. The City will treat all aspects of the procedure confidentially to the extent reasonably possible.

1. Complaints should be submitted as soon as possible after an incident has occurred, preferably in writing. The City HR Director may assist the complainant in completing a written statement or, in the event an employee refuses to provide information in writing, the City HR Director will dictate the verbal complaint.
2. Upon receiving a complaint or being advised by a supervisor or manager that violation of this policy may be occurring, the City HR Director will notify the Mayor and Department Head; if suitable.
3. The City HR Director will initiate an investigation to determine whether there is a reasonable basis for believing that the alleged violation of this policy occurred.
4. If necessary, the complainant and the respondent will be separated during the course of the investigation, either through internal transfer or administrative leave.
5. During the investigation, the City HR Director will interview the complainant, the respondent and any witnesses to determine whether the alleged conduct occurred.
6. Upon conclusion of an investigation, the City HR Director or other person conducting the investigation will submit a written report of his or her findings to the Mayor. If it is determined that a violation of this policy has occurred, the City HR Director will recommend appropriate disciplinary action to the Mayor and Board of Alderman. The appropriate action will depend on the following factors:

    a) the severity, frequency and pervasiveness of the conduct;
    b) prior complaints made by the complainant;
    c) prior complaints made against the respondent; and
    d) the quality of the evidence (e.g., firsthand knowledge, credible corroboration).

    If the investigation is inconclusive or if it is determined that there has been no violation of policy but potentially problematic conduct may have occurred, the HR director may recommend appropriate preventive action.

7. The Mayor and/or Board of Alderman will review the investigative report and any statements submitted by the complainant or respondent, discuss results of the investigation with the City HR Director and other management staff as appropriate, and decide what action, if any, will be taken.

8. Once a final decision is made by the Mayor and/or Board of Alderman in accordance with City Policy, the City HR Director will meet with the complainant and the respondent separately and notify them of the findings of the investigation. If disciplinary action is to be taken, the respondent will be informed of the nature of the discipline and how it will be executed.

Nothing in this policy may prevent the complainant or the respondent from pursuing formal legal remedies or resolution through local, state or federal agencies or the courts.

CITY OF SOUTHAVEN

Policy: Attendance Policy	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

All employees shall report to and leave work at the time designated by the City/Governing Authority.

CITY OF SOUTHAVEN

Policy: Bulletin Boards, E-Mail, Computers and Voicemail	
Adopted: July 15, 2017, 07/01/2025	
Revised: 10/16/2007, 10/2010	
Mississippi Statute:	

Any material or communications including but not limited to those on bulletin boards, e-mail, computers and voice mail are the property of the City and may be viewed, erased or otherwise used or destroyed by the City at any time. Employees are expected to use the City's bulletin boards, e-mail, computers, and voice mail in manners consistent with City policy. Any violation of this policy may result in disciplinary action, up to and including termination. Employees have no expectation of privacy in any materials or communications utilizing the City's bulletin boards, e-mail, computers or voice mail. Any such materials or communications may be monitored to ensure compliance with this policy or other policies of the City.

CITY OF SOUTHAVEN

Policy: Cafeteria Plan	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute: Mississippi Code of 1972 Sections 25-17-1 to 25-17-11	

General Statement of Policy

The city offer's this tax savings mechanism that is permitted by Section 125 of the Internal Revenue Code and Sections 25-17-1 to 25-17-11, Mississippi Code of 1972, as amended. Additional information may be obtained from the Department of Finance and Administration. Any monies owed to the cafeteria plan shall be collected before issuance of a final check for an employee who has resigned or has been terminated, as allowed by law.

CITY OF SOUTHAVEN

Policy: City Vehicle Policy	
Adopted: July 15, 2017, 07/01/2025	
Revised: 09/06/2022 1/21/2020, 12/4/2018, 12/17/2013	
Mississippi Statute:	

General Statement of Policy

The City of Southaven ("City") by statutory authority may assign vehicles to employees when deemed necessary in order to discharge their daily job functions. It is imperative for all employees assigned a City vehicle to understand it is a privilege and not a mandatory requirement by the Board of Alderman or a City department and all are required to follow the established policies set forth or be subject to forfeiture of City vehicle. A vehicle assignment may be incidental, a routine assignment used to fulfill an employees' job description, or authorized take-home vehicle assignment.

It is incumbent upon all operators of City vehicles to follow all motor vehicle laws and rules of the road, and to operate City vehicles in a safe and courteous manner. It is recognized that this policy may not cover all instances and examples of acceptable vehicle usage. It is also understood due to the variety and different applications of uses of city vehicles city Departments such as Public Safety (Police, Fire, EMS) have additional policies and Standard Operating Guidelines that apply to the operation of city vehicles. In cases not specifically covered in this policy, the employee is responsible to utilize common sense and seek clarification from their immediate supervisor or Department Head. Failure to adhere to this may result in disciplinary actions. The City reserves the right to deny any employee the use of a City vehicle. The City may also choose not to indemnify an employee failing to adhere to the policies and procedures contained in this policy.

I. ASSIGNMENT

A City vehicle (fleet) may be assigned to an employee when deemed necessary and cost effective to carry out the daily functions and responsibilities of a particular job or position.

A. A vehicle assignment will be a determination by the department head and if necessary by the Mayor.

B. Once a vehicle assignment has been made to an employee all applicable state and local laws, and shall be followed.

C. Must be at least eighteen years old.

D. Before any employee can drive a City vehicle the Department Head and the employee must read and sign this policy and send the original to the Human Resource Department.

II. FUEL AND GASOLINE ACCOUNT CARDS

A. Each City owned vehicle shall have a specifically assigned gasoline account card or key fob and corresponding Personal Identification Number (PIN) for that employee.

B. Corresponding cards, fobs and PIN's shall be used for the assigned vehicle and shall not be used for other City owned vehicles nor personal vehicles.

C. Only regular octane gasoline and diesel fuel may be purchased with a gasoline account card.

D. All gasoline fuel receipts shall be kept and turned in to each department head or his or her designee in order to track gasoline fuel consumption and reconcile all billing statements.

E. Random departmental and individual audits of gasoline fuel accounts may occur at any time without prior notice. Misuse of gasoline account cards may result in loss of vehicle privileges and/or other disciplinary action in accordance with the City of Southaven policies and applicable state laws.

F. Any deviation from the gasoline fuel account card policy due to problems incurred while purchasing fuel must be approved by department head and must be appropriate for the vehicle.

III. DRIVER'S LICENSE REQUIREMENTS

City of Southaven employees operating City vehicles or operating personal, rental or other vehicles while on City business must adhere to the following:

A. No employee may operate a City vehicle without a current, valid state issued driver's license.

B. An employee is required to report any moving traffic violation received while operating a City vehicle to his or her department head within 24 hours. Random driving record audits will be performed to ensure employees who are assigned vehicles maintain safe driving practices.

C. If an employee is required to drive a motor vehicle in connection with City employment and his or her driver's license is suspended, cancelled or revoked for any reason (i.e., DUI, excessive traffic violations) he or she must report the loss of license immediately in writing to his or her department head. Driving privileges will be immediately revoked upon a conviction that includes suspension or revocation.

D. The department head will forward any notification or traffic violation of license suspension to the Department of Human Resources immediately.

E. An employee shall not drive a City vehicle and shall not drive on City business if they have more than one conviction in the past three (3) years for driving under the influence of alcohol or drugs, or for reckless driving.

F. Loss or suspension of a driver's license by an employee whose essential job function includes operating a motor vehicle may result in reassignment or possible termination from employment.

G. Every Department Head must collect copies of the valid driver's license for each employee's that is authorized to drive a City vehicle on January 1 of each year. The Department Head must deliver copies of the authorized drivers' license to the Human Resource Department no later than January 15th of each year.

IV. PERSONAL USE

A. All City vehicles will be used for official City business only. Take home vehicles may not be used for incidental personal use once employee has arrived at place of residence with vehicle after working hours. Upon permission by a Department's Standard Operating Guideline and approved by the Department Head, a City vehicle may be used for incidental personal use under the following conditions:

1. The incidental personal use must be within one mile of the most direct route of the official business.
2. Any measurable amount of elapsed time during incidental personal use shall not be charged as time worked.
3. It is during normal business hours.

B. Violations of personal use policy will result in loss of vehicle privileges and is subject to disciplinary action in accordance with the City of Southaven policies.

V. TAKE HOME POLICY

A. A take home vehicle is a City-owned automobile which is permanently assigned to a specific employee who has been granted the authority to drive the vehicle to and from work (24-hour per day assignment).

B. The City's primary interest in controlling take-home vehicles is to achieve a balance between the need to provide staff with a means to perform their job functions and the need to demonstrate the prudent use of public resources by minimizing unnecessary costs and liabilities associated with take home vehicles.

C. Take home vehicles shall be assigned by the department head and the Director of Human Resources to City employees when determined it is reasonable and necessary for said employee to fully discharge his or her duties for the City and when such use would be for the benefit of and to the best interest for the City and at the recommendation of the employee's Department Head.

D. Prior to the department head assigning a City take home vehicle based upon a recommendation from the department head must be provided in writing with appropriate justification. The recommendation from the department head shall be presented by the Director of Human Resources whereby an appropriate finding necessitating the take home vehicle will be established and spread upon the Board minutes permitting the use of the vehicle by the City employee.

E. Recommendations from department heads for assignments of take home vehicles should be based on the following:

a. Public Trust – ability to use vehicles in a manner the public would deem appropriate
b. Emergency Response – ensure effective, timely response to emergency situation
c. Legal Compliance – demonstrate compliance with not only applicable ` state statutes, but also federal tax code requirements
d. Cost Considerations – minimize number of take home vehicles thus reducing additional costs
e. Liability – reduces exposure to vehicle and personnel accidents
f. Necessity – ultimate need to carry out employee's job functions

G. Employees taking home City owned vehicles must comply with all applicable laws of the State of Mississippi and local jurisdictions. Take home vehicles may not be used to conduct any personal business unless incidental as stated in Section IV. Personal use does not qualify as incidental once vehicle reaches employee's place of residence.

H. With regard to the Southaven Police and Fire Departments, the following policies apply:
    g. The issuance of a vehicle will be made at the discretion of the respective Chief of the Department and he/she has the final authority to assign vehicles on a case by case basis to any officer not meeting the standards of vehicle assignment.

I. The take home use of a City vehicle may be considered a taxable benefit by the Internal Revenue Service (IRS). All employees receiving such benefit shall comply will all state and federal tax reporting guidelines.

VI. ADDITIONAL REQUIREMENTS

A. Each employee assigned a City vehicle must comply with the following additional requirements:

1. All vehicles shall have the proper identification markings as per state statute.

2. Seatbelts shall be used by driver and passengers at all times. It is the responsibility of the driver to ensure all passengers use seatbelts when vehicle is in motion.

3. Employees are prohibited from talking or texting on cell phones while operating a City vehicle unless using a hands free device.

4. At minimum, a bi-annual inspection of each vehicle will be performed, including digital photos. Unannounced inspections may take place at the discretion of the Mayor or Department Head.

5. Check oil and tire pressure on a regular basis and wash vehicle as needed.

6. Interior of vehicle shall be clean at all times.

7. Bring vehicle in for scheduled service and make arrangements for an alternate vehicle while being serviced.

8. Unauthorized person(s) shall not operate a city vehicle under, except when necessary in an emergency.

9. Report any citations (both moving and parking violations) to the department head immediately and complete written report when applicable. Traffic citations, including parking citations will be the responsibility of the employee.

10. Leave vehicle legally parked with doors locked and windows up when unattended. All take home vehicles shall be parked off the street at night. Keys removed.

11. Observe all traffic laws and drive in a safe and courteous manner.

12. Carry and maintain at all times a valid state issued driver's license (appropriate for vehicle, i.e., commercial) when operating a City vehicle.

13. Vehicles shall not idle for longer than five (5) minutes. If a vehicle is stationary for more than five (5) minutes (other than waiting for traffic), vehicle shall be turned off. It is understood that vehicles used for emergency purposes (i.e. Police, Fire) may idle for periods longer than five (5) minutes.

14. Use the vehicle only for authorized official business unless incidental personal use is necessary.

15. City prohibits the illegal use, possession, distribution, unlawful manufacture, or dispensation of controlled substances. Employees shall not use illegal substances or abuse legal substances in a manner that impairs the performance of assigned tasks. Employees who take prescribed medication that may impact driving ability must not operate a vehicle when under the influence of a prescribed medication. Employees shall not consume alcohol while driving or otherwise operating a city vehicle/equipment.

16. City employees who spend the majority of their professional time driving must complete a safe driving course sponsored by the specific Department within a reasonable period of time after they are hired. Other employees who drive City vehicles are encouraged to attend a safe driving course every two years. Documentation of these course must be submitted to and kept on file by the City's Human Resource Department.

17. Must not drive on City business if the driver has caused 3 or more at-fault accidents or received three or more traffic tickets or moving violations within the past eighteen months.

18. Non-employees, off-duty employees, unauthorized persons and animals are not permitted in City vehicles at any time, without the express permission of the driver's Department Head.

19. Hitchhikers are prohibited in City vehicles at any time.

VII. REPORTING OF ACCIDENTS AND DAMAGE

A. Any accident or damage incurred or caused while operating a City vehicle, or personal, rental or other vehicle on City business, must be promptly reported to the local police, Department Head and the City's Department of Finance.

B. When you have been in an accident in a City vehicle or while on City business you must:

1. Get immediate medical aid if you are injured

2. Keep calm and do not argue

3. Make no statements or admissions concerning fault or responsibility for the accident

4. Do not offer or agree to make payments for the accident or suggest City will do so

5. Notify the local police

6. Discuss the accident only with police officers, department head or representatives of the City's Department of Finance.

7. Record as much information as you can on all of the other parties to the accident. This information should include their name, address, telephone numbers(s), insurance company, driver's license number, license plate number, make, model and year of their car, precisely where the accident happened, witnesses (with names, addresses and telephone numbers).

8. Refer all questions from lawyers, the other party to the accident, insurance adjusters or representatives of the other party and others to the City's Board Attorney and the Department of Finance.

VIII. WHAT TO DO IN CASE OF AN ACCIDENT

It is the policy of City of Southaven that all accidents or incidents that result in either personal injury or illness, and or damage to City property shall be properly reported and investigated. Although accident/incident investigation is a reactive process, a comprehensive accident reporting and investigation process is a proactive measure that can effectively prevent or minimize future accidents/incidents. This operating procedure establishes a systematic process to ensure that accidents are properly reported in a timely manner, that all causes (direct and contributory) are thoroughly identified and that the appropriate corrective actions are taken.

Regardless of the situation, the following procedure MUST be followed in the event of an accident while in a City owned vehicle:

1. Stop immediately and investigate even when the accident appears to be minor.
2. If someone is hurt or if there is a danger of fire, call 911 to request assistance. (I.e. Law Enforcement, Fire Department Ambulance, Rescue Squad)
3. Make no express or implied admission or liability or fault. Do not make an expression of apology or sorrow.
4. Notify your supervisor immediately.
5. Make written notes of the details of the accident while at the scene. Do not wait until later.
6. Do not give information concerning the accident to anyone unless the party requesting it is an authorized official.
7. Do not discuss the accident with insurance agents, news personnel, adjusters or attorneys without express permission from your supervisor and City attorney.
8. Complete the Motor Vehicle Accident Report with supervisor/manager.
9. All accident reports shall be submitted within 24 hours of the accident to the Department Head and the Department of Human Resources.

CITY OF SOUTHAVEN

If necessary, an injury report must be completed and submitted to Human Resources as soon as possible in order to file workers' compensation claim within 24 hours of the accident.

In the event an employee has a non-authorized occupant or family member in a City Vehicle, the employee shall assume all risk and liability for such person and if applicable, shall indemnify the City from any and all claims, suits, damages, and actions resulting from the non-authorized person's occupancy in the City Vehicle.

The use of a City vehicle is a privilege and not a mandatory requirement. These guidelines will be followed at all times.

CITY OF SOUTHAVEN

Policy: COBRA (Consolidated Omnibus Budget Reconciliation Act of 1985)	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

NOTICE OF COBRA CONTINUATION COVERAGE RIGHTS
You are receiving this notice because you have recently become covered under a group health plan (the Plan). This notice contains important information about your right to COBRA continuation coverage, which is a temporary extension of coverage under the Plan. This notice generally explains COBRA continuation coverage, when it may become available to you and your family, and what you need to do to protect the right to receive it.

The right to COBRA continuation coverage was created by a federal law, the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). COBRA continuation coverage can become available to you when you would otherwise lose your group health coverage. It can also become available to other members of your family who are covered under the Plan when they would otherwise lose their group health coverage. For additional information about your rights and obligations under the Plan and under federal law, you should review the Plan's Summary Plan Description or contact the Plan Administrator.

What is COBRA Continuation Coverage?

COBRA continuation coverage is a continuation of Plan coverage when coverage would otherwise end because of a life event known as a "qualifying event." Specific qualifying events are listed later in this notice. After a qualifying event, COBRA continuation coverage must be offered to each person who is a "qualified beneficiary." You, your spouse, and your dependent children could become qualified beneficiaries if coverage under the Plan is lost because of the qualifying event. Under the Plan, qualified beneficiaries who elect COBRA continuation coverage must pay for COBRA continuation coverage.

If you are an employee, you will become a qualified beneficiary if you lose your coverage under the Plan because either one of the following qualifying events happens:

- Your hours of employment are reduced, or
- Your employment ends for any reason other than your gross misconduct.

If you are the spouse of an employee, you will become a qualified beneficiary if you lose your coverage under the Plan because any of the following qualifying events happens:

- Your spouse dies;
- Your spouse's hours of employment are reduced;

- Your spouse's employment ends for any reason other than his or her gross misconduct;
- Your spouse becomes entitled to Medicare benefits (under Part A, Part B, or both); or
- You become divorced or legally separated from your spouse.

Your dependent children will become qualified beneficiaries if they lose coverage under the Plan because any of the following qualifying events happens:

- The parent-employee dies;
- The parent-employee's hours of employment are reduced;
- The parent-employee's employment ends for any reason other than his or her gross misconduct;
- The parent-employee becomes entitled to Medicare benefits (Part A, Part B, or both);
- The parents become divorced or legally separated; or
- The child stops being eligible for coverage under the plan as a "dependent child."

When is COBRA Coverage Available?

The Plan will offer COBRA continuation coverage to qualified beneficiaries only after the Plan Administrator has been notified that a qualifying event has occurred. When the qualifying event is the end of employment or reduction of hours of employment, death of the employee, or the employee's becoming entitled to Medicare benefits (under Part A, Part B, or both), the employer must notify the Plan Administrator of the qualifying event.

You Must Give Notice of Some Qualifying Events

For the other qualifying events (divorce or legal separation of the employee and spouse or a dependent child's losing eligibility for coverage as a dependent child), you must notify the Plan Administrator within 60 days after the qualifying event occurs.

How is COBRA Coverage Provided?

Once the Plan Administrator receives notice that a qualifying event has occurred, COBRA continuation coverage will be offered to each of the qualified beneficiaries. Each qualified beneficiary will have an independent right to elect COBRA continuation coverage. Covered employees may elect COBRA continuation coverage on behalf of their spouses, and parents may elect COBRA continuation coverage on behalf of their children.

COBRA continuation coverage is a temporary continuation of coverage. When the qualifying event is the death of the employee, the employee's becoming entitled to Medicare benefits (under Part A, Part B, or both), your divorce or legal separation, or a dependent child's losing eligibility

as a dependent child, COBRA continuation coverage lasts for up to a total of 36 months. When the qualifying event is the end of employment or reduction of the employee's hours of employment, and the employee became entitled to Medicare benefits less than 18 months before the qualifying event, COBRA continuation coverage for qualified beneficiaries other than the employee lasts until 36 months after the date of Medicare entitlement. For example, if a covered employee becomes entitled to Medicare 8 months before the date on which his employment terminates, COBRA continuation coverage for his spouse and children can last up to 36 months after the date of Medicare entitlement, which is equal to 28 months after the date of the qualifying event (36 months minus 8 months). Otherwise, when the qualifying event is the end of employment or reduction of the employee's hours of employment, COBRA continuation coverage generally lasts for only up to a total of 18 months. There are two ways in which this 18-month period of COBRA continuation coverage can be extended.

Disability extension of 18-month period of continuation coverage

If you or anyone in your family covered under the Plan is determined by the Social Security Administration to be disabled and you notify the Plan Administrator in a timely fashion, you and your entire family may be entitled to receive up to an additional 11 months of COBRA continuation coverage, for a total maximum of 29 months. The disability would have to have started at some time before the 60th day of COBRA continuation coverage and must last at least until the end of the 18-month period of continuation coverage.

Second qualifying event extension of 18-month period of continuation coverage

If your family experiences another qualifying event while receiving 18 months of COBRA continuation coverage, the spouse and dependent children in your family can get up to 18 additional months of COBRA continuation coverage, for a maximum of 36 months, if notice of the second qualifying event is properly given to the Plan. This extension may be available to the spouse and any dependent children receiving continuation coverage if the employee or former employee dies, becomes entitled to Medicare benefits (under Part A, Part B, or both), or gets divorced or legally separated, or if the dependent child stops being eligible under the Plan as a dependent child, but only if the event would have caused the spouse or dependent child to lose coverage under the Plan had the first qualifying event not occurred.

If You Have Questions

Questions concerning your Plan or your COBRA continuation coverage rights should be addressed to the contact or contacts identified below. For more information about your rights under ERISA, including COBRA, the Health Insurance Portability and Accountability Act (HIPAA), and other laws affecting group health plans, contact the nearest Regional or District Office of the U.S. Department of Labor's Employee Benefits Security Administration (EBSA) in your area or visit the EBSA website at www.dol.gov/ebsa.

Keep Your Plan Informed of Address Changes

In order to protect your family's rights, you should keep the Plan Administrator informed of any changes in the addresses of family members. You should also keep a copy, for your records, of any notices you send to the Plan Administrator.

CITY OF SOUTHAVEN

Policy: Compensation Policy	
Adopted: April 4, 2023, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

The City of Southaven ("City") believes its employees are the core component to providing value, service and growth to the residents of Southaven. As such, providing competitive compensation is the core component to recruitment and retention of City employees.

Types of Compensation

1. Base compensation will be paid to an employee for hours worked during the course of employment with the City. This compensation is expressed as an hourly rate or annual salary.
2. Overtime compensation will be paid in accordance with the City's overtime policy.
3. Compensatory time compensation will be paid in accordance with the City's overtime policy.
4. Holiday equivalent compensation, referred to as Shift Stipend, will be paid to emergency services personnel not eligible for City administrative holiday leave.
5. Educational stipends will be paid to personnel dedicated to improving job-related skills through continuing education and certifications; as directed by departmental policy.
6. Wage differential(s) may be afforded to personnel who:
    a. Perform certain tasks and duties outside the scope of his/her assigned job position.
    b. Provide service outside an established, routine schedule; excluding emergency personnel.

The City is committed to acting equitably in regards to personnel compensation and may add various types of compensation at any time to meet service, recruitment and retention goals.

CITY OF SOUTHAVEN

Policy: Compensatory Time Leave	
Adopted: July 15, 2017, 07/01/2025	
Revised: 07/16/2019	
Mississippi Statute:	

Compensatory Time Leave

It is the intent and policy of the City of Southaven to comply with the Fair Labor Standards Act (FLSA), as it applies to local governments, in its overtime and compensatory time provisions for city employees. In the event that the city's personnel policy should differ from the FLSA, the FLSA controls and supersedes City policy.

A. Definitions:

1. Exempt Employees - Exempt employees are exempt from the Federal Wage and Hour overtime provisions of FLSA. With few exceptions, employees are exempt if paid a guaranteed minimum amount of money that the employee can count on receiving for any workweek in which he/she performs any work. That amount currently must be at least $35,578 per year, on a salary basis and the employee must perform exempt job duties. Employees employed in a bona fide executive, administrative, or professional role are exempt job duties. All of the essential conditions prescribed by FLSA regulations must be met before an employee may be considered exempt.
2. Non-exempt Employees - Non-exempt employees fall under the overtime Federal Wage and Hour provisions.
3. Public Safety Activities - Those activities covered as fire protection and law enforcement activities.
4. Fire Protection Activities - An employee, including a firefighter, paramedic, emergency medical technician, rescue worker, ambulance personnel, or hazardous materials worker, who is trained in fire suppression, has the legal authority and responsibility to engage in fire suppression, and is employed by the fire department; and is engaged in the prevention, control, and extinguishment of fires or response to emergency situations where life, properly, or the environment is at risk. Not included in the term are the so-called "civilian employees" of the (fire department or employees who engage in such support activities as those performed by dispatchers, alarm operators, apparatus and equipment repair and maintenance workers, camp cooks, clerks, stenographers, etc.
5. Law Enforcement Activities - Any employee who is a uniformed or plain clothed member of a body of officers and subordinates who are empowered

by State statute or local ordinance to enforce laws designed to maintain public peace and order and to protect both life and properly from accidental or willful injury, and to prevent and detect crimes, who has the power to arrest, and who is presently undergoing or has undergone or will undergo on-the-job training and/or a course of instruction and study which typically includes physical training, self-defense, firearm proficiency, criminal and civil law principles, investigative and law enforcement techniques, community relations, medical aid and ethics. Not included are the so-called “civilian employees” of law enforcement agencies who engage in such support activities as those performed by dispatcher, radio operators, apparatus and equipment maintenance and repair workers, janitors, clerks and stenographers.

B. Policy Specifics:

FLSA overtime requirements do not apply until a non-exempt, non-public safety employee works 40 hours in a week. Only time worked is counted and time not worked, for whatever reason, is not counted. Non-exempt employees are eligible to receive overtime pay after working 40 hours in a one-week period. Non-exempt public safety employees are eligible to receive overtime based upon their hours worked in their FLSA scheduled work period, which may exceeds 80 hours.

It shall be the city's policy to accrue compensatory time (comp time) in lieu of payment for overtime hours worked by non-exempt employees to assist employee productivity and effectiveness without extra cost to the city. All existing employees and new hires will be informed and give written notice of the policy. Comp time is defined as time off granted to non-exempt employee to offset hours worked by the employee over and above those required in the normal course of employment. Exempt employees are not eligible to accrue comp time.

C. Overtime

All overtime work must receive the employee's supervisor's prior authorization. Overtime assignments will be distributed as equitably as practical to all employees qualified to perform the required work. Non-exempt employees will be compensated overtime pay in accordance with federal and state wage and hour restrictions at a rate of 1.5 times their regular rate. For non-exempt salaried employees, the salary must be broken down in to hourly rate for computation of overtime. Overtime pay is based on actual hours worked in an employee’s regular work period. Time off for sick leave, vacation leave, meals, comp time taken, or any leave of absence will not be considered hours worked for purposes of performing overtime calculations.

D. Compensatory Time

Compensatory leave shall be authorized at 1.5 hours of leave per overtime hour worked for non-exempt employees. An employee may be granted the use of earned compensatory leave upon request at such time as designated by his/her

supervisor which will least obstruct normal operations of the department. A supervisor may refuse to authorize use of compensatory leave if the absence of the employee would result in undue disruption of normal operations of the department. Compensatory leave accumulated by an employee as of the effective date of this rule shall be retained by the employee until used in accordance with the provision of these regulations.

E. Guidelines

The following are the guidelines for the use of compensatory time (comp time):

1. Non-exempt employees may receive comp time in lieu of overtime pay for hours worked in excess of the maximum set for their work period.
2. Except in cases of emergency, the department head must approve any hours beyond an employee's normally scheduled hours. Department heads are expected to organize their projects and tasks appropriately to minimize comp time accruals for pre-approved projects or seasonal demands that are substantial in nature.
3. Comp time is not intended for ongoing daily work. Time reports of the employee showing overtime hours accrued as comp time must be signed by both the employee and the department head as an agreement between the two that the employee will be taking comp time in lieu of overtime pay.
4. A non-exempt employee may accrue a maximum of 120 hours of comp time at any given time (160 hours for employees engaged in public safety or emergency response). Any hourly employees who accrue time over the maximum will not be logged as comp time and will be paid to the employees as overtime.
5. An employee must be permitted to use compensatory time on the date requested unless doing so would “unduly disrupt” the operations of the agency.
6. Comp time accrued shall be utilized (redeemed) at a time mutually agreeable to the employee and Department Head and within the 12-month period in which comp time was earned/logged.
7. If an employee with accrued comp time is promoted to an exempt position, all accrued comp time will be paid out prior to the effective date of the promotion.
8. Employees engaged in public safety or emergency response, who transfer to positions subject to the 160-hour limit, may carry over to the new position any accrued compensatory time. The City will not be required to cash out the accrued compensatory time which is in excess of the lower limit However, the employee will be compensated in cash wages for any subsequent overtime hours worked until the number of accrued hours of compensatory time falls below the 160-hour limit.
9. All comp time earned by an employee must be used before the employee uses any accrued annual leave unless this will result in accrued vacation being forfeited.

10. If an employee takes a medical leave of absence, accrued comp time shall be added to other appropriate leave time for additional time off and utilized prior to the utilization of any other accrued leave time.
11. Upon employee separation, an employee shall be paid for accrued unused comp time which will count towards the stated maximum amount of hours eligible to be paid out (160 hours for non-exempt employees and 240 hours for non-exempt fire protection employees)

The official time and attendance records maintained by the city's personnel office will be the controlling records for any compensatory time purpose.

The city may pay an employee in cash, in whole or part, for accumulated compensatory time, at any time.

CITY OF SOUTHAVEN

Policy: Complaint Resolution	
Adopted: July 15, 2017, 07/01/2025	
Revised: September 6, 2022	
Mississippi Statute:	

General Statement of Policy

Any employee who has a compliant arising from an employment action or inaction subject to the control of management may file a complaint in accordance with the established guidelines and procedures identified in this policy. This section shall not apply to complaints of harassment, sexual harassment or discrimination, as those complaints should be filed in accordance with the respective policies.

I. Objectionable Issues

The following issues are objectionable under the complaint resolution procedure:

1. Acts of reprisal against an employee for using the complaint procedure;
2. Formal disciplinary actions executed by department.
3. Performance appraisal ratings to the extent they affect an employee's employment status, classification or compensation;
4. Permanent relocation of employee(s) as a disciplinary measure, for political reasons and/or where the employee can present substantive evidence that the management decision to relocate the employee was arbitrary or capricious.

II. Non-Objectionable Issues

The following issues are non-objectionable issues under the complaint resolution procedure:

1. Issues that are pending or have been concluded by direct appeal through administrative or judicial procedures;
2. Temporary work assignments that do not exceed ninety (90) calendar days;
3. Budget or organizational structure, including the number or assignment of employees or positions in any organizational unit;
4. Performance standards and performance elements established as criteria for performance appraisal;
5. The selection of an individual by the governing authority, department head, or designee to fill a position through promotion, transfer, demotion, or appointment unless it is alleged that selection is in violation of a written Department policy or of a Mayor or Board of Alderman rule on filling vacancies;

6. Internal security practices established by the City, department Head, or designee;
7. Termination, layoff or transfer from duties because of shortage of funds or work, material change in duties or organization, or a merger of agencies or order of the Mayor and Board of Alderman;
8. Any matter which is not within the jurisdiction or control of the City;
9. The content of published Department policy;
10. An action by an Department pursuant to federal law or directives from the Governor's office or court order;
11. Establishment and revision of the compensation plan, and the policies, procedures, rules and regulations pertaining thereto;
12. Position classifications;
13. Employee benefits;
14. Application of personnel policies, procedures, rules, regulations;
15. Any matter of concern or dissatisfaction to an employee if the matter is subject to the control of Department management, except those listed in the preceding section as objectionable;
16. Termination of employment by the Board of Alderman.

III. Complaint Resolution Procedural Steps

Step I

A. An employee who has an objection arising from an action or inaction subject to the control of management must identify the objection in writing with his or her department head within three (3) working days of becoming aware of the cause of the complaint. The written statement of the objection should contain the name, address, and telephone number of the individual or authorized representative filing the objection; the name of the employee, identity of the Department; the date; a brief and specific description of the situation, incident, or condition being objected and reasons therefore; identity of witnesses, if any; the remedy or relief the individual is seeking and the signature of the individual filing the objection and properly dated by this individual.

B. The department head will have three (3) working days from the date of receiving the objection statement to inform the employee, in writing, of his or her answer. The department head shall write a memorandum for record and have the objecting employee sign it.

Step II

A. If not satisfied with the Step I written decision, the employee may indicate the desire to have the objection advanced to the next step. The objection must be submitted to the Director of Human Resources within three (3) working days following receipt of the Step I Department Head's response.

B. The Director of Human Resources or his/her designee is required to conduct an investigation of the objection and may meet with the objecting employee within three (3) working days after receipt of the objection form. The meeting, if necessary, will be informal.
C. The Director of Human Resources or his/her designee is required to give the employee a written response within three (3) working days after this informal interview detailing his decision.

Step III

A. If the second step written response is not acceptable to the employee, the employee may specify in writing the desire to advance the objection to the third step. To do so, the employee must forward the objection to the Office of the Mayor within three (3) working days after receipt of the Director of Human Resources response in Step II.
B. The Mayor and Board of Alderman may conduct a hearing into the objection and shall make a decision as to such cause. No alternative disciplinary actions shall be considered upon the convening of the hearing of the Mayor and Board of Alderman. The Board's decision shall be final.

Certain steps may be waived at the Mayor's discretion in order to proceed to Step III of the complaint resolution procedure.

CITY OF SOUTHAVEN

Policy: Conduct and Disciplinary Actions
Adopted: July 15, 2017, 07/01/2025
Revised: September 6, 2022
Mississippi Statute: Mississippi Code Annotated Section 11-51-75.

General Statement of Policy

City employees have a responsibility to maintain high standards of professionalism, competency, efficiency, service and integrity. Any employee whose conducts fails to meet City standards may be subject to disciplinary action, up to and including termination of employment. Nothing in this section should be construed as in any way changing or altering the "at-will" employment status of any employees. City employees are "at-will" meaning that they can be terminated or even disciplined at any time for any reason or for no reason at all, with or without notice and without resort to any prior process, procedures, and/or administrative hearings.

I. Due Process

The Mayor and Board of Alderman require that all forms of discipline and corrective action adhere with due process. Supervisory employees and/or Department Heads shall exercise corrective action when an employee violates established rules of conduct, policy or standards of performance. Such corrective action shall be in accordance with the policies and procedures established in this policy.

II. Offenses

The following offenses provide a general, not exhaustive, list for which an employee may be disciplined, but are not limited to:

a) Violating the City's Drug and Alcohol Free Workplace policy.
b) Failing to follow the lawful order, regulation, instruction, or directive of the immediate supervisor(s), including, without limitation, his or her Department Head, and/or Mayor.
c) Failing to report for work, being absent from work without permission, or failing to report absence to the immediate supervisor or Department Head.
d) Abusing major medical leave by reporting in sick when not sick or obtaining major medical leave falsely or under false pretenses.
e) Being habitually or excessively absent or tardy for any reason whether or not such absences have been individually approved.
f) Failing to perform assigned work or required duties in an efficient, effective, competent, or satisfactory manner in accordance with reasonable City standards.

g) Being unable or unwilling to perform assigned job duties.
h) Being incompetent or inefficient in the performance of duties of the assigned position.
i) Engaging in outside employment that interferes with the performance of regularly assigned City duties.
j) Misusing or wasting City resources, property, assets or time.
k) Being careless or negligent in using City property, resources, or assets.
l) Using profanity, abusive language, lewd or offensive conduct or language toward a fellow employees or member of the public while in the course of City employment.
m) Failure to meet City Citizen Service standards.
n) Violating the City's nepotism policy.
o) Violating the City's workplace violence policy.
p) Violating City safety rules and regulations.
q) Revealing or misusing confidential information.
r) Operating a City-owned without a current, valid driver license.
s) Engaging in conduct unbecoming an employee of the City either on or off duty.
t) Acting dishonestly, including, without limitation, intentionally giving false information, submitting false work records, making false statements on employment application(s), or during the application or pre-employment process.
u) Falsifying time and attendance records or clocking someone in.
v) Violating the City's Ethics policy.
w) Violating the policies, procedures, or regulations contained in the employee handbook or all City policies.

III. Progressive Discipline

The Department Head or designated representative shall take action to formally discipline an employee who is guilty of an offense. Formal discipline may range from record(s) of counseling to termination of employment. The City's general policy is to take disciplinary steps in the following order:

a) Record of counseling(s)
b) Written Warning
c) Final Written Warning
d) Suspension
e) Termination of employment

The Mayor may also issue disciplinary actions and/or take other corrective measures as necessary without prior action by the Department Head or designee. The City reserves the right to alter the disciplinary order above, skip steps, eliminate steps or create additional disciplinary steps.

In extraordinary circumstances, the employee may be placed on immediate suspension with pay pending a hearing on the matter.

The Department Head or designee, shall maintain a written record of the disciplinary action issued to any employee. Such written documentation shall be turned into the Department of Human Resources prior to corrective action being enforced.

The governing authority or a designated representative may attempt to correct unacceptable behavior by issuing a verbal warning and/or counseling and/or other appropriate informal means, whenever practical, prior to taking formal action against an employee. The governing authority or a designated employee shall maintain a written record of such verbal or other informal action(s) taken.

IV. Demotion

A City employee may be demoted because of inadequate performance, disciplinary reasons, a reduction in force, or voluntarily. Written notice of intent to effect any demotion and the reason for such action shall be given to the employee. All actions adversely affecting compensation or employment status require that the employee be given an opportunity for a hearing with the Mayor and Board of Alderman. Such hearing must be requested by the employee within three (3) working days after such demotion. The request must be in writing, and in accordance with the City grievance policy. The decision by the Board of Alderman is final.

V. Termination Without Notice

Some conduct may result in termination without notice. The following list provides examples of conduct that may result in termination with notice but is not an exhaustive list.

a) Theft of City property or resources
b) Arguing or fighting with citizens, co-workers, supervisors or Department Heads.
c) Threatening the physical safety of citizens, co-workers, supervisors, Department Heads or governing authority.
d) Physically or verbally assaulting someone at work.
e) Illegal conduct at work.
f) Using or possessing alcohol or illegal drugs at work.
g) Working under the influence of alcohol or illegal drugs.
h) Insubordination.
i) Making false statements on an employment application.
j) Unlawful discrimination and harassment.

VI. Board of Alderman Action

Pursuant to the relevant laws of the State of Mississippi, the Southaven Board of Alderman shall be responsible for all terminations of employment of City employees. Department heads may provide recommendations of an employee's termination to the Board of Alderman; however, it is the singular responsibility of the Board of Alderman to enact a termination of employment. Personnel decision made by the Board of Alderman are final. Any appeal of an action taken by the Board of Alderman may be appealed pursuant to Mississippi Code Annotated Section 11-51-75.

CITY OF SOUTHAVEN

Policy: Conflicts of Interest	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

City employees should be especially careful to avoid using, or appearing to use, an official position for personal gain, giving unjustified preferences, or losing sight of the need for efficient and impartial decision making in the City of Southaven's method of operation. No act should be committed which could result in questioning the integrity of City government.

Employees are not to engage in any activity in either a private or official capacity where a conflict of interest may exist. An employee's first loyalty should be to the public's interest. Associations, dealings or interests that could affect an employee's objectivity in performing the employee's job or in making the decisions required of the employee's position should be avoided. However, employees are encouraged to participate in professional and civic organizations if such participation does not adversely affect the employee's role as a public employee.

CITY OF SOUTHAVEN

Policy: Deferred Compensation Plan	
Adopted: July 15, 2017, 07/01/025	
Revised:	
Mississippi Statute:	

General Statement of Policy

Deferred Compensation is a supplemental, voluntary savings plan administered by the Public Employees' Retirement System (PERS) Board of Trustees offering tax advantages to participants. Employees who choose this plan may set aside part of their salary each year.

Income tax liability is postponed on that part of the salary until the year in which the employee actually receives the deferred amount. Interest and/or earnings also are tax deferred until withdrawal. Interested employees may contact the Department of Human Resources or PERS.

CITY OF SOUTHAVEN

Policy: Demotion	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

A city employee may be demoted because of inadequate performance, disciplinary reasons, a reduction in force, or voluntarily. Written notice of intent to effect any demotion and the reason for such action shall be given to the employee. All actions adversely affecting compensation or employment status require that the employee be given an opportunity for a hearing with the Mayor and Board of Alderman. Such hearing must be requested by the employee within three (3) working days after such demotion. The request must be in writing, and in accordance with Section 4 of this Handbook. The decision by the Board of Alderman is final.

CITY OF SOUTHAVEN

Policy: Donated Leave	
Adopted: 07/01/2025	
Revised: 10/2015, 4/2015, 2/2011	
Mississippi Statute:	

A City employee shall be eligible to receive donated leave if the employee:

1. Has completed at least one year of continuous City service;
2. Has exhausted all accrued sick, vacation, compensatory and holiday time;
3. Has not, in the two-year period immediately preceding the employee's need for donated leave, been disciplined for chronic or excessive absenteeism, chronic or excessive lateness or abuse of time; and
4. Either:
    a. Suffers from a catastrophic health condition or injury;
    b. Is needed to provide care to a member of the employee's immediate family who is suffering from a catastrophic health condition or injury; or
    c. Requires absence from work due to the donation of an organ

With respect to an employee, a "catastrophic health condition or injury" is a life-threatening condition or combination of conditions or a period of disability required by his or her mental or physical health or the health of the employee's fetus and requiring the care of a physician or licensed health care provider who provides a medical verification of the need for the employee's absence from work for 60 or more workdays.

A leave donor shall have remaining at least 480 hours of accrued major medical leave if donating major medical leave and (720 hours of accrued major medical for firefighters) at least 80 hours of accrued personal leave if donating personal leave.

The maximum amount of leave a donated leave recipient may receive and use is 40-weeks for the duration of their employment. A leave donor shall not revoke the leave donation.

If a leave donor is not in the same department as the leave recipient, appropriate arrangements shall be made between the affected departments

A leave recipient must receive at least five (5) days from one or more leave donors to participate in the Donated Leave Program. A leave donor shall donate only whole days and may not donate more than ten (10) such days to any one recipient to verify

donor eligibility and adjust leave records. However, the posting requirement set forth above is limited to the appointing authority.

Any unused donated leave shall be returned to the leave donors on a prorated basis upon the leave recipient's return to work, except that if the proration of leave days results in less than one day per donor to be returned, that leave time shall not be returned.

Upon retirement, the leave recipient shall not be granted supplemental compensation on retirement for any unused sick days that he or she had received through the Donated Leave Program.

While using donated leave time, the leave recipient shall accrue sick leave and vacation leave and be entitled to retain such leave upon his or her return to work.

An employee shall be prohibited from threatening or coercing or attempting to threaten or coerce another employee for the purpose of interfering with rights involving donating, receiving or using donated leave time. Such prohibited acts shall include, but not be limited to, promising to confer or conferring a benefit such as an appointment or promotion or making a threat to engage in, or engaging in, an act of retaliation against an employee.

All donations shall remain confidential and employees shall refrain from discussing who donated or the amount of time donated.

All Donations must be approved by the employee's Department Head and the Mayor.

All leave will be donated/exchanged based on hourly rates.

CITY OF SOUTHAVEN

Policy: Drug and Alcohol Free Workplace Policy	
Adopted: July 5, 2017, 07/01/2025	
Revised: December 7, 2021	
Mississippi Statute: Miss. Code Ann**.** § 71-7-1, Miss. Code Ann. §§ 71-3-201 to 71-3-225	

Statement of Mississippi Law

You are hereby advised that the City has implemented a drug and alcohol policy and conducts a testing program, pursuant to House Bill No. 84 of 1994, codified at Miss. Code Ann. § 71-7-1, et seq. (hereinafter "the Act"), and you are hereby advised of the existence of said Act.

You are hereby advised that the City has also implemented a drug and alcohol policy and conducts a testing program pursuant to the Drug-Free Workplace Workers' Compensation Premium Reduction Act, codified at Miss. Code Ann. §§71-3-201 to 71-3-225, and you are hereby advised of the existence of said law.

General Statement of Policy

It is the policy of the City to provide a safe work environment and to foster the well-being and health of its members. Compliance with the City's Drug and Alcohol Free Workplace Policy is a condition of employment. The City strictly prohibits:

1. the unlawful manufacture, possession, use, abuse, sale, transfer, distribution, solicitation or possession, including possession with the intent to sell or distribute any controlled substances, including illegal drugs, alcohol, prescription drugs (used contrary to a legitimate prescription), nonprescription drugs (used in a manner contrary to the directions or for a purpose other than that for which the drugs are offered by the manufacturer) or any other controlled substances or drug paraphernalia at any time, whether on City or personal time, including but not limited to any time on the City's premises, in the City's vehicles, when performing City business or when otherwise acting as an employee of the City.

2. Reporting to work under the influence of or whose performance is impaired through the use of alcohol or drugs.

An employee is permitted to use or possess prescription or non-prescription medication in the workplace. Should an employee have reason to believe, or have been informed by

his/her physician or pharmacists, that the use of such drugs may affect his/her ability to perform duties, the employee shall notify his/her supervisor. The employee shall not be required to reveal to the supervisor any medical information relating to the use of such drugs. The supervisor shall assure that the confidentiality of any information and privacy of the employee as well as the safety of the employee and others are maintained. The intentional use of drugs for other than prescribed medicinal purposes or accepted Over-The Counter use that impairs an employee's ability to perform his/her duties will be considered a violation of policy.

An applicant for employment or active employee may be required to submit to a drug and alcohol test under the following conditions:

1. As a condition of the job applicant's employment application.

2. An employee may be required to submit to a drug and alcohol test as a condition of employment when the City has a reasonable suspicion that an employee is in violation of the City's Drug and Alcohol Free Workplace Policy or as part of neutral selection drug and alcohol testing of employees engaged in public health, law enforcement and/or safety sensitive positions with one or more of the following duties or responsibilities:

    A. engage in law enforcement;
    B. have national or state security responsibilities;
    C. engage in drug interdiction responsibilities;
    D. have authorization to carry firearms;
    E. have access to sensitive information;
    F. as a condition of employment are required to obtain a security Clearance; or
    G. engage in activities affecting public health or safety.

Drug and Alcohol Violations

The City may refuse to hire a job applicant or may discipline any employee, up to and including discharge, on the basis of a positive confirmed drug and alcohol test result, a refusal to submit to a drug or alcohol test, or any other violation of the City's Drug and Alcohol Free Workplace Policy. Further, conviction for a drug-related offense may result in discipline up to and including discharge.

Confidentiality

All information, interviews, reports, statements, memoranda and test results, written or otherwise, received by the City through its drug and alcohol testing program are confidential communications, except under certain circumstances as allowed by the Act.

Procedures for Confidentially Reporting Prescription or Nonprescription Medication

An employee or job applicant shall be allowed to provide notice to the City of currently or recently used prescription or nonprescription drugs at the time of the taking of the specimen to be tested, and such information shall be placed in writing upon the City's drug and alcohol testing custody and control form prior to initial testing.

When Drug and Alcohol Testing May Occur

Drug and alcohol testing may occur under the following circumstances:

1. Job applicants may be required to submit to a drug and alcohol test as a condition of employment. Job applicants will not be required to submit to an alcohol test prior to a conditional offer of employment.

2. All employees may be required to submit to reasonable suspicion drug and alcohol testing. Reasonable suspicion means a belief that an employee is using or has used drugs in violation of the City's Drug and Alcohol Free Workplace Policy when such belief is drawn from specific objective and articulable facts and reasonable inferences drawn from those facts in light of experience. Reasonable suspicion may be based on, but is not limited to, the following: (1) observable phenomena such as direct observation of drug use and/or the physical symptoms or manifestations of being under the influence of a drug or alcohol; (2) abnormal conduct or erratic behavior while at work, absenteeism, tardiness, or deterioration in work performance; (3) a report of drug or alcohol use provided by reliable and credible sources and which has been independently corroborated; (4) evidence that an individual has tampered with a drug or alcohol test during his employment with the City; (5) information that an employee has caused or contributed to an accident while at work; or (6) evidence that an employee is involved in the use, possession, sale, solicitation or transfer of drugs while working or while on the City's premises or operating the City's vehicle, machinery or equipment.

3. Only employees engaged in law enforcement activities, in safety sensitive positions or in positions involving the public safety with duties as set out above in the General Statement of the City's Policy on Drug and Alcohol Use may be required to submit to neutral selection drug and alcohol testing.

4. An employee may be required to submit to a drug and alcohol test if the test is conducted as part of a routinely scheduled employee fitness for duty medical

examination that is part of the City's established policy and/or which is scheduled routinely for all members of the same classification or group.

5. An employee may be required to submit to neutral selection or routine drug and alcohol tests if the employee in the course of his/her employment enters a drug abuse rehabilitation program, and as a follow-up to such rehabilitation program, or if previous drug and alcohol testing of the employee within a twelve-month period resulted in a positive confirmed test result.

6. An employee, who is participating in drug abuse rehabilitation, may be required to submit to drug and alcohol testing conducted by the rehabilitation provider as deemed appropriate by the provider.

Consequences of Refusing to Submit to a Drug and Alcohol Test

The City may refuse to hire any job applicant who refuses to submit to a drug and alcohol test. The City may discipline any employee for refusing to submit to a drug and alcohol test authorized under the City's Drug and Alcohol Free Workplace Policy, and such discipline may include discharge.

Opportunities for Assessment and Rehabilitation

If an employee has a positive confirmed test result and the City determines that neither discipline nor discharge is necessary or appropriate, the employee will be afforded an opportunity for assessment and rehabilitation. Information on counselors, treatment providers or other methods of assessment, assistance or rehabilitation is available from the City's benefits coordinator and the City Administrator's office. The City has also posted a summary of the resource file, including the identification and contact information for multiple employee assistance providers in the area.

Contesting the Accuracy of a Positive Confirmed Drug and Alcohol Test Result

An employee who has received a positive confirmed drug and alcohol test result may contest the accuracy of that result or explain it to the City.

List of Drugs for Which the City May Test

The City may test for marijuana, cocaine, opiates, amphetamines, phencyclidine, and alcohol.

No Applicable Contracts

There are no applicable contracts or collective bargaining agreements which apply to limit this policy.

Exception to the City's Provisions Regarding Drug and Alcohol Testing

The provisions of the City's Drug and Alcohol Free Workplace Policy do not apply to employees subject to drug and alcohol testing procedures pursuant to any federal law or regulations.

Federal Drug-Free Workplace Notice

The City provides a drug-free workplace under the provisions of the Federal Drug-Free Workplace Act.

The City also has established a drug-free awareness program to inform employees about the dangers of abuse in the workplace, the City's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties which may be imposed upon employees for drug abuse violations.

Further, the City has made it a requirement that each employee as a condition of employment will be given a copy of the City's Drug and Alcohol Free Workplace Policy, setting out the items identified above as required by the Federal Drug-Free Workplace Act.

The City has further notified each employee that as a condition of employment the employee must:

(a) abide by the terms of the City's Drug and Alcohol Free Workplace Policy and the Federal Drug Free Workplace Act, including those requirements set out above; and

(b) notify the City of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.

PROCEDURES FOR THE DRUG AND ALCOHOL FREE WORKPLACE POLICY

I**.** *Definitions for the City's Drug and Alcohol Free Workplace Policy*

1. "Drug" means an illegal drug or a prescription or non-prescription medication.

2. “Prescription or non-prescription medication” means a drug prescribed for use by a duly licensed physician, dentist, or other medical practitioner licensed to issue prescriptions or a drug that is authorized pursuant to federal or state law for general distribution and use without a prescription in the treatment of human diseases, ailments or injuries.

3. “Illegal drug” means any substance, other than alcohol, having psychological or/and physiological effects on a human being and that is not a prescription or non-prescription medication, including controlled dangerous substances and controlled substance analogs or volatile substances which produce the psychological and/or physiological effects of a controlled dangerous substance through deliberate inhalation.

4. “Alcohol” means ethyl alcohol.

5. “Refuse to submit” means that an employee:

    1. Fails to provide adequate breath for alcohol testing as required by the policy, without a valid medical explanation, after he or she has received notice of the requirement for breath testing.

    2. Fails to provide an adequate urine sample for controlled substances testing as required by the policy, without a valid medical explanation of genuine inability to provide a specimen after he or she has received notice of the requirement for urine testing.

    3. Fails to appear for any test within a reasonable time, as determined by the City.

    4. Fails to remain at the testing site until the testing process is complete.

    5. Fails to cooperate with any part of the testing process.

    6. Engages in any conduct that clearly obstructs the testing process.

6. “Neutral Selection Basis” means a mechanism for selecting employees for drug tests that (1) results in an equal probability that any employee from a group of employees subject to the selection mechanism will be selected, and (2) does not give an employer discretion to waive the selection of any employee selected under the mechanism.

7. "Specimen" means a tissue or product of the human body chemically capable of revealing the presence of drugs or their metabolites in the human body.

8. "Chain of custody" refers to procedures to account for the integrity of each urine specimen and each blood specimen by tracking its handling and storage from point of specimen collection to final disposition of the specimen.

9. "Drug and alcohol test" means a chemical test administered for the purpose of determining the presence or absence of a drug or metabolites in a person's body fluids.

10. "Initial test" means an initial drug test to determine the presence or absence of drugs or their metabolites in a specimen.

11. "Confirmation test" means a drug and alcohol test on a specimen to substantiate the results of a prior drug and alcohol test on the specimen. The confirmation test must use an alternative method of equal or greater sensitivity than that used in the previous drug and alcohol test.

12. "Medical review officer" is a licensed physician responsible for receiving laboratory results generated by the City's drug and alcohol testing program who has knowledge of substance abuse disorders and has appropriate medical training to interpret and evaluate an individual's positive test result together with his or her medical history and any other relevant bio-medical information.

13. "Employee assistance program" means a program provided by an employer offering assessment, short term counseling and referral services to employees, including drug, alcohol and mental health programs.

II. *Drugs for Testing*

The City may include in its drug and alcohol testing protocols marijuana, cocaine, opiates, amphetamines, phencyclidine, and alcohol. No testing for a controlled substance other than those specifically named above will occur unless the United States Department of Health and Human Services has established an approved protocol and positive threshold for each such substance and this approved protocol has been adopted by the Mississippi State Department of Health.

III. *Specimens*

Body specimens for drug and alcohol testing are as follows:

1. For tests for drugs, urine will be used for initial and confirmation tests.

2. For tests for alcohol, breath and/or saliva will be used for initial tests; and blood will be used for confirmation tests.

IV. *Certified Laboratory*

1. No laboratory will conduct an initial or confirmation drug or alcohol test unless the director of the laboratory and the laboratory are certified by the Mississippi State Department of Health. The laboratory will warrant that its certification or license by the State of Mississippi Department of Health has not been suspended or revoked. The laboratory must also warrant that its certification or license has not been revoked by the Substance Abuse and Mental Health Services Administration or the College of American Pathologists Forensic Urine Drug Testing and that there has been no suspension or revocation of a license or certification by an agency of another state, as such suspension or revocation also operates as a suspension or revocation of certification by the Mississippi State Department of Health. The laboratory utilized will also warrant that it has not been notified of any action taken by the Mississippi State Department of Health to suspend or revoke its certification and has not been notified of any actions by any of the other above-named certifying bodies to suspend or revoke its certification.

2. Prior to conducting any initial or confirmation drug or alcohol tests, any laboratory contracted with the City to perform initial or confirmation drug and alcohol tests will certify that to the City as follows:

    a. The director of the laboratory and the laboratory are certified by the Mississippi State Department of Health to conduct such tests;

    b. The laboratory has methods of analysis and procedures to insure reliable drug and alcohol testing results, including standards for initial tests and confirmation tests;

    c. The laboratory has chain of custody procedures to insure proper identification, labeling and handling of specimens being tested;

    d. The laboratory has retention and storage procedures to insure reliable results on confirmation tests and results;

    e. The laboratory demonstrates satisfactory performance in the proficiency testing program of the National Institute on Drug Abuse,

the College of American Pathology or the American Association for Clinical Chemistry, or the equivalent;

f. The laboratory follows proper quality control procedures, including but not limited to:

1. The use of internal quality controls, including the use of samples of known concentrations which are used to check the performance and calibration of testing equipment, and periodic use of blind samples for overall accuracy.

2. An internal review and certification process for test results conducted by a person qualified to perform that function in the testing laboratory.

3. Security measures implemented by the testing laboratory to preclude adulteration of specimens and test results.

4. Other necessary and proper actions are taken to insure reliable and accurate test results.

3. The laboratory will also certify that it will disclose to the employer a written test report result within five (5) working days after the test. The laboratory will also certify to the City that laboratory reports of a test result will at a minimum state:

a) The name and address of the laboratory that performed the test and the positive identification of the person tested;

b) Any positive confirmed drug and alcohol test results on a specimen which tested positive on an initial test or a negative drug and alcohol test result on a specimen; provided, however, that reports should not make reference to initial or confirmatory tests when reporting positive or negative results;

c) A list of the drugs tested for;

d) The type of test conducted for both initial and confirmation tests and the cut-off levels of the test; and

e) The report shall not disclose the presence or absence of any physical or mental condition or of any drug other than the specific drug and its metabolites that the City requested to be identified.

4. The lab will also certify that it meets and will abide by the rules promulgated by the Mississippi State Department of Health concerning drug and alcohol testing.

V. *Collection and Testing*

1. The City will contract with manufacturers, vendors, or other providers of drug and alcohol testing devices, or with a certified laboratory, for initial, on-site drug and alcohol testing of employees to:

    a. Train and certify City employees implementing the drug and alcohol testing program with regard to collection of specimens and administration of initial tests; or

    b. Provide the City with certified personnel to collect specimens and administer the initial tests.

2. The City may designate employees for training and certification by the Mississippi State Department of Health to qualify them to collect specimens and conduct on-site drug and alcohol tests.

3. The following individuals may collect specimens for a drug and alcohol test:

    a. A physician, a registered nurse or a licensed practical nurse;

    b. A qualified person employed by a certified laboratory; or

    c. An employee or an independent contractor of the City who has been trained and certified as indicated above.

4. Collection of specimens will be done in a sanitary environment and under reasonable conditions to preserve the dignity of the employee or job applicant being tested.

5. Specimens will be collected in a manner to prevent specimen substitution and interference with the collection or testing of the specimens.

6. If the City performs on-site drug and alcohol tests or specimen collection, the City will establish chain-of-custody procedures to ensure proper record keeping, handling, labeling and identification of all specimens to be tested.

7. If the City performs specimen collection, the City will document the specimen collection, including the following steps:

    a. Label the specimen container clearly to prevent erroneous identification of test results; and

    b. Allow the employee or job applicant an opportunity to provide information which he or she considers relevant to the test, including identification of currently or recently used prescription or nonprescription drugs or other relevant medical information. This information will be taken into account when interpreting any positive confirmed results but will not prevent the test from being given.

8. Specimen collection, storage, and transportation to the testing site will be conducted to prevent contamination or adulteration.

9. If the City performs specimen collection, the person who collects or takes a specimen will collect enough for two (2) drug and alcohol tests.

10. When the City requires current employees to submit to a drug and alcohol test, the testing will occur during or immediately after the regular work period of the employees, and the time utilized will be considered work time for purposes of determining compensation and benefits for the current employees.

11. Specimen testing for drugs will conform to scientifically accepted analytical methods and procedures as outlined below.

12. Even if the City conducts on-site initial drug and alcohol tests, the City will contract with a certified laboratory to conduct confirmation tests on specimens which produce a positive result in the initial on-site test.

13. The City will pay for the costs of all drug and alcohol tests and accompanying results which the City requests or requires an employee or job applicant to take.

VI. *Initial Tests*

1. Unless the Mississippi State Department of Health subsequently provides otherwise, the initial test for drugs shall use an immunoassay that meets the requirement of the United States Food and Drug Administration for commercial distribution. The following cut-off levels will be used for screening specimens to determine whether they are negative for the five (5) identified drugs or classes of drugs:

Drugs	Initial Test Cut-Off Levels (NG/ML)
Marijuana metabolites	50
Cocaine metabolites	300
Opiate metabolites	300*
Phencyclidine	25
Amphetamine	1000

* 25 NG/ML if amino assay specific for free morphine

2. These cut-off levels for the initial drug test are subject to change by the Mississippi State Department of Health as advances in technology or other considerations warrant.

Initial Test - Alcohol

3. Any detectible level of alcohol found the breath or saliva specimen of an individual shall be deemed a positive result.

VII. *Confirmation Test*

1. Any initial drug or alcohol test yielding a positive result may be followed by an appropriate confirmation test. If the initial drug and alcohol test is negative, there will be no confirmation drug or alcohol test performed.

2. While the City may choose to utilize appropriately trained or certified personnel to conduct the initial drug and/or alcohol test on-site, the confirmation test will be performed by a certified laboratory; and the laboratory will perform confirmation tests only on specimens which produced a positive result in the initial test for drugs and/or alcohol.

3. All confirmation tests must use an alternative method of equal or greater sensitivity than that used on the initial drug and alcohol test. All specimens identified as positive on the initial test shall be confirmed using gas chromatography/mass spectrometry (GC/MS) techniques at the cut-off levels for each drug as listed below. All confirmations shall be by quantitative analysis. Concentrations that exceed the linear region of the

standard curve will be documented in the laboratory records as "greater than highest standard curve value."

Drugs	Confirmation Test Cut-Off Levels (NG/ML)
Marijuana Metabolite[1]	15
Cocaine Metabolite[2]	150
Opiates:	
Morphine	300
Codeine	300
Phencyclidine	25
Amphetamines:	
Amphetamine	500
Methamphetamine	500

4. These cut-off levels are subject to change by the Mississippi State Department of Health as advances in technology or other considerations warrant.

Confirmation Test - Alcohol

5. An ethyl alcohol level of 10mg/dl found in the blood specimen of an individual shall be deemed a positive result.

VIII. *Reporting Results of Test*

1. The laboratory will report as negative all specimens that are negative on the initial test or negative on the confirmation test. Only specimens confirmed positive will be reported positive for a specific drug or alcohol.

2. The laboratory will report confirmation test results to the Department of Human Resources within an average of five (5) working days after receipt of the specimen by the laboratory. Before a test result is reported (the results of confirmation tests or quality control data) it shall be reviewed and

[1] Delta-9-Tetrahydrocannabinol-9-Carboxylic Acid

[2] Benzoylecgonine

the test certified as an accurate report by the responsible individual. The laboratory will send only to the Department of Human Resources the drug or alcohol testing results which, in the case of a report positive for drug or alcohol use, shall be signed by the individual responsible for day-to-day management of the drug testing laboratory or the individual responsible for attesting to the validity of the test reports. The report shall identify the drugs/metabolites tested for, whether positive or negative, the specimen number assigned by the employer and the drug testing laboratory specimen identification number (accession number).

IX. *Notification to Applicants or Employees and Objections to Positive Results*

1. An employee will be provided written notification of a positive confirmed test result report from the testing laboratory, the consequences of the report, and the options available to the employee within five (5) working days after the City receives the positive confirmation.

2. If an employee requests a copy of the test result report, the City will provide a copy.

3. An employee has ten (10) working days after receiving notice of a positive confirmed test result to submit information to the City explaining the test results and why the results do not violate the City's Drug and Alcohol Free Workplace Policy. If the explanation is not satisfactory, the City will place a written statement of why the explanation was unsatisfactory, along with the report of positive results, in the employee's medical and personnel records. If any information is included in or otherwise accompanies the report, such information will be placed in the employee's medical records but will not be placed in the personnel file.

4. During the ninety (90) day period following the date the results of the positive confirmed test are mailed or otherwise delivered to the City, the employee who submitted the specimen will be permitted to have a portion of the specimen retested, at the employee's expense, at a certified laboratory selected by the employee.

5. Any additional testing requested by the employee or job applicant will be paid by the employee or job applicant.

X. *Release or Disclosure of Test Results*

1. Information, interviews, reports, statements, memoranda and test results, written or otherwise, received by the City through its Drug and Alcohol Free Workplace Policy are confidential communications. Any information

obtained by the City pursuant to its Drug and Alcohol Free Workplace Policy is the property of the City. The confidentiality provisions contained in this Drug and Alcohol Free Workplace Policy do not apply to other information or parts of an employee's or job applicant's personnel or medical files.

2. Information related to drug and alcohol test results will not be released to any individual, other than the employee or job applicant, or City medical, supervisory or other personnel, as designated by the City on a need to know basis, unless:

    a. The employee or job applicant has expressly, in writing, granted permission for the City to release such information;

    b. It is necessary to introduce a positive confirmed test result into an arbitration proceeding, provided that the information is relevant to the hearing or proceeding, or the information must be disclosed to a federal or state agency or other unit of a state or the United States government as required under law, regulation or order, or disclosed in accordance with compliance requirements of a state or federal government contract, or disclosed to a drug abuse rehabilitation program for the purpose of evaluation or treatment of an employee; or

    c. There is a risk to public health or safety that can be minimized or prevented by the release of such information; provided, however, that unless such a risk is immediate, a court order permitting the release shall be obtained prior to the release of the information.

3. If an employee refuses to sign a written consent form for release of information to persons as permitted under the Drug and Alcohol Free Workplace Policy or any other applicable law, the City may discipline or discharge the employee.

XI. Specimen and Records Retention by the Laboratory and Retesting

1. The laboratory will preserve positive specimens in such a manner as to insure that the specimens will be available for any necessary re-test as required by law.

2. Every specimen that produces a positive confirmed result will be preserved in a frozen state by the certified laboratory that conducts the confirmation test for a period of ninety (90) days from the time the results of the positive confirmed test are mailed or otherwise delivered to the City. During this

period, the employee who has provided the specimen will be permitted by the City to have a portion of the specimen retested, at the employee's expense, at a certified laboratory chosen by the employee. The certified laboratory that has performed the test for the City shall be responsible for the transfer of the portion of the specimen to be retested, and for the integrity of the chain of custody during the transfer.

3. Because some analytes deteriorate or are lost during freezing and/or storage, quantitation for a retest is not subject to a specific cut-off requirement but must provide data sufficient to confirm the presence of the drug, alcohol or their metabolites.

4. Unless otherwise instructed by the City in writing, all records pertaining to the given urine or blood specimen or other specimen will be retained by the drug testing laboratory for a minimum of two (2) years.

5. The employee or job applicant is responsible for the payment of costs of any additional drug and alcohol tests requested by the employee or job applicant.

XII. Employee Assistance

1. If the City maintains an employee assistance program, the City will inform employees of the benefits and services of the employee assistance program. The City will also post notice of the employee assistance program throughout its workplace and will explore other alternatives to publicize such services. The City will also provide employees with notice of the policies and procedures regarding access to and utilization of any available employee assistance program.

2. If at any time the City does not have an employee assistance program, the City will also maintain a resource file of employee assistance service providers, alcohol and other drug abuse programs, mental health providers and other persons, entities or organizations available to assist employees with personal or behavioral problems. The City will provide all employees information about the existence of the resource file and a summary of the information contained within the resource file. The City will post this information.

3. The summary may contain but is not limited to all information necessary to access the services listed in the resource file. Further, the City will also post

in conspicuous places a listing of multiple employee assistance providers in the area.

XII. *Supervisor and Employee Training*

1. The City will provide all employees with an education program on alcohol and other drug abuse prior to instituting its Drug and Alcohol Free Workplace Policy. Also the City will provide employees with an annual education program on alcohol and other drug abuse, in general, and its effects on the workplace, specifically. The education program will last at least one (1) hour and will include but is not limited to information on:

    a) the explanation of the disease of addiction for alcohol and other drugs;

    b) the effects and dangers of the commonly abused substances in the workplace;

    c) the dangers of drug abuse in the workplace;

    d) the City's policies and procedures regarding alcohol and other drug use or abuse in the workplace and how employees who wish to obtain substance abuse treatment can do so;

    e) the City's policy of maintaining a drug-free workplace;

    f) any available drug counseling, rehabilitation, and employee assistance programs; and

    g) the penalties that may be imposed on employees for drug abuse violations.

2. In addition to the educational program referenced above, the City will also provide all supervisory personnel a minimum of two (2) additional hours of training prior to the institution of its Drug and Alcohol Free Workplace Policy and each year thereafter which will include but is not limited to the following:

    a) recognition of evidence of employee alcohol and other drug abuse;

    b) documentation and corroboration of employee alcohol and other drug abuse;

c) referral of alcohol and other drug abusing employees to the proper treatment provider;

d) recognition of the benefits of referring alcohol and other drug abusing employees to treatment programs, in terms of employee health and safety and City savings; and

e) explanation of any employee health insurance or HMO coverage for drug, alcohol or other problems.

XIV. *Action by the City Based on Positive Test Results or Refusal to Submit to Drug and Alcohol Testing*

1. The City may not discharge, discipline, or request or require rehabilitation of an employee on the basis of a positive test result that has not been verified by a confirmatory test, except the City may temporarily suspend or transfer an employee to another position after an initial positive on-site test while awaiting confirmation.

2. The City will not discharge, discipline, discriminate against or request or require rehabilitation of an employee on the basis of any medical history information revealed to the City as a result of a drug and alcohol test, except if the employee had an affirmative obligation to provide such information before, upon, or after hire.

3. The City may discipline, up to and including discharge, an employee who has had a confirmed positive test result.

4. The City in its discretion may refer any employee who has violated the City's Drug and Alcohol Free Workplace Policy to an employee assistance program or other similar program for assessment, counseling and referral for treatment or rehabilitation as appropriate. Such treatment or rehabilitation shall be at a site certified by the Mississippi State Department of Mental Health. This option does not in any way limit the City's ability to discipline any employee for a positive confirmed test result.

5. If a job applicant refuses to submit to drug and alcohol testing, the City may refuse to hire the job applicant.

6. If an employee refuses to submit to drug and alcohol testing, the City may discipline the employee, up to and including discharge, or refer the employee to a drug abuse assessment, treatment and rehabilitation

program at a site certified by the State of Mississippi Department of Mental Health.

7. **Nothing in this Drug and Alcohol Free Workplace Policy affects any right of the City to terminate the employment of any person for reasons not related to the Drug and Alcohol Free Workplace Policy.**

XV. *Federal Drug Free Workplace Program*

1. The City provides a drug-free workplace under the provisions of the Federal Drug-Free Workplace Act. Accordingly, the City has implemented a policy prohibiting the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance in the workplace and indicating that actions which may be taken for such violations may include discipline up to and including termination from employment.

Awareness

2. The City also has established a drug-free awareness program to inform employees about the dangers of drug abuse in the workplace, the City's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation and employee assistance programs, and the penalties which may be imposed upon employees for drug abuse violations.

Notice to Employees

3. Further, the City has made it a requirement that each employee as a condition of employment will be given a copy of the City's Drug and Alcohol Free Workplace Policy, setting out the items identified above as required by the Federal Drug-Free Workplace Act.

Additional Employee Obligations

4. The City has further notified each employee that as a condition of employment the employee must:

    a) abide by the terms of the City's Drug and Alcohol Free Workplace Policy and the Federal Drug-Free Workplace Act provisions, including those requirements set out above; and

b) notify the City in writing of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.

Notice to Federal Government

5. The City will provide notice, including position title, to any federal government contracting agency or federal government granting agency and to every grant officer or other designee on whose grant activity the convicted employee was working, unless the federal agency has designated a central point for the receipt of such notices, within ten (10) calendar days after receiving notice by an employee or otherwise of a criminal drug statute conviction for a violation occurring in the workplace. The notice will include the identification number(s) of each affected grant.

Termination/Discipline/Assistance

6. Within thirty (30) calendar days of receiving notice of an employee's conviction for a violation of a criminal drug statute occurring in the workplace, the City will either:

   a) take appropriate personnel action against such employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

   b) require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

7. If an employee is terminated for such conviction, no further participation in drug abuse assistance or rehabilitation will be required.

8. The City will make a good faith effort to maintain a drug-free workplace program through the implementation of the terms set forth above.

CITY OF SOUTHAVEN

Policy: Eligibility	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

An applicant's eligibility for a particular job class is evaluated by established standards to determine if he/she meets the minimum qualifications. If the applicant meets the minimum qualifications, the application is then rated based according to the related education, training, and experience listed on the applicant's application form, unless the job applied for requires either a written or a proficiency test. In that case, the application will be scored on the basis of the test score. Applicants will be notified of the date and site of the proficiency test or written examination, if one is required.

CITY OF SOUTHAVEN

Policy: Employee Diligence	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

All employees shall apply themselves to their assigned duties during the full schedule for which compensation is being received.

CITY OF SOUTHAVEN

Policy: Dress and Appearance	
Adopted: July 15, 2017, 07/01/2025	
Revised: 07/16/2019, 08/20/2019	
Mississippi Statute:	

General Statement of Policy

The City of Southaven expects all employees to present a clean and professional appearance when representing the city and to exercise appropriate judgment with regard to personal appearance, dress and grooming to be most effective in the performance of their workplace duties.

The City recognizes that personal appearance is an important element of self-expression and strives not to control or dictate appropriate employee appearance, unless a) it conflicts with an employee's ability to perform his or her position effectively in his or her specific work environment or b) it is regarded as offensive or harassing toward co-workers, citizens, or others whom the employee comes into contact with during their workplace duties.

Monday through Thursday, the dress of the administrative offices of the City of Southaven should be business casual. In particular, employees are required to dress in a professional manner. This is accomplished by observing the following rules for business dress:

a) No halter tops
b) No revealing or provocative clothing
c) No shorts, tee-shirts, short skirts or low-cut necklines
d) No tight, clinging or see through items
e) No clothing or accessories that would in any way be a distraction to either the public or other employees

On Fridays, the acceptable attire will be a City-issued shirt (or similar) and blue jeans. If an individual does not wish to dress casually and wear a City issued shirt (or similar) with blue jeans, they should end the week with the type of dress clothing worn Monday through Thursday. Business casual is always acceptable.

While wearing the acceptable Friday City issued shirt with blue jeans, it is wise to keep a jacket in the office that can be worn over casual attire in order to be prepared for any unexpected situations that may require a more professional look (visits by dignitaries, impromptu press conferences, etc.).

CITY OF SOUTHAVEN

All excessive forms of body-piercing (any piercing not confined to earlobes and/or multiple piercing in earlobes) are considered inappropriate for employees of the City of Southaven.

The following types of tattoos and body alterations are prohibited from being visible when they:

a) Infer sexual, racial, religious, ethnic or related intolerances.
b) Portray derogatory or offensive characterizations contrary to the values of the City.
c) Depict or represent criminally or historically oppressive organizations.
d) Depict any advertisement or endorsement; unless specifically exempted by the City.
e) Appear on the hands, neck, head, ears, face, mouth, tongue or teeth; with the exception of a single ring tattoo around the base of one finger.

If management determines an employee's dress code and appearance presents a conflict to this policy, the employee will be encouraged to identify appropriate options, such as changing clothes, removal of excess or offensive jewelry, covering of tattoos or other reasonable means to resolve the conflict.

All legitimate requests to alter the dress code and appearance policy will be considered on a case-by-case basis or when an employee has a particular disability or religious belief that is contrary to this City policy.

This dress code and appearance policy is adopted in order to provide a guide for employees who wish to maintain the proper business casual attire and professional appearance while in the employment of the City of Southaven. Employees who are required to wear a City issued uniform (fire fighters, police officers, etc.) shall wear the appropriate dress in accordance with the specific department.

An environment of cooperation, respect, and fair and consistent treatment for all employees is the City's goal. Nonetheless, the City is responsible for ensuring that no employees are subject to harassment or a hostile work environment.

CITY OF SOUTHAVEN

Policy: Employee Educational Reimbursement	
Adopted: July 15, 2017, 07/012025	
Revised:	
Mississippi Statute:	

General Statement of Policy

The City of Southaven encourages its employees to receive as much formal education as possible. To this end, the City may provide tuition assistance for work/job related coursework only. The City shall not offer reimbursement for coursework that is not directly related to the day-to-day job duties of the employee seeking such assistance/reimbursement.

To be eligible for tuition reimbursement, an employee must earn a minimum of a 3.0 grade point average (GPA) in all coursework. The employee must attach a copy of their official grade report and a detailed explanation of the coursework taken prior to receiving any reimbursement. Such requests must be approved by the appropriate department head, the Director of Human Resources and the Mayor prior to becoming effective. If approved, the City shall assist the employee for actual tuition costs only. The City shall not reimburse the employee for other costs (fines, fees, books, supplies etc.) associated with their continuing education. Any and all reimbursement/assistance is contingent upon the availability of departmental budgetary funds and such reimbursement request may be denied as such. Nothing in this policy shall be deemed to constitute a continual reimbursement/assistance program. The City reserves the right to amend or otherwise revoke this policy with or without notice pending available funding. Employees receiving or are otherwise eligible to receive outside educational assistance (i.e. Pell Grants, scholarships, etc.) shall not be eligible to receive City funded educational assistance.

CITY OF SOUTHAVEN

Policy: Equal Employment Opportunity	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

Equal employment opportunity for all individuals regardless of race, color, creed, sex, religion, national origin, age, mental or physical handicap, disability, veteran status, uniformed service status, political affiliation, or any other prohibited basis under applicable federal, state or local law is the policy of the Mayor and Board of Alderman. In order to assure non-discriminatory personnel administration, the Mayor and Board of Alderman promotes non-discriminatory practices and procedures in all phases of city personnel administration. The Mayor and Board of Alderman's equal opportunity policy, therefore, prohibits any form of unlawful discrimination based on the foregoing and other considerations made unlawful by federal, state or local laws.

It is the view of the Mayor and Board of Alderman that equal employment opportunity can only be attained through the City's commitment to comply with all applicable laws affording equal employment opportunities to individuals including, among others, persons with disabilities. Accordingly, it is imperative that City employees make all personnel decisions in accordance with Mayor and Board of Alderman policies, practices, and procedures. The selection process and criteria must assure fair and equitable treatment of all qualified applicants and employees, including qualified applicants and employees with disabilities who can perform the essential functions of the position.

The Americans With Disabilities Act of 1990 requires city departments to make reasonable accommodations for the known physical and mental limitations of otherwise qualified individuals with disabilities who are applicants or employees, provided such accommodations do not cause undue hardships to City operations. Qualified individuals with disabilities are persons with disabilities who meet the job-related requirements of an employment position and who can perform the essential functions of the position with or without reasonable accommodations. For an individual to be considered to have a disability that individual must have a physical or mental impairment that substantially limits one or more major life activities, has a record of such impairment, or be regarded as having such impairment.

CITY OF SOUTHAVEN

Policy: Ethics	
Adopted: July 15, 2017, 07/01/2025	
Revised: 10/1/2019, 11/5/2019	
Mississippi Statute:	

General Statement of Policy

It is the policy of the City of Southaven to uphold, promote and demand the highest standards of ethics and conduct from all of its employees and officials, whether elected, appointed or hired.

All City employees and members of City boards and committees shall maintain the highest standards of personal integrity, truthfulness, honesty and fairness in discharging their public duties, and never abuse their positions or powers for improper or personal gain.

Employees are expected to use good judgment and avoid situations that create an actual or perceived conflict between their personal interests and those of the organization. The City of Southaven requires that the transactions employees participate in are ethical and within the law, both in letter and in spirit.

1. Public Service is a Public Trust, requiring City of Southaven employees and officials to place loyalty to the constitution of the United States and the Mississippi Constitution, federal and state laws and ethical principles above private gain for themselves or others.
2. Employees and officials shall not hold financial interests that conflict with their conscientious performance of public duty.
3. Employees shall not engage in financial transactions using non-public official information or allow the improper use of such information to further any private interest or private gain.
4. Employees shall not, except as otherwise permitted by ordinance or express City of Southaven policy, solicit or accept any gift, service, or favor valued over $100 from any person or entity seeking official action from, doing business with, or conducting activities regulated by the City, or whose interests may be affected by the performance or nonperformance of the employee's or official's public duties. Procurement employees are prohibited from accepting any gifts, services, or favors regardless of value. A "procurement" employee is anyone who has the authority to approve purchases over $1500. Gifts between employees in recognition of a special event (such as birthday, holiday, or anniversary of service, etc.) are permitted if the value of the gift is of nominal and reasonable value and is unsolicited by the receiver of the gift. "Gift" is defined as compensation, objects or

services of value such as a meal or a service performed for an employee such as home maintenance or lawn care.

5. Employees shall never discriminate unfairly by dispensing of special favors or privileges to anyone, whether for remuneration or not; and never accept favors or benefits under circumstances which might be construed as influencing the performance of their public duties.
6. Employees shall put forth honest effort in the performance of their public duties, remaining impartial and responsible to the public.
7. Employees shall make no promises of any king (beyond those which the City has officially authorized them to make) binding upon the duties of their office, since an employee or official has no private word which can be binding on public duty.
8. Employees shall protect and conserve City property and services, and shall not use them for other than authorized purposes or for personal benefit or gain.
9. Employees shall seek to find and employee efficient and economical ways of accomplishing their public duties, and shall disclose waste, fraud, abuse, discrimination or harassment (sexual or otherwise) and corruption to appropriate authorities.
10. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent *Conflict of Interest.* Such a *Conflict of Interest* would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-federal entity.

Employees are encouraged to seek assistance from their managers with any legal or ethical concerns. However, this may not always be possible. As a result, employees may contact the Department of Human Resources of the City Attorney to report anything that they cannot discus with their manager. Employees found in violation of this policy may be subject to disciplinary actions up to and including termination of employment.

CITY OF SOUTHAVEN

Policy: Family and Medical Leave Act	
Adopted: 07/15/2017, 07/01/2025	
Revised: January 20, 2009	
Mississippi Statute:	

FAMILY AND MEDICAL LEAVE ACT (FMLA)

General Provisions

The Family and Medical Leave Act (FMLA) was enacted into law on February 5, 1993 and took effect August 5, 1993. All departments of the City of Southaven are considered covered employers under the Act, and any and all future amendments/revisions to said Act.

The FMLA entitles eligible employees to take up to twelve (12) weeks of unpaid, job-protected leave in a 12-month period for specified family and medical reasons and makes it unlawful for any department to discharge or discriminate against any person for opposing any practice made unlawful by the Act or for involvement in any proceeding under or relating to the Act. Further, the governing authority shall not interfere with, restrain, or deny the exercise of, or the attempt to exercise any right provided under the Act.

The FMLA does not affect any other federal law that prohibits discrimination and does not supersede any local law that provides greater and more generous leave rights.

Notice to Employees

Each department shall post and keep posted, in conspicuous places where notices to employees and applicants are customarily posted, a notice summarizing the entitlement to family leave and providing information concerning the procedures for filing complaints of violations of the Act.

Definitions for Purposes of FMLA

Health Care Provider:

A. A doctor of medicine or osteopathy who is authorized to practice medicine or surgery (as appropriate) by the jurisdiction in which the doctor practices; or

B. Any other person determined by the Governing Authority to be capable of providing health care services, including only:

1. Podiatrists, dentists, clinical psychologists, optometrists, and chiropractors (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as

demonstrated by X-ray to exist) authorized to practice in the jurisdiction and performing within the scope of their practice as defined under applicable law;

2. Nurse practitioners, nurse-midwives and clinical social workers who are authorized to practice under applicable law and who are performing within the scope of their practice as defined under applicable law;

3. Christian Science practitioners listed with the First Church of Christ Scientist in Boston, Mass. Where an employee or family member is receiving treatment from a Christian Science practitioner, an employee may not object to any requirement from an employer that the employee or family member submit to examination (though not treatment) to obtain a second or third certification from a health care provider other than a Christian Science practitioner, except as otherwise provided under applicable law;

4. Any health care provider from whom the City or the City's group health plan's benefit manager will accept certification of the existence of a serious health condition to substantiate a claim for benefits; and

5. A health care provider listed above who practices in a country other than the United States, who is authorized to practice in accordance with the law of that country, and who is performing within the scope of his or her practice as defined under such law.

Authorized to practice under applicable law: Means that the provider must be authorized under state law to diagnose and treat physical or mental health conditions without supervision by a doctor or other health care provider.

Incapacity: Inability to work, attend school or perform other regular daily activities due to 1) a serious health condition, 2) treatment for a serious health condition, or 3) recovery from a serious health condition.

Parent: The biological parent of an employee or an individual who stands or stood in loco parentis to an employee when such employee was a son or daughter, as defined below. This term does not include parents-in-law.

Son or Daughter: A biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is either under 18 years of age or 18 years of age or older and incapable of self-care because of a mental or physical disability.

Incapable of Self-care: Means that the individual requires active assistance or supervision to provide daily self-care in three or more of the activities of daily living including grooming and hygiene, bathing, dressing and eating or instrumental activities of daily living including cooking, cleaning, shopping, taking public transportation, paying bills, maintaining a residence, using telephones and directories, using a post office, etc.

Physical or Mental Disability: A physical or mental impairment that substantially limits one or more of the major life activities of an individual.

In Loco Parentis: Persons having day-to-day responsibilities to care for and financially support a child or, in the case of an employee, who had such responsibility for the employee when the employee was a child. A biological or legal relationship is not necessary.

Reduced Leave Schedule: A leave schedule that reduces an employee's usual number of working hours per workweek, or hours per workday. A reduced leave schedule is a change in the employee's schedule for a period of time, normally from full-time to part-time.

Serious Health Condition: An illness, injury, impairment, or physical or mental condition that involves:

A. Inpatient care (an overnight stay) in a hospital, hospice, or residential medical care facility, including any period of incapacity, or any subsequent treatment in connection with such inpatient care; or

B. Continuing treatment by a health care provider to include any one or more of the following:

1. A period of incapacity of more than three consecutive calendar days and any other subsequent treatment or period of incapacity relating to the same condition that also involves:

a. Treatment two or more times by a health care provider, by a nurse or physician's assistant under direct supervision of a health care provider, or by a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a health care provider; OR

b. Treatment by a health care provider on at least one occasion which results in a regimen of continuing treatment under the supervision of the health care provider.

2. Any period of incapacity due to pregnancy, or for prenatal care.

3. Any period of incapacity or treatment for such incapacity due to a chronic serious health condition.

4. A period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective. The employee or family member must be under the continuing supervision of a health care provider, but need not be receiving active treatment by a health care provider. Examples include Alzheimer's, a severe stroke, or the terminal stages of a disease.

5. Any period of absence to receive multiple treatments (including any period of recovery there from) by a health care provider or by a provider of health care services under orders

of, or on referral by, a health care provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three (3) consecutive calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.) severe arthritis (physical therapy), kidney disease (dialysis).

Chronic Serious Health Condition: A condition which (a) requires periodic visits for treatment by a health care provider, or by a nurse or physician's assistant under direct supervision of a health care provider; (b) continues over an extended period of time (including recurring episodes of a single underlying condition); and (c) may cause episodic rather than a continuing period of incapacity (asthma, diabetes, epilepsy, etc.)

Equivalent Position: A position that is virtually identical to the employee's former position in terms of pay, benefits and working condition, including privileges, prerequisites and status. It must involve the same or substantially similar duties and responsibilities, which must entail substantially equivalent skill, effort, responsibility and authority.

Intermittent Leave: FMLA leave taken in separate blocks of time due to a single qualifying reason.

Unable to Work: Where the health care provider has found that the employee is either unable to work at all, or is unable to perform any one of the essential functions of the job.

Spouse: A husband or wife, as defined or recognized under state law for purposes of marriage.

Immediate Family Member: An employee's spouse, son or daughter or parent.

Eligibility: An eligible employee is one who has been employed by the City for at least a total of twelve (12) months, and has worked for at least 1,250 hours over the prior 12 months.

Entitlement: FMLA entitles eligible City employees to take up to twelve (12) weeks of unpaid, job-protected leave during any 12-month period for any one or more of the following family and medical reasons:

A. for the birth of the employee's son or daughter, and to care for the newborn child;

B. the placement with the employee of a son or daughter for adoption or foster care, and to care for the newly placed child;

C. to care for an immediate family member with a serious health condition;

D. because of the employee’s own serious health condition that makes the employee unable to perform one or more of the essential functions of his or her job.

Entitlement to leave under (A) and (B) above shall expire at the end of the 12-month period beginning on the date of such birth or placement. The 12-month period under (C) and (D) above will begin on the date of the employee's first FMLA leave. Leave entitlement shall be determined on a rolling 12-month basis so that the amount of available leave remaining to be taken is measured based on leave previously taken during the 12 months preceding the first date of the current requested leave.

Spouses employed by the same employer are jointly entitled to a combined total of twelve (12) workweeks during any 12-month period of family leave for the birth or placement of a child for adoption or foster care, or the care of such a child after birth or placement, and to care for a sick parent (but not a parent "in-law") who has a serious health condition. However, if the leave is to care for a sick child or the serious health conditions of each other or for the employee's own serious illness, this limitation does not apply.

Substitution of Paid Leave

Generally, FMLA leave is unpaid. However, eligible employees may choose to substitute certain accrued paid leave for FMLA leave as follows:

A. Medical leave up to 480 hours.

B. Personal leave

If an employee does not choose to substitute accrued paid leave, the City may require them to do so.

A serious health condition may result from injury to the employee "on or off" the job. Either the employee or the department may choose to have the employee's FMLA 12-week leave entitlement run concurrently with a workers' compensation absence when the injury is one that meets the criteria for a serious health condition. Since the workers' compensation absence is not unpaid leave, the provision for substitution of the employee's accrued paid leave is not applicable.

However, if the health care provider treating the employee for the workers' compensation injury certifies that the employee is able to return to a "light duty job", but is unable to return to the same or equivalent job, the employee may decline the department’s offer of a "light duty job". As a result, the employee may lose workers' compensation payments, but is entitled to remain on unpaid FMLA leave until the 12-week entitlement is exhausted. As of the date workers' compensation benefits cease, the substitution provision becomes applicable and either the employee may elect, or the department may require, the use of accrued paid leave.

However, if an employee is receiving workers compensation benefits they may elect to use a portion of their accrued leave to offset the difference between their regular pay and the compensation received from workers compensation.

Compensatory time off is not a form of accrued paid leave that a department may require the employee to substitute for unpaid FMLA leave. The employee may request to use his/her compensatory time for an FMLA reason; however, if the department allows the compensatory time to be used, it may not be counted against the employee's FMLA leave entitlement.

An employee who elects to use paid leave should make a written request of his/her intent to use accrued paid leave. The employee should explain the reasons for the request to substitute medical and/or personal leave and provide sufficient information for the department to determine that the leave qualifies under the Act and to designate the paid leave as substitution for all or some portion of the employee's FMLA leave entitlement.

Notice to Department

The Department may require that the employee provide written notice setting forth the reasons for the requested leave, the anticipated duration of the leave, and the anticipated start of the leave in accordance with the Department's established policy. Failure to follow established Department policy may result in disciplinary action, but will not permit the Department to disallow or delay an employee's taking of FMLA leave, if the employee gives timely verbal or other notice.

In any case in which the necessity for leave is foreseeable based on an expected birth or placement, the employee shall provide the Department with no less than thirty (30) days notice, before the date the leave is to begin, and of the employee's intention to take such leave, except that if the date of the birth or placement requires leave to begin in less than (thirty) 30 days, the employee shall provide such notice as is practicable

In any case in which the necessity for leave is foreseeable based on planned medical treatment, the employee:

1. shall make a reasonable effort to schedule the treatment so as not to unduly disrupt the operations of the Department, subject to the approval of the health care provider of the employee or the health care provider of the son, daughter, spouse, or parent of the employee, as appropriate; and

2. shall provide the Department with no less than thirty (30) days notice, before the date the leave is to begin, of the employee's intention to take leave, under FMLA, except if the treatment is to begin in less than thirty (30) days, the employee is to provide such notice as is practicable.

If the employee had actual notice of the FMLA leave requirements and he/she fails to give 30 days notice for foreseeable leave with no reasonable excuse for the delay, the Department may deny taking FMLA leave until at least 30 days after the date the employee provides notice to the Department Head of the need for FMLA leave.

A Department Head may require periodic reports from an employee on FMLA leave regarding the employee's status and intent to return to work. If the employee provides a statement of intent to return to work, even if the statement is qualified, entitlement to leave and maintenance of health

benefits continue. However, if the employee gives an unequivocal notice of intent not to return to work, the Department's obligations to provide health benefits (except pursuant to COBRA requirements) and to restore the employee end.

Should the employee discover after beginning leave that the circumstances have changed and the amount of leave needed is shorter than originally anticipated, the employee may not be required to take more FMLA leave than necessary. If the employee desires to return to work earlier than anticipated, the Department Head may require the employee to provide notice of at least two (2) business days.

Designation of Leave as FMLA Leave and Notification to Employee

The Department Head is responsible for designating leave that is FMLA qualifying and for giving notice of the designation to the employee.

A. If the Department Head knows the reason for leave is an FMLA reason at the time leave begins, the leave must be designated by the Department Head in writing at that time. If the Department Head knows the leave is for an FMLA reason at the time leave begins and fails to designate, the leave may not be counted against the employee's FMLA entitlement and the employee continues to be subject to FMLA protection. Once the Department Head designates, the leave may be counted against the FMLA entitlement only from that time forward, and not retroactively.

B. When the Department Head learns that leave is for an FMLA purpose after leave has begun, but before the employee returns to work, the entire or some part of the leave period may be retroactively counted as FMLA leave.

C. Leave may be designated as FMLA after the employee has returned to work in only two (2) circumstances:

1. The Department Head knew the reason for the leave, but was not able to confirm that the leave qualified as FMLA leave; or the Department Head requested and was awaiting medical certification; or the parties were in the process of obtaining a second or third medical opinion; and the Department Head accordingly made a preliminary FMLA leave designation and so notified the employee at the beginning of the leave or as soon as the reason was known. Upon receipt of the requisite information from the employee or of the medical certificate confirming the FMLA reason, the Department Head shall make the preliminary designation final, unless the medical certifications fail to confirm an FMLA reason, in which case the Department Head shall withdraw the designation and give written notice to the employee; or

2. The Department Head did not know the reason for the leave, but learns upon the employee's return to work. The designation must be made by the Department Head within two (2) business days of the employee's return to work and appropriate notice then given to the employee. If the Department Head was not aware of the FMLA reason, but the

employee wants the absence to be treated as FMLA leave, the employee must notify the Department Head within two (2) business days of his/her return to work. If such notification is not made, the employee may not subsequently assert FMLA protection.

If an employee takes paid or unpaid leave and the Department Head does not designate the leave as FMLA leave, it may not be counted against the employee's FMLA entitlement.

The Department Head must provide written notice detailing the specific expectations and obligations of the employee and explaining any consequence of failure to meet these obligations. Such specific notice must be provided to the employee no less often than the first time in each six-month period that an employee gives notice of the need for FMLA leave (if FMLA leave is taken during the six-month period), within a reasonable time after notice of the need for leave is given, and must include, as appropriate:

A. That the leave will be counted against the employee's annual FMLA leave entitlement;

B. Any requirements for the employee to furnish medical certification of a serious health condition and the consequences of failing to do so;

C. The employee's right to substitute paid leave and whether the Department Head will require the substitution of paid leave, and the conditions related to any substitution;

D. Any requirement for the employee to make any premium payments to maintain health benefits, the arrangements for making such payments, and the possible consequences of failure to make such payments on a timely basis;

E. Any requirement for the employee to present a fitness-for-duty certificate to be restored to employment;

F. The employee's status as a "key employee", the potential consequence that restoration may be denied following FMLA leave, and the conditions required for such denial;

G. The employee's right to restoration to the same or an equivalent job upon return from leave; and

H. The employee's potential liability for payment of health insurance premiums paid by the Employer during the employee's unpaid FMLA leave if the employee fails to return to work after taking FMLA leave.

Intermittent Leave or Leave on a Reduced Leave Schedule

FMLA leave may be taken intermittently or on a reduced leave schedule under certain circumstances. When leave is taken after the birth or placement of a child for adoption or foster care, an employee may take leave intermittently or on a reduced leave schedule only if the

Department Head approves. The Department Head's approval is not required, however, for leave during which the mother has a serious health condition in connection with the birth of her child or if the newborn child has a serious health condition.

Leave may be taken intermittently or on a reduced leave schedule when medically necessary for planned and/or unanticipated medical treatment of a related serious health condition by or under the supervision of a health care provider, or for recovery from treatment or recovery from a serious health condition. It may also be taken to provide care or psychological comfort to an immediate family member with a serious health condition.

Only the time actually taken as FMLA leave may be charged against the employee's leave entitlement when leave is taken intermittently or on a reduced schedule. For part-time employees and those who work variable hours, the FMLA leave entitlement is calculated on a pro-rated basis by comparing the new schedule with the employee's normal schedule (i.e., if an employee who normally works 30 hours per week works only 20 hours a week under a reduced leave schedule the employee's 10 hours of leave would constitute 1/3 of a week of FMLA Leave for each week the employee works the reduced schedule).

Medical Certification

The Department Head may require that an employee's leave to care for his/her seriously-ill immediate family member, or due to the employee's own serious health condition that makes the employee unable to perform one or more of the essential functions of his/her position, be supported by a certification issued by the health care provider of the employee or the employee's ill family member.

When the leave is foreseeable and at least thirty (30) days notice has been provided, the employee should provide the medical certification before the leave begins. When this is not possible, the employee must provide the requested verification to the Department Head within the time frame requested (which must allow at least fifteen (15) calendar days after the Department Head's request) unless it is not practicable under the particular circumstances despite the employee's diligent, good faith efforts.

The Department of Labor has developed an optional form (Form WH-380, as revised) for employees' or their family members' use in obtaining medical certification from health care providers that meet FMLA's certification requirements. This form or another form containing the same basic information may be used by the Department; however, no additional information may be required. The form contains required entries for:

A. A certification as to which part of the definition of serious health condition, if any, applies to the patient's condition and the medical facts which support the certification, including a brief statement as to how the medical facts meet the criteria or definition.

B. The approximate date the serious health condition commenced, and its probable duration, including the probable duration of the patient's present incapacity, if different.

C. Whether it will be necessary for the employee to take leave intermittently or to work on a reduced leave schedule basis as a result of the serious health condition and if so, the probable duration of such schedule.

D. If the condition is pregnancy or a chronic condition, whether the employee is presently incapacitated, and the likely duration and frequency of episodes of incapacity.

E. If additional treatments will be required for the condition, an estimate of the probable number of such treatments.

F. If the patient's incapacity will be intermittent, or will require a reduced leave schedule, an estimate of the probable number and interval between such treatments, actual or estimated dates of treatment if known, and the period required for recovery, if any.

G. If medical leave is required for the employee's absence from work because of the employee's own condition, whether the employee:

1. is unable to perform work of any kind;

2. is unable to perform any one or more of the essential functions of the employee's position, including a statement of the essential functions that the employee is unable to perform based on either information provided on a statement from the Department of the essential functions of the position, or if not provided, discussion with the employee about the employee's job functions; or

3. must be absent from work for treatment.

H. If leave is required to care for a family member of the employee with a serious health condition, whether the patient requires assistance for basic medical or personal needs or safety or for transportation; or if not, whether the employee's presence to provide psychological comfort would be beneficial to the patient or assist in the patient's recovery. The employee is required to indicate on the form the care he or she will provide and an estimate of the time period. If the employee's family member will need care only intermittently or on a reduced leave schedule basis (i.e. part-time), the employee must also indicate the probable duration of the need.

If an employee submits a complete certification signed by the health care provider, the Department Head may not request additional information from the employee's health care provider other than for purposes of clarification and authentication.

If the Department Head has reason to doubt the validity of the certification, it may require, at City's expense, that the employee obtain the opinion of a second health care provider designated or

approved by the City. Any such health care provider designated or approved shall not be employed on a regular basis by the City.

If the second opinion differs from the original certification, the City may require, at its own expense, that the employee obtain the opinion of a third health care provider designated or approved jointly by the City and the employee concerning the information previously certified. The opinion of the third health care provider concerning the information previously certified shall be considered to be final and shall be binding on the City and the employee.

The City may require, at the employee's expense, that the employee obtain subsequent recertification on a reasonable basis, depending on the employee's condition. No second or third opinion on recertification may be required.

Restoration

A. Employees, with the exception of certain highly paid "key employees," are entitled to be restored to their positions after returning to work:

1. The employee will be entitled to be restored by the City to the position held by the employee when the leave commenced, OR the employee will be entitled to be restored to an equivalent position with equivalent benefits, pay status, and other terms and conditions of employment.

2. The employee will not lose any employment benefit accrued prior to the date on which leave commenced,

3. The employee will not accrue any employment benefits other than group health benefits which would have been provided to the employee had the employee been continuously employed during the entire leave period, as discussed below, during any period of unpaid leave, and

4. the employee will not be entitled to any right, benefit, or position of employment other than any right, benefit, or position to which the employee would have been entitled to had the employee not taken the leave.

The employee has no greater right to reinstatement or to other benefits and conditions of employment than if the employee had been continuously employed during the FMLA leave period. The City must be able to show that the employee would not otherwise have been employed at the time reinstatement is requested in order to deny restoration to employment.

B. An employee who qualifies as a "key employee" may be denied restoration to employment. A key employee is one who is salaried and is "among the highest paid 10 percent" of the employees. The Governing Authorities may deny restoration to a "key" employee only as necessary to prevent substantive and grievous economic injury to Department operations. The Department may refuse to reinstate certain highly paid "key" employees after using FMLA leave during which health benefits are maintained. However, in order to do so, the Department must:

1. Notify the employee of his/her status as a "key" employee in response to the employee's notice of intent to take FMLA leave;

2. Notify the employee as soon as the Governing Authorities decides it will deny job restoration and explain the reasons for this decision;

3. Offer the employee a reasonable opportunity to return to work from FMLA leave after giving this notice; and,

4. Make a final determination as to whether reinstatement will be denied at the end of the leave period if the employee then requests restoration.

An Department that will not deny restoration is not required to determine which employees are "key" employees or to notify them of that status when leave is requested.

Maintenance of Benefits

At the end of an employee's FMLA leave, benefits must be resumed in the same manner and at the same levels as provided when the leave began, and subject to any changes in benefit levels that may have taken place during the period of FMLA leave affecting the entire Department, unless otherwise elected by the employee. Upon return from FMLA leave, an employee cannot be required to re-qualify for any benefits the employee enjoyed before FMLA leave began.

Health Insurance

The city maintains group health insurance coverage for an employee on FMLA leave whenever such insurance was provided before the leave was taken, and on the same terms as if the employee had continued work.

For purposes of FMLA, the term Group Health Plan does not include an insurance program providing health coverage under which employees purchase individual policies directly from insurers provided that: (1) no contributions are made by the Department; (2) participation in the program is completely voluntary for employees; (3) the sole functions of the Department with respect to the program are, without endorsing the program to permit the insurer to publicize the program to employees, to collect premiums through payroll deductions and to remit them to the insurer; (4) the Department receives no consideration in the form of cash or otherwise in connection with the program, other than reasonable compensation, excluding any profit for administrative services actually rendered in connection with payroll deduction; and (5) the premium charged with respect to such coverage does not increase in the event the employment relationship terminates.

A Department may recover premiums it paid for maintaining group health plan coverage during any period of unpaid FMLA leave if the employee fails to return to work after the employee's FMLA leave entitlement has expired, unless the reason the employee does not return to work is due to:

A. The continuation, recurrence, or onset of a serious health condition that would entitle the employee to FMLA leave (either affecting the employee or an immediate family member), or

B. Other circumstances beyond the control of the employee.

If an employee fails to return to work at the end of the leave period because of a serious health condition, the Department Head may request that the employee furnish a medical certification from the health care provider of the employee, or the employee's family member to support the employee's claim. If the employee fails to furnish the requested certification within thirty (30) days of the Department Head's request, or the reason for not returning to work does not meet the test of other circumstances beyond the employee’s control, the City may recover the health insurance premiums it paid during the period of unpaid leave.

The Department Head and the employee are encouraged to work out arrangements that accommodate both administrative convenience for the Department and the financial situation of the employee who would not be receiving a paycheck during the leave period. There is a 30-day grace period after the agreed upon date for payment within which the employee may make payment of the premium without affecting health benefit coverage. If the employee does not make the payment within the 30-day grace period, the City may cease to maintain health coverage on the date the grace period ends, or the City may continue health coverage by making both the City's and employee's premium payments.

In order to drop the coverage for an employee whose premium payment is late, the City must provide written notice to the employee that the payment has not been received. Such notice must be mailed to the employee at least fifteen (15) days before coverage is to cease, advising that coverage will be dropped on a specified date at least fifteen (15) days after the date of the letter unless the payment has been received by that date.

If an employee fails to pay his or her share of health benefit premiums and the City elects to continue health coverage for the employee (in order to be able to restore the employee on return to work) by paying the employee's share, and the employee fails to return to work at the end of the FMLA leave period in circumstances where recovery is allowed, the City may recover all of the health benefit premiums it paid for the employee's share during the period of unpaid FMLA leave. An employee who does not return to work for at least thirty (30) calendar days is considered to have failed to "return" to work for this purpose, unless the employee retires during the first thirty (30) days after the FMLA leave ends. If the City chooses to continue coverage in this manner, the City is entitled to recover the additional payments made on behalf of the employee while on leave after the employee returns to work.

Seniority, Medical and Personal Leave

Employees shall continue to accrue seniority during unpaid FMLA leave. Benefits accrued at the time leave began, (e.g., paid medical or personal leave to the extent not substituted for FMLA leave) must be available to an employee upon return from leave.

Life Insurance

If an employee desires to continue life insurance, disability insurance, or other types of benefits for which he or she typically pays during unpaid FMLA leave, the City is required to follow established policies or practices for continuing such benefits for other instances of leave without pay. If the City has no established policy, the employee and the City are encouraged to agree upon arrangements before FMLA leave begins.

Retirement

With respect to pension and other retirement plans, any period of FMLA leave will be treated as continued service (i.e., no break in service) for purposes of vesting and eligibility to participate.

Return to Duty from Family Leave

As a condition to return to duty, the employee may be required to provide certification from the employee's health care provider that the employee is able to resume work. A Department requiring any fitness for duty certifications must have a uniformly applied policy that is based on the nature of the illness or duration of the absence. The Department may seek fitness-for duty certification only with regard to the particular health condition that caused the employee's need for FMLA leave. Department requirements must be job-related and consistent with business necessity.

Amended January 20, 2009

Military Family Leave

An eligible employee who is the spouse, son, daughter, or parent of a member of the Armed Forces may take FMLA leave for "any qualifying exigency" if the service member is on active duty or has been notified of an impending call or order to active duty in support of a contingency operation. 29 U.S.C. § 2612(a)(1)(E).

“Qualifying exigencies” generally include:

(1) Short-notice deployment;
(2) Military events and related activities;
(3) Childcare and school activities;
(4) Financial and legal arrangements;
(5) Counseling;

(6) Rest and recuperation;
(7) Post-deployment activities, and;
(8) Additional activities agreed to by the City and eligible employees

Military Caregiver Leave

An eligible employee who is the spouse, son, daughter, parent or next of kin of a covered military member who is recovering from a serious illness or injury sustained in the line of duty on active duty is entitled to up to 26 weeks of leave in a single 12-month period to care for the service member. This military caregiver leave is available during "a single 12-month period" during which an eligible employee is entitled to a combined total of 26 weeks of all types of FMLA leave.

For purposes of Qualifying Exigency Leave and Military Caregiver Leave a "covered military member" means the employee's spouse, son, daughter or parent on active duty or call to active duty status.

Enforcement

The U.S. Department of Labor (DOL) is responsible for the enforcement of the FMLA and may investigate and resolve complaints and violations under the Act in the same manner as under the Fair Labor Standards Act (FLSA). For assistance in complying with the FMLA, department employers may contact the area office of the Wage and Hour Division of the DOL.

CITY OF SOUTHAVEN

Policy: Funeral Leave	
Adopted: July 15, 2017, 07/012025	
Revised:	
Mississippi Statute:	

An employee may use up to 24 hours per funeral of paid leave in addition to personal leave for each occurrence of death in the immediate family requiring the employee's absence from work. No qualifying time or use of personal leave will be required prior to use of leave for this purpose. The immediate family is defined as spouse, parent, step-parent, sibling, child, step-child, grandchild, grandparent, great-grandparent, son-in-law, daughter-in-law, mother-in-law, father- in-law, grandparent-in-law, brother-in-law, or sister-in-law. Child means a biological, adopted or foster child, or a child for whom the individual stands or stood in *loco parentis*.

CITY OF SOUTHAVEN

Policy: Holidays	
Adopted: July 5, 2017, 07/01/2025	
Revised: November 30, 2014, May 16, 2023	
Mississippi Statute: Mississippi Code of 1972, as amended, Section 3-3-7 and Section 25-3-92(1)	

General Statement of Policy

Each year, the Governor of the State of Mississippi proclaims the closing of all offices of the State of Mississippi and political subdivisions for observance of proclaimed holidays and additional days of observation. The purpose of this policy is to identify legal holidays for the City of Southaven ("City") in accordance with state and federal proclamations.

A. Legal Holidays

The legal holidays are as follows:

January 1	New Year's Day
The Third Monday of January	Martin Luther King, Jr. and Robert E. Lee's Birthday
The Third Monday of February	Washington's Birthday
The Friday before Easter Sunday	Good Friday
The Last Monday of May	Memorial Day and Jefferson Davis' Birthday
July 4	Independence Day
The First Monday of September	Labor Day
November 11	Veterans Day
A day fixed by proclamation of the Governor of Mississippi as a day of Thanksgiving, which shall be fixed to correspond to the date proclaimed by the President of the United States	Thanksgiving Day
December 25	Christmas Day

In the event any holiday hereinbefore declared legal shall fall on Saturday, then the preceding Friday shall be a legal holiday. If the holiday shall fall on a Sunday, then the following Monday shall be a legal holiday.

No employee may receive holiday pay for a holiday in which sick leave was taken either the day prior or following the holiday.

B. Holiday Compensation

City employees receive regular pay for ten (10) legal holidays and for any other day(s) proclaimed as a holiday or additional day of observance by the Governor of the State of Mississippi.

When an emergency situation occurs and it is essential that a city employee be called back to work during an official city holiday, the employee shall receive credit for the day. Emergency situations requiring employees to be called back on a legal holiday or additional day of observance must be approved by the Department Head. The governing authority may require employees in specific job classes to work on an official city holiday and be paid call-back pay in lieu of receiving time credit.

This section shall not apply to employees receiving a shift differential stipend; otherwise known as holiday equivalent compensation.

CITY OF SOUTHAVEN

Policy: Inclement Weather	
Adopted: 07/15/2017, 07/01/2025	
Revised:	
Mississippi Statute:	

- Mayor will declare IWP into effect with text message to all department heads.
- All department heads, public safety, and essential employees will remain available for service.
- Department heads will inform all employees within their respective departments when the IWP is in effect.
- Department heads will declare and communicate essential and non-essential employee status within their respective departments.
- Non-essential employees will not be expected to travel to work nor should they be at work when this policy is in effect and will be granted *Inclement Weather Leave* with pay.
- Department heads and public safety employees will not be eligible for IWL as their compensation already accounts for this responsibility.
- Essential employees will be eligible to receive and use IWL for equal time worked at another time approved by their department head.
- No employees will receive over-time or any other form of multiple pay for any alterations in time worked as a result of this policy.
- Information Technology and Emergency Communications will change City Hall voicemail to indicate the IWP becoming effective.
- All employees and citizens can call City Hall at 662.280.CITY (2489) to become informed of IWP status.

CITY OF SOUTHAVEN

Policy: Internet and Computer Policy	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

The City expects and requires that its employees use City computers and Internet access through City computers in a reasonable fashion. To that end, the City strictly prohibits employees from accessing, storing, or communicating any inappropriate material on City computers or through the Internet. Usage of City computers and the Internet must be consistent with City policies. Any violation of this policy may result in disciplinary action, up to and including termination. Employees have no expectation of privacy in any materials or communications or content via the Internet. Inappropriate material includes, but is not limited to, any pornographic or other sexually explicit material, violent material, derogatory, racial or ethnic material, or any other material the possession of which in the workplace would be contrary to the policies prohibiting harassment in the workplace. Any such materials or communications may be accessed and monitored by the City to ensure compliance with this policy.

The City of Southaven recognizes the growing importance of online social media networks as a communication tool. This policy addresses employees' use of such networks including: personal websites, web logs (blogs), wikis, social networks, online forums, virtual worlds, and any other kind of social media. The City of Southaven respects the right of employees to use these mediums during their personal time. Use of these mediums during City time or on City equipment, however, is prohibited.

The City of Southaven takes no position on employees' decision to participate in the use of social media networks. In general, employees who participate in social media are free to publish personal information without censorship by the City of Southaven. Employees must avoid, however, posting information that could harm the City of Southaven using the guidelines set forth below.

All employees are responsible for maintaining the organization's positive reputation and under no circumstances should employees present the City to the public in a manner that diminishes its standing within the community. Instead, employees are responsible for presenting the organization in a manner that safeguards the positive reputation of themselves, as well as the organization's employees.

If an employee chooses to identify him or herself as a City of Southaven employee on any social media network, he or she must adhere to the following:

    - Employees are required to state in clear terms that the views expressed on any social media network are the employee's alone and that they do not necessarily reflect the views of The City of Southaven.
- Employees are prohibited from disclosing information on any social media network that is confidential or proprietary to the City of Southaven or to a third party that has disclosed information to the organization. For example, information about or identifying the organization's customers, co-workers, incidents that occur at the City of Southaven.
- Employees are prohibited from displaying the City of Southaven logo on any social media network without permission from the City of Southaven. Also, they should not post images of co-workers without the written consent of their co-workers'. Finally, employees are prohibited from posting any nonpublic images of The City of Southaven premises and property.
    - Employees are prohibited from making statements about the City of Southaven, their coworkers, our customers, agents, or partners that could be considered as harassing, threatening, libelous, or defamatory in any way.
- Employees are prohibited from acting as a spokesperson for the City of Southaven or posting comments as a representative of the organization.
- Employees are prohibited from sharing any communication that engages in personal or sexual harassment, unfounded accusations, or remarks that would contribute to a hostile work environment (racial, sexual, religious, etc.), as well as any behavior not in agreement with the general municipal policies.

Employees may be required to disclose annually to the City of Southaven whether or not they have a personal web site or blog.

Employees who participate in social media may still decide to include information about their work at the City of Southaven as part of their personal profile, as it would relate to a typical social conversation. This may include:

- Work information included in a personal profile, to include organization name, job title, and job duties.
- Status updates regarding an employee's own job promotion.
- Personal participation in the City of Southaven sponsored events, including volunteer activities.

An employee who is responsible for a social media posting that fails to comply with the guidelines set forth in this policy or that otherwise causes harm to the City of Southaven may be subject to discipline, up to and including termination. Employees will be held responsible for the disclosure, whether purposeful or inadvertent, of confidential or proprietary organization information, information that violates the privacy rights or other rights of a third party, or the content of anything posted on any social media.

Anything posted on an employee's Web site or blog or other Internet content for which the employee is responsible will be subject to all the City of Southaven policies, rules, regulations, and guidelines. The City of Southaven is free to view and monitor an employee's website or web log at any time without consent or previous approval.

Finally, employees should let the Information Technology (IT) Department know if they encounter incorrect information about the City of Southaven that might randomly appear online. Employees themselves should not attempt to correct any such information that appears online.

CITY OF SOUTHAVEN

Policy: Jury/Witness Duty Leave	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

Leave shall be granted to all employees when they are summoned for jury or witness service. An employee summoned for jury duty or to serve as a witness, upon receiving a summons shall, on the next day the employee is working, show the summons to the employee's immediate supervisor. When not accepted for jury duty, or not required to serve as a witness, the employee should inform his/her supervisor and return to work according to his/her work schedule.

Employees are expected to report to work on scheduled work day's that the court is not in session or if the court recesses or excuses the employee. Following the completion of the jury/witness duty, employees are required to work on their first regularly scheduled workday.

Salaried employees who perform jury/witness duty on scheduled workdays shall receive their regular pay for the week during which they perform jury/witness duty, so long as they perform any work during the week they perform jury/witness duty.

Hourly employees who perform jury/witness duty on scheduled workdays are eligible for up to 24 hours of compensated jury duty leave, per summons.

Upon returning from jury/witness duty, all employees must submit the hours served for jury/witness duty, including travel to and from jury/witness duty, to human resources/payroll before a payroll check is issued.

CITY OF SOUTHAVEN

Policy: Light Duty Policy	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

The purpose of this order is to establish the authority for granting temporary light-duty assignments and to establish procedures for granting temporary light duty to eligible personnel within city departments.

Temporary light-duty assignments, when available, are for officers and other eligible personnel in the department who, because of injury or illness, are temporarily unable to perform their regular assignments but are capable of performing alternative duty assignments. Use of temporary light duty can provide employees with an opportunity to remain productive while convalescing as well as provide a work option for employees who may otherwise risk their health and safety or the safety of others by remaining on duty when physically or mentally unfit for their regular assignment. Therefore, it is the policy of the City of Southaven that eligible personnel be given a reasonable opportunity to work in temporary light-duty assignments when available and consistent with this policy.

Eligible Personnel: For purposes of this policy, a sworn or civilian member, suffering from medically certified illness, injury, or condition, who is temporarily unable to perform their regular assignment but is capable of performing alternative assignments.
Family Medical Leave Act (FMLA): Federal law providing for up to twelve (12) weeks of leave for eligible workers, for their own serious health condition or other situations as outlined in the law and the City's FMLA policy.

GENERAL PROVISIONS

1. Temporary light-duty positions are limited in number, task, variety, and availability. Therefore:

    a. personnel injured or otherwise disabled in the line of duty may be given preference in initial assignment to light duty; and

    b. assignments may be changed at any time, with concurrence of the treating physician, if deemed in the best interest of the employee or the agency.

2. This policy in no way affects the privileges of employees under provisions of the Family and Medical Leave Act, Fair Labor Standards Act, Americans with
Disabilities Act, or other federal or state law.

3. Assignment to temporary light duty shall not affect an employee's pay classification, pay increases, promotions, retirement benefits or other employee benefits.

4. No specific position within a department shall be established for the use as a temporary light duty assignment, nor shall any existing position be designated or utilized exclusively for personnel on temporary light duty.

5. Light-duty assignments are strictly temporary and will not exceed six (6)-weeks.
being defined as beginning on the first light duty day and ending 12 calendar months after the first light-duty day.) After the six-week period, personnel on temporary light duty who are not capable of returning to their original duty assignment may pursue other options as provided by employment provisions under federal or state statute.

6. Officers of the Southaven Police department on temporary light duty are strictly prohibited from engaging in outside employment in which that officer may reasonably be expected to perform law enforcement functions which they have been determined physically or mentally unable to perform on behalf of the department.

7. Officers/employees who are medically prohibited from performing their regularly assigned duties may not engage in outside or "off-duty" employment until approved by the Chief of Police and/or Department Head. Officers/employees shall provide the Chief of Police documentation from their attending physician stating that the outside / off-duty employment is medically permitted.

8. Depending upon the nature and extent of the injury or illness, an employee on temporary light duty may be prohibited or restricted from wearing Southaven Police and/or Southaven Fire departmental uniform, carrying a weapon or otherwise limited in employing police powers as determined by the Chief of Police so long as such limitations are consistent with this policy.

9. Light-duty assignments shall not be made for disciplinary purposes.

10. Officers/employees who incur a duty-related injury and refuse a temporary light- duty assignment may be subject to loss of Worker's Compensation benefits. However, such officers/employees may be covered by FMLA provisions with respect to obtaining leave, whether paid or unpaid, per FMLA.

B. TEMPORARY LIGHT-DUTY ASSIGNMENTS

1. Temporary light-duty assignments may be drawn from a range of technical and administrative areas that include but are not limited to the following:

a. administrative functions (e.g. report review, special projects)
b. clerical functions (e.g. filing)
c. report taking (e.g. telephone reports)
d. communications

2. Decisions on temporary light-duty assignments shall be made based upon the availability of an appropriate assignment given the applicant's skills, knowledge and abilities; availability of light duty assignments; and the physical limitations imposed on the officer.

a. When available, the work hours of a Light Duty assignment are subject to need and the availability of necessary equipment or work space.

3. Every effort shall be made to assign officers/employees to positions consistent with their rank and pay classification. However, where deemed appropriate, personnel may be assigned to positions designated for personnel of lower rank or pay classification. Officers/employees thus assigned shall:

a. Retain the privileges of their rank but shall answer to the supervisory personnel of the unit to which they are assigned with regard to work responsibilities and performance; and
b. Retain the pay classification and related benefits of the position held prior to their assignment to temporary light-duty.

C. REQUESTS FOR AND ASSIGNMENT TO TEMPORARY LIGHT DUTY

1. Requests for temporary light-duty assignments shall be submitted to the officer's / employee's immediate supervisor. Requests shall be accompanied by a statement of medical certification to support a requested reassignment, which must be signed by the treating physician. The certificate must include an assessment of the nature and probable duration of the injury or illness, prognosis for recovery, nature of work restrictions and an acknowledgement by the health-care provider of familiarity with the light-duty assignment and a statement that the employee can physically assume the duties involved.

2. The request for temporary light duty and the physician's statement shall be forwarded to the appropriate department head. Department head or designee may consult with the City's Human Resources and/or other City Department prior to making a determination regarding the assignment to temporary light-duty.

a. The Department may require the employee to submit to an independent medical examination by a health provider of the Department's choosing.
In the event the opinion of this second health care provider differs from the foregoing health provider, the employee may request a third opinion at the employer's expense.
b. The employee and representative of the Department shall cooperate and act in good faith in selecting any third health-care provider, and both parties shall be bound by that medical decision.

3. Employees not eligible for FMLA leave, may be offered a temporary light duty assignment upon submission of a request from the officer's/employee's immediate supervisor or department head.

4. As a condition of assignment to temporary light-duty, employee's may be required to submit to monthly physical assessments of their condition.

CITY OF SOUTHAVEN

Policy: Longevity	
Adopted: 2016, 07/01/2025	
Amended: 07/05/2017, 09/14/2021	Amendment Effective Date: 10/1/2021
Mississippi Statute: None	

Effective October 1, 2021, longevity pay is no longer offered as part of the City's active compensation program. All accumulated longevity pay as of October 1, 2021, is permanently frozen. Longevity pay will continue to be distributed at the frozen pay rate but will not increase according to the prior policy accumulation schedule listed below. City employees hired after September 30, 2016 are not be eligible to receive longevity pay retroactively.

Longevity pay prior to October 1, 2021, was computed as follows:

Years of Service	Amount of Pay
5	$200.00
6	$400.00
7	$600.00
8	$800.00
9	$1,200.00
10	$1,500.00
11	$1,800.00
12	$2,100.00
13	$2,400.00
14	$2,700.00
15	$3,000.00
16	$3,350.00
17	$3,550.00
18	$3,750.00
19	$3,950.00
20	$4,150.00
21	$4,350.00
22	$4,550.00
23	$4,750.00
24	$4,950.00
25	$5,150.00
26+	$200 additional for each year over 25

CITY OF SOUTHAVEN

Policy: Longevity	
Adopted: 2016	
Amended: 07/05/2017, 09/14/2021	**Amendment Effective Date: 10/1/2021**
Mississippi Statute: None	

Longevity Procedure:

In accordance with the September 14, 2021 longevity policy amendment, eligible non-exempt employees will continue to receive longevity pay. The longevity earnings will be distributed via the bi-weekly payroll cycle. The earnings will be noted as a separate earnings code; longevity earnings.

In accordance with the September 14, 2021 longevity policy amendment, eligible exempt employees will continue to receive longevity pay. The longevity earnings will be distributed via the bi-weekly payroll cycle, but not as a separate earnings code but rolled into the exempt employee's annual base salary.

CITY OF SOUTHAVEN

Policy: Major Medical Leave (Commonly Referred to as Sick Time)	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

MAJOR MEDICAL LEAVE

Major medical (sick) leave may be used for illness of the employee, for illness of a member of his/her immediate family and for physician appointments when it is not possible to schedule them during non-working hours. For purposes of this section, "immediate family" shall be deemed to include: (1) spouse; (2) children, step-children: (3) parents, step-parents, foster parents and parents-in-law; (4) sibling; and (5) other members of the family who reside within the home of the employee. ”Physician" means a doctor of medicine, osteopathy, dental medicine, podiatry or chiropractic. For each absence due to illness more than two (2) working days/shift days, paid Major medical leave shall be authorized only when certified by the attending physician.

Major medical leave is provided for the reasons stated in this policy and may not be used for other purposes and may not be advanced. Abuse of sick leave by an employee will result in the withholding of payment of the sick leave and possible disciplinary action up to and including termination. A supervisor, or his designee, may perform a routine wellness check by going to the employees’ place of residence to check on their well-being.

You will begin to earn major medical leave on the day you begin work but may not use it until you have completed six months of continuous employment. However, if you have less than six-months of service and have filed a Workman's Comp claim and are set to miss work due to an on the job injury sustained during your first six-months of employment, you may use the Major medical leave you have in order to compensate for any gaps in compensation by Workman's Comp.

Major medical leave will be based on an employee’s workweek, and overtime will not be used to add extra time to accumulate sick leave. Employees accrue Major medical leave at the following rate(s): all hourly and salaried employees (excluding employees on a 24-hour shift) earn major medical leave at a rate of four (4) hours per pay period of major medical leave. Major medical leave shall not be accrued for an hourly or salaried employee that does not work at least 76 hours in any given pay period. Employees on a twenty-four hour shift earn major medical leave at the rate of six (6) hours per pay period. Employees on a 24-hour shift shall not accrue major medical leave until that employee has worked at least 80 hours in a pay period. For the purposes of this section “hours worked” shall mean all hours worked This shall include personal leave, major medical leave, funeral leave and/or other leave for which the employee has prior departmental approval

CITY OF SOUTHAVEN

No payment will be made for unused major medical leave upon termination of employment.

All sick leave and prime leave earned prior to January 1, 2012 shall be transferred to and classified as major medical leave.

An employee who is approved for major medical leave, or who is approved for limited duty, is prohibited from engaging in secondary employment.

Employees who engage in other employment or in self-employment while on authorized leave of absence or light duty may be terminated unless written authorization has been granted by the Mayor prior to commencement of the leave of absence.

The above limitations specifically do not apply to an employee's use of annual/personal leave or absences resulting from a temporary reduction in force.

CITY OF SOUTHAVEN

Policy: Maternity Leave	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

Federal law requires that women affected by pregnancy, child-birth or related medical conditions shall be treated the same for all employment-related purposes, including receipt of benefits under fringe benefit programs, as other persons not so affected but similar in their ability or inability to work. (42 U.S. Code Section 2000e (k))

1. All types of leave shall be granted to pregnant women on the same terms as leave is granted to other disabled employees in accordance with these rules.

2. The governing authority shall not terminate the employment of any employee in the department because of pregnancy or require that such employee take a mandatory leave.

3. When certified in advance by a medical doctor, pregnant women shall be allowed to use medical leave for regularly scheduled prenatal care by a medical doctor.

CITY OF SOUTHAVEN

Policy: Military Leave
Adopted: July 15, 2017, 07/01/2025
Revised: 09/02/2008,
Mississippi Statute: Mississippi Code of 1972, Section 33-1-21

General Statement of Policy

The purpose of this policy is to provide a leave framework for employees dedicated to service in a branch of the United States Uniformed Services.

Military Leave

In accordance with the Uniformed Services Employment and Reemployment Rights Act of 1994, members of the United States Uniformed Services will be granted unpaid, military leave(s) of absences. Prior to the leave of absence, appropriate documentation must be submitted to the Department Head. Any employee who completes a military leave of absence will be reinstated to his/her previous or similar job in accordance with federal and state law.

Mississippi Military Leave

All officers and employees, who shall be members of any of the reserve components of the Armed Forces of the United States, or former members of the service of the United States discharged or released therefrom under conditions other than dishonorable, shall be entitled to leave of absence from their respective duties, without loss of pay, time, annual leave, or efficiency rating, on all days during which they shall be ordered to duty to participate in training at encampments, field exercises, maneuvers, outdoor target practice, or for other exercises, for periods not to exceed fifteen (15) days, and all such officers and employees shall for such periods in excess of fifteen (15) days, be entitled to leave of absence from their respective duties without loss of time, annual leave, or efficiency rating until relieved from duty, and shall when relieved from such duty, be restored to the positions held by them when ordered to duty, or a position of like seniority, status and pay; provided that such person: (1) when discharged or released from the armed forces shall have received a certificate of satisfactory completion of service, (2) shall be still qualified to perform the duties of such position, (3) shall make application for re-employment within ninety (90) days after June 1, 1966, within ninety (90) days after such person is relieved from such training and service or released from hospitalization for a period of not more than one (1) year for causes attributable to such services. Any person restored to a position under the above provisions shall not be discharged from such position without cause within (1) year after restoration. The fact that there has been a change of administration affecting any position with the State of Mississippi, or any county, city, town, political subdivision, or any state institution thereof shall in no manner affect or deny to such person his former position, and regardless of any limitation on the number of employees, such person shall be re-employed. The provisions of this section do not apply to any officer elected by the vote of the electors of the

state, county, municipality, or political subdivisions, when the statutory or constitutional term of the office has expired upon the discharge of such person from military service, but this section does grant re-employment rights to all other officers and employees of the State of Mississippi, or of any county, municipality, or political subdivision when ordered to military duty.

CITY OF SOUTHAVEN

Policy: Nepotism	
Adopted: July 15, 2017, 07/01/2025	
Revised: June 16, 2020	
Mississippi Statute:	

The employment of immediate family members can cause conflicts of interest, hurt feelings, and limit the diversity of our workforce. The City of Southaven believes in hiring and promoting people based on their knowledge, skills, abilities, and potential. As such, the City desires to limit the potential conflicts of interest that can occur when family members work together.

Definition of Immediate Family Members

For the purpose of this policy, an immediate family member is defined as spouse, partner, parents, step-parents, siblings, step-siblings, aunts and uncles, nieces and nephews, grandparents, grandchildren, or cousins. In-laws (or partner's family) are also considered family. Other non-family relationships may be considered on a case-by-case basis.

Nepotism Policy

No immediate family members shall:

- Work in the same department or share a manager.
- Have any reporting relationship between them.
- Oversee processes that will affect a family member. For instance, HR employees may not be a business partner, employee relations manager, or compensation supervisor over any department that the family member is in.
- Participate in any disciplinary, promotional or other employment decision that directly affects an immediate family member.

This policy shall be enforced when hiring, promoting, and/or transferring employees.

Any department that wishes to hire an immediate family member of an existing City employee located in a separate department must disclose and have prior authorization of the City Administrator/CAO before advancing the application for hiring.

When dealing with outside firms, either as vendors, clients, or service providers, these same guidelines shall apply. (See the City’s Ethics Policy Section 3. Part T)

If a new relationship violates the nepotism policy, report the change or potential change to the City’s Human Resources representative as soon as possible. Human Resources will work with you, your family member, and your manager(s) to find a solution that doesn't violate the

nepotism policy. If you have any concerns about relationships within the business, please notify the Human Resources Department as soon as possible.

CITY OF SOUTHAVEN

Policy: Notice of Arrests and/or Convictions	
Adopted: 07/15/2017, 07/01/2025	
Revised: August 2, 2011	
Mississippi Statute:	

General Statement of Policy

Any employee who is arrested for a misdemeanor or felony must notify his or her supervisor of such arrest no later than seventy-two (72) hours after the arrest. If an employee is convicted of a misdemeanor or felony while employed with the City of Southaven, he or she must inform a supervisor of such conviction (including pleas of guilty and nolo contendre) no later than seventy-two (72) hours after the conviction.

The arrest of an employee - whether on or off duty - may result in corrective action. Corrective action depends upon a review of all factors involved - including whether or not the employees action was work-related, the nature and severity of the act, or any resultant circumstances that adversely affect the employees attendance and/or eroding of public confidence. Such corrective actions may include termination.

If an employee is convicted of a criminal offense while employed with the City of Southaven, he or she may be terminated and, if terminated, may be ineligible for rehire. The ultimate disposition of the issue will depend upon the nature of the offense and the employee's work duties. Any corrective action taken must be supported by available information coming from witnesses, police, or court records.

Any employee who is arrested for a misdemeanor or felony shall notify his or her supervisor of such arrest no later than seventy-two (72) hours after the arrest. Any employee on a leave of absence must report any arrest (for a misdemeanor or felony) and any subsequent disposition(s) - including conviction(s) - to his/her supervisor prior to returning to work.

If an employee is convicted of a misdemeanor or felony while employed with the City of Southaven, he or she must inform a supervisor of such conviction (including pleas of guilty and nolo contendre) no later than seventy-two (72) hours after the conviction. Failure to inform the supervisor within the designated time period subjects the employee to corrective actions up to and including termination.

An employee's failure to report an arrest or a conviction (for a misdemeanor or felony) within the specified time period may result in immediate termination.

CITY OF SOUTHAVEN

Policy: Open Door Policy	
Adopted: July 15, 2017, 7/01/2025	
Revised: May 16, 2023	
Mississippi Statute:	

General Statement of Policy

The City is concerned about the wellbeing and morale of its employees and encourages all employees to voice any questions or concerns. Employees should use the proper chain of command in addressing all questions or concerns. Employees should first bring an issue or concern to the attention of their immediate supervisor. If you have addressed a matter with your supervisor and it has not been handled to your satisfaction, please bring the issue to the attention of the Department Head or the Director of Human Resources.

CITY OF SOUTHAVEN

Policy: Outside Employment	
Adopted: October 18, 2005, 07/01/2025	
Revised: 1/25/2006, 06/01/2021	
Mississippi Statute:	

All outside employment must have the prior written approval of the Mayor. Revocation of written approval may occur at the sole discretion of the Mayor, at any time. Once an employee has procured written approval from the Mayor for outside employment, in order to continue with the outside employment, he or she shall receive additional written approval by the Mayor in July of each new term of office, regardless to when such prior Mayoral written approval was granted. No employee may engage in outside employment that may cause a conflict of interest or use the city employment for the advancement of such outside employment. No city employee shall use his/her city employment for personal gain. Outside employment must not interfere with performance of regularly assigned city duties. No employee will be permitted to conduct any other work during the hours he/she is on duty with the City of Southaven.

CITY OF SOUTHAVEN

Policy: Personal Leave	
Adopted: July 15, 2017, 07/01/2025	
Revised: 6/2/2020, 1/21/2020, 2/3/2015, 9/20/2011, 8/30/2011, 10/2/2023	
Mississippi Statute: Mississippi Code Section 25-11-103(i)	

January 1, 2024, all full-time and exempt employees, other than fire fighters, with less than one year of continuous service will accrue paid personal leave at the following rate based on total continuous services, as of the employee's hire date. Leave accrual will be awarded upon completion of each service level.

Service	Leave accrual rate
3 months	20 hours
6 months	20 hours
12 months	40 hours

All full-time firefighters, with less than one year of continuous service will accrue paid personal leave at the following rate based on total continuous services, as of the employee's hire date. Leave accrual will be awarded upon completion of each service level.

Service	Leave accrual rate
3 months	30 hours
6 months	30 hours
12 months	60 hours

All full-time and exempt employees, other than fire fighters, hired *after* January 1, 1991 will accrue paid personal leave at the following annual rate based on total continuous service, as of the employees hire date anniversary:

Service	Leave accrual rate
13 Months—23 months	80 hours
24 months - 72 Months	120 hours
73 Months—120 Months	160 hours
121 Months—Over	200 hours

CITY OF SOUTHAVEN

All full-time firefighters hired *after* January 1, 1991 will accrue paid personal leave at the following annual rate based on total continuous service as of their hire date anniversary:

Service	Leave accrual rate
13 Months—23 months	144 hours
24 months - 72 Months	168 hours
73 Months---120 Months	240 hours
121 Months—Over	300hours

All full-time and exempt employees, other than fire fighters, hired *prior* to January 1, 1991 will accrue paid personal leave at the following annual rate based on total continuous service as of their hire date anniversary:

Service	Leave accrual rate
Over 360	280 hours

All full-time firefighters hired *prior* to January 1, 1991 will accrue paid personal leave at the following annual rate based on total continuous service as of their hire date anniversary:

Service	Leave accrual rate
Over 360 Months	360 hours

Part-time and temporary employees shall not earn personal leave. Personal leave shall begin accruing on the date the employee begins work, not the date of initial hire.

For the purpose of computing credit for personal leave, each employee shall be considered to work not more than forty hours each week. The provisions of this section shall not apply to military leaves of absence. The time for taking personal leave shall be determined by the governing authority of which such employees are employed.

The earned personal leave of each employee shall be credited the first full pay period after the employee's anniversary date each year. It shall be unlawful for a department to grant paid personal leave greater than was earned and accrued by the employee.

CITY OF SOUTHAVEN

Employees are encouraged to use earned personal leave. Personal leave may be used for vacations and personal business as scheduled by the governing authority. Accrued personal or compensatory leave may also be used for an illness in the employee's immediate family. There shall be a limit to the accumulation of personal leave. Only upon voluntary termination of employment or retirement and in good standing and under no pending employment investigation and/or pending disciplinary action may an employee be paid for not more than one hundred and sixty (160) hours; two-hundred and forty (240) for firefighters, of accumulated, unused personal leave.

Personal leave pay will be based on the rate of pay you receive when your personal leave time begins. You can use earned personal leave time for injury leave or in conjunction with holiday pay. Except as provided by the Family and Medical Leave Act, personal leave may not be used in conjunction with major medical leave.

Up to 80 hours of leave without pay per employee per year may be approved by each department head. Salaried employees (exempt employees) shall use personal leave whenever they are not at work. The beneficiary of an employee who dies with unused personal leave shall receive payment for all personal leave accumulated but not used by the employee up to one hundred sixty (160) hours of accumulated leave.

After January 1, 2012, paid leave will be used by drawing down on any existing leave balance. Should an employee not use and/or otherwise take their accrued leave within a 12-month period, such leave shall not carry over into a following 12-month period. Any personal leave earned but not used in a 12-month period shall be designated as follows: 100% of time shall be counted as major medical leave.

In accordance with Mississippi Code Section 25-11-103(i), the Governing Authority of the City of Southaven may offer an employee leave buy-back program. When funding is available and accounted/budgeted for within the municipal budget, an employee may “cash-out” his or her unused vacation balance in an amount not to exceed 160 hours. The Governing Authority will establish the date such buy-back will take place and the maximum amount of time/leave to “buy back”. Prior to any employee leave balance buy back, the funding shall be adopted by the Governing Authority.

A one-time accrual of 40 or 60 hours, in accordance with the aforementioned service levels, will be added to all current City employees; to account for the additional new hire accruals. The one-time accrual will not carry over at the next accrual date. If not used prior to the next accrual date, the time will transfer to major medical leave.

CITY OF SOUTHAVEN

Policy: Physical Examinations	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

All city employees must submit to a physical examination that is job related and consistent with business necessity. The examination will be conducted at the city's expense and the results will be maintained in strict confidentiality as provided by law. As a condition of employment, the city may require additional medical examinations at the expense of the city whenever, in the opinion of the city, such needs arise.

CITY OF SOUTHAVEN

Policy: Political Activity	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

It is the policy of the Mayor and Board of Alderman that personnel administration be conducted in an atmosphere free from political influence or coercion.

Political Contributions and Services
No city employee shall be obliged, by reason of his or her employment, to contribute to a political fund or to render political service, and he or she may not be removed or otherwise prejudiced for refusal to do so.

Use of Official Authority or Influence to Coerce Political Action
No city employee shall use his or her official authority or influence to coerce the political action of a person or body.

Fair Treatment of Applicants and Employees
The city shall assure fair treatment of applicants and employees in all aspects of personnel administration without regard to political affiliation.

Freedom from Political Coercion
The city shall assure that employees are free from coercion for partisan or political purposes.

Informing Employees of Political Activities Laws
The city shall inform all employees which political activities are permitted or prohibited by law.

Violation of Provisions
Any employee who violates any of the provisions of this section may be subject to appropriate disciplinary action.

Grievance and Appeals
Any applicant or employee who believes he or she has been discriminated against on the basis of political affiliation or unlawful political activity affecting department employment may grieve and appeal in accordance with Section 4 of this handbook.

CITY OF SOUTHAVEN

Political Activity Prohibited

Agencies receiving federal loans or grants:

The federal "Hatch Act," 5 U.S.C. § 1501 and following, covers individuals employed by department or local agencies whose principal employment is in connection with an activity which is financed in whole or in part by loans or grants made by the United States or a federal Department, but does not include (a) an individual who exercises no function in connection with that activity; or (b) an individual employed by an educational or research institution, establishment, Department, or system which is supported in whole or in part by the State, the City or another political subdivision of the State, or by a recognized religious, philanthropic, or cultural organization.

CITY OF SOUTHAVEN

Policy: Probationary Employment	
Adopted: July 15, 2017, 07/01/2025	
Revised: February 20, 2024	
Mississippi Statute:	

General Statement of Policy

The City of Southaven's workforce is comprised of public safety officers, first responders, infrastructure employees, public service employees and administrative city staff. As such, the probationary period for employees varies by position. Police, fire, ems and emergency communications employees must successfully complete a one-year probationary period. All other City employees must complete a 6-month probationary period.

During the course of the probationary period, employees' work and conduct are carefully observed to provide individual performance coaching. After careful observation, a department leader will determine if each employee's individual performance is progressing towards successful performance of the major duties of the job by the end of the probationary period. Probationary periods may be extended up to an additional six months of employment; pending approval by the governing authorities.

Nothing in this policy should be construed as a guarantee of continued employment. City employment may be terminated at any time, for any reason, with or without cause, with no advance prior notice. Likewise, any employee may terminate his/her employment at any time for any reason without prior notice.

CITY OF SOUTHAVEN

Policy: Promotions	
Adopted: July 15, 2017, 07/01/2025	
Revised: May 16, 2023	
Mississippi Statute:	

General Statement of Policy

A promotion is the movement of an employee from a position in one job class to a vacant position in a job class with more responsible duties and a higher salary range.

The City of Southaven ("City") may consider filling vacancies by promoting qualified employees. The Department Head will post position openings on the City's career opportunities webpage. An employee wishing to apply for a posted position should tell his/her immediate supervisor who may then arrange an appointment for the employee with the appropriate Department Head.

Promotions are made on a trial basis of six (6) months. A promoted employee will be entitled to all rights and benefits of the new position immediately upon assuming the position. After a promotion is made, however, there is no guarantee the employee will be able to return to the previous position if the promotion is unsuccessful.

CITY OF SOUTHAVEN

Policy: Recruitment	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

The Mayor and Board of Alderman and/or City Departments (through the Chief Administrative Officer) announces city job opportunities, places those job classes on recruitment, and accepts applications for those open positions. Job announcements are made in response to indicated manpower needs and, in some instances, to build lists of eligible applicants for anticipated future needs. Job announcements are posted on city bulletin boards located throughout City of Southaven facilities and on the City web site, www.southaven.com. The City accepts applications for open/posted positions only. However, in some instances, the City may accept applications in order to build an applicant pool for potential future openings.

Job announcements may include the following:

- the job title
- the beginning salary
- the minimum education and experience requirements
- the department where the vacancy exists
- requirements for examination, if any
- the recruitment period and closing date, when applicable.

Current City of Southaven employees who have completed at least six (6) months of continuous employment with the City of Southaven may submit applications for any job classification at any time. Applications of individuals who are not City of Southaven employees, or who have not completed at least six (6) months of continuous employment with the City are accepted only for jobs that are posted as open for recruitment.

CITY OF SOUTHAVEN

Policy: Resignation	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

An employee who desires to terminate service with the City should submit a written resignation to the governing authority.

A resignation should provide a two-week notice at the time of the notice of intent to resign. If a two-week notice is not given, absent some extraordinary justification, the employee may not be eligible for rehire. All city property shall be turned over to the appropriate official prior to an employee receiving final paycheck upon termination of employment with the City.

CITY OF SOUTHAVEN

Policy: Retiree Continued Insurance Coverage	
Adopted: 09/19/2017, 07/01/2025	
Revised:	
Mississippi Statute: MS 21-17-5	

RESOLUTION OF CITY OF SOUTHAVEN BOARD OF ALDERMAN
FOR RETIREE CONTINUED INSURANCE COVERAGE

WHEREAS, pursuant to Mississippi Code 21-17-5, the City of Southaven Governing Authorities ("City") has the power to adopt any orders, resolutions or ordinances with respect to such City affairs, property and finances which are not inconsistent with the Mississippi Constitution of 1890, the Mississippi Code of 1972, or any other statute or law of the State of Mississippi; and

WHEREAS, the City desires to afford City retirees the option of remaining on the City's plan of insurance provided that the retiree pays the entire cost thereof in accordance with the policy attached hereto as Exhibit A and pursuant to Mississippi Code 25-15-103; and

NOW THEREFORE, be it resolved as follows:
1. The City Governing Authorities hereby adopts the Retiree Continued Insurance Coverage Policy attached hereto as Exhibit A.
2. The City Governing Authorities shall have the authority to amend, modify, and/or revoke the Retiree Continued Insurance Coverage Policy attached hereto as Exhibit A.
3. This policy shall be effective immediately upon passage by the City Governing Authorities and the Mayor and/or City Administrator may take any and all actions to effectuate the intent of this Resolution.

Retiree Continued Insurance Coverage (Miss. Code Ann. Section 25-15-103)
To be classified as a retiree with the City of Southaven for purposes of continued insurance coverage an employee or elected official must meet the criteria for service retirement benefits under the Public Employees' Retirement System of Mississippi (PERS) AND be employed with the City when the employee is eligible and makes application for retirement benefits.

Eligibility for service retirement benefits under PERS will be determined by applicable state law and PERS regulations, as amended from time to time, including but not limited to Miss. Code Ann. Section 25-11-111 (Superannuation retirement) and 25-11-113 (Disability retirement).

Upon retirement of an employee or elected official who is receiving full-time benefits and who meets all eligibility requirements under the Public Employees' Retirement System of Mississippi (PERS), the retiree may elect to remain a member of the City's group health plan as agreed to by the City and the City's insurance carrier, provided that the retiree pays 100% of the cost of such coverage.
The retiree shall keep their existing coverage plan (employee only, family coverage, etc...) upon a qualifying retirement. The premium payments shall be the sole responsibility of the retiree. Only during the City's annual open enrollment may the retiree amend and/or otherwise change their coverage plan. It shall be the retiree's responsibility to notify the City of changes in contact

information and/or other information pertinent to the retiree's continued enrollment in the City's health insurance plan.

The City of Southaven is responsible for submitting the payment to insurance carrier and therefore all payments must be received/withdrawn from the retiree in a timely manner. Continued retiree health coverage will automatically discontinue for the retiree when the retiree:

1) becomes eligible for Medicare
2) becomes eligible for Social Security disability benefits
3) obtains replacement health coverage from another source

If the retiring employee does not elect to continue health coverage at the time of retirement, they will not be allowed to elect coverage at a later date. If a retiree elects continued health coverage at the time of retirement, but discontinues such coverage at a later date, they will not be allowed to later resume coverage under the City's group health plan.

Premiums shall be the responsibility of the retiree and shall be deducted via ACH draft on or before the first day of the month in order for coverage to be effective for the upcoming month. The retiree shall complete an ACH deduction form and provide to the City prior to becoming enrolled as an eligible retiree. Should the first of the month fall on a holiday, Saturday or Sunday, premiums shall be deducted on or about the following Monday or the day after the holiday. No monthly notice of payments will be provided to the retiree or the spouse of a retiree. Failure to make payments or valid ACH deduction shall result in termination of coverage.

First payment for continuation retiree medical insurance coverage

If you elect continuation retiree medical coverage, the City shall debit/draft the retiree's account you must make your first premium payment not later than 30 days after the date of your retirement. If you do not make your first payment for coverage in full not later than 30 days after the date of your retirement, you will lose all continuation coverage rights under the Plan. You are responsible for making sure that the amount of your first payment is correct. You may contact the Human Resources staff at 662.393.5931 to confirm the correct amount of your first payment. The City will not send notices of payments due for these coverage periods.

Correspondence, ACH forms and all other information/request regarding continuation of coverage should be sent to:

City of Southaven, Mississippi
Attn: Human Resources 8710 Northwest Drive
Southaven, MS 38671
Or email to: HR@southaven.org

CITY OF SOUTHAVEN

Policy: Retirement	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute: Mississippi Public Employees' Retirement Act, Also See 1985 Additional Agreement to Article II	

Policy

Employees and officials of the City of Southaven become members of the Public Employees' Retirement System as a condition of employment. Employees may receive service credit for accumulated, uncompensated leave, if eligible, in accordance with the rules and regulations of PERS.

Retirement System participation and coverage is provided to employees in positions requiring employees to work and receive compensation for not less than 20 hours per week OR not less than 80 hours per month. Participation is restricted to employees whose wages are subject to payroll taxes and are reported on Form W-2.

When an employee is first employed, the City of Southaven will furnish that employee with a member information form to establish a membership account. The employee's social security number will serve as a membership number. A fiscal year membership statement will be sent to the employee each year containing data pertinent to contributions paid into the Public Employees' Retirement System. Additional information may be obtained by contacting the Public Employees' Retirement System (www.pers.state.ms.us).

CITY OF SOUTHAVEN

Policy: Safety Policy	
Adopted: July 15, 2017, 07/01/2025	
Revised: April 4, 2023	
Mississippi Statute:	

General Statement of Policy

The City of Southaven has as its objective for all employees that any operation performed as part of an employee's duties be conducted in the safest and most efficient manner possible.

To that end, Department Heads and Divisional Leaders are charged with the responsibility and authority to direct safety training and deal with safety issues within their respective area of operation. Policies and procedures will be reviewed by the respective Department Head and Human Resources for adoption, amendment and/or implementation if warranted; compliance and corrective measures (if warranted) shall be addressed in a collaborative manner between the Departments, Human Resources and presented to the Mayor and Board of Alderman if required by policy.

All employees must take ownership of daily safety and be aware of their work conditions, equipment and environment and shall report unsafe conditions, accidents/incidents or any other safety matter to their direct supervisor immediately. The following guidelines must be adhered to by all City employees:

- Report any injury to his/her direct supervisor immediately.
- Inspect machinery, equipment or vehicle(s) daily prior to any use in performance of duties.
- Report any unsafe equipment or working conditions to Supervisor immediately.
- Do not operate any machinery, equipment or vehicle(s) without appropriate safety equipment.
- Do not operate any machinery, equipment or vehicle(s) without training provided by supervisor unless the supervisor has given prior approval for such operation based on employee's knowledge and experience.
- Do not modify stand operation procedures for any machinery, equipment or vehicle(s) whether for time efficiency or any other reason.
- Do no misuse any machinery, equipment or vehicle(s) for purposes other than it was intended nor for any "practical jokes) or other horseplay.
- Ask supervisor if there are any doubts about the safe use of any machinery, equipment or vehicle.

- All substance abuse policies and prohibitions included in the Employee Handbook and respective policies apply to this Safety Policy.
- Notify supervisor if any legal prescription or over-the-counter medications are being taken that could impair ability to operate machinery, equipment or vehicle used in the performance of duties.
- Use all safety devise and equipment available in order to perform duties safely – including proper dress for duties performed.
- Obey all safety warnings posted either by the City or by product manufacturer when performing duties.
- Avoid unsafe conditions like standing under suspended loads, jumping from heights without using steps, etc. or any other such actions that may result in unnecessary injury.

CITY OF SOUTHAVEN

Policy: Searches of City Property	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

Employees have no expectation of privacy in any City property, including, but not limited to, City lockers and desks. Any such City property may be monitored to ensure compliance with this and other City policies, if the City has a reasonable belief some prohibited item is being kept in such City property, or if something is being kept in such City property to aid in the violation of the law or any policy of the City. Further, City property may be searched if the City has a reasonable belief that something is being maintained in City property that would adversely affect the health or safety of City employees, customers, or visitors, or adversely affect the job performance of City employees.

CITY OF SOUTHAVEN

Policy: Seniority	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

Each employee will accrue seniority as of his/her official date of hire. However, seniority is recognized only for full-time employees who have completed their probationary period. Employees automatically lose their seniority upon termination of continuous employment with the city. When and if an employee is rehired, the most recent date of rehire will become the date of hire for the purpose of seniority. Continuous employment is defined as a period of employment that has not been interrupted by a voluntary or involuntary relief from employment other than a separation from which an employee is eligible for reinstatement.

Seniority may be used as follows:

1. to determine the number of vacation days due an employee

2. to determine vacation scheduling when all other factors are equal

3. to determine shift bids and/or when job assignments in departments having such a system when all other factors are equal and the Department Head determines that use of seniority does not compromise the function of the department or endanger the safety of any employee.

CITY OF SOUTHAVEN

Policy: Social Security	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

Every employee of the City of Southaven is required to participate in the federal Social Security program.

CITY OF SOUTHAVEN

Policy: Stand-By and Call-Back Policy	
Adopted: 04/19/2022, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

The purpose of this policy is to provide guidelines to department heads and supervisors regarding the process and procedures to be followed for **non-exempt** employees who are required to maintain their availability after hours or during days off and/or to be on stand-by to come back to work, be called to work on a schedule day off or to otherwise be available to respond to emergency situations. This policy is consistent with the provisions of the Fair Labor Standards Act.

A. Definitions

Stand-By – If an employee who is able to use his or her time freely and is not performing a specific assigned task or work, that employee is considered "waiting to be engaged" otherwise known as "stand-by." The employee can be available by telephone if needed; however, since he or she is waiting (off-duty), the employee is not compensated for that time.

Call-Back – When an employee is called back to work, outside the employee's normal work schedule to perform work either in-person or via phone or computer.

B. Identification and Notification

Department Heads should identify positions and employees who are required, as a condition of employment; to be on stand-by or to come back to work outside of the employee's regular shift.

Any individual hired or promoted into one of these positions should be notified that the essential functions of his or her job requires the employee to maintain a stand-by status on either an intermittent or regularly scheduled basis. Each job description should be updated accordingly.

C. Requirements

Department Heads and/or supervisors shall provide employees who are required to be on stand-by status with a schedule of the time and date that the employee must be on stand-by. In addition, the following guidelines apply:

- Unless otherwise advised, the employee is not required, while on stand-by, to remain on the City's premises. However, the employee must remain available by telephone or text while off site and respond to any message within fifteen (15) minutes.

- If an emergency requires the employee to return to work, he or she must do so within one (1) hour of responding to the message or as deemed necessary by the department head and/or supervisor.

- The employee is not required to restrict his or her activities while on stand-by, but the employee must remain free of the influence of alcohol or illegal drugs. In addition, the employee should not take any prescription drug(s) that adversely affects his or her ability to safely and effectively perform his or her job duties. If an employee has a medical condition and has concerns about complying with this requirement, the employee should consult with the Human Resources Department.

- If the employee has a conflict and is unable to be on stand-by during his or her assigned time, it is the employee's responsibility to pre-arrange with his or her immediate supervisor for a replacement to cover the employee's stand-by shift.

D. Call-Back Compensation

- If an employee is called to come back to work while he or she is on stand-by, the employee is subject to a minimum or 2-hours of call-back compensation for the stand-by shift, at the employee's regular rate of pay. This 2-hour of call-back compensation counts as time worked for purposes of calculating overtime. If the employee time worked exceeds the 2-hour call back minimum, the employee shall receive compensation for the actual time worked at the employee's regular rate of pay.
- An employee receives a minimum of 2-hours of call-back pay for each time that an employee is called back to work during a 24 hour period, up to a maximum of 8 hours.
- Continuing to work on a call back that extends into the next day shall not entitle the employee to a second 2-hours of call back pay.
- A non-exempt employee who does not return to work but handles a work related task by phone or computer will be paid for the actual time worked. Employees must record their time on their time sheet. For this purpose the seven (7) minute rule shall apply.

CITY OF SOUTHAVEN

Policy: Tardiness	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

If you are unavoidably delayed in getting to work, you should call the Department Head and tell them when you expect to arrive. All employees are expected to maintain punctual arrival times, however, there may be times when circumstances prohibit an employee from being on time. While allowances are made for such occasions when tardiness is beyond the control of the employee, habitual tardiness may result in further disciplinary action up to and including termination.

CITY OF SOUTHAVEN

Policy: Telecommuting policy	
Adopted: July 15, 2017, 07/01/2025	
Revised: 09/20/2022, 06/02/2020, 10/01/2019	
Mississippi Statute:	

General Statement of Policy

To provide work life balance to City of Southaven ("City") employees, telecommuting may provide a flexible work option for employee(s) while maintaining business continuity. Telecommuting allows employee(s) to work at home, on the road or in a satellite location for all or part of their workweek. Telecommuting may be appropriate for some employees and jobs but not for others. Telecommuting is not an entitlement; it is not a citywide option or benefit, and it in no way changes the terms and conditions of employment with the City as prescribed in the City's Employee Handbook, or under applicable Mississippi law.

Eligibility

Individuals requesting formal telecommuting arrangements must be employed with the City for a minimum of 12 months of continuous, regular employment and must have a satisfactory performance record. However, accommodations may be made for telecommuting, at the sole discretion of the City, during times of local, state or national emergency.

Before entering into any telecommuting agreement, the employee and department head, with the assistance of the Director of Human Resources, will evaluate the suitability and eligibility for telecommuting, reviewing the following areas:

- Employee suitability. The employee and department head will assess the needs and work habits of the employee, compared to traits customarily recognized as appropriate for successful telecommuters.
- Job responsibilities. The employee and department head will discuss the job responsibilities and determine if the job is appropriate for a telecommuting arrangement.
- Equipment needs, workspace design considerations and scheduling issues. The employee and department head will review the physical workspace needs and the appropriate location for the telework.
- Tax and other legal implications. The employee must determine any tax or legal implications under IRS, state and local government laws, and/or restrictions of working out of a home-based office. Responsibility for fulfilling all obligations in this area rests solely with the employee.

CITY OF SOUTHAVEN

Telecommuting Requests

Telecommuting can be informal, such as working from home for a short-term project or on the road during business travel, or a formal, set schedule of working away from the office as described below. Either an employee or a supervisor can suggest telecommuting as a possible work arrangement.

Any telecommuting arrangement will be on a trial basis for a specified period of time and may be discontinued at will and at any time at the request of either the telecommuter or the City. Every effort will be made to provide 30 days' notice of such change to accommodate commuting, child care and other issues that may arise from the termination of a telecommuting arrangement. There may be instances, however, when no notice is possible. Every employee shall be available to attend regular and/or special City Board Meetings and participate in other required office activities at the designated location as needed and/or required. Except for extraordinary circumstances, the City will attempt to provide reasonable notice for any such meeting when possible.

Equipment While Telecommuting

On a case-by-case basis, the City will determine, with information supplied by the employee and the supervisor, the appropriate equipment needs (including hardware, software, modems, phone and data lines and other office equipment) for each telecommuting arrangement. The human resource and information system departments will serve as resources in this matter. Equipment supplied by the organization will be maintained by the organization and shall not be used by the employee for personal gain. Equipment supplied by the employee, if deemed appropriate by the organization, will be maintained by the employee.

The City accepts no responsibility for damage or repairs to employee-owned equipment. The City reserves the right to make determinations as to appropriate equipment, subject to change at any time. Equipment supplied by the organization is to be used for business purposes only. The telecommuter must sign an inventory of all City property received and agree to take appropriate action to protect the items from damage or theft. Upon termination of employment, all company property will be returned to the City.

The City may provide the employee with appropriate office supplies (pens, paper, etc.) as deemed necessary.

The employee will establish an appropriate work environment within his or her home for work purposes. The City will not be responsible for costs associated with the setup of the employee's home office, including, but not limited to: remodeling, furniture or lighting, nor for repairs or modifications to the home office space.

Security

Consistent with the organization's expectations of information security for employees working at the office, telecommuting employees will be expected to ensure the protection of proprietary company and customer information accessible from their home office. Steps include the use of locked file cabinets and desks, regular password maintenance, and any other measures appropriate for the job and the environment.

Safety

Employees are expected to maintain their home workspace in a safe manner, free from safety hazards.

Telecommuting is not designed to be a replacement for appropriate child care. Although an individual employee's schedule may be modified to accommodate child care needs, the focus of the arrangement must remain on job performance and meeting business demands. Prospective telecommuters are encouraged to discuss expectations of telecommuting with family members prior to entering a trial period.

Time Worked

Telecommuting employees who are not exempt from the overtime requirements of the Fair Labor Standards Act will be required to accurately record all hours worked using the City's time- keeping system. Hours worked in excess of those scheduled per day and per workweek require the advance approval of the telecommuter's supervisor. Failure to comply with this requirement may result in the immediate termination of the telecommuting privilege.

Ad Hoc Arrangements

Temporary telecommuting arrangements may be approved for circumstances such as inclement weather, special projects or business travel. These arrangements are approved on an as-needed basis only, with no expectation of ongoing continuance.

Other informal, short-term arrangements may be made for employees on family or medical leave to the extent practical for the employee and the organization and with the consent of the employee's health care provider, if appropriate.

All informal telecommuting arrangements are made on a case-by-case basis, focusing first on the business and operational needs of the City.

CITY OF SOUTHAVEN

Policy: Timekeeping	
Adopted: July 15, 2017 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

All employees are responsible for recording all actual hours worked using the department's time keeping procedures. No one other than the employee may record hours worked for that particular employee without the prior approval of the appropriate department head. Each department head, or their designee, is responsible for submitting their department's time records to Human Resources for processing.

Failure to properly record or submit time records in a timely manner for payroll processing may result in not being paid for those hours in question. Continued non-compliance may result in disciplinary action(s) in accordance with City policy.

CITY OF SOUTHAVEN

Policy: Title VI Policy and Complaint Procedures	
Adopted: 03/21/2023, 07/01/2025	
Revised:	
Mississippi Statute:	

Purpose

The purpose of Title VI of the Civil Rights Act of 1964 is to prohibit discrimination on the basis of race, color or national origin in federally assisted programs. The intent of the law is to ensure that all persons, regardless of their race, color or national origin, are allowed to participate in these federally funded programs.

General Statement of Policy

The City of Southaven ("City) and its sub-recipients of federal funds will not:

1. Deny an individual service, or provide only inferior or discriminatory service, aid or benefits because of an individual's race, color or national origin;
2. Subject a person to segregation or treat a person differently because of race, color or national origin;
3. Restrict or discourage individuals in their enjoyment of facilities because of race, color or national origin;
4. Discriminate in any way against an individual in any program or activity that is conducted with federal funds.

The City will publicize its Title VI policy statement. The City will investigate Title VI complaints about City employees and contractors. The City will appoint one or more Title VI Coordinators to implement its Title VI Policy and procedures.

Complaint Procedures

To allow time to file first with the City and then externally with an appropriate outside agency or court, as the complainant chooses, any complaint to the City should be filed promptly and must be filed not later than one hundred eighty (180) calendar days after the alleged discrimination occurred. If the complainant is not satisfied with the findings or the proposed remedial action, the complainant may still file externally within any applicable statute of limitations.

If a complaint is filed within the City and is filed externally during the same time, the external complaint supersedes the internal complaint filing. Accordingly the City's complaint procedures will be suspended pending outcome of the external complaint.

Step 1: The complainant and/or the complainant's representative are encouraged to initiate the process by meeting with the City department head of the service or facility where the alleged discrimination took place. The complainant should provide the basis of the complaint (race, color, national origin) and the nature of the incident that led the complainant to feel that discrimination was a factor.

The department head shall immediately notify the Title VI Coordinator. The department head shall, within ten (10) workdays after receiving the complaint, reach a decision and communicate the decision to the complainant and the Title VI Coordinator.

Step 2: If the complaint is not resolved at Step 1, or if the complaint is not first brought to the department head, a written complaint shall be filed with the City's Title VI Coordinator.

The complainant should complete a Complaint Form, which contains the following information;

1. Name, address and telephone number of the complainant;
2. The location and name of the city department delivering the service;
3. The nature of the incident that led to the complainant to feel that discrimination was a factor.
4. The basis of the complaint (race, color or national origin);
5. Names, addresses and phone numbers of people who may have knowledge of the event;
6. The date or dates on which the alleged discriminatory event or events occurred.

The Coordinator shall notify the department of the formal complaint and initiate an investigation immediately. The department head shall provide assistance during this internal investigation as requested by the Coordinator. The investigation shall be completed within twenty (20) workdays of receipt of the complaint, at which time the Coordinator will inform the complainant in writing of its disposition, including any findings of fact and any actions to be taken.

Disposition of Complaints

Substantiated complaints – If the complaint is substantiated, this policy and procedure prohibiting discrimination will be reviewed with the offender. Appropriate disciplinary action and/or training will be taken pursuant to the City's disciplinary procedures.

Unsubstantiated Complaints – If there is insufficient evidence to either prove or disprove the allegation(s), both parties to the complaint will be informed of the reason(s) for this disposition.

Unfounded Complaint – If it is determined that an act reported pursuant to this policy/procedure did not in fact occur, a finding of "unfounded" shall be made.

Exonerated Complaints – If it is determined that an act reported pursuant to this policy/procedure did in fact occur, but was lawful and proper within the guidelines established herein, a finding of "exonerate" shall be made.

Review by Appeal

If the complainant is not satisfied with the resolution, an appeal process is available. An appeal request for review of a determination of unlawful denial of access or accommodation to public service or facility must be filed, in writing, within thirty (30) calendar days of the resolution of the complaint, with the Title VI Coordinator.

The written appeal must include the complainant's name, address, and telephone contact number. A statement of reason(s) why the complainant believes the denial of the complaint was inappropriate is recommended.

The Title VI Coordinator will set a time and place for the review process with the complainant—appellant and/or representative and the Board of Alderman within thirty (30) days of the request. The complainant—appellant may submit documents or other information to be included with the record and considered in the review process. A record of the review will be kept by the City.

A complainant's right to a prompt and equitable resolution of the complaint will not be impaired by the complainant's pursuit of other remedies. Use of this complaint procedure is not a prerequisite to the pursuit of other remedies.

Complaint Log

The Coordinator will maintain a Title VI complaint log to show identifying information type, and status of each complaint filed, including those filed under Step 1 of this procedure. When any investigation is concluded, the Coordinator will keep a copy of the report on permanent file.

CITY OF SOUTHAVEN

Policy: Transfer Between Departments	
Adopted: July 15, 2017, 07/01/2025	
Revised: May 6, 2025	
Mississippi Statute:	

General Statement of Policy

The movement of an employee from one department to another constitutes a transfer between departments.

City employee(s) is eligible for department to department transfer only if the employee has successfully completed his or her initial new hire or rehire probationary period. In addition, City employee(s) will not be allowed to transfer again for a period of 12 months after approved department to department transfer.

Internal department to department transfers may be granted for personal reason(s) or to increase City operational efficiencies. City employee(s) who desires to transfer between departments must initiate the process by completing an application for an open position in accordance with the City's recruitment policy.

Once approved by both department heads, the internal transfer form must be submitted to the Director of Human Resources for submission to the Mayor. City employee(s) may not transfer between departments without Mayoral approval.

All accrued leave, both medical and personal leave, shall be transferrable between departments.

CITY OF SOUTHAVEN

Policy: Travel and Expenses Policy
Adopted: 09/02/2014, 07/01/2025
Revised: February 20, 2024
Mississippi Statute: MS Code of 1972, Sections 25-3-45, 21-39-27, 25-3-41, 25-3-45

Travel Approval

Employees traveling within the State of Mississippi shall provide department head authorization prior to being approved for official travel. Employees traveling out-of-state shall provide department head authorization as well as Mayoral authorization prior to being approved for official travel. For the purposes of this policy, out-of-state travel shall not include travel in and within the Memphis, TN metropolitan statistical area (MSA) as defined by the Bureau of the Census, U.S. Department of Commerce and includes the following counties: Shelby (TN), DeSoto (MS), Tunica (MS), Tate (MS), Marshall (MS), Benton (MS), Crittenden (AR), Fayette (TN), Tipton (TN).

The City's elected officials wishing to travel for official business within the United States shall require individual authorization from the City Board of Alderman through an official Board action.

Allowable Expenses

If an officer or employee (part-time or full-time) is required to travel in the performance of an official duty (official travel), travel expenses incurred by the officer or employee related to the official travel may be paid or reimbursed by the City of Southaven ("City") in accordance with Mississippi Code of 1972 Sections 21-39-27, 25-3-41, 25-3-45 and any other section of Mississippi Code of 1972 that applies to official travel and/or reimbursement/payment thereof.

Travel expenses shall include, but not be limited to: mileage, taxi fares, rental car expense, public carrier fares (airplane, bus, train), conference/seminar registration fees, lodging expenses, meal expenses, telephone charges, baggage handling charges, hotel/airport parking fees.

In order for an officer or employee (part-time or full-time) of the City to be reimbursed for any official travel related expense, the required approval must be obtained as stated above. Detailed receipt(s) or similar support must be provided stating the purpose of the expense, excluding meals. The original invoice for which reimbursement is claimed must be attached. Invoices must be submitted for hotel, airfare and airport parking and other charges in excess of $10.00. For hotels, reimbursement is made for only the single room rate.

CITY OF SOUTHAVEN

Mileage if using a personal car shall also be reimbursed at the current federal approved mileage rate. Where two (2) or more officers or employees travel in one (1) privately-owned motor vehicle, only one (1) travel expense allowance at the authorized rate per mile shall be allowed for any one (1) trip. When the travel is done by means of a public carrier or other means not involving a privately-owned motor vehicle, then the officer or employee shall receive as travel expense the actual fare or other expenses incurred in such travel.

Travel Advances

Any officer or employee (part-time or full-time) of the City, who is required to travel in the performance of his official duties, may receive funds before the travel, in the discretion of the administrative head of the employee's department, board or commission involved, for the purpose of paying necessary expenses incurred during the travel within appropriated and approved municipal budget.

Upon return from the travel, the officer or employee shall provide receipts of lodging, meals, and other expenses incurred during the travel. Any portion of the funds advanced which is not expended during the travel shall be returned by the officer or employee.

Meal Reimbursement

The city shall reimburse the maximum daily meal amount as determined by State of Mississippi and the State Department of Finance and Administration for each day or half day of travel.

Officer and employees shall be reimbursed the actual cost of meals incident to official travel, not to exceed the daily maximum for the specific location of assignment. Meal tips should be included in the actual cost of the meal unless the inclusion of the tips causes the meals to exceed the maximum daily meal reimbursement (as noted below). If the daily meal limitations would be exceeded, then the tips can be separated and recorded as other expenses. All tips reported in this manner should be totaled for the day and not exceed 15% of the maximum daily meal reimbursement or the actual meal expense, whichever is less. Alcoholic beverages are not reimbursable. Reimbursement shall be made based on the following sliding scale not to exceed the following rates (As per the State of Mississippi Travel Rules & Regulations 10/18/2012):

Federal Register Maximum Per Diem Rate	Maximum State Reimbursement Rate
$1-$149	$41.00
$150-$164	$46.00
$165-$179	$51.00
$180- up	$56.00

CITY OF SOUTHAVEN

City Issued Credit Card Travel Expenses

The City may acquire one or more credit cards which may be used by members of the governing authority of the City and City employees to pay expenses incurred by them when traveling in or out of the state in the performance of their official duties. The municipal clerk shall maintain complete records of all credit card numbers and all receipts and other documents relating to the use of such credit cards.

The members of the governing authority and City employees shall furnish receipts for the use of such credit cards each month to the City clerk who shall submit a written report monthly to the governing authority. The report shall include an itemized list of all expenditures and use of the credit cards for the month, and such expenditures may be allowed for payment by the municipality in the same manner as other items on the claims docket.

The issuance of a credit card to a member of the governing authority or City employee under the provisions of this section does not authorize the member of the governing authority or City employee to use the credit card to make any expenditure that is not otherwise authorized by law. Any member of the governing authority or City employee who uses the credit card to make any expenditure that is not approved for payment by the governing authority shall be personally liable for the expenditure and shall reimburse the City. The employee shall be subject to all interest and fees and other charges related to the collection of expenditures not approved by the governing authority.

Any travel expenses paid for by a City issued credit card or a personal debit/credit card shall require a receipt prior to any payment and/or reimbursement. Failure to provide any receipt shall make the individual incurring the travel expense personally liable for the expense(s). In accordance with the Mississippi Code of 1972, Section 25-3-45, anyone who knowingly and willfully violates any provisions of the law, is guilty of a misdemeanor. The penalty for conviction is loss of job, a fine of not more than $250.00, and civil liability for the full amount of the expenses illegally received, allowed, or approved. The person receiving the reimbursement is also liable whether the violation was willful or not.

CITY OF SOUTHAVEN

Policy: Unemployment Compensation	
Adopted: July 15, 20107, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

If an employee becomes separated from a job with the City, for reasons beyond the employee's control, that employee may be eligible for unemployment compensation. Inquiries may be directed to the Mississippi Employment Security Commission.

CITY OF SOUTHAVEN

Policy: Statement of USERRA Notice	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

The Uniformed Services Employment and Reemployment Rights Act (USERRA), prohibits discrimination against persons because of their service in the Armed Forces Reserve, the National Guard, or other uniformed services. USERRA prohibits an employer from denying any benefit of employment on the basis of an individual's membership, application for membership, performance of service, application for service, or obligation for service in the uniformed services. USERRA also protects the right of veterans, reservists, National Guard members, and certain other members of the uniformed services to reclaim their civilian employment after being absent due to military service or training. Ref: 38 U.S.C. § 4301, et. seq.

CITY OF SOUTHAVEN

Policy: Workplace Performance	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

All employees shall meet established performance standards. Any conditions or circumstances in the work environment that prevents an employee from performing effectively are to be reported to the supervisor.

Many departments maintain more specific rules for employees. The employee's supervisor or the Department Head may provide additional information.

CITY OF SOUTHAVEN

Policy: Work Schedules	
Adopted: July 15, 2017, 07/01/2025	
Revised: May 16, 2023	
Mississippi Statute:	

General Statement of Policy

All City of Southaven ("City") offices shall be open and staffed for the normal conduct of business from 8:00 a.m. until 5:00 p.m., Monday through Friday, unless altered by the Mayor and Board of Alderman.

The normal work schedule for City employees, with the exception of 24-hour shift fire employees and 12-hour shift law enforcement officers, is eight hours per day, 40 hours per week, 173.929 hours per month and/or 2,087 hours per year. The work schedules of 24-hour shift fire employees and 12-hour shift law enforcement officers vary week to week but remain in compliance with the Fair Labor Standards Act.

Seasonal and part-time employees shall be provided a schedule of working hours.

To provide for maximum flexibility in scheduling employees, each department may develop modified work schedules providing for flextime or compressed work schedules. "Flextime" is a schedule that offers departmental management a choice, within limits, to vary employee arrival and departure times from work. A "compressed work schedule" allows departmental management to schedule the basic work requirements in less than the usual five workdays a week. All "flextime" and compressed time work schedules must be approved by the Mayor and Board of Alderman.

CITY OF SOUTHAVEN

Policy: Worker's Compensation	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

The basic purpose of Worker's Compensation is to provide fixed benefits to employees in the event an employee is injured in the course of employment. These benefits may include:

- Compensation for medical expenses;
- Partial compensation for income lost because of the injury or illness;
- Retraining for new skills when necessary; and
- Certain other related benefits.

Worker's Compensation may also provide benefits to an employee's dependents and compensation for funeral expenses in case of death due to a job-connected accident or illness. If an employee is injured, no matter how minor the injury, the employee should report this to the supervisor immediately.

CITY OF SOUTHAVEN

Policy: Workplace Violence Policy	
Adopted: July 15, 2017, 07/01/2025	
Revised:	
Mississippi Statute:	

General Statement of Policy

It is the policy of the City to provide all employees with a safe, violence-free workplace. Therefore, the City prohibits all forms of workplace violence, and it prohibits all conduct that could lead to workplace violence. This applies to violence by any individual, including employees, customers, vendors, and visitors. The following conduct is strictly prohibited under this policy:

1. Physical Assaults. Any physical assault such as hitting, pushing, kicking, holding, or other unwelcome touching.
2. Threatening behavior. Any threats, including direct verbal threats, veiled threats, menacing gestures, harassing phone calls and stalking.
3. Possession of Weapons. Any possession of weapons (other than weapons authorized for use in law enforcement or security activities for the City), including firearms, knives, chains, dangerous chemicals, explosives, or other objects carried for the purpose of inuring or intimidating others.

Any employee who violates this policy shall be subject to discipline up to, and including, termination.

Employees are encouraged to report violations of this policy to a manager or call 9-1-1 for outside assistance. Employees are encouraged to err on the side of safety when determining whether to report anything that may constitute a violation of this policy. Retaliation against individuals who report violations of this policy is strictly prohibited.

City of Southaven

Office of Planning and Development
Design Review Staff Report

Date of Hearing:	June 30, 2025
Public Hearing Body:	Planning Commission
Applicant:	Bradrock Investment 4376 Hwy 305 Hernando, MS 38632
Total Acreage:	5.224 acres
Existing Zone:	Planned Unit Development
Location of Design Review Application	West side of Getwell Road, south of College Road
Comprehensive Plan Designation:	Commercial/office

Staff Comments:

The applicant is requesting design review approval for a pet resort and emergency animal hospital on the west side of Getwell Road, south of College Road. The following design criteria were submitted:

Building Elevations:

The proposed buildings reflect the established design of the existing Precious Paws office. Both structures incorporate a neutral color palette featuring Ledge Plus stacked stone and a gray-tan brick. The stacked stone is used along the wainscot areas and decorative columns, while the brick covers the majority of the building façades. The roofs are designed with a residential-style pitch and finished with architectural shingles to maintain a house-like appearance.

Exposed red cedar timber accents are featured at building entrances and exterior exit doors, adding a decorative element. Cedar horizontal siding is used beneath the covered entry canopies to highlight the main entrances. Dark bronze standing seam metal awnings are installed over windows, supported by exposed timber brackets. The windows are residential in style, with dark bronze framing and no panes. Brick headers are included above each window to enhance the façade's visual appeal.

Mechanical screen walls are also incorporated, featuring stacked stone along the lower wainscot section and wood-tone louvered siding above for a cohesive, attractive finish.

Landscaping:

The applicant is showing a mixture of materials for the landscaping on site to include:

PLANT MATERIALS LIST						
Botanical Name	**Common Name**	**Quantity**	**Min. Height**	**Min. Caliper**	**Spread**	**Notes**
TREES						
ACER RUBRUM 'OCTOBER GLORY'	'OCTOBER GLORY' RED MAPLE	4	10-12'	2.5-3"		WELL-BRNCHD.; STRAIGHT
CERCIS CANADENSIS 'FOREST PANSY'	FOREST PANSY REDBUD	2		2"		WELL-BRNCHD.; STRAIGHT
ILEX CORNUTA 'WILLOWLEAF'	WILLOWLEAF HOLLY	24	36"		30"	FULL TO GND.; UNIFORM SHAPE
ILEX OPACA 'MARY NELL'	'MARY NELL' HOLLY	5	5-6'		2.5-3'	FULL TO GND.; UNIFORM SHAPE
ILEX x 'NELLIE R. STEVENS'	'NELLIE R. STEVENS' HOLLY	2	5-6'		2-3'	FULL TO GND.; UNIFORM SHAPE
JUNIPERUS VIRGINIANA	EASTERN RED CEDAR	1	8-10'		3-4'	FULL TO GND; UNIFORM, STRAIGHT
JUNIPERUS VIRGINIANA 'TAYLOR'	TAYLOR JUNIPER	2	5-6'			FULL TO GND
LAGERSTROEMIA INDICA 'HARDY LAVENDER'	'HARDY LAVENDER' CRAPEMYRTLE	5	8-10'		4-5'	3-TR. MIN., WELL-BRNCHD.
LAGERSTROEMIA INDICA x FAURIEI 'NATCHEZ'	'NATCHEZ' CRAPEMYRTLE	7	8-10'		4-5'	3-TR. MIN., WELL-BRNCHD.
MAGNOLIA x LOEBNERI 'DR MERRILL'	'DR MERRILL' STAR MAGNOLIA	5	8-10'	1.5"	2.5-3'	WELL-BRNCHD.; FULL
MAGNOLIA GRANDIFLORA 'LITTLE GEM'	'LITTLE GEM' MAGNOLIA	6	5-6'		2-3'	FULL TO GND.; WELL-BRNCHD
MAGNOLIA VIRGINIANA	SWEETBAY	6	8-10'		3.5-4'	3-TR. MIN., WELL-BRNCHD.; FULL
NYSSA SYLVATICA 'AFTERBURNER'	AFTERBURNER BLACKGUM	2	8-10'	2.5"		WELL-BRNCHD.; FULL
QUERCUS PHELLOS	WILLOW OAK	6	10-12'	3"		WELL-BRNCHD.; STRAIGHT
QUERCUS SHUMARDII	SHUMARD OAK	4		3"		WELL-BRNCHD.; STRAIGHT
TAXODIUM DISTICHUM	BALDCYPRESS	1	10-12'	3"		WELL-BRNCHD.; STRAIGHT, FULL
ULMUS PARVIFOLIA	LACEBARK ELM	3	8-10'	2.5"		WELL-BRNCHD.; STRAIGHT
SHRUBS						
ABELIA x CHINENSIS 'ROSE CREEK'	ROSE CREEK ABELIA	22	12"		18"	3-GAL
AGARISTA POPULIFOLIA	FLORIDA LEUCOTHOE	10				3-GAL
DISTYLIUM x 'CINNAMON GIRL'	CINNAMON GIRL DISTYLIUM	42				3-GAL
EUONYMUS ALATUS	BURNING BUSH	1	30"		30"	3-GAL
ILEX CORNUTA 'BURFORDII NANA'	DWARF BURFORD HOLLY	10	24-28"		20-24"	3-GAL
ILEX CORNUTA 'CARISSA'	CARISSA HOLLY	56	15"		21"	3-GAL
ILEX CRENATA 'SOFT TOUCH'	'SOFT TOUCH' HOLLY	40			18"	3-GAL
ILEX VOMITORIA 'NANA'	DWARF YAUPON HOLLY	72	12"		18"	3-GAL
JUNIPERUS CHINENSIS 'NICK'S COMPACT'	'NICK'S COMPACT' JUNIPER	24			24"	3-GAL
NANDINA DOMESTICA 'GULF STREAM'	'GULF STREAM' NANDINA	6	15"		15"	3-GAL
PRUNUS LAUROCERASUS 'OTTO LUYKEN'	'OTTO LUYKEN' LAUREL	2	36"		36"	3-GAL
RHODODENDRON INDICA	'GEORGE TABOR' AZALEA	7	30"			3-GAL
RHODODENDRON x FASHION	'FASHION' AZALEA	10	30"			3-GAL
ROSA 'KNOCKOUT'	SHRUB ROSE	15	24"		24"	3-GAL
SPIRAEA x BUMALDA 'ANTHONY WATERER'	'ANTHONY WATERER' SPIRAEA	7	18"		24"	3-GAL
GRASSES						
MISCANTHUS SINENSIS 'MORNING LIGHT'	'MORNING LT.' JAP. SILVER GRASS	5				#5 CONTAINER
MISCANTHUS SINENSIS 'ZEBRINUS'	ZEBRA GRASS	3	18"		24"	3-GAL
PENNISETUM ALOPECUROIDES 'HAMELN'	DWARF FOUNTAIN GRASS	12	15"		18"	3-GAL
PERENNIALS						
HEMEROCALLIS 'HAPPY RETURNS'	HAPPY RETURNS DAYLILY	130				1-GAL
HOSTA 'PATRIOT'	'PATRIOT' HOSTA	20				#3 CONTAINER
GROUNDCOVER						
LIRIOPE MUSCARI 'BIG BLUE'	'BIG BLUE' LIRIOPE	304				4" POTS
LIRIOPE MUSCARI 'VARIEGATA'	VARIEGATED LIRIOPE	200				4" pot, 12" OC
OTHER						
CYNODON DACTYLON 'TIFWAY 419'	'TIFWAY 419' HYBRID BERMUDA SOD					

Pet Resort:

The landscape design along Getwell Road features a staggered planting of Abelia and Carissa Holly shrubs, complemented in front by clusters of ornamental crape myrtles showcasing purple and white blooms. On the north end of the pet resort building—between it and the adjacent State Farm property—the plan includes ornamental groupings of Little Gem Magnolias and Natchez crape myrtles, along with a single Willow Oak and one Redbud tree.

Interior medians within the campus are planted with Shumard Oaks—one per median—surrounded by sod. At each end of the pet resort parking lot, October Glory Maples provide seasonal color. The front façade is enhanced with low-growing ornamentals and colorful

plantings, creating a welcoming and vibrant entryway. The rear of the site is screened using Lacebark Elms and Compact Junipers to ensure visual separation from neighboring areas.

Emergency Hospital:
Along Cherry Tree Drive, the applicant has preserved a number of existing mature trees within a wide buffer on the west side of the drive. Enhancements include the addition of a single October Glory Maple and a monument sign surrounded by seasonal plantings.

Along the existing western fence line, a dense planting of evergreen species—Willowleaf Holly and Sweetbay Magnolia—has been proposed to provide additional screening for the adjacent residential properties. These are complemented by the existing six-foot sight-proof fence.

Three sides of the emergency hospital building incorporate a similar mix of ornamental plantings used at the pet resort, helping to create a cohesive design and an attractive streetscape from all viewing angles. A few ornamental trees are also positioned at the rear of the building to enhance open areas. The dumpster enclosure, located between the two buildings, will be screened using building-compatible materials along with a tight planting of Burford Holly, Mary Nell Holly, and Zebra Grass for additional visual buffering.

The dog park portion of the site preserves existing larger trees and is meant to be used in a mostly natural state.

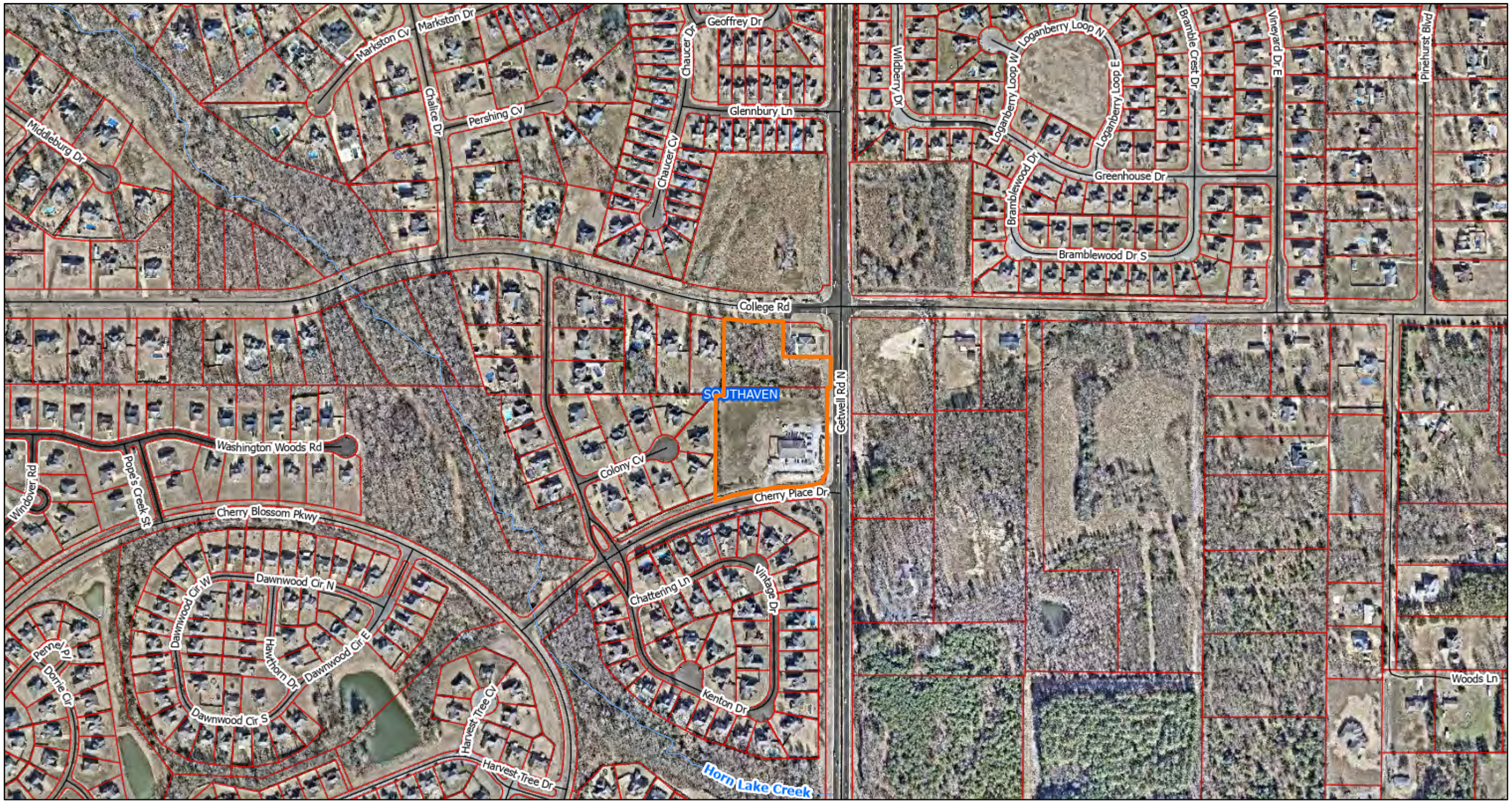
Lighting
The lighting proposed meets the decorative lighting specs for new commercial development. There are several specs provided, all of which use the black decorative poles; however, the wattage differs depending on the area.

Staff Recommendations:

Staff has been working with the applicant for some time regarding this site. Both buildings incorporate the elements of the already approved Precious Paws office, which is a very attractive building. The landscape is well designed with a good mixture of materials and proper sizing. The lighting is incorporated well and meets the requirements for ornamental streetscape design.

Staff has no comments and recommends approval as submitted.

ArcGIS Web Map



6/3/2025, 4:13:25 PM

1:5,124

0 0.05 0.1 0.2 mi

0 0.07 0.15 0.3 km

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02 - Cherry Place Dr. Entrance Perspective

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3949 Getwell Rd. Development
GETWELL PET EMERGENCY & CRITICAL CARE CENTER
DESIGN REVIEW SUBMISSION
June 30th, 2025 - City of Southaven, Mississippi
Office of Planning & Development Planning Commission Public Hearing

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Floor Plan
SCALE: 3/16" = 1'-0"

GROSS SQUARE FOOTAGE: 5,409 SF

LEGEND

1 ENTRY VESTIBULE	10 SERVICE RM.	19 X-RAY
2 LOBBY/WAITING	11 EXTERIOR MECHANICAL & SCREENING	20 EXAM/VISITATION
3 WOMEN'S ADA RESTROOM	12 VETERINARIAN OFFICE	21 EXAM/VISITATION
4 MEN'S ADA RESTROOM	13 ON-CALL SLEEPING QUARTERS	22 PRIVATE RM.
5 PRIVATE RM.	14 PRIVATE RESTROOM	23 PRIVATE RM.
6 ISOLATION RM.	15 O2 STORAGE	24 PRIVATE RM.
7 LAB/PHARMACY	16 SCRUB AREA	25 TREATMENT RM.
8 STAFF BREAK RM.	17 LAUNDRY	
9 UNISEX RESTROOM	18 SURGERY	

03 - Concept Floor Plan

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STONE MASONRY
CLASSIC SERIES STYLE - LEDGE PLUS
BY MOUTAIN STONE
AS BASIS OF DESIGN



BRICK MASONRY
PINE RIDGE - KING - HERITAGE
BY ACME BRICK
AS BASIS OF DESIGN



LAP SIDING
WOOD CEDAR BEVEL SIDING -
STAINED & SEALED



COMPOSITE FASCIA/SOFFIT
VENTED SMOOTH - PRIMED FOR
PAINT BY JAMES HARDIE AS BASIS
OF DESIGN



South "Front" Elevation
SCALE: 3/16" = 1'-0"



West "Side" Elevation
SCALE: 3/16" = 1'-0"

LEGEND *ALL THROUGH ROOF VENTING SHALL BE LOCATED ON THE REAR OF THE BUILDING

1. COVERED ENTRANCE
2. EMPLOYEE ENTRANCE
3. ENTRY VESTIBULE
4. BRICK MASONRY VENEER
5. BRICK MASONRY WAINSCOT
6. BRICK MASONRY SILL
7. BRICK MASONRY HEADER
8. STONE MASONRY VENEER
9. PREFINISHED MTL. DOWNSPOUT - COLOR TO MATCH EXISTING FACILITY
10. COMPOSITE FASCIA & TRIM - PAINT TO MATCH EXISTING FACILITY
11. ASPHALT ROOF SHINGLES
12. PREFINISHED MTL. GABLE VENT
13. WALL SCONCE - SEE PHOTOMETRICS FOR SPEC'S
14. MECHANICAL SCREEN - LOUVERED SIDING OVER STONE WAINSCOT
15. LAP SIDING - STAINED & SEALED
16. TIMBER FRAMING - STAINED & SEALED
17. CAST STONE COLUMN CAPS
18. BRICK HERRINGBONE WINDOW INFILL

04 - Architectural Elevations + Materials

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STANDING SEAM METAL ROOFING
SNAP-CLAD METAL ROOFING PANELS BY PAC-CLAD
COLOR: DARK BRONZE
AS BASIS OF DESIGN



DOOR & WINDOW ALUMINUM FINISH
COLOR: ANODIZED DARK BRONZE
AS BASIS OF DESIGN



EXPOSED TIMBER FRAMING
STAINED & SEALED WESTERN RED CEDAR COLUMNS, BEAMS & TRUSS MEMBERS



ROOF SHINGLES
TRUDEFINITION DURATION STORM BY OWENS CORNING AS BASIS OF DESIGN



North "Rear" Elevation
SCALE: 3/16" = 1'-0"



East "Side" Elevation
SCALE: 3/16" = 1'-0"

LEGEND *ALL THROUGH ROOF VENTING SHALL BE LOCATED ON THE REAR OF THE BUILDING

1. COVERED ENTRANCE
2. EMPLOYEE ENTRANCE
3. ENTRY VESTIBULE
4. BRICK MASONRY VENEER
5. BRICK MASONRY WAINSCOT
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7. BRICK MASONRY HEADER
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05 - Architectural Elevations + Materials

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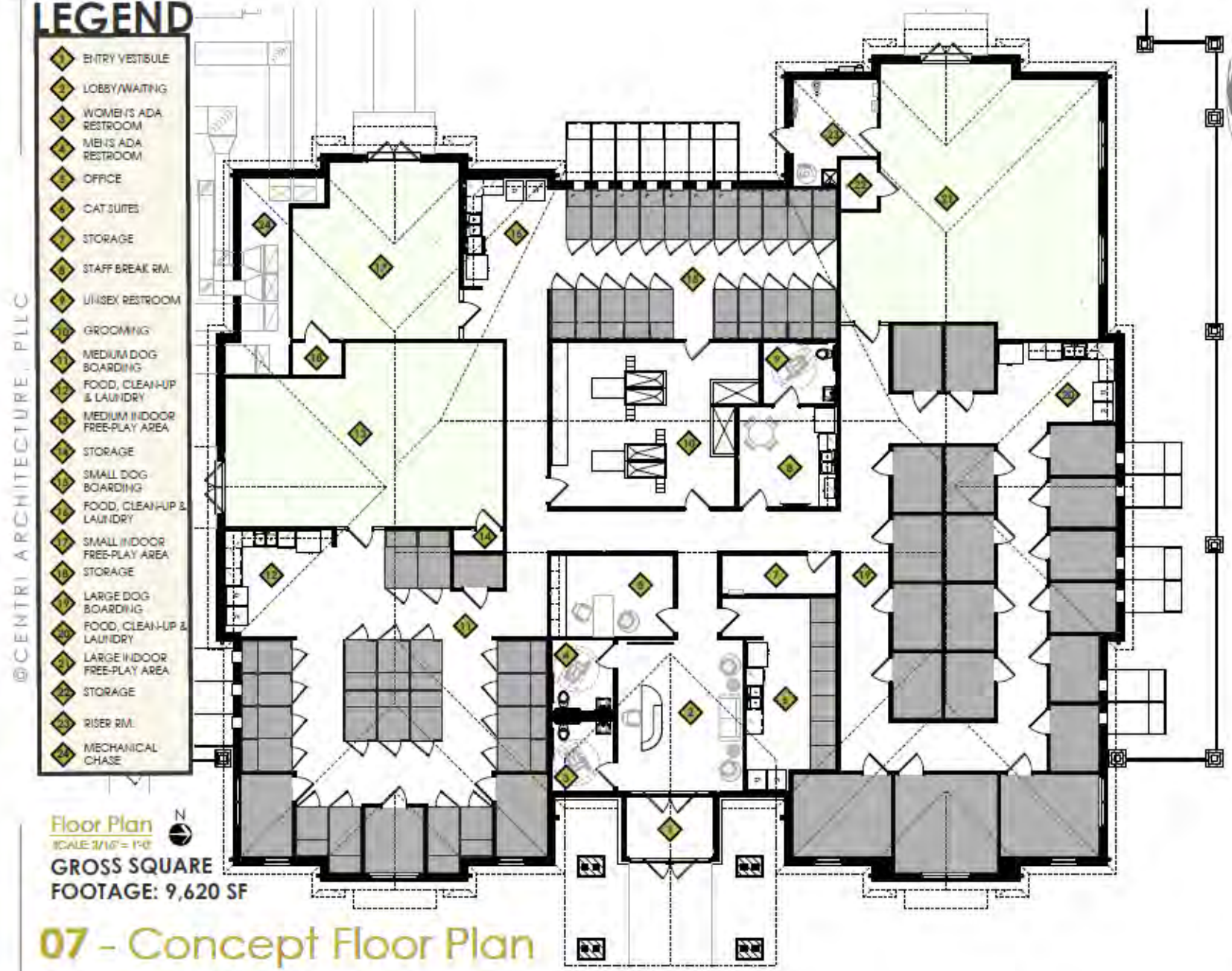


06 - Getwell Pet Resort Entrance Perspective

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GETWELL PET RESORT

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07 - Concept Floor Plan

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William P. Diedrick, AIA

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GETWELL PET RESORT

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LEGEND

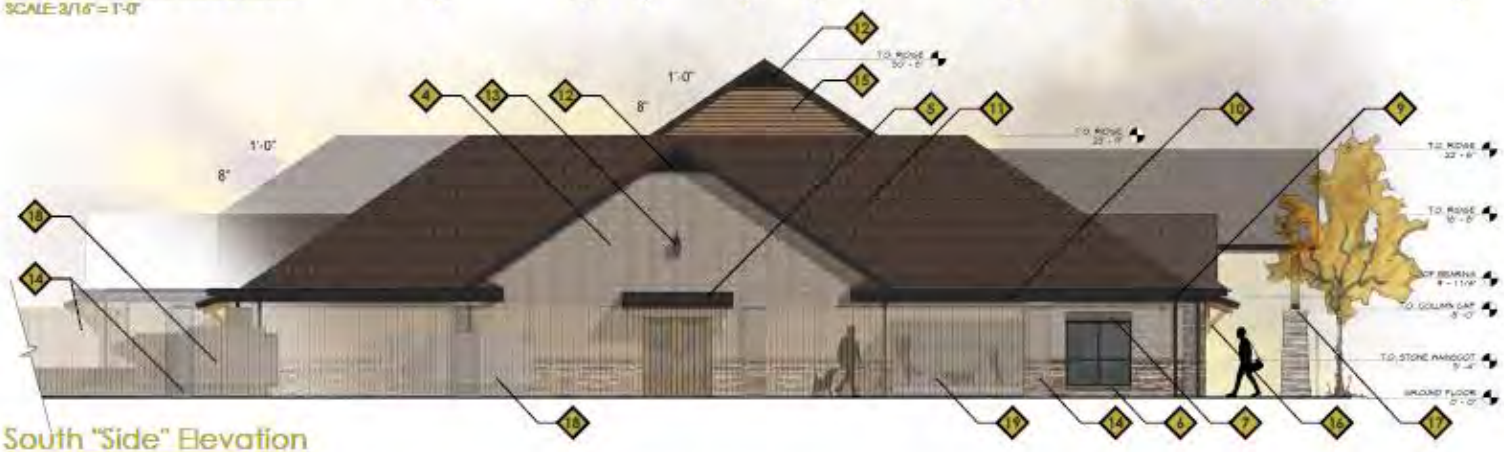
*ALL THROUGH ROOF VENTING SHALL BE LOCATED ON THE REAR OF THE BUILDING

1 COVERED ENTRANCE	6 BRICK MASONRY SILL	11 ASPHALT ROOF SHINGLES	16 TIMBER FRAMING - STAINED & SEALED
2 ADA PARKING - SEE SITE PLAN	7 BRICK MASONRY HEADER	12 PREFINISHED METAL GABLE VENT	17 CAST STONE COLUMN CAPS
3 ENTRY VESTIBULE	8 STONE MASONRY VENEER	13 WALL SCONCE - SEE PHOTOMETRICS	18 MECHANICAL UNITS BEHIND FENCING
4 BRICK MASONRY VENEER	9 PREFINISHED METAL DOWNSPOUT	14 BRICK & WOOD PRIVACY FENCING - MATCH EXISTING	19 EXTERIOR DOG KENNEL BEHIND FENCING
5 COVERED ENTRANCE	10 COMPOSITE FASCIA & TRIM	15 LAP SIDING - STAINED & SEALED	20 UTILITY METERS BEHIND FENCING



East "Front" Elevation

SCALE: 3/16" = 1'-0"



South "Side" Elevation

SCALE: 3/16" = 1'-0"

08 - Architectural Elevations

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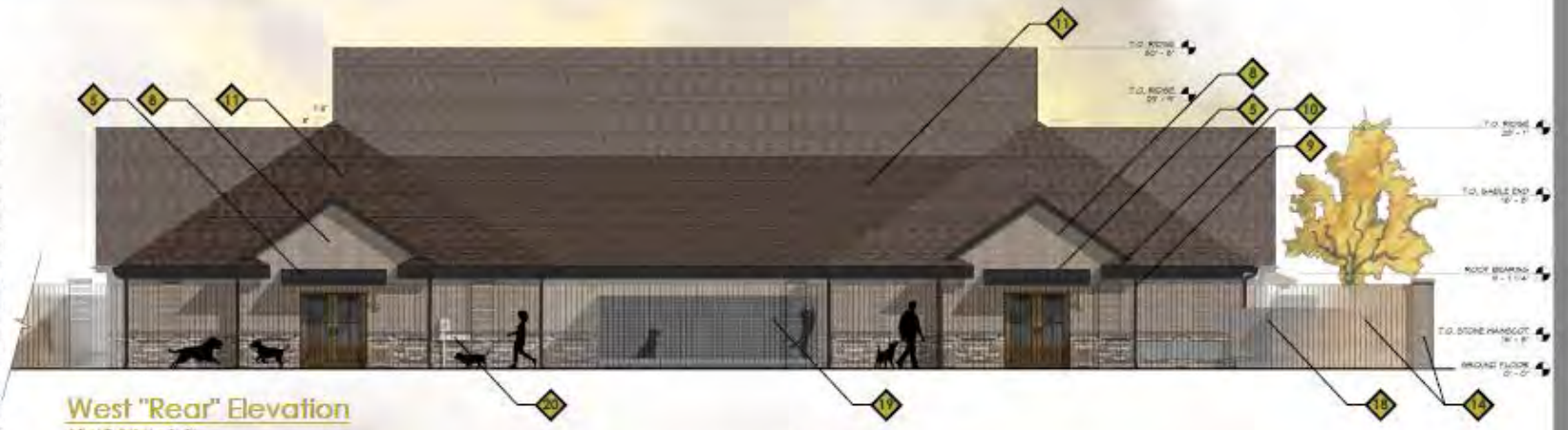
3949 Getwell Rd. Development
GETWELL PET RESORT

DESIGN REVIEW SUBMISSION
June 30th, 2025 - City of Southaven, Mississippi
Office of Planning & Development Planning Commission Public Hearing

LEGEND

*ALL THROUGH ROOF VENTING SHALL BE LOCATED ON THE REAR OF THE BUILDING

1 COVERED ENTRANCE	6 BRICK MASONRY SILL	11 ASPHALT ROOF SHINGLES	16 TIMBER FRAMING - STAINED & SEALED
2 ADA PARKING - SEE SITE PLAN	7 BRICK MASONRY HEADER	12 PREFINISHED METAL GABLE VENT	17 CAST STONE COLUMN CAPS
3 ENTRY VESTIBULE	8 STONE MASONRY VENEER	13 WALL SCONCE - SEE PHOTOMETRICS	18 MECHANICAL UNITS BEHIND FENCING
4 BRICK MASONRY VENEER	9 PREFINISHED METAL DOWNSPOUT	14 BRICK & WOOD PRIVACY FENCING - MATCH EXISTING	19 EXTERIOR DOG KENNEL BEHIND FENCING
5 COVERED ENTRANCE	10 COMPOSITE FASCIA & TRIM	15 LAP SIDING - STAINED & SEALED	20 UTILITY METERS BEHIND FENCING



West "Rear" Elevation

SCALE: 3/16" = 1'-0"



North "Side" Elevation

SCALE: 3/16" = 1'-0"

09 - Architectural Elevations

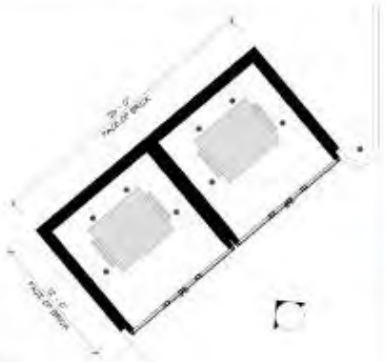
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CENTRI
Architecture, PLLC
William P. Sealock, AIA
wsealock@centriarchitecture.com

3949 Getwell Rd. Development

GETWELL PET RESORT

DESIGN REVIEW SUBMISSION
June 30th, 2025 - City of Southaven, Mississippi
Office of Planning & Development Planning Commission Public Hearing



Dumpster Enclosure Plan
SCALE: 3/16" = 1'-0"



Enclosure Elevation
SCALE: 3/16" = 1'-0"



Enclosure Perspective



Getwell Rd. Signage Perspective



Cherry Pl. Dr. Signage Perspective



Cherry Pl. Dr. Sign Elevation
SCALE: 1/2" = 1'-0"



College Rd. Sign Elevation
SCALE: 1/2" = 1'-0"



Getwell Rd. Sign Elevation
SCALE: 1/2" = 1'-0"

10 - Monument Signage + Dumpster Enclosure

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Architecture, PLLC
William P. Sealock, AIA
www.sealockilicentiarchitecture.com

3949 Getwell Rd. Development
GETWELL PET EMERGENCY & CRITICAL CARE CENTER & PET RESORT
DESIGN REVIEW SUBMISSION
June 30th, 2025 - City of Southaven, Mississippi
Office of Planning & Development Planning Commission Public Hearing

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DESIGN REVIEW SUBMISSION
June 30th, 2025 – City of Southaven, Mississippi
Office of Planning & Development Planning Commission Public Hearing

The Reaves Firm INCORPORATED
Planning
Engineering
Landscape Architecture
Land Surveying

6800 Poplar Ave, Ste 101 | Memphis, TN 38138
901.761.2016 | www.reavesfirm.com

11 - Landscape Plan

©CENTRI ARCHITECTURE, PLLC

LUMINAIRE SCHEDULE

CAUTION	SYMBOL	LABEL	MANUFACTURER	DESCRIPTION	ALLIANT	MOUNTING HEIGHT	VOLTAGE	SHIELD A	SHIELD B	SHIELD C	REMARKS

12 - Site Lighting Plan + Photometrics

HNA ENGINEERING

3949 Getwell Rd. Development

GETWELL PET EMERGENCY & CRITICAL CARE CENTER & PET RESORT

DESIGN REVIEW SUBMISSION

June 30th, 2025 - City of Southaven, Mississippi

Office of Planning & Development Planning Commission Public Hearing

CENTRi
Architecture, PLLC
William P. Sedlock, AIA

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LUMEC

Urban

Serenade DSX

SSE-SSDS1-GS



Lumec's Serenade DSX **LED** post top luminaires are a beautiful staple of elegance and subtlety with a mighty and brilliant heart. It can be used to accentuate any environment no matter how harsh the prevailing conditions might be. The Serenade is a straightforward, no-nonsense luminaire, designed for performance and reliability.

Prefixed:
Location:
Cat./No:
Type: S1, S2, S3, S4, S5
Qty:
Notes:

Ordering guide

Example: SSE-72W32LED4K-GS-ACDR-LE5-UNV-SPX-NO-BKTX

Series	LED module	Gen.	Globe Material	Optical system	Voltage	Driver options	Adapters	Options: Receptacle	Options: Control	Options: Luminaire	Options: Decorative	Poles/Brackets	Finish
SSE Serenade LED SSDS1 Serenade DSX SSMC2 Serenade DSX	3000K 35W32LED3K 55W32LED3K 88W48LED3K 72W32LED3K 80W48LED3K 108W48LED3K 4000K 35W32LED4K 55W32LED4K 88W48LED4K 72W32LED4K 80W48LED4K 108W48LED4K	GS Gen 3	ACDR Acrylic globe	LE3 Type II (ASYM) LE5 Type III (ASYM) LE5M Type III (ASYM), wide LE4 Type IV (ASYM) LE6 [1] Type V (SYMM)	UNV 120-277V 347 347V 480 480V	DMG 0-10V SRD Sensor ready driver; standard configuration SSD1 Sensor ready driver; dimmable configuration	SPDK Die cast fitter SPX Standard fitter	RC [1] Receptacle for twist-lock photocell or shorting cap 3-pin RCDT-PH9 Receptacle (7-pin with shorting cap. Located on top of the fitter, inside the globe. Intended to be used with control (not shielded)	P49 [1] Twist-lock Photoelectric Cell P49 [2] Shorting cap PH9L [1] Twist-lock Photoelectric Cell, extended life, UNV (120-277VAC)	H5 House Side Shield SP3 Surge protector TN2.KTRC Fitter to fit over a 2 3/8" (33 mm) O.D. by 4" (102 mm) long tenon TN3 Fitter to fit over a 3" (76 mm) O.D. by 4" (102 mm) long tenon TN3.5 Fitter to fit over a 3 1/2" (89 mm) O.D. by 4" (102 mm) long tenon	B5 [1] Brass decorative band B5D [1] Brass decorative band with clear bowl B5T Brass decorative cupola B5TC Brass decorative cupola with clear bowl CPT Copper decorative cupola CPTC Copper decorative cupola with clear bowl DA [1] Copper decorative band CHD [1] Copper decorative band with clear bowl CR55 [1] Decorative crown FH0 Decorative finial FH5 Decorative finial FH4 Decorative finial FH6 Decorative finial FH9 Decorative finial FH10 Decorative finial FH11 Decorative finial FHC Final painted copper	Consult signify.com/outdoor-luminaires for details and the complete list of Signify poles and brackets	Textures: BE27X Midnight Blue BH87X Ocean Blue HE67X Royal Blue SG37X Hemlstone BK1X Black BR1X Bronze GN47X Pine Green GN97X Forest Green GN87X Dark Forest Green GN1X Green GY21X Medium Grey RD27X Burgundy RD47X Scarlet WH1X White Other GR Grey Sandtex NP Natural Aluminum TC Transvertoral Gold

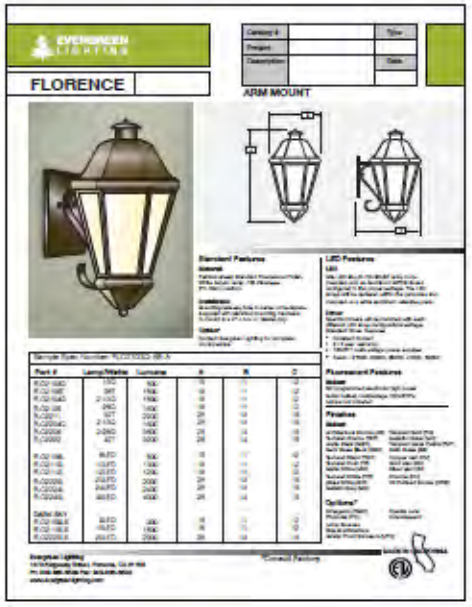
1. Not available with IS option
2. Not available 347-480 volt
3. Use of photoelectric cell or shorting cap (PH9) is required to ensure proper illumination
4. RC, ECD or ECDT must be selected for this option.
5. Only available with SSDC1 and SSDC3
6. Only available with SSE

DLC LISTED

SSE-Serenade-LED 12/SA page 1 of 6

NOTE:

LED MODULE AND OPTICS VARY BY FIXTURE TYPE



EVERGREEN LIGHTING

FLORENCE

ARM MOUNT

Standard Features

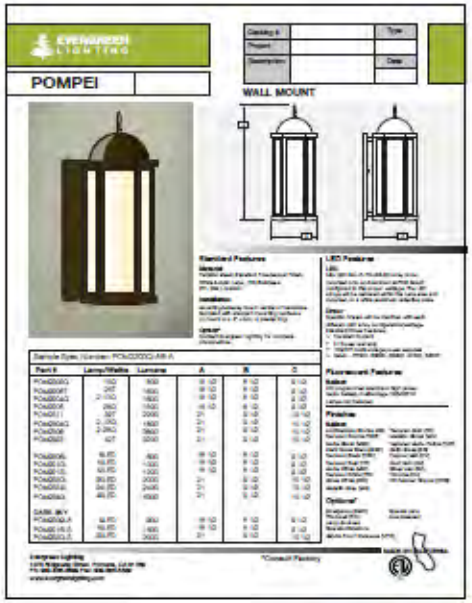
LED Features

Fluorescent Features

Finishes

Options

*Consult Factory



EVERGREEN LIGHTING

POMPEI

WALL MOUNT

Standard Features

LED Features

Fluorescent Features

Finishes

Options

*Consult Factory

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William P. Sealock, AIA
wsealock@centriarchitecture.com

39.49 Getwell Rd. Development

GETWELL PET EMERGENCY & CRITICAL CARE CENTER & PET RESORT

DESIGN REVIEW SUBMISSION
June 30th, 2025 - City of Southaven, Mississippi
Office of Planning & Development Planning Commission Public Hearing

HBA ENGINEERING

13 - Lighting Fixture Specs

0City of Southaven
Office of Planning and Development
Subdivision Staff Report

Date of Hearing:	June 30, 2025
Public Hearing Body:	Planning Commission
Applicant:	SMJ Enterprise 8275 Tournament Drive Suite 100 Memphis, TN 38125 901-440-1372
Total Acreage:	26.85 acres
Existing Zone:	Planned Unit Development (Serenity Pointe)
Location of Subdivision Application	East Tchulahoma Road, south of May Blvd.
Comprehensive Plan Designation:	Medium density residential

Staff Comments:

The applicant is requesting subdivision approval for Serenity Pointe Phase 3, Areas C and D, located on the east side of Tchulahoma Road, south of May Boulevard. This phase includes a total of 52 lots, incorporating all 23 lots within Area D. These Area D lots will be accessed through a gated entrance and are subject to a minimum lot size of ½ acre and a minimum heated square footage requirement of 3,000 square feet.

In addition, a portion of Area C is included in this phase. This section is located within the interior of the overall subdivision. Per the PUD, lots in Area C require a minimum size of 10,000 square feet and a minimum heated square footage of 2,800 square feet.

This phase also includes the subdivision's second entrance from Tchulahoma Road, along with the required 53 feet of right-of-way (ROW) dedication. A 15-foot landscape buffer is provided along the length of the Tchulahoma frontage, behind the ROW.

The layout features two cul-de-sacs and two streets that stub out into future phases of the subdivision. Seven designated common open space areas are shown on the plat, including:

- the landscape buffer along Tchulahoma Road,
- the landscaped entry median,
- a greenway access between Lots 91 and 92 that leads to the pond,
- an open space lot between Lots 83 and 94,

- and a large green space between Lots 84 and 96 that extends southward, connecting to the already platted pond area.

Staff Recommendations:

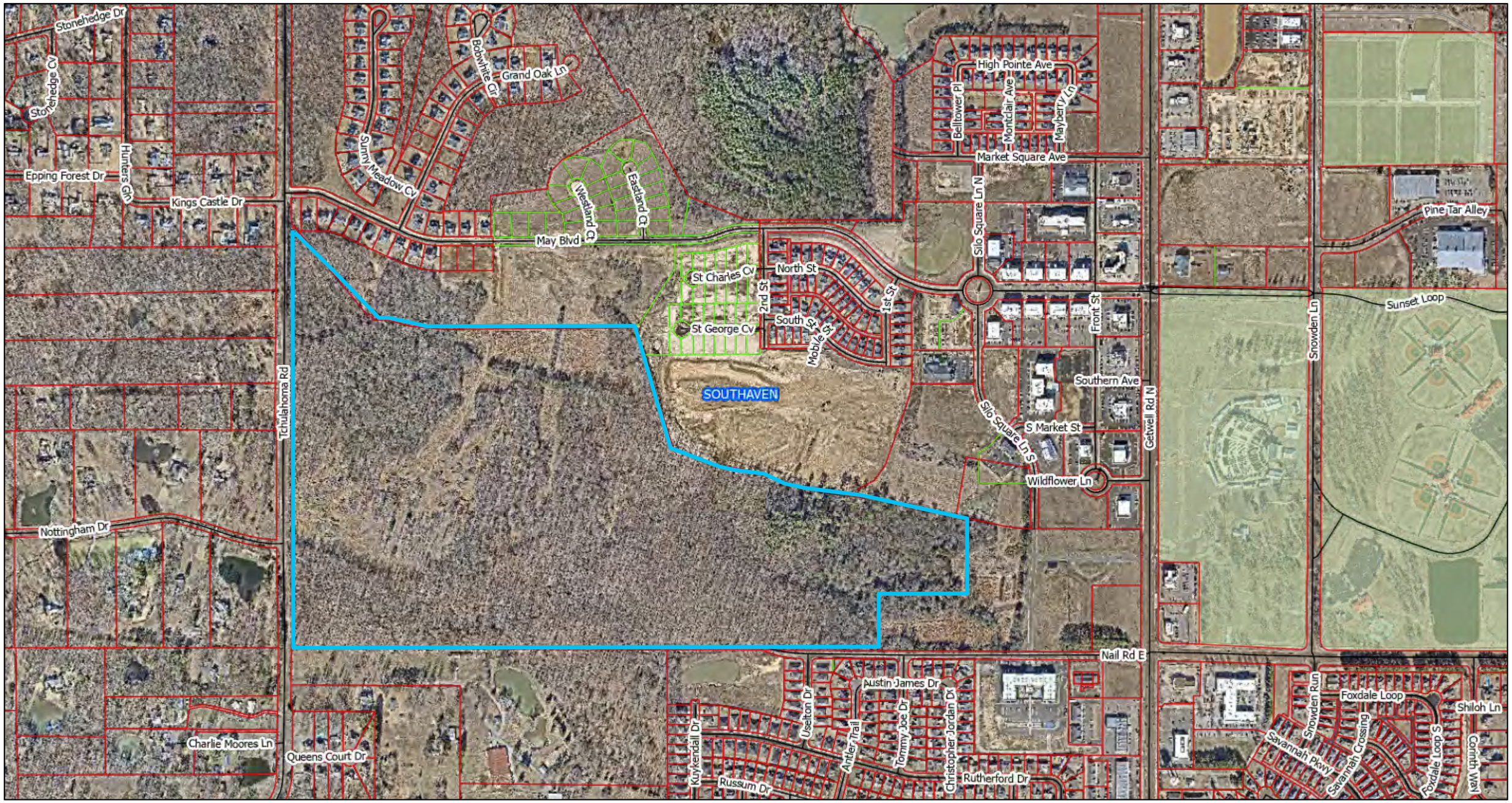
The proposed design is compliant with the requirements set forth in the PUD text approved in 2022. Staff's only comment is regarding Tchulahoma Road. Tchulahoma Road improvements are the responsibility of the developer of the property. The applicant will need to work with the city engineering consultants to finalize the design needed for the entrance widening as well as the multi-use path extension. An agreement will have to be reached and the paperwork will need to be signed by both parties prior to platting.

All previous comments regarding internal street typical sections shall pertain to this phase as well. This will include the total ROW width and tree planting.

Staff would like the PUD text referenced on the plat since it details out the design criteria as well as the home sizes, etc. Staff would also like confirmation of the formation of the HOA prior to platting as well as a copy of the proposed covenants that can be distributed to the commission for review prior to commission signatures for platting.

Staff has no further comments and recommends approval pending compliance.

ArcGIS Web Map



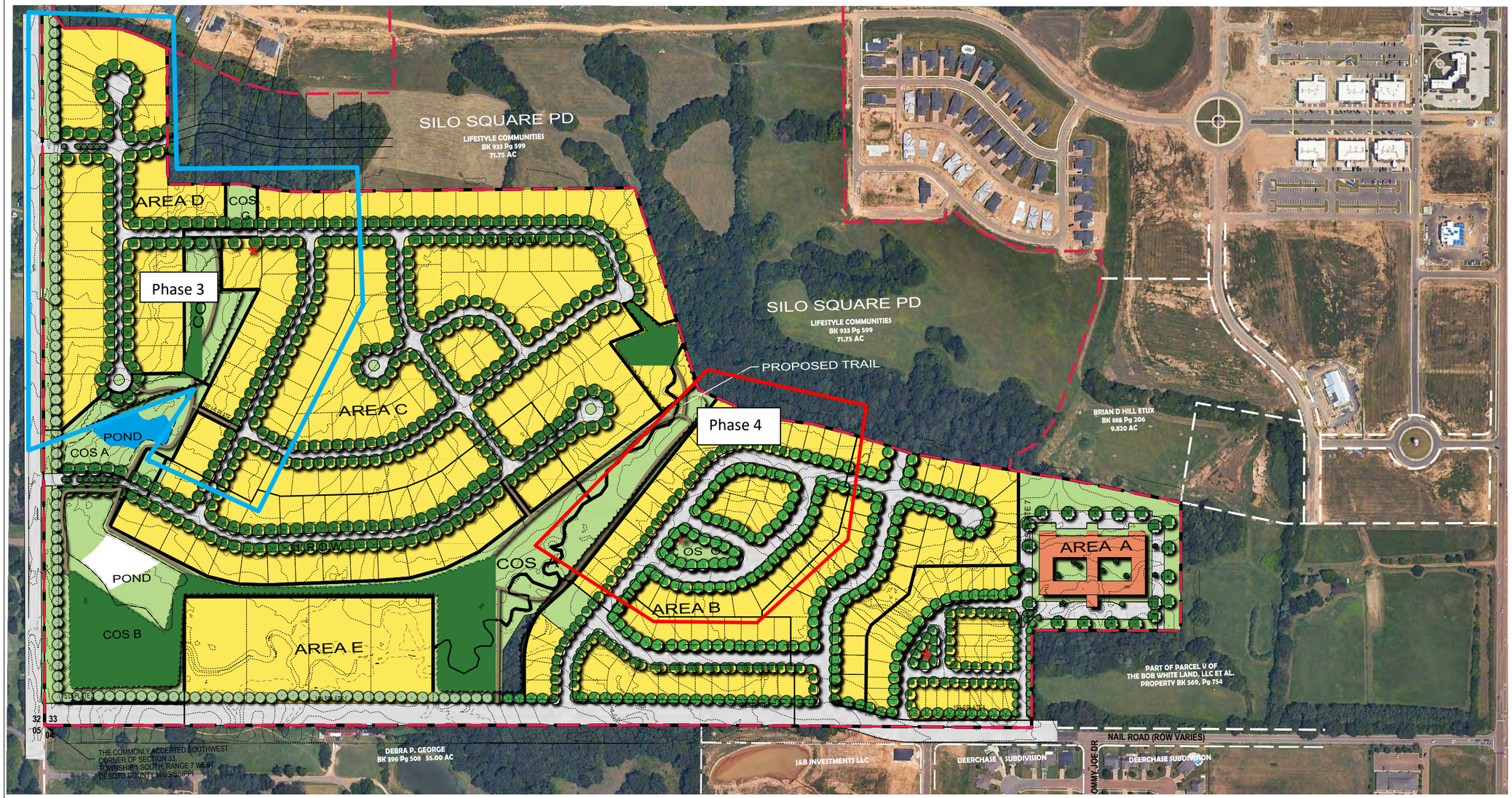
6/3/2025, 4:44:45 PM

1:8,540

0 0.07 0.15 0.3 mi

0 0.13 0.25 0.5 km

SERENITY POINTE PLANNED DEVELOPMENT



Plan Data

SITE GROSS ACREAGE: 145.54 ACRES - 6.96 ACRES DEDICATION = SITE NET ACREAGE 138.58 ACRES

RESIDENTIAL AREAS:

AREA A	ASSISTED LIVING	7.14 ACRES	
AREA A	TOWNHOUSE	7.10 ACRES - 6.86 DU/AC	37 - 40x125' LOTS
AREA B	SINGLE FAMILY RESIDENTIAL	31.31 ACRES - 3.47 DU/AC	98 - 50x125' LOTS
AREA C	SINGLE FAMILY GATED RESIDENTIAL	75.73 ACRES - 2.87 DU/AC	127 - 80x125' LOTS
AREA D	SINGLE FAMILY GATED RESIDENTIAL	15.45 ACRES - 0.82 DU/AC	23 - 1/2 ACRE LOTS
AREA E	SINGLE FAMILY RESIDENTIAL	9.66 ACRES - 0.50 DU/AC	4 - 2 ACRE LOTS
TOTAL RESIDENTIAL USES:		138.64 ACRES, 288 LOTS	

NOTE: PLAN DATA CHART REFLECTS APPROVED MAXIMUM DENSITIES

OPEN SPACE AREAS:

COS A:	3.06 ACRES	COS I:	0.01 ACRES
COS B:	11.87 ACRES	COS J:	1.99 ACRES
COS C:	0.07 ACRES	COS K:	0.15 ACRES
COS D:	0.01 ACRES	COS L:	0.34 ACRES
COS E:	0.04 ACRES	COS M:	0.07 ACRES
COS F:	0.03 ACRES	COS N:	2.57 ACRES
COS G:	0.42 ACRES	COS O:	0.73 ACRES
COS H:	0.05 ACRES		

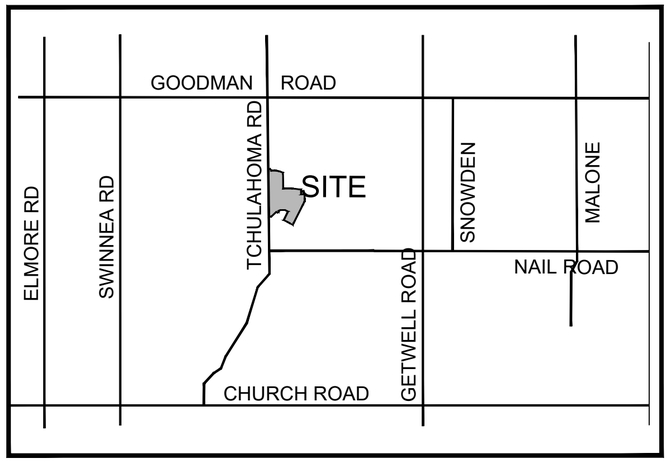
TOTAL OPEN SPACE: 21.41 ACRES
(15.4% OF NET ACREAGE)

N

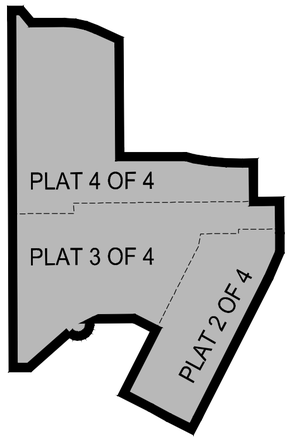
400 0 200 400

1 inch = 400ft.

MASTER PLAN



VICINITY MAP NTS



MATCHLINE KEY MAP

OWNER CERTIFICATE

WE, SMJ ENTERPRISE , LLC, OWNER OR AUTHORIZED REPRESENTATIVE OF THE OWNER OF THE PROPERTY, HEREBY ADOPT THIS AS MY PLAN OF DEVELOPMENT AND DEDICATE THE RIGHT-OF-WAY FOR THE ROADS AND UTILITY EASEMENTS AS SHOWN ON THE PLAT OF THE SUBDIVISION TO THE CITY OF SOUTHAVEN, MISSISSIPPI FOR PUBLIC USE FOREVER. WE CERTIFY THAT WE ARE THE OWNER IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE.

THIS THE _____DAY OF _____20____.

BY:

_____ _____
SCOTT GILL, PARTNER DATE

NOTARY'S CERTIFICATE

INCORPORATED IN THE STATE OF _____
COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR SAID COUNTY AND STATE ON THIS THE _____DAY OF _____, 20____, WITHIN MY JURISDICTION, THE WITHIN NAMED ___SCOTT GILL_____, WHO ACKNOWLEDGED THAT HE IS _PARTNER_____ OF SMJ ENTERPRISE, LLC, AND THAT FOR AND ON BEHALF OF SAID OWNER, AND AS ITS ACT AND DEED, HE EXECUTED THE ABOVE AND FOREGOING INSTRUMENT, AFTER FIRST HAVING BEEN DULY AUTHORIZED BY SAID OWNER TO DO SO. GIVEN MY HAND AND OFFICIAL SEAL OF OFFICE THIS THE _____DAY OF _____20____

_____ _____ _____
SIGNATURE NOTARY PUBLIC MY COMMISSION EXPIRES SEAL

SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT I HAVE DRAWN THIS SUBDIVISION SHOWN HEREON AND THE PLAT OF SAME IS ACCURATELY DRAWN FROM INFORMATION FROM A GROUND SURVEY CONDUCTED BY ME.

_____ _____ _____ _____
PLS # DATE SEAL

ENGINEER'S CERTIFICATE

IT IS HEREBY CERTIFIED THAT THIS PLAT IS TRUE AND CORRECT, IS IN CONFORMANCE WITH THE DESIGN REQUIREMENTS OF THE ZONING ORDINANCE, THE SUBDIVISION REGULATIONS, AND THE SPECIFIC CONDITIONS IMPOSED ON THIS DEVELOPMENT, AND TAKES INTO ACCOUNT ALL APPLICABLE FEDERAL, STATE AND LOCAL BUILDING LAWS AND REGULATIONS.

BY: _____

MISSISSIPPI CERTIFICATE NO. _____

SOUTHAVEN PLANNING COMMISSION

APPROVED BY THE SOUTHAVEN PLANNING COMMISSION ON THIS THE ___DAY OF _____ 20__.

_____.
ATTEST

_____
CHAIRMAN

SOUTHAVEN MAYOR AND BOARD

APPROVED BY THE SOUTHAVEN MAYOR AND BOARD OF ALDERMAN ON THIS THE ___DAY OF_____, 20__.

_____
CITY CLERK

_____
MAYOR

STATE OF MISSISSIPPI
COUNTY OF DESOTO

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD IN MY OFFICE AT _____ O'CLOCK __M., ON THE _____ DAY OF _____, 20_____ AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN PLAT BOOK ___, PAGE ___.

_____
CHANCERY COURT CLERK

THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA PER FEMA INSURANCE RATE MAP NO. 28033C0079H
EFFECTIVE DATE 05/05/2014.
100 YR. FLOOD ELEV. 366

FINAL PLAT
PHASE 3, AREAS C & D
SERENITY POINTE
PLANNED DEVELOPMENT

SECTION 33,TOWNSHIP 1 SOUTH, RANGE 7 WEST
SOUTHAVEN, MISSISSIPPI

ZONING: PD (R-10)
SCALE: 1" = 60'
APRIL 2025
TOTAL AREA: 26.85 AC. ; TOTAL LOTS: 52 (45 RES. + 7 C.O.S.)

DEVELOPER:
SMJ ENTERPRISE, LLC
8275 TOURNAMENT DRIVE, SUITE 100
MEMPHIS, TN 38125

FISHER ARNOLD
ENGINEERS | ARCHITECTS | CONSULTANTS | PLANNERS
9180 Crestwyn Hills Drive | Memphis, Tennessee 38125-8538
907.748.1811 | Fax: 901.748-3115 | wwwfisherarnold.com

NOTES

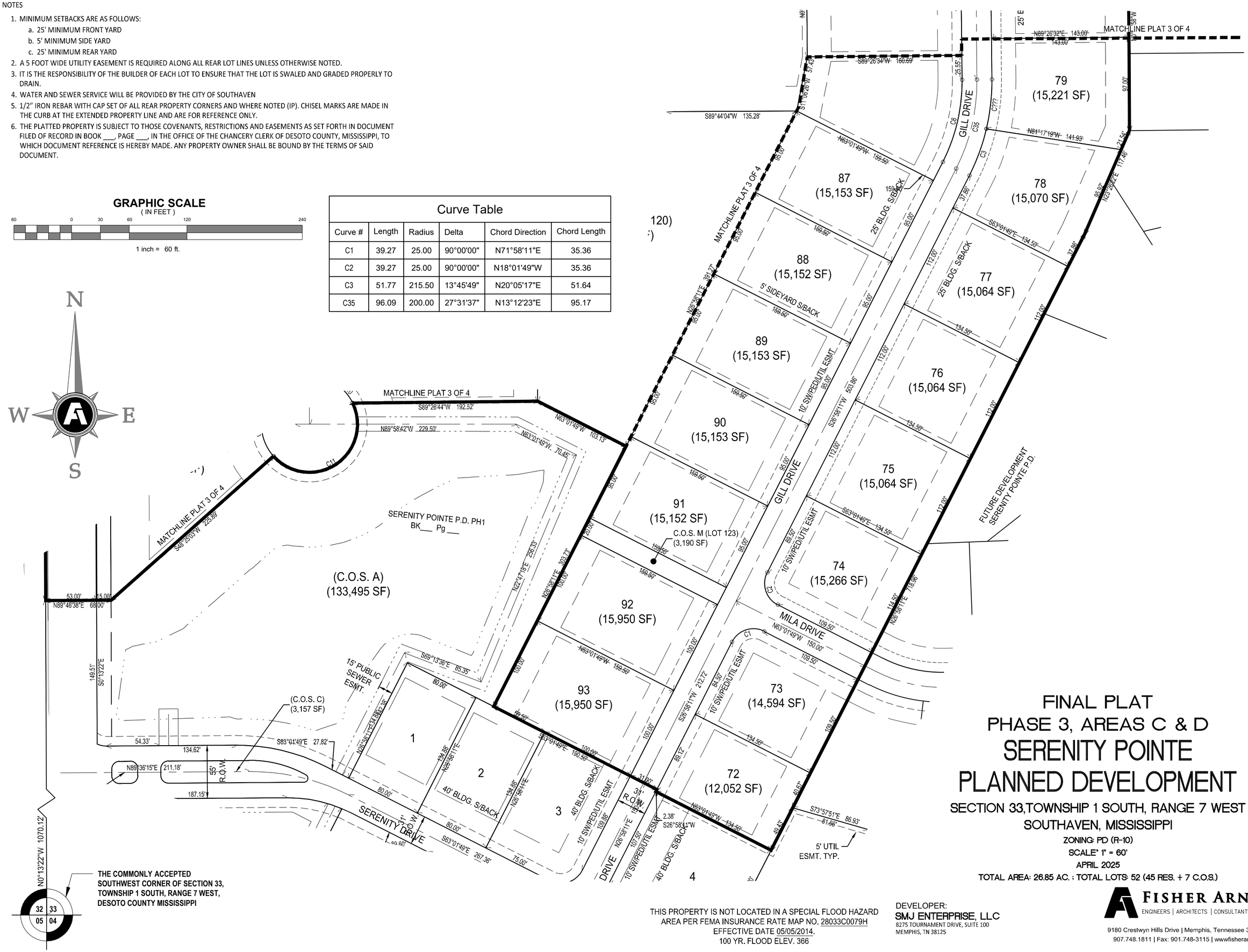
1. MINIMUM SETBACKS ARE AS FOLLOWS:
   a. 25' MINIMUM FRONT YARD
   b. 5' MINIMUM SIDE YARD
   c. 25' MINIMUM REAR YARD
2. A 5 FOOT WIDE UTILITY EASEMENT IS REQUIRED ALONG ALL REAR LOT LINES UNLESS OTHERWISE NOTED.
3. IT IS THE RESPONSIBILITY OF THE BUILDER OF EACH LOT TO ENSURE THAT THE LOT IS SWALED AND GRADED PROPERLY TO DRAIN.
4. WATER AND SEWER SERVICE WILL BE PROVIDED BY THE CITY OF SOUTHAVEN
5. 1/2" IRON REBAR WITH CAP SET OF ALL REAR PROPERTY CORNERS AND WHERE NOTED (IP). CHISEL MARKS ARE MADE IN THE CURB AT THE EXTENDED PROPERTY LINE AND ARE FOR REFERENCE ONLY.
6. THE PLATTED PROPERTY IS SUBJECT TO THOSE COVENANTS, RESTRICTIONS AND EASEMENTS AS SET FORTH IN DOCUMENT FILED OF RECORD IN BOOK ___, PAGE ___, IN THE OFFICE OF THE CHANCERY CLERK OF DESOTO COUNTY, MISSISSIPPI, TO WHICH DOCUMENT REFERENCE IS HEREBY MADE. ANY PROPERTY OWNER SHALL BE BOUND BY THE TERMS OF SAID DOCUMENT.

GRAPHIC SCALE
(IN FEET)

60 0 30 60 120 240

1 inch = 60 ft.

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	39.27	25.00	90°00'00"	N71°58'11"E	35.36
C2	39.27	25.00	90°00'00"	N18°01'49"W	35.36
C3	51.77	215.50	13°45'49"	N20°05'17"E	51.64
C35	96.09	200.00	27°31'37"	N13°12'23"E	95.17



THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA PER FEMA INSURANCE RATE MAP NO. 28033C0079H EFFECTIVE DATE 05/05/2014. 100 YR. FLOOD ELEV. 366

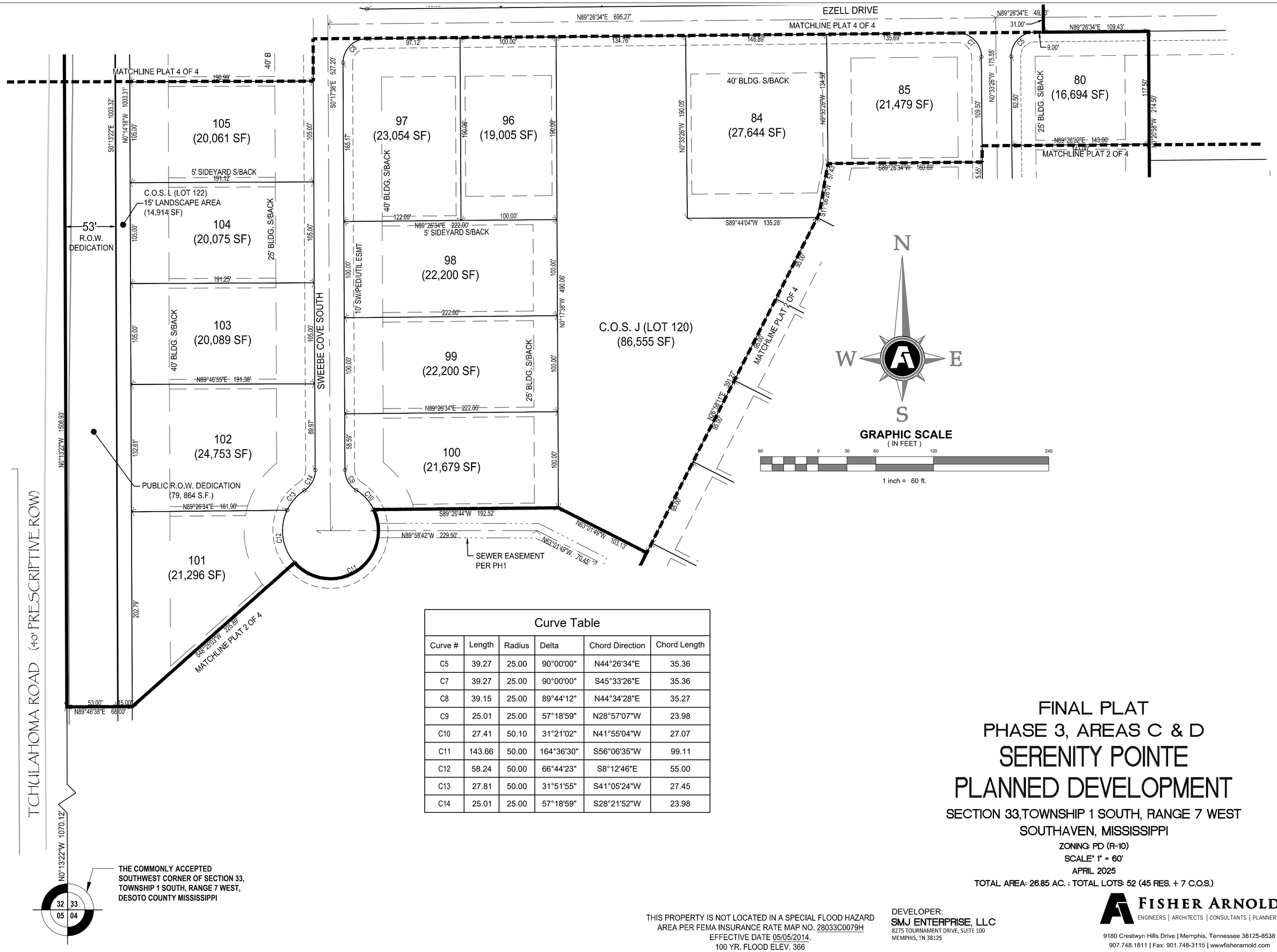
DEVELOPER:
SMJ ENTERPRISE, LLC
8275 TOURNAMENT DRIVE, SUITE 100
MEMPHIS, TN 38125

FINAL PLAT
PHASE 3, AREAS C & D
SERENITY POINTE
PLANNED DEVELOPMENT

SECTION 33,TOWNSHIP 1 SOUTH, RANGE 7 WEST
SOUTHAVEN, MISSISSIPPI

ZONING: PD (R-10)
SCALE: 1" = 60'
APRIL 2025
TOTAL AREA: 26.85 AC. ; TOTAL LOTS: 52 (45 RES. + 7 C.O.S.)

FISHER ARNOLD
ENGINEERS | ARCHITECTS | CONSULTANTS | PLANNERS
9180 Crestwyn Hills Drive | Memphis, Tennessee 38125-8538
907.748.1811 | Fax: 901.748-3115 | wwwfisherarnold.com



Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C5	39.27	25.00	90°00'00"	N44°26'34"E	35.36
C7	39.27	25.00	90°00'00"	S45°33'26"E	35.36
C8	39.15	25.00	89°44'12"	N44°34'28"E	35.27
C9	25.01	25.00	57°18'59"	N28°57'07"W	23.98
C10	27.41	50.10	31°21'02"	N41°55'04"W	27.07
C11	143.66	50.00	164°36'30"	S56°06'35"W	99.11
C12	58.24	50.00	66°44'23"	S8°12'46"E	55.00
C13	27.81	50.00	31°51'55"	S41°05'24"W	27.45
C14	25.01	25.00	57°18'59"	S28°21'52"W	23.98

THE COMMONLY ACCEPTED SOUTHWEST CORNER OF SECTION 33, TOWNSHIP 1 SOUTH, RANGE 7 WEST, DESOTO COUNTY MISSISSIPPI

FINAL PLAT
PHASE 3, AREAS C & D
SERENITY POINTE
PLANNED DEVELOPMENT

SECTION 33,TOWNSHIP 1 SOUTH, RANGE 7 WEST
SOUTHAVEN, MISSISSIPPI
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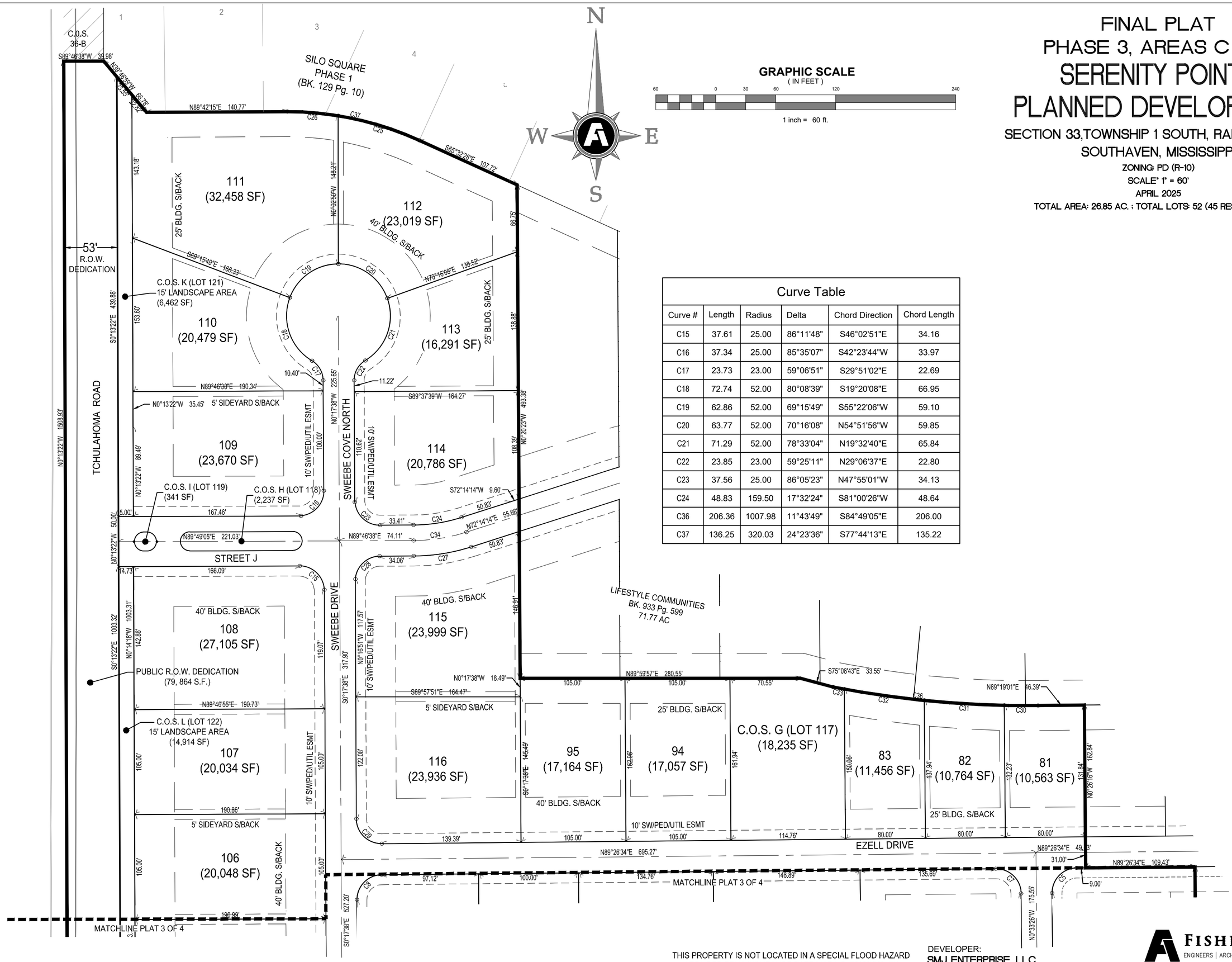
DEVELOPER:
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FINAL PLAT
PHASE 3, AREAS C & D
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SCALE" 1" = 60'
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GRAPHIC SCALE
(IN FEET)
60 0 30 60 120 240
1 inch = 60 ft.

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C15	37.61	25.00	86°11'48"	S46°02'51"E	34.16
C16	37.34	25.00	85°35'07"	S42°23'44"W	33.97
C17	23.73	23.00	59°06'51"	S29°51'02"E	22.69
C18	72.74	52.00	80°08'39"	S19°20'08"E	66.95
C19	62.86	52.00	69°15'49"	S55°22'06"W	59.10
C20	63.77	52.00	70°16'08"	N54°51'56"W	59.85
C21	71.29	52.00	78°33'04"	N19°32'40"E	65.84
C22	23.85	23.00	59°25'11"	N29°06'37"E	22.80
C23	37.56	25.00	86°05'23"	N47°55'01"W	34.13
C24	48.83	159.50	17°32'24"	S81°00'26"W	48.64
C36	206.36	1007.98	11°43'49"	S84°49'05"E	206.00
C37	136.25	320.03	24°23'36"	S77°44'13"E	135.22

THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA PER FEMA INSURANCE RATE MAP NO. 28033C0079H EFFECTIVE DATE 05/05/2014. 100 YR. FLOOD ELEV. 366

DEVELOPER:
SMJ ENTERPRISE, LLC
8275 TOURNAMENT DRIVE, SUITE 100
MEMPHIS, TN 38125

FISHER ARNOLD
ENGINEERS | ARCHITECTS | CONSULTANTS | PLANNERS
9180 Crestwyn Hills Drive | Memphis, Tennessee 38125-8538
907.748.1811 | Fax: 901.748-3115 | wwwfisherarnold.com

0City of Southaven
Office of Planning and Development
Subdivision Staff Report

Date of Hearing:	June 30, 2025
Public Hearing Body:	Planning Commission
Applicant:	SMJ Enterprise 8275 Tournament Drive Suite 100 Memphis, TN 38125 901-440-1372
Total Acreage:	14.269 acres
Existing Zone:	Planned Unit Development (Serenity Pointe)
Location of Subdivision Application	North of Nail Road
Comprehensive Plan Designation:	Medium density residential

Staff Comments:

The applicant is requesting subdivision approval for Serenity Pointe Phase 4, Area B, located on the north side of Nail Road. This phase consists of 41 lots, each with a minimum lot size of 10,000 square feet and a minimum heated square footage of 2,200 square feet.

This phase is situated within the interior of the previously approved and platted portion of Area B, which has direct access from Nail Road. It includes the continuation of previously stubbed-out streets from the initial section of Area B, ensuring internal connectivity.

The plat identifies two common open space (COS) areas:

- The first is a large section of the greenbelt that runs between Areas B and C and includes a proposed trail for resident use.
- The second COS is centrally located within the road network and features mail kiosks along with a proposed community pool for neighborhood amenities.

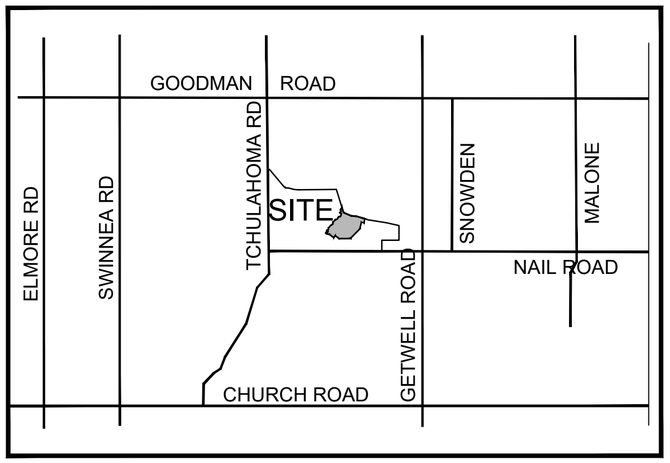
Staff Recommendations:

The proposed design is compliant with the requirements set forth in the PUD text approved in 2022.

All previous comments regarding internal street typical sections shall pertain to this phase as well. This will include the total ROW width and tree planting.

Staff would like the PUD text referenced on the plat since it details out the design criteria as well as the home sizes, etc. Staff would also like confirmation of the formation of the HOA prior to platting as well as a copy of the proposed covenants that can be distributed to the commission for review prior to commission signatures for platting.

Staff has no further comments and recommends approval pending compliance.



VICINITY MAP NTS

OWNER CERTIFICATE

WE, SMJ ENTERPRISE , LLC, OWNER OR AUTHORIZED REPRESENTATIVE OF THE OWNER OF THE PROPERTY, HEREBY ADOPT THIS AS MY PLAN OF DEVELOPMENT AND DEDICATE THE RIGHT-OF-WAY FOR THE ROADS AND UTILITY EASEMENTS AS SHOWN ON THE PLAT OF THE SUBDIVISION TO THE CITY OF SOUTHAVEN, MISSISSIPPI FOR PUBLIC USE FOREVER. WE CERTIFY THAT WE ARE THE OWNER IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE.

THIS THE _____DAY OF _____20____.

BY:

_____ _____
SCOTT GILL, PARTNER DATE

NOTARY'S CERTIFICATE

INCORPORATED IN THE STATE OF _____
COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY IN AND FOR SAID COUNTY AND STATE ON THIS THE _____DAY OF _____, 20____, WITHIN MY JURISDICTION, THE WITHIN NAMED ___SCOTT GILL_____, WHO ACKNOWLEDGED THAT HE IS _PARTNER_____ OF SMJ ENTERPRISE, LLC, AND THAT FOR AND ON BEHALF OF SAID OWNER, AND AS ITS ACT AND DEED, HE EXECUTED THE ABOVE AND FOREGOING INSTRUMENT, AFTER FIRST HAVING BEEN DULY AUTHORIZED BY SAID OWNER TO DO SO. GIVEN MY HAND AND OFFICIAL SEAL OF OFFICE THIS THE _____DAY OF _____20____

_____ _____ _____
SIGNATURE NOTARY PUBLIC MY COMMISSION EXPIRES SEAL

SOUTHAVEN PLANNING COMMISSION

APPROVED BY THE SOUTHAVEN PLANNING COMMISSION ON THIS THE ____DAY OF _____ 20__.

_____.
ATTEST

_____
CHAIRMAN

SOUTHAVEN MAYOR AND BOARD

APPROVED BY THE SOUTHAVEN MAYOR AND BOARD OF ALDERMAN ON THIS THE ____DAY OF_____, 20__.

_____
CITY CLERK

_____
MAYOR

STATE OF MISSISSIPPI
COUNTY OF DESOTO

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD IN MY OFFICE AT _____ O'CLOCK ___M., ON THE _____ DAY OF _____, 20_____ AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN PLAT BOOK ___, PAGE ___.

_____
CHANCERY COURT CLERK

SURVEYOR'S CERTIFICATE

THIS IS TO CERTIFY THAT I HAVE DRAWN THIS SUBDIVISION SHOWN HEREON AND THE PLAT OF SAME IS ACCURATELY DRAWN FROM INFORMATION FROM A GROUND SURVEY CONDUCTED BY ME.

_____ _____ _____ _____
PLS # DATE SEAL

ENGINEER'S CERTIFICATE

IT IS HEREBY CERTIFIED THAT THIS PLAT IS TRUE AND CORRECT, IS IN CONFORMANCE WITH THE DESIGN REQUIREMENTS OF THE ZONING ORDINANCE, THE SUBDIVISION REGULATIONS, AND THE SPECIFIC CONDITIONS IMPOSED ON THIS DEVELOPMENT, AND TAKES INTO ACCOUNT ALL APPLICABLE FEDERAL, STATE AND LOCAL BUILDING LAWS AND REGULATIONS.

BY: _____

MISSISSIPPI CERTIFICATE NO. _____

THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA PER FEMA INSURANCE RATE MAP NO. 28033C0079H
EFFECTIVE DATE 05/05/2014.
100 YR. FLOOD ELEV. 366

FINAL PLAT
PHASE 4, AREA B
SERENITY POINTE
PLANNED DEVELOPMENT

SECTION 33,TOWNSHIP 1 SOUTH, RANGE 7 WEST
SOUTHAVEN, MISSISSIPPI
ZONING: PD (R-10)
SCALE: 1" = 60'
FEBRUARY 2025
TOTAL AREA: 14.269 AC. ; TOTAL LOTS: 41 (39 RES. + 2 C.O.S.)

DEVELOPER:
SMJ ENTERPRISE, LLC
8275 TOURNAMENT DRIVE, SUITE 100
MEMPHIS, TN 38125

FISHER ARNOLD
ENGINEERS | ARCHITECTS | CONSULTANTS | PLANNERS
9180 Crestwyn Hills Drive | Memphis, Tennessee 38125-8538
907.748.1811 | Fax: 901.748-3115 | wwwfisherarnold.com

NOTES

1. MINIMUM SETBACKS ARE AS FOLLOWS:
   a. 25' MINIMUM FRONT YARD
   b. 5' MINIMUM SIDE YARD
   c. 25' MINIMUM REAR YARD
2. A 5 FOOT WIDE UTILITY EASEMENT IS REQUIRED ALONG ALL REAR LOT LINES UNLESS OTHERWISE NOTED.
3. IT IS THE RESPONSIBILITY OF THE BUILDER OF EACH LOT TO ENSURE THAT THE LOT IS SWALED AND GRADED PROPERLY TO DRAIN.
4. WATER AND SEWER SERVICE WILL BE PROVIDED BY THE CITY OF SOUTHAVEN
5. 1/2" IRON REBAR WITH CAP SET OF ALL REAR PROPERTY CORNERS AND WHERE NOTED (IP). CHISEL MARKS ARE MADE IN THE CURB AT THE EXTENDED PROPERTY LINE AND ARE FOR REFERENCE ONLY.
6. THE PLATTED PROPERTY IS SUBJECT TO THOSE COVENANTS, RESTRICTIONS AND EASEMENTS AS SET FORTH IN DOCUMENT FILED OF RECORD IN BOOK ___, PAGE ___, IN THE OFFICE OF THE CHANCERY CLERK OF DESOTO COUNTY, MISSISSIPPI, TO WHICH DOCUMENT REFERENCE IS HEREBY MADE. ANY PROPERTY OWNER SHALL BE BOUND BY THE TERMS OF SAID DOCUMENT.

SEE SHEET 3/3 FOR LINE & CURVE TABLES

GRAPHIC SCALE
(IN FEET)
60 0 30 60 120 240
1 inch = 60 ft.



MATCHLINE THIS SHEET

S56°05'55"E 46.82'
S8°29'03"E 28.27'
S38°15'29"W 25.09'
S22°25'37"W 49.17'
S73°44'36"W 53.85'
S29°03'59"W 44.88'
S38°47'24"W 34.44'
S70°25'41"W 64.48'
S38°35'31"W 40.30'
S52°29'47"W 5
S0°00'00"E 52.28'
S35°08'00"W 37.34'
S60°52'46"W 42.23'
S58°08'19"W 34.25'
S32°42'25"W 49.34'
S53°33'46"W 40.61'
S24°58'31"W 19.19'
S3°48'40"E 33.99'
S20°45'55"W 27.98'
S70°38'01"W 22.71'
S82°03'52"W 17.23'
S52°48'32"E 16.87'
S83°37'38"E 22.41'
S11°31'30"E 21.84'
S36°18'07"W 24.04'
S80°08'38"W 46.88'
S27°19'24"W 17.50'
N77°01'05"E 30.38'
S30°18'09"E 23.93'
S66°08'47"E 16.88'
S10°43'07"E 17.33'
S73°05'51"E 45.71'
N51°40'48"W 175.00'
15' PUBLIC DRN. ESMT.
S38°19'12"W 97.17'
50.09'

FUTURE DEVELOPMENT
SERENITY POINTE P.D.

C.O.S. N (LOT 163)
(112,120 SF)

ALFANO DRIVE

C.O.S. O (LOT 164)
MAIL KIOSK/POOL
(31,832 SF)

SARAH DRIVE
N89°52'51"W

PICCOLO DRIVE
N75°51'26"W 55.52'

SADIE DRIVE
N75°51'26"W 211.97'

50' ROW

131 (14,186 SF)
130 (10,441 SF)
129 (7,885 SF)
128 (7,830 SF)
127 (8,190 SF)
126 (8,473 SF)
125 (8,438 SF)
124 (8,371 SF)
132 (10,541 SF)
133 (8,504 SF)
134 (7,500 SF)
135 (7,500 SF)
136 (7,500 SF)
137 (7,500 SF)
138 (7,500 SF)
139 (7,500 SF)
140 (7,500 SF)
141 (7,500 SF)
142 (7,500 SF)
143 (7,500 SF)
144 (11,047 SF)
145 (10,408 SF)
146 (8,397 SF)
147 (8,125 SF)
148 (8,886 SF)
149 (11,297 SF)
150 (9,983 SF)
151 (7,808 SF)
152 (9,548 SF)
153 (7,137 SF)
154 (9,035 SF)
155 (8,872 SF)
156 (10,491 SF)
157 (14,227 SF)
158 (8,750 SF)
159 (12,729 SF)
160 (12,667 SF)
161 (11,170 SF)
162 (17,834 SF)

5' SIDEYARD S/BACK
25' BLDG. S/BACK
10' SW/PED/UTIL ESMT
15' PUBLIC DRN. ESMT.

LIFESTYLE COMMUNITIES
BK 933 Pg 599
71.77 AC

S29°09'55"W 63.73'
S20°07'38"W 34.72'
S11°35'12"W 22.82'
S50°21'11"W 29.08'
S19°19'17"W 15.29'
S17°34'14"E 78.72'
S20°11'13"E 33.98'
C.O.S. N (LOT 163)
(112,120 SF)
MATCHLINE THIS SHEET

SERENITY POINTE P.D. PH2
BK__ Pg__

THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA PER FEMA INSURANCE RATE MAP NO. 28033C0079H EFFECTIVE DATE 05/05/2014. 100 YR. FLOOD ELEV. 366

FINAL PLAT
PHASE 4, AREA B
SERENITY POINTE
PLANNED DEVELOPMENT

SECTION 33,TOWNSHIP 1 SOUTH, RANGE 7 WEST
SOUTHAVEN, MISSISSIPPI
ZONING: PD (R-10)
SCALE: 1" = 60'
FEBRUARY 2025
TOTAL AREA: 14.269 AC. ; TOTAL LOTS: 41 (39 RES. + 2 C.O.S.)

DEVELOPER:
SMJ ENTERPRISE, LLC
8275 TOURNAMENT DRIVE, SUITE 100
MEMPHIS, TN 38125

FISHER ARNOLD
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9180 Crestwyn Hills Drive | Memphis, Tennessee 38125-8538
907.748.1811 | Fax: 901.748-3115 | wwwfisherarnold.com

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	18.39	175.00	6.02	N78° 52' 02"W	18.38
C2	52.84	175.00	17.30	S89° 28' 22"W	52.64
C3	52.70	175.00	17.25	S72° 11' 44"W	52.50
C4	52.70	175.00	17.25	S54° 56' 30"W	52.50
C5	24.42	175.00	7.99	S42° 19' 03"W	24.40
C6	39.27	25.00	90.00	N83° 19' 12"E	35.36
C7	31.07	175.00	10.17	S56° 45' 59"E	31.03
C8	55.45	175.00	18.16	S70° 55' 51"E	55.22
C9	30.15	175.00	9.87	S84° 56' 41"E	30.12
C10	26.05	175.00	8.53	N85° 51' 17"E	26.03
C11	57.13	175.00	18.70	N72° 14' 17"E	56.87
C12	51.63	175.00	16.90	N54° 26' 01"E	51.44
C13	52.46	157.31	19.11	N34° 52' 21"E	52.22
C14	37.13	161.96	13.13	N20° 13' 08"E	37.05
C15	39.27	25.00	90.00	N59° 08' 34"E	35.36

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C16	39.27	25.00	90.00	S30° 51' 26"E	35.36
C17	143.60	125.00	65.82	N71° 13' 53"E	135.84
C18	39.27	25.00	90.00	N6° 40' 48"W	35.36
C19	52.75	125.00	24.18	N63° 46' 07"W	52.36
C20	60.08	175.00	19.67	N66° 01' 22"W	59.78
C21	37.17	175.00	12.17	N50° 06' 12"W	37.10
C22	39.27	25.00	90.00	N89° 01' 06"W	35.36
C23	47.61	125.00	21.82	S35° 04' 17"W	47.32
C24	21.86	125.00	10.02	S19° 09' 07"W	21.83
C25	83.35	150.00	31.84	S30° 03' 44"W	82.29
C26	115.55	150.00	44.14	S68° 03' 01"W	112.72
C27	100.01	150.00	38.20	N70° 46' 50"W	98.17
C28	63.30	150.00	24.18	N63° 46' 07"W	62.83
C29	83.35	150.00	31.84	N59° 56' 16"W	82.29
C30	172.32	150.00	65.82	S71° 13' 53"W	163.00

Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C31	39.27	25.00	90.00	N83° 19' 12"E	35.36
C32	73.85	175.00	24.18	S63° 46' 07"E	73.30
C33	69.46	125.00	31.84	S59° 56' 16"E	68.57
C34	45.45	25.00	104.16	S8° 03' 34"W	39.44
C35	65.41	125.00	29.98	S75° 07' 41"W	64.67
C36	83.34	125.00	38.20	N70° 46' 50"W	81.81
C37	39.27	25.00	90.00	N6° 40' 48"W	35.36

THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD
AREA PER FEMA INSURANCE RATE MAP NO. 28033C0079H
EFFECTIVE DATE 05/05/2014.
100 YR. FLOOD ELEV. 366

FINAL PLAT
PHASE 4, AREA B
SERENITY POINTE
PLANNED DEVELOPMENT

SECTION 33,TOWNSHIP 1 SOUTH, RANGE 7 WEST
SOUTHAVEN, MISSISSIPPI

ZONING: PD (R-10)
SCALE: 1" = 60'
FEBRUARY 2025
TOTAL AREA: 14.269 AC. ; TOTAL LOTS: 41 (39 RES. + 2 C.O.S.)

DEVELOPER:
SMJ ENTERPRISE, LLC
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0City of Southaven
Office of Planning and Development
Subdivision Staff Report

Date of Hearing:	June 30, 2025
Public Hearing Body:	Planning Commission
Applicant:	Ashaif Properties LLC 6965 Fox Chase Drive Southaven, MS 38671 901-848-2151
Total Acreage:	2.468 acres
Existing Zone:	R-9
Location of Subdivision Application	South side of Greencliff Drive, east side of Greenbrook Pkwy.
Comprehensive Plan Designation:	Medium density residential

Staff Comments:

The applicant is requesting subdivision approval to revise the Southaven General Baptist Church Two Lot Subdivision on the south side of Greencliff Drive, east side of Greenbrook Pkwy. The current plat shows two lots on site with lot 1 encompassing 2.43 acres of property and the second lot with 0.22 acres. Lot 1 contains a church sanctuary and church gymnasium. Lot 2 encompasses 0.22 acres and contains a single-family residence which is used by the church. The applicant is requesting to further subdivide lot 1 into two lots with lot 1a containing 1.0709 acres and lot 1b having 1.179 acres. Lot 2 is proposed to remain the same. The already approved ingress/egress to the Centerbrook Subdivision is also shown on this plat which has been codified with the Chancery Clerks office. There is no required ROW dedication or improvements required or submitted.

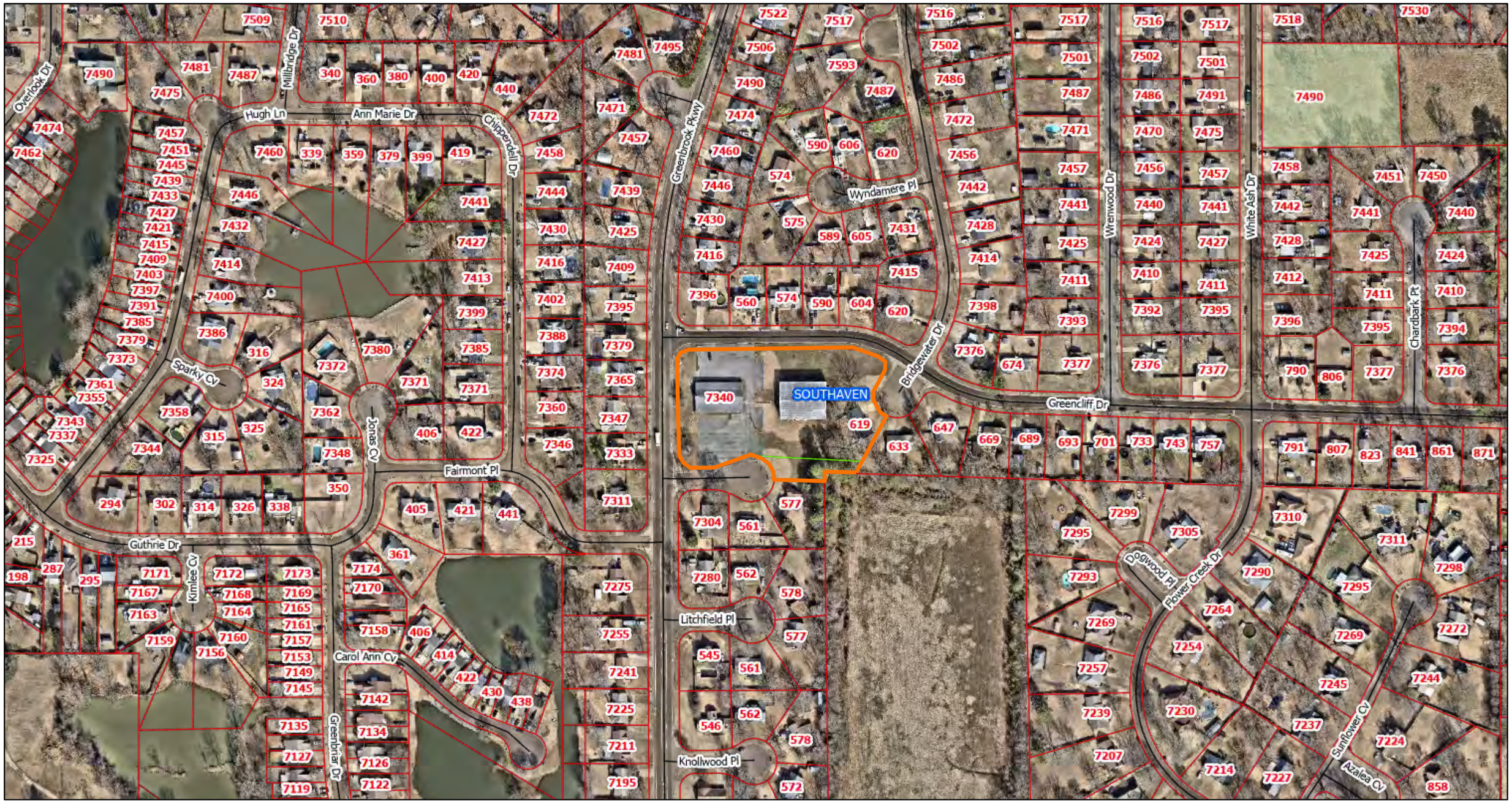
Staff Recommendations:

The site has no proposed use to staff's knowledge. There is an existing church sanctuary and a gymnasium on site which is in a condemnable state; however, the owners have been working with staff to determine the highest and best use of the property and solutions to fix the buildings if possible. This subdivision proposal separates the church and gym onto different lots which will allow the usage to be individualized for repair and/or reuse.

The revision requirements set forth in the ordinance require that all adjacent property owners sign the proposed plat and/or provide notarized proper documentation per planning staff agreeing to the revisions.

Staff has no further comments and recommends approval.

ArcGIS Web Map

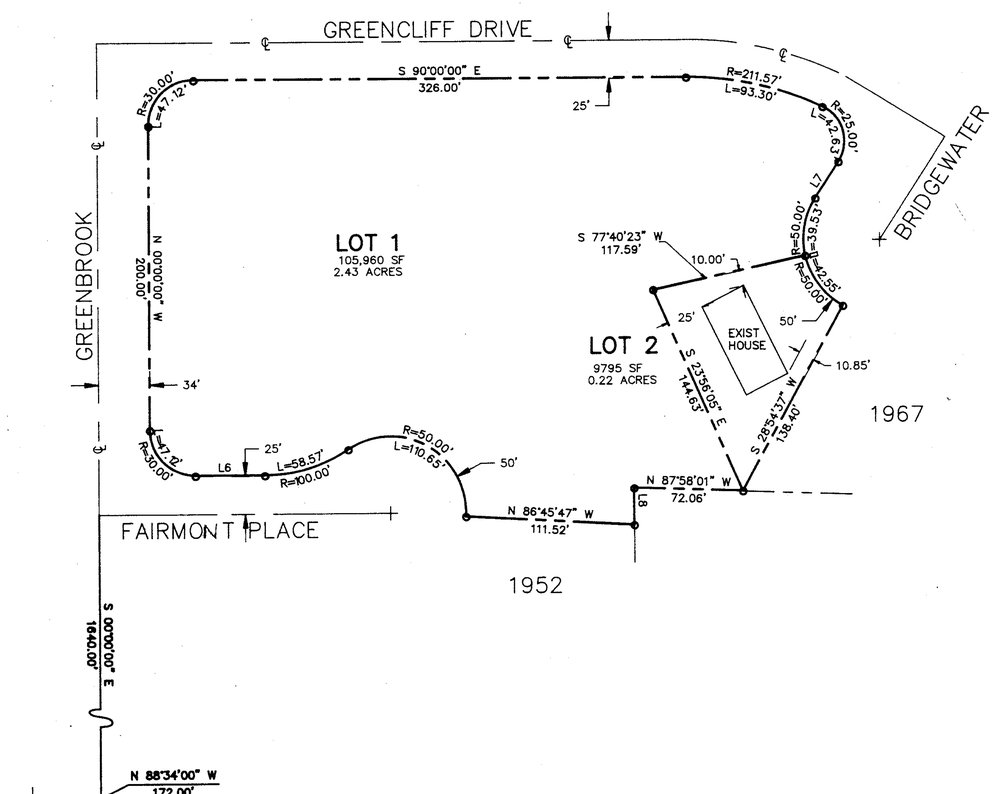


6/3/2025, 4:18:42 PM

1:3,074

0 0.03 0.06 0.12 mi

0 0.05 0.1 0.2 km

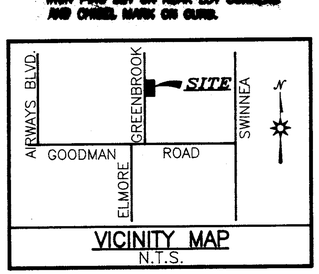


LINE	DIRECTION	DISTANCE
L6	N 90°00'00" E	46.00'
L7	S 32°58'03" W	28.32'
L8	S 00°17'01" E	24.33'

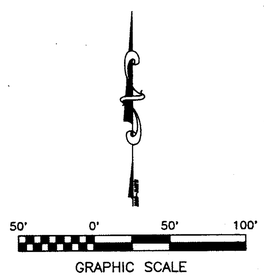
FILE:
SHVNGNBT.DWG

L.M. 01-07-94

NOTE:
IRON PINS SET ON REAR LOT CORNERS AND CHISEL MARK ON CURB.



VICINITY MAP
N.T.S.



GRAPHIC SCALE

OWNER'S CERTIFICATE

I Rex Terrell Cobble OWNER OR AUTHORIZED REPRESENTATIVE OF THE OWNER OF THE PROPERTY, HEREBY ADOPT THIS AS MY PLAN OF SUBDIVISION AND DEDICATE THE RIGHT-OF-WAY FOR THE ROADS AS SHOWN ON THE PLAT OF THE SUBDIVISION TO THE PUBLIC USE FOREVER AND RESERVE FOR THE PUBLIC UTILITIES THE UTILITY EASEMENTS AS SHOWN ON THE PLAT. I CERTIFY THAT I AM THE OWNER IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE. THIS THE 5th DAY OF September, 1994.

SIGNATURE OF OWNER OR REPRESENTATIVE

NOTARY'S CERTIFICATE
STATE OF MISSISSIPPI COUNTY OF DESOTO

PERSONALLY APPEARED BEFORE ME THE UNDERSIGNED AUTHORITY IN AND FOR THE SAID COUNTY AND STATE, ON THIS 8 DAY OF September, 1994, WITHIN MY JURISDICTION, THE WITHIN NAMED Rex Terrell Cobble, WHO ACKNOWLEDGED THAT HE/SHE IS the Authorized representative OF Southaven General Baptist Church, a non-profit corporation, AND THAT FOR AND ON BEHALF OF THE SAID CORPORATION; AND AS ITS ACT AND DEED HE/SHE EXECUTED THE ABOVE AND FOREGOING INSTRUMENT, AFTER FIRST HAVING BEEN DULY AUTHORIZED BY SAID CORPORATION SO TO ACT.

NOTARY PUBLIC
MY COMMISSION EXPIRES: Aug. 17, 1996

APPROVED BY THE SOUTHAVEN PLANNING COMMISSION ON THIS THE 27th DAY OF September, 1994.

ATTEST: L. Z. King, SECRETARY — John D. Gentry, CHAIRMAN

APPROVED BY THE SOUTHAVEN MAYOR AND BOARD OF ALDERMAN ON THIS THE 19th DAY OF October, 1994.

Marlene Sprinkle, CITY CLERK — J. A. Cates, MAYOR

STATE OF MISSISSIPPI
COUNTY OF DESOTO

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD IN MY OFFICE AT 8:50 O'CLOCK A.M., ON THE 10th DAY OF October, 1994 AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN PLAT BOOK 45 PAGE 26.

Y. D. Harris, Chancery Clerk
CHANCERY COURT — By: D. Strawbridge D.C.

CERTIFICATE OF ENGINEER

THIS IS TO CERTIFY THAT I HAVE DRAWN THIS SUBDIVISION SHOWN HEREON AND THE PLAT OF SAME IS ACCURATELY DRAWN FROM INFORMATION FROM A GROUND SURVEY BY ME.

BENTON W. SMITH, JR. REG. NO. 9930 — STATE OF MISSISSIPPI

MORTGAGEE'S CERTIFICATE

Trustmark National Bank MORTGAGEE OF THE PROPERTY HEREON, HEREBY ADOPT THIS AS OUR PLAN OF SUBDIVISION AND DEDICATE THE RIGHT-OF-WAY FOR THE ROADS AS SHOWN ON THE PLAT OF THE SUBDIVISION TO THE PUBLIC USE FOREVER AND RESERVE FOR THE PUBLIC UTILITIES THE UTILITY EASEMENTS AS SHOWN ON THE PLAT. I CERTIFY THAT I AM THE MORTGAGEE IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE. THIS THE 8 DAY OF Sept, 1994.

Asst. Vice Pres — SIGNATURE OF MORTGAGEE
TITLE

NOTARY'S CERTIFICATE
STATE OF MISSISSIPPI COUNTY OF DESOTO

PERSONALLY APPEARED BEFORE ME THE UNDERSIGNED AUTHORITY IN AND FOR THE SAID COUNTY AND STATE, ON THIS 8 DAY OF Sept, 1994, WITHIN MY JURISDICTION, THE WITHIN NAMED Representative, WHO ACKNOWLEDGED THAT HE/SHE IS Asst. Vice Pres OF Trustmark National Bank, A Miss CORPORATION, AND THAT FOR AND ON BEHALF OF THE SAID CORPORATION, AND AS ITS ACT AND DEED HE/SHE EXECUTED THE ABOVE AND FOREGOING INSTRUMENT, AFTER FIRST HAVING BEEN DULY AUTHORIZED BY SAID CORPORATION SO TO ACT.

NOTARY PUBLIC
MY COMMISSION EXPIRES: My Commission Expires March 9, 1997

SOUTHAVEN GENERAL BAPTIST CHURCH
TWO LOT SUBDIVISION

SECTION 30, TOWNSHIP 1 S, RANGE 7 W.
SOUTHAVEN, MISSISSIPPI
2.657 ACRES, 2 LOTS, ZONED R-2

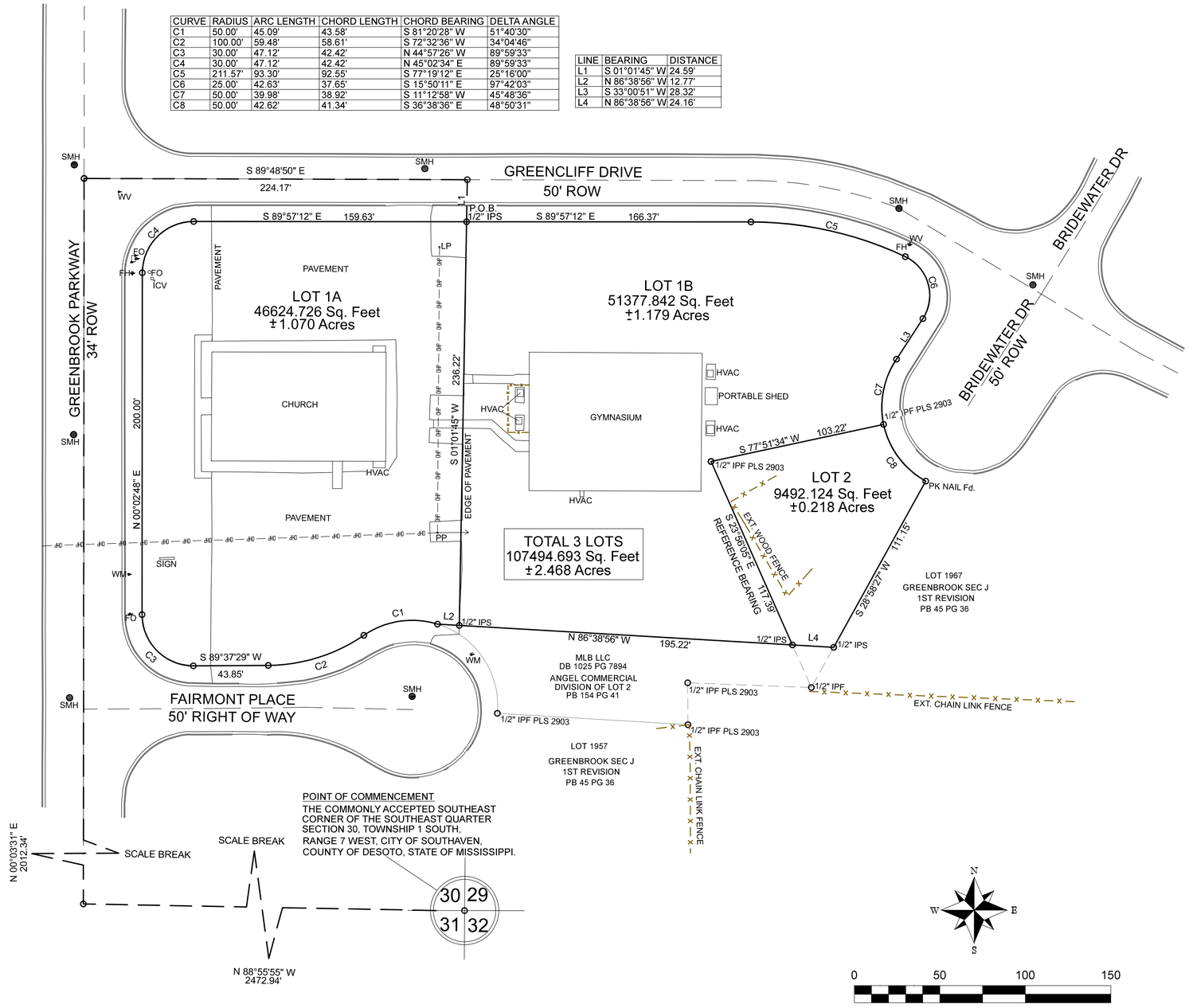
OWNER:
SOUTHAVEN GENERAL BAPTIST CHURCH

SES SMITH ENGINEERING & SURVEYING INCORPORATED
928 GOODMAN ROAD, SUITE 6
SOUTHAVEN, MISSISSIPPI 38671
(601) 349 - 3346
FAX (601) 349 - 0711

07 JANUARY 1994 — SHEET 1 OF 1

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	50.00'	45.09'	43.58'	S 81°20'28" W	51°40'30"
C2	100.00'	59.48'	58.61'	S 72°32'36" W	34°04'46"
C3	30.00'	47.12'	42.42'	N 44°57'26" W	89°59'33"
C4	30.00'	47.12'	42.42'	N 45°02'34" E	89°59'33"
C5	211.57'	93.30'	92.55'	S 77°19'12" E	25°16'00"
C6	25.00'	42.63'	37.65'	S 15°50'11" E	97°42'03"
C7	50.00'	39.98'	38.92'	S 11°12'58" W	45°48'36"
C8	50.00'	42.62'	41.34'	S 36°38'36" E	48°50'31"

LINE	BEARING	DISTANCE
L1	S 01°01'45" W	24.59'
L2	N 86°38'56" W	12.77'
L3	S 33°00'51" W	28.32'
L4	N 86°38'56" W	24.16'

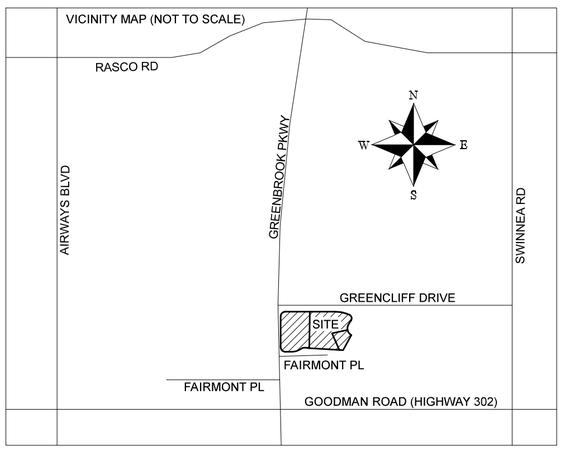


NOTES:

1. BEARINGS REFERENCED TO THE WEST LINE OF LOT 2 SOUTHAVEN GENERAL BAPTIST CHURCH TWO LOT SUBDIVISION AS RECORDED IN PLAT BOOK 45 PG. 36 IN THE OFFICE OF CHANCERY CLERK IN DESOTO COUNTY, MISSISSIPPI.
2. DATE OF SURVEY: 27 MAY 2025; THIS IS A CLASS "B" SURVEY.
3. THIS PROPERTY IS NOT LOCATED IN AN IDENTIFIED SPECIAL FLOOD HAZARD AREA ACCORDING TO FEMA MAP NO. 28033C0078H, DATED 05 MAY 2014.
4. 1/2" IRON PINS SET ON ALL FRONT AND REAR PROPERTY CORNERS; UNLESS OTHERWISE NOTED.
5. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE SEARCH. ONLY THE DOCUMENTS SHOWN WERE USED IN THE PREPARATION OF THIS SURVEY, THOUGH OTHER DOCUMENTS MAY AFFECT THIS PROPERTY. THERE MAY BE OTHER DOCUMENTS THAT ARE UNKNOWN TO THIS SURVEYOR THAT AFFECT THIS PROPERTY.

THIS IS TO CERTIFY THAT THIS PLAT WAS DRAWN FROM A GROUND SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION OF THE PHYSICAL FEATURES FOUND AND IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

BY: _____
ROBERT G. JONES MS PLS 2614



LEGEND:
IPF - 1/2" IRON PIN FOUND (REBAR)
IPS - 1/2" IRON PIN SET (REBAR)
R.O.W. - RIGHT OF WAY
DB - WARRANTY DEED BOOK
PB - PLAT BOOK
P.O.B. - POINT OF BEGINNING
PP - POWER POLE
LP - LIGHT POLE
SMH - SEWER MANHOLE
FH - FIRE HYDRANT
WV - WATER VALVE
FO - FIBER OPTICS
WM - WATER METER
ICV - IRRIGATION CONTROL VALVE
— OHP — OHP — OVERHEAD ELECTRIC
— x — x — x — FENCE

OWNER'S CERTIFICATE

I, _____ HEREBY ADOPT THIS AS MY PLAN OF SUBDIVISION AND DEDICATE THE RIGHTS-OF-WAY FOR THE USE OF ROADS AND UTILITY EASEMENTS AS SHOWN ON THE PLAT OF THE SUBDIVISION THE CITY OF SOUTHAVEN, MISSISSIPPI, FOR THE PUBLIC USE FOREVER. I CERTIFY THAT I,_____ IS THE OWNER IN FEE SIMPLE OF THE PROPERTY AND THAT NO TAXES HAVE BECOME DUE AND PAYABLE.

THIS THE _____ DAY OF _____, 2025.

_____ _____
SIGNATURE TITLE

NOTARY'S CERTIFICATE

STATE OF MISSISSIPPI; COUNTY OF DESOTO

PERSONALLY APPEARED BEFORE ME THE UNDERSIGNED AUTHORITY

IN AND FOR SAID COUNTY AND STATE, ON THE _____ DAY OF _____, 2025, WITHIN MY JURISDICTION, THE WITHIN NAMED _____ WHO ACKNOWLEDGED THAT HE EXECUTED THE FOREGOING CERTIFICATE, FOR THE PURPOSE THEREIN MENTIONED AFTER HAVING BEEN AUTHORIZED TO DO SO.

_____ _____
NOTARY PUBLIC MY COMMISSION EXPIRES

CITY OF SOUTHAVEN PLANNING COMMISSION

APPROVED BY THE CITY OF SOUTHAVEN PLANNING COMMISSION ON THIS THE _____ DAY OF _____, 20__.

ATTEST _____ _____
SECRETARY CHAIRPERSON

CITY OF SOUTHAVEN
MAYOR AND BOARD OF ALDERMEN

APPROVED BY THE MAYOR AND BOARD OF ALDERMEN ON THIS THE _____ DAY OF _____, 20__.

ATTEST _____ _____
CITY CLERK MAYOR

CHANCERY CLERK'S CERTIFICATE
STATE OF MISSISSIPPI, COUNTY OF DESOTO

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON WAS FILED FOR RECORD IN MY OFFICE AT _____O'CLOCK ____M., ON THE _____DAY OF _____, 20____AND WAS IMMEDIATELY ENTERED UPON THE PROPER INDEXES AND DULY RECORDED IN PLAT BOOK _____, PAGE _____.

_____
CHANCERY CLERK

FIRST REVISION TO LOT 1 SOUTHAVEN GENERAL BAPTIST CHURCH TWO LOT SUBDIVISION

BEING 3 LOTS +/- 2.468 ACRES TOTAL
ZONED R-9
AS PER PLAT BOOK 45 PAGE 36 RECORDED IN THE CHANCERY CLERK'S OFFICE DESOTO COUNTY, MS

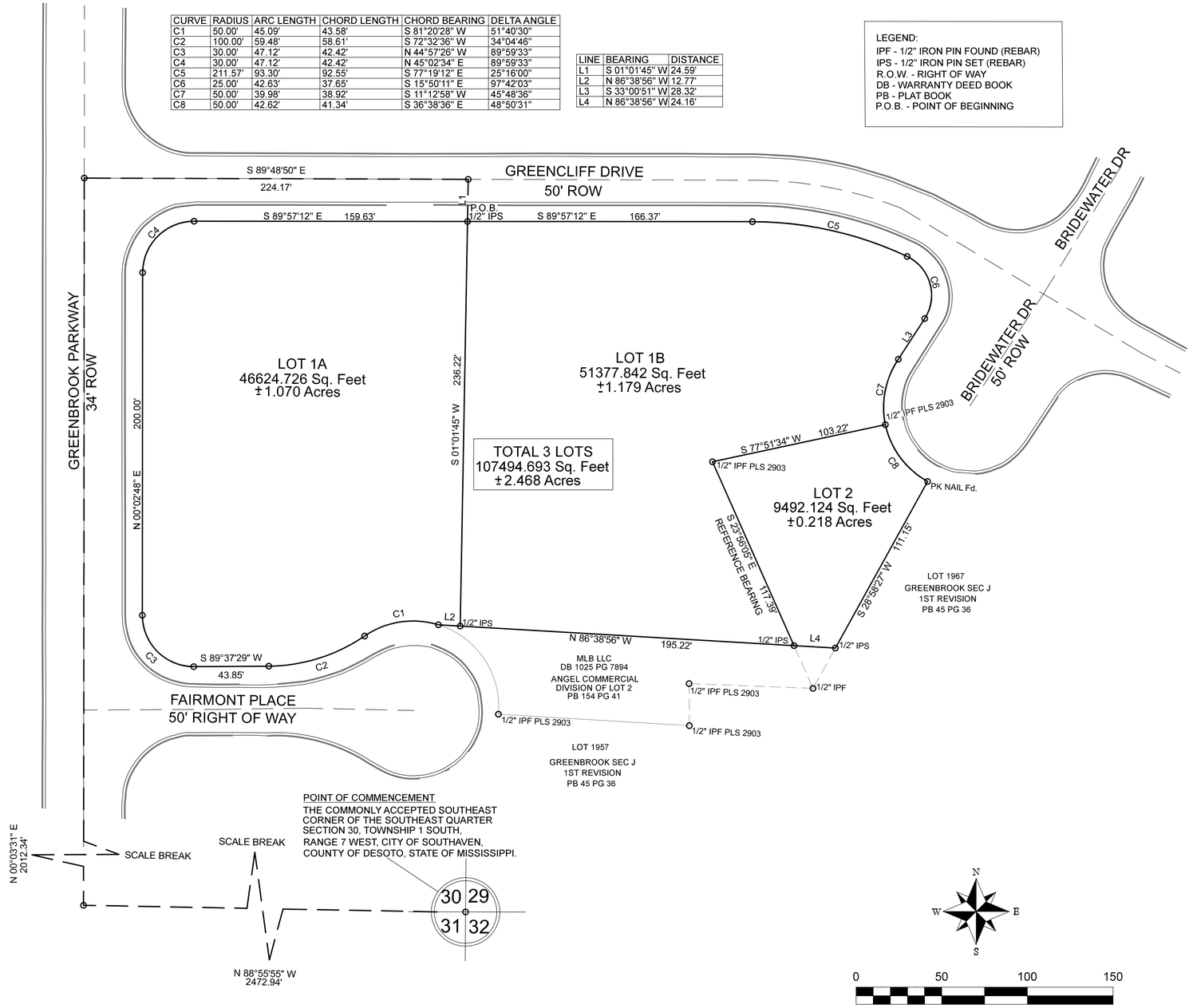
LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER SECTION 30, TOWNSHIP 1 SOUTH, RANGE 7 WEST, CITY OF SOUTHAVEN, COUNTY OF DESOTO, STATE OF MISSISSIPPI

JONES-DAVIS & ASSOCIATES, INC.
ENGINEERS - SURVEYORS
8849 CENTRE ST. SUITE 3
SOUTHAVEN, MS 38671
PHONE: (901) 734-2469

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
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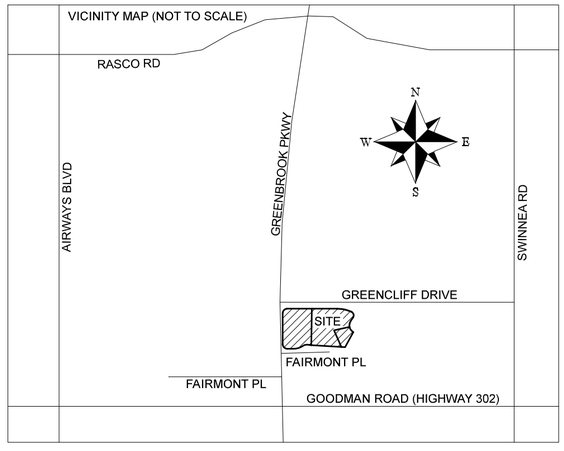


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SIGNATURE TITLE

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STATE OF MISSISSIPPI; COUNTY OF DESOTO

PERSONALLY APPEARED BEFORE ME THE UNDERSIGNED AUTHORITY

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_____ _____
NOTARY PUBLIC MY COMMISSION EXPIRES

CITY OF SOUTHAVEN PLANNING COMMISSION

APPROVED BY THE CITY OF SOUTHAVEN PLANNING COMMISSION ON THIS THE _____ DAY OF _____, 20__.

ATTEST _____ _____
SECRETARY CHAIRPERSON

CITY OF SOUTHAVEN
MAYOR AND BOARD OF ALDERMEN

APPROVED BY THE MAYOR AND BOARD OF ALDERMEN ON THIS THE _____ DAY OF _____, 20__.

ATTEST _____ _____
CITY CLERK MAYOR

CHANCERY CLERK'S CERTIFICATE
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BEING 3 LOTS +/- 2.468 ACRES TOTAL
ZONED R-9
AS PER PLAT BOOK 45 PAGE 36 RECORDED IN THE CHANCERY CLERK'S OFFICE DESOTO COUNTY, MS

LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER SECTION 30, TOWNSHIP 1 SOUTH, RANGE 7 WEST, CITY OF SOUTHAVEN, COUNTY OF DESOTO, STATE OF MISSISSIPPI

JONES-DAVIS & ASSOCIATES, INC.
ENGINEERS - SURVEYORS
8849 CENTRE ST. SUITE 3
SOUTHAVEN, MS 38671
PHONE: (901) 734-2469

The City of Southaven Docket Recap

July 1, 2025

General Fund		**1,030,775.51**
Balance Sheet	7,723.94	
Mayor Admin	60.84	
Board of Aldermen	-	
Arts And Cultural Affairs	-	
Court	23,559.52	
Finance & Administration	221.75	
Information Technology	9,768.15	
City Clerk	6,610.78	
Facilities	59,935.34	
Planning & Engineering	8,808.60	
Emergency Services	3,058.11	
Police	116,917.28	
Fire	98,996.77	
Fire Prevention	-	
EMS	12,614.51	
Public Works	36,689.77	
Parks	262,149.87	
Park Tournaments	96,625.09	
Animal Control	4,629.65	
City Fuel	-	
Expense Accounts	273,458.42	
Administrative Expenses	-	
Litigation	2,050.95	
Liability Insurance	-	
Professional Dues	-	
Bond Funded CAP Proj		76,466.97
Tourist & Convention		135,670.55
Debt Service		55,325.00
Utility Fund		1,245,796.08
Sanitation Fund		-
Payroll Fund		10,491.98
Amphitheater		480,607.99
DOCKET TOTAL		**3,035,134.08**

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET C-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
0010			GENERAL FUND							
0010	420400			PERMITS-BUILDING						
026680	SKY LAKE CONSTRUCTIO	6-12-25	0	2025 9	INV	A		601.00	C-070125	PAID PERMIT FEES TW
				ACCOUNT TOTAL				601.00		
				ORG 0010 TOTAL				601.00		
125			COURT DEPARTMENT							
125	621500			COURT BOND REFUND						
010920	DALE K. THOMPSON	6-25-25	0	2025 9	INV	A		500.00	C-070125	OSCAR J AMIES ROMAN
041684	BRITTENUM ALEXIA	6-11-25	0	2025 9	INV	A		13.00	C-070125	CASH BOND REFUND
041685	JOHNSON TERRIAN	6-11-25	0	2025 9	INV	A		97.00	C-070125	CASH BOND REFUND
041686	COLLINS KYRA	6-11-25	0	2025 9	INV	A		250.00	C-070125	CASH BOND REFUND
041687	DUGGAN KEVIN	6-11-25	0	2025 9	INV	A		400.00	C-070125	CASH BOND REFUND
041688	MUSTO RYAN	6-11-25	0	2025 9	INV	A		247.00	C-070125	CASH BOND REFUND
041689	DILLARD KEYDRIC	6-11-25	0	2025 9	INV	A		142.00	C-070125	CASH BOND REFUND
041690	WILLIAMS TERENCE	6-11-25	0	2025 9	INV	A		150.00	C-070125	CASH BOND REFUND
041691	WALKER JAKOBE	6-11-25	0	2025 9	INV	A		150.00	C-070125	CASH BOND REFUND
041692	PULLIAM TIFFANY	6-11-25	0	2025 9	INV	A		150.00	C-070125	CASH BOND REFUND
041693	PULLIAM DARIUS	6-11-25	0	2025 9	INV	A		150.00	C-070125	CASH BOND REFUND
041701	NEN DA VI	6-18-25	0	2025 9	INV	A		126.00	C-070125	CASH BOND REFUND
041702	WILLIAMS KHALID R	6-18-25	0	2025 9	INV	A		500.00	C-070125	CASH BOND REFUND
041703	BELL LEDARON JAMAUL	6-18-25	0	2025 9	INV	A		247.00	C-070125	CASH BOND REFUND
041704	COOPER NICHOLAS AALI	6-18-25	0	2025 9	INV	A		37.00	C-070125	CASH BOND REFUND
041705	MYERS CHRISTOPHER	6-18-25	0	2025 9	INV	A		61.00	C-070125	CASH BOND REFUND
041706	RICHARDSON TARYN	6-18-25	0	2025 9	INV	A		150.00	C-070125	CASH BOND REFUND
041707	SHACK LAQUITA RENEE	6-18-25	0	2025 9	INV	A		50.00	C-070125	CASH BOND REFUND
				ACCOUNT TOTAL				3,420.00		
125	621501			COURT ASSESSMENT FEES						
024253	AMERICAN MUNICIPAL S	94020	0	2025 9	INV	A		74.15	C-070125	COLLECTION FEES MAY
				ACCOUNT TOTAL				74.15		

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
125	621505			COURT SUPPLIES						
000585	BETTER MARKETING KON	220429	0	2025 9	INV	A	390.00	C-070125		TICKET LABELS
006885	STEGALL NOTARY SERVI	62025	0	2025 9	INV	A	178.00	C-070125		R PURVIS NOTARY
006885	STEGALL NOTARY SERVI	62525	0	2025 9	INV	A	178.00	C-070125		NOTARY FOR NICOLE S
							356.00			
007600	ODP BUSINESS	421110566002	0	2025 9	INV	A	8.84	C-070125		POST IT NOTES
007600	ODP BUSINESS	423171178001	0	2025 9	INV	A	23.01	C-070125		LABELING TAPE
007600	ODP BUSINESS	426577145001	0	2025 9	INV	A	67.22	C-070125		OFFICE SUPPLIES
007600	ODP BUSINESS	426578623001	0	2025 9	INV	A	29.99	C-070125		SORTING TRAY
007600	ODP BUSINESS	426578625001	0	2025 9	INV	A	13.69	C-070125		SCISSORS
007600	ODP BUSINESS	427689101001	0	2025 9	INV	A	56.03	C-070125		KEYBOARD/MOUSE WAST
007600	ODP BUSINESS	428101780001	0	2025 9	INV	A	92.72	C-070125		TONER
							291.50			
029120	YOUNG LEASING CO	INV7549215	0	2025 9	INV	A	78.17	C-070125		T MASTIN PRINTER MA
029120	YOUNG LEASING CO	INV7552062	0	2025 9	INV	A	124.50	C-070125		G REYNOLDS/W SEALE
029120	YOUNG LEASING CO	INV7565461	0	2025 9	INV	A	83.62	C-070125		COURTROOM COPIERS
							286.29			
				ACCOUNT TOTAL			1,323.79			
125	622100			PROFESSIONAL SERVICES						
002086	SPRIGGS STACEY	6-25-25	0	2025 9	INV	A	400.00	C-070125		SPECIAL PUBLIC DEFE
011118	DEAFCONNECT OF THE	C23973	0	2025 9	INV	A	190.00	C-070125		ASL INTERPRETING SE
032060	ROMAN RUTH	6-23-25	0	2025 9	INV	A	50.00	C-070125		TRANSLATION SERV CA
034072	LAW OFFICE OF TOMMY	6-20-25	0	2025 9	INV	A	200.00	C-070125		SPECIAL JUDGE JUNE
036277	ROBERT W. JOHNSON	6-18-2025	0	2025 9	INV	A	200.00	C-070125		SPECIAL PUBLIC DEF-
036277	ROBERT W. JOHNSON	6-18-25	0	2025 9	INV	A	200.00	C-070125		SPECIAL PROSECTUOR
036277	ROBERT W. JOHNSON	6-25-25	0	2025 9	INV	A	200.00	C-070125		SPECIAL PUBLIC DEFE
							600.00			
				ACCOUNT TOTAL			1,440.00			
				ORG 125 TOTAL			6,257.94			
150				INFORMATION TECHNOLOGY						
150	610500			COMPUTERS						
000739	CDW LLC	AE6HR2F	0	2025 9	INV	A	1,757.65	C-070125		LAPTOP FOR A FORD
000739	CDW LLC	AE6Q36Y	0	2025 9	INV	A	1,757.65	C-070125		LAPTOP FOR BRAMLETT
							3,515.30			

FY2025 CLAIMS DOCKET C-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
010929	B & H PHOTO	235054001	0	2025 9	INV	A	915.88	C-070125		SWITCHES
013650	BATTERIES PLUS	P82824620	0	2025 9	INV	A	45.90	C-070125		UPS BATTERY
019694	MID-SOUTH TELECOM	86005	0	2025 9	INV	A	277.75	C-070125		RAN CABLES AT COURT
019694	MID-SOUTH TELECOM	86019	0	2025 9	INV	A	95.00	C-070125		TROUBLESHOOT VM @ I
019694	MID-SOUTH TELECOM	86020	0	2025 9	INV	A	95.00	C-070125		REPROGRAM NEW RECOR
019694	MID-SOUTH TELECOM	86024	0	2025 9	INV	A	260.00	C-070125		FOR HVAC CABLE TUN
019694	MID-SOUTH TELECOM	86028	0	2025 9	INV	A	95.00	C-070125		FIXED WORTH DOOR AT
019694	MID-SOUTH TELECOM	86029	0	2025 9	INV	A	112.10	C-070125		FS 5 CABLE RUN
019694	MID-SOUTH TELECOM	86030	0	2025 9	INV	A	379.00	C-070125		CABLE RUN FOR WIREL
							1,313.85			
026785	BEST BUY	9568030	0	2025 9	INV	A	293.33	C-070125		FLASH DRIVES FOR IT
026785	BEST BUY	9568071	0	2025 9	INV	A	59.96	C-070125		FLASH DRIVES FOR IT
026785	BEST BUY	9582993	0	2025 9	INV	A	209.97	C-070125		3 WEB CAMS
026785	BEST BUY	9595747	0	2025 9	INV	A	62.98	C-070125		SPEAKER SYSTEM & AD
							626.24			
029120	YOUNG LEASING CO	INV7557205	0	2025 9	INV	A	37.04	C-070125		IT COPIER
030629	AMAZON CAPITAL	1KTTQTNTD141	0	2025 9	INV	A	62.23	C-070125		PAPER TOWELS FOR IT
030629	AMAZON CAPITAL	1QC1C46VX6L1	0	2025 9	INV	A	239.99	C-070125		SCANNER
							302.22			
				ACCOUNT TOTAL			6,756.43			
				ORG 150 TOTAL			6,756.43			
155			CITY CLERK							
155	610400			OFFICE SUPPLIES						
007600	ODP BUSINESS	425936930001	0	2025 9	INV	A	211.81	C-070125		INVENTORY & SUPPLIE
				ACCOUNT TOTAL			211.81			
155	610401			OFFICE SUPPLY-INVENTORY						
007600	ODP BUSINESS	422711539001	0	2025 9	INV	A	56.57	C-070125		INVENTORY & SUPPLIE
007600	ODP BUSINESS	425936930001	0	2025 9	INV	A	42.34	C-070125		INVENTORY & SUPPLIE
007600	ODP BUSINESS	425937648001	0	2025 9	INV	A	75.94	C-070125		INVENTORY
							174.85			
				ACCOUNT TOTAL			174.85			
155	622108			SOFTWARE FEES						
016013	CIVICPLUS	339194	0	2025 9	INV	A	774.18	C-070125		MUNICODE PAGES
				ACCOUNT TOTAL			774.18			

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
155	626100			ADVERTISING						
001185	DESOTO TIMES-TRIBUNE	300154697	0	2025 9	INV	A	1,469.44	C-070125		FY23 BUDGET
001185	DESOTO TIMES-TRIBUNE	300154766	0	2025 9	INV	A	275.52	C-070125		FY SOILD WASTE
001185	DESOTO TIMES-TRIBUNE	300158431	0	2025 9	INV	A	551.04	C-070125		BUDGET AMEND 2
001185	DESOTO TIMES-TRIBUNE	300159146	0	2025 9	INV	A	64.00	C-070125		RESOLUTION PROOF OF
001185	DESOTO TIMES-TRIBUNE	300159147	0	2025 9	INV	A	49.80	C-070125		RESOLUTION PROOF OF
001185	DESOTO TIMES-TRIBUNE	300159483	0	2025 9	INV	A	99.76	C-070125		TRK ROUTE ORDINANCE
001185	DESOTO TIMES-TRIBUNE	300159484	0	2025 9	INV	A	20.20	C-070125		PLANNING MARISSA CR
001185	DESOTO TIMES-TRIBUNE	300159528	0	2025 9	INV	A	83.92	C-070125		ORD FAST FOOD RESTA
							2,613.68			
				ACCOUNT TOTAL			2,613.68			
155	626900			TRAVEL & TRAINING						
016889	CENTER FOR GOVERNM	6-20-25	0	2025 9	INV	A	100.00	C-070125		MUNICIPAL TAX COLLE
				ACCOUNT TOTAL			100.00			
				ORG 155 TOTAL			3,874.52			
160			FACILITIES							
160	610150			DUMPSTER						
008127	WASTE CONNECTIONS OF	7688864W010	0	2025 9	INV	A	1,593.94	C-070125		DUMPSTERS @ CITY HA
008127	WASTE CONNECTIONS OF	7688905W010	0	2025 9	INV	A	388.86	C-070125		DUMPSTERS @ LIBRARY
008127	WASTE CONNECTIONS OF	7689761W010	0	2025 9	INV	A	193.27	C-070125		DUMPSTERS @ RANGE
							2,176.07			
				ACCOUNT TOTAL			2,176.07			
160	611000			MATERIALS						
000457	GRAINGER	9541137197	0	2025 9	INV	A	141.20	C-070125		MATERIALS
000457	GRAINGER	9550733217	0	2025 9	INV	A	342.06	C-070125		MATERIALS
000457	GRAINGER	9551793632	0	2025 9	INV	A	297.93	C-070125		MATERIALS
							781.19			
000734	MAGNOLIA ELECTRIC	414759	0	2025 9	INV	A	220.39	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	269836	0	2025 9	INV	A	45.57	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	269978	0	2025 9	INV	A	33.98	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	270331	0	2025 9	INV	A	4.49	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	270344	0	2025 9	INV	A	30.66	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	270535	0	2025 9	INV	A	10.76	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	270639	0	2025 9	INV	A	25.21	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	270691	0	2025 9	INV	A	9.18	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	270697	0	2025 9	INV	A	72.16	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	270815	0	2025 9	INV	A	28.97	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	270891	0	2025 9	INV	A	21.49	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	271127	0	2025 9	INV	A	34.55	C-070125		MATERIALS

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
001102	SOUTHAVEN SUPPLY	271369	0	2025 9	INV	A	12.99	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	271379	0	2025 9	INV	A	56.97	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	271423	0	2025 9	INV	A	83.48	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	271450	0	2025 9	INV	A	175.35	C-070125		MATERIALS
							645.81			
001104	SHERWIN WILLIAMS SOU	1965-4	0	2025 9	INV	A	88.36	C-070125		MATERIALS
001104	SHERWIN WILLIAMS SOU	1966-2	0	2025 9	INV	A	28.18	C-070125		MATERIALS
001104	SHERWIN WILLIAMS SOU	2439-9	0	2025 9	INV	A	65.99	C-070125		PAINT MATERIALS
001104	SHERWIN WILLIAMS SOU	7030-6	0	2025 9	CRM	A	-50.98	C-070125		MATERIALS- CREDIT
001104	SHERWIN WILLIAMS SOU	7031-4	0	2025 9	INV	A	25.49	C-070125		MATERIALS
							157.04			
016747	M & A SUPPLY	2435785	0	2025 9	INV	A	26.77	C-070125		MATERIALS
028212	UNITED REFRIGERATION	12951799	0	2025 9	INV	A	343.75	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13130415	0	2025 9	INV	A	4,556.82	C-070125		HVAC UNIT FOR PARKS
028212	UNITED REFRIGERATION	13161388	0	2025 9	INV	A	193.01	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13192819	0	2025 9	INV	A	351.56	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13205611	0	2025 9	INV	A	51.56	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13225420	0	2025 9	INV	A	544.04	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13256922	0	2025 9	INV	A	56.32	C-070125		MATERIALS & TOOLS
028212	UNITED REFRIGERATION	13271217	0	2025 9	INV	A	227.11	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13364154	0	2025 9	INV	A	86.33	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13382291	0	2025 9	INV	A	452.10	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13399625	0	2025 9	INV	A	121.69	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13431048	0	2025 9	INV	A	82.39	C-070125		MATERIALS
							7,066.68			
037576	TRANE U.S. INC.	19394970	0	2025 9	INV	A	87.34	C-070125		MATERIALS (GREENBRO
				ACCOUNT TOTAL			8,985.22			
160	620725			IRRIGATION SERVICES						
000172	AUTOMATIC RAIN	21475	0	2025 9	INV	A	140.00	C-070125		LAWN SPRINKLER SHUT
				ACCOUNT TOTAL			140.00			
160	620903			FACILITIES RENO/PROJECTS						
036559	WALKER GENERAL CONTR	4054-1	25000411	2025 9	INV	A	16,439.00	C-070125		ANIMAL SHELTER EXPA
				ACCOUNT TOTAL			16,439.00			
160	625600			REPAIRS AND MAINTENANCE						
000172	AUTOMATIC RAIN	23268	0	2025 9	INV	A	1,830.00	C-070125		PREVENTATIVE MAINT
000469	TRI-STAR COMPANIES,	TC23704	0	2025 9	INV	A	605.00	C-070125		LIBRARY APP ISSUES
000543	COMSERV SERVICES	703001762	0	2025 9	INV	A	4,223.00	C-070125		TORNADO SIREN

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
001099	NORTH MS PEST CONTRO	132-01335766	0	2025 9	INV	A	900.00	C-070125		PEST CONTROL 8710 N
001099	NORTH MS PEST CONTRO	132-01336329	0	2025 9	INV	A	40.00	C-070125		PEST CONTROL-1855 V
							940.00			
001222	CUMMINS MID-SOUTH LL	D2-250518176	0	2025 9	INV	A	346.95	C-070125		PLAN MAINT FS2
001222	CUMMINS MID-SOUTH LL	D2-250618815	0	2025 9	INV	A	292.78	C-070125		PLAN MAINT FS3
001222	CUMMINS MID-SOUTH LL	D2-250618816	0	2025 9	INV	A	297.72	C-070125		PLAN MAINT FS4
001222	CUMMINS MID-SOUTH LL	D2-250618817	0	2025 9	INV	A	344.48	C-070125		PLAN MAINT PD
							1,281.93			
041596	AI FIRE LLC	38002426	0	2025 9	INV	A	450.00	C-070125		PEDESTRIAN BRIDGE M
				ACCOUNT TOTAL			9,329.93			
160	625602			INSPECTIONS						
001222	CUMMINS MID-SOUTH LL	D2-250618264	0	2025 9	INV	A	354.35	C-070125		INSPECTION TRAILER
001222	CUMMINS MID-SOUTH LL	D2-250618265	0	2025 9	INV	A	522.42	C-070125		INSPECTION PD W/ PR
001222	CUMMINS MID-SOUTH LL	D2-250618266	0	2025 9	INV	A	344.48	C-070125		INSPECTION PD #2
							1,221.25			
041596	AI FIRE LLC	38002537	0	2025 9	INV	A	500.00	C-070125		ANNUAL INSPECTION
				ACCOUNT TOTAL			1,721.25			
160	626700			RENTAL						
000418	MCGHEE CRANE SERVIC	13256	0	2025 9	INV	A	930.00	C-070125		EQUIP RENTAL IT DEP
				ACCOUNT TOTAL			930.00			
160	630400			MACHINERY & EQUIPMENT						
000457	GRAINGER	9536827190	0	2025 9	INV	A	753.60	C-070125		CARPET EXTRACTOR
001102	SOUTHAVEN SUPPLY	271117	0	2025 9	INV	A	74.38	C-070125		MATERIALS
028212	UNITED REFRIGERATION	13256922	0	2025 9	INV	A	22.73	C-070125		MATERIALS & TOOLS
				ACCOUNT TOTAL			850.71			
				ORG 160 TOTAL			40,572.18			
180				PLANNING / ENGINEERING DEPT						
180	610400			OFFICE SUPPLIES						
000343	NATIONAL BUSINESS FU	CW116249-TDQ	0	2025 9	INV	A	1,934.68	C-070125		OFFICE FURNITURE
006685	DEX IMAGING	AR12883280	0	2025 9	INV	A	61.41	C-070125		CANON/C250IF
029120	YOUNG LEASING CO	INV7553541	0	2025 9	INV	A	701.07	C-070125		PLANNING TONER

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL		2,697.16			
180	612500			UNIFORMS						
000424	A 2 Z ADVERTISING	74878	0	2025	9	INV	A	237.00	C-070125	UNIFORMS
					ACCOUNT TOTAL		237.00			
180	622100			PROFESSIONAL FEES						
010133	BRIDGE & WATSON INC	6202025	0	2025	9	INV	A	2,445.00	C-070125	ANNEXATION
036210	JONATHAN STONE A	1476	0	2025	9	INV	A	2,500.00	C-070125	APPRAISAL MALONE RD
					ACCOUNT TOTAL		4,945.00			
				ORG 180	TOTAL		7,879.16			
211			POLICE DEPARTMENT							
211	610100			CLEANING SUPPLIES						
007823	AMERICAN PAPER & TWI	5282804	0	2025	9	INV	A	266.48	C-070125	PAPER TOWELS
					ACCOUNT TOTAL		266.48			
211	610400			OFFICE SUPPLIES						
007600	ODP BUSINESS	423100471001	0	2025	9	INV	A	163.53	C-070125	BROWN WHITEBOARD
007600	ODP BUSINESS	423514619001	0	2025	9	INV	A	102.79	C-070125	BRAMLETT TACKBOARD
007600	ODP BUSINESS	423519208001	0	2025	9	INV	A	163.53	C-070125	BRAMLETT WHITEBOARD
007600	ODP BUSINESS	425357681001	0	2025	9	INV	A	64.82	C-070125	HARRIS FAN
								494.67		
026785	BEST BUY	9567967	0	2025	9	INV	A	59.99	C-070125	JOINER INK
026785	BEST BUY	9570444	0	2025	9	INV	A	71.99	C-070125	JOINER INK
								131.98		
030629	AMAZON CAPITAL	1WKWGG44L1V1	0	2025	9	INV	A	123.49	C-070125	5TB HARD DRIVE
					ACCOUNT TOTAL		750.14			
211	611300			MAINTENANCE VEHICLES						
000883	AMERICAN TIRE REPAIR	175525	0	2025	9	INV	A	2,549.20	C-070125	12 TIRES
001114	UNION AUTO PARTS	3028802	0	2025	9	INV	A	258.41	C-070125	3129 INJECTOR
001114	UNION AUTO PARTS	3029899	0	2025	9	INV	A	472.29	C-070125	3194 BLOWER MOTOR
001114	UNION AUTO PARTS	3029909	0	2025	9	INV	A	1.65	C-070125	3250 FUSE
001114	UNION AUTO PARTS	3029913	0	2025	9	INV	A	3.30	C-070125	SHOP PARTS
001114	UNION AUTO PARTS	3029923	0	2025	9	INV	A	521.40	C-070125	3194 SENSOR
001114	UNION AUTO PARTS	3029930	0	2025	9	INV	A	207.12	C-070125	4191 SHAFT
001114	UNION AUTO PARTS	3029965	0	2025	9	INV	A	333.96	C-070125	3232 WATER PUMP
001114	UNION AUTO PARTS	3030143	0	2025	9	INV	A	250.76	C-070125	3119 ROTOR
001114	UNION AUTO PARTS	3030225	0	2025	9	CRM	A	-33.14	C-070125	CREDIT
001114	UNION AUTO PARTS	3030368	0	2025	9	INV	A	26.15	C-070125	3232 WTR PUMP

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
001114 UNION AUTO PARTS	3031850	0	2025 9	CRM	A	-50.00	C-070125		CREDIT
001114 UNION AUTO PARTS	3032213	0	2025 9	INV	A	21.60	C-070125		SHOP PARTS
001114 UNION AUTO PARTS	3033349	0	2025 9	INV	A	1,232.98	C-070125		SHOP PARTS
001114 UNION AUTO PARTS	3035194	0	2025 9	INV	A	397.20	C-070125		3250 ALTERNATOR
001114 UNION AUTO PARTS	3036277	0	2025 9	INV	A	601.41	C-070125		3250 AXLE SHAFT
001114 UNION AUTO PARTS	3037290	0	2025 9	INV	A	782.46	C-070125		SHOP PARTS
001114 UNION AUTO PARTS	3037733	0	2025 9	INV	A	682.16	C-070125		3180 PARTS
001114 UNION AUTO PARTS	3037738	0	2025 9	INV	A	52.17	C-070125		1333 PARTS
001114 UNION AUTO PARTS	3038157	0	2025 9	INV	A	27.00	C-070125		SHOP PARTS
001114 UNION AUTO PARTS	3038228	0	2025 9	INV	A	1,232.98	C-070125		SHOP PARTS
001114 UNION AUTO PARTS	3038271	0	2025 9	INV	A	21.62	C-070125		SHOP PARTS
001114 UNION AUTO PARTS	3038511	0	2025 9	INV	A	832.04	C-070125		3174 BRAKES
001114 UNION AUTO PARTS	3040197	0	2025 9	INV	A	13.41	C-070125		SHOP PARTS
						7,888.93			
003874 AUTO ZONE	9333599	0	2025 9	INV	A	201.16	C-070125		3192 BATTERY
003874 AUTO ZONE	9346877	0	2025 9	INV	A	29.81	C-070125		SHOP PARTS
003874 AUTO ZONE	9350452	0	2025 9	INV	A	215.06	C-070125		SHOP PARTS
003874 AUTO ZONE	9353107	0	2025 9	INV	A	201.16	C-070125		SHOP PARTS
						647.19			
007304 O'REILLYS AUTO PARTS	1257-343476	0	2025 9	INV	A	155.85	C-070125		3250 TENSNER
007304 O'REILLYS AUTO PARTS	1257-344441	0	2025 9	INV	A	19.64	C-070125		3220 HOSE
007304 O'REILLYS AUTO PARTS	1257-345634	0	2025 9	INV	A	661.23	C-070125		SHOP PARTS
007304 O'REILLYS AUTO PARTS	1791-287023	0	2025 9	INV	A	647.93	C-070125		3119,3091 PARTS
007304 O'REILLYS AUTO PARTS	6399-256919	0	2025 9	INV	A	45.84	C-070125		BULB
						1,530.49			
015790 TRI STATE AUTO	662025	0	2025 9	INV	A	125.00	C-070125		3279 PROTECTIVE FIL
019700 CHOICE TOWING	7114	0	2025 9	INV	A	50.00	C-070125		3242 TOW
019700 CHOICE TOWING	7120	0	2025 9	INV	A	85.00	C-070125		3242 TOW
019700 CHOICE TOWING	7199	0	2025 9	INV	A	325.00	C-070125		96 MILE TOW 3283
019700 CHOICE TOWING	7205	0	2025 9	INV	A	50.00	C-070125		3205 TOW
019700 CHOICE TOWING	7266	0	2025 9	INV	A	200.00	C-070125		4194 TOW
019700 CHOICE TOWING	7286	0	2025 9	INV	A	85.00	C-070125		3242 TOW
						795.00			
027347 AMERICAN TOWING	9914	0	2025 9	INV	A	50.00	C-070125		2010 MALIBU
027347 AMERICAN TOWING	9954	0	2025 9	INV	A	50.00	C-070125		3273 TOW
						100.00			
029563 LANDERS FORD SOUTH	247389	0	2025 9	INV	A	2,277.00	C-070125		3167 GEAR
030773 KARZON CAR CARE LLC	11126	0	2025 9	INV	A	1,042.34	C-070125		3192 CONDENSER
030773 KARZON CAR CARE LLC	11133	0	2025 9	INV	A	1,061.94	C-070125		3250 AXLE SHAFT
030773 KARZON CAR CARE LLC	11134	0	2025 9	INV	A	2,810.18	C-070125		4187 WATER PUMP

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030773	KARZON CAR CARE LLC	11144	0	2025 9	INV	A	1,580.90	C-070125		3197 STEERING SENSO
030773	KARZON CAR CARE LLC	11148	0	2025 9	INV	A	1,166.25	C-070125		3244 SPARK PLUGS
							7,661.61			
037606	STATION 51 GRAPHICS	477729	0	2025 9	INV	A	50.00	C-070125		3277 TINT
037606	STATION 51 GRAPHICS	515899	0	2025 9	INV	A	995.00	C-070125		3218 INSTALL
							1,045.00			
037630	COOK HOLDINGS INC	A0262A2C	0	2025 9	INV	A	1,674.40	C-070125		3189 REPAIRS
037630	COOK HOLDINGS INC	F4093CEE	0	2025 9	INV	A	713.50	C-070125		3276 REPAIRS
							2,387.90			
040446	CANNON SB, LLC	212404	25000387	2025 9	INV	A	12,158.26	C-070125		ENGINE REPAIRS TO S
040446	CANNON SB, LLC	212415	0	2025 9	INV	A	342.36	C-070125		3222 AIRBAG
040446	CANNON SB, LLC	212441	0	2025 9	INV	A	616.82	C-070125		3249 WHEEL SENSOR
040446	CANNON SB, LLC	810351	0	2025 9	INV	A	1,047.36	C-070125		3194 & SHOP PARTS
040446	CANNON SB, LLC	810355	0	2025 9	INV	A	1,468.64	C-070125		SHOP PARTS
040446	CANNON SB, LLC	810356	0	2025 9	INV	A	268.00	C-070125		SHOP PARTS
040446	CANNON SB, LLC	810367	0	2025 9	INV	A	258.62	C-070125		3283 BATTERY
040446	CANNON SB, LLC	810372	0	2025 9	INV	A	146.06	C-070125		3220 WTR PUMP
040446	CANNON SB, LLC	810374	0	2025 9	INV	A	196.06	C-070125		SHOP PARTS
040446	CANNON SB, LLC	810377	0	2025 9	INV	A	517.24	C-070125		3280 CALIPER
040446	CANNON SB, LLC	810378	0	2025 9	INV	A	2,114.40	C-070125		SHOP PARTS
040446	CANNON SB, LLC	810380	0	2025 9	INV	A	47.64	C-070125		SHOP PARTS
040446	CANNON SB, LLC	810390	0	2025 9	INV	A	137.49	C-070125		3280 HOSE
040446	CANNON SB, LLC	810391	0	2025 9	INV	A	294.80	C-070125		3106 HOSE
040446	CANNON SB, LLC	810404	0	2025 9	INV	A	1,098.80	C-070125		3227 COMPRESSOR
040446	CANNON SB, LLC	810405	0	2025 9	INV	A	294.66	C-070125		SHOP PARTS
							21,007.21			
040862	DON'S AUTO UPHOLSTER	223510	0	2025 9	INV	A	1,481.00	C-070125		2011 TAHOE
				ACCOUNT TOTAL			49,495.53			
211	612200			MAINTENANCE EQUIPMENT & BUILD						
000611	SIGNS & STUFF	107462	0	2025 9	INV	A	798.00	C-070125		2 LOGO SIGNS
				ACCOUNT TOTAL			798.00			
211	612500			UNIFORMS						
020832	EMERGENCY EQUIPMENT	516345	25000383	2025 9	INV	A	445.00	C-070125		GAINES, MICHAEL UNI
020832	EMERGENCY EQUIPMENT	516364	0	2025 9	INV	A	75.00	C-070125		SAMPLE BADGE
020832	EMERGENCY EQUIPMENT	516381	0	2025 9	INV	A	17.00	C-070125		MILLICAN NAME PLATE
020832	EMERGENCY EQUIPMENT	516459	0	2025 9	INV	A	228.00	C-070125		ELLINGTON LT. TRAIN
020832	EMERGENCY EQUIPMENT	516618	0	2025 9	INV	A	68.00	C-070125		PANTS
020832	EMERGENCY EQUIPMENT	516625	0	2025 9	INV	A	13.00	C-070125		2 CLIP ON TIES
020832	EMERGENCY EQUIPMENT	516626	0	2025 9	INV	A	280.00	C-070125		7 OC SPRAY
020832	EMERGENCY EQUIPMENT	516627	0	2025 9	INV	A	49.00	C-070125		JACKSON M NEW HIRE

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
020832	EMERGENCY EQUIPMENT	516628	0	2025 9	INV	A	233.00	C-070125		NEW HIRE NAME PLATE
020832	EMERGENCY EQUIPMENT	516640	25000235	2025 9	INV	A	600.00	C-070125		PREWITT, JON UNIFOR
020832	EMERGENCY EQUIPMENT	516671	25000309	2025 9	INV	A	471.00	C-070125		WARD, GYPSI UNIFORM
020832	EMERGENCY EQUIPMENT	516672	25000378	2025 9	INV	A	500.00	C-070125		BRAMLETT, JON UNIFO
020832	EMERGENCY EQUIPMENT	516673	0	2025 9	INV	A	247.00	C-070125		AINSWORTH MAJOR
020832	EMERGENCY EQUIPMENT	516674	0	2025 9	INV	A	1,484.00	C-070125		LANOS NEW HIRE
020832	EMERGENCY EQUIPMENT	516699	0	2025 9	INV	A	32.00	C-070125		LANCASTER NEW HIRE
020832	EMERGENCY EQUIPMENT	516874	0	2025 9	INV	A	78.00	C-070125		WARREN NEW HIRE
020832	EMERGENCY EQUIPMENT	516882	25000358	2025 9	INV	A	207.95	C-070125		JOINER, M. CHASE UN
020832	EMERGENCY EQUIPMENT	516884	0	2025 9	INV	A	65.00	C-070125		RECTOR NEW HIRE
020832	EMERGENCY EQUIPMENT	516947	0	2025 9	INV	A	6.50	C-070125		RECTOR NEW HIRE
020832	EMERGENCY EQUIPMENT	516997	0	2025 9	INV	A	161.00	C-070125		GORDON NEW HIRE
							5,260.45			
				ACCOUNT TOTAL			5,260.45			
211	615500			JAIL FEES						
000964	DESOTO COUNTY SHERIF	6-23-2025	0	2025 9	INV	A	27,745.00	C-070125		INMATE HOUSING FOR
000964	DESOTO COUNTY SHERIF	6-23-25	0	2025 9	INV	A	462.04	C-070125		INMATE MEDICAL & PH
							28,207.04			
				ACCOUNT TOTAL			28,207.04			
211	622100			INVESTIGATION SERVICES						
000424	A 2 Z ADVERTISING	74924	0	2025 9	INV	A	391.34	C-070125		DESK NAME PLATES
001390	DPS CRIME LAB	90162533	0	2025 9	INV	A	1,440.00	C-070125		ANALYTICAL FEES
012171	NEBCO ART & FRAME	775983	0	2025 9	INV	A	493.86	C-070125		3 RETIREMENT FRAMES
020449	FINAL TOUCH SECURITY	96756	0	2025 9	INV	A	360.00	C-070125		WEST ALARM
020454	DIRECTFX	M65899	0	2025 9	INV	A	235.00	C-070125		4 BUSINESS CARDS
029120	YOUNG LEASING CO	INV7293894	0	2025 9	INV	A	8.04	C-070125		WEST TOYA
029120	YOUNG LEASING CO	INV7539145	0	2025 9	INV	A	280.44	C-070125		WEST
029120	YOUNG LEASING CO	INV7539146	0	2025 9	INV	A	236.23	C-070125		ADMIN HALL
029120	YOUNG LEASING CO	INV7539147	0	2025 9	INV	A	159.12	C-070125		EVIDENCE
029120	YOUNG LEASING CO	INV7551281	0	2025 9	INV	A	190.18	C-070125		TRAFFIC
029120	YOUNG LEASING CO	INV7563695	0	2025 9	INV	A	790.52	C-070125		BOOKING
							1,664.53			
034860	JAMES EDWARD D.	2025-218	0	2025 9	INV	A	200.00	C-070125		1 POLY
039857	EXECUTIVE COMMUNICAT	625045	0	2025 9	INV	A	80.00	C-070125		SILO ALARM
041697	LETS - A LAW ENFORCE	2824	0	2025 9	INV	A	2,800.00	C-070125		NEGOTIATIONS SYSTEM
				ACCOUNT TOTAL			7,664.73			

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION
211	623700			RECRUITING/RETENTION				
000424	A 2 Z ADVERTISING	74974	0	2025 9 INV A	100.00	C-070125		TRAINING HATS
				ACCOUNT TOTAL	100.00			
211	625700			TELEPHONE & POSTAGE				
030629	AMAZON CAPITAL	1NYWVDRL4GV9	0	2025 9 INV A	38.73	C-070125		CELL PHONE CHARGER
				ACCOUNT TOTAL	38.73			
211	626900			TRAVEL & TRAINING				
015262	MS FBINAA	6-13-25	0	2025 9 INV A	400.00	C-070125		2025 FBIWAA MS CH S
				ACCOUNT TOTAL	400.00			
211	630400			MACHINERY & EQUIPMENT				
012445	ACCURATE LAW ENFOR	INV202500347	0	2025 9 INV A	854.93	C-070125		TWO SITES
020832	EMERGENCY EQUIPMENT	516948	25000417	2025 9 INV A	1,737.00	C-070125		THREE SIG SAUER P36
020832	EMERGENCY EQUIPMENT	516949	0	2025 9 INV A	1,193.97	C-070125		3 HOLOSUN GREEN DOT
					2,930.97			
025553	AXON ENTERPRISE INC	INUS354644	0	2025 9 INV A	912.50	C-070125		10 TASER HOLSTERS
030629	AMAZON CAPITAL	1CHD7HX3LKCV	0	2025 9 INV A	314.00	C-070125		BATTERY
041321	SECURITY EQUIPMENT	S-ORD386511	25000413	2025 9 INV A	598.00	C-070125		50 CANS OF OC SPRAY
				ACCOUNT TOTAL	5,610.40			
211	630600			VEHICLES				
036857	TRUCKVAULT INC	283819	25000293	2025 9 INV A	5,109.00	C-070125		TWO TRUCK VAULTS FO
				ACCOUNT TOTAL	5,109.00			
				ORG 211 TOTAL	103,700.50			
215			EMERGENCY SERVICES					
215	610400			OFFICE SUPPLIES				
029120	YOUNG LEASING CO	INV7554481	0	2025 9 INV A	132.43	C-070125		COPIER
				ACCOUNT TOTAL	132.43			
215	626900			TRAVEL & TRAINING				
040194	FRONTLINE PUBLIC	INV120465	0	2025 9 INV A	1,260.00	C-070125		FRONTLINE
				ACCOUNT TOTAL	1,260.00			
				ORG 215 TOTAL	1,392.43			

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
290			FIRE DEPARTMENT							
290	610100		CLEANING SUPPLIES							
000196	MAGNOLIA SUPPLY & SE	63327	0	2025 9	INV	A	417.33	C-070125		CLEANING SUPPLIES
000668	COUGAR CHEMICAL	336432	0	2025 9	INV	A	119.60	C-070125		MIGHTY SUDS TRUCK W
007823	AMERICAN PAPER & TWI	5281657	0	2025 9	INV	A	1,565.43	C-070125		CLEANING SUPPLIES F
007823	AMERICAN PAPER & TWI	5291664	0	2025 9	INV	A	52.10	C-070125		TOWEL DISPENSERS FO
							1,617.53			
				ACCOUNT TOTAL			2,154.46			
290	610400		OFFICE SUPPLIES							
019739	STAPLES ADVANTAGE	6033404624	0	2025 9	INV	A	121.24	C-070125		OFFICE SUPPLIES FOR
019739	STAPLES ADVANTAGE	6033404626	0	2025 9	INV	A	88.96	C-070125		2 INK HP 62XL FOR F
019739	STAPLES ADVANTAGE	6033404628	0	2025 9	INV	A	220.10	C-070125		OFFICE SUPPLIES
019739	STAPLES ADVANTAGE	6033404629	0	2025 9	INV	A	599.97	C-070125		2 OFFICE CHAIRS FOR
019739	STAPLES ADVANTAGE	6033404630	0	2025 9	INV	A	37.24	C-070125		HP 952XL MAGENTA IN
							1,067.51			
				ACCOUNT TOTAL			1,067.51			
290	610600		COMPUTER LICENSE							
040860	COLOSSUS INCORPORTAT	CPSTXT0001019	0	2025 9	INV	A	2,925.00	C-070125		CAD UPGRADE
				ACCOUNT TOTAL			2,925.00			
290	610701		MEDICAL SUPPLIES							
000582	BOUND TREE MEDICAL	85810034	0	2025 9	INV	A	389.97	C-070125		MEDICAL SUPPLIES
015430	ZOLL MEDICAL CORPORA	4223448	0	2025 9	INV	A	367.50	C-070125		MEDICAL SUPPLIES
				ACCOUNT TOTAL			757.47			
290	611000		MATERIALS							
000334	ULINE INC	193810056	0	2025 9	INV	A	149.54	C-070125		9 CLEAR SHELF BINS
015230	MY-LOR. INC.	8296	0	2025 9	INV	A	74.70	C-070125		ID TAGS (5)
030629	AMAZON CAPITAL	19DYL6J4LMCT	0	2025 9	INV	A	819.78	C-070125		2 NEW PRINTERS FOR
040306	ECONOMY RENTAL EQUIP	151952	0	2025 9	INV	A	357.98	C-070125		TRIMMER W/ OIL 4 YR
				ACCOUNT TOTAL			1,402.00			
290	611300		MAINTENANCE VEHICLES							
000883	AMERICAN TIRE REPAIR	175568	0	2025 9	INV	A	35.00	C-070125		FLAT REPAIR F250 FL
000887	JIMMY GRAY CHEVROLET	601698	0	2025 9	INV	A	769.56	C-070125		REPAIR TO %5007

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
007304	O'REILLYS AUTO PARTS	1791-286344	0	2025 9	INV	A	34.69	C-070125		PPV FAN PARTS ENG 5
				ACCOUNT TOTAL			839.25			
290	612200			MAINTENANCE EQUIPMENT & BUILD						
041509	K-LOG INC	25-334333-2	25000384	2025 9	INV	A	4,665.20	C-070125		MCR-HT DIAMOND-POIN
041581	MR. FOUNDATION	2965	25000390	2025 9	INV	A	15,694.20	C-070125		UTILITIES INSURANCE
				ACCOUNT TOTAL			20,359.40			
290	626500			PRINTING						
029120	YOUNG LEASING CO	7545335	0	2025 9	INV	A	244.70	C-070125		COPY FEES FOR 5/9 T
029120	YOUNG LEASING CO	INV7547575	0	2025 9	INV	A	238.34	C-070125		COPY FEES FOR 5/10
							483.04			
				ACCOUNT TOTAL			483.04			
290	626900			TRAVEL & TRAINING						
000958	MS STATE FIRE ACADEM	10060	0	2025 9	INV	A	400.00	C-070125		FIRE & EMS INSTRUCT
000958	MS STATE FIRE ACADEM	10206	0	2025 9	INV	A	500.00	C-070125		FIRE & EMS INSTR II
000958	MS STATE FIRE ACADEM	10243	0	2025 9	INV	A	320.00	C-070125		FIRE OFFICER LEVEL
000958	MS STATE FIRE ACADEM	10357	0	2025 9	INV	A	500.00	C-070125		ENG COMPANY OPS-CAR
000958	MS STATE FIRE ACADEM	10428	0	2025 9	INV	A	250.00	C-070125		TRK COMPANY OPS- J
000958	MS STATE FIRE ACADEM	10445	0	2025 9	INV	A	250.00	C-070125		VEHICLE EXTRICATION
000958	MS STATE FIRE ACADEM	10450	0	2025 9	INV	A	100.00	C-070125		TACTICAL EMG CASUAL
000958	MS STATE FIRE ACADEM	10617	0	2025 9	INV	A	250.00	C-070125		ENGINE COMPANY OPS
000958	MS STATE FIRE ACADEM	10700	0	2025 9	INV	A	350.00	C-070125		PUBLIC INFO OFFICER
000958	MS STATE FIRE ACADEM	10779	0	2025 9	INV	A	500.00	C-070125		MACHINERY RESCUE TE
000958	MS STATE FIRE ACADEM	10890	0	2025 9	INV	A	500.00	C-070125		FIRE INVESTIGATOR G
000958	MS STATE FIRE ACADEM	10944	0	2025 9	INV	A	20.00	C-070125		MS TRAINEE AGILITY
000958	MS STATE FIRE ACADEM	11146	0	2025 9	INV	A	500.00	C-070125		ROPE RESCUE TECH J
							4,440.00			
001147	NEXAIR LLC	13274819	0	2025 9	INV	A	187.63	C-070125		RENTAL FEES FOR MAY
025174	PORTER JONATHAN	6-12-25	0	2025 9	INV	A	145.00	C-070125		ROPE RESCUE TECH
				ACCOUNT TOTAL			4,772.63			
290	630400			MACHINERY & EQUIPMENT						
000701	SUNBELT FIRE INC	27325	25000328	2025 9	INV	A	55,396.00	C-070125		GLDC3N1-H COAT, GXL
				ACCOUNT TOTAL			55,396.00			
290	630600			VEHICLES						
037076	ADVANCED GLASS TINTI	165	0	2025 9	INV	A	130.00	C-070125		TINTING FOR BATALLI
				ACCOUNT TOTAL			130.00			

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
					ORG 290 TOTAL		90,286.76			
297			EMS							
297	610701			MEDICAL SUPPLIES						
000582	BOUND TREE MEDICAL	85806739	0	2025	9	INV	A	153.99	C-070125	MEDICAL SUPPLIES
000582	BOUND TREE MEDICAL	85811935	0	2025	9	INV	A	460.96	C-070125	MEDICAL SUPPLIES
								614.95		
001147	NEXAIR LLC	13329956	0	2025	9	INV	A	236.71	C-070125	MEDICAL SUPPLIES OX
001147	NEXAIR LLC	13330649	0	2025	9	INV	A	134.24	C-070125	MEDICAL SUPPLIES OX
								370.95		
015430	ZOLL MEDICAL CORPORA	4224459	0	2025	9	INV	A	565.10	C-070125	MEDICAL SUPPLIES
016050	HENRY SCHEIN INC	42537573	0	2025	9	INV	A	51.60	C-070125	MEDICAL SUPPLIES
016050	HENRY SCHEIN INC	42843477	0	2025	9	INV	A	2,557.14	C-070125	MEDICAL SUPPLIES
								2,608.74		
				ACCOUNT TOTAL				4,159.74		
297	611300			MOTOR VEH REPAIRS/MAINT						
000883	AMERICAN TIRE REPAIR	171281	0	2025	9	INV	A	318.60	C-070125	2 WHEEL SIMULATORS
000883	AMERICAN TIRE REPAIR	176675	0	2025	9	INV	A	333.59	C-070125	1 NEW TIRE UNIT FLT
000883	AMERICAN TIRE REPAIR	176677	0	2025	9	INV	A	673.18	C-070125	2 NEW TIRES UNIT 5
000883	AMERICAN TIRE REPAIR	176701	0	2025	9	INV	A	35.00	C-070125	FLAT REPAIR UNIT 3
								1,360.37		
				ACCOUNT TOTAL				1,360.37		
297	620901			BILLING SERVICES						
019311	CREDIT BUREAU SYSTEM	307400000468	0	2025	9	INV	A	1,829.40	C-070125	EMS COLLECTION FEES
				ACCOUNT TOTAL				1,829.40		
297	626900			TRAVEL & TRAINING						
001153	NORTHWEST MS COMMUNI	353623061225	0	2025	9	INV	A	2,670.00	C-070125	SU 2025 PARAMEDIC P
001153	NORTHWEST MS COMMUNI	354469	0	2025	9	INV	A	2,345.00	C-070125	SU2025 PARAMEDIC PR
001153	NORTHWEST MS COMMUNI	61325	0	2025	9	INV	A	250.00	C-070125	EMS REFRESHER COURS
								5,265.00		
				ACCOUNT TOTAL				5,265.00		
				ORG 297 TOTAL				12,614.51		

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
311				PUBLIC WORKS DEPARTMENT						
311	610400			OFFICE SUPPLIES						
007600	ODP BUSINESS	422596307001	0	2025 9	INV	A	42.09	C-070125		OFFICE SUPPLIES
007600	ODP BUSINESS	422711539001	0	2025 9	INV	A	23.37	C-070125		INVENTORY & SUPPLIE
							65.46			
				ACCOUNT TOTAL			65.46			
311	611000			MATERIALS						
000541	TRI COUNTY FARM SERV	1-940627	0	2025 9	INV	A	2,450.00	C-070125		MAT
000759	LEHMAN ROBERTS CO	106684	0	2025 9	INV	A	387.31	C-070125		MATERIALS
000759	LEHMAN ROBERTS CO	106846	0	2025 9	INV	A	231.77	C-070125		MATERIALS
000759	LEHMAN ROBERTS CO	106897	0	2025 9	INV	A	391.93	C-070125		MATERIAL
							1,011.01			
002951	STATELINE TURF & TRA	389410	0	2025 9	INV	A	1,079.40	C-070125		MAT
				ACCOUNT TOTAL			4,540.41			
311	611300			MAINTENANCE VEHICLES						
001102	SOUTHAVEN SUPPLY	268896	0	2025 9	INV	A	22.19	C-070125		MAT FOR SHOP
001150	NAPA GENUINE PARTS C	904785	0	2025 9	INV	A	20.59	C-070125		MAT FOR SHOP
001150	NAPA GENUINE PARTS C	904844	0	2025 9	INV	A	116.08	C-070125		MAT FOR SHOP
							136.67			
006479	AIRGAS USA INC	5516997145	0	2025 9	INV	A	87.03	C-070125		MAT FOR SHOP
006479	AIRGAS USA INC	9161821055	0	2025 9	INV	A	921.88	C-070125		MAT FOR SHOP
006479	AIRGAS USA INC	9161821090	0	2025 9	INV	A	168.69	C-070125		MAT FOR SHOP
							1,177.60			
007304	O'REILLYS AUTO PARTS	6399-257323	0	2025 9	INV	A	361.26	C-070125		MAT FOR SHOP
007304	O'REILLYS AUTO PARTS	6399-257866	0	2025 9	INV	A	57.22	C-070125		MAT FOR SHOP
007304	O'REILLYS AUTO PARTS	6399-258055	0	2025 9	INV	A	41.40	C-070125		MAT FOR SHOP
007304	O'REILLYS AUTO PARTS	6399-258089	0	2025 9	INV	A	127.88	C-070125		MAT FOR SHOP
007304	O'REILLYS AUTO PARTS	6399-259143	0	2025 9	INV	A	56.23	C-070125		MAT FOR SHOP
							643.99			
008561	S & H SMALL ENGINES	103050	0	2025 9	INV	A	27.98	C-070125		MAT FOR SHOP
008561	S & H SMALL ENGINES	51986	0	2025 9	INV	A	564.68	C-070125		MAT FOR SHOP
							592.66			
010865	RELIABLE EQUIPMENT	HER-1006601	0	2025 9	INV	A	59.54	C-070125		MAT FOR SHOP
010865	RELIABLE EQUIPMENT	HER-1006754	0	2025 9	INV	A	45.07	C-070125		MAT FOR SHOP

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
							104.61			
030969	ACE MACHINE MEMPHIS	11038	0	2025 9	INV	A	715.12	C-070125		MAT FOR SHOP
				ACCOUNT TOTAL			3,392.84			
311	612200			MAINTENANCE EQUIPMENT & BUILD						
014714	INTEGRATED WIRELES	25248	0	2025 9	INV	A	556.40	C-070125		MAT/EQUIP
				ACCOUNT TOTAL			556.40			
311	625225			SPEED HUMPS						
037321	MYFIS C WIMS JR	2386	0	2025 9	INV	A	4,880.00	C-070125		SPEED HUMP- 1077-11
037321	MYFIS C WIMS JR	2387	0	2025 9	INV	A	4,880.00	C-070125		SPEED HUMP #2 1077-
037321	MYFIS C WIMS JR	2388	0	2025 9	INV	A	4,880.00	C-070125		SPEED HUMPS- WE ROS
037321	MYFIS C WIMS JR	2389	0	2025 9	INV	A	4,880.00	C-070125		SPEED HUMPS- WE ROS
							19,520.00			
				ACCOUNT TOTAL			19,520.00			
311	625520			TRAFFIC SIGNAL REPAIRS						
000497	DESOTO COUNTY ELECTR	9608	0	2025 9	INV	A	1,453.56	C-070125		REPAIR TO EXISTING
000497	DESOTO COUNTY ELECTR	9626	0	2025 9	INV	A	736.66	C-070125		REPAIR TO EXISTING
000497	DESOTO COUNTY ELECTR	9651	0	2025 9	INV	A	671.25	C-070125		REPAIR TO EXISTING
							2,861.47			
				ACCOUNT TOTAL			2,861.47			
				ORG 311 TOTAL			30,936.58			
411			PARKS DEPARTMENT							
411	610400			OFFICE SUPPLIES						
006685	DEX IMAGING	AR13454201	0	2025 9	INV	A	72.88	C-070125		COPY CONTRACT PARK
007600	ODP BUSINESS	424503782001	0	2025 9	INV	A	121.10	C-070125		OFFICE SUPPLIES
029120	YOUNG LEASING CO	INV7554480	0	2025 9	INV	A	9.21	C-070125		COPY CONTRACT PARKS
				ACCOUNT TOTAL			203.19			
411	611300			MAINTENANCE VEHICLES						
009578	GATEWAY TIRE & SERVI	1022-181316	0	2025 9	INV	A	640.44	C-070125		TIRES
009578	GATEWAY TIRE & SERVI	1022-181673	0	2025 9	INV	A	387.80	C-070125		TIRE
							1,028.24			
				ACCOUNT TOTAL			1,028.24			
411	612200			MAINTENANCE EQUIPMENT & BUILD						

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET C-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
000308 MAINTENANCE SUPPLY	251523	0	2025 9	INV	A	272.44	C-070125		HARDWARE
000308 MAINTENANCE SUPPLY	251535	0	2025 9	INV	A	521.76	C-070125		HARDWARE
000308 MAINTENANCE SUPPLY	251613	0	2025 9	INV	A	274.02	C-070125		HARDWARE
						1,068.22			
000440 SUNRISE BUILDERS SUP	2506-664354	0	2025 9	INV	A	16.89	C-070125		LUMBER
000687 SOUTHERN PIPE & SUPP	900784	0	2025 9	INV	A	363.96	C-070125		TOILET SEATS
000826 JERRY PATE TURF & IR	604533	0	2025 9	INV	A	556.56	C-070125		TIRE ASSEMBLY
001102 SOUTHAVEN SUPPLY	269473	0	2025 9	INV	A	54.64	C-070125		HARDWARE
001102 SOUTHAVEN SUPPLY	269551	0	2025 9	INV	A	14.49	C-070125		TOILET AUGER
001102 SOUTHAVEN SUPPLY	269682	0	2025 9	INV	A	17.56	C-070125		TOILET SUPPLY & SEA
001102 SOUTHAVEN SUPPLY	269778	0	2025 9	INV	A	42.02	C-070125		HARDWARE
001102 SOUTHAVEN SUPPLY	269894	0	2025 9	INV	A	15.68	C-070125		PAINT & MASKING TAP
001102 SOUTHAVEN SUPPLY	270018	0	2025 9	INV	A	25.98	C-070125		BRASS SHUTOFF
001102 SOUTHAVEN SUPPLY	270099	0	2025 9	INV	A	17.38	C-070125		HARDWARE
001102 SOUTHAVEN SUPPLY	270293	0	2025 9	INV	A	221.90	C-070125		grabbing tool
001102 SOUTHAVEN SUPPLY	270332	0	2025 9	INV	A	7.99	C-070125		PLUMBING PART
001102 SOUTHAVEN SUPPLY	270650	0	2025 9	INV	A	39.40	C-070125		KEY
001102 SOUTHAVEN SUPPLY	270866	0	2025 9	INV	A	45.07	C-070125		HARDWARE
001102 SOUTHAVEN SUPPLY	270874	0	2025 9	INV	A	1,614.80	C-070125		HARDWARE
						2,116.91			
001150 NAPA GENUINE PARTS C	281286	0	2025 9	INV	A	149.79	C-070125		JUMP STARTER
001150 NAPA GENUINE PARTS C	477378	0	2025 9	INV	A	25.92	C-070125		BAR & CHAIN OIL
001150 NAPA GENUINE PARTS C	477523	0	2025 9	INV	A	50.13	C-070125		WIRE KIT, NEEDLE, B
001150 NAPA GENUINE PARTS C	477694	0	2025 9	INV	A	30.01	C-070125		ELECTRICAL SUPPLIES
001150 NAPA GENUINE PARTS C	478000	0	2025 9	INV	A	58.44	C-070125		OIL FILTERS
001150 NAPA GENUINE PARTS C	478182	0	2025 9	INV	A	375.24	C-070125		BATTERY CABLE, HYD
001150 NAPA GENUINE PARTS C	478507	0	2025 9	INV	A	30.79	C-070125		DIGITAL CALIPER
001150 NAPA GENUINE PARTS C	478615	0	2025 9	INV	A	8.79	C-070125		FEELER GAUGE
001150 NAPA GENUINE PARTS C	478875	0	2025 9	INV	A	137.89	C-070125		HYDRAULIC OIL & REF
						867.00			
002768 KEELING IRRIGATION	S4700367	0	2025 9	INV	A	1,298.24	C-070125		OVC, IRRIGATION
002951 STATELINE TURF & TRA	388176	0	2025 9	INV	A	395.89	C-070125		WEEDEATER LEAPS
002951 STATELINE TURF & TRA	389329	0	2025 9	INV	A	1,620.00	C-070125		ROTARY BLADE
002951 STATELINE TURF & TRA	389393	0	2025 9	INV	A	65.24	C-070125		HANDLE, FRAME
						2,081.13			
005668 STATE SYSTEMS INC	148025963	0	2025 9	INV	A	3,911.00	C-070125		FIRE ALARM INSPECTI
006479 AIRGAS USA INC	5517007104	0	2025 9	INV	A	58.62	C-070125		WELDING TANKS
007304 O'REILLYS AUTO PARTS	1791-287227	0	2025 9	INV	A	19.99	C-070125		PRESS GAUGE

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
009578	GATEWAY TIRE & SERVI	1022-181444	0	2025 9	INV	A	57.25	C-070125		CART TIRE
013377	CINTAS	4233226881	0	2025 9	INV	A	166.40	C-070125		MATS
013377	CINTAS	4233227467	0	2025 9	INV	A	110.48	C-070125		MATS & AIR FRESHENE
013377	CINTAS	4233478419	0	2025 9	INV	A	90.09	C-070125		MAT
013377	CINTAS	4233953452	0	2025 9	INV	A	166.40	C-070125		MAT
013377	CINTAS	4233953876	0	2025 9	INV	A	110.48	C-070125		MAT & AIR FRESHENER
013377	CINTAS	4234182102	0	2025 9	INV	A	90.09	C-070125		MATS
013377	CINTAS	4234679636	0	2025 9	INV	A	166.40	C-070125		MATS
							900.34			
020449	FINAL TOUCH SECURITY	96908	0	2025 9	INV	A	360.00	C-070125		ANNUAL MONITORING
020449	FINAL TOUCH SECURITY	97145	0	2025 9	INV	A	3,545.00	C-070125		CAMERA INSTALL
							3,905.00			
020490	INTERSTATE BATTERY S	101014873	0	2025 9	INV	A	304.41	C-070125		BATTERIES
034293	TONY B LOCK AND KEY	3051	0	2025 9	INV	A	150.00	C-070125		REPAIRED DOOR @ BAN
037644	R&R PRODUCTS INC	CD3040768	0	2025 9	INV	A	189.95	C-070125		GROOMER GAUGE
039418	SKUNK WERKS, LLC	3958	0	2025 9	INV	A	219.00	C-070125		AIR FRESHENER
				ACCOUNT TOTAL			18,084.47			
411	612201			PARK MAINTENANCE						
000172	AUTOMATIC RAIN	23248	0	2025 9	INV	A	555.00	C-070125		IRRIGATION REPAIRS
000172	AUTOMATIC RAIN	23249	0	2025 9	INV	A	1,537.00	C-070125		IRRIGATION REPAIRS
							2,092.00			
000239	QUALITY LANDSCAPE &	238904	0	2025 9	INV	A	50,000.00	C-070125		PAYAPP2- HUMMINGBIR
001056	BWI MEMPHIS	19158147	0	2025 9	INV	A	35.68	C-070125		SULFATE
007823	AMERICAN PAPER & TWI	528600	0	2025 9	INV	A	1,123.56	C-070125		JANITORAL
007823	AMERICAN PAPER & TWI	5286818	0	2025 9	INV	A	166.20	C-070125		JANITORAL
007823	AMERICAN PAPER & TWI	5288508	0	2025 9	INV	A	96.65	C-070125		JANITORAL
007823	AMERICAN PAPER & TWI	5290481	0	2025 9	INV	A	1,281.99	C-070125		JANITORAL
007823	AMERICAN PAPER & TWI	5292718	0	2025 9	INV	A	166.20	C-070125		JANITORAL
007823	AMERICAN PAPER & TWI	5295825	0	2025 9	INV	A	412.00	C-070125		JANITORAL
007823	AMERICAN PAPER & TWI	5295828	0	2025 9	INV	A	1,086.19	C-070125		JANITORAL
							4,332.79			
011134	WHITFIELD ELECTRIC	101687	0	2025 9	INV	A	1,825.55	C-070125		REPAIRED SOFTBALL F
019230	WASTE PRO-MEMPHIS	1253135	0	2025 9	INV	A	361.40	C-070125		TRASH @ AMP
019230	WASTE PRO-MEMPHIS	1268007	0	2025 9	INV	A	116.79	C-070125		TRASH @ STATELINE R

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
							478.19			
025798	TRIGON SPORTS	143754	0	2025 9	INV	A	1,113.80	C-070125		BASE SET WITH ANCHO
026449	KELLY SEPTIC SER	36541	0	2025 9	INV	A	190.00	C-070125		PORTA POTTY SERV
029521	SIMPLOT	227040680	0	2025 9	INV	A	4,076.00	C-070125		HERBICIDE
036501	L&T SERVICES LLC	13233	0	2025 9	INV	A	595.00	C-070125		YARD DUMPSTER SERV
036501	L&T SERVICES LLC	13234	0	2025 9	INV	A	595.00	C-070125		YARD DUMPSTER SERV
							1,190.00			
				ACCOUNT TOTAL			65,334.01			
411	612300			MUNICIPAL GOLF COURSE EXPENSE						
006738	CALLAWAY GOLF	940531385	0	2025 9	INV	A	353.52	C-070125		RANGE BALLS
				ACCOUNT TOTAL			353.52			
411	612500			UNIFORMS						
003011	M & M PROMOTIONS	105121	0	2025 9	INV	A	709.00	C-070125		HATS & SHIRTS UNIFO
003011	M & M PROMOTIONS	105129	0	2025 9	INV	A	223.75	C-070125		TSHIRT UNIFORMS
003011	M & M PROMOTIONS	105135	0	2025 9	INV	A	146.50	C-070125		TSHIRT UNIFORMS
							1,079.25			
				ACCOUNT TOTAL			1,079.25			
411	613400			COMMUNITY EVENTS						
000611	SIGNS & STUFF	107380	0	2025 9	INV	A	1,197.00	C-070125		REFLECTIVE SIGNS
				ACCOUNT TOTAL			1,197.00			
411	626000			UTILITIES						
016529	DIRECTV	1734X250605	0	2025 9	INV	A	180.72	C-070125		TV SERV
016529	DIRECTV	7170X250617	0	2025 9	INV	A	185.09	C-070125		TV SERV
016529	DIRECTV	8039X250529	0	2025 9	INV	A	409.77	C-070125		TV SERVICE @ TENNIS
016529	DIRECTV	93769X250609	0	2025 9	INV	A	49.85	C-070125		TV SERV
							825.43			
038322	COMCAST	243084739	0	2025 9	INV	A	367.98	C-070125		PARKS PHONE
				ACCOUNT TOTAL			1,193.41			
411	627901			UMPIRES						
002574	CARSON MICHAEL A	6-24-25	0	2025 9	INV	A	140.00	C-070125		INDOOR SOCCER 6/11-
015544	KLINCK MATTHEW	6-24-25	0	2025 9	INV	A	285.00	C-070125		INDOOR SOCCER 6/11-

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
015545	KLINCK ZACHARY A	6-24-25	0	2025 9	INV	A	450.00	C-070125		INDOOR SOCCER 6/11-
015810	MEARS MICHAEL	6-24-25	0	2025 9	INV	A	245.00	C-070125		INDOOR SOCCER 6/11-
018253	CHAN DAVID	6-24-25	0	2025 9	INV	A	105.00	C-070125		INDOOR SOCCER 6/11-
018255	PHILLIPS ERIC	6-24-25	0	2025 9	INV	A	245.00	C-070125		INDOOR SOCCER 6/11-
025653	CORREA RAFAEL	6-24-25	0	2025 9	INV	A	255.00	C-070125		INDOOR SOCCER 6/11-
028218	COX III DAVID ROYAL	6-24-25	0	2025 9	INV	A	135.00	C-070125		INDOOR SOCCER 6/11-
031233	WALTON JOHN L JR	6-24-25	0	2025 9	INV	A	140.00	C-070125		INDOOR SOCCER 6/11-
035405	DELGADILLO ISABELLA	6-24-25	0	2025 9	INV	A	90.00	C-070125		INDOOR SOCCER 6/11-
036078	BEAL BLAKE AUSTIN	6-23-25	0	2025 9	INV	A	350.00	C-070125		SOFTBALL 6/11-6/23
036319	TOWELL ETHAN	6-24-25	0	2025 9	INV	A	195.00	C-070125		INDOOR SOCCER 6/11-
038391	HODGSON REID M	6-24-25	0	2025 9	INV	A	90.00	C-070125		INDOOR SOCCER 6/11-
040368	MORALES ISAAC	6-24-25	0	2025 9	INV	A	45.00	C-070125		INDOOR SOCCER 6/11-
040371	MCSWAIN CAMDEN	6-24-25	0	2025 9	INV	A	60.00	C-070125		INDOOR SOCCER 6/11-
				ACCOUNT TOTAL			2,830.00			
411	630400			MACHINERY & EQUIPMENT						
000295	JOHN DEERE CO	117772683	25000226	2025 9	INV	A	53,661.32	C-070125		JOHN DEERE 2400 PRE
040797	LADD'S GOLF & TURF	1-63621	25000210	2025 9	INV	A	63,056.30	C-070125		UTILITY GOLF CARS
				ACCOUNT TOTAL			116,717.62			
411	640500			NEIGHBORHOOD PARK RENOVATION						
018012	NATURE'S EARTH PROD	010FF3000344	0	2025 9	INV	A	1,642.50	C-070125		PLAYGROUND MULCH
				ACCOUNT TOTAL			1,642.50			
				ORG 411 TOTAL			209,663.21			
412				PARK TOURNAMENTS						
412	612400			RESELL / CONCESSION EXPENSE						
000305	MEMPHIS ICE MACHINE	59210190	0	2025 9	INV	A	516.88	C-070125		ICE MACHINE REPAIRS
003011	M & M PROMOTIONS	105113	0	2025 9	INV	A	206.11	C-070125		FOLDING UMBRELLA- R
003011	M & M PROMOTIONS	105119	0	2025 9	INV	A	1,603.00	C-070125		TSHIRT RESALE
003011	M & M PROMOTIONS	105134	0	2025 9	INV	A	2,309.00	C-070125		TSHIRT RESALE
003011	M & M PROMOTIONS	105142	0	2025 9	INV	A	1,170.00	C-070125		TSHIRT RESALE
							5,288.11			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
003538	SYSCO CORPORATION	514069917	0	2025 9	INV	A	2,636.86	C-070125		CONCESSION
003538	SYSCO CORPORATION	514081967	0	2025 9	INV	A	2,212.51	C-070125		CONCESSION
003538	SYSCO CORPORATION	514082972	0	2025 9	INV	A	2,651.58	C-070125		CONCESSION
							7,500.95			
006738	CALLAWAY GOLF	940541409	0	2025 9	INV	A	3,251.97	C-070125		GOLF RESALE
010700	STANDARD COFFEE SERV	22709827-062225	0	2025 9	INV	A	138.90	C-070125		WATER
022105	NCR CORPORATION	6504842338	0	2025 9	INV	A	859.09	C-070125		ALOHA SUPPORT
022806	PEPSI BEVERAGES COMP	671955	0	2025 9	INV	A	3,841.10	C-070125		PEPSI RESALE
024982	SMITTY'S SLICES LLC	261	0	2025 9	INV	A	1,169.80	C-070125		PIZZA RESALE
024982	SMITTY'S SLICES LLC	262	0	2025 9	INV	A	133.98	C-070125		PIZZA RESALE
							1,303.78			
036347	JOHNNY FREEZE CREAM	3605	0	2025 9	INV	A	730.00	C-070125		CREAM ICE CONCESSIO
036347	JOHNNY FREEZE CREAM	3606	0	2025 9	INV	A	967.50	C-070125		CREAM ICE CONCESSIO
							1,697.50			
037416	STUD MUFFINS LLC	625	0	2025 9	INV	A	720.00	C-070125		LOADED TEAS- CONCES
040313	HART LEE B	6860	0	2025 9	INV	A	275.00	C-070125		GOLF- RESALE
041012	PERFORMANCE FOOD GRO	2876854	0	2025 9	INV	A	2,090.23	C-070125		CONCESSION
				ACCOUNT TOTAL			27,483.51			
412	622100			PROFESSIONAL FEES						
007622	MIDSOUTH SPORTS PROD	803	0	2025 9	INV	A	11,250.00	C-070125		BASEBALL CONTRACT J
024247	KALISAK ROSEMARY	JUNE2025	0	2025 9	INV	A	4,375.00	C-070125		SOFTBALL CONTRACT J
				ACCOUNT TOTAL			15,625.00			
412	626102			PROMOTIONS						
001121	NEWTONS TROPHY	1115	0	2025 9	INV	A	600.00	C-070125		AWARDS
001121	NEWTONS TROPHY	1121-1	0	2025 9	INV	A	350.00	C-070125		AWARDS- TENNIS
							950.00			
007622	MIDSOUTH SPORTS PROD	801-A	0	2025 9	INV	A	2,400.00	C-070125		SUMMER CELEBRATION
007622	MIDSOUTH SPORTS PROD	802	0	2025 9	INV	A	1,375.00	C-070125		JUNE JAMBOREE PG FE
							3,775.00			
007885	PAULSEN PRINTING COM	125013	0	2025 9	INV	A	189.00	C-070125		ENVELOPES

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
027776	SOUTHERN SPORTS SPEC	1088	0	2025 9	INV	A	1,080.00	C-070125		TEAM & TOURNAMENT F
027776	SOUTHERN SPORTS SPEC	1089	0	2025 9	INV	A	1,304.00	C-070125		TEAM FEES & AWARDS-
							2,384.00			
034906	GLOBAL AWARDS, LLC	4401	0	2025 9	INV	A	653.88	C-070125		TENT
				ACCOUNT TOTAL			7,951.88			
				ORG 412 TOTAL			51,060.39			
420			FOREVER YOUNG SENIOR SERVICES							
420	622100		CLASS INSTRUCTOR FEES							
004489	JOHNSON CINDY	295-25	0	2025 9	INV	A	540.00	C-070125		AEROBICS CLASSES
004545	FIRST CHOICE CATERIN	6-25	0	2025 9	INV	A	4,092.25	C-070125		LUAU LUNCHEON
013302	MCMULLIN GLORIA	624-2025	0	2025 9	INV	A	180.00	C-070125		LINE DANCE CLASS
015915	WISEMAN CYNTHIA	618-25	0	2025 9	INV	A	270.00	C-070125		AEROBICS
018134	FORRESTER SHERRY	619-25	0	2025 9	INV	A	630.00	C-070125		ART CLASS
021019	CAIN LINDA A	602-25	0	2025 9	INV	A	60.00	C-070125		INSTRUCTOR
021019	CAIN LINDA A	609-25	0	2025 9	INV	A	60.00	C-070125		LINE DANCE INST
021019	CAIN LINDA A	616-25	0	2025 9	INV	A	60.00	C-070125		INSTRUCTOR
							180.00			
034001	ABBOTT GARY R	6-25	0	2025 9	INV	A	150.00	C-070125		LUNCHEON DJ
034218	SMITH DEBORAH E	613-25	0	2025 9	INV	A	765.00	C-070125		AEROBICS CLASSES
				ACCOUNT TOTAL			6,807.25			
				ORG 420 TOTAL			6,807.25			
511			ANIMAL CONTROL							
511	610400		OFFICE SUPPLIES							
004390	NOVATECH INC	3651941	0	2025 9	INV	A	298.72	C-070125		OFFICE SUPPLIES
				ACCOUNT TOTAL			298.72			
511	611000		MATERIALS							
001102	SOUTHAVEN SUPPLY	270329	0	2025 9	INV	A	25.99	C-070125		MATERIALS
001102	SOUTHAVEN SUPPLY	270483	0	2025 9	INV	A	14.90	C-070125		MATERIALS
							40.89			
010919	TRACTOR SUPPLY CREDI	1184920379	0	2025 8	INV	A	86.94	C-070125		MATERIALS
010919	TRACTOR SUPPLY CREDI	1189769164	0	2025 9	INV	A	72.45	C-070125		MATERIALS

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
							159.39			
030629	AMAZON CAPITAL	141HXJR7XH34	0	2025 9	INV	A	65.10	C-070125		MATERIALS
				ACCOUNT TOTAL			265.38			
511	614900			FEED FOR ANIMALS						
012713	HILL'S PET NUTRITION	253590347	0	2025 9	INV	A	206.68	C-070125		FEED ANIMALS
012713	HILL'S PET NUTRITION	253662427	0	2025 9	INV	A	206.84	C-070125		FEED ANIMALS
							413.52			
				ACCOUNT TOTAL			413.52			
511	622100			PROFESSIONAL SERVICES						
000500	DESOTO COUNTY ANIMAL	6-10-25	0	2025 9	INV	A	957.26	C-070125		PROF SERV
017049	ANIMAL HEALTH INTERN	9015682143	0	2025 9	INV	A	675.00	C-070125		PROF SERV
028872	PRECIOUS PAWS ANIMAL	6-11-25	0	2025 9	INV	A	1,083.00	C-070125		PROF SERV
				ACCOUNT TOTAL			2,715.26			
511	630400			MACHINERY & EQUIPMENT						
000246	ANIMAL CARE EQUIPMEN	134618	0	2025 9	INV	A	293.19	C-070125		MACH & EQUIP
				ACCOUNT TOTAL			293.19			
				ORG 511 TOTAL			3,986.07			
902				GENERAL EXPENSES						
902	614000			CITY GAS PUMPS						
017201	BEST-WADE PETROLEUM	119512	25000401	2025 9	INV	A	13,315.13	C-070125		FUEL ORDER
017201	BEST-WADE PETROLEUM	119513	25000401	2025 9	INV	A	11,949.70	C-070125		FUEL ORDER
							25,264.83			
				ACCOUNT TOTAL			25,264.83			
902	625500 1011			JOHN'S CREEK BOX CULVERT REPLA						
009591	TRI FIRMA	6762	0	2025 9	INV	A	152,046.83	C-070125		JOHN'S CREEK- SUMME
				ACCOUNT TOTAL			152,046.83			
				ORG 902 TOTAL			177,311.66			
	FUND 0010 GENERAL FUND				TOTAL:		753,700.59			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
711			BOND PROJECT EXPENSES							
711	640965		GETWELL ROAD SOUTH 18							
040984	ACUFF ENTERPRISES LL	PAYREQUEST20	0	2025 9	INV	A	64,816.81	C-070125		GETWELL RD WIDENING
				ACCOUNT TOTAL			64,816.81			
				ORG 711 TOTAL			64,816.81			
713			2024 CONSTRUCTION BOND							
713	640250		COURT BUILDING							
028212	UNITED REFRIGERATION	13130418	25000394	2025 9	INV	A	10,900.14	C-070125		IT HVAC UNITS/REIMB
036442	FIRST IN EMERGENCY L	1050	0	2025 9	INV	A	930.00	C-070125		EMERG LIGHTING FOR
				ACCOUNT TOTAL			11,830.14			
				ORG 713 TOTAL			11,830.14			
		FUND 0100 CAPITAL PROJECTS				TOTAL:	76,646.95			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
611				SPECIAL ASSESSMENTS EXPEND						
611	623800 90020			TENNIS PHASE 2 EXPANSION						
001540	MURPHY & SONS, INC.	PAYAPP10TENNIS	0	2025 9	INV	A	79,038.81	C-070125		PAYAPP10 TENNIS
				ACCOUNT TOTAL			79,038.81			
611	626200			DIZZY DEAN						
001121	NEWTONS TROPHY	1073	0	2025 9	INV	A	3,649.80	C-070125		AWARDS FOR DIZZY DE
001121	NEWTONS TROPHY	1074	0	2025 9	INV	A	3,649.80	C-070125		AWARDS- DIZZY DEAN
001121	NEWTONS TROPHY	1075	0	2025 9	INV	A	2,183.20	C-070125		AWARDS- DIZZY DEAN
							9,482.80			
011749	PROSHOW SYSTEMS LLC	17122	0	2025 9	INV	A	2,130.00	C-070125		AUDIO & TECH FOR DI
				ACCOUNT TOTAL			11,612.80			
				ORG 611 TOTAL			90,651.61			
	FUND 0240 TOURIST & CONVENTION				TOTAL:		90,651.61			

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
811			UTILITY EXPENSE ACCOUNTS							
811	650902		DWI LOAN PAYMENT							
004646	DESOTO COUNTY REGION	3659	0	2025 9	INV	A	93,909.00	C-070125		JULY 2025 SWR FEES
			ACCOUNT TOTAL				93,909.00			
			ORG 811 TOTAL				93,909.00			
815			UTILITY CAPITAL IMPROVEMENTS							
815	625300		EXTENSION & OTHER CAPITAL IMPR							
039924	MEMPHIS WINWATER CO.	35381	25000402	2025 9	INV	A	3,681.47	C-070125		MATERIALS TO RELOCA
039924	MEMPHIS WINWATER CO.	35381-2	25000402	2025 9	INV	A	17,068.80	C-070125		MATERIALS TO RELOCA
							20,750.27			
			ACCOUNT TOTAL				20,750.27			
815	625305		SANITARY SEWER EXTENSION							
004494	J R STEWART	37826	25000359	2025 9	INV	A	12,864.77	C-070125		(SOLE SOURCE) PANEL
004494	J R STEWART	37836	25000373	2025 9	INV	A	537.54	C-070125		(SOLE SOURCE) GRIND
004494	J R STEWART	37857	25000373	2025 9	INV	A	59,979.80	C-070125		(SOLE SOURCE) GRIND
							73,382.11			
			ACCOUNT TOTAL				73,382.11			
815	625310 1010		I-55 WIDENING-UTILITY RELOCATE							
041747	W&T CONTRACTING CORP	PAYAPP1	0	2025 9	INV	A	706,217.94	C-070125		I55 UTILITY RELOCAT
			ACCOUNT TOTAL				706,217.94			
			ORG 815 TOTAL				800,350.32			
825			UTILITY MAINTENANCE EXPENSES							
825	611000		MATERIALS							
000457	GRAINGER	9550698824	0	2025 9	INV	A	645.81	C-070125		MOTOR
000551	USA BLUEBOOK	INV00734455	0	2025 9	INV	A	4,063.44	C-070125		CHLORINE TEST KITS
000551	USA BLUEBOOK	INV00734578	0	2025 9	INV	A	1,525.01	C-070125		CHEM PUMPS FOR WTR
							5,588.45			
000665	DESOTO COUNTY COOPER	294374	0	2025 9	INV	A	42.95	C-070125		INSECTICIDE FOR DOR
000915	HOME DEPOT CREDIT SE	59723	0	2025 9	INV	A	21.97	C-070125		DRILL BITS
001102	SOUTHAVEN SUPPLY	263260	0	2025 9	INV	A	15.28	C-070125		CRIMP CUP
001102	SOUTHAVEN SUPPLY	269920	0	2025 9	INV	A	27.49	C-070125		WTR KEY
001102	SOUTHAVEN SUPPLY	269947	0	2025 9	INV	A	81.96	C-070125		HOLE SAW BITS
001102	SOUTHAVEN SUPPLY	270342	0	2025 9	INV	A	37.99	C-070125		NOSE
001102	SOUTHAVEN SUPPLY	270433	0	2025 9	INV	A	13.96	C-070125		WOOD STAKES

FY2025 CLAIMS DOCKET C-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
001102	SOUTHAVEN SUPPLY	270747	0	2025 9	INV	A	84.11	C-070125		MISC MATERIALS
001102	SOUTHAVEN SUPPLY	270885	0	2025 9	INV	A	7.58	C-070125		CHAIN
001102	SOUTHAVEN SUPPLY	271241	0	2025 9	INV	A	67.63	C-070125		PIPE CUTTER & REPAI
001102	SOUTHAVEN SUPPLY	271299	0	2025 9	INV	A	144.28	C-070125		MISC MATERIALS
							480.28			
007304	O'REILLYS AUTO PARTS	1257-345156	0	2025 9	INV	A	24.99	C-070125		KIT
007304	O'REILLYS AUTO PARTS	1257-345395	0	2025 9	INV	A	476.68	C-070125		MISC PARTS TRK 803
007304	O'REILLYS AUTO PARTS	1257-345641	0	2025 9	INV	A	53.43	C-070125		SEWER CLEANING SUPP
007304	O'REILLYS AUTO PARTS	1791-286947	0	2025 9	INV	A	17.24	C-070125		POWER BELT
							572.34			
007766	CENTRAL PIPE SUPPLY,	S100415929	0	2025 9	INV	A	1,033.28	C-070125		LOCATING SUPPLIES
007766	CENTRAL PIPE SUPPLY,	S100416695	25000420	2025 9	INV	A	12,088.80	C-070125		(SOLE SOURCE) CELLU
							13,122.08			
010919	TRACTOR SUPPLY CREDI	164048	0	2025 8	CRM	A	-109.99	C-070125		CREDIT FOR MATERIAL
010919	TRACTOR SUPPLY CREDI	831418	0	2025 9	INV	A	407.86	C-070125		WELDING MATERIALS &
							297.87			
011187	UNITED RENTALS	249406548	0	2025 9	INV	A	374.44	C-070125		SAFETY VEST
013650	BATTERIES PLUS	P83488692	0	2025 9	INV	A	21.95	C-070125		ALARM BATTERY
030629	AMAZON CAPITAL	1KKFQHVXWCFX	0	2025 9	INV	A	134.69	C-070125		CAR CHARGER & TOWEL
039924	MEMPHIS WINWATER CO.	35403	0	2025 9	INV	A	331.28	C-070125		BRASS BUSHINGS
039924	MEMPHIS WINWATER CO.	35406	0	2025 9	INV	A	4,588.56	C-070125		MISC FITTINGS
039924	MEMPHIS WINWATER CO.	35450	0	2025 9	INV	A	515.50	C-070125		PVC PIPE
							5,435.34			
040638	MSTS RECEIVABLES LLC	888009017585	0	2025 9	INV	A	571.39	C-070125		TOOLS FOR TRUCK 815
				ACCOUNT TOTAL			27,309.56			
825	611100			CHEMICALS						
001146	IDEAL CHEMICAL	300253	0	2025 9	INV	A	2,544.75	C-070125		CHEMICALS FOR GETWE
005073	MOMAR	PSI620821	0	2025 9	INV	A	205.01	C-070125		SPRAY DISINFECTANT
				ACCOUNT TOTAL			2,749.76			
825	611300			MAINTENANCE VEHICLES						
000883	AMERICAN TIRE REPAIR	175569	0	2025 9	INV	A	45.00	C-070125		FLAT REPAIR TRK 820
000883	AMERICAN TIRE REPAIR	176722	0	2025 9	INV	A	35.00	C-070125		FLAT REPAIR TRK 898
000883	AMERICAN TIRE REPAIR	176727	0	2025 9	INV	A	35.00	C-070125		FLAT REPAIR TRK 855

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
							115.00			
006917	THE SHOP	3421	0	2025 9	INV	A	187.00	C-070125		TRK DECALS FOR UNIT
007304	O'REILLYS AUTO PARTS	1257-344777	0	2025 9	INV	A	409.35	C-070125		BATTERY FOR TRK 820
007304	O'REILLYS AUTO PARTS	6399-258975	0	2025 9	INV	A	250.73	C-070125		TRK 818 PARTS & MIS
							660.08			
				ACCOUNT TOTAL			962.08			
825	620750			LANDSCAPE SERVICES						
037030	MICHAEL HATCHER & AS	105722	0	2025 9	INV	A	1,400.00	C-070125		DORCHESTER BLDG LAN
				ACCOUNT TOTAL			1,400.00			
825	622100			PROFESSIONAL SERVICES						
026328	WAYPOINT ANALYTICAL	1-699333	0	2025 9	INV	A	58.00	C-070125		WTR TESTING
026328	WAYPOINT ANALYTICAL	1-699536	0	2025 9	INV	A	58.00	C-070125		WTR TESTING
							116.00			
				ACCOUNT TOTAL			116.00			
825	622110			SECURITY MONITORING						
020449	FINAL TOUCH SECURITY	97089	0	2025 9	INV	A	186.00	C-070125		SERV CALL & REPAIR
				ACCOUNT TOTAL			186.00			
825	624500			LICENSES & MISCELLANEOUS FEES						
000952	TYLER TECHNOLOGIES	45-525143	25000213	2025 9	INV	A	2,268.00	C-070125		API TOOL KIT & IMPL
				ACCOUNT TOTAL			2,268.00			
825	625600			REPAIRS AND MAINTENANCE						
001320	MARTIN MACHINE WORKS	1822	0	2025 9	INV	A	1,976.00	C-070125		LIDS FOR WTR PLANT
				ACCOUNT TOTAL			1,976.00			
825	625603			SCADA SERVICES						
009195	GAINES, ROBERT	1294	0	2025 9	INV	A	7,627.50	C-070125		SCADA SERVICES
				ACCOUNT TOTAL			7,627.50			
825	650903			INTERCEPTOR SEWER TREATMENT						
002848	HORN LAKE CREEK BASI	6202025	0	2025 9	INV	A	257,122.37	C-070125		JUNE 2025 SWR FEES
				ACCOUNT TOTAL			257,122.37			
				ORG 825 TOTAL			301,717.27			

FY2025 CLAIMS DOCKET C-070125

YEAR/PERIOD: 2025/1 TO 2025/9 ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
FUND 0400 UTILITY FUND			TOTAL:			1,195,976.59		

** END OF REPORT - Generated by Alicia Ferguson **

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET D-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
111			MAYOR ADMIN DEPARTMENT							
111	625700		TELEPHONE & POSTAGE							
001167	AT&T MOBILITY	3690-0625	0	2025 9	INV	P	60.84	D-070125	229264	MAYOR ADMIN CELL PH
			ACCOUNT TOTAL				60.84			
			ORG 111 TOTAL				60.84			
125			COURT DEPARTMENT							
125	601900		STATE RETIREMENT-CITY MATCH							
041700	PERS	6-19-25	0	2025 9	INV	P	17,097.98	D-070125	229412	EMPLOYER CONTRIBUTI
			ACCOUNT TOTAL				17,097.98			
125	621505		COURT SUPPLIES							
001167	AT&T MOBILITY	5901-0625	0	2025 9	INV	P	123.68	D-070125	229404	COURT CELL PHONES
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	79.92	D-070125	229430	SUPPLES, CONCESSION
			ACCOUNT TOTAL				203.60			
			ORG 125 TOTAL				17,301.58			
145			DEPARTMENT OF FINANCE & ADMIN							
145	625700		TELEPHONE & POSTAGE							
001167	AT&T MOBILITY	7941-0625	0	2025 9	INV	P	221.75	D-070125	229263	ADMIN & HR CELL PHO
			ACCOUNT TOTAL				221.75			
			ORG 145 TOTAL				221.75			
150			INFORMATION TECHNOLOGY							
150	610550		NETWORK CONNECTIVITY							
001167	AT&T MOBILITY	3491-0625	0	2025 9	INV	P	253.38	D-070125	229263	SDWAN & IT CELL PHO
001167	AT&T MOBILITY	5577-0625	0	2025 9	INV	P	981.99	D-070125	229263	DD 1 GIG
							1,235.37			
002351	COMCAST	2369-0625	0	2025 9	INV	P	134.90	D-070125	229406	FS 5 PHONE SERV & I
002351	COMCAST	3830-0625	0	2025 9	INV	P	211.60	D-070125	229394	IT INTERNET
002351	COMCAST	5287-0625	0	2025 9	INV	P	261.60	D-070125	229394	PARKS COAX- INTERNE
002351	COMCAST	8021-0525	0	2025 9	INV	P	130.93	D-070125	229394	PD EAST COAX INTERN
							739.03			
			ACCOUNT TOTAL				1,974.40			
150	614000		GASOLINE/OIL							
006919	FUELMAN	NP68601391	0	2025 9	INV	P	192.52	D-070125	229400	IT FUEL
006919	FUELMAN	NP68625823	0	2025 9	INV	P	194.95	D-070125	229425	IT FUEL
							387.47			

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL		387.47			
150	625700			TELEPHONE/POSTAGE						
001167	AT&T MOBILITY	3491-0625	0	2025	9	INV	P	649.85	D-070125	229263 SDWAN & IT CELL PHO
					ACCOUNT TOTAL		649.85			
				ORG 150	TOTAL		3,011.72			
155			CITY CLERK							
155	625700			TELEPHONE & POSTAGE						
000971	PITNEY BOWES GLOBAL	6-16-25	0	2025	9	INV	P	1,500.00	D-070125	229360 POSTAGE
001167	AT&T MOBILITY	9424-0625	0	2025	9	INV	P	1,236.26	D-070125	229263 CITY CLERK PHONES
					ACCOUNT TOTAL		2,736.26			
				ORG 155	TOTAL		2,736.26			
160			FACILITIES							
160	625700			TELEPHONE & POSTAGE						
001167	AT&T MOBILITY	1522-0625	0	2025	9	INV	P	432.20	D-070125	229263 FACILITIES
002351	COMCAST	200510-0625	0	2025	9	INV	A	633.48	D-070125	COMCAST CABLE CITY
					ACCOUNT TOTAL		1,065.68			
160	626000			UTILITIES						
000966	ENTERGY	105008247762	0	2025	9	INV	P	57.85	D-070125	229309 190769851 9105 GETW
000966	ENTERGY	150007000772	0	2025	9	INV	P	71.41	D-070125	229308 60209269 7111 TCHUL
000966	ENTERGY	15009135764	0	2025	9	INV	P	69.45	D-070125	228947 109997221 2009 STAR
000966	ENTERGY	15009135765	0	2025	9	INV	P	54.06	D-070125	228947 109997247 165 STAR
000966	ENTERGY	155008037276	0	2025	9	INV	P	74.43	D-070125	229421 16832636 4085 STATE
000966	ENTERGY	2026300859	0	2025	9	INV	P	5,703.48	D-070125	229418 68111178 8554 NORTH
000966	ENTERGY	250006494449	0	2025	9	INV	P	70.20	D-070125	229422 110165339 5730 STAT
000966	ENTERGY	270006518752	0	2025	9	INV	P	1,953.94	D-070125	229418 16004111 8889 NORTH
000966	ENTERGY	270006518768	0	2025	9	INV	P	98.06	D-070125	229420 15991573 8710 NORTH
000966	ENTERGY	275006966909	0	2025	9	INV	P	48.05	D-070125	228947 198016875 1025 STAR
000966	ENTERGY	280006503180	0	2025	9	INV	P	21.91	D-070125	229310 17624743 6200 GETWE
000966	ENTERGY	315005807840	0	2025	9	INV	P	162.48	D-070125	229419 80540586 8889 NORTH
000966	ENTERGY	380004281816	0	2025	9	INV	P	717.32	D-070125	229419 130057649 7312 HIGH
000966	ENTERGY	440003511221	0	2025	9	INV	P	21.97	D-070125	228947 17623570 6052 ELMOR
000966	ENTERGY	470003555915	0	2025	9	INV	P	6,977.14	D-070125	229418 16831992 8700 NORTH
000966	ENTERGY	75008624619	0	2025	9	INV	P	1,718.63	D-070125	229418 208223057 8912 NORT
								17,820.38		
					ACCOUNT TOTAL		17,820.38			
160	626700			RENTAL						
014437	CB RICHARD ELLIS COR	6-1-25	0	2025	9	INV	P	477.10	D-070125	229286 JULY 2025 COURT OVE

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL		477.10			
					ORG 160 TOTAL		19,363.16			
180			PLANNING / ENGINEERING DEPT							
180	625700				TELEPHONE/POSTAGE					
001167	AT&T MOBILITY	2685-0625	0	2025	9	INV P	284.20	D-070125	229263	BLDG DEPT CELL PHON
001167	AT&T MOBILITY	2970-0625	0	2025	9	INV P	521.56	D-070125	229263	CODE ENFORCEMENT CE
001167	AT&T MOBILITY	4718-0625	0	2025	9	INV P	123.68	D-070125	229263	PLANNING DEPT CELL
							929.44			
					ACCOUNT TOTAL		929.44			
					ORG 180 TOTAL		929.44			
211			POLICE DEPARTMENT							
211	610100				CLEANING SUPPLIES					
001361	SAM'S CLUB DIRECT	6-23-25	0	2025	9	INV P	21.38	D-070125	229430	SUPPLES, CONCESSION
					ACCOUNT TOTAL		21.38			
211	611300				MAINTENANCE VEHICLES					
015790	TRI STATE AUTO	5202025	0	2025	8	INV P	225.00	D-070125	229413	4189 PARTS
					ACCOUNT TOTAL		225.00			
211	614000				FUEL & OIL					
006919	FUELMAN	NP68601091	0	2025	9	INV A	3,159.36	D-070125		FUEL FOR SPD FLEET
					ACCOUNT TOTAL		3,159.36			
211	623700				RECRUITING/RETENTION					
037515	CENTRAL BBQ	6-23-25	0	2025	9	INV P	1,639.77	D-070125	229415	BBQ FOR SPD PROMOTI
					ACCOUNT TOTAL		1,639.77			
211	625700				TELEPHONE & POSTAGE					
001167	AT&T MOBILITY	1151-0625	0	2025	9	INV P	491.93	D-070125	229404	LPR & SKY COPS
002351	COMCAST	5811-052825	0	2025	9	INV P	161.08	D-070125	229406	SILO PHONES
					ACCOUNT TOTAL		653.01			
211	626000				UTILITIES					
000966	ENTERGY	215007545592	0	2025	9	INV P	65.33	D-070125	229422	167750496 7505 CHER
000966	ENTERGY	245007238081	0	2025	9	INV P	61.13	D-070125	229398	180865792 STATELINE
000966	ENTERGY	300004773727	0	2025	9	INV P	2,783.27	D-070125	229418	151475605 7320 HIGH
000966	ENTERGY	305005856662	0	2025	9	INV P	62.17	D-070125	229422	167750488 2719 BROO
000966	ENTERGY	35008875196	0	2025	9	INV P	58.06	D-070125	229422	133300244 8691 NORT
000966	ENTERGY	355005486934	0	2025	9	INV P	60.02	D-070125	229398	176619377 777 STATE

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
000966	ENTERGY	455004600376	0	2025 9	INV	P	3,787.97	D-070125	229418	37423837 8691 NORTH
000966	ENTERGY	500001785095	0	2025 9	INV	P	45.84	D-070125	229423	196408397 8325 TULA
000966	ENTERGY	85008469585	0	2025 9	INV	P	44.53	D-070125	229423	200985240 8325 TULA
							6,968.32			
002351	COMCAST	1174-0625	0	2025 9	INV	P	383.58	D-070125	229406	HQ/WTR TWR/ARENA
				ACCOUNT TOTAL			7,351.90			
211	626102			PUBLIC RELATIONS						
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	98.36	D-070125	229430	SUPPLES, CONCESSION
				ACCOUNT TOTAL			98.36			
211	626900			TRAVEL & TRAINING						
025897	JOINER CHASE	6-23-25	0	2025 9	INV	P	68.00	D-070125	229426	FBI NATIONAL ACADEM
				ACCOUNT TOTAL			68.00			
				ORG 211 TOTAL			13,216.78			
215			EMERGENCY SERVICES							
215	625700			TELEPHONE/POSTAGE						
001167	AT&T MOBILITY	8226-0625	0	2025 9	INV	P	113.68	D-070125	229263	EMERGENCY COMM PHON
				ACCOUNT TOTAL			113.68			
215	626900			TRAVEL & TRAINING						
019099	POOLE JOYCE	6-23-25	0	2025 9	INV	P	92.00	D-070125	229429	REIMBURSEMENT FOR P
020015	NENA	200046458	0	2025 9	INV	P	220.00	D-070125	229402	J GREGORY CLASS
020015	NENA	200046573	0	2025 9	INV	P	220.00	D-070125	229402	M GREGORY CLASS
							440.00			
039175	THOMAS ASHTON M	6-19-25	0	2025 9	INV	P	340.00	D-070125	229403	PER DIEM IAED 40-HO
041698	JAMERSON JESSICA	6-19-25	0	2025 9	INV	P	340.00	D-070125	229401	PER DIEM IAED 40-HO
041699	DORSEY RACHEL	6-19-25	0	2025 9	INV	P	340.00	D-070125	229395	PER DIEM IAED 40-HO
				ACCOUNT TOTAL			1,552.00			
				ORG 215 TOTAL			1,665.68			
290			FIRE DEPARTMENT							
290	611000			MATERIALS						
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	149.00	D-070125	229430	SUPPLES, CONCESSION
				ACCOUNT TOTAL			149.00			

FY2025 CLAIMS DOCKET D-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION
290	614000			FUEL & OIL				
006919	FUELMAN	NP68601106	0	2025 9 INV P	248.32	D-070125	229411	FUEL
				ACCOUNT TOTAL	248.32			
290	625700			TELEPHONE & POSTAGE				
002351	COMCAST	2369-0625	0	2025 9 INV P	185.71	D-070125	229406	FS 5 PHONE SERV & I
				ACCOUNT TOTAL	185.71			
290	626000			UTILITIES				
000966	ENTERGY	100007214755	0	2025 9 INV P	1,635.54	D-070125	229409	7980 SWINNEA RD
000966	ENTERGY	140007001856	0	2025 9 INV P	1,735.14	D-070125	229305	15021074 6450 GETWE
000966	ENTERGY	300004769065	0	2025 9 INV P	1,827.48	D-070125	229305	15374952 6050 ELMOR
000966	ENTERGY	430003515756	0	2025 9 INV P	268.84	D-070125	229409	8945 TULANE RD
000966	ENTERGY	430003515821	0	2025 9 INV P	2,207.88	D-070125	229409	1940 STATELINE RD W
					7,674.88			
001145	ATMOS ENERGY	1390-0625	0	2025 9 INV A	265.10	D-070125		6050 ELMORE RD
001145	ATMOS ENERGY	2695-0625	0	2025 9 INV P	187.00	D-070125	229405	7980 SWINNEA RD- FS
					452.10			
				ACCOUNT TOTAL	8,126.98			
				ORG 290 TOTAL	8,710.01			
311				PUBLIC WORKS DEPARTMENT				
311	610100			CLEANING SUPPLIES				
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9 INV P	83.58	D-070125	229430	SUPPLES, CONCESSION
				ACCOUNT TOTAL	83.58			
311	611000			MATERIALS				
035386	EZ DAZE RV PARK	6B853-1	0	2025 9 INV P	103.95	D-070125	229424	PROPANE
				ACCOUNT TOTAL	103.95			
311	625700			TELEPHONE & POSTAGE				
001167	AT&T MOBILITY	1875-0625	0	2025 9 INV P	31.68	D-070125	229404	PHONE CHARGES FOR P
001167	AT&T MOBILITY	9041-0625	0	2025 9 INV P	341.49	D-070125	229263	PW CELL PHONES
					373.17			
				ACCOUNT TOTAL	373.17			
311	626000			UTILITIES				
000966	ENTERGY	100007208237	0	2025 9 INV P	73.94	D-070125	229308	85056398 750 BROOKS
000966	ENTERGY	100007210526	0	2025 9 INV P	88.38	D-070125	229307	89417216 5577 GETWE
000966	ENTERGY	10020097914	0	2025 9 INV P	41.93	D-070125	228947	161881305 699 RESEA
000966	ENTERGY	120007067430	0	2025 9 INV P	58.06	D-070125	229422	15540321 367 RASCO

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
000966	ENTERGY	165008024651	0	2025 9	INV	P	59.27	D-070125	228947	150262913 CHERRY BL
000966	ENTERGY	195008080115	0	2025 9	INV	P	80.49	D-070125	229398	115078636 1989 STAT
000966	ENTERGY	205007615858	0	2025 9	INV	P	134.45	D-070125	229420	52482346 8355 AIRWA
000966	ENTERGY	225007459769	0	2025 9	INV	P	90.95	D-070125	229307	108163825 6145 AIRW
000966	ENTERGY	260006493596	0	2025 9	INV	P	75.07	D-070125	229308	50881309 1005 CHURC
000966	ENTERGY	260006493694	0	2025 9	INV	P	76.72	D-070125	229308	52730470 85 CHURCH
000966	ENTERGY	265007044243	0	2025 9	INV	P	59.58	D-070125	229309	63799183 6715 HOSPI
000966	ENTERGY	270006513527	0	2025 9	INV	P	73.54	D-070125	229308	16832941 5140 TCHUL
000966	ENTERGY	285006861006	0	2025 9	INV	P	74.14	D-070125	229421	17624495 3005 STANT
000966	ENTERGY	290006494944	0	2025 9	INV	P	84.43	D-070125	229307	59478867 6345 AIRWA
000966	ENTERGY	290006494945	0	2025 9	INV	P	78.23	D-070125	229308	59478941 6610 AIRWA
000966	ENTERGY	290006494946	0	2025 9	INV	P	81.13	D-070125	229307	58522954 6875 AIRWA
000966	ENTERGY	30010012107	0	2025 9	INV	P	79.13	D-070125	229307	16853152 488 CHURCH
000966	ENTERGY	30010014345	0	2025 9	INV	P	26.91	D-070125	229309	16344749 SWEET FLAG
000966	ENTERGY	30010014539	0	2025 9	INV	P	132.63	D-070125	229306	176873271 WHITWORTH
000966	ENTERGY	305005853645	0	2025 9	INV	P	78.52	D-070125	229308	89417232 6006 GETWE
000966	ENTERGY	305005853663	0	2025 9	INV	P	69.29	D-070125	229308	90253295 8507 IVERN
000966	ENTERGY	305005854686	0	2025 9	INV	P	457.24	D-070125	229396	55245484 8935 COMME
000966	ENTERGY	325005713215	0	2025 9	INV	P	58.06	D-070125	229423	31166523 1200 BROOK
000966	ENTERGY	335005672096	0	2025 9	INV	P	96.56	D-070125	229421	79896114 984 STATEL
000966	ENTERGY	335005673868	0	2025 9	INV	P	77.47	D-070125	229421	50881416 4005 STATE
000966	ENTERGY	340004531587	0	2025 9	INV	P	75.07	D-070125	229398	19131200 8185 GETWE
000966	ENTERGY	355005486142	0	2025 9	INV	P	189.60	D-070125	229306	169321593 2810 MAY
000966	ENTERGY	370004301228	0	2025 9	INV	P	82.92	D-070125	229307	68387034 249 GOODMA
000966	ENTERGY	390004230705	0	2025 9	INV	P	275.94	D-070125	229419	69086056 HAMILTON
000966	ENTERGY	395005195307	0	2025 9	INV	P	13.31	D-070125	229310	98050180 5813 PEPPE
000966	ENTERGY	400003242224	0	2025 9	INV	P	105.06	D-070125	229420	18054445 8777 WHITW
000966	ENTERGY	420003494049	0	2025 9	INV	P	87.93	D-070125	229421	61645719 7655 AIRWA
000966	ENTERGY	420003494050	0	2025 9	INV	P	196.49	D-070125	229419	61645784 7532 SOUTH
000966	ENTERGY	425004807745	0	2025 9	INV	P	90.76	D-070125	229397	201373990 730 RASCO
000966	ENTERGY	425004808228	0	2025 9	INV	P	153.69	D-070125	229419	100968049 8770 NORT
000966	ENTERGY	435004752728	0	2025 9	INV	P	79.30	D-070125	229421	47904040 8683 AIRWA
000966	ENTERGY	440003513683	0	2025 9	INV	P	101.86	D-070125	229397	147671986 SE CORNER
000966	ENTERGY	440003513684	0	2025 9	INV	P	96.42	D-070125	229397	147671994 GOODMAN A
000966	ENTERGY	440003516049	0	2025 9	INV	P	82.17	D-070125	229421	149789885 MISSISSIP
000966	ENTERGY	450003567728	0	2025 9	INV	P	75.65	D-070125	229398	19047497 951 RASCO
000966	ENTERGY	450003571479	0	2025 9	INV	P	11.31	D-070125	229423	89409965 ESTATES OF
000966	ENTERGY	455004601097	0	2025 9	INV	P	783.66	D-070125	229419	119287241 1855 FIRS
000966	ENTERGY	465004554711	0	2025 9	INV	P	69.29	D-070125	229422	64945074 805 RASCO
000966	ENTERGY	470003555916	0	2025 9	INV	P	240.29	D-070125	229419	16832230 453 AIRPOR
000966	ENTERGY	95008344599	0	2025 9	INV	P	75.65	D-070125	229308	91224535 992 CHURCH
							5,192.49			
				ACCOUNT TOTAL			5,192.49			
				ORG 311 TOTAL			5,753.19			

411 PARKS DEPARTMENT
411 612200 MAINTENANCE EQUIPMENT & BUILD

027444	HENRY JOSH	6-25-25	0	2025 9	INV	A	239.96	D-070125		REIMBURSEMENT FOR P

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
				ACCOUNT TOTAL			239.96			
411	625700			TELEPHONE & POSTAGE						
001167	AT&T MOBILITY	1081-0625	0	2025 9	INV	P	774.55	D-070125	229263	PARKS CELL PHONES
				ACCOUNT TOTAL			774.55			
411	626000			UTILITIES						
000966	ENTERGY	115008212781	0	2025 9	INV	P	196.38	D-070125	229397	15928989 8400 GREEN
000966	ENTERGY	115008218870	0	2025 9	INV	P	60.18	D-070125	229422	16838419 7505 CHERR
000966	ENTERGY	115008218872	0	2025 9	INV	P	324.79	D-070125	229419	16839250 7505 CHERR
000966	ENTERGY	125008157780	0	2025 9	INV	P	992.28	D-070125	229396	182817924 6277D SNO
000966	ENTERGY	145008098058	0	2025 9	INV	P	58.06	D-070125	229309	72820194 6305 SNOWD
000966	ENTERGY	155008027743	0	2025 9	INV	P	242.04	D-070125	229306	16833329 3278 MAY B
000966	ENTERGY	155008027744	0	2025 9	INV	P	58.06	D-070125	229309	16834020 GETWELL &
000966	ENTERGY	155008027747	0	2025 9	INV	P	531.57	D-070125	229396	16852006 7505 STONE
000966	ENTERGY	155008037277	0	2025 9	INV	P	68.07	D-070125	229422	16836454 4700 STATE
000966	ENTERGY	155008037278	0	2025 9	INV	P	1,343.08	D-070125	229418	16838229 4700 STATE
000966	ENTERGY	175007992938	0	2025 9	INV	P	3,891.20	D-070125	229396	123335762 800 STOWE
000966	ENTERGY	210006392712	0	2025 9	INV	P	58.06	D-070125	229309	31109259 7705 TCHUL
000966	ENTERGY	210006392713	0	2025 9	INV	P	58.06	D-070125	229399	31109317 7655 TCHUL
000966	ENTERGY	210006392714	0	2025 9	INV	P	58.06	D-070125	229399	31109366 7625 TCHUL
000966	ENTERGY	210006392715	0	2025 9	INV	P	58.06	D-070125	229399	31109424 7635 TCHUL
000966	ENTERGY	210006392716	0	2025 9	INV	P	58.06	D-070125	229399	31109473 7525 TCHUL
000966	ENTERGY	210006392717	0	2025 9	INV	P	58.06	D-070125	229309	31109549 7535 TCHUL
000966	ENTERGY	210006392718	0	2025 9	INV	P	58.06	D-070125	229399	31109614 7645 TCHUL
000966	ENTERGY	210006392719	0	2025 9	INV	P	58.06	D-070125	229399	31109648 7665 TCHUL
000966	ENTERGY	210006392720	0	2025 9	INV	P	13.31	D-070125	229399	31109663 7735 TCHUL
000966	ENTERGY	210006392796	0	2025 9	INV	P	71.43	D-070125	229398	22512453 6205 GETWE
000966	ENTERGY	225007468103	0	2025 9	INV	P	28.62	D-070125	229423	117424333 1729 BROO
000966	ENTERGY	270006513531	0	2025 9	INV	P	63.86	D-070125	229308	16836884 CHAPARRAL
000966	ENTERGY	270006513532	0	2025 9	INV	P	325.96	D-070125	229306	16838617 SNOWDON PA
000966	ENTERGY	280006508224	0	2025 9	INV	P	58.23	D-070125	229398	45692910 8925 SWINN
000966	ENTERGY	28008366490	0	2025 9	INV	P	294.82	D-070125	229409	6205 SNOWDEN LN
000966	ENTERGY	315005805241	0	2025 9	INV	P	85.14	D-070125	229307	11924972 7635 TCHUL
000966	ENTERGY	325005712543	0	2025 9	INV	P	84.59	D-070125	229421	56395635 7360 US HI
000966	ENTERGY	335005669008	0	2025 9	INV	P	657.56	D-070125	229305	20892766 6070 SNOWD
000966	ENTERGY	335005669009	0	2025 9	INV	P	227.95	D-070125	229306	20291415 3480 SUNSE
000966	ENTERGY	335005669121	0	2025 9	INV	P	106.57	D-070125	229397	47805247 6208 SNOWD
000966	ENTERGY	335005670170	0	2025 9	INV	P	510.12	D-070125	229396	38822441 8925 SWINN
000966	ENTERGY	340004531608	0	2025 9	INV	P	155.06	D-070125	229306	19046408 3025 CARNI
000966	ENTERGY	340004534500	0	2025 9	INV	P	1,068.34	D-070125	229418	182817932 6277C SNO
000966	ENTERGY	350004414479	0	2025 9	INV	P	107.78	D-070125	229420	19046929 1978 STATE
000966	ENTERGY	35008871441	0	2025 9	INV	P	360.75	D-070125	229409	6205 SNOWDEN LN
000966	ENTERGY	35008871442	0	2025 9	INV	P	517.02	D-070125	229409	6205 SNOWDEN LN
000966	ENTERGY	360004322340	0	2025 9	INV	P	186.27	D-070125	229397	74855255 6277B SNOW
000966	ENTERGY	360004322341	0	2025 9	INV	P	58.06	D-070125	229399	74869355 6277A SNOW
000966	ENTERGY	385005241851	0	2025 9	INV	P	637.19	D-070125	229305	38124624 CHERRY VAL
000966	ENTERGY	395005197648	0	2025 9	INV	P	58.06	D-070125	229399	69723351 8925 SWINN
000966	ENTERGY	40007437416	0	2025 9	INV	P	353.77	D-070125	229409	6205 SNOWDEN LN
000966	ENTERGY	410003391180	0	2025 9	INV	P	9,427.08	D-070125	229418	41111535 7360 US HI
000966	ENTERGY	415004858826	0	2025 9	INV	P	1,552.65	D-070125	229305	186848966 6277 E SN

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
000966	ENTERGY	415004859394	0	2025 9	INV	P	2,508.32	D-070125	229396	125567875 800 STOWE
000966	ENTERGY	415004859395	0	2025 9	INV	P	744.64	D-070125	229396	125567883 800 STOWE
000966	ENTERGY	430003513246	0	2025 9	INV	P	3,161.45	D-070125	229305	18054049 SNOWDEN BA
000966	ENTERGY	440003513492	0	2025 9	INV	P	7,977.16	D-070125	229396	44368587 3335 PINE
000966	ENTERGY	465004553273	0	2025 9	INV	P	1,573.38	D-070125	229396	171475650 6650 SNOW
000966	ENTERGY	475004535545	0	2025 9	INV	P	58.06	D-070125	229399	127643922 7890 GREE
000966	ENTERGY	560001505935	0	2025 9	INV	P	68.33	D-070125	229422	46687588 365 RASCO
000966	ENTERGY	85008462635	0	2025 9	INV	P	8,345.86	D-070125	229305	15744642 3376 NAIL
000966	ENTERGY	85008462636	0	2025 9	INV	P	13.31	D-070125	229310	15744865 3566 NAIL
000966	ENTERGY	95008349317	0	2025 9	INV	P	419.22	D-070125	229305	66074311 6208A SNOW
000966	ENTERGY	95008349318	0	2025 9	INV	P	329.73	D-070125	229305	66762873 6275 SNOWD
							50,439.84			
001145	ATMOS ENERGY	1167-0625	0	2025 9	INV	P	105.50	D-070125	229414	4034951167 740 STOW
001145	ATMOS ENERGY	2435-0625	0	2025 9	INV	P	64.26	D-070125	229414	3019672435 8400 GRE
001145	ATMOS ENERGY	3076-0625	0	2025 9	INV	P	100.52	D-070125	229414	3020713076 8925 SWI
001145	ATMOS ENERGY	4936-0625	0	2025 9	INV	P	104.85	D-070125	229266	3057134936 6205 SNO
							375.13			
001167	AT&T MOBILITY	1874-0525	0	2025 9	INV	P	1.71	D-070125	229404	PHONE BILL
002351	COMCAST	1174-0625	0	2025 9	INV	P	655.47	D-070125	229406	HQ/WTR TWR/ARENA
				ACCOUNT TOTAL			51,472.15			
				ORG 411 TOTAL			52,486.66			
412			PARK TOURNAMENTS							
412	612400			RESELL / CONCESSION EXPENSE						
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	7,479.83	D-070125	229430	SUPPLES, CONCESSION
041678	NICHOLS ABIGAIL	1799	0	2025 9	INV	P	240.00	D-070125	228948	CAKE/PETTICAKES FOR
				ACCOUNT TOTAL			7,719.83			
412	626102			PROMOTIONS						
001137	FEDEX	OLVKI00618046	0	2025 9	INV	P	38.87	D-070125	229410	SHIPPING
				ACCOUNT TOTAL			38.87			
412	627901			TOURNAMENT UMPIRE FEES						
002749	HENTZ JEFF	6-15-25	0	2025 9	INV	P	705.00	D-070125	229328	FAMILY FOCUS 6/13-6
004615	GABBERT JAMIE	6-15-25	0	2025 9	INV	P	305.00	D-070125	229314	FAMILY FOCUS 6/13-6
006776	HAMM SAMUEL KEITH	6-14-25	0	2025 9	INV	P	270.00	D-070125	229323	2025 SUMMER HEAT 6-
008240	GRONKE CHRIS	6-15-25	0	2025 9	INV	P	800.00	D-070125	229319	FAMILY FOCUS 6/13-6
008764	BEASLEY GARY	6-15-25	0	2025 9	INV	P	1,153.00	D-070125	229271	FAMILY FOCUS 6/13-6

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
009480 BAXTER ED	5-4-25	0	2025 8	INV	P	165.00 D-070125	229393	SUPER NIT 5/2-5/4/2
009480 BAXTER ED	6-15-25	0	2025 9	INV	P	185.00 D-070125	229270	FAMILY FOCUS 6/13-6
						350.00		
009854 BARNETT PHILLIP	6-14-25	0	2025 9	INV	P	270.00 D-070125	229269	2025 SUMMER HEAT 6-
010287 CLYNES DENNIS	6-15-25	0	2025 9	INV	P	345.00 D-070125	229289	FAMILY FOCUS 6/13-6
010300 JONES LARRY SHANE	6-15-25	0	2025 9	INV	P	75.00 D-070125	229335	JUNE JAM/SUMMER HEA
011652 WRENN DALE	6-15-25	0	2025 9	INV	P	515.00 D-070125	229391	FAMILY FOCUS 6/13-6
011656 JORDAN BRANDON	6-15-25	0	2025 9	INV	P	625.00 D-070125	229337	FAMILY FOCUS 6/13-6
012494 MILTON QUINTON	6-15-25	0	2025 9	INV	P	230.00 D-070125	229353	FAMILY FOCUS 6/13-6
016127 GAGLIANO PAUL	6-15-25	0	2025 9	INV	P	375.00 D-070125	229315	FAMILY FOCUS 6/13-6
016709 DAVIS DANIEL	6-15-25	0	2025 9	INV	P	800.00 D-070125	229297	FAMILY FOCUS 6/13-6
017285 STAFFORD ALICIA	6-15-25	0	2025 9	INV	P	135.00 D-070125	229376	JUNE JAM/SUMMER HEA
018965 WAMMACK TERRY	6-15-25	0	2025 9	INV	P	195.00 D-070125	229385	FAMILY FOCUS 6/13-6
021367 BREWER MICHAEL	6-14-25	0	2025 9	INV	P	225.00 D-070125	229279	2025 SUMMER HEAT 6-
021370 GORE JAMES HUNTER	6-15-25	0	2025 9	INV	P	455.00 D-070125	229318	FAMILY FOCUS 6/13-6
021399 JORDAN JORDAN	6-15-25	0	2025 9	INV	P	1,145.00 D-070125	229338	JUNE JAM/SUMMER HEA
023182 CASHION JOHN H	6-15-25	0	2025 9	INV	P	130.00 D-070125	229285	FAMILY FOCUS 6/13-6
023440 CANADY DONNIE	6-14-25	0	2025 9	INV	P	360.00 D-070125	229282	2025 SUMMER HEAT 6-
024515 BOND STEVE	6-15-25	0	2025 9	INV	P	455.00 D-070125	229276	FAMILY FOCUS 6/13-6
024526 LACEY PATRICK	6-15-25	0	2025 9	INV	P	185.00 D-070125	229341	FAMILY FOCUS 6/13-6
026232 TATKO MARK	6-15-25	0	2025 9	INV	P	1,508.00 D-070125	229379	FAMILY FOCUS 6/13-6
026606 FARMER TAJMAHAL	6-15-25	0	2025 9	INV	P	580.00 D-070125	229311	FAMILY FOCUS 6/13-6
028012 RANKIN ELLIS	6-15-25	0	2025 9	INV	P	165.00 D-070125	229365	FAMILY FOCUS 6/13-6
028224 WALKER KEVIN	6-15-25	0	2025 9	INV	P	455.00 D-070125	229384	FAMILY FOCUS 6/13-6
028396 FROST JONATHAN	6-14-25	0	2025 9	INV	P	360.00 D-070125	229312	2025 SUMMER HEAT 6-
029256 CARMICHAEL JONATHAN	6-14-25	0	2025 9	INV	P	1,080.00 D-070125	229283	2025 SUMMER HEAT 6-

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET D-070125

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
029257 OSBURN JASON	6-14-25	0	2025 9	INV	P	315.00 D-070125	229357	2025 SUMMER HEAT 6-
029772 BENAFIELD STEPHEN	6-14-25	0	2025 9	INV	P	405.00 D-070125	229272	2025 SUMMER HEAT 6-
029942 ARVIN PHILLIP	6-14-25	0	2025 9	INV	P	405.00 D-070125	229262	2025 SUMMER HEAT 6-
030012 BOWLES SAVANNAH	6-15-25	0	2025 9	INV	P	150.00 D-070125	229277	JUNE JAM/SUMMER HEA
030217 DOGAN JEREMY	6-14-25	0	2025 9	INV	P	405.00 D-070125	229300	2025 SUMMER HEAT 6-
030405 SPENCE SCOTTY	6-14-25	0	2025 9	INV	P	270.00 D-070125	229375	2025 SUMMER HEAT 6-
030790 CLARK FERNANDO	6-15-25	0	2025 9	INV	P	130.00 D-070125	229287	FAMILY FOCUS 6/13-6
031408 EDGE RILEY G	6-15-25	0	2025 9	INV	P	150.00 D-070125	229303	JUNE JAM/SUMMER HEA
032079 LANE MARIO	6-15-25	0	2025 9	INV	P	315.00 D-070125	229342	FAMILY FOCUS 6/13-6
032094 HODGES JADARRIUS	6-15-25	0	2025 9	INV	P	710.00 D-070125	229329	FAMILY FOCUS 6/13-6
032102 BURDETTE AMANDA	6-15-25	0	2025 9	INV	P	240.00 D-070125	229280	JUNE JAM/SUMMER HEA
032210 WATKINS ARBEDELL	6-15-25	0	2025 9	INV	P	345.00 D-070125	229386	FAMILY FOCUS 6/13-6
033374 TUCKER ANTHONY	6-15-25	0	2025 9	INV	P	515.00 D-070125	229383	FAMILY FOCUS 6/13-6
033375 MCCLURKAN JOSH	6-15-25	0	2025 9	INV	P	380.00 D-070125	229349	FAMILY FOCUS 6/13-6
033444 MILLER DUSTIN	6-15-25	0	2025 9	INV	P	285.00 D-070125	229352	FAMILY FOCUS 6/13-6
033450 JONES STANLEY WAYNE	6-15-25	0	2025 9	INV	P	285.00 D-070125	229336	FAMILY FOCUS 6/13-6
033842 BARLEY NATHAN	6-14-25	0	2025 9	INV	P	315.00 D-070125	229268	2025 SUMMER HEAT 6-
034000 GUTH THOMAS	6-14-2025	0	2025 9	INV	P	180.00 D-070125	229320	2025 SUMMER HEAT 6-
034391 RAINEY GEORGE ANDREW	6-15-25	0	2025 9	INV	P	90.00 D-070125	229364	JUNE JAM/SUMMER HEA
034394 RICH KELSEY	6-15-25	0	2025 9	INV	P	105.00 D-070125	229366	JUNE JAM/SUMMER HEA
034591 HARRIS MARSHON K	6-15-25	0	2025 9	INV	P	355.00 D-070125	229325	FAMILY FOCUS 6/13-6
034690 DINKINS MICHAEL	6-14-25	0	2025 9	INV	P	270.00 D-070125	229299	2025 SUMMER HEAT 6-
035364 SMITH BRANDON COLT	6-15-25	0	2025 9	INV	P	455.00 D-070125	229373	FAMILY FOCUS 6/13-6
035367 BIBLE JOSH	6-15-25	0	2025 9	INV	P	545.00 D-070125	229274	FAMILY FOCUS 6/13-6
035665 DOWNS RIVER	6-15-25	0	2025 9	INV	P	250.00 D-070125	229301	JUNE JAM/SUMMER HEA
035753 HOOD JENNIFER	6-15-25	0	2025 9	INV	P	240.00 D-070125	229332	JUNE JAM/SUMMER HEA

CITY OF SOUTHAVEN

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
035754	MCMAHON LINDSEY	6-15-25	0	2025 9	INV	P	100.00	D-070125	229350	JUNE JAM/SUMMER HEA
035896	WOLF GEORGE	6-12-25	0	2025 9	INV	P	325.00	D-070125	229390	TENNIS PAYROLL 6/2-
035897	WISEMAN JONATHAN	6-12-25	0	2025 9	INV	P	135.00	D-070125	229389	TENNIS PAYROLL 6/2-
035899	JOHNSON ALEXANDRA	6-12-25	0	2025 9	INV	P	440.00	D-070125	229333	TENNIS PAYROLL 6/2-
037105	LEWIS DRAKE T	6-15-25	0	2025 9	INV	P	240.00	D-070125	229345	JUNE JAM/SUMMER HEA
037109	WRIGHT JAMES DARRELL	6-15-25	0	2025 9	INV	P	175.00	D-070125	229392	JUNE JAM/SUMMER HEA
037302	FROST JONATHAN	6-15-25	0	2025 9	INV	P	230.00	D-070125	229313	FAMILY FOCUS 6/13-6
037303	HOLLIDAY III WILLIAM	6-15-25	0	2025 9	INV	P	495.00	D-070125	229330	FAMILY FOCUS 6/13-6
037327	CADENHEAD CODY C	6-15-25	0	2025 9	INV	P	225.00	D-070125	229281	FAMILY FOCUS 6/13-6
037331	HOLLIDAY JACKSON	6-15-25	0	2025 9	INV	P	240.00	D-070125	229331	JUNE JAM/SUMMER HEA
037396	LEE JOSEPH ANGLIN	6-15-25	0	2025 9	INV	P	570.00	D-070125	229344	FAMILY FOCUS 6/13-6
037399	COCKRELL MERI CARSON	6-15-25	0	2025 9	INV	P	25.00	D-070125	229290	JUNE JAM/SUMMER HEA
037514	STAPLES JACK	6-15-25	0	2025 9	INV	P	405.00	D-070125	229377	FAMILY FOCUS 6/13-6
037553	DANIEL AERION	6-15-25	0	2025 9	INV	P	200.00	D-070125	229296	JUNE JAM/SUMMER HEA
037607	CARTER MARK	6-15-25	0	2025 9	INV	P	505.00	D-070125	229284	FAMILY FOCUS 6/13-6
037850	HENDRICHOVSKY ANDREW	6-15-25	0	2025 9	INV	P	125.00	D-070125	229327	JUNE JAM/SUMMER HEA
037917	MARETT BROCK	6-15-25	0	2025 9	INV	P	545.00	D-070125	229346	FAMILY FOCUS 6/13-6
037957	WILKINS DAVIS SHANE	6-15-25	0	2025 9	INV	P	130.00	D-070125	229388	FAMILY FOCUS 6/13-6
038256	SANDERS CADE E	6-15-25	0	2025 9	INV	P	225.00	D-070125	229369	JUNE JAM/SUMMER HEA
038342	THORN WILLIAM DANIEL	6-15-25	0	2025 9	INV	P	450.00	D-070125	229380	JUNE JAM/SUMMER HEA
039399	ROSS MADILYN	6-15-25	0	2025 9	INV	P	150.00	D-070125	229368	JUNE JAM/SUMMER HEA
039413	PARKER KAMARI	6-15-25	0	2025 9	INV	P	175.00	D-070125	229358	JUNE JAM/SUMMER HEA
039503	HANKINS MICHAEL	6-15-25	0	2025 9	INV	P	195.00	D-070125	229324	JUNE JAM/SUMMER HEA
039505	LEE JEFFREY	6-15-25	0	2025 9	INV	P	225.00	D-070125	229343	FAMILY FOCUS 6/13-6
039507	BERNARD CHRISTOPHER	6-15-25	0	2025 9	INV	P	240.00	D-070125	229273	FAMILY FOCUS 6/13-6
039518	CONLEY JOSHUA	6-15-25	0	2025 9	INV	P	175.00	D-070125	229292	JUNE JAM/SUMMER HEA

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
039524 BIGGERS STEPHEN L	6-14-25	0	2025 9	INV	P	315.00 D-070125	229275	2025 SUMMER HEAT 6-
039585 ELAM NOAH	6-15-25	0	2025 9	INV	P	125.00 D-070125	229304	JUNE JAM/SUMMER HEA
039594 BALLARINO CAMERON	6-15-25	0	2025 9	INV	P	430.00 D-070125	229267	FAMILY FOCUS 6/13-6
039733 COLLINS BRAYDEN	6-15-25	0	2025 9	INV	P	175.00 D-070125	229291	JUNE JAM/SUMMER HEA
039839 ADAMS BRADY	6-14-25	0	2025 9	INV	P	180.00 D-070125	229260	2025 SUMMER HEAT 6-
039917 COPE EMERSON	6-15-25	0	2025 9	INV	P	100.00 D-070125	229294	JUNE JAM/SUMMER HEA
039966 TODD CARSON	6-15-25	0	2025 9	INV	P	330.00 D-070125	229382	FAMILY FOCUS 6/13-6
039975 MYRICK EVAN	6-12-25	0	2025 9	INV	P	150.00 D-070125	229355	TENNIS PAYROLL 6/2-
040093 ATCHLEY MICHAEL L	6-14-25	0	2025 9	INV	P	270.00 D-070125	229265	2025 SUMMER HEAT 6-
040095 MARTINEZ STEVEN W	6-14-25	0	2025 9	INV	P	315.00 D-070125	229347	2025 SUMMER HEAT 6-
040099 MITCHELL OLIVER	6-14-25	0	2025 9	INV	P	270.00 D-070125	229354	2025 SUMMER HEAT 6-
040372 GILMORE TRACIE	6-15-25	0	2025 9	INV	P	100.00 D-070125	229316	JUNE JAM/SUMMER HEA
040373 CLIMER SIRI	6-15-25	0	2025 9	INV	P	125.00 D-070125	229288	JUNE JAM/SUMMER HEA
040444 ROBINSON JOSEPH	6-15-25	0	2025 9	INV	P	455.00 D-070125	229367	FAMILY FOCUS 6/13-6
040666 PRATT NARKES A.	6-15-25	0	2025 9	INV	P	480.00 D-070125	229363	FAMILY FOCUS 6/13-6
041021 SHIPLEY KARAH	6-15-25	0	2025 9	INV	P	125.00 D-070125	229372	JUNE JAM/SUMMER HEA
041035 ALEXANDER COLSON	6-15-25	0	2025 9	INV	P	125.00 D-070125	229261	JUNE JAM/SUMMER HEA
041039 HADDOCK KEEGAN	6-15-25	0	2025 9	INV	P	150.00 D-070125	229321	JUNE JAM/SUMMER HEA
041043 CRUSETURNER TUCKER	6-15-25	0	2025 9	INV	P	50.00 D-070125	229295	JUNE JAM/SUMMER HEA
041044 BOWSER KELCEY	6-15-25	0	2025 9	INV	P	175.00 D-070125	229278	JUNE JAM/SUMMER HEA
041077 DUNN JULIA	6-15-25	0	2025 9	INV	P	75.00 D-070125	229302	JUNE JAM/SUMMER HEA
041085 SHARP TRISTAN N	6-15-25	0	2025 9	INV	P	125.00 D-070125	229371	JUNE JAM/SUMMER HEA
041087 HARRIS STELLA	6-15-25	0	2025 9	INV	P	175.00 D-070125	229326	JUNE JAM/SUMMER HEA
041237 POWELL DANIEL	6-15-25	0	2025 9	INV	P	495.00 D-070125	229361	FAMILY FOCUS 6/13-6
041240 JONES JUSTIN CHARLES	6-15-25	0	2025 9	INV	P	625.00 D-070125	229334	FAMILY FOCUS 6/13-6
041241 POWELL ERIN	6-15-25	0	2025 9	INV	P	175.00 D-070125	229362	JUNE JAM/SUMMER HEA

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
041316	STODDARD COLE	6-12-25	0	2025 9	INV	P	75.00	D-070125	229378	TENNIS PAYROLL 6/2-
041318	KUSEK KOLE	6-12-25	0	2025 9	INV	P	240.00	D-070125	229340	TENNIS PAYROLL 6/2-
041319	COOK TAYLOR	6-12-25	0	2025 9	INV	P	255.00	D-070125	229293	TENNIS PAYROLL 6/2-
041436	SMITH STEFON	6-14-25	0	2025 9	INV	P	225.00	D-070125	229374	2025 SUMMER HEAT 6-
041559	THURMAN QUINN RAYANN	6-12-25	0	2025 9	INV	P	300.00	D-070125	229381	TENNIS PAYROLL 6/2-
041560	WEATHERLY RYLEIGH P	6-12-25	0	2025 9	INV	P	270.00	D-070125	229387	TENNIS PAYROLL 6/2-
041561	MEADOWS REAGAN	6-12-25	0	2025 9	INV	P	120.00	D-070125	229351	TENNIS PAYROLL 6/2-
041562	PAYNE HANNAH	6-15-25	0	2025 9	INV	P	75.00	D-070125	229359	JUNE JAM/SUMMER HEA
041564	KOGER KAYCEE	6-15-25	0	2025 9	INV	P	75.00	D-070125	229339	JUNE JAM/SUMMER HEA
041600	HALL MARIAM E	6-12-25	0	2025 9	INV	P	165.00	D-070125	229322	TENNIS PAYROLL 6/2-
041676	SEALE RANDY A	6-14-25	0	2025 9	INV	P	270.00	D-070125	229370	2025 SUMMER HEAT 6-
041696	GOLLER ALICIA	6-14-25	0	2025 9	INV	P	315.00	D-070125	229317	2025 SUMMER HEAT 6-
				ACCOUNT TOTAL			37,806.00			
				ORG 412 TOTAL			45,564.70			
420			FOREVER YOUNG SENIOR SERVICES							
420	622100			CLASS INSTRUCTOR FEES						
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	88.92	D-070125	229430	SUPPLES, CONCESSION
				ACCOUNT TOTAL			88.92			
				ORG 420 TOTAL			88.92			
511			ANIMAL CONTROL							
511	610100			CLEANING SUPPLIES						
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	189.46	D-070125	229430	SUPPLES, CONCESSION
				ACCOUNT TOTAL			189.46			
511	614900			FEED FOR ANIMALS						
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	49.96	D-070125	229430	SUPPLES, CONCESSION
				ACCOUNT TOTAL			49.96			
511	625700			TELEPHONE & POSTAGE						
001167	AT&T MOBILITY	7723-0625	0	2025 9	INV	P	284.20	D-070125	229263	ANIMAL CONTROL CELL
				ACCOUNT TOTAL			284.20			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
511	630400			MACHINERY & EQUIPMENT						
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	119.96	D-070125	229430	SUPPLES, CONCESSION
				ACCOUNT TOTAL			119.96			
				ORG 511 TOTAL			643.58			
902				GENERAL EXPENSES						
902	626000			UTILITIES-STREET LTS & SIGNALS						
000966	ENTERGY	100007212659	0	2025 9	INV	P	150.01	D-070125	229397	17327354 SWINNEA RD
000966	ENTERGY	10020102794	0	2025 9	INV	P	143.82	D-070125	229306	110822004 MS 302 @
000966	ENTERGY	110008471263	0	2025 9	INV	P	72.46	D-070125	229308	176129674 7970 TCHU
000966	ENTERGY	115008218871	0	2025 9	INV	P	41.09	D-070125	229423	16839003 HIGHWAY 51
000966	ENTERGY	155008027745	0	2025 9	INV	P	7.62	D-070125	229310	16835456 SOUTHAVEN
000966	ENTERGY	155008027746	0	2025 9	INV	P	87.77	D-070125	229397	16837528 STATE LINE
000966	ENTERGY	165008032949	0	2025 9	INV	P	143.82	D-070125	229397	15556418 STATELINE
000966	ENTERGY	190007169717	0	2025 9	INV	P	75.50	D-070125	228947	16838005 4830 AIRWA
000966	ENTERGY	195008080374	0	2025 9	INV	P	88.24	D-070125	229397	202657581 12 GUTHRI
000966	ENTERGY	195008080375	0	2025 9	INV	P	83.37	D-070125	229398	202657599 943 STATE
000966	ENTERGY	2026298560	0	2025 9	INV	P	82,817.20	D-070125	229396	16836199 STREET LIG
000966	ENTERGY	205007622821	0	2025 9	INV	P	287.80	D-070125	229419	110822012 STATELINE
000966	ENTERGY	215007535298	0	2025 9	INV	P	83.83	D-070125	229307	145700183 2996 COLL
000966	ENTERGY	215007545427	0	2025 9	INV	P	150.01	D-070125	229419	110821956 HIGHWAY 5
000966	ENTERGY	270006512267	0	2025 9	INV	P	89.73	D-070125	229307	202657565 1486 CHUR
000966	ENTERGY	270006513528	0	2025 9	INV	P	167.68	D-070125	229306	16835019 T L MILLBR
000966	ENTERGY	270006513533	0	2025 9	INV	P	39.04	D-070125	229309	16850885 AIRWAYS AN
000966	ENTERGY	295006754153	0	2025 9	INV	P	539.56	D-070125	229305	15064967 ST LTS CIT
000966	ENTERGY	30010012104	0	2025 9	INV	P	2,562.94	D-070125	229305	16833121 5813 PEPPE
000966	ENTERGY	30010012105	0	2025 9	INV	P	74.14	D-070125	229308	16837783 3005 COLLE
000966	ENTERGY	30010014312	0	2025 9	INV	P	143.00	D-070125	229306	16293359 WHITWORTH
000966	ENTERGY	310004762290	0	2025 9	INV	P	83.83	D-070125	229421	68134634 NORTHWEST
000966	ENTERGY	310004762291	0	2025 9	INV	P	139.75	D-070125	229420	68135326 STATE LINE
000966	ENTERGY	335005667174	0	2025 9	INV	P	103.99	D-070125	228946	153800891 GOODMAN R
000966	ENTERGY	340004534357	0	2025 9	INV	P	143.00	D-070125	229420	110821964 ST LINE H
000966	ENTERGY	340004534358	0	2025 9	INV	P	112.49	D-070125	229420	110821972 STATELINE
000966	ENTERGY	340004534359	0	2025 9	INV	P	118.43	D-070125	229420	110821998 MISS VALL
000966	ENTERGY	340004534360	0	2025 9	INV	P	113.38	D-070125	229420	110822038 RASCO RD
000966	ENTERGY	35008875286	0	2025 9	INV	P	76.49	D-070125	229421	189364755 HIGHWAY 5
000966	ENTERGY	355005483494	0	2025 9	INV	P	103.46	D-070125	228947	203728563 TURMAN RD
000966	ENTERGY	370004301119	0	2025 9	INV	P	143.82	D-070125	229306	19075704 MS 302 & T
000966	ENTERGY	385005242001	0	2025 9	INV	P	78.52	D-070125	229307	124065178 AIRWAYS B
000966	ENTERGY	385005242002	0	2025 9	INV	P	86.86	D-070125	229307	124075086 AIRWAYS B
000966	ENTERGY	390004228039	0	2025 9	INV	P	118.05	D-070125	229307	16713240 CHURCH RD
000966	ENTERGY	390004228040	0	2025 9	INV	P	46.41	D-070125	229309	16713968 CHURCH RD
000966	ENTERGY	390004230704	0	2025 9	INV	P	81.55	D-070125	229421	68134584 HAMILTON &
000966	ENTERGY	455004601983	0	2025 9	INV	P	75.61	D-070125	229421	189378672 HIGHWAY 5
000966	ENTERGY	470003555917	0	2025 9	INV	P	143.82	D-070125	229419	16834293 HIGHWAY 51
000966	ENTERGY	470003555918	0	2025 9	INV	P	14.18	D-070125	229423	16834756 SOUTH CIR
000966	ENTERGY	75008624219	0	2025 9	INV	P	234.23	D-070125	229419	42493999 8191 TULAN
000966	ENTERGY	85008469564	0	2025 9	INV	P	44.62	D-070125	229423	158165845 2719 BROO
000966	ENTERGY	85008475328	0	2025 9	INV	P	49.80	D-070125	229423	16835951 STATELINE
000966	ENTERGY	85008475329	0	2025 9	INV	P	118.43	D-070125	229420	16839979 ST LINE RD

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
000966	ENTERGY	85008475330	0	2025 9	INV	P	26.85	D-070125	229423	16850182 GREENBROOK
000966	ENTERGY	85008475331	0	2025 9	INV	P	14.18	D-070125	229423	16850398 GREENBROOK
							90,120.38			
001105	NORTHCENTRAL ELECTRI	7008-0625	0	2025 9	INV	P	5,963.32	D-070125	228949	59247008 ST LIGHTS
001105	NORTHCENTRAL ELECTRI	7017-0525	0	2025 9	INV	P	31.53	D-070125	229356	59247017 STATELINE/
001105	NORTHCENTRAL ELECTRI	7017-0625	0	2025 9	INV	P	31.53	D-070125	229428	59247017 STATELINE/
							6,026.38			
				ACCOUNT TOTAL			96,146.76			
				ORG 902 TOTAL			96,146.76			
904			LITIGATION							
904	622100			LEGAL SERVICES						
038221	MAYO MALLETTE PLLC	25160	0	2025 9	INV	P	2,050.95	D-070125	229348	TAX COLLECTOR MATTE
				ACCOUNT TOTAL			2,050.95			
				ORG 904 TOTAL			2,050.95			
	FUND 0010 GENERAL FUND				TOTAL:		269,951.98			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
711			BOND PROJECT EXPENSES							
711	640220		FIRE STATION 5							
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	-179.98	D-070125	229430	SUPPLES, CONCESSION
				ACCOUNT TOTAL			-179.98			
			ORG 711	TOTAL			-179.98			
FUND 0100 CAPITAL PROJECTS				TOTAL:			-179.98			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
611				SPECIAL ASSESSMENTS EXPEND						
611	623700			TOURIST & CONVENTION OPERATING						
001361	SAM'S CLUB DIRECT	6-23-25	0	2025 9	INV	P	18.94	D-070125	229430	SUPPLES, CONCESSION
				ACCOUNT TOTAL			18.94			
611	626200			DIZZY DEAN						
004849	DIZZY DEAN INC	6-23-25	0	2025 9	INV	P	45,000.00	D-070125	229408	DIZZY DEAN WORLD SE
				ACCOUNT TOTAL			45,000.00			
				ORG 611 TOTAL			45,018.94			
FUND 0240 TOURIST & CONVENTION				TOTAL:			45,018.94			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
610			AMPHITHEATER							
610 624550				Music Rights and Licensing						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	1,334.40	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	1,688.39	D-070125	229407	KANSAS & .38 SPECIA
							3,022.79			
				ACCOUNT TOTAL			3,022.79			
610 624600				SOUND & LIGHTS						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	14,880.00	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	14,845.00	D-070125	229407	KANSAS & .38 SPECIA
							29,725.00			
				ACCOUNT TOTAL			29,725.00			
610 625200				MISCELLANEOUS EXPENSE						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	750.36	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	998.00	D-070125	229407	KANSAS & .38 SPECIA
							1,748.36			
				ACCOUNT TOTAL			1,748.36			
610 626100				ADVERTISING						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	15,785.06	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	12,491.58	D-070125	229407	KANSAS & .38 SPECIA
							28,276.64			
				ACCOUNT TOTAL			28,276.64			
610 626300				AMPHITHEATER MANAGEMENT						
017044	DESOTO COUNTY	7-2025	0	2025 9	INV	P	8,333.33	D-070125	229298	CONCERT PROMOTER FO
				ACCOUNT TOTAL			8,333.33			
610 626310				EVENT LABOR						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	23,472.63	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	24,497.03	D-070125	229407	KANSAS & .38 SPECIA
							47,969.66			
				ACCOUNT TOTAL			47,969.66			
610 626325				CO PRO EXPENSE						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	4,843.28	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	11,258.99	D-070125	229407	KANSAS & .38 SPECIA
							16,102.27			

FY2025 CLAIMS DOCKET D-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
				ACCOUNT TOTAL			16,102.27			
610	626350			ARTIST FEES						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	154,000.00	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	155,000.00	D-070125	229407	KANSAS & .38 SPECIA
							309,000.00			
				ACCOUNT TOTAL			309,000.00			
610	626400			CATERING						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	7,611.00	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	6,931.00	D-070125	229407	KANSAS & .38 SPECIA
							14,542.00			
				ACCOUNT TOTAL			14,542.00			
610	626700			RENTAL						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	425.00	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	400.00	D-070125	229407	KANSAS & .38 SPECIA
							825.00			
				ACCOUNT TOTAL			825.00			
610	629300			INSURANCE PREMIUMS						
017044	DESOTO COUNTY	INV-0729	0	2025 9	INV	P	1,074.15	D-070125	228945	DWIGHT YOAKAM
017044	DESOTO COUNTY	INV-0731	0	2025 9	INV	P	1,267.20	D-070125	229407	KANSAS & .38 SPECIA
							2,341.35			
				ACCOUNT TOTAL			2,341.35			
610	630400			MACHINERY AND EQUIPMENT						
039598	A-HEAD FOR PROFITS	10926	25000405	2025 9	INV	P	18,721.59	D-070125	229259	DRAFT BEER SYSTEM F
				ACCOUNT TOTAL			18,721.59			
				ORG 610 TOTAL			480,607.99			
		FUND 0260 AMPHITHEATER			TOTAL:		480,607.99			

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
825				UTILITY MAINTENANCE EXPENSES						
825	611000			MATERIALS						
026476	SMITH EUGENE JR	6-12-25	0	2025 9	INV	P	164.96	D-070125	228950	REIMBURSEMENT FOR T
				ACCOUNT TOTAL			164.96			
825	626000			UTILITIES						
000966	ENTERGY	100007208215	0	2025 9	INV	P	198.10	D-070125	229306	85491660 CHANCEY CO
000966	ENTERGY	130007042979	0	2025 9	INV	P	15.53	D-070125	229399	16851180 7696 AIRWA
000966	ENTERGY	155008027748	0	2025 9	INV	P	58.06	D-070125	229399	16852907 1334 GOODM
000966	ENTERGY	155008027749	0	2025 9	INV	P	7,092.36	D-070125	229396	16853459 5850 GETWE
000966	ENTERGY	160006984343	0	2025 9	INV	P	63.22	D-070125	229422	16292922 8779 WHITW
000966	ENTERGY	165008024527	0	2025 9	INV	P	110.78	D-070125	228946	43981182 1903 STARL
000966	ENTERGY	185008142172	0	2025 9	INV	P	13.84	D-070125	229310	19045665 6845 MCCAI
000966	ENTERGY	190007183054	0	2025 9	INV	P	120.56	D-070125	229420	200643534 1551 DORC
000966	ENTERGY	20010270371	0	2025 9	INV	P	133.66	D-070125	228946	87490884 2017 STAR
000966	ENTERGY	2026299432	0	2025 9	INV	P	5,517.01	D-070125	229396	76259076 3088 NAIL
000966	ENTERGY	2026300833	0	2025 9	INV	P	10,056.46	D-070125	229418	16850588 7525 GREEN
000966	ENTERGY	205007607859	0	2025 9	INV	P	73.80	D-070125	228947	60572526 GROVE MEAD
000966	ENTERGY	210006386746	0	2025 9	INV	P	2,191.90	D-070125	228946	190081844 2017 STAR
000966	ENTERGY	215007545751	0	2025 9	INV	P	1,286.26	D-070125	229418	201794930 1551 DORC
000966	ENTERGY	240006468966	0	2025 9	INV	P	60.02	D-070125	229309	126811512 AIRWAYS B
000966	ENTERGY	270006513530	0	2025 9	INV	P	392.49	D-070125	229305	16836702 6854 TCHUL
000966	ENTERGY	270006513534	0	2025 9	INV	P	31.83	D-070125	229309	16851461 HUNTERS GL
000966	ENTERGY	300004771706	0	2025 9	INV	P	66.84	D-070125	229398	18141937 8440 GREEN
000966	ENTERGY	30010012198	0	2025 9	INV	P	27.34	D-070125	229309	79240206 4154 DAVIS
000966	ENTERGY	30010017337	0	2025 9	INV	P	171.01	D-070125	229397	167538396 8827 GETW
000966	ENTERGY	320004721946	0	2025 9	INV	P	106.11	D-070125	228946	107599953 2543 JIM
000966	ENTERGY	320004732108	0	2025 9	INV	P	10,939.68	D-070125	229418	16293136 8779 WHITW
000966	ENTERGY	345005560698	0	2025 9	INV	P	236.43	D-070125	229397	102092335 8182 GETW
000966	ENTERGY	350004414480	0	2025 9	INV	P	16.79	D-070125	229423	19047166 1281 BROOK
000966	ENTERGY	35008864345	0	2025 9	INV	P	170.16	D-070125	228946	122867856 4164 HIGH
000966	ENTERGY	35008864346	0	2025 9	INV	P	266.71	D-070125	228946	122868045 53 WOODLA
000966	ENTERGY	365005425276	0	2025 9	INV	P	58.06	D-070125	229398	39758438 5850 GETWE
000966	ENTERGY	385005240007	0	2025 9	INV	P	164.73	D-070125	228946	18757831 3401 WOODL
000966	ENTERGY	385005240116	0	2025 9	INV	P	69.76	D-070125	228947	122346919 LEGENDS L
000966	ENTERGY	395005197585	0	2025 9	INV	P	61.54	D-070125	229398	71532782 1433 STATE
000966	ENTERGY	420003493476	0	2025 9	INV	P	71.50	D-070125	229398	163913981 SWINNEA R
000966	ENTERGY	425004804917	0	2025 9	INV	P	24.05	D-070125	229310	122548779 5253 SWIN
000966	ENTERGY	435004749145	0	2025 9	INV	P	143.47	D-070125	228946	19338714 TURMAN DR
000966	ENTERGY	440003511200	0	2025 9	INV	P	896.64	D-070125	228946	17625948 4446 AIRWA
000966	ENTERGY	440003511201	0	2025 9	INV	P	2,622.49	D-070125	228946	17627084 170 COLLEG
000966	ENTERGY	470003555919	0	2025 9	INV	P	128.44	D-070125	229420	16835787 HUDGINS RD
000966	ENTERGY	50009623533	0	2025 9	INV	P	183.23	D-070125	228946	76194174 303 LONG S
000966	ENTERGY	75008624162	0	2025 9	INV	P	67.11	D-070125	229422	16835233 TOWN & COU
000966	ENTERGY	75008624163	0	2025 9	INV	P	63.66	D-070125	229422	16839508 8989 STANT
000966	ENTERGY	80008664591	0	2025 9	INV	P	99.42	D-070125	228947	57153132 2768 BLACK
000966	ENTERGY	90008655165	0	2025 9	INV	P	230.02	D-070125	229306	173771627 5937 KUYK
							44,301.07			

FY2025 CLAIMS DOCKET D-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
001105 NORTHCENTRAL ELECTRI	7007-0525	0	2025 9	INV	P	188.59	D-070125	229356	59247007 5714 RIVER
001105 NORTHCENTRAL ELECTRI	7007-0625	0	2025 9	INV	P	188.59	D-070125	229428	59247007 5714 RIVER
						377.18			
001145 ATMOS ENERGY	5862-0625	0	2025 9	INV	P	50.26	D-070125	229414	4024565862 8182 GET
001167 AT&T MOBILITY	8869-0625	0	2025 9	INV	A	44.23	D-070125		LAPTOP
002351 COMCAST	1174-0625	0	2025 9	INV	P	758.15	D-070125	229406	HQ/WTR TWR/ARENA
			ACCOUNT TOTAL			45,530.89			
		ORG 825	TOTAL			45,695.85			
FUND 0400 UTILITY FUND			TOTAL:			45,695.85			

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YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
0600			PAYROLL FUND							
0600	214700			GARNISHMENTS						
021029	CHAPLAINS BENEVOLENC	JUNE2025FD	0	2025 9	INV	P	180.00	D-070125	229416	FD BENEVOLENCE
021029	CHAPLAINS BENEVOLENC	JUNE2025PD	0	2025 9	INV	P	20.00	D-070125	229417	PD BENEVOLENCE FUND
							200.00			
				ACCOUNT TOTAL			200.00			
0600	215700			MS CREDIT UNION						
001407	MS PUBLIC EE CR UN	JUNE2025	0	2025 9	INV	P	2,627.76	D-070125	229427	EMP CONTRIBUTION FO
				ACCOUNT TOTAL			2,627.76			
				ORG 0600 TOTAL			2,827.76			
		FUND 0600 PAYROLL FUND		TOTAL:			2,827.76			

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CITY OF SOUTHAVEN

FY2024 CLAIMS DOCKET W-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
902			GENERAL EXPENSES							
902	622103			PAYROLL SERVICES						
022644	CORPORATE PLANNING	6202025	0	2025 9	DIR	P	7,122.94	W-070125	67502	FSA/DFSA REPORTING
				ACCOUNT TOTAL			7,122.94			
				ORG 902 TOTAL			7,122.94			
FUND 0010 GENERAL FUND					TOTAL:		7,122.94			

CITY OF SOUTHAVEN

FY2024 CLAIMS DOCKET W-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
701			DEBT SVC EXPENSES							
701 650401				GEN OB INTEREST						
001149	PEOPLES BANK, THE	6-20-25	0	2025 9	DIR	P	55,325.00	W-070125	67499	BOND PAYMENT
				ACCOUNT TOTAL			55,325.00			
				ORG 701 TOTAL			55,325.00			
FUND 0300 DEBT SERVICE					TOTAL:		55,325.00			

CITY OF SOUTHAVEN

FY2024 CLAIMS DOCKET W-070125

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION
0600			PAYROLL FUND					
0600	214300			EMPLOYEE MEDICAL INSURANCE				
022644	CORPORATE PLANNING	10220	0	2025 9 DIR P	859.00	W-070125	67500	JUNE 2025 PARTICIPA
				ACCOUNT TOTAL	859.00			
0600	214900			DEFERRED COMPENSATION				
002311	EMPOWER RETIREMENT	1307959038	0	2025 9 DIR P	6,805.22	W-070125	67501	JUNE 20,2025 EMP CO
				ACCOUNT TOTAL	6,805.22			
				ORG 0600 TOTAL	7,664.22			
	FUND 0600 PAYROLL FUND			TOTAL:	7,664.22			

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CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET U-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
0400			UTILITY FUND							
0400	130700			ACCOUNTS RECEIVABLE						
012774	ADAMS HOMES	46312	0	2025 9	INV	A	89.90	U-070125		3514 JAGUAR BLVD
012774	ADAMS HOMES	46315	0	2025 9	INV	A	107.45	U-070125		7781 CALLIE DR
							197.35			
025277	MARATHON MANAGEMENT	46326	0	2025 9	INV	A	94.97	U-070125		2243 ASHLAND DR
026510	WAQAS MUHAMMAD & FAT	46336	0	2025 9	INV	A	22.82	U-070125		2713 GRAYSTONE DR
026680	SKY LAKE CONSTRUCTIO	46317	0	2025 9	INV	A	107.45	U-070125		2337 FRANKLIN DR
026680	SKY LAKE CONSTRUCTIO	46318	0	2025 9	INV	A	60.65	U-070125		2301 FRANKLIN DR
026680	SKY LAKE CONSTRUCTIO	46320	0	2025 9	INV	A	84.05	U-070125		2197 FRANKLIN DR
026680	SKY LAKE CONSTRUCTIO	46323	0	2025 9	INV	A	107.45	U-070125		8944 BUNCH CV
026680	SKY LAKE CONSTRUCTIO	46324	0	2025 9	INV	A	107.45	U-070125		8932 BUNCH CV
026680	SKY LAKE CONSTRUCTIO	46325	0	2025 9	INV	A	89.90	U-070125		8938 AREA LN
026680	SKY LAKE CONSTRUCTIO	46327	0	2025 9	INV	A	31.40	U-070125		2389 FRANKLIN DR
026680	SKY LAKE CONSTRUCTIO	46328	0	2025 9	INV	A	72.35	U-070125		2399 FRANKLIN DR
026680	SKY LAKE CONSTRUCTIO	46329	0	2025 9	INV	A	107.45	U-070125		8925 BUNCH CV
							768.15			
027214	ALL STAR MANAGEMENT	46340	0	2025 9	INV	A	87.45	U-070125		7747 MARY PAYTON DR
027214	ALL STAR MANAGEMENT	46341	0	2025 9	INV	A	87.45	U-070125		8367 DOTTLEY DR
							174.90			
034210	MYND MANAGEMENT INC	46331	0	2025 9	INV	A	76.10	U-070125		8210 DANBURY CV
034210	MYND MANAGEMENT INC	46335	0	2025 9	INV	A	76.10	U-070125		2274 ASHLAND DR
							152.20			
034897	HASTINGS HALLIE & RO	46292	0	2025 9	INV	A	.75	U-070125		8421 MAPLEWOOD LN
036564	BENT BROOK RIDGE, LL	46339	0	2025 9	INV	A	76.10	U-070125		2935 DICKERSON DR
036628	RENSHAW PROPERTY MGT	46322	0	2025 9	INV	A	76.10	U-070125		8488 CHESTERFIELD D
036811	MAIN STREET RENEWAL	46316	0	2025 9	INV	A	87.45	U-070125		939 VALLEY SPRINGS
038070	EVERNEST, LLC	46332	0	2025 9	INV	A	87.45	U-070125		1403 MOSS POINT DR
038310	LACHANCE PAUL - RENT	46333	0	2025 9	INV	A	87.45	U-070125		2080 ASHLAND DR
039798	MEMPHIS WEALTH BUILD	46313	0	2025 9	INV	A	87.45	U-070125		717 VALLEY SPRINGS
040580	EVERNEST LLC.	46330	0	2025 9	INV	A	49.90	U-070125		1821 CENTRAL TRAILS
040856	OAK AVENUE DEVELOPME	46311	0	2025 9	INV	A	87.45	U-070125		2425 ASHLAND DR
041374	MILE HIGH BORROWER 1	46309	0	2025 9	INV	A	49.90	U-070125		6018 SHEFFIELD CV

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET U-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
041708	WILLIAMS JASON S	46278	0	2025 9	INV	A	12.45	U-070125		3362 VALLEYCREST DR
041709	HALE EVELYN C/OF SH	46279	0	2025 9	INV	A	12.45	U-070125		5842 SAVANNAH PKWY
041710	COCKERHAM MARY	46280	0	2025 9	INV	A	49.90	U-070125		3167 JADE LN (RENTA
041711	ARMOUR TANETTA	46281	0	2025 9	INV	A	8.95	U-070125		4894 NELSON DR
041712	MARSIGLIA CYNTHIA	46282	0	2025 9	INV	A	8.95	U-070125		3730 BUCK RUNN DR
041713	MCKINNEY EVELYN	46283	0	2025 9	INV	A	96.11	U-070125		7889 HEMLOCK DR
041714	YOUNG LINDA	46284	0	2025 9	INV	A	87.45	U-070125		8053 SWITZER DR
041715	BROWNLEE DEVON & GRI	46285	0	2025 9	INV	A	12.35	U-070125		1483 WHITWORTH CV
041716	SALINASVIZCAYA RUBEN	46286	0	2025 9	INV	A	46.50	U-070125		8303 HASTINGS CV
041717	SCOTT MATTEI JOSEPH	46287	0	2025 9	INV	A	81.60	U-070125		8256 FARMINGTON DR
041718	DUNAJ JOANN	46288	0	2025 9	INV	A	44.05	U-070125		888 BIRCHFIELD PL
041719	PATEL JAY	46289	0	2025 9	INV	A	44.15	U-070125		5687 NEW POINTE DR
041720	SYMON DILLON	46290	0	2025 9	INV	A	12.35	U-070125		5225 EAST POINTE DR
041721	WILLIAMS TIM R	46291	0	2025 9	INV	A	81.60	U-070125		2364 COLONIAL HILLS
041722	HICKS CHRISTOPHER	46293	0	2025 9	INV	A	49.90	U-070125		2239 COLONIAL HILLS
041723	BILES CASSANDRA	46294	0	2025 9	INV	A	49.90	U-070125		9098 KIRKWOOD LANE
041724	MANNING CARLOS	46295	0	2025 9	INV	A	87.45	U-070125		8301 CONCORD CV
041725	WHITE TERRY	46296	0	2025 9	INV	A	26.85	U-070125		5377 KENSINGTON CRE
041726	ISOM JOHN F.	46297	0	2025 9	INV	A	6.50	U-070125		8669 SMITH RANCH DR
041727	JACKSON ANNIE	46298	0	2025 9	INV	A	49.90	U-070125		8549 SOUTHAVEN CIR
041728	CARROLL TIMOTHY	46299	0	2025 9	INV	A	87.45	U-070125		8155 CEDARBROOK
041729	SCHULZ KEVIN & MARTH	46300	0	2025 9	INV	A	3.80	U-070125		2685 GRAYSTONE DR
041730	STRATTEN MALORY (TEN	46301	0	2025 9	INV	A	32.35	U-070125		2686 RUSSUM DR
041731	ENGLAND IVANA (TENAN	46302	0	2025 9	INV	A	64.40	U-070125		2141 CARROLTON DR
041732	HULET JOHN	46303	0	2025 9	INV	A	87.45	U-070125		8087 TATUM RD
041733	MCCALLUM REBECCA	46304	0	2025 9	INV	A	125.00	U-070125		3225 BONNER DR

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET U-070125

YEAR/PERIOD: 2025/1 TO 2025/9

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
041734	RUSSELL TYLER (TENAN	46305	0	2025 9	INV	A	8.59	U-070125		5831 KAYLA DR
041735	FARRELL STEVEN & BRI	46306	0	2025 9	INV	A	27.20	U-070125		5798BEDFORD LOOP E
041736	MUNDY BREAUNA (TENAN	46307	0	2025 9	INV	A	87.45	U-070125		8641 KINARD CV
041737	BARASSI RONALD	46308	0	2025 9	INV	A	56.95	U-070125		2986 DAWKINS CV
041738	RIVERA GERARDO HERNA	46310	0	2025 9	INV	A	49.90	U-070125		8104 LONG BRANCH N
041739	GOMEZ NELSON (TENANT	46314	0	2025 9	INV	A	58.55	U-070125		8245 LANCE CV
041740	SANOR JEFFREY J	46319	0	2025 9	INV	A	49.90	U-070125		1672 CAMBRIA DR
041741	SWIMS ANDY - RENTAL	46321	0	2025 9	INV	A	75.75	U-070125		8454 FARMINGTON DR
041742	SOUTHAVEN MARKETPLAC	46334	0	2025 9	INV	A	28.80	U-070125		6582 GETWELL RD STE
041743	PACIFIC OAK RESIDENT	46337	0	2025 9	INV	A	76.10	U-070125		8979 SMITH RANCH DR
041744	GONZALEZ JOSE LUIS -	46338	0	2025 9	INV	A	27.65	U-070125		7832 MARY PAYTON DR
041745	MUDDY WATERS	46342	0	2025 9	INV	A	81.60	U-070125		588 LAKESHORE DR. S
041746	HARRISON DEBRA L	46343	0	2025 9	INV	A	125.00	U-070125		5842 SAVANNAH PLWY
				ACCOUNT TOTAL			4,123.64			
				ORG 0400 TOTAL			4,123.64			
				FUND 0400 UTILITY FUND TOTAL:			4,123.64			

** END OF REPORT - Generated by Alicia Ferguson **

RESOLUTION OF CITY OF SOUTHAVEN GOVERNING AUTHORITIES AUTHORIZING EXPENDITURES IN ACCORDANCE WITH MISSISSIPPI CODE SECTION 17-3-1 AND SENATE BILL 2924 LOCAL AND PRIVATE LEGISLATION OF 2013 AND CHAPTER 933 HOUSE BILL 1618 OF 1993

WHEREAS, pursuant to Mississippi Code 21-17-5, the City of Southaven ("City") Board of Alderman has the authority to adopt any resolutions with respect to such municipal affairs, property and finances; and

WHEREAS, pursuant to Mississippi Code 17-1-3, the City Governing Authorities may create public parks, including an Amphitheater; and

WHEREAS, the City Governing Authorities, pursuant to the Senate Bill 2924, Local and Private Legislation of 2013, is authorized to sell the naming rights to the City's Park buildings and structures and to enter in contracts for the use of a commercial, corporate, business or private enterprise name on the building, literature, letterhead or other item, as contracted; and

WHEREAS, the City Governing Authorities, pursuant to Mississippi Code 17-3-1, may in their discretion, set aside, appropriate and expend moneys, not to exceed one mill of their respective valuation and assessment for the purpose of advertising and bringing into favorable notice the opportunities, possibilities, and resources of the City; and

WHEREAS, the City Governing Authorities, pursuant to Mississippi Code Section 17-3-3, shall include newspaper and magazine advertising and literature, publicity, expositions, public entertainment or other form of advertising or publicity, which in the judgment of such board or boards will be helpful toward advancing the moral, financial, and other interests of the City; and

WHEREAS, the City of Southaven Board of Alderman desires to exercise its broad discretion to control the rates of the facilities, access to and use of its facilities, which are deemed not to be traditional public forums; and

WHEREAS, the City, pursuant to Chapter 933 House Bill 1618 of 1993, is authorized to use funds for the promotion of tourism in the City; and

NOW THEREFORE, be it resolved as follows:

1. The City Governing Authorities find that concert and show performances, along with related activity at the BankPlus Amphitheater will bring favorable notice and advance the financial and other interest of the City.
2. The City Governing Authorities find that concert and show performances, along with related activity at the BankPlus Amphitheater will promote tourism in the City; and
3. The City Board of Alderman authorize the Mayor to allocate and spend funds not to exceed one (1) mill of the City's valuation in accordance with Mississippi Code Sections 17-3-1 and 17-3-3 and funds derived from the tax authorized by Chapter 933 House Bill

1618 of 1993 for the payments and expenses associated and required for concerts and/or shows at the BankPlus Amphitheater.

4. The Mayor or his designee is authorized to sign contracts required for the concerts and/or shows at the BankPlus Amphitheater and take all actions to effectuate the intent of this Resolution.
5. Upon execution of the contract and as publicly announced, those contracts executed by the Mayor for the concerts and/or shows at the BankPlus Amphitheater shall be entered into the City Minutes.

Following the reading of the foregoing Resolution, Alderman _____ made the motion and Alderman _____ seconded the motion for its adoption. The Mayor put the question to a roll call vote, and the result was as follows:

Alderman William Jerome	voted: _____
Alderman Judy Jenkins-Lewis	voted: _____
Alderman Charlie Hoots	voted: _____
Alderman George Payne	voted: _____
Alderman Joel Gallagher	voted: _____
Alderman John David Wheeler	voted: _____
Alderman Raymond Flores	voted: _____

RESOLVED AND DONE, this 15th day of July, 2025.

_____
Darren Musselwhite, MAYOR

ATTEST:

_____
Andrea Mullen, CITY CLERK


SOUTHAVEN
CODE
BLUE
YOUTH LEADERSHIP INITIATIVE

Southaven Code B.L.U.E. Youth Leadership Initiative

Program Welcome Letter

Date: _____

Dear Code B.L.U.E. Participant and Family,

Congratulations! On behalf of the Southaven Police Department, we are excited to welcome you to the Southaven Code B.L.U.E. Youth Leadership Initiative. This program was created to help young leaders like you grow in character, confidence, and civic responsibility while gaining valuable insight into law enforcement and public service.

As a participant, you will engage in hands-on activities, leadership workshops, team-building challenges, and mentorship opportunities with officers and community leaders. You'll also have the chance to develop critical life skills such as communication, decision-making, discipline, and accountability.

We are proud to invest in the next generation of leaders and we believe your involvement will positively impact not only your personal growth but also the community we serve together. You were selected because of your potential and we're confident you will represent your family, school, and city with pride.

Included with this letter, you'll find details about the program schedule, dress expectations, and contact information for the program coordinators. Please review the materials thoroughly and bring any required forms to the orientation session.

If you have any questions prior to the start of the program, please don't hesitate to reach out. We are looking forward to an outstanding and inspiring experience together!

Sincerely,

_____

Chief Of Police

Southaven Police Department

Phone: _____ Email: _____

Southaven Code B.L.U.E. Youth Leadership Initiative

Letter of Recommendation Template

This letter should be completed by a teacher, coach, school administrator, mentor, clergy member, or other non-family adult who knows the applicant well. Please speak to the applicant's character, leadership potential, and ability to participate in a structured youth leadership program facilitated by the Southaven Police Department.

--- Begin Letter ---

To Whom It May Concern,

I am writing to recommend _____ (applicant's full name) for participation in the Southaven Code B.L.U.E. Youth Leadership Initiative.

I have known _____ (applicant's name) for _____ years in my capacity as a _____ (teacher, coach, etc.) at _____ (school/organization).

During this time, I have found them to be (describe positive qualities: responsible, motivated, respectful, etc.). They have demonstrated (examples of leadership, teamwork, community involvement, or other relevant traits).

I believe that this program will benefit the applicant by (describe what the recommender feels the student will gain). Likewise, I believe the applicant will be an asset to the Code B.L.U.E. program because (reasons they are a good fit).

If you have any questions, please feel free to contact me at _____ (phone/email).

Sincerely,

Name: _____

Title/Occupation: _____

Organization: _____

Phone/Email: _____

Date: _____

Southaven Code B.L.U.E. Youth Leadership Initiative

Application Process

Eligibility Requirements

Applicants must:

- • Be between ages 14–18
- • Be enrolled in school (public, private, or homeschool)
- • Maintain a 2.5 GPA or higher
- • Have no serious criminal record
- • Obtain parent/guardian consent
- • Be a resident of Southaven or the surrounding area

Step 1: Application Packet

Applicants must complete and submit a Code B.L.U.E. Application Packet which includes:

- • Completed Application Form (online or printed)
- • Essay (250–500 words): "Why I Want to Be a Leader in My Community and What I Hope to Learn from Code B.L.U.E."
- • Signed Code of Conduct Agreement
- • School Transcript or Report Card
- • One Letter of Recommendation from a teacher, coach, school administrator, mentor, or clergy
- • Parent/Guardian Permission Form

Step 2: Background Screening

All applicants are subject to a basic juvenile records check and school discipline review for safety and suitability.
Parental approval is required to conduct this check.

Step 3: Interview Process

Selected applicants will be invited for an in-person interview with program coordinators and officers.

The interview will assess:

- • Communication skills
- • Teamwork mindset
- • Interest in law enforcement, leadership, or community service
- • Commitment to completing the full program

Step 4: Final Selection

A selection panel will review all completed applications and interview notes.
Up to 25 students per cycle will be accepted, based on merit and fit.

Step 5: Orientation

Accepted applicants and their guardians will attend a mandatory orientation, which will cover:

- Program expectations
- Schedule and curriculum overview
- Dress code and conduct policies
- Meet & greet with mentors and officers

Application Timeline (Sample)

- • Applications Open: August 1st
- • Applications Due: September 1st
- • Interviews Conducted: September 10–15
- • Final Selection Notification: September 20th
- • Orientation: September 30th
- • Program Start: October 5th

Southaven Code B.L.U.E. Youth Leadership Initiative

Youth Leadership Program Application Form

Section 1: Applicant Information

Full Name: _____

Date of Birth (MM/DD/YYYY): _____

Age: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Email Address: _____

School Name: _____

Current Grade Level: _____

GPA (Minimum 2.5): _____

Section 2: Parent/Guardian Information

Parent/Guardian Name: _____

Relationship to Applicant: _____

Phone Number: _____

Email Address: _____

Emergency Contact (if different): _____

Section 3: Essay

On a separate sheet of paper or typed document, please include a 250–500 word essay on the following topic:

"Why I Want to Be a Leader in My Community and What I Hope to Learn from Code B.L.U.E."

Section 4: Required Attachments Checklist

[ ] Signed Code of Conduct Agreement

[ ] School Transcript or Report Card

Southaven Code B.L.U.E. Youth Leadership Initiative

Code of Conduct Agreement

As a participant in the Southaven Code B.L.U.E. Youth Leadership Initiative, I understand that I am representing myself, my family, my school, and the Southaven Police Department. I agree to uphold the following standards of conduct during all program activities and interactions.

Participant Expectations

- • I will treat all participants, mentors, officers, and guests with respect and courtesy.
- • I will arrive on time and be prepared for all scheduled sessions and events.
- • I will maintain a positive attitude and actively participate in all activities.
- • I will not use inappropriate language, gestures, or behavior.
- • I will not engage in bullying, harassment, or any form of discrimination.
- • I will dress appropriately, following any dress code guidelines provided by the program.
- • I will not possess or use drugs, alcohol, or tobacco products at any time.
- • I will comply with all local, state, and federal laws and the policies of the Southaven Police Department.
- • I will report any unsafe, unethical, or inappropriate conduct to a program leader or officer.
- • I understand that failure to adhere to this Code of Conduct may result in dismissal from the program.

I have read and understand the Southaven Code B.L.U.E. Youth Leadership Initiative Code of Conduct. By signing below, I agree to follow the expectations outlined above.

Participant Name (Print): _____

Participant Signature: _____ Date: _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____ Date: _____

[ ] Letter of Recommendation

[ ] Parent/Guardian Permission Form

[ ] Completed Essay

Section 5: Signatures

Applicant Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Southaven Code B.L.U.E. Youth Leadership Initiative

Participant Orientation Packet

Welcome

Welcome to the Southaven Code B.L.U.E. Youth Leadership Initiative!
This packet contains all the essential information you and your family need to prepare for a successful experience in the program. We're excited to have you on board and look forward to a meaningful, challenging, and rewarding journey together.

Program Overview

The Southaven Code B.L.U.E. (Building Leaders for Unity & Excellence) program is designed to introduce youth to principles of leadership, responsibility, teamwork, and public service through the lens of law enforcement.
Participants will take part in:

- Leadership workshops
- Team-building exercises
- Physical fitness challenges
- Law enforcement simulations
- Mentorship sessions with officers and community leaders

Program Schedule Overview

(Sample Dates – Update Accordingly)

- **Orientation:** October 5th
- **Weekly Sessions:** Every Thursday, 4:30 PM – 6:30 PM
- **Location:** Southaven Police Department – Community Training Room
- **Graduation Ceremony:** December 12th

Dress Code

Participants are expected to wear:

- The **Code B.L.U.E. t-shirt** (provided at orientation)
- **Jeans or khakis** (no rips or sagging)
- **Closed-toe shoes**

Prohibited attire:

- Shorts, flip-flops, slides
- Sleeveless shirts or crop tops
- Any clothing with inappropriate logos, graphics, or language

Maintain a clean and professional appearance at all times.

Participant Expectations

All participants are expected to:

- Arrive on time and prepared for each session
- Be respectful to instructors, officers, and peers
- Follow the program's **Code of Conduct**
- Participate fully and ask questions when unsure
- Report any unsafe or inappropriate behavior to staff

What to Bring

- Notebook and pen
- Water bottle
- Positive attitude and willingness to learn
- Any incomplete forms or paperwork (if not already submitted)

Program Contacts

If you have any questions or concerns, please contact:

Program Coordinator: Captain Clint Horton
Phone: _____
Email: Chorton@southaven.org

Southaven Code B.L.U.E. Youth Leadership Initiative

Emergency Contact Card

Participant Information

Full Name: _____
Date of Birth: _____
Medical Conditions/Allergies: _____
Medications: _____
Blood Type (if known): _____

Emergency Contact #1

Name: _____
Relationship: _____
Phone Number: _____
Alternate Phone: _____

Emergency Contact #2 (Optional)

Name: _____
Relationship: _____
Phone Number: _____
Alternate Phone: _____

Physician Information (Optional)

Doctor's Name: _____
Phone Number: _____
Preferred Hospital: _____

Southaven Code B.L.U.E. Youth Leadership Initiative
Parent/Guardian Permission Form

Program Overview

Your child has applied to participate in the Southaven Code B.L.U.E. (Building Leaders for Unity & Excellence) Youth Leadership Initiative. This program is operated by the Southaven Police Department and is designed to promote leadership, discipline, and community engagement in youth interested in law enforcement or civic service.

Consent and Acknowledgement

I, _____, am the parent/legal guardian of:

Child's Name: _____
Date of Birth: _____

I hereby give permission for my child to participate in the Southaven Code B.L.U.E. Youth Leadership Initiative. I understand that:

- The program includes supervised activities such as classroom training, physical training, role-playing scenarios, and field trips.
- My child must adhere to the program's Code of Conduct at all times.
- Participation in all scheduled events and training is required unless otherwise excused.
- The Southaven Police Department may conduct a basic background review of school disciplinary records and juvenile history for eligibility purposes.
- I will be notified immediately in the event of any injury, illness, or behavioral concerns.

Medical and Emergency Contact Information

List any medical conditions, allergies, or medications:

_____

_____

Emergency Contact Name: _____
Relationship to Child: _____
Phone Number: _____

Media Release (Optional)

I give permission for my child's name, photograph, and/or likeness to be used in news articles, promotional materials, and official Southaven Police Department social media content related to the Code B.L.U.E. program.

Initial One:

[ ] Yes [ ] No

Signature and Date

By signing below, I affirm that I have read and understood the program expectations and give permission for my child to participate.

Parent/Guardian Name (Print): _____

Signature: _____

Date: _____

Child's Name (Print): _____

Southaven Code B.L.U.E. Youth Leadership Initiative

Background Check Authorization and Consent Form

Purpose of Background Check

To ensure the safety, integrity, and security of all participants in the Southaven Code B.L.U.E. Youth Leadership Initiative, the Southaven Police Department requires consent to perform a limited background screening on all youth applicants. This screening may include a review of school disciplinary records and, if applicable, juvenile justice history.

Authorization

I, _____ (parent/guardian name), hereby give permission to the Southaven Police Department to conduct a background screening on my child:

Applicant's Full Name: _____
Date of Birth: _____
School Currently Attending: _____

This background check may include:

- Verification of school attendance and conduct
- Inquiry into disciplinary actions
- Review of any publicly available or legally accessible juvenile justice information

I understand that the results of this screening will be used solely to determine eligibility for participation in the Southaven Code B.L.U.E. Youth Leadership Initiative and will be kept confidential to the extent permitted by law.

Consent and Signature

By signing below, I affirm that I understand and consent to the background check process as described above.

Parent/Guardian Name (Print): _____
Signature: _____
Date: _____

Phone Number: _____
Email Address: _____

Southaven Code B.L.U.E. Youth Leadership Initiative

Media Release Policy and Consent Form

Purpose

As part of the Southaven Code B.L.U.E. Youth Leadership Initiative, photographs, videos, and audio recordings may be taken of participants during program activities. These may be used by the Southaven Police Department for educational, promotional, and public relations purposes.

These materials may appear in:

- Printed materials (brochures, newsletters)
- Local newspaper articles or news segments
- Department websites or official social media platforms
- Community presentations or reports

Policy

The Southaven Police Department respects the privacy of all participants and will only use media content in a respectful and appropriate manner. Participation in media coverage is **voluntary** and will not affect eligibility or standing within the program.

No compensation will be provided for the use of images or recordings.

Consent Section

Please check one:

[ ] **YES,** I grant permission for my child's name, image, and/or voice to be used in photos, videos, and promotional materials related to the Southaven Code B.L.U.E. program.

[ ] **NO,** I do not grant permission for my child's name, image, or voice to be used in any media or promotional materials.

Participant Information

Participant Name (Print): _____
Date of Birth: _____

Parent/Guardian Consent

I have read and understood the media release policy and made my selection above.

Parent/Guardian Name (Print): _____
Signature: _____
Date: _____

Phone Number: _____
Email Address: _____

Southaven Code B.L.U.E. Youth Leadership Initiative

City of Southaven – Liability Waiver and Hold Harmless Agreement

Introduction

This Liability Waiver and Hold Harmless Agreement is entered into by the undersigned parent or legal guardian of a minor child applying for participation in the Southaven Code B.L.U.E. Youth Leadership Initiative, a voluntary program coordinated by the Southaven Police Department and the City of Southaven, Mississippi.

Submission of an application does not guarantee acceptance into the program. Participation is contingent upon selection and approval by the Southaven Police Department.

Assumption of Risk

I understand and acknowledge that participation in the Code B.L.U.E. program involves physical activity, public engagement, and interactions with law enforcement and community members. I acknowledge and accept any risks associated with the program, including but not limited to injury, illness, or property damage.

Waiver and Release

In consideration for allowing my child to participate, I hereby release, waive, and discharge the City of Southaven, the Southaven Police Department, its officers, employees, agents, and volunteers from any and all liability, claims, demands, or causes of action arising out of or related to any loss, damage, or injury that may be sustained by my child during participation in this program.

Medical Treatment Consent

In the event of a medical emergency, I authorize program staff or emergency responders to secure treatment for my child, including transportation to a medical facility. I understand that I am responsible for all medical expenses incurred on behalf of my child.

Program Conduct and Attendance Policy

I understand and agree that the Southaven Police Department retains the right to dismiss any participant at any time for behavior or conduct deemed detrimental to the program, its mission, other participants, or the reputation of the Southaven Police Department.

Additionally, I acknowledge that participants are allowed only one (1) excused absence during the course of the program. More than one absence, or any unexcused absence, may result in immediate dismissal from the program.

Acknowledgment and Signature

I certify that I have read this document and fully understand its contents. I am voluntarily signing this waiver and release of liability. This document shall remain in effect for the duration of my child's application to and/or participation in the Code B.L.U.E. Youth Leadership Initiative.

Participant Name: _____

Date of Birth: _____

Parent/Guardian Name (Print): _____

Parent/Guardian Signature: _____

Date: _____

Phone Number: _____

Emergency Contact Name & Number: _____

Southaven B.L.U.E. – Code Blue Youth Leadership Initiative

(Building Leaders for Unity & Excellence)

Course Outline (12-Week Program)

This 12-week leadership initiative focuses on developing character, leadership skills, and a foundational understanding of law enforcement, civic responsibility, and teamwork. The program combines classroom instruction, guest speakers, practical scenarios, physical training, and community engagement.

Weekly Modules

Week 1: Orientation & Introduction to Leadership

- Welcome and Program Overview
- Icebreakers & Team Building
- What is Leadership?
- Overview of Law Enforcement Careers
- Guest Speaker: Police Chief or City Leader

Week 2: Personal Responsibility & Discipline

- Core Values: Honor, Integrity, Respect
- Time Management & Accountability
- Dress, Conduct, and Bearing
- Physical Training Introduction

Week 3: Communication Skills

- Verbal & Non-Verbal Communication
- Public Speaking Workshop
- Conflict Resolution
- Role-Playing: De-escalation Tactics

Week 4: Law Enforcement Basics

- History & Structure of Law Enforcement
- Local Government & Police Department Overview
- Introduction to Criminal Law
- Tour of Police Department

Week 5: Ethics & Decision Making

- Ethics in Law Enforcement

- The Importance of Integrity
- Scenario-Based Decision-Making
- Guest Speaker: Internal Affairs or Ethics Officer

Week 6: Servant Leadership & Community Engagement

- What is Servant Leadership?
- Community Policing Explained
- Volunteer Project Kickoff
- Workshop: How to Lead by Serving Others

Week 7: Teamwork & Problem Solving

- Trust & Team-Building Activities
- Group Challenges & Tactical Decision Exercises
- Critical Thinking Drills
- Physical Training Challenge

Week 8: Law Enforcement Tactics & Safety

- Patrol Procedures
- Officer Safety & Situational Awareness
- Hands-On Activity: Room Clearing, Traffic Stops
- K9 Unit or SWAT Demonstration

Week 9: Career Development & Pathways

- Law Enforcement Career Tracks
- Resume and Interview Skills
- Police Academy Requirements
- Guest Panel: Officers, Detectives, Dispatch, etc.

Week 10: Physical & Mental Wellness

- Physical Fitness in Law Enforcement
- Mental Resilience and Stress Management
- CPR/First Aid Overview
- Nutrition & Health Habits

Week 11: Scenario-Based Training

- Mock Crime Scene or Investigation
- Leadership Role Assignments
- Team-Based Scenario Exercises
- After Action Review (AAR)

Week 12: Graduation & Presentation

- Final Reflection Presentations
- Community Volunteer Project Report
- Graduation Ceremony & Awards

- Family & Community Recognition Event

Additional Components

- Weekly Journals: Personal growth and leadership reflections
- Mentorship: Pairing with current officers or city leaders
- Service Project: A group-led initiative for community improvement

Southaven B.L.U.E. – Code Blue Youth Leadership Initiative

(Building Leaders for Unity & Excellence)

Detailed Curriculum Guide

Week 1: Orientation & Introduction to Leadership

Learning Objectives

- Understand the goals of the program
- Define leadership and its importance
- Begin team bonding

Key Activities

1. Welcome speech and program overview
2. Icebreaker activities
3. Discussion: What makes a great leader?
4. Introduction to public service careers

Materials Needed

- Printed schedules
- Name tags
- Icebreaker materials
- Projector or whiteboard

Assessment Methods

- Participation in discussions
- Completion of icebreaker
- Short reflection worksheet

Week 2: Personal Responsibility & Discipline

Learning Objectives

- Identify key character traits of leaders
- Understand the importance of accountability
- Recognize good time management habits

Key Activities

5. Presentation on core values
6. Time management exercise

7. Conduct & dress standards review

Materials Needed

- Code of conduct handout
- Time tracker sheets
- Sample uniforms or images

Assessment Methods

- Reflection journal entry
- Participation in discussion
- Time management quiz

Week 3: Communication Skills

Learning Objectives

- Identify effective communication techniques
- Practice public speaking
- Understand conflict resolution basics

Key Activities

8. Communication styles workshop
9. Public speaking exercise
10. Conflict resolution roleplay

Materials Needed

- Notebooks
- Sample scripts
- Scenario cards

Assessment Methods

- Performance in roleplays
- Self-assessment worksheet

Week 4: Law Enforcement Basics

Learning Objectives

- Understand the structure of local law enforcement
- Identify various police roles
- Understand basics of criminal law

Key Activities

11. Guest speaker presentation
12. Department tour
13. Group discussion

Materials Needed

- Criminal law overview handout
- Guest speaker materials

Assessment Methods

- Group quiz
- Q&A engagement
- Reflection essay

Week 5: Ethics & Decision Making

Learning Objectives

- Recognize ethical dilemmas
- Learn steps for ethical decision-making
- Discuss integrity in service roles

Key Activities

14. Case study review
15. Scenario roleplay
16. Guest speaker on integrity

Materials Needed

- Case study handouts
- Scenario cards
- Ethics worksheet

Assessment Methods

- Group analysis report
- Ethical decision-making checklist

Week 6: Servant Leadership & Community Engagement

Learning Objectives

- Define servant leadership
- Identify community service opportunities
- Plan a volunteer project

Key Activities

17. Servant leadership presentation
18. Group brainstorm session
19. Volunteer planning kickoff

Materials Needed

- Worksheets
- Community project forms

Assessment Methods

- Project proposal
- Participation in planning

Week 7: Teamwork & Problem Solving

Learning Objectives

- Understand the importance of teamwork
- Practice group decision-making
- Apply problem-solving strategies

Key Activities

20. Team-building activities
21. Problem-solving challenge
22. Group discussion on leadership under stress

Materials Needed

- Team-building props
- Scenario worksheets
- Timer or stopwatch

Assessment Methods

- Team performance evaluation
- Group feedback session

Week 8: Law Enforcement Tactics & Safety

Learning Objectives

- Learn basic patrol procedures
- Understand officer safety protocols
- Experience tactical simulations

Key Activities

23. Demonstration of traffic stops
24. Room clearing simulation
25. Q&A with SWAT/K9 unit

Materials Needed

- Safety gear
- Simulation materials
- Guest demonstration setup

Assessment Methods

- Observation checklist
- Debrief reflections

Week 9: Career Development & Pathways

Learning Objectives

- Explore law enforcement career options
- Learn resume/interview basics
- Understand requirements for police academy

Key Activities

26. Resume writing workshop
27. Mock interviews
28. Career panel Q&A

Materials Needed

- Sample resumes
- Interview rubric
- Guest speaker bios

Assessment Methods

- Resume submission
- Mock interview evaluation

Week 10: Physical & Mental Wellness

Learning Objectives

- Recognize physical fitness needs in law enforcement
- Understand mental health importance
- Learn basic first aid

Key Activities

29. Fitness circuit
30. Stress management workshop
31. CPR/First Aid overview

Materials Needed

- Workout mats
- First aid kits
- Wellness handouts

Assessment Methods

- Participation in fitness
- Completion of wellness plan
- First aid knowledge check

Week 11: Scenario-Based Training

Learning Objectives

- Apply leadership skills in real-world scenarios
- Work collaboratively in teams
- Analyze decisions and outcomes

Key Activities

32. Mock crime scene
33. Tactical role assignment
34. After Action Review (AAR)

Materials Needed

- Scenario props
- Leadership badges
- AAR forms

Assessment Methods

- Team scenario execution
- AAR participation

Week 12: Graduation & Presentation

Learning Objectives

- Reflect on personal growth
- Present team project
- Celebrate program completion

Key Activities

35. Final project presentations
36. Award ceremony
37. Community showcase

Materials Needed

- Certificates
- Presentation materials
- Decorations

Assessment Methods

- Presentation evaluation
- Attendance and participation record

AGREEMENT FOR TRANSFER OF WATER SERVICE IN A LIMITED AREA IN DESOTO COUNTY

THIS IS AN AGREEMENT effective as of _____, 2025, by and between the **CITY OF SOUTHAVEN, MISSISSIPPI,** hereinafter called "**SOUTHAVEN",** and **NESBIT WATER ASSOCIATION, INC., hereafter called "NWA."** The parties in consideration of their mutual covenants as set forth herein agree as follows:

WHEREAS, Southaven is a Mississippi municipality that operates a water department in accordance with applicable Mississippi law and regulations, providing water service within its corporate limits and to certain other areas in Desoto County, Mississippi; and

WHEREAS, NWA is a non-profit rural water association that provides water service in accordance with applicable Mississippi law and regulations within its certificated area in Desoto County, Mississippi; and

WHEREAS, a portion of NWA's certificated area overlaps with Southaven's corporate limits along Star Landing Road from I-55 eastward to Getwell Road. Both Nesbit Water Association and Southaven have infrastructure in the area, with both sets of infrastructure currently supplied water by Southaven; and

WHEREAS, NWA did not have the necessary infrastructure in the past to serve the described area but anticipates having infrastructure online in 2026 that would allow NWA to serve that portion of its certificated area.

NOW THEREFORE, the parties do hereto mutually agree as follows:

1.0 Provision of Service:

NWA will provide water to the customers in its certificated area, except for (a) an area north of Star Landing Road, described generally as an area north of Star Landing Road, west of Getwell Road, and extending west to the west boundary of Lakes of Nicholas subdivision; and (b) an area generally described as west of and adjacent to Swinnea Road and commonly known as Magnolia Glenn subdivision. These areas are depicted in green on the map attached hereto as Exhibit "A". These areas of exception will be released from NWA's certificated area and ceded to Southaven for the continued provision of water service by Southaven. NWA will request that the Mississippi Public Service Commission remove this area from its certificated area and Southaven agrees to support NWA's request to remove this area from its certificated area.

NWA will provide service to an area north of its current certificated area along Stargate Drive and generally described as Stargate II subdivision and extending north to the south boundary of Castle Ridge subdivision. This area is depicted in blue on the map attached hereto as Exhibit "A". NWA will request that the

DRAFT

Mississippi Public Service Commission add this area to its certificated area and Southaven agrees to support NWA's request to include this area in its certificated area.

2.0 Transfer of Infrastructure:

As part of the consideration for the release of a portion of its certificated area by Nesbit Water Association, Southaven hereby cedes and transfers to NWA ownership of all water distribution infrastructure it may have installed in NWA's remaining certificated area as set forth in Exhibit A. Southaven makes no warranty and/or guarantees regarding the condition of the water distribution infrastructure and transfers such infrastructure "as is". Upon the transfer of the water distribution infrastructure, Southaven shall have no further obligation, responsibility, or liability associated with the water distribution infrastructure.

3.0 Collection of Sewer Fees

NWA shall collect sewer fees from Southaven's sewer customers who are provided water by NWA and remit same to Southaven for a fixed fee of $1.75 per meter per month Sewer billing by Nesbit Water Association would include the option of cutting water off for non-payment.

4.0 This Agreement and all provisions shall be subject to and contingent upon approval by the Mississippi Public Service Commission.

5.0 Addresses for Notices

City of Southaven
Attn: Ray Humphrey
8710 Northwest Dr
Southaven MS 38671

Nesbit Water Association, Inc.
PO Box 35
Nesbit MS 38651

DRAFT

REMAINDER OF PAGE LEFT BLANK

IN WITNESS WHEREOF, the **CITY OF SOUTHAVEN** and **NESBIT WATER ASSOCIATION, INC.**, have executed this AGREEMENT under the laws of the State of Mississippi as of this the _____day of _____, 2025.

ATTEST: **CITY OF SOUTHAVEN**

_____ By:_____
ANDREA MULLEN DARREN MUSSELWHITE, MAYOR
CITY CLERK

ATTEST: **NESBIT WATER ASSOCIATION, INC.**

_____ By:_____
THOMAS COLLINS DAVID M. HARRIS, PRESIDENT
SECRETARY

DRAFT

EXHIBIT A

DRAFT

NESBIT BOUNDARY

355 METERS

748 METERS

MOVE TO

CONNECTED TO CITY OF SOUTHAVEN 6" WATER METER

6" PIV

MOVE TO

12" WATER METER & VAULT

12" PIV

CITY OF SOUTHAVEN

CITY OF HERNANDO

VALVE TO REMAIN CLOSED

BOOSTER STATION

CAPPED FOR FUTURE USE

100,000 GAL. ELEVATED TANK

8" PIV

LEGEND:

- LOCATION TO SEVER TIE OR MODIFY TO POST INDICATOR VALVE
- LOCATION OF PROPOSED METERED INTERCONNECTION
- OPTIONAL METERED INTERCONNECTION OR SEVER TIE

NOTES:

CITY OF SOUTHAVEN WATER METERS AND VALVE BOX LID IN THE TRANSFER AREA ARE TO BE RETURNED TO THE CITY OF SOUTHAVEN OVER A 6 MONTH CHANGE OUT PERIOD.

SOUTHAVEN
INTERSTATE 55
WOODLAND ESTATES
OLD AIRWAYS RD.
MAPLE HOLLOW CV.
BRAMBLE WOOD CV.
WOODLAND TRACE
N HUNTER DR
BOULDER CREST DR.
MARY CLAIRE DR.
JOHN MICHAEL DR.
CHATEAU POINT BLVD.
CHATEAU POINTE
SWINNEA RD.
SOUTH POINT CV.
GRANT CV.
STARGATE
STARGATE DR.
MONTY'S CIR.
LOUISE DR.
LINDSEY LN.
LAKES OF NICKOLAS
MARCIA LOUISE DR.
GRAYSON PARK DR
WILBORNE RD.
STAR LANDING RD.
CUMBERLAND RD.
FARINDALE CV.
IMBODEN CV.
BLACKROCK RD.
OLD STAR LANDING RD. E
CHERRY TREE PARK
CHERRY BLOSSOM PKWY.
SOUTH CHERRY DR
SOUTH CHERRY CV.
GENWELL RD.
PLEASANT
WINDMERE D
THE OAKS
ANTHONY DR.
ANTHONY CV.
S HUNTER RD.
GUERNSEY CV.
FLORALEE DR S
BUTTERMILK DRIVE
DALEWOOD
RITA DR.
BAILEY RD.
STEWARTSHIRE
BAPTIST RD.
NEWBERRY
AIRWAYS RD.
INTERSTATE
55 WEIGH STATION
BANKSTON RD. N
BANKSTON RD.
SAULSBERRY DR.
SIDE
SLEDGEFIELD LN.
LEGENDS
LEGEND DR. N.
LEGEND DR.
STONEBROOK
STONE BROOK DR.
GROVE MEADOW DR.
LESTER RD.
RADLEY RD.

LEGEND

- NESBIT WATER WATERLINE
- CITY SOUTHAVEN WATERLINE
- 6" DENOTES LINE SIZE
- NESBIT WATER GATE VALVES
- BLOW OFF VALVE
- NESBIT WATER FIRE HYDRANT
- CITY SOUTHAVEN GATE VALVES
- CITY SOUTHAVEN FIRE HYDRANT
- CITY OF HERNANDO CORP. LIMITS
- CITY OF SOUTHAVEN CORP. LIMITS
- NESBIT WATER FRANCHISE BOUNDARY

500 0 500 1,000 1,500

Scale: 1" = 500'

4-09-2025

N

NESBIT WATER ASSOCIATION

901 PLEASANT HILL ROAD
NESBIT, MISSISSIPPI 38651

8.
Authorization to Seek Bids for Court Project

CONTRACT CHANGE ORDER

DATE:	5/23/2025		ORDER NO.	1-FINAL
CONTRACT FOR:	SNOWDEN GROVE ELECTRONIC MESSAGE SIGN ; 110921-655			
OWNER:	CITY OF SOUTHAVEN			
CONTRACTOR:	GRINDER, TABER, GRINDER, INC.			

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
Line Item 8 - Electrical Service And Adjustment Allowance	$ 10,313.54	
Line Item 10 - Contingency Allowance	$ 15,980.00	
TOTALS	**$ 26,293.54**	**$ -**
NET CHANGE IN CONTRACT PRICE		**$ (26,293.54)**

JUSTIFICATION: This Change Order adjust original plan quantities to final measured quantities. This is a Final Deductive Change Order. The new final contract amount is $3,181.51 more than the work completed by the contractor due to a direct payment made to Entergy from the project account.

The amount of the Contract will be (Decreased) ~~(Increased)~~ By The Sum Of: $ 26,293.54

Twenty Six Thousand Two Hundred Ninety Three and 54/100 Dollars

The Contract Total Including this and previous Change Orders Will Be:

Three Hundred Ninety Five Thousand Six Hundred Twenty Four and 46/100 Dollars $ 395,624.46

The Contract Period Provided for Completion Will Be ~~(Increased)~~ ~~(Decreased)~~ (Unchanged): _____ Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Accepted _____ (Owner) _____ (Date)

Recommended _____ (Owner's Architect/Engineer) 5/23/25 (Date)

Accepted _____ (Contractor) 4/9/25 (Date)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI ADJUDICATING THE COST OF CLEANING PROPERTY, IMPOSING A PENALTY AND IMPOSING LIEN OF THE SAME AGAINST PROPERTY

WHEREAS, the City of Southaven ("City") has the authority, pursuant to Section 21-19-11 of the Mississippi Code (1972) to clean up property within the City, under circumstances which create a menace to the public health and safety of the community, and

WHEREAS, the Mayor and Board of Aldermen conducted hearings regarding various properties, as set forth in Exhibit A, and determined that the conditions and circumstances of such properties created a menace to the public health and safety of the community, and ordered the clean-up of the properties, and

WHEREAS, pursuant to the authority granted to the City, the Mayor and Board of Aldermen, the City used City personnel for the clean-up of the properties; and

WHEREAS, the Mayor and Board of Aldermen have heard proof and find as a fact that the actual cost of the clean-up is as attached hereto as Exhibit A, and

WHEREAS, the Mayor and Board of Aldermen deem and resolve that the clean-up cost and penalty shall be collected as a lien against property and if not paid, the lien shall be converted as an assessment against each property, to be collected by the Tax Collector in the manner employed for the collection of all other taxes and assessments of the municipality, unless sooner collected through other means; and

WHEREAS, the City Governing Authorities previously adopted, via resolution, the cost and penalties charged by the City for the clean-up of properties; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The fees, costs, and penalties listed in Exhibit A be assessed to the property.

2. The total amount, as set forth above, be, and the same is hereby assessed against each property, to be filed as a lien and if not collected, to be converted as an assessment to be collected by the Tax Collector in the manner used for collection of other municipal taxes and assessments, unless sooner collected through other means.

3. The City Planner and/or her designee is authorized to take any and all action to effectuate the intent of this Resolution.

Following the reading of this Resolution, it was introduced by Alderman _____ and seconded by Alderman _____. The Resolution was then put to a roll call vote and the results were as follows, to-wit:

Alderman William Jerome
Alderman Judy Jenkins-Lewis
Alderman George Payne
Alderman Joel Gallagher
Alderman John David Wheeler
Alderman Raymond Flores
Alderman Charlie Hoots

RESOLVED AND DONE this 15th day of July, 2025.

_____
DARREN MUSSELWHITE, MAYOR

ATTEST:

_____
CITY CLERK

Address	Street Name	Parcel #	Cuttings	Penalty	Enrollment & Release	Assessment Total
1398	Bennington Dr	1083623090 0043000	1	$250.00	$8.00	$258.00
7602	Davis Parkway	108726140 0007000	1	$250.00	$8.00	$258.00
1153	Claiborne Dr.	108623080 0044000	1	$250.00	$8.00	$258.00
8241	Oakbrook Dr.	108624090 0004500	1	$250.00	$8.00	$258.00
7649	Overlook Dr.	107930050 0002900	1	$250.00	$8.00	$258.00
680	Thornwood Dr.	107419040 0059900	1	$250.00	$8.00	$258.00
5086	Elmore Rd.	207306000 0000908	1	$250.00	$8.00	$258.00
1122	Warwick Place	107932100 0007500	2	$500.00	$16.00	$516.00
2211	Cedarwood Cove	108522070 0175200	1	$250.00	$8.00	$258.00
8923	Mary Frances Dr.	108521190 0019900	1	$250.00	$8.00	$258.00
8903	Mary Frances Dr.	108521190 0020200	1	$250.00	$8.00	$258.00
8911	Mary Frances Dr.	108521190 0020100	1	$250.00	$8.00	$258.00
893	Charter Oak Dr.	107419030 0023400	1	$250.00	$8.00	$258.00
		108521200 0028900	1	$250.00	$8.00	$258.00
1395	Main St.	108623090 0030600	1	$250.00	$8.00	$258.00
		108624000 0000500	1	$550.00	$8.00	$558.00
6572	Airways Blvd.	107931080 0000711	1	$500.00	$8.00	$508.00
8919	Kathryn Grace	108521130 0018000	1	$250.00	$8.00	$258.00
		108521000 0000400	1	$250.00	$8.00	$258.00
6752	Elmore Rd.	107931000 0000800	1	$800.00	$8.00	$808.00
3761	Rasco Hills Dr.	108521160 0018600	1	$250.00	$8.00	$258.00
558	Tuscany Way	208101030 0028900	1	$250.00	$8.00	$258.00
7937	Hwy 51 N	108726000 000900	1	$500.00	$8.00	$508.00

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SOUTHAVEN, MISSISSIPPI DECLARING SURPLUS PROPERTY

WHEREAS, the City of Southaven ("City") IT Department is presently in possession of a 2003 Jeep Liberty, VIN# 1J4GK48K83W575187, Asset Number 735 and assets set forth in Exhibit A, and

WHEREAS, pursuant to Mississippi Code 17-25-25, it has been recommended to the Mayor and Board of Aldermen that the Vehicle and assets in Exhibit A be declared as surplus and sold and/or disposed of as appropriate and in accordance with Mississippi Code 17-25-25, and removed from the fixed assets inventory; and

WHEREAS, the Vehicle and Exhibit A assets shall be surplused pursuant to Mississippi Code 17-25-25; and

WHEREAS, the Mayor and Board of Aldermen are desirous of disposing of the Vehicle and amending, its fixed assets inventory pursuant to State guidelines; and

NOW, THEREFORE, BE IT ORDERED by the Mayor and Board of Aldermen of the City of Southaven, Mississippi as follows, to wit:

1. The Vehicle and assets in Exhibit a be hereby declared as surplus property pursuant to Mississippi Code 17-25-25.

2. The City IT Director, or his designee, is hereby authorized and directed to any and all actions to effectuate the intent of this Resolution.

Motion was made by Alderman _____and seconded by Alderman _____, for the adoption of the above and foregoing Resolution, and the question being put to a roll call vote, the result was as follows:

REMAINDER OF PAGE LEFT BLANK

Alderman William Jerome	voted: _____
Alderman Judy Jenkins-Lewis	voted: _____
Alderman Charlie Hoots	voted: _____
Alderman George Payne	voted: _____
Alderman Joel Gallagher	voted: _____
Alderman John Wheeler	voted: _____
Alderman Raymond Flores	voted: _____

RESOLVED AND DONE, this 15th day of July, 2025.

_____

Darren Musselwhite, MAYOR

ATTEST:

_____

CITY CLERK

EXHIBIT A

CITY OF SOUTHAVEN

Information Technology Department

8691 Northwest Drive . Southaven, MS38671 . Office (662) 280-6557 . FAX (662) 280-6559

To: Mayor Musselwhite/Board of Aldermen

From: Michael Norris

Date: 07/10/25

RE: Surplus Property

Mayor and Board,

Attached is a list of items that have reached end of life and are no longer of use.

I respectfully request permission to dispose of them as appropriate and in accordance with state law, and remove the items from fixed assets inventory.

Respectfully,



Michael Norris
Director of Information Technology

SURPLUS PROPERTY

location of item	description (include model)	serial number	asset #
PD	PEPWAVE MAX BRI MINI	2936-CBC-AC0B	
COURT	FIRST DATA FS-35	806CE18453	
PD	DELL D2412H6 MONITOR		
PD	DELL PRECISION T3500	3TF1DW1	
PD	LEXMARK C543DN	945BN1Y	
PD	EPSON PERFECTION V700 PHOTO	B1780107B4A2X02027	
PD	HP LAPTOP		5804
PD	SURFACT TABLET 2		5296
PD	SURFACE TABLET 3		5335
PD	IPAD PRO		6212
FIRE	IPAD PRO		5963
UTILITIES	IPAD	DLXM84HJFYD	
PD	IPAD		6718
UTILITIES	HP OFFICE JET PRO 8600 PLUS	CN1AIR1XN	
CLERKS	DELL LATITUDE 3550		5598
PARKS	PARK POS	16034A0116	
PARKS	PARK POS	180214C0141	
PARKS	PARK POS	16034A0171	
PARKS	PARK POS	16034A0176	
PARKS	PARK POS	16034A0097	
UTILITIES	IPAD		5965
PD	GETAC B300G4		5171
FIRE	OPTIPLEX 7050		6275
PD	OPTIPLEX 7060		6349
PD	GETAC B300G4		5159
PD	GETAC B300G5		5596
UTILITIES	PANASONIC TOUGHBOOK CF 31		5711
FINANCE	DELL LATITUDE 5501		6635
PD	GETAC B300G5		5590
PD	GETAC B300G5	RH505B0107	
PARKS	SAM45 POS	16034A0034	
PARKS	SAM45 POS	16034A0184	
	23 APC UPS DEVICES		
PD	DELL OPTIPLEX 7040		6351
PD	FEDERAL SIGNAL SS2000D	406	
PD	DELL PRECISION T3500	3TF1PW1	
	2 AVAYA IP PHONE DEVICES		
	14 MONITORS		
CITY HALL	HP OFFICEJET 250 MOBILE ALL IN ONE	CZ993-60017	
PD	DELL OPTIPLEX 7060		6345
	19 KEYBOARDS		
	14 MICE		
PD	IPAD MINI		

RESOLUTION GRANTING AUTHORITY TO CLEAN PRIVATE PROPERTY

WHEREAS, the governing authorities of the City of Southaven, Mississippi, have received numerous complaints regarding the parcel of land located at the following address, to-wit:

CONDEMNATION ADDRESS

526 Christybrook Cove

1175 Main St.

8036 New Castle Cove

7215 Country Oaks Dr.

2335 Carrolton Dr.

8725 Oakchase Cove

931 Gaylon Dr.

Parcel# 207305020 0001800

6761 Blue Spruce Dr.

3232 W Hartland Dr.

To the effect that the said parcel of land has been neglected whereby the grass height is in violation and there exist other unsafe conditions and that the parcel of land in the present condition is deemed to be a menace to the public health and safety of the community.

WHEREAS, pursuant to Section 21-19-11 of the Mississippi Code Annotated (1972), the governing authorities of the City of Southaven, Mississippi, provided the owners of the above described parcel of land with notice of the condition of their respective parcel of land and further provided them with notice of a hearing before the Mayor and Board of Aldermen on Tuesday, **July 15, 2025** by United States mail and by posting said notice, to determine whether or not the said parcel of land were in such a state of uncleanliness as to be a menace to the public health and safety of the community.

WHEREAS, none of the owners of the above-described parcel of land appeared at the meeting of the Mayor and Board of Aldermen on Tuesday, **July 15, 2025**, to voice objection or to offer a defense.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Mayor and Board of Alderman of the City of Southaven, Mississippi, that the above-described parcel of land located at:

CONDEMNATION ADDRESS

526 Christybrook Cove

1175 Main St.

8036 New Castle Cove

7215 Country Oaks Dr.

2335 Carrolton Dr.

8725 Oakchase Cove

931 Gaylon Dr.

Parcel# 207305020 0001800

6761 Blue Spruce Dr.

3232 W Hartland Dr.

is deemed in the existing condition to be a menace to the public health and safety of the community.

BE IT FURTHER RESOLVED that the City of Southaven shall, if the owners or the above-described parcel of land do not do so themselves, immediately proceed to clean the respective parcel of land, by the use of municipal employees or by contract, by cutting weeds and grass and removing rubbish and other debris.

Following the reading of this Resolution, it was introduced by Alderman and seconded by Alderman The Resolution was then put to a roll call vote and the results were as follows, to-wit:

ALDERMAN	**VOTED**
Alderman George Payne	
Alderman Judy Jenkins-Lewis	
Alderman Charlie Hoots	
Alderman William Jerome	
Alderman Joel Gallagher	
Alderman John David Wheeler	
Alderman Raymond Flores	

The Resolution, having received a majority vote of all Aldermen present, was declared adopted on this, the **15th day of July, 2025.**

CITY OF SOUTHAVEN, MISSISSIPPI BY:

DARREN MUSSELWHITE
MAYOR

ATTEST:

ANDREA MULLEN
(S E A L)

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Bingji Wang
526 Christybrook Cv
Southaven, MS 38671

RE: Municipal Code Violations at 526 Christybrook Cv

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Network:Jun 30, 2025 at 9:11:33 AM CDT
Local:Jun 30, 2025 at 9:11:33 AM CDT
N 34° 58' 51.057", W 89° 59' 56.959"
526 Christybrook Cove
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Bingji Wang
526 Christybrook Cv
Southaven, MS 38671

RE: Municipal Code Violations at 526 Christybrook Cv

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven

X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property


Network: Jun 30, 2025 at 9:11:41 AM CDT
Local: Jun 30, 2025 at 9:11:41 AM CDT
N 34° 58' 51.057", W 89° 59' 56.959"
526 Christybrook Cove
Southaven, MS 38671
United States


Network Jun 30, 2025 at 9:11:48 AM CDT
Local Jun 30, 2025 at 9:11:48 AM CDT
N 34° 58' 5.057", W 89° 59' 56.959"
526 Christybrook Cove
Southaven MS 38671
United States


Network:Jun 30, 2025 at 9:11:49 AM CDT
Local:Jun 30, 2025 at 9:11:49 AM CDT
N 34° 58' 51.057", W 89° 59' 56.959"
526 Christybrook Cove
Southaven MS 38671
United States
536

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

HOSSAIN MOFAZZAL
1175 MAIN ST
Southaven, MS 38671

RE: Municipal Code Violations at 1175 MAIN ST

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Network:Jun 30, 2025 at 9:47:54 AM CDT
Local:Jun 30, 2025 at 9:47:54 AM CDT
N 34° 59' 30.070", W 90° 0' 39.253"
1175 Main St
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

HOSSAIN MOFAZZAL
1175 MAIN ST
Southaven, MS 38671

RE: Municipal Code Violations at 1175 MAIN ST

Please be advised that the violations noted below have been confirmed by the City [illegible] Enforcement Office at the above-referenced location. Please contact this office within [illegible] receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property

Network:Jun 30, 2025 at 9:48:01 AM CDT
Local:Jun 30, 2025 at 9:48:01 AM CDT
N 34° 59' 30.070", W 90° 0' 39.253'
1175 Main St
Southaven MS 38671
United States




Local: Jun 30, 2025 at 9:48:25 AM CDT
N 34° 59' 30.355", W 90° 0' 38.987"
175 Main St
Southaven MS 38671
United States


Network:Jun 30, 2025 at 9:48:36 AM CDT
Local:Jun 30, 2025 at 9:48:36 AM CDT
N 34° 59' 30.355", W 90° 0' 38.987"
1175 Main St
Southaven MS 38671
United States


Local: Jun 30, 2025 at 9:50:36 AM CDT
N 34° 59' 30.190", W 90° 0' 40.342"
1175 Main St
Southaven MS 38671
United States


Network:Jun 30, 2025 at 9:48:29 AM CDT
Local:Jun 30, 2025 at 9:48:29 AM CDT
N 34° 59' 30.355", W 90° 0' 38.987"
1175 Main St
Southaven MS 38671
United States


Network:Jun 30, 2025 at 9:50:39 AM CDT
Local:Jun 30, 2025 at 9:50:39 AM CDT
N 34° 59' 30.190", W 90° 0' 40.342"
1175 Main St
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Little David A Etux
8119 Elmbrook Dr
Southaven, MS 38671

RE: Municipal Code Violations at 8119 Elmbrook Dr

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Network:Jun 30, 2025 at 9:18:05 AM CDT
Local:Jun 30, 2025 at 9:18:05 AM CDT
N 34° 58' 44.597", W 89° 59' 42.654"
8119 Elmbrook Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Little David A Etux
8119 Elmbrook Dr
Southaven, MS 38671

RE: Municipal Code Violations at 8119 Elmbrook Dr

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property


Local:Jun 30, 2025 at 9:18:15 AM CDT
N 34° 58' 44.597", W 89° 59' 42.654"
8119 Elmbrook Dr
Southaven MS 38671
United States
8119
WELCOME


Network:Jun 30, 2025 at 9:18:17 AM CDT
Local:Jun 30, 2025 at 9:18:17 AM CDT
N 34° 58' 44.597", W 89° 59' 42.654"
8119 Elmbrook Dr
Southaven MS 38671
United States
8119


Local: Jun 30, 2025 at 9:18:27 AM CDT
N 34° 58' 44.597", W 89° 59' 42.654"
8119 Elmbrook Dr
Southaven MS 38671
United States


Local: Jun 30, 2025 at 9:18:38 AM CDT
N 34° 58' 44.597", W 89° 59' 42.654"
8119 Elmbrook Dr
Southaven MS 38671
United States


Network Jun 30, 2025 at 9:18:41 AM CDT
Local Jun 30, 2025 at 9:18:41 AM CDT
N 34° 58' 44.597", W 89° 59' 42.654"
8119 Elmbrook Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

True North Property Owner B LLC
8036 New Castle Cv
Southaven, Ms 38672

RE: Municipal Code Violations at 8036 New Castle Cv

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Network:Jun 30, 2025 at 8:34:59 AM CDT
Local:Jun 30, 2025 at 8:34:59 AM CDT
8000–8098 Rasco Road Ext

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

True North Property Owner B LLC
8036 New Castle Cv
Southaven, Ms 38672

RE: Municipal Code Violations at 8036 New Castle Cv

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven

X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Network: Jun 30, 2025 at 8:35:41 AM CDT
Local: Jun 30, 2025 at 8:35:41 AM CDT
8000–8098 Rasco Road Ext

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Michael M Etux Foster
7215 Country Oaks Dr
Southaven, Ms 38672

RE: Municipal Code Violations at 7215 Country Oaks Dr

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Network:Jun 30, 2025 at 8:43:02 AM CDT
Local:Jun 30, 2025 at 8:43:02 AM CDT
7190 Country Oaks Dr

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Michael M Etux Foster
7215 Country Oaks Dr
Southaven, Ms 38672

RE: Municipal Code Violations at 7215 Country Oaks Dr

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven

X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Network:Jun 30, 2025 at 8:43:37 AM CDT
Local:Jun 30, 2025 at 8:43:37 AM CDT
7190 Country Oaks Dr

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

GEORGE JESSE R
2335 CARROLTON DR
SOUTHAVEN, MS 38671

RE: Municipal Code Violations at 2335 CARROLTON DR

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Jun 30, 2025 at 9:26:24 AM
34.979534° N, 90.031133° W
2335 Carrolton Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

GEORGE JESSE R
2335 CARROLTON DR
SOUTHAVEN, MS 38671

RE: Municipal Code Violations at 2335 CARROLTON DR

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-refcrenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Jun 30, 2025 at 9:26:34 AM
34.979534° N, 90.031133° W
2335 Carrolton Dr
Southhaven MS 38671
United States


Jun 30, 2025 at 9:24:48 AM
34.979635° N, 90.03.172° W
2335 Carrolton Dr
Southaven MS 38671
United States


Jun 30, 2025 at 9:24:50 AM
34.979635° N, 90.031172° W
2335 Carrolton Dr
Southaven MS 38671
United States


Jun 30, 2025 at 9:26:54 AM
34.979534° N, 90.031133° W
2335 Carrolton Dr
Southaven MS 38671
United States


Jun 30, 2025 at 9:27:27 AM
34.979674° N, 90.031285° W
2346 Carrolton Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

EVANS ROBERT
8725 OAKCHASE COVE
Southaven, MS 38671

RE: Municipal Code Violations at 8725 OAKCHASE COVE

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.



CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

EVANS ROBERT
8725 OAKCHASE COVE
Southaven, MS 38671

RE: Municipal Code Violations at 8725 OAKCHASE COVE

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation — Municipal Ordinance: Section 10-7 (6), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Jun 30, 2025 at 10:13:00 AM
34.987496° N, 90.092838° W
8725 Oakchase Cove
Southaven MS 38680
United States


Jun 30, 2025 at 10:12:55 AM
34.987496° N, 90.092838° W
8725 Oakchase Cove
Southaven MS 38680
United States


Jun 30, 2025 at 10:12:42 AM
34.987496° N, 90.092838° W
8725 Oakchase Cove
Southaven MS 38680
United States


Jun 30, 2025 at 10:12:31 AM
34.987589° N, 90.092787° W
8751 Oakchase Cove
Southaven MS 38680
United States


Jun 30, 2025 at 10:12:26 AM
34.987589° N, 90.092787° W
8751 Oakchase Cove
Southaven MS 38680
United States


Jun 30, 2025 at 10:12:19 AM
34.987589° N, 90.092787° W
8751 Oakchase Cove
Southaven, MS 38680
United States


Jun 30, 2025 at 10:12:15 AM
34.987589° N, 90.092787° W
8751 Oakchase Cove
Southaven MS 38680
United States



CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

EVANS ROBERT
8725 OAKCHASE COVE
Southaven, MS 38671

RE: Municipal Code Violations at 8725 OAKCHASE COVE

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven

X Unsafe Property Violation — Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Rodolfo Renova , Dana Jean Richards Renova
931 Gaylon Dr.
Southaven, Ms 38671

RE: Municipal Code Violations at 931 Gaylon Dr.

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Network:Jun 30, 2025 at 10:12:59 AM CDT
Local:Jun 30, 2025 at 10:12:59 AM CDT
34° 56' 28.749" N, 89° 58' 24.150" W
931 Galyon Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

[illegible], 2025

Rodolfo Renova , Dana Jean Richards Renova
931 Gaylon Dr.
Southaven, Ms 38671

RE: Municipal Code Violations at 931 Gaylon Dr.

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation — Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Network: Jun 30, 2025 at 10:13:56 AM CDT
Local: Jun 30, 2025 at 10:13:56 AM CDT
34° 56' 29.163" N 89° 58' 24.159" W
931 Galyon Dr
Southaven MS 38671
United States


Network Jun 30, 2025 at 10:13:48 AM CDT
Local Jun 30, 2025 at 10:13:48 AM CDT
34° 56' 29.163" N, 89° 58' 24.159" W
931 Galyon Dr
Southaven MS 38671
United States


Network: Jun 30, 2025 at 10:13:29 AM CDT
Local: Jun 30, 2025 at 10:13:29 AM CDT
34° 56' 29.163" N, 89° 58' 24.159" W
931 Galyon Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Nehal Patel
Parcel # 2073050200001800
Southaven, Ms 38671

RE: Municipal Code Violations at Parcel # 2073050200001800

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Network:Jun 30, 2025 at 11:04:53 AM CDT
Local:Jun 30, 2025 at 11:04:53 AM CDT
34° 56' 24.971" N, 89° 57' 44.791" W
1806 Gilless Pt N
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Nehal Patel
Parcel # 2073050200001800
Southaven, Ms 38671

RE: Municipal Code Violations at Parcel # 2073050200001800

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Network: Jun 30, 2025 at 11:07:10 AM CDT
Local: Jun 30, 2025 at 11:07:10 AM CDT
34° 56' 24.829" N, 89° 57' 44.717" W
1843 Gilless Pt N
Southaven MS 38671
United States


Network: Jun 30, 2025 at 11:06:57 AM CDT
Local: Jun 30, 2025 at 11:06:57 AM CDT
34° 56' 24.829" N, 89° 57' 44.717" W
1843 Gilless Pt N
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Brian L Pedersen
6761 Blue Spruce Dr.
Southaven, Ms 38671

RE: Municipal Code Violations at 6761 Blue Spruce Dr.

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Jun 30, 2025 at 8:55:15 AM
6761 Blue Spruce Dr
Southaven MS 38671
United States

CITY OF SOUTHAVEN
Pride of Mississippi

Office of Code Enforcement

8710 Northwest Drive
Southaven, MS 38671
Ph 662-280-6523
Fax 662-280-6534

www.southaven.org

Code Enforcement Office

June 30, 2025

Brian L. Pedersen
6761 Blue Spruce Dr.
Southaven, Ms 38671

RE: Municipal Code Violations at 6761 Blue Spruce Dr

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Aldermen on 7/15/2025 pursuant to Mississippi Code 21-19-11 to determine if the property is a nuisance to the public health, safety and welfare of the community and upon a finding that the property is a nuisance, the City may order and clean the property. At which location at the hearing that the property is in need of cleaning will authorize the City of Southaven to, Remove the property for a period of ninety (7) year after final notification without any further hearing. Notice to be posted on the property and Southaven City Hall at least (7) seven days before the property is ordered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Officer
Municipal Code Office
City of Southaven

X Unsafe Property Violation – Municipal Ordinance Section 50-71 (a) (1)

Note: This notice should be addressed immediately to avoid condemnation of the property.


Jun 30, 2025 at 8:53:38 AM
6761 Blue Spruce D
Southaven MS 3867
United State
6761


Jun 30, 2025 at 8:54:00 AM
6761 Blue Spruce D
Southaven MS 3867
United State


Jun 30, 2025 at 8:54:33 AM
6777 Blue Spruce Dr
Southaven MS 3867
United State

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Jessie David Byers , Taylor Byers
3232 W Hartland Dr.
Southaven, Ms 38672

RE: Municipal Code Violations at 3232 W Hartland Dr.

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven
X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.

Network:Jun 30, 2025 at 11:33:23 AM CDT
Local:Jun 30, 2025 at 11:33:24 AM CDT
34° 54' 22.650" N, 89° 56' 23.354" W
3232 W Hartland Dr
Southaven MS 38672
United States

CITY OF SOUTHAVEN
Top of Mississippi

Office of Code Enforcement

Code Enforcement Office

8710 Northwest Drive
Southaven, MS 38671
Ph. 662-280-6523
Fax 662-280-6534

www.southaven.org

June 30, 2025

Jessie David Byers , Taylor Byers
3232 W Hartland Dr.
Southaven, Ms 38672

RE: Municipal Code Violations at 3232 W Hartland Dr.

Please be advised that the violations noted below have been confirmed by the City of Southaven Code Enforcement Office at the above-referenced location. Please contact this office within seven (7) days of receipt of this notice to discuss the disposition of this matter.

Should this notice be ignored or you desire to be heard by the City Board of Aldermen, a hearing will take place by the City of Southaven Board of Alderman on **7/15/2025** pursuant to Mississippi Code 21-19-11 to determine if the property is a menace to the public health, safety and welfare of the community and upon a finding that the property is a menace, the City may enter and clean the property. An adjudication at the hearing that the property is in need of cleaning will authorize the City of Southaven to reenter the property for a period of one (1) year after final adjudication without any further hearing if notice is posted on the property and Southaven City Hall at least (7) seven days before the property is reentered for cleaning.

Please contact this office at 662-280-6523. Cooperation in this matter is appreciated.

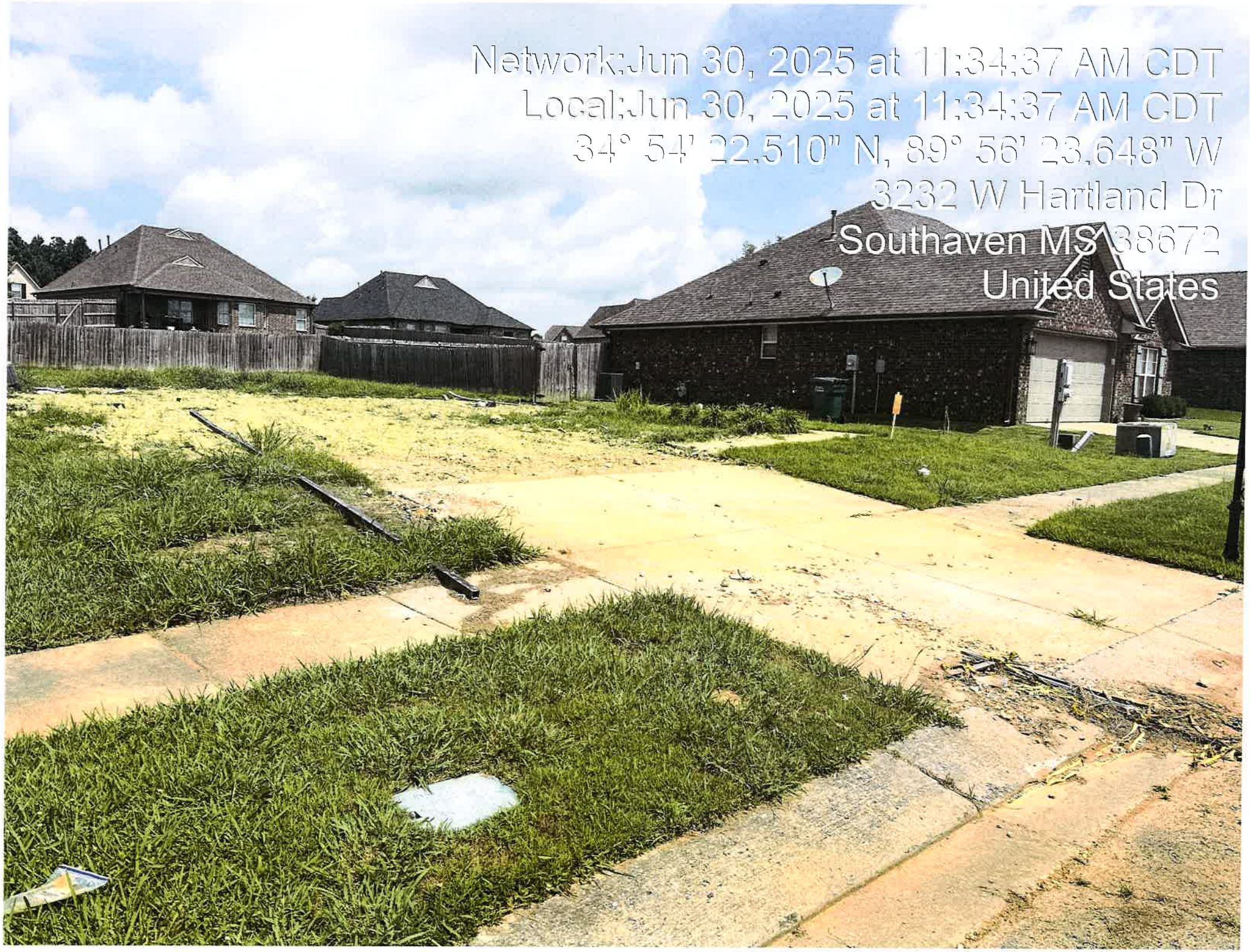
Sincerely,

Code Enforcement Office
Municipal Code Office
City of Southaven

X Unsafe Property Violation --- Municipal Ordinance: Section 10-7 (a), (1)

Note: This matter should be addressed immediately to avoid condemnation of this property.


Network:Jun 30, 2025 at 11:34:58 AM CDT
Local:Jun 30, 2025 at 11:34:58 AM CDT
34° 54' 22.713" N, 89° 56' 23.232" W
3232 W Hartland Dr
Southaven MS 38672
United States


Network:Jun 30, 2025 at 11:34:37 AM CDT
Local:Jun 30, 2025 at 11:34:37 AM CDT
34° 54' 22.510" N, 89° 56' 23.648" W
3232 W Hartland Dr
Southaven MS 38672
United States

City of Southaven
Office of Planning and Development
Conditional Permit Use Staff Report

Date of Hearing:	June 30, 2025
Public Hearing Body:	Planning Commission
Applicant:	Molly Kreunen 3537 College Road 662-315-1631
Total Acreage:	NA
Existing Zone:	Planned Commercial (C-4)
Location of Conditional Use Application:	3075 Goodman Road East Unit 17
Requirements for CUP:	
"A maximum of two (2) barber shops, hair/beauty salons, hair studios, spa (full service), nail salons, tanning salons and hair braiding establishments/wigology establishments may locate in the stated zones with the stated requirements so long as two existing establishments of the same classification are not currently located within a half mile (1/2) radius of the newly proposed establishment."	
Comprehensive Plan Designation:	Commercial

Staff Comments:
The applicant is requesting a conditional use permit to open a hair salon at 3075 Goodman Road East Unit 17 on the east side of Getwell Road, south of Goodman Road. The site is an existing hair salon that the applicant is proposing to purchase and reoccupy for the same use. In reviewing the previous documents, the original conditional use permit has expired so this application is a formality to allow an additional five-year permit on the location.

Staff Recommendations:
Since the establishment remained open during the change of ownership, the site is accepted as compliant without a window survey to determine the distance.

The applicant has met the requirements for the conditional use; therefore, staff recommends approval of a one (1) year permit with a four (4) year extension to be renewed annually.

ArcGIS Web Map



6/3/2025, 4:15:07 PM

1:3,074

0 0.03 0.06 0.12 mi

0 0.05 0.1 0.2 km

CITY OF SOUTHAVEN
CONDITIONAL USE APPLICATION

As owner, agent or attorney (indicate which), it is requested that the property located in Southaven, Mississippi described as follows:

Location, size and address if possible: 20 x 57 = 1140 sq. Ft 3075 Goodman Rd East Unit 17,

Zoned C4 be considered for a Conditional Use in the Southaven Zoning Regulations for the following reasons:

to renew an existing conditional use for an existing hair salon

OWNER	APPLICANT
Name: Molly Kreuner	Name: Southern Chic' Salon
Address: 3537 College Rd	Address: 3075 Goodman Rd East Unit 17
Phone: 662-315-1631	Phone: 662-349-7023

THE APPLICATION SHALL BE ACCOOMPANIED BY:

1. Plat of the property sought to be considered, 8 ½ x 11 inches.
2. The application with plats, description, and letter of support* shall be filed with the Planning Department. The law requires the Commission to hold a Public Hearing, giving 15 days notice in the newspaper, therefore, the application must be submitted by the first working day of the month. The meeting will be the last Monday of the month.
3. **Two (2) copies each collated shall be submitted and a digital copy (PDF, dwg, jpeg, etc.)**
4. Application fee of $200.00.
5. Site posting of the subject property as described on the following pages.

***NOTE: IN SUPPORT OF THIS APPLICATION, YOU MUST SHOW IN DETAIL, THAT THE FOLLOWING WILL BE COMPLIED WITH:**

a. Does not substantially increase traffic hazards or congestion.
b. Does not substantially increase fire hazards.
c. Does not adversely affect the character of the neighborhood.
d. Does not adversely affect the general welfare of the City.
e. Does not overtax public utilities or community facilities.
f. Does not conflict with the Comprehensive Plan.

THIS APPLICATION MUST BE COMPLETED AND ALL INFORMATION PROVIDED WHEN FILED IN ORDER TO BE ACCEPTED FOR PRESENTATION TO THE COMMISSION.

Molly Kreuner — 5/29/25

Signature of applicant — **Date**

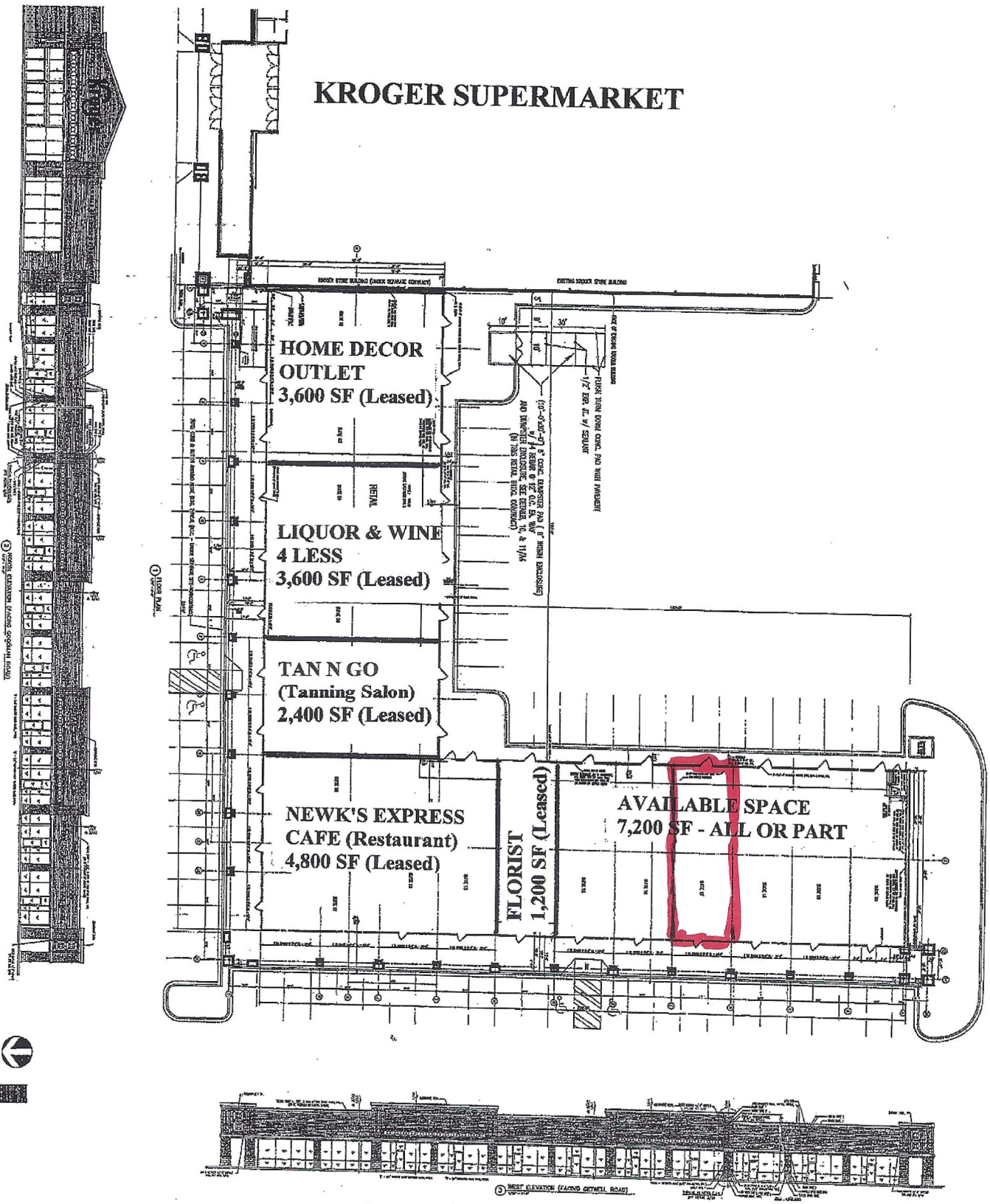
COLLIERS
WILKINSON & SNOWDEN

Commercial Real Estate Services
Founded 1946

C.E "Buddy" Dunstan
Broker TN & MS
Commercial & Industrial

Colliers Wilkinson & Snowden
3644 Winchester Road, Suite 101
Memphis TN USA 38118-5960
Telephone (901) 375-4800
Facsimile (901) 375-9600
bdunstan@colliersws.com

KROGER SUPERMARKET



OVERALL PLAN AND ELEVATION – SEE SHEET A1.1 AND A1.2 FOR 1/8" SCALE DRAWINGS.

Per the City of Southaven Conditional use Application for Applicant Southern Chic' Salon.

a. This use will not substantially increase traffic hazards or congestion.
b. Will not substantially increase fire hazards.
c. Will not adversely affect the character of the neighborhood.
d. Will not adversely affect the general welfare of the City.
e. Will not overtax public utilities or community facilities.
f. Will not conflict with the Comprehensive plan.



5/30/25

Business Plan for Southern Chic' Salon

Executive Summary

Southern Chic' Salon we are consistently pursing to build a brand. What is a brand? It is a feeling you have about an experience you've had. When you hear the name Southern Chic' Salon, how do you feel? We want people to feel our brand's mission statement and we understand it takes a team to build a brand. No single person can make a brand a reality. We understand the importance of each person that makes up our team and we believe by having set standards in place, everyone knows what is expected of them individually and as a team member. Only together we can achieve great things. With a loyal customer base and a prime location, the salon aims to become the premier beauty destination in the Southaven area.

Mission Statement

'Luxury experience, driven by passion, backed by education,'

Business Objectives (Next 3 Years)

1. Increase annual revenue by 30% through marketing and service expansion.
2. Rebook retention rate
3. Expand staff and add new services
4. Develop a strong online booking and e-commerce platform.

Services Offered

- Haircuts & Styling (Men, Women, Children)
- Color Treatments & Highlights
- Balayage
- Keratin Treatments
- Hair Extensions
- Bridal & Special Occasion Styling
- Scalp Treatments & Consultations
- Retail Products: Shampoos, Conditioners, Styling product

Market Analysis

Industry Overview:

The U.S. hair care market is valued at an estimated 178.88

billion in 2024.

Local Market:
Southaven is one of Mississippi's fastest-growing cities. Getwell Road is a high-traffic area with nearby residential neighborhoods, retail centers, and schools. Nearby competition includes salons and independent stylists, but Southern Chic' Salon, personalized experience that appeals to mid-to-high-income clientele.

Target Market

- Primary Demographic: Women ages 25–65
- Secondary Demographic: Men and teens seeking grooming services
- Psychographics: Fashion-conscious, health-conscious, value quality over price
- Income Level: Middle to upper-middle class

Marketing Strategy

Brand Identity:
Emphasize luxury, professionalism, and personalized care. Consistent branding on all platforms.

Online Presence:
Modern, mobile-friendly website with online booking; active Instagram, Facebook, and Google Business Profile with updated info.

Local Advertising:
Collaborate with influencers, feature in local magazines, and run geo-targeted social media ads.

Promotions & Loyalty:
First-visit discounts, referral incentives, and loyalty rewards.

Operations Plan

Facility:
Lease 1,200 sq. ft. on Getwell Rd with 8 stylist stations, 3 shampoo chairs, retail space, and waiting area.

Staff:
1 Salon Manager, 8 Licensed Stylists, 1 Receptionist, 4 Assistant (part-time).

Hours of Operation:

Tuesday–9:00 am- 6pm

Wednesday- 9:00am-5pm

Thursday 9:00am-6pm

Friday 9:00am-5pm

Saturday: 9:00am–12:00 pm

Closed Sunday and Monday.

Growth Opportunities

- Add lash extensions
- Offer training/workshops
- Host pop-up events with local vendors

Appendices

- Floor plan
- Stylist bios
- Service menu & pricing
- Before and After pictures

City of Southaven
Office of Planning and Development
Conditional Permit Use Staff Report

Date of Hearing:	June 30, 2025
Public Hearing Body:	Planning Commission
Applicant:	Rokayla Smith 7136 Arcastle Loop East Southaven, MS 38671 662-544-9707
Total Acreage:	NA
Existing Zone:	Planned Commercial (C-4)
Location of Conditional Use Application:	1330 Goodman Road East
Requirements for CUP:	
"A maximum of two (2) barber shops, hair/beauty salons, hair studios, spa (full service), nail salons, tanning salons and hair braiding establishments/wigology establishments may locate in the stated zones with the stated requirements so long as two existing establishments of the same classification are not currently located within a half mile (1/2) radius of the newly proposed establishment."	
Comprehensive Plan Designation:	Commercial

Staff Comments:
The applicant is requesting a conditional use permit to open a hair braiding shop at 1330 Goodman Road East on the north side of Goodman Road, east of Swinnea Road. Per the application the hours of operation would be Sunday-Saturday from 7 am to 10 pm. The only service offered would be braiding hair. The site is located in an existing commercial multi-tenant building with previous retail service space.

Staff Recommendations:
Staff completed a window survey of the area. The closest braiding establishment is located at 870 Goodman Road East which is approx. 2800 linear feet from this location thus meeting the distance requirement. The applicant has met the requirements for the conditional use; therefore, staff recommends approval of a one (1) year permit with a four (4) year extension to be renewed annually.

ArcGIS Web Map



6/3/2025, 4:16:44 PM

1:3,074

0 0.03 0.06 0.12 mi

0 0.05 0.1 0.2 km

CITY OF SOUTHAVEN
CONDITIONAL USE APPLICATION

As owner, agent or attorney (indicate which), it is requested that the property located in Southaven, Mississippi described as follows:

Location, size and address if possible: 1330 Goodman Rd E, Southaven, MS, 38671

Zoned C4 be considered for a Conditional Use in the Southaven Zoning Regulations for the following reasons: Braiding Shop

OWNER	APPLICANT
Name: Marissa Cruz	Name: Rohayla Smith
Address: 1330 Goodman Rd E, Southaven, MS, 38671	Address: 7136 Arcastle Loop E, Southaven, MS, 38671
Phone: 901-455-7685	Phone: 662-544-9707

THE APPLICATION SHALL BE ACCOOMPANIED BY:

1. Plat of the property sought to be considered, 8 ½ x 11 inches.
2. The application with plats, description, and letter of support* shall be filed with the Planning Department. The law requires the Commission to hold a Public Hearing, giving 15 days notice in the newspaper, therefore, the application must be submitted by the first working day of the month. The meeting will be the last Monday of the month.
3. **Two (2) copies each collated shall be submitted and a digital copy (PDF, dwg, jpeg, etc.)**
4. Application fee of $200.00.
5. Site posting of the subject property as described on the following pages.

***NOTE: IN SUPPORT OF THIS APPLICATION, YOU MUST SHOW IN DETAIL, THAT THE FOLLOWING WILL BE COMPLIED WITH:**

a. Does not substantially increase traffic hazards or congestion.
b. Does not substantially increase fire hazards.
c. Does not adversely affect the character of the neighborhood.
d. Does not adversely affect the general welfare of the City.
e. Does not overtax public utilities or community facilities.
f. Does not conflict with the Comprehensive Plan.

THIS APPLICATION MUST BE COMPLETED AND ALL INFORMATION PROVIDED WHEN FILED IN ORDER TO BE ACCEPTED FOR PRESENTATION TO THE COMMISSION.

Rohayla S. — **Signature of applicant**

04/31/25 — **Date**

Ro'Kayla Smith

1330 Goodman Rd E, Ste 3B, Southaven, Ms, 38671

Mission Statement:

The Braidtician Corporation is devoted to making any one who walk through our doors feel loved. We believe in unity, respect and professionalism. We aim to continuously improve and evolve as a team. There are no limits to growth. We will continue to thrive and be one of the best in Desoto County for braiding services. It is essential that we don't just service our clients physically, but mentally. A place that instantly give our clients' a peace of mind, ears to listen, and a voice to comfort. The Braidtician Corporation is a therapeutic place for the employees, as well as the clients. Southaven's safe haven.

We're building our values on passion, purpose, pleasure, and patience. Giving 30%, 60% or 90% is non-negotiable for our business. We thrive to give 100% to whomever we cater to. We're committed to giving our clients' an affordable, high-quality services, fueling their confidences. Its bigger than hair braiding, and money. This is about art, connecting with the community, and spreading kindness, while doing something that we love... Braiding hair.

Hours:

Monday-Sunday

7am-10pm

The Braidtician Corporation does not substantially increase traffic hazards or congestion.

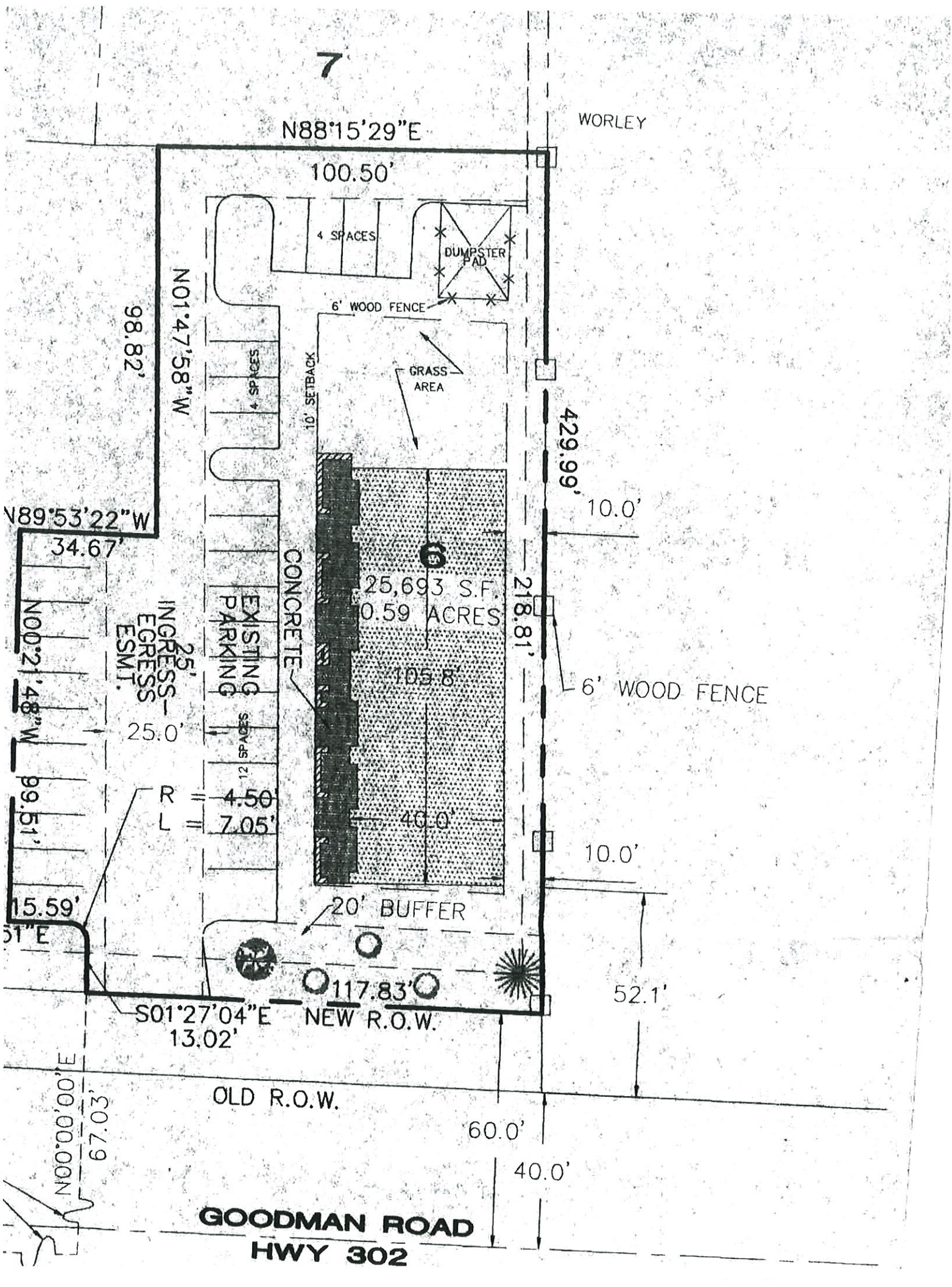
The Braidtician Corporation does not substantially increase fire hazards.

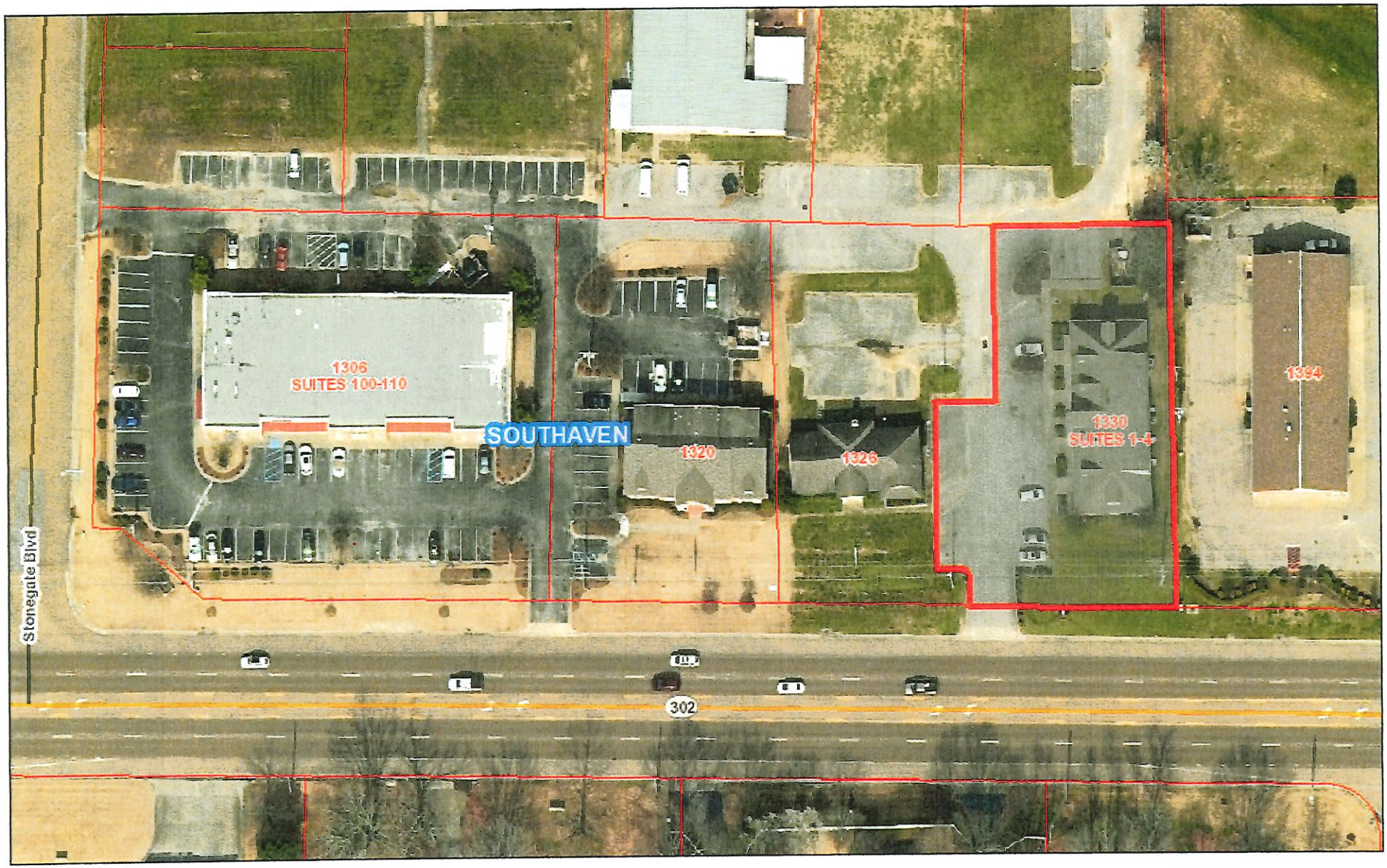
The Braidtician Corporation does not adversely affect the character of the neighborhood.

The Braidtician Corporation does not adversely affect the general welfare of the city.

The Braidtician Corporation does not overtax public utilities or community facilities.

The Braidtician Corporation does not conflict with the Comprehensive plan.


7
N88°15'29"E
100.50'
WORLEY
4 SPACES
DUMPSTER PAD
6' WOOD FENCE
N01°47'58"W
98.82'
4 SPACES
10' SETBACK
GRASS AREA
429.99'
10.0'
N89°53'22"W
34.67'
25,693 S.F.
0.59 ACRES
105.8'
218.81'
6' WOOD FENCE
CONCRETE
EXISTING PARKING
12 SPACES
25' INGRESS-EGRESS ESMT.
N00°21'48"W
99.51'
25.0'
R = 4.50'
L = 7.05'
46.0'
10.0'
15.59'
20' BUFFER
117.83'
52.1'
S01°27'04"E
13.02'
NEW R.O.W.
OLD R.O.W.
N00°00'00"E
67.03'
60.0'
40.0'
GOODMAN ROAD
HWY 302



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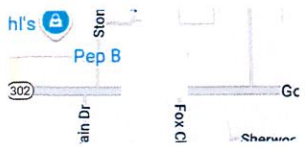
0 0.015 0.03 0.06 km

Google Maps

Southaven, Mississippi



Image capture: Feb 2025 © 2025 Google



City of Southaven
Office of Planning and Development
Amendment to PUD Staff Report

City of Southaven City Hall
Executive Board Room
8710 Northwest Drive

Date of Hearing:	December 27, 2021
Public Hearing Body:	Planning Commission
Applicant:	MLB, LLC 7193 Swinnea Road Southaven, MS 901-413-9299
Total Acreage	39.42 acres
Existing Zoning:	Planned Unit Development (Central Gardens)
Location of PUD Amendment application:	North and South sides of Rasco Road, east of Airways Blvd.
Surrounding property zoning: **North: MD SFR** **South: School site** **East: Church/School site** **West: Commercial**	 Greenbrook Subdivision Southaven Intermediate Greenbrook Baptist/Greenbrook Elementary Smith pools, Dollar General

Proposed Amendment (Explanation):

The applicant is requesting an amendment to the existing Central Gardens Planned Unit Development (PUD), located on both the north and south sides of Rasco Road, east of Airways Boulevard. This amendment includes the addition of acreage and revisions to the text governing use allowances.

Originally approved in 2007, the PUD encompassed 28.55 acres and was designated for

55+ single-family homes with accessory amenities such as a clubhouse, pool, tennis court, shuffleboard, chipping and putting green, and garden areas. The original plan also included RV parking at the west end and a proposed site for a future City of Southaven fire station. Additional notes from the initial approval emphasized preserving the southern tree line, constructing public roads, and recommended gating the community.

First Amendment:
The first modification added acreage and incorporated areas identified as Parcels II, III A–F, and V. This amendment expanded allowed uses beyond the original 55+ single-family designation. Parcel III, consisting primarily of floodplain, was designated to remain undeveloped and preserved as a natural buffer.

Second Amendment:
This revision reclassified parcels: the original Parcel III became an "outparcel," Parcel IV was renamed Parcel III, and Parcel V became Parcel IV. The amendment added 3.3 acres on the far east side (new Parcel III) and reduced overall acreage by removing the outparcel, bringing the revised total to 39.42 acres.

Third Amendment (Current Proposal):
This third revision includes the following changes:

1. **Acreage Expansion:**
   The total site area increases from 39.42 acres to 61.15 acres by incorporating an additional tract on the eastern edge near Greenbrook Baptist Church and including the outparcel area along Rasco Road.
2. **Land Use and Parcel Reassignment:**
   The applicant proposes relocating the previously approved mixed-use buildings from Parcel III to Parcel II, which fronts Airways Boulevard. This change reduces the total mixed-use structures from two buildings with 80 units to one building with 24 units, enhancing visibility for commercial/office spaces. Parcel III would instead be developed with privately owned duplexes, totaling 24 units, with two points of access and a minimum unit size of 1,600 sq. ft.
3. **Public Park Addition and Zoning Revision:**
   The applicant requests to allow for public park uses within Parcels IV, V, and VI. Additionally, Parcel VI is proposed to be rezoned to C-1 (Restricted Commercial).
4. **Ownership Update:**
   Parcels V and VI have changed ownership. The amendment will update the ownership information to include Desoto Shark Club LLC.

Comprehensive Plan Designation:	Medium Density Residential

Staff Comments:

Staff has been engaged in ongoing discussions with the applicant regarding this project

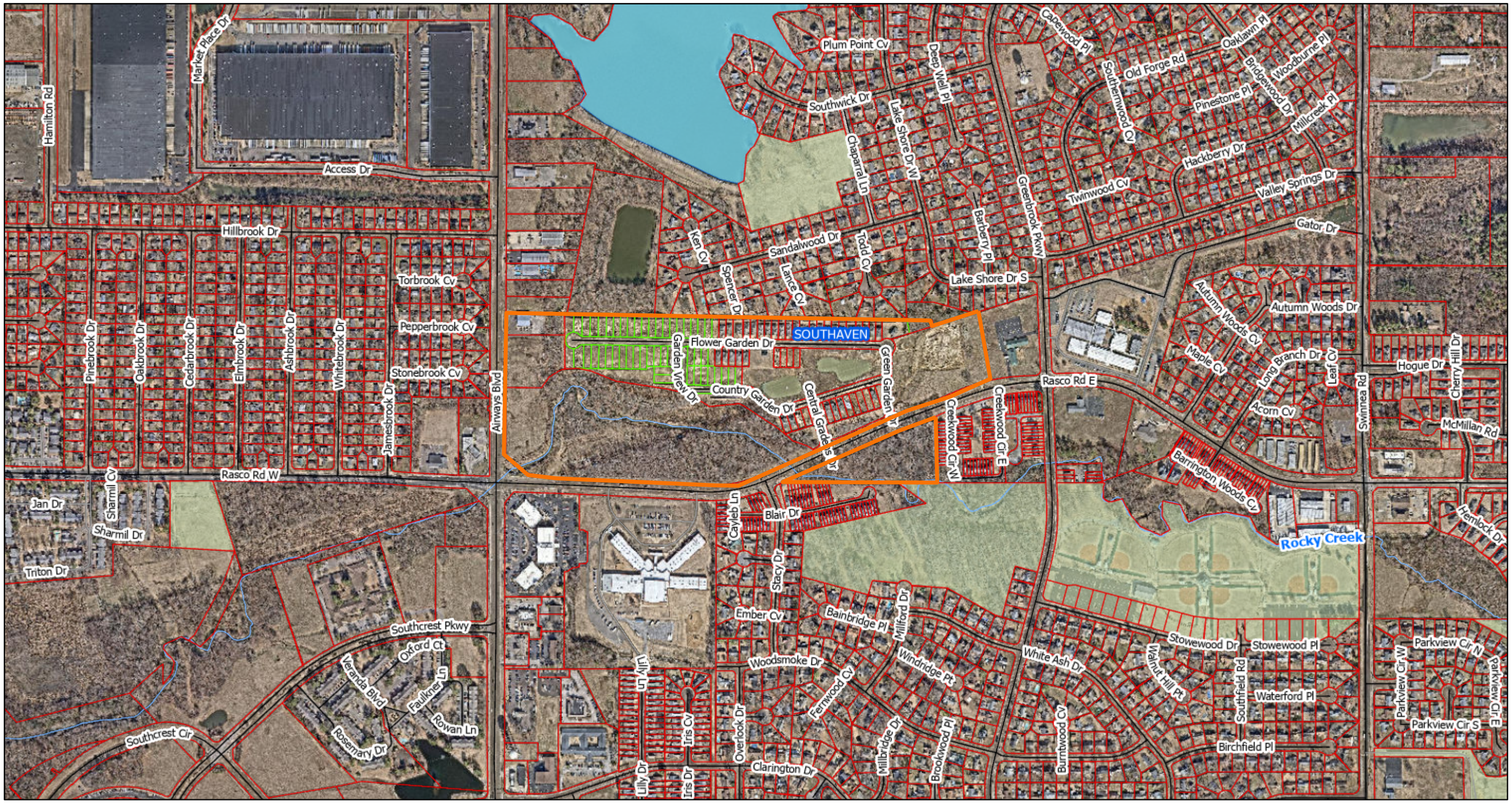
and offers the following observations:

1. The inclusion of additional acreage in the PUD is acceptable to staff.
2. Staff supports relocating the mixed-use component to Airways Boulevard, as it is a more suitable location. This change reduces the number of lofts and buildings, thereby minimizing the overall impact on the area while improving the potential for quality commercial tenants. Additionally, the applicant is showing the removal of the approved cottage homes on the south side of Rasco Road which also reduces the number of units overall. This portion has been redesignated for park land which is adjacent to our existing park.
3. The applicant has submitted proposed designs and elevations for the townhome concept. Staff finds the duplex townhomes to be generally consistent in character with the previously approved loft apartments. The shift away from rental lofts and the introduction of 24 privately owned townhomes is viewed as a positive revision. However, staff does not support the current elevation design and recommends tabling this portion of the amendment until an acceptable design is submitted. Final determination on suitability will be made upon review of the revised proposal.
4. Staff supports the inclusion of natural park areas. The proposed space, featuring mature trees, creeks, and a natural landscape, would provide a valuable amenity to the community and serve as an effective buffer between the 55+ residential area and Rasco Road.

Staff recommends approval of the proposed changes with the exception of the townhomes. This portion of the PUD should be discussed at a later hearing once alternative elevations are presented.

Planning Commission Recommendation:	**Motion made by:** **Seconded by:**

ArcGIS Web Map

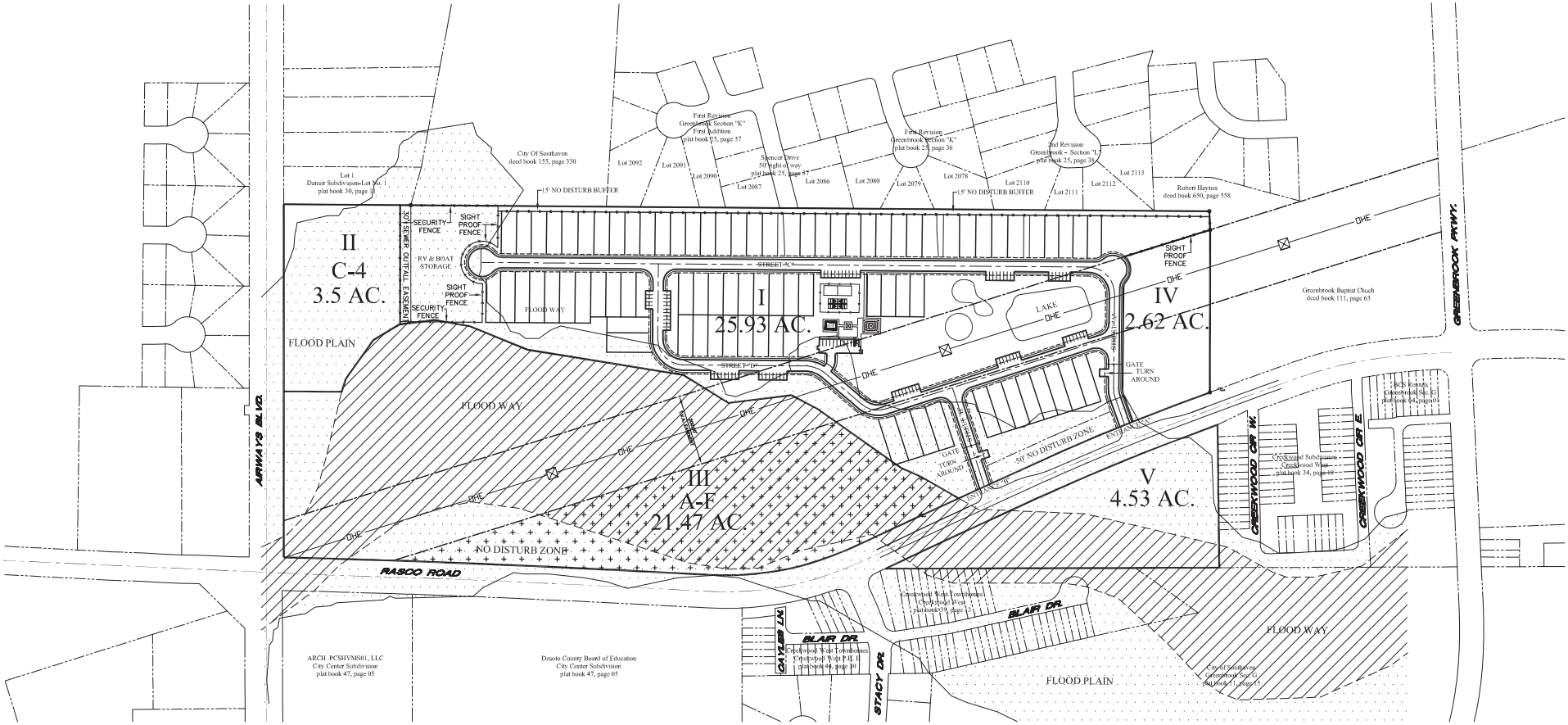


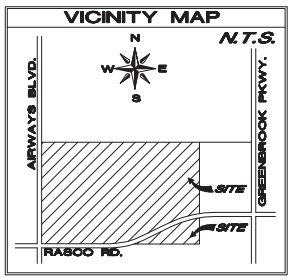
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0 0.13 0.25 0.5 km







GRAPHIC SCALE

200 0 100 200 400 800

1 inch = 200 ft.

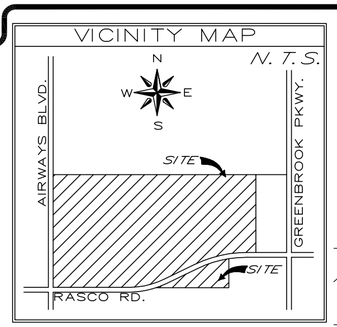
CENTRAL GARDENS
PUD REVISION
DEVELOPMENT PLAN
SOUTHAVEN, MISSISSIPPI
NOVEMBER 2019

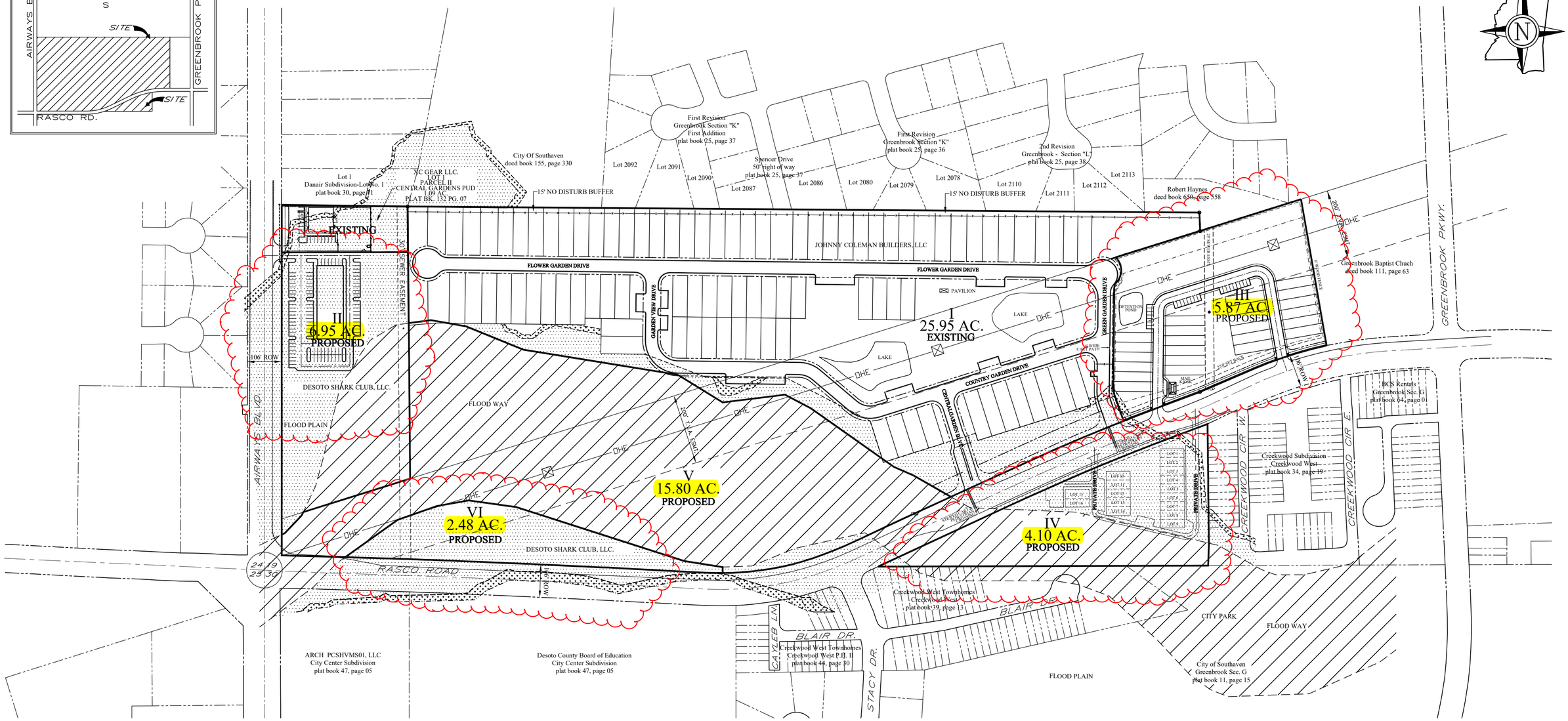
IPD, LLC
CIVIL
ENGINEERING

7193 SWINNEA ROAD, SUITE C-2 BEN@IPDSOLUTIONS.NET 662-393-3346
SOUTHAVEN, MISSISSIPPI 38671 FAX 662-536-6183

IPD

IPD





GRAPHIC SCALE

0 100 200 400

1 inch = 200 ft.

PARCEL	ACREAGE
I	25.95
II	6.95
III	5.87
IV	4.10
V	15.80
VI	2.48
TOTAL	61.15

NOTES:
1. PAVILION AND COVERED GOLF CART PARKING TO BE CONSTRUCTED AND PAID FOR BY JOHNNY COLMAN BUILDERS LLC. FOR PUBLIC USE.'S OFFICE.
2. WALKING TRAIL DEPICTED IN PARCEL IV TO BE CONSTRUCTED BY THE CITY OF SOUTHAVEN.
3. ALL STREETS IN PARCEL I AND III ARE PRIVATE STREETS.

LEGAL DESCRIPTION

PART OF THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 1 SOUTH, RANGE 7 WEST
SOUTHAVEN, DESOTO COUNTY, MISSISSIPPI

LEGAL DESCRIPTION OF 61.15 ACRES TO INCLUDE AS DESCRIBED

PARCEL I – 25.95 AC. (CENTRAL GARDENS PUD PARCEL 1 PH 1 & PHASE 2) PLAT BOOK 146 PAGES 25-26 & DEED BOOK 936 PAGES 302-305,

PARCEL II – 6.95 AC (CENTRAL GARDENS PUD PARCEL II LOT 1) PLAT BOOK 132 PAGES 7-8, DEED BOOK 1012 PAGES 420-422 AND DEED BOOK 1012 PAGES 423-426,

PARCEL III – 5.87 AC. (LOT 2 DIVISION OF GREENBROOK CHURCH LOT) PLAT BOOK 116 PAGES 28-29,

PARCEL IV – 4.10 AC. DEED BOOK 909 PAGES 782-790,

PARCEL V – 15.80 AC. DEED BOOK 1012 PAGES 423-426,

PARCEL VI – 2.48 AC. DEED BOOK 1012 PAGES 423-426 AND

AS RECORDED IN THE CHANCERY CLERK'S OFFICE OF DESOTO COUNTY, MISSISSIPPI.

3rd REVISION
CENTRAL GARDEN PUD
DEVELOPMENT PLAN
EXHIBIT "G"

SECTION 19, T-1-S, R-7-W
CITY OF SOUTHAVEN
DESOTO COUNTY, MISSISSIPPI
1" = 200'
JUNE, 2025

IPD, LLC
ENGINEERING & SURVEYING
8180 AIRWAYS BOULEVARD , SUITE B
SOUTHAVEN, MISSISSIPPI 38671
(662) 393-3346
FAX (662) 536-6183

IPD

IPD


MLS United LLC

IPD, LLC
CIVIL
ENGINEERING

6160 AIRWAYS BLVD., SUITE B
SOUTHAVEN, MISSISSIPPI 38671

662-393-3346
FAX 662-536-6183

Date: November 30, 2021
Revised: May 29, 2025

Whitney Choat, Director
Southaven Planning Department
8710 Northwest Drive
Southaven, MS 38671

RE: Central Gardens Planned Unit Development (P.U.D.)

Dear Whitney,

We are pleased to submit to your office a third revision of Central Gardens Planned Unit Development. (See Exhibit "G") The first Revision was submitted in November 2019. The second revision in January 2022. This the third Revision will:

1. Increase the total acreage in the PUD to 61.15 acres.
2. Add a new landowner, Desoto Shark Club LLC., who owns part of Parcel II and all of Parcel V and VI.
3. Add "mixed-use building" as a Permitted Use for Parcel II.
4. Remove "mixed-use buildings" as a Permitted Use for Parcel III.
5. Add "double occupancy dwellings" as a Permitted Use for Parcel III.
6. Add "public park" as a permitted use for Parcels IV, V and VI
7. Add C-1 permitted uses as defined in the City of Southaven Zoning Ordinance for Parcel IV
8. Removed all Subdivision Lots of Parcel I from the FEMA Flood Zone per Letter of Map Revision - FEMA Case number 25-04-0766A.

1. The permitted uses for each Parcel are as follows:

Parcel I

Single Family detached homes with a minimum heated area of 1,400 square foot with double front-loading garages. These homes will be for residents aged 55 and older. This Parcel will be developed under the guidelines established by the U.S. Government to qualify as a "55 and over" community. The minimum lot size is 4,800 S.F. and the minimum frontage is 40 feet. Typical site plans for these homes are part of this text. (See Exhibit "A")

Amenities will include a pavilion, recreational lake and a walking trail. A monthly use fee will be paid by each lot owner to a HOA to maintain amenities and upkeep on yards and landscaping in common areas, as well as front yards of individual lots. Sight proof fencing which will be constructed, maintained, and owned by the HOA, is shown along the entire perimeter of Parcel I.

The typical street cross section for this Parcel is shown on Exhibit "A". Please note that there will be a 7' wide dedicated lane for pedestrian and golf cart traffic. The streets in this parcel will be public. The HOA will own and maintain all the perimeter fencing. The HOA will maintain all front yards and landscaping of the residential lots. The common open spaces will also be owned and maintained by the HOA. Monthly fees will be collected from every lot owner to provide these services as well as other services necessary to keep the development clean and maintained.

Parcel II

a. Retail shops
b. Public uses
c. Offices
d. Church
e. Physical fitness centers
f. Warehouses with office space less than 5,000 s.f. total area
g. Contractor office and yard with screened outside storage
h. Bank
i. Drug store
j. Restaurants - sit down only
k. Mixed-use building (see list below for permitted and non-permitted uses for the mixed-use building)

Permitted Uses for Mixed-Use Building

1. Small retail specialty shops
2. Specialty food and drink shops
3. Medical Offices
4. Medical Supply Businesses
5. Fitness Center
6. Professional Offices
7. Telecommunication Tower, Service and Sales
8. Sit Down and Carry Out Restaurants

Non-Permitted Uses for Mixed-Use Building

1. Liquor Stores
2. Beauty Salon
3. Barber Shop
4. Wig Supply Store
5. Money Loan Businesses
6. Indoor Recreation Business such as Billiards, Arcades, Etc.

A management company will be utilized to manage the commercial tenant areas as well as the residential units. Commercial trash containers are planned as well as a central mailbox complex. The mixed-use building proposed for Parcel II will provide 24 – 1-bedroom lofts with small retail and office uses on the first floor. Exhibit "B" shows the typical front façade of the building. Exhibit "C" shows as the typical floor plan for each floor. This building will be located within the Medical Corridor and should attract medical professionals who desire to be close to the hospitals.

Parcel III

a. Public uses
b. Offices
c. Church
d. Double occupancy dwellings with a minimum of 1,600 s.f. heated area, 3 bedrooms and 2.5 baths with single garage. See Exhibit "D" for a picture of the front facade and Exhibit "E" for a Typical Lot

layout. These dwellings will be owner occupied only. Renting of the dwellings will be prohibited by the covenants and by a Plat Restriction. The double occupancy "dwellings" in Parcel III will be starter homes for families desiring to reside in Southaven. The close proximity of the Greenbrook elementary, middle schools and local parks provide an ideal place to "start a family".

Parcel IV

a. Single family "Over – 55" Lots with the same requirements as those in Parcel I
b. Church
c. Public Facility
d. Offices
e. Small retail shops – associated with 55+
f. Single family detached homes
g. Public Park

Parcel V

a. Public facilities or parks

Parcel VI

a. Public facilities or parks to include a dog park
b. All permitted uses in the C-1 Commercial District as listed in the City of Southaven Zoning Ordinances

2. Traffic Circulation

This tract of land is bounded on two sides by major roads, Rasco Rd. and Airways Blvd., which can easily handle the traffic flow that this development will produce. The "Over – 55" community will have two entrance roads to Rasco Rd., both of which will have a passive gate as shown on the plans and will be public streets. Streets will be asphalt with curb and gutter. Since parking on the streets will not be allowed, numerous "extra" parking bays are scattered throughout the community. Control, construction, maintenance, and ownership of these bays will be a responsibility of the HOA. The traffic generated by this community will be less than that of a typical subdivision. The streets in the "Double Occupancy Dwellings" subdivision will be private. (See Exhibit "F") Sidewalks will be constructed on both sides. There will be 2 entrances to Rasco Road as shown. This will not be a gated community. The streets will be designed to permit the passage of emergency vehicles.

3. Community Control

Ensuring that the high quality of life is maintained will be the responsibility of the HOA for Parcels I and III. These Associations will be formed prior to the first home sale and dues collected with the first home sale. The administration of the HOA and control of its assets will be the responsibility of the developer or its assigns, until 90% of the homes are occupied. The HOA will collect dues to maintain and improve the amenities and ensure that the streetscape of every home will meet community standards. The developer of Parcel III will submit to the City the required legal documents to form and operate the HOA prior to recording the plat for review and approval.

4. Neighborhood Impact

This development will make use of a very difficult piece of property in such a manner that the neighborhood i.e., Greenbrook and the medical corridor, will not be harmed but enhanced. The homes constructed in Parcels I and III will be of a size, quality, and price that will exceed the existing homes surrounding this development. No reduction in property values should occur. The City will benefit from a large increase in property taxes and generated sales taxes. The residents of the "Over

– 55" development will own their homes and at this stage of their lives, will have a more than average disposable income. Also, the residents will not place a burden on the school system or the extensive recreational youth facilities and parks of Southaven or the criminal system. Also, these residents usually have more free time to devote to community services. This development, if successful, will be a win-win situation for the citizens of Southaven.

5. Demand on Public Resources

Since residents must be 55 years of age or older in the "Over – 55" community, they place no burden on the public school system or youth recreational public facilities. The residents in the loft units in Parcel II will probably be single or married with no children since the units will be one bedroom. These residents will place no burden on the public school system or youth recreational public facilities. Water and sewer usage will be less for all residential units than a typical 3-bedroom house commonly found in Southaven. The residents of the "double occupancy dwellings" in Parcel III will probably be families with up to 2 children. These families will be using the school systems and parks but since there are only 24 dwellings the impact should be minimal.

6. Buffers

There are several buffers and "no disturb" areas shown on the Development Plan. Tree preservation is a top priority, as the site is blessed with large trees. No buffer will be required between Parcel III and the Greenbrook Baptist Church property, except for a 6' wood and fence and landscaping. No buffer will be required between Parcel IV and the Creekwood West Townhomes to the East. No buffer will be required between Parcel II and Parcel I, since there is a large creek with trees and a 20' sewer easement. A 15' wide no disturb buffer is at the rear of all Lots North of Flower Garden Drive in Parcel I.

7. Phases

Johnny Colemn Builders has completed homes on approximately 35% of the Lots in Parcel I. XC Gear has constructed and is occupying a 4960 s.f. office and warehouse use building on Parcel II. The mixed-use building on Parcel II should be constructed in 2026. The "double occupancy dwellings" in Parcel III should be started in 2025 and completed in 2026. It is proposed that the owners of Parcel IV, V and VI will deed to the City of Southaven these Parcels. The timetable to develop these Parcels as public parks is up to the City.

8. Common Spaces

The common spaces on Parcel I and III will be developed and maintained by the Developer until 90% of the homes are occupied. At that time, ownership and maintenance of the common areas and amenities will be given to the HOA. Fees will be collected by the Developer and HOA to properly maintain these. The HOA documents for Parcel I have already been provided to the City. The HOA documents for Parcel III will be presented to the City for approval with the Final Plat application.

9. Relation to Comprehensive Plan

The Comprehensive Plan calls for Residential Uses along Rasco Road and Commercial Uses along Airways Boulevard Corridor. This development is in complete agreement with the Comprehensive Plan.

10. Population Densities

Parcel I has 97 residential lots and Parcel III has 24. There are 24 lofts in Parcel II for a grand total of 145 residential units. Dividing this number by the PUD"s total acreage of 61.15 acres gives a ratio of 2.37 units per acre. The 2nd Revision had 193 dwelling units for a density of 3.16 units per acre.

11. Conclusion

This development should be welcomed by the local government, neighbors, and citizens of Southaven. The complete Development Plan is Exhibit "G".

We are asking that the City review the plans and documents and give approval.

Sincerely,

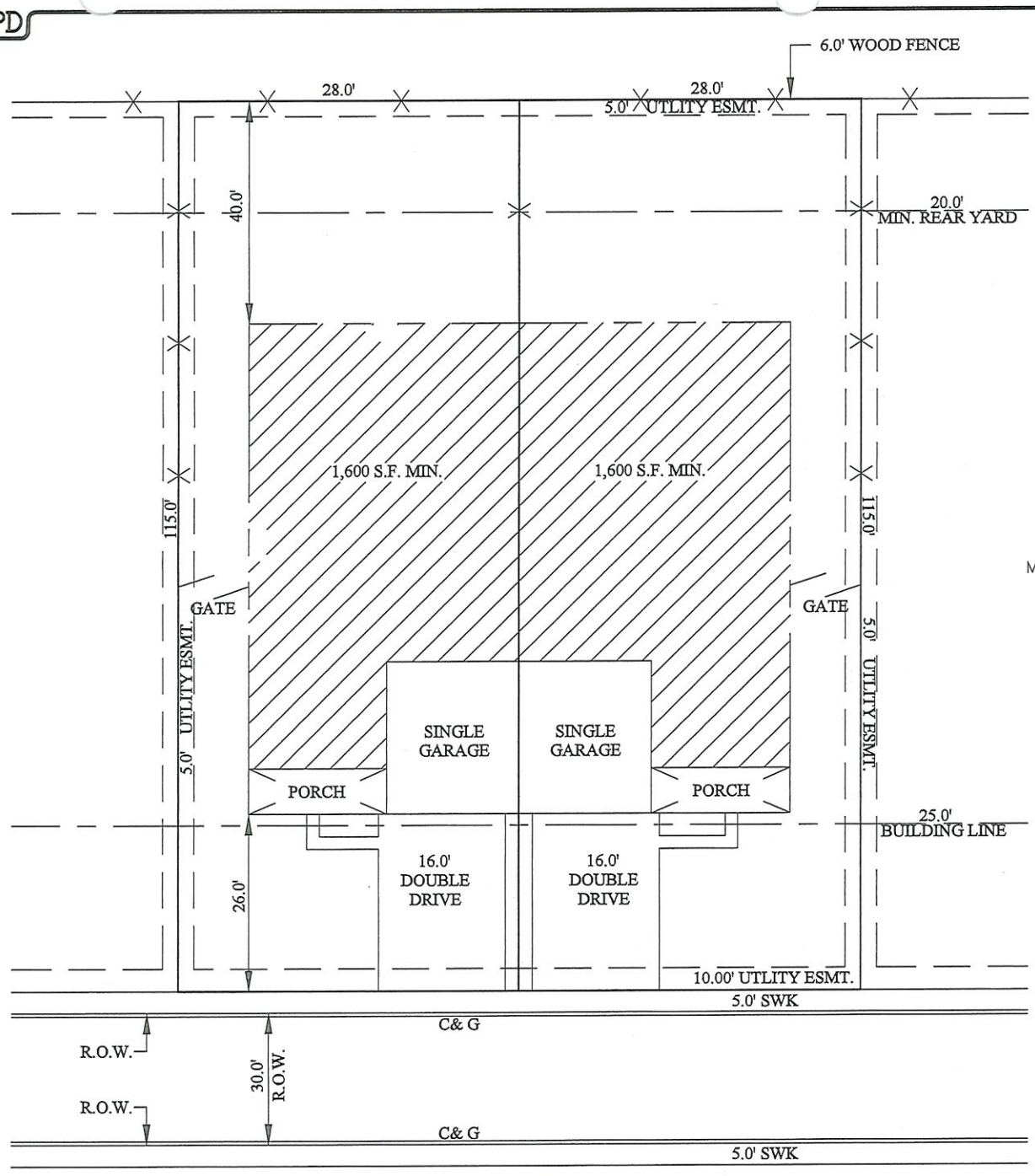
Ben W. Smith, P.E., R.L.S.
BWS/tm
Enclosures



N.T.S.

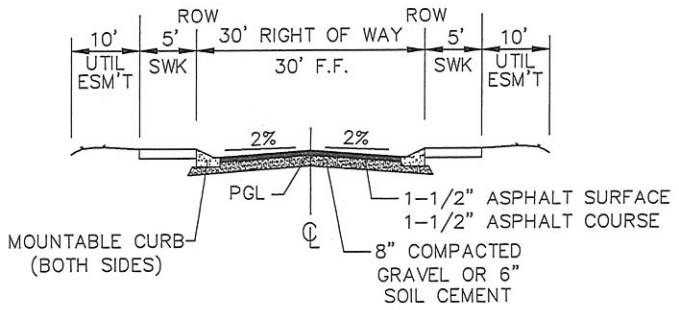
ARCHITECT RENDERING
PARCEL II
EXHIBIT "B"
SECTION 19, T-1-S, R-7-W
CITY OF SOUTHAVEN
DESOTO COUNTY, MISSISSIPPI
JUNE, 2025

IPD, LLC
ENGINEERING & SURVEYING
IPD
8180 AIRWAYS BOULEVARD, SUITE B
SOUTHAVEN, MISSISSIPPI 38671
(662) 393-3346
FAX (662) 536-6183



SETBACKS
SIDEYARD–5.0'(ONE SIDE ONLY)
FRONT–25.0'
REAR–20.0'

N.T.S.

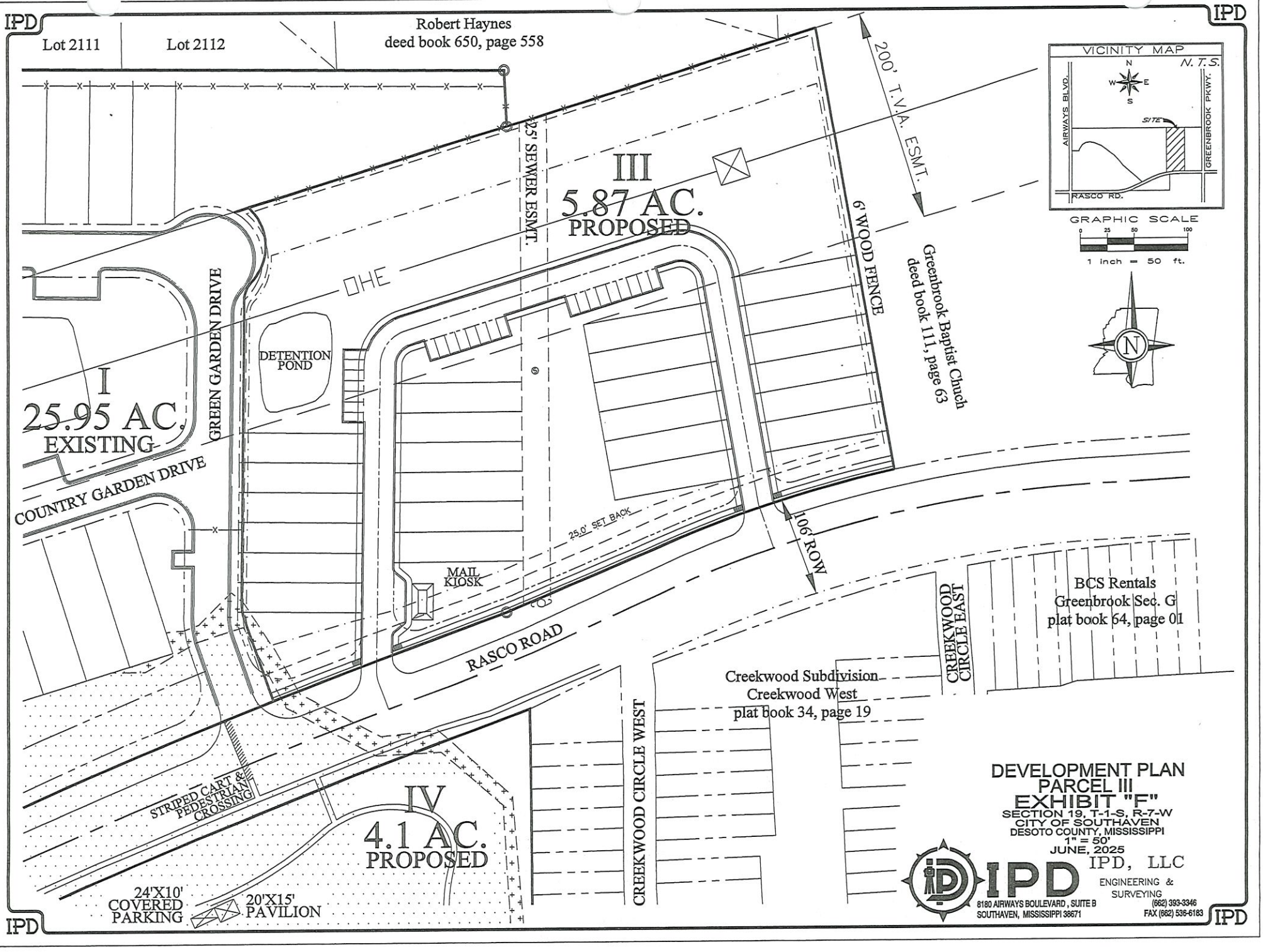


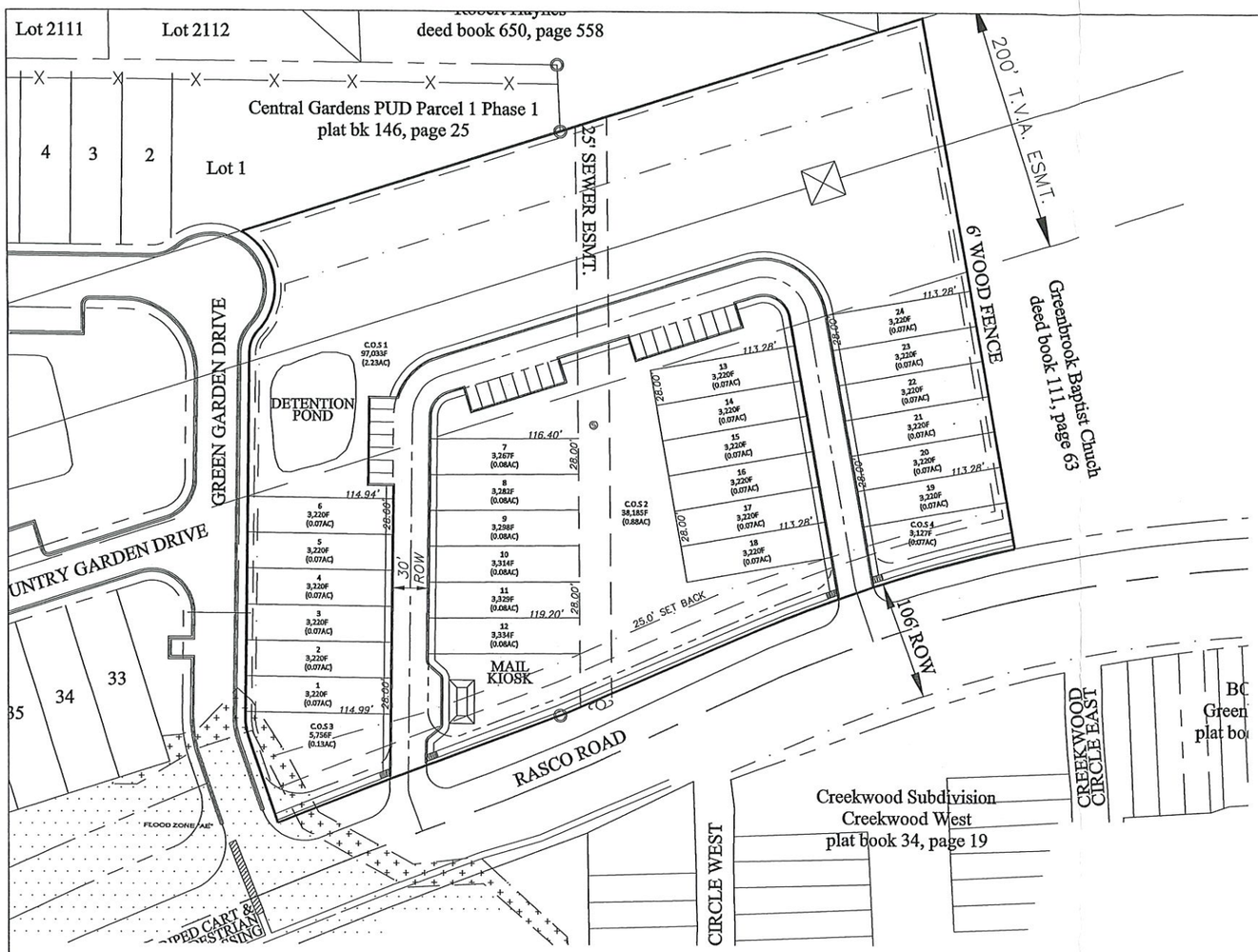
PARCEL III
TYPICAL STREET SECTION
30' RIGHT OF WAY
N.T.S.

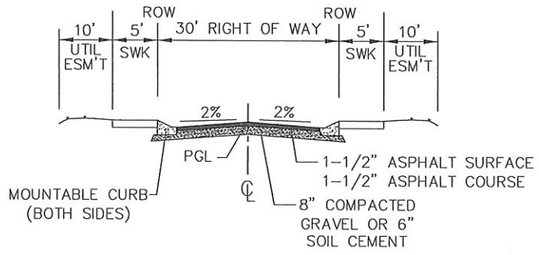
TYPICAL LOT
PARCEL III
EXHIBIT "E"

SECTION 19, T-1-S, R-7-W
CITY OF SOUTHAVEN
DESOTO COUNTY, MISSISSIPPI
JUNE, 2025

IPD, LLC
ENGINEERING & SURVEYING
8180 AIRWAYS BOULEVARD, SUITE B
SOUTHAVEN, MISSISSIPPI 38671
(662) 393-3346
FAX (662) 536-6183


IPD
IPD
Lot 2111
Lot 2112
Robert Haynes
deed book 650, page 558
200' T.V.A. ESMT.
25' SEWER ESMT.
III
5.87 AC.
PROPOSED
6' WOOD FENCE
Greenbrook Baptist Chuch
deed book 111, page 63
VICINITY MAP
N. T. S.
AIRWAYS BLVD.
GREENBROOK PKWY.
SITE
RASCO RD.
GRAPHIC SCALE
1 inch = 50 ft.
OHE
I
25.95 AC.
EXISTING
GREEN GARDEN DRIVE
DETENTION POND
COUNTRY GARDEN DRIVE
25.0' SET BACK
MAIL KIOSK
106' ROW
RASCO ROAD
BCS Rentals
Greenbrook Sec. G
plat book 64, page 01
CREEKWOOD CIRCLE EAST
Creekwood Subdivision
Creekwood West
plat book 34, page 19
CREEKWOOD CIRCLE WEST
STRIPED CART & PEDESTRIAN CROSSING
IV
4.1 AC.
PROPOSED
24'X10' COVERED PARKING
20'X15' PAVILION
DEVELOPMENT PLAN
PARCEL III
EXHIBIT "F"
SECTION 19, T-1-S, R-7-W
CITY OF SOUTHAVEN
DESOTO COUNTY, MISSISSIPPI
1" = 50'
JUNE, 2025
IPD, LLC
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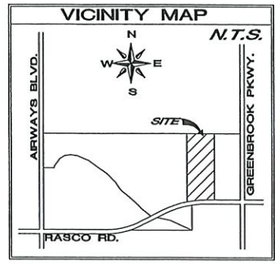




PARCEL III
TYPICAL STREET SECTION
30' RIGHT OF WAY
N.T.S.

NOTES:

1. FOR LOTS 1 THROUGH 24:
   MINIMUM LOT SIZE 3,000 S.F.
   MINIMUM SETBACKS ARE:
   A. FRONT – 25'
   B. SIDE – 5'
   C. REAR – 20'
2. UTILITY EASEMENTS ARE:
   A. FRONT – 10'
   B. REAR – 5'
   C. SIDE – 5'
3. THERE SHALL BE A HOA FORMED TO MAINTAIN ALL C.O.S.
4. WATER AND SEWER SERVICE WILL BE PROVIDED BY THE CITY OF SOUTHAVEN.
5. ALL NEW CORNERS SET BY THIS FIRM WILL BE ½" (#4) REBAR WITH PLASTIC CAPS READING E–28599. RLS 1909.
6. ALL BEARINGS ARE REFERENCED TO MISSISSIPPI STATE PLANE COORDINATES (MS ZONE WEST, NAD 83) GRID NORTH BY GPS OBSERVATION.
7. ALL INTERNAL STREETS WILL BE PRIVATE.



CURVE TABLE						
CURVE	DELTA	RADIUS	LENGTH	TANGENT	Ch. L	Ch. Brg.
C1	10°16'27"	1173.50'	210.43'	105.49'	210.14'	S72° 25' 59"W
C2	01°17'56"	6431.10'	145.79'	72.91'	145.79'	S69° 12' 36"W
C3	19°49'54"	50.00'	17.31'	8.74'	17.22'	N09° 12' 06"W
C4	42°25'29"	25.00'	18.51'	9.71'	18.09'	N21° 55' 58"E
C5	105°11'29"	50.00'	91.80'	65.39'	79.44'	N09° 26' 47"W

SPECIAL FLOOD HAZARD STATEMENT

BY GRAPHIC DETERMINATION, THE SUBJECT PROPERTY IS LOCATED IN ZONE "AE" WITHIN THE LIMITS OF A DESIGNATED FLOOD HAZARD AREA PER FEMA \ FIRM MAP NUMBER 28033C0076G, SOUTHAVEN, DESOTO COUNTY, MISSISSIPPI, EFFECTIVE DATE OF JUNE 4, 2007.

GRAPHIC SCALE

50 0 25 50

(IN FEET)
1 inch = 50 ft.

PRELIMINARY PLAT
OF
2ND REVISION OF LOT 2 DIVISION OF GREENBROOK BAPTIST CHURCH LOT

SECTION 19, T-1-S, R-7-W
CITY OF SOUTHAVEN
DESOTO COUNTY, MISSISSIPPI
SCALE: 1" = 50'
JUNE, 2025

ZONING: PUD
TOTAL AREA: 5.87 ACRES
TOTAL LOTS: 28 (24 BUILDABLE)
OWNER/DEVELOPER: MLB, LLC.

THE GRAPHIC SCALE SHOWN IS CORRECT FOR A PLAN SHEET OF 24 X 36. IF THE PLAN SHEET IS ANOTHER SIZE, PLEASE SCALE ACCORDINGLY

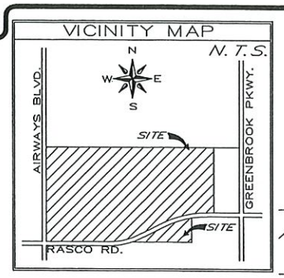
SMITH WALKER ENGINEERING & SURVEYING
8180 AIRWAYS BOULEVARD, SUITE B
SOUTHAVEN, MISSISSIPPI 38671
PH# (662) 393-3348 - FAX (662) 536-8183

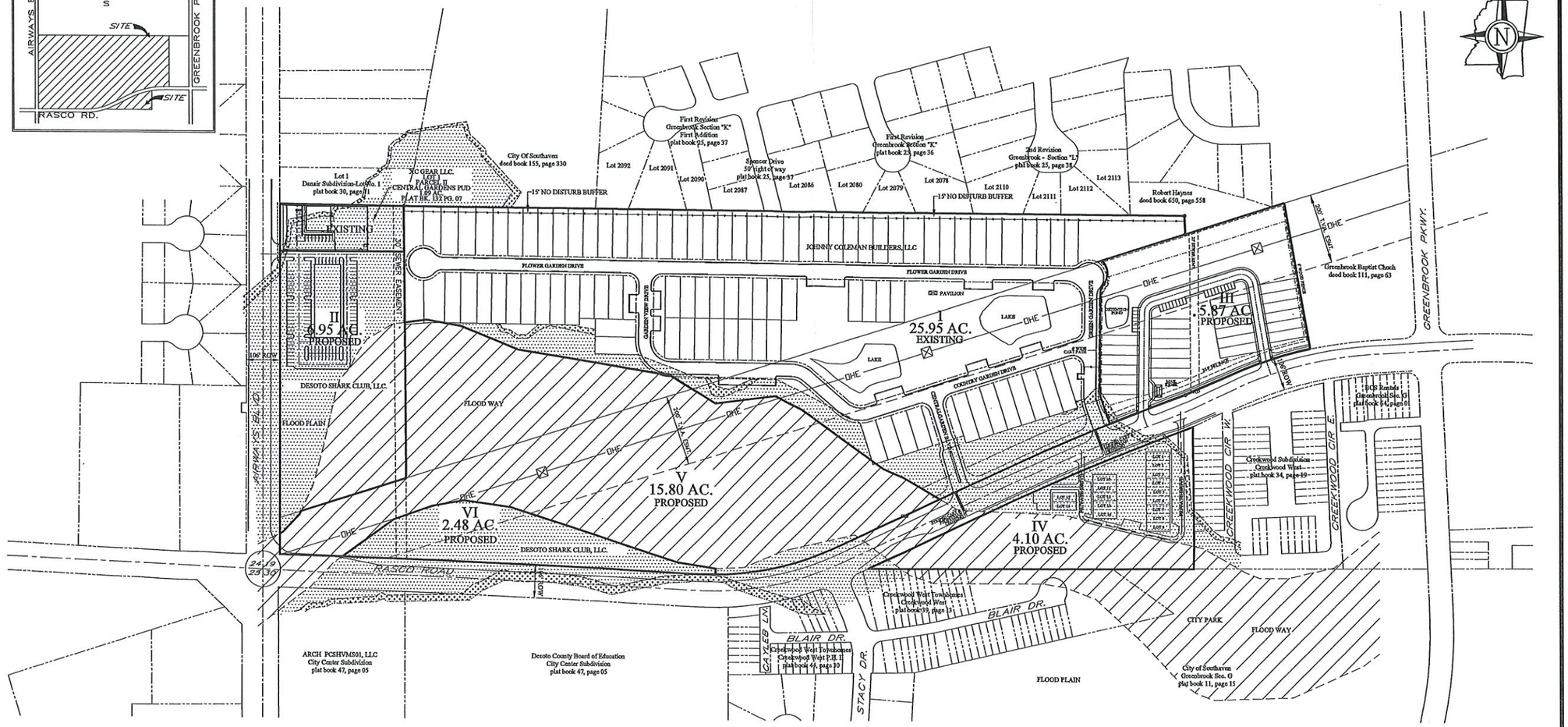
IPD

IPD

VICINITY MAP

N.T.S.





GRAPHIC SCALE

0 100 200 400

1 inch = 200 ft.

PARCEL	ACREAGE
I	25.95
II	6.95
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VI	2.48
TOTAL	61.15

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2. WALKING TRAIL DEPICTED IN PARCEL IV TO BE CONSTRUCTED BY THE CITY OF SOUTHAVEN.
3. ALL STREETS IN PARCEL I AND III ARE PRIVATE STREETS.

LEGAL DESCRIPTION

PART OF THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 1 SOUTH, RANGE 7 WEST
SOUTHAVEN, DESOTO COUNTY, MISSISSIPPI

LEGAL DESCRIPTION OF 61.15 ACRES TO INCLUDE AS DESCRIBED

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PARCEL II – 6.95 AC (CENTRAL GARDENS PUD PARCEL II LOT 1) PLAT BOOK 132 PAGES 7-8, DEED BOOK 1012 PAGES 420-422 AND DEED BOOK 1012 PAGES 423-426,

PARCEL III – 5.87 AC. (LOT 2 DIVISION OF GREENBROOK CHURCH LOT) PLAT BOOK 116 PAGES 28-29,

PARCEL IV – 4.10 AC. DEED BOOK 909 PAGES 782-790,

PARCEL V – 15.80 AC. DEED BOOK 1012 PAGES 423-426,

PARCEL VI – 2.48 AC. DEED BOOK 1012 PAGES 423-426 AND

AS RECORDED IN THE CHANCERY CLERK'S OFFICE OF DESOTO COUNTY, MISSISSIPPI.

3rd REVISION
CENTRAL GARDEN PUD
DEVELOPMENT PLAN
EXHIBIT "G"

SECTION 19, T-1-S, R-7-W
CITY OF SOUTHAVEN
DESOTO COUNTY, MISSISSIPPI
1" = 200'
JUNE, 2025

IPD, LLC
ENGINEERING & SURVEYING
8180 AIRWAYS BOULEVARD, SUITE B
SOUTHAVEN, MISSISSIPPI 38671
(662) 393-3346
FAX (662) 536-6183

IPD

IPD

14.
Mayor's Report

Personnel Docket

July 15, 2025

New Hire	Department	Position Title	Start Date	Rate of Pay
Tuezdie Garcia	Police	Patrol Officer 1	07/21/2025	$26.77
Edarious Thomas	Police	Patrol Officer 1	07/21/2025	$26.77
Markquiuna Henry	Police	Patrol Officer 1	07/21/2025	$26.77
Kimberle Wilkins	Police	Patrol Officer 2	07/21/2025	$27.86

Transfer	Current Position Title	New Position Title	Effective Date	Rate of Pay
Eric Wallace Jr.	Seasonal	Laborer 1	7/16/2025	$16.75

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Shay Robinson	Dispatcher 3	Dispatcher 4	8/5/2025	$27.62
Jessie Cotten	FF 3/Paramedic	Lieutenant I/Paramedic	7/12/2025	$25.00
William Townsend	FF 3/Paramedic	Driver 1	7/12/2025	$21.18

Oath of Office 2025

Court Dept.

David Delgado, Court Judge
Joseph D. Neyman, Assistant Court Judge
Kristen King, Sr. Deputy Court Clerk
Cathi Faxon, Deputy Court Clerk 3
Heather Hester, Deputy Court Clerk 3
Tammy Wright, Deputy Court Clerk 3
Karen Mullen, Deputy Court Clerk 2
Rina Kelly, Deputy Court Clerk
Becky Paradis, Deputy Court Clerk
Rachel Purvis, Deputy Court Clerk
Wanda Gail Reynolds, Deputy Court Clerk
Nicole Strong, Deputy Court Clerk

Police Dept.

Rachel Haire, Police Admin. Assistant
Latoya Mabry, Senior Clerk
Kimberly Acheson, Senior Clerk
Terra Smith, Senior Clerk
Adrienne Bucey, Records Clerk II
Patricia Dauphinais-Johnston, Records Clerk I
Brandon Brown, Police Captain
Willie Davis, Police Captain
Michael Pressgrove, Police Captain
Jacob Adcock, Police Lieutenant
Jonathan Bramlett, Police Lieutenant
Michael Gaines, Police Lieutenant
Timothy Millican, Police Lieutenant
Porcha Taylor, Police Lieutenant
Waylon Banks, Police Sergeant
Stephen Borders, Police Sergeant
Jonathan Ellis, Police Sergeant
Dominique Taylor, Police Sergeant
Whitney Walley, Police Sergeant
Dustin Whiteaker, Police Sergeant
Deonta Young, Police Sergeant

Emergency Communications

Joyce Poole, Dispatch Trainer
Joshua Freeman, Dispatch Shift Supervisor
James Gregory, Dispatch Shift Supervisor
Stormi Morrow, Dispatch Shift Supervisor
Susanna Taylor, Dispatch Shift Supervisor
Sara Zane, Dispatch Shift Supervisor
Kristie Kerr, Dispatch 4
Zach Payne, Dispatch 4
Robert Robinson, Dispatch 4
Lily Sanders, Dispatch 4
Mary Seamans, Dispatch 4
Paige Hibbler, Dispatch 3
Tamara Jefferies, Dispatch 3
Shay Robison, Dispatch 3
Alexis Clifton, Dispatch 3
Kyler Pleasant, Dispatch 2
Alexis Lankston, Dispatch 2
Decarlos Smith, Dispatch 2
Kendal Campbell, Dispatch 2
Jessica Jamerson, Dispatch 1
Mariah Medile, Dispatch 1
Mila Green, Dispatch 1
Taylor Crawford, Dispatch 1
Rachel Dorsey, Dispatch 1
Ashton Thomas, Dispatch 1
Linley Robinson, Dispatch 1

Resignations/Terminations	Department	Current Position Title	Effective Date	Rate of Pay
Steven Loper	Police	Police Officer 1	7/2/2025	$26.77
Justin Parker	Fire	Fire Fighter 2	7/22/2025	$19.22
Stephani Canizaro-Frazier	Police	Police Officer 3	7/11/2025	$28.95
Kendall Riley Steen	Fire	Fire Fighter 2	7/25/2025	$19.22
Steven Pirtle	Utilities	Operator	7/25/2025	$19.06

Parks Tournaments

New Hire	Position Title	Start Date	Rate of Pay
Carlos Shannon	Concessions 3	7/16/2025	$11.00

Promotions	Current Position Title	New Position Title	Effective Date	Rate of Pay
Joan Brisman	Concession	Concessions 3	7/16/2025	$11.00
Kelby Moore	Concessions 2	Concessions 3	7/16/2025	$11.00

Resignations/Terminations	Current Position Title	Effective Date	Rate of Pay
Reagan Petersen	Parks Concessions II	7/16/2025	$10.25
Braylon Ross	Parks Concessions	7/16/2025	$9.50
Abigail Selvera	Parks Concessions II	7/16/2025	$10.25
Joy Shinault	Tournaments Supervisor	7/16/2025	$11.75

16.
City Attorney's Legal Update

UTILITIES BILL LEAK ADJUSTMENT DOCKET

Date: 07/15/25

The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received

Number	Property Type	Owner Name	Address #	Address	Amount	Description
1	RESIDENTIAL	ROBERT CHANDLER	3914	CHANDLER DR	(56.24)	POOL ADJUSTMENT
2	RESIDENTIAL	CYNTHIA JOHMSON	2619	BAIRD DR	(64.35)	SLAB LEAK
3	RESIDENTIAL	RONNIE HEDRICK	8849	CAT TAIL CV	(117.00)	TOILET LEAK
4	RESIDENTIAL	BOBBY CANNON	5089	MEADOW POINTE DR	(29.60)	POOL ADJUSTMENT
5	RESIDENTIAL	TRACY KING	3168	ROSELEIGH	(68.08)	POOL ADJUSTMENT
6	RESIDENTIAL	LACI MARTIN	546	WHITEASH DR	(47.36)	POOL ADJUSTMENT
7	RESIDENTIAL	PHILLIP THOMPSON	2753	2735 DICKENS PLACE	(20.72)	POOL ADJUSTMENT
8	RESIDENTIAL	BETH BRICK	5035	WINDY RIDGE	(109.52)	POOL ADJUSTMENT
9	RESIDENTIAL	JANIS LEPARD	8608	GREENWAY RD	(41.44)	POOL ADJUSTMENT
10	RESIDENTIAL	CINDY JAHN	8095	INVERNESS CV	(74.00)	POOL ADJUSTMENT
11	RESIDENTIAL	REKEASHA SMITH	7100	GOLDEN OAKS LOOP	(32.56)	POOL ADJUSTMENT
12	RESIDENTIAL	RICK & KIM ANDERSON	2440	CHURCH RD E	(100.64)	POOL ADJUSTMENT
13	RESIDENTIAL	CARLA RESPESS	7235	WHITTEN PLACE DR	(213.12)	POOL ADJUSTMENT
14	RESIDENTIAL	JENNIFER REED	394	PLUM POINT	(325.60)	POOL ADJUSTMENT
15	RESIDENTIAL	JAMES FISCHER	1813	VICKSBUJRG DR	(26.64)	POOL ADJUSTMENT
16	RESIDENTIAL	ANGELA HANSON	4000	KENTON DR	(79.92)	POOL ADJUSTMENT
17	RESIDENTIAL	RONNIE LEPARD	7460	FOX HOLLOW LN	(40.95)	LEAK UNDER SLAB
18	RESIDENTIAL	KARL MCCULLOUGH	295	GUTHRIE	(151.76)	TOILET LEAK
19	RESIDENTIAL	MARSHA SHAFER	8211	FARMINGTON WEST	(140.40)	LEAK BEHIND SHOWER WALL
20	RESIDENTIAL	LUCA MITCHELL	7742	SOUTHFIELD	(625.95)	FAUCET AND TOILET LEAK
21	RESIDENTIAL	JONATHON BILLINGS	4041	DAVIS RD	(99.45)	SERVICE LINE LEAK
22	RESIDENTIAL	ARBERY REDMOND	5695	NICHOLS DR.	(62.16)	[POOL ADJUSTMENT
23	RESIDENTIAL	JOY HORTON	810	MAPLE CV	(29.60)	POOL ADJUSTMENT
24	RESIDENTIAL	BENGIE CAMP	475	CHERRY TREE LANE	(74.00)	POOL ADJUSTMENT
25	RESIDENTIAL	JOSH CARTER	3530	RIER CV	(74.00)	POOL ADJUSTMENT
26	RESIDENTIAL	MINH BURRELL	4893	BRIARTON DR	(82.88)	POOL ADJUSTMENT
27	RESIDENTIAL	MARCUS COLE	1627	APPLEDORE CV	(74.05)	POOL ADJUSTMENT
28						

UTILITIES BILL LEAK ADJUSTMENT DOCKET **Date:** 07/15/25

The addresses below experienced unforeseen circumstances in their utilities for which no benefit was received

29						
30						
Total					(2861.99)	

UTILITIES DIRECTOR APPROVAL Jeremy White **DATE:** 07-11-25

The City of Southaven Docket Recap

July 15, 2025

General Fund		**2,549,725.76**
Balance Sheet	3,129.78	
Mayor Admin	5,447.09	
Board of Aldermen	6,066.50	
Arts And Cultural Affairs	-	
Court	263,717.29	
Finance & Administration	10,288.40	
Information Technology	122,043.62	
City Clerk	13,484.23	
Facilities	65,340.63	
Planning & Engineering	40,947.97	
Emergency Services	37,205.70	
Police	388,244.35	
Fire	243,217.33	
Fire Prevention	-	
EMS	23,668.80	
Public Works	51,671.29	
Parks	77,487.24	
Park Tournaments	80,629.07	
Animal Control	8,547.70	
City Fuel	-	
Expense Accounts	1,055,564.84	
Administrative Expenses	-	
Litigation	52,013.93	
Liability Insurance	-	
Professional Dues	-	
Bond Funded CAP Proj		813,005.57
Tourist & Convention		-
Debt Service		-
Utility Fund		306,076.51
Sanitation Fund		3,087.06
Payroll Fund		341,063.34
Amphitheater		700,998.57
DOCKET TOTAL		**4,713,956.81**

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET C-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
125			COURT DEPARTMENT							
125	621500			COURT BOND REFUND						
023780	MCBROOM ZACHARY	6-25-25	0	2025 9	INV	A	150.00	C-071525		CASH BOND REFUND
041749	WILLIAMS MICAH SIERR	6-25-25	0	2025 9	INV	A	1,000.00	C-071525		CASH BOND REFUND
041750	FULLILOVE JADEN	6-25-25	0	2025 9	INV	A	287.00	C-071525		CASH BOND REFUND
041751	BARTON SAMMIE LEE	6-25-25	0	2025 9	INV	A	150.00	C-071525		CASH BOND REFUND
041752	WRIGHT ALLEISHA D	6-25-25	0	2025 9	INV	A	100.00	C-071525		CASH BOND REFUND
041753	PATEL NAHEL	6-25-25	0	2025 9	INV	A	150.00	C-071525		CASH BOND REFUND
041754	BELLOWS ABIGAIL	6-25-25	0	2025 9	INV	A	1,900.00	C-071525		CASH BOND REFUND
041755	CROSS WALTER L	6-25-25	0	2025 9	INV	A	125.00	C-071525		CASH BOND REFUND
041763	WILKERSON TRACI JEAN	7-7-25	0	2025 10	INV	A	200.00	C-071525		CASH BOND REFUND
				ACCOUNT TOTAL			4,062.00			
125	621501			COURT ASSESSMENT FEES						
000955	STATE TREASURER	7-1-25	0	2025 10	INV	A	215,712.70	C-071525		MONTHLY STATE ASSES
000963	DEPT OF PUBLIC SAFET	7-1-2025	0	2025 10	INV	A	15,423.64	C-071525		MONTHLY I.W.R.C.P.
000963	DEPT OF PUBLIC SAFET	7-1-25	0	2025 10	INV	A	4,024.19	C-071525		MONTHLY IGNITION IN
							19,447.83			
036201	ATTORNEY GENERAL'S	7-1-25	0	2025 10	INV	A	2,218.57	C-071525		MONTHLY HUMAN TRAFF
				ACCOUNT TOTAL			237,379.10			
125	621505			COURT SUPPLIES						
006885	STEGALL NOTARY SERVI	62625	0	2025 9	INV	A	178.00	C-071525		NOTARY FOR BECKY PA
019545	TRANSUNION RISK & AL	6452620-202506-1	0	2025 10	INV	A	340.00	C-071525		MONTHLY TLO SERVICE
029120	YOUNG LEASING CO	INV7572380	0	2025 9	INV	A	121.94	C-071525		COURT OFFICE COPIER
				ACCOUNT TOTAL			639.94			
				ORG 125 TOTAL			242,081.04			
145			DEPARTMENT OF FINANCE & ADMIN							
145	610400			OFFICE SUPPLIES						
007600	ODP BUSINESS	422161419001	0	2025 9	INV	A	80.16	C-071525		NEW HIRE BINDERS
				ACCOUNT TOTAL			80.16			
				ORG 145 TOTAL			80.16			

FY2025 CLAIMS DOCKET C-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
150				INFORMATION TECHNOLOGY						
150	610500			COMPUTERS						
000342	DELL MARKETING LP	10821894356	0	2025 10	INV	A	2,054.48	C-071525		LAPTOP & DOCK
000342	DELL MARKETING LP	10822087787	25000421	2025 10	INV	A	30,556.75	C-071525		Dell Computers
							32,611.23			
000669	CAMPER CITY USA INC	474798	0	2025 10	INV	A	147.00	C-071525		TINT AND KEY COVER
000739	CDW LLC	AE67Q4A	0	2025 10	INV	A	1,757.65	C-071525		LAPTOP FOR PD
001102	SOUTHAVEN SUPPLY	271520	0	2025 10	INV	A	2.40	C-071525		NUTS BOLTS SCREWS W
001137	FEDEX	8-904-51754	0	2025 10	INV	A	93.37	C-071525		RETURN SHIPPING - S
013650	BATTERIES PLUS	P83596149	0	2025 10	INV	A	36.44	C-071525		BATTERIES
015790	TRI STATE AUTO	722025	0	2025 10	INV	A	2,922.72	C-071525		FORD EXPLORER ADDIT
020449	FINAL TOUCH SECURITY	97144	0	2025 10	INV	A	2,500.00	C-071525		CAMERA SYSTEM UPGRA
020449	FINAL TOUCH SECURITY	97152	0	2025 10	INV	A	160.00	C-071525		SERVICE CALL ADD SH
							2,660.00			
023852	SECURITY EQUIPMENT S	INV-9001073028	0	2025 10	INV	A	307.15	C-071525		SURGE PROTECTOR
023852	SECURITY EQUIPMENT S	INV-9001073306	0	2025 10	INV	A	600.53	C-071525		KEYPAD AND SURGE PR
023852	SECURITY EQUIPMENT S	INV-9001074930	0	2025 10	INV	A	201.03	C-071525		SURGE PROTECTOR
							1,108.71			
030629	AMAZON CAPITAL	16GFF46QP7NC	0	2025 10	INV	A	822.04	C-071525		FANLESS PC INDUSTRI
030629	AMAZON CAPITAL	1TGDVM6Q9WVX	0	2025 10	INV	A	127.12	C-071525		ETHERNET ADAPTERS
							949.16			
033293	METRIX SOLUTIONS LLC	M127308	0	2025 10	INV	A	22,238.40	C-071525		BARRACUDA BACK UP 3
041315	US BANK	7526-0625	0	2025 10	INV	A	195.62	C-071525		JOB POSTING, POWERB
				ACCOUNT TOTAL			64,722.70			
150	611300			MOTOR VEH REPAIRS/MAINT						
029563	LANDERS FORD SOUTH	171646	0	2025 10	INV	A	3,001.24	C-071525		IT FORD EXPLORER RE
				ACCOUNT TOTAL			3,001.24			
150	612500			UNIFORMS						
000424	A 2 Z ADVERTISING	75181	0	2025 10	INV	A	393.19	C-071525		UNIFORMS FOR IT
				ACCOUNT TOTAL			393.19			

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
150	622100			TECHNICAL BACKUP SERVICES						
041315	US BANK	7526-0625	0	2025 10	INV	A	480.00	C-071525		JOB POSTING, POWERB
				ACCOUNT TOTAL			480.00			
150	630600			VEHICLES						
029563	LANDERS FORD SOUTH	261448	25000431	2025 10	INV	A	39,500.00	C-071525		2025 FORD EXPLORER
				ACCOUNT TOTAL			39,500.00			
				ORG 150 TOTAL			108,097.13			
155		CITY CLERK								
155	610400			OFFICE SUPPLIES						
007600	ODP BUSINESS	423008411001	0	2025 10	CRM	A	-3.65	C-071525		SUPPLIES CREDIT
007600	ODP BUSINESS	425590786001	0	2025 10	INV	A	423.62	C-071525		SUPPLIES-INK/CLERKS
007600	ODP BUSINESS	428526954001	0	2025 10	INV	A	3.65	C-071525		SUPPLIES
							423.62			
014117	MADISON SIGNS LLC	18297	0	2025 10	INV	A	178.00	C-071525		ALDERMAN HOOTS & JE
030629	AMAZON CAPITAL	167KC4C3NYGX	0	2025 9	INV	A	91.96	C-071525		CLERKS OFFICE POWER
030629	AMAZON CAPITAL	17VLJHN1PGWH	0	2025 9	INV	A	87.50	C-071525		OFFICE SUPPLY
030629	AMAZON CAPITAL	1MCDXHHJV96W	0	2025 10	INV	A	76.00	C-071525		SUPPLIES
							255.46			
				ACCOUNT TOTAL			857.08			
155	610401			OFFICE SUPPLY-INVENTORY						
030629	AMAZON CAPITAL	161LH7GKPD4C	0	2025 9	INV	A	48.85	C-071525		INVENTORY
				ACCOUNT TOTAL			48.85			
155	625700			TELEPHONE & POSTAGE						
000971	PITNEY BOWES GLOBAL	3320918554	0	2025 9	INV	A	482.43	C-071525		CLERK LEASING INV
000971	PITNEY BOWES GLOBAL	6-27-25	0	2025 9	INV	A	1,500.00	C-071525		POSTAGE
							1,982.43			
				ACCOUNT TOTAL			1,982.43			
155	626500			PRINTING						
029120	YOUNG LEASING CO	INV7557206	0	2025 9	INV	A	146.78	C-071525		CHECK PRINTER CLERK
029120	YOUNG LEASING CO	INV7572376	0	2025 9	INV	A	244.71	C-071525		CLERKS OFFICE PRINT
029120	YOUNG LEASING CO	INV7572378	0	2025 9	INV	A	59.98	C-071525		BUSINESS LIC PRINTE
029120	YOUNG LEASING CO	INV7582044	0	2025 10	INV	A	242.35	C-071525		CLERKS OFFICE PRESS
							693.82			
				ACCOUNT TOTAL			693.82			

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
155	626900			TRAVEL & TRAINING						
016889	CENTER FOR GOVERNM	6-27-25	0	2025 9	INV	A	975.00	C-071525		2025 FALL MUNICIPAL
				ACCOUNT TOTAL			975.00			
				ORG 155 TOTAL			4,557.18			
160			FACILITIES							
160	610100			CLEANING AND JANITORIAL						
020951	TWO GIRLS AND A BROO	1856	0	2025 9	INV	A	390.00	C-071525		CLEANING SERV FOR C
				ACCOUNT TOTAL			390.00			
160	610200			DOCUMENT STORAGE AND SHREDDING						
012714	IRON MOUNTAIN	KMJS181	0	2025 10	INV	A	4,725.98	C-071525		DOCUMENT STORAGE
				ACCOUNT TOTAL			4,725.98			
160	610400			OFFICE SUPPLIES						
030629	AMAZON CAPITAL	1HKWH3CTTD4H	0	2025 9	INV	A	108.00	C-071525		OFFICE SUPPLY - LOR
				ACCOUNT TOTAL			108.00			
160	611000			MATERIALS						
000457	GRAINGER	9558940657	0	2025 10	INV	A	342.06	C-071525		MATERIALS
001102	SOUTHAVEN SUPPLY	271530	0	2025 9	INV	A	59.97	C-071525		MATERIALS
001102	SOUTHAVEN SUPPLY	271532	0	2025 9	INV	A	123.41	C-071525		MATERIALS
001102	SOUTHAVEN SUPPLY	271620	0	2025 9	INV	A	13.82	C-071525		MATERIALS
001102	SOUTHAVEN SUPPLY	272353	0	2025 10	INV	A	12.98	C-071525		MATERIALS
001102	SOUTHAVEN SUPPLY	272361	0	2025 10	INV	A	22.98	C-071525		MATERIALS
001102	SOUTHAVEN SUPPLY	272382	0	2025 10	INV	A	9.79	C-071525		MATERIALS
001102	SOUTHAVEN SUPPLY	272389	0	2025 10	INV	A	3.49	C-071525		MATERIALS
001102	SOUTHAVEN SUPPLY	272395	0	2025 10	INV	A	5.69	C-071525		MATERIALS
							252.13			
007304	O'REILLYS AUTO PARTS	1791-287308	0	2025 10	INV	A	11.99	C-071525		MATERIALS
013650	BATTERIES PLUS	P83657878	0	2025 10	INV	A	45.90	C-071525		MATERIALS
016747	M & A SUPPLY	2439618	0	2025 9	INV	A	215.00	C-071525		MATERIALS-HVAC
028212	UNITED REFRIGERATION	13412159	0	2025 9	INV	A	371.65	C-071525		MATERIALS
028212	UNITED REFRIGERATION	13451380	0	2025 9	INV	A	89.69	C-071525		MATERIALS
028212	UNITED REFRIGERATION	13452782	0	2025 9	INV	A	3.14	C-071525		TOOLS & MATERIALS
028212	UNITED REFRIGERATION	13464192	0	2025 9	INV	A	61.19	C-071525		MATERIALS
028212	UNITED REFRIGERATION	13465239	0	2025 9	INV	A	748.35	C-071525		MATERIALS
028212	UNITED REFRIGERATION	13499436	0	2025 9	INV	A	430.33	C-071525		MATERIALS
028212	UNITED REFRIGERATION	13584780	0	2025 9	INV	A	36.10	C-071525		MATERIALS
028212	UNITED REFRIGERATION	13587208	0	2025 10	INV	A	65.18	C-071525		MATERIALS

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
							1,805.63			
030629	AMAZON CAPITAL	17VRHRXDYLY7	0	2025 10	INV	A	656.00	C-071525		MATERIALS
				ACCOUNT TOTAL			3,328.71			
160	612500			UNIFORMS						
003011	M & M PROMOTIONS	105227	0	2025 9	INV	A	72.23	C-071525		FACILITIES SHIRTS F
				ACCOUNT TOTAL			72.23			
160	620903			FACILITIES RENO/PROJECTS						
032989	C3 TESTING LLC	31025	0	2025 9	INV	A	362.50	C-071525		SOIL TEST @ ANIMAL
036559	WALKER GENERAL CONTR	4054-2	25000411	2025 10	INV	A	41,771.30	C-071525		ANIMAL SHELTER EXPA
				ACCOUNT TOTAL			42,133.80			
160	625600			REPAIRS AND MAINTENANCE						
000305	MEMPHIS ICE MACHINE	59620686	0	2025 10	INV	A	185.00	C-071525		MATERIALS
001222	CUMMINS MID-SOUTH LL	D2-250618683	0	2025 10	INV	A	378.27	C-071525		PLANNED MAINTENANCE
001222	CUMMINS MID-SOUTH LL	D2-250618684	0	2025 10	INV	A	415.17	C-071525		PLANNED MAINTENANCE
001222	CUMMINS MID-SOUTH LL	d2-250618685	0	2025 10	INV	A	365.92	C-071525		PLANNED MAINTENANCE
							1,159.36			
034293	TONY B LOCK AND KEY	3086	0	2025 9	INV	A	300.00	C-071525		REPAIRS TO LIBRARY
				ACCOUNT TOTAL			1,644.36			
160	625602			INSPECTIONS						
000233	QUARLES FIRE PROTEC	2025-609	0	2025 9	INV	A	200.00	C-071525		ANNUAL INSPECTION F
000233	QUARLES FIRE PROTEC	2025-610	0	2025 9	INV	A	200.00	C-071525		annual inspection f
000233	QUARLES FIRE PROTEC	2025-611	0	2025 9	INV	A	200.00	C-071525		ANNUAL INSPECTION F
000233	QUARLES FIRE PROTEC	2025-612	0	2025 9	INV	A	200.00	C-071525		ANNUAL INSPECTION F
							800.00			
033149	SOUTHWEST ENGINEERS	INV124316	0	2025 10	INV	A	500.00	C-071525		WTR TREATMENT AGREE
				ACCOUNT TOTAL			1,300.00			
160	626500			PRINTERS AND COPIERS						
006685	DEX IMAGING	AR13568814	0	2025 10	INV	A	130.18	C-071525		4TH FLOOR COPIER
				ACCOUNT TOTAL			130.18			
160	626700			RENTAL						
014437	CB RICHARD ELLIS COR	7-1-25	0	2025 9	INV	A	477.10	C-071525		AUG 2025 TENANT REN

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
				ACCOUNT TOTAL			477.10			
160	630400			MACHINERY & EQUIPMENT						
028212	UNITED REFRIGERATION	13452782	0	2025 9	INV	A	101.68	C-071525		TOOLS & MATERIALS
				ACCOUNT TOTAL			101.68			
				ORG 160 TOTAL			54,412.04			
180				PLANNING / ENGINEERING DEPT						
180	610400			OFFICE SUPPLIES						
006685	DEX IMAGING	AR13568813	0	2025 10	INV	A	42.94	C-071525		CANON- BLDG DEPT
030629	AMAZON CAPITAL	1RLRYTJM7YPJ	0	2025 10	INV	A	355.18	C-071525		BLDG DEPT PRINTER I
030629	AMAZON CAPITAL	1TCLKC4K36TG	0	2025 10	INV	A	276.17	C-071525		BLDG DEPT PRINTER I
							631.35			
				ACCOUNT TOTAL			674.29			
180	611300			MOTOR VEH REPAIRS/MAINT						
038865	SNAPPY WINDSHIELD	6-26-25	0	2025 9	INV	A	250.00	C-071525		WINDSHIELD
				ACCOUNT TOTAL			250.00			
180	622102			CIVIL ENGINEERING SERVICES						
018221	CIVIL-LINK, LLC	81629	0	2025 10	INV	A	15,000.00	C-071525		MUNICIPAL STAFFING
				ACCOUNT TOTAL			15,000.00			
180	622115			PLANNING COMMISSION						
025693	BREWER WILLIAM JOSEP	6-30-25	0	2025 9	INV	A	100.00	C-071525		PLANNING COMMISSION
025694	CAMP JOHN	6-30-25	0	2025 9	INV	A	100.00	C-071525		PLANNING COMMISSION
027031	LEEKE KEVIN	6-30-25	0	2025 9	INV	A	100.00	C-071525		PLANNING COMMISSION
029239	UPCHURCH DINK	6-30-25	0	2025 9	INV	A	100.00	C-071525		PLANNING COMMISSION
032389	MOORE BEN A	6-30-25	0	2025 9	INV	A	100.00	C-071525		PLANNING COMMISSION
				ACCOUNT TOTAL			500.00			
				ORG 180 TOTAL			16,424.29			
211				POLICE DEPARTMENT						
211	610400			OFFICE SUPPLIES						
007600	ODP BUSINESS	429529769001	0	2025 10	INV	A	59.96	C-071525		SILO BATTERIES
007600	ODP BUSINESS	429535276001	0	2025 10	INV	A	79.64	C-071525		OFFICE SUPPLIES
							139.60			

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
030629	AMAZON CAPITAL	1PC19TGQ9DJL	0	2025 10	INV	A	32.97	C-071525		CARDEN DESK ORGANIZ
				ACCOUNT TOTAL			172.57			
211	611300			MAINTENANCE VEHICLES						
000883	AMERICAN TIRE REPAIR	175794	0	2025 10	INV	A	1,837.86	C-071525		12 TIRES
001102	SOUTHAVEN SUPPLY	271749	0	2025 10	INV	A	13.98	C-071525		SHOP CLEANER
001114	UNION AUTO PARTS	3041977	0	2025 10	INV	A	436.00	C-071525		SHOP PARTS
001114	UNION AUTO PARTS	3044305	0	2025 10	INV	A	1,275.52	C-071525		SHOP & 3106
001114	UNION AUTO PARTS	3044542	0	2025 10	INV	A	148.65	C-071525		SHOP PARTS
001114	UNION AUTO PARTS	3044617	0	2025 10	INV	A	29.50	C-071525		SHOP PARTS
001114	UNION AUTO PARTS	3045047	0	2025 10	INV	A	779.18	C-071525		SHOP PARTS
001114	UNION AUTO PARTS	3045213	0	2025 10	INV	A	28.42	C-071525		3243 SENSOR
001114	UNION AUTO PARTS	3045687	0	2025 10	INV	A	83.91	C-071525		3185 AXLE
							2,781.18			
003874	AUTO ZONE	9356405	0	2025 10	INV	A	51.86	C-071525		SHOP PARTS
003874	AUTO ZONE	9358724	0	2025 10	INV	A	560.18	C-071525		SHOP PARTS
							612.04			
005407	NORTH MS. TWO-WAY CO	50921	0	2025 10	INV	A	395.10	C-071525		3165 SPEAKER
006706	LANDERS DODGE	432748	0	2025 9	INV	A	80.24	C-071525		BUCKLE
006706	LANDERS DODGE	433963	0	2025 9	INV	A	132.30	C-071525		PULLEY 3250
006706	LANDERS DODGE	434124	0	2025 9	INV	A	42.97	C-071525		HOSE 3270
006706	LANDERS DODGE	CM396222	0	2025 10	CRM	A	-100.00	C-071525		CREDIT
006706	LANDERS DODGE	CM403484	0	2025 10	CRM	A	-75.00	C-071525		CREDIT
006706	LANDERS DODGE	CM413331	0	2025 10	CRM	A	-153.00	C-071525		CREDIT
006706	LANDERS DODGE	CM422733	0	2025 10	CRM	A	-75.00	C-071525		CREDIT
006706	LANDERS DODGE	CM429954	0	2025 10	CRM	A	-83.32	C-071525		SHOP PARTS CREDIT
							-230.81			
007304	O'REILLYS AUTO PARTS	1257-346334	0	2025 10	INV	A	129.46	C-071525		3251 COIL
007304	O'REILLYS AUTO PARTS	1257-347271	0	2025 10	INV	A	68.64	C-071525		3124 TIRE ROD
007304	O'REILLYS AUTO PARTS	1257-347420	0	2025 10	INV	A	131.88	C-071525		SHOP PARTS
007304	O'REILLYS AUTO PARTS	1257-347499	0	2025 10	INV	A	32.48	C-071525		3222 SENSOR
007304	O'REILLYS AUTO PARTS	1257-347500-1	0	2025 10	INV	A	109.28	C-071525		SHOP PARTS
007304	O'REILLYS AUTO PARTS	1257-347604	0	2025 10	INV	A	27.13	C-071525		3088 TUBE
007304	O'REILLYS AUTO PARTS	1257-347770	0	2025 10	INV	A	24.63	C-071525		SHOP PARTS
007304	O'REILLYS AUTO PARTS	1257-347771	0	2025 10	INV	A	39.75	C-071525		SHOP PARTS
007304	O'REILLYS AUTO PARTS	1257-347785	0	2025 10	INV	A	485.82	C-071525		SHOP PARTS
007304	O'REILLYS AUTO PARTS	6399-260191	0	2025 10	INV	A	75.96	C-071525		SHOP PARTS
007304	O'REILLYS AUTO PARTS	6399-260265	0	2025 10	INV	A	38.94	C-071525		SHOP PARTS
007304	O'REILLYS AUTO PARTS	6399-260412	0	2025 10	INV	A	41.11	C-071525		SHOP PARTS
007304	O'REILLYS AUTO PARTS	6399-261278	0	2025 10	INV	A	114.59	C-071525		SHOP PARTS
							1,319.67			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
015790	TRI STATE AUTO	6-10-2025	0	2025 10	INV	A	171.20	C-071525		3281 PROTECTIVE FIL
019700	CHOICE TOWING	6971	0	2025 9	INV	A	50.00	C-071525		3211 TOW
019700	CHOICE TOWING	7342	0	2025 9	INV	A	50.00	C-071525		3232 TOW
019700	CHOICE TOWING	7448	0	2025 10	INV	A	85.00	C-071525		3196 TOW
019700	CHOICE TOWING	7495	0	2025 10	INV	A	50.00	C-071525		3124 TOW
019700	CHOICE TOWING	7581	0	2025 10	INV	A	50.00	C-071525		3088 TOW
							285.00			
027347	AMERICAN TOWING	10100	0	2025 10	INV	A	50.00	C-071525		2015 AUDI
027347	AMERICAN TOWING	10237	0	2025 10	INV	A	50.00	C-071525		3218 TOW
							100.00			
029563	LANDERS FORD SOUTH	247393	0	2025 10	INV	A	353.70	C-071525		SHOP PARTS
029563	LANDERS FORD SOUTH	247652	0	2025 10	INV	A	233.66	C-071525		3167 & SHOP
029563	LANDERS FORD SOUTH	247704	0	2025 10	INV	A	49.76	C-071525		3165 PARTS
							637.12			
030773	KARZON CAR CARE LLC	11180	0	2025 10	INV	A	1,065.46	C-071525		3167 STEERING GEAR
030773	KARZON CAR CARE LLC	11184	0	2025 10	INV	A	652.43	C-071525		3227 AC
030773	KARZON CAR CARE LLC	11188	0	2025 10	INV	A	502.72	C-071525		3242 ENGINE MOUNT
030773	KARZON CAR CARE LLC	11242	0	2025 10	INV	A	1,133.22	C-071525		3088 CRANK SHAFT
030773	KARZON CAR CARE LLC	11249	0	2025 10	INV	A	502.72	C-071525		3245 MOUNT
							3,856.55			
032616	TC AUTO SALES	70225	0	2025 10	INV	A	400.00	C-071525		3072 REPAIRS
037606	STATION 51 GRAPHICS	477775	0	2025 9	INV	A	1,075.00	C-071525		3284 GRAPHICS
037606	STATION 51 GRAPHICS	477776	0	2025 9	INV	A	925.00	C-071525		3285 GRAPHICS
							2,000.00			
037630	COOK HOLDINGS INC	EEA8B664	0	2025 9	INV	A	290.75	C-071525		3276 REPAIRS
040195	K & K SYSTEMS INC.	27894	0	2025 9	INV	A	205.51	C-071525		REPAIRS KEYBOARDS
040446	CANNON SB, LLC	212588	0	2025 10	INV	A	205.85	C-071525		3242 REPAIRS
040446	CANNON SB, LLC	212738	0	2025 10	INV	A	3,825.98	C-071525		3196 OIL PAN
040446	CANNON SB, LLC	810416	0	2025 10	INV	A	540.02	C-071525		3250 LAMP
							4,571.85			
				ACCOUNT TOTAL			19,247.00			
211	612200			MAINTENANCE EQUIPMENT & BUILD						
001102	SOUTHAVEN SUPPLY	272819	0	2025 10	INV	A	3.94	C-071525		T. MULLEN- KEY

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
				ACCOUNT TOTAL			3.94			
211	612500			UNIFORMS						
020832	EMERGENCY EQUIPMENT	517077	0	2025 9	INV	A	204.00	C-071525		REYNOLDS NEW HIRE
020832	EMERGENCY EQUIPMENT	517096	0	2025 9	INV	A	156.00	C-071525		RECTOR NEW HIRE
020832	EMERGENCY EQUIPMENT	517097	0	2025 9	INV	A	890.00	C-071525		ROSS C, VEST CARRIE
020832	EMERGENCY EQUIPMENT	517098	0	2025 9	INV	A	890.00	C-071525		SIMS C, VEST CARRIE
020832	EMERGENCY EQUIPMENT	517099	0	2025 9	INV	A	825.00	C-071525		5 HOLSTERS
020832	EMERGENCY EQUIPMENT	517108	0	2025 9	INV	A	1,909.50	C-071525		LANCASTER NEW HIRE
020832	EMERGENCY EQUIPMENT	517146	0	2025 9	INV	A	2,326.50	C-071525		JACKSON B, NEW HIRE
020832	EMERGENCY EQUIPMENT	517225	25000391	2025 10	INV	A	500.00	C-071525		HILLIE, DARREN UNIF
020832	EMERGENCY EQUIPMENT	517253	0	2025 9	INV	A	39.00	C-071525		LANCASTER - NEW HIR
020832	EMERGENCY EQUIPMENT	517477	0	2025 10	INV	A	226.00	C-071525		CARDEN TRAINING
020832	EMERGENCY EQUIPMENT	517491	0	2025 10	INV	A	131.00	C-071525		VILLALOBOS NEW HIRE
020832	EMERGENCY EQUIPMENT	517492	0	2025 10	INV	A	2,705.50	C-071525		WARREN NEW HIRE
							10,802.50			
				ACCOUNT TOTAL			10,802.50			
211	614900			FEED FOR ANIMALS						
019336	HOLLYWOOD FEED	7062025	0	2025 10	INV	A	21.58	C-071525		K9 WASH
				ACCOUNT TOTAL			21.58			
211	622100			INVESTIGATION SERVICES						
000065	ADVANCED SAFE & LOCK	18473	0	2025 10	INV	A	103.50	C-071525		RANGE KEYS
001102	SOUTHAVEN SUPPLY	270678	0	2025 10	INV	A	1.97	C-071525		T LONG- KEY
019336	HOLLYWOOD FEED	4172025	0	2025 10	INV	A	14.39	C-071525		K9 SUPPLIES
019336	HOLLYWOOD FEED	41725	0	2025 10	INV	A	14.39	C-071525		K9 SUPPLIES
							28.78			
019546	MEMPHIS VET	225657	0	2025 10	INV	A	894.22	C-071525		ZORRO EXAM
020454	DIRECTFX	M66164	0	2025 9	INV	A	2,995.00	C-071525		TOW COURTESY & JUVE
029120	YOUNG LEASING CO	INV7584960	0	2025 10	INV	A	51.74	C-071525		LATOYA -WEST
029120	YOUNG LEASING CO	INV7586353	0	2025 10	INV	A	247.84	C-071525		ADMIN HALL
029120	YOUNG LEASING CO	INV7586354	0	2025 10	INV	A	161.98	C-071525		EVIDENCE
029120	YOUNG LEASING CO	INV7586954	0	2025 10	INV	A	345.82	C-071525		WEST
							807.38			
030064	ELSOHLY LABORATORIES	51414	0	2025 10	INV	A	500.00	C-071525		2 ANALYSIS
034860	JAMES EDWARD D.	2025-220	0	2025 9	INV	A	200.00	C-071525		1 POLY
034860	JAMES EDWARD D.	2025-221	0	2025 10	INV	A	600.00	C-071525		3 POLYS
							800.00			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
041251	COMMUNITY BANK	60925	0	2025 10	INV	A	39.91	C-071525		SUBPOENA
041315	US BANK	7526-0625	0	2025 10	INV	A	224.76	C-071525		JOB POSTING, POWERB
				ACCOUNT TOTAL			6,395.52			
211	623700			RECRUITING/RETENTION						
000424	A 2 Z ADVERTISING	74975	0	2025 9	INV	A	504.00	C-071525		T SHIRTS
				ACCOUNT TOTAL			504.00			
211	625700			TELEPHONE & POSTAGE						
000971	PITNEY BOWES GLOBAL	1027724627	0	2025 10	INV	A	142.79	C-071525		POST MACH INK
001137	FEDEX	8-904-98566	0	2025 9	INV	A	12.29	C-071525		BOX
030629	AMAZON CAPITAL	1WN37J1J4MYV	0	2025 10	INV	A	38.73	C-071525		CARDEN PHONE CHARGE
				ACCOUNT TOTAL			193.81			
211	626102			PUBLIC RELATIONS						
000424	A 2 Z ADVERTISING	75435	0	2025 10	INV	A	815.15	C-071525		SHAKER BOTTLES
000424	A 2 Z ADVERTISING	75436	0	2025 10	INV	A	311.87	C-071525		BADGE STICKERS
000424	A 2 Z ADVERTISING	75437	0	2025 10	INV	A	646.50	C-071525		STADIUM CUPS
000424	A 2 Z ADVERTISING	75438	0	2025 10	INV	A	288.13	C-071525		PENCILS
000424	A 2 Z ADVERTISING	75440	0	2025 10	INV	A	219.83	C-071525		PENS
							2,281.48			
				ACCOUNT TOTAL			2,281.48			
211	626900			TRAVEL & TRAINING						
003865	NORTH MS LAW ENFORCE	854	0	2025 10	INV	A	36,000.00	C-071525		9 ATTENDEE'S BASIC
				ACCOUNT TOTAL			36,000.00			
211	630400			MACHINERY & EQUIPMENT						
000949	INTEGRATED COMMUNICA	36670	0	2025 9	INV	A	12.00	C-071525		RADIO REPAIR
001102	SOUTHAVEN SUPPLY	272564	0	2025 10	INV	A	466.75	C-071525		RANGE SUPPLIES
001102	SOUTHAVEN SUPPLY	272575	0	2025 10	CRM	A	-121.99	C-071525		CREDIT
							344.76			
025553	AXON ENTERPRISE INC	INUS321629	25000272	2025 10	INV	A	6,690.00	C-071525		AXON 150 TASER CART
030629	AMAZON CAPITAL	19G41LXQWP9Y	0	2025 10	INV	A	27.96	C-071525		SILO CABLES
040061	ALL TRAFFIC SOLUTION	PIN000252	0	2025 9	INV	A	375.00	C-071525		DATA COLLECTOR
				ACCOUNT TOTAL			7,449.72			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
211	661800			CONFISCATED FUNDS-LOCAL						
032263	HOWARD TECHNOLOGY S	5372282025	25000404	2025 10	INV	A	1,119.00	C-071525		PRINTERS AND DL SCA
				ACCOUNT TOTAL			1,119.00			
				ORG 211 TOTAL			84,191.12			
215			EMERGENCY SERVICES							
215	622100			PROFESSIONAL FEES						
002564	LANGUAGE LINE SERVIC	11641729	0	2025 10	INV	A	80.00	C-071525		LANGUAGE LINE
				ACCOUNT TOTAL			80.00			
215	626900			TRAVEL & TRAINING						
000151	APCO INTERNATIONAL I	1192076	0	2025 10	INV	A	35.00	C-071525		APCO RECERT
008309	INTERNATIONAL ACADEM	SIN410478	0	2025 10	INV	A	220.00	C-071525		EMD RECERT
				ACCOUNT TOTAL			255.00			
				ORG 215 TOTAL			335.00			
290			FIRE DEPARTMENT							
290	611000			MATERIALS						
012138	CARROT-TOP INDUSTRIE	INV142144	0	2025 10	INV	A	1,057.86	C-071525		4 MATS FOR STATION
013650	BATTERIES PLUS	P83687675	0	2025 10	INV	A	217.73	C-071525		BATTERIES FOR SCBA
030629	AMAZON CAPITAL	161QCNNKLX6Y	0	2025 10	INV	A	70.54	C-071525		NAME PLATES: POUNDE
				ACCOUNT TOTAL			1,346.13			
290	611300			MAINTENANCE VEHICLES						
000223	CROW'S TRUCK SERVICE	R101041272	0	2025 10	INV	A	8,533.02	C-071525		REPAIRS TO TRK 1, F
006706	LANDERS DODGE	376262	0	2025 10	INV	A	69.25	C-071525		CHANGE OIL & FILTER
007304	O'REILLYS AUTO PARTS	1791-287704	0	2025 10	INV	A	22.48	C-071525		2)14OZ TIRE SHINE T
007304	O'REILLYS AUTO PARTS	1791-287791	0	2025 10	INV	A	33.98	C-071525		2) 2. GAL BLUE DEF
007304	O'REILLYS AUTO PARTS	1791-288102	0	2025 10	INV	A	16.99	C-071525		2.5 GAL BLUE DEF
007304	O'REILLYS AUTO PARTS	1791-288183	0	2025 10	INV	A	5.99	C-071525		OIL FOR HOSE TESTER
007304	O'REILLYS AUTO PARTS	1791-288308	0	2025 10	INV	A	64.95	C-071525		3)2.5 GAL BLUE DEF
							144.39			
020832	EMERGENCY EQUIPMENT	516971	0	2025 10	INV	A	3,225.51	C-071525		REPAIR TO TRK 1, FL
				ACCOUNT TOTAL			11,972.17			
290	612200			MAINTENANCE EQUIPMENT & BUILD						
000196	MAGNOLIA SUPPLY & SE	63327A	0	2025 10	INV	A	72.46	C-071525		2) 30" SQUEEGEES

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
007304	O'REILLYS AUTO PARTS	1791-288275	0	2025 10	INV	A	56.93	C-071525		BATTERY FOR FERRIS
020832	EMERGENCY EQUIPMENT	517256	0	2025 10	INV	A	2,000.00	C-071525		ANNUAL PUMP TEST ON
040306	ECONOMY RENTAL EQUIP	154159	0	2025 10	INV	A	2,986.98	C-071525		NEW TRIMMER SELF PR
				ACCOUNT TOTAL			5,116.37			
290	622100			PROFESSIONAL SERVICES						
012761	ANALYTICAL FORENSIC	2506-0701	0	2025 10	INV	A	310.00	C-071525		ANALYSIS OF FIRE DE
				ACCOUNT TOTAL			310.00			
290	626900			TRAVEL & TRAINING						
014493	ALDERMAN MALENA	2-25-25	0	2025 9	INV	A	204.00	C-071525		NATIONAL FIRE ACADE
016583	DAVIS BEAU	2-25-25	0	2025 9	INV	A	204.00	C-071525		NATIONAL FIRE ACADE
027868	CAMPBELL JORDAN	6-30-25	0	2025 10	INV	A	145.00	C-071525		FIRE ACADEMY ROPE R
				ACCOUNT TOTAL			553.00			
290	630400			MACHINERY & EQUIPMENT						
000701	SUNBELT FIRE INC	27900	0	2025 10	INV	A	4,133.00	C-071525		TURN OUT GEAR FOR C
000701	SUNBELT FIRE INC	27901	0	2025 10	INV	A	4,736.00	C-071525		TURNOUT GEAR FOR DA
000701	SUNBELT FIRE INC	27904	0	2025 10	INV	A	4,121.00	C-071525		TURNOUT GEAR/TARTAV
							12,990.00			
				ACCOUNT TOTAL			12,990.00			
290	630600			VEHICLES						
000611	SIGNS & STUFF	107542	0	2025 10	INV	A	235.00	C-071525		OLD 2009 FORD ESCAP
				ACCOUNT TOTAL			235.00			
				ORG 290 TOTAL			32,522.67			
297			EMS							
297	610701			MEDICAL SUPPLIES						
000582	BOUND TREE MEDICAL	85819778	0	2025 10	INV	A	472.32	C-071525		MEDICAL SUPPLIES
000582	BOUND TREE MEDICAL	85835658	0	2025 10	INV	A	230.57	C-071525		MEDICAL SUPPLIES
							702.89			
001147	NEXAIR LLC	13351869	0	2025 10	INV	A	186.40	C-071525		MEDICAL SUPPLIES- O
001147	NEXAIR LLC	13354890	0	2025 10	INV	A	134.24	C-071525		MEDICAL SUPPLIES- O
001147	NEXAIR LLC	13393056	0	2025 10	INV	A	500.85	C-071525		RENTAL FEES FOR JUN
001147	NEXAIR LLC	13442849	0	2025 10	INV	A	171.55	C-071525		MEDICAL SUPPLIES- O
							993.04			

FY2025 CLAIMS DOCKET C-071525

YEAR/PERIOD: 2025/1 TO 2025/10 ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
016050	HENRY SCHEIN INC	43198205	0	2025 10	INV	A	2,790.80	C-071525		MEDICAL SUPPLIES
021392	MERCURY MEDICAL	INV284266	0	2025 10	INV	A	174.87	C-071525		MEDICAL SUPPLIES
021392	MERCURY MEDICAL	INV284422	0	2025 10	INV	A	66.87	C-071525		MEDICAL SUPPLIES
							241.74			
027573	TELEFLEX MEDICAL INC	9510181840	0	2025 10	INV	A	650.00	C-071525		MEDICAL SUPPLIES
037410	COMPX SECURITY PRODU	CO30767774	0	2025 10	INV	A	402.00	C-071525		MEDICAL SUPPLIES
041761	DESOTO COUNTY EMS	62625	0	2025 10	INV	A	3,263.18	C-071525		MEDICAL SUPPLIES
				ACCOUNT TOTAL			9,043.65			
297	611300			MOTOR VEH REPAIRS/MAINT						
000189	HOMER SKELTON FORD	6195609	0	2025 10	INV	A	961.92	C-071525		REPLACED ALTERNATOR
000189	HOMER SKELTON FORD	6195808	0	2025 10	INV	A	218.35	C-071525		INSPECTION ON UNIT
000189	HOMER SKELTON FORD	6196074	0	2025 10	INV	A	485.90	C-071525		NEW BATTERY UNIT 4,
							1,666.17			
000543	COMSERV SERVICES	732008167	0	2025 10	INV	A	278.20	C-071525		LABOR/KIT FOR UNIT
007304	O'REILLYS AUTO PARTS	1257-347794	0	2025 10	INV	A	22.47	C-071525		3 QT MOTOR OIL UNIT
007304	O'REILLYS AUTO PARTS	1791-287770	0	2025 10	INV	A	36.98	C-071525		CIRCUIT BRKR UNIT 7
							59.45			
024987	SAFELITE FULFILLMENT	1873-513657	0	2025 10	INV	A	429.85	C-071525		NEW WINDSHIELD UNIT
				ACCOUNT TOTAL			2,433.67			
297	620901			BILLING SERVICES						
035905	TRICARE TDEFIC	1296	0	2025 10	INV	A	85.66	C-071525		JUNE EMS REFUND- JU
036214	AARP SUPPLEMENTAL	115592	0	2025 10	INV	A	142.94	C-071525		JUNE EMS REFUND- ED
041768	LOSCH SALLIE	101885	0	2025 10	INV	A	300.80	C-071525		JUNE EMS REFUND
				ACCOUNT TOTAL			529.40			
297	626900			TRAVEL & TRAINING						
039121	HOLMES COMMUNITY	6-30-25	0	2025 10	INV	A	4,381.00	C-071525		SUMMER 2025 TUITION
				ACCOUNT TOTAL			4,381.00			
297	630400			MACHINERY AND EQUIPMENT						
006969	MOTOROLA	8282152099	25000403	2025 10	INV	A	6,574.91	C-071525		LSV00Q00202A DEVICE
				ACCOUNT TOTAL			6,574.91			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
				ORG 297 TOTAL			22,962.63			
311			PUBLIC WORKS DEPARTMENT							
311	611000			MATERIALS						
000759	LEHMAN ROBERTS CO	107004	0	2025 10	INV	A	770.77	C-071525		MATERIALS
001130	G & C SUPPLY CO	6991857	0	2025 10	INV	A	720.00	C-071525		STREET SIGNS
001130	G & C SUPPLY CO	6991953	0	2025 10	INV	A	1,122.60	C-071525		STREET SIGNS
001130	G & C SUPPLY CO	6991954	0	2025 10	INV	A	435.70	C-071525		STREET SIGNS
001130	G & C SUPPLY CO	6992607	0	2025 10	INV	A	306.00	C-071525		STREET SIGNS
							2,584.30			
035031	COLD MIX INC	20706	0	2025 10	INV	A	3,857.73	C-071525		MATERIALS
				ACCOUNT TOTAL			7,212.80			
311	611300			MAINTENANCE VEHICLES						
001102	SOUTHAVEN SUPPLY	270589	0	2025 10	INV	A	60.46	C-071525		MAT FOR SHOP
001102	SOUTHAVEN SUPPLY	271328	0	2025 10	INV	A	.94	C-071525		MAT FOR SHOP
							61.40			
007304	O'REILLYS AUTO PARTS	6399-258880	0	2025 10	INV	A	279.33	C-071525		MAT FOR SHOP
007304	O'REILLYS AUTO PARTS	6399-258883	0	2025 10	CRM	A	-17.49	C-071525		CREDIT
007304	O'REILLYS AUTO PARTS	6399-260719	0	2025 10	INV	A	32.48	C-071525		MAT FOR SHOP
							294.32			
012604	SOUTHLAND TRAILERS	386125	0	2025 10	INV	A	2,949.00	C-071525		MAT FOR SHOP
023617	LB SMALL ENGINE REPA	19829	0	2025 10	INV	A	65.68	C-071525		MAT FOR SHOP
030769	ONE PLACE INDUSTRIAL	3073588	0	2025 10	INV	A	134.29	C-071525		MAT FOR SHOP
				ACCOUNT TOTAL			3,504.69			
311	612200			MAINTENANCE EQUIPMENT & BUILD						
018472	M2MANAGEMENT SOLUTIO	243	0	2025 10	INV	A	1,734.05	C-071525		FLEET TRACKING SYST
				ACCOUNT TOTAL			1,734.05			
311	612500			UNIFORMS						
013377	CINTAS	4234680172	0	2025 10	INV	A	455.93	C-071525		UNIFORMS
				ACCOUNT TOTAL			455.93			
311	622100			PROFESSIONAL SERVICES						
000128	AMERICAN PETROLEUM	7913-IN	0	2025 10	INV	A	510.93	C-071525		GAS PUMP SERVICES
005938	T & B TRUCK REPAIR	18246	0	2025 10	INV	A	4,800.00	C-071525		REPAIR TO TRUCK/ EQ

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL		5,310.93			
311	625520			TRAFFIC SIGNAL REPAIRS						
000497	DESOTO COUNTY ELECTR	9636	0	2025 10	INV	A	3,289.84	C-071525		REPAIR TO EXISTING
000497	DESOTO COUNTY ELECTR	9674	0	2025 10	INV	A	399.26	C-071525		REPAIR TO EXISTING
							3,689.10			
					ACCOUNT TOTAL		3,689.10			
				ORG 311	TOTAL		21,907.50			
411			PARKS DEPARTMENT							
411	610400			OFFICE SUPPLIES						
029120	YOUNG LEASING CO	INV7565460	0	2025 9	INV	A	20.32	C-071525		COPY CONTRACT @ PAR
029120	YOUNG LEASING CO	INV7568827	0	2025 9	INV	A	44.36	C-071525		COPY CONTRACT @ TOU
							64.68			
					ACCOUNT TOTAL		64.68			
411	611300			MAINTENANCE VEHICLES						
000979	SOUTHAVEN CAR CARE	49873	0	2025 9	INV	A	819.99	C-071525		DIAGNOSTICS A/C REP
					ACCOUNT TOTAL		819.99			
411	612200			MAINTENANCE EQUIPMENT & BUILD						
000308	MAINTENANCE SUPPLY	251687	0	2025 9	INV	A	6.87	C-071525		PIPE ADAPTER AND HO
000312	BOB LADD & ASSOCIATE	1-65392	0	2025 9	INV	A	371.97	C-071525		WHEEL HUB
001102	SOUTHAVEN SUPPLY	271543	0	2025 9	INV	A	9.99	C-071525		LUBE
001150	NAPA GENUINE PARTS C	479187	0	2025 9	INV	A	24.16	C-071525		FILTER AND SILICONE
001150	NAPA GENUINE PARTS C	479324	0	2025 9	INV	A	9.02	C-071525		CARWASH
001150	NAPA GENUINE PARTS C	479437	0	2025 9	INV	A	105.91	C-071525		OIL AND FILTERS
001150	NAPA GENUINE PARTS C	479508	0	2025 9	INV	A	57.00	C-071525		CASE OF GREASE
							196.09			
001193	MEMPHIS BEARING AND	654542-IN	0	2025 9	INV	A	40.00	C-071525		TAPERED ROLLER BEAR
009578	GATEWAY TIRE & SERVI	1022-182039	0	2025 9	INV	A	23.50	C-071525		TIRE MOUNT
013377	CINTAS	4234931107	0	2025 9	INV	A	90.09	C-071525		MATS
					ACCOUNT TOTAL		738.51			
411	626000			UTILITIES						
039512	RINGCENTRAL INC.	CD-001148071	0	2025 9	INV	A	188.09	C-071525		PARKS PHONE

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
				ACCOUNT TOTAL			188.09			
411	627901			UMPIRES						
015544	KLINCK MATTHEW	7-8-25	0	2025 10	INV	A	75.00	C-071525		INDOOR SOCCER 6/26/
015545	KLINCK ZACHARY A	7-8-25	0	2025 10	INV	A	270.00	C-071525		INDOOR SOCCER 6/26/
015810	MEARS MICHAEL	7-8-25	0	2025 10	INV	A	245.00	C-071525		INDOOR SOCCER 6/26/
018255	PHILLIPS ERIC	7-8-25	0	2025 10	INV	A	105.00	C-071525		INDOOR SOCCER 6/26/
028218	COX III DAVID ROYAL	7-8-25	0	2025 10	INV	A	165.00	C-071525		INDOOR SOCCER 6/26/
031233	WALTON JOHN L JR	7-8-25	0	2025 10	INV	A	280.00	C-071525		INDOOR SOCCER 6/26/
031322	VASQUEZ GEORGE	7-8-25	0	2025 10	INV	A	245.00	C-071525		INDOOR SOCCER 6/26/
035405	DELGADILLO ISABELLA	7-8-25	0	2025 10	INV	A	75.00	C-071525		INDOOR SOCCER 6/26/
040368	MORALES ISAAC	7-8-25	0	2025 10	INV	A	150.00	C-071525		INDOOR SOCCER 6/26/
040371	MCSWAIN CAMDEN	7-8-25	0	2025 10	INV	A	75.00	C-071525		INDOOR SOCCER 6/26/
041671	BISHOP ABIGAIL	7-8-25	0	2025 10	INV	A	75.00	C-071525		INDOOR SOCCER 6/26/
041765	WHITE JOHN	7-8-25	0	2025 10	INV	A	105.00	C-071525		INDOOR SOCCER 6/26/
				ACCOUNT TOTAL			1,865.00			
				ORG 411 TOTAL			3,676.27			
412			PARK TOURNAMENTS							
412	612400			RESELL / CONCESSION EXPENSE						
003011	M & M PROMOTIONS	105184	0	2025 9	INV	A	1,014.90	C-071525		SHIRT RESALE
003011	M & M PROMOTIONS	105188	0	2025 9	INV	A	317.35	C-071525		BUSINESS PORTFOLIO
003011	M & M PROMOTIONS	105190	0	2025 9	INV	A	1,174.50	C-071525		SHIRT RESALE
							2,506.75			
003538	SYSCO CORPORATION	514028494	0	2025 10	INV	A	3,127.51	C-071525		CONCESSION
003538	SYSCO CORPORATION	514044281	0	2025 10	INV	A	3,310.56	C-071525		CONCESSION
							6,438.07			
022806	PEPSI BEVERAGES COMP	19432908	0	2025 9	INV	A	1,866.75	C-071525		PEPSI RESALE
025026	SOUTHERN REFRESHMENT	42013	0	2025 9	INV	A	1,422.50	C-071525		SLUSHIES
				ACCOUNT TOTAL			12,234.07			
412	626102			PROMOTIONS						
007885	PAULSEN PRINTING COM	125136	0	2025 9	INV	A	451.00	C-071525		SNOWDEN TOURNAMENT

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL		451.00			
				ORG 412	TOTAL		12,685.07			
420			FOREVER YOUNG SENIOR SERVICES							
420	622100			CLASS INSTRUCTOR FEES						
013370	CAIN, MARY	6-2025	0	2025 9	INV	A	180.00	C-071525		LINE DANCE INSTRUCT
021019	CAIN LINDA A	623-25	0	2025 9	INV	A	60.00	C-071525		LINE DANCE
					ACCOUNT TOTAL		240.00			
				ORG 420	TOTAL		240.00			
511			ANIMAL CONTROL							
511	610100			CLEANING SUPPLIES						
019588	CCP INDUSTRIES	IN05442078	0	2025 10	INV	A	190.55	C-071525		CLEANING SUPPLIES
					ACCOUNT TOTAL		190.55			
511	611000			MATERIALS						
010919	TRACTOR SUPPLY CREDI	2410101418	0	2025 10	INV	A	58.96	C-071525		MATERIALS
					ACCOUNT TOTAL		58.96			
511	614900			FEED FOR ANIMALS						
012713	HILL'S PET NUTRITION	253739895	0	2025 10	INV	A	206.84	C-071525		FEED ANIMALS
					ACCOUNT TOTAL		206.84			
511	622100			PROFESSIONAL SERVICES						
000801	STERICYCLE INC	8011111426	0	2025 10	INV	A	263.68	C-071525		PROF SERV
					ACCOUNT TOTAL		263.68			
511	630400			MACHINERY & EQUIPMENT						
000246	ANIMAL CARE EQUIPMEN	135148	0	2025 10	INV	A	428.25	C-071525		MACH & EQUIP
					ACCOUNT TOTAL		428.25			
				ORG 511	TOTAL		1,148.28			
902			GENERAL EXPENSES							
902	614000			CITY GAS PUMPS						
036077	DICKERSON PETROLEUM	INV-053259	25000427	2025 10	INV	A	7,707.84	C-071525		FUEL ORDER FOR PEPP
036077	DICKERSON PETROLEUM	INV-053260	25000427	2025 10	INV	A	5,532.80	C-071525		FUEL ORDER FOR MAY
							13,240.64			
					ACCOUNT TOTAL		13,240.64			

YEAR/PERIOD: 2025/1 TO 2025/10 ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
902	620700			CITY BEAUTIFICATION						
000172	AUTOMATIC RAIN	23316	25000365	2025 10	INV	A	63,525.00	C-071525		POP UP SPRAY, VALVE
003011	M & M PROMOTIONS	105221	0	2025 9	INV	A	2,769.46	C-071525		BANNERS - WEST END
003011	M & M PROMOTIONS	105222	0	2025 9	INV	A	950.00	C-071525		BANNERS - METRO DIS
							3,719.46			
031530	CY CONSTRUCTION, LLC	2050	25000437	2025 10	INV	A	9,240.00	C-071525		BORING GETWELL
				ACCOUNT TOTAL			76,484.46			
902	620750			LANDSCAPE SERVICES						
037030	MICHAEL HATCHER & AS	B1144	0	2025 10	INV	A	22,407.93	C-071525		LAWN SERVICE JULY 2
040863	PREMIER LAWN AND TUR	17405	0	2025 10	INV	A	25,333.34	C-071525		LAWN SERVICE PER CO
040863	PREMIER LAWN AND TUR	17496	0	2025 10	INV	A	25,333.34	C-071525		JULY LAWN SERV
							50,666.68			
				ACCOUNT TOTAL			73,074.61			
902	622102			CIVIL ENGINEERING SERVICES						
018221	CIVIL-LINK, LLC	81625	0	2025 10	INV	A	8,982.35	C-071525		LCNOI EROSION CONTR
				ACCOUNT TOTAL			8,982.35			
902	625100			STREET RESURFACING						
000759	LEHMAN ROBERTS CO	PAY-REQUEST1	0	2025 10	INV	A	112,229.54	C-071525		TULANE CITY STREET
000759	LEHMAN ROBERTS CO	PAYREQUEST7	0	2025 10	INV	A	545,050.66	C-071525		CITY STREET RESURFA
							657,280.20			
006819	RIVERSIDE TRAFFIC SY	PAYAPP1	0	2025 10	INV	A	32,837.60	C-071525		CITY STREET TULANE
006819	RIVERSIDE TRAFFIC SY	PAYAPP2	0	2025 10	INV	A	46,946.80	C-071525		CITY STREET RESURFA
							79,784.40			
009591	TRI FIRMA	PAY-REQUEST2	0	2025 10	INV	A	105,516.98	C-071525		CITY STREET RESURF-
018221	CIVIL-LINK, LLC	81627	0	2025 10	INV	A	9,630.08	C-071525		CITY PAVEMENT PRESE
				ACCOUNT TOTAL			852,211.66			
902	625150			DRAINAGE IMPROVEMENT						
018221	CIVIL-LINK, LLC	81628	0	2025 10	INV	A	1,910.71	C-071525		DRAINAGE IMPROVEMEN
				ACCOUNT TOTAL			1,910.71			
902	625520			TRAFFIC SIGNALS						
004389	TEMPLE INC	INV0265060	0	2025 10	INV	A	864.00	C-071525		TRAFFIC SIGNAL PART

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
				ACCOUNT TOTAL			864.00			
				ORG 902 TOTAL			1,026,768.43			
904			LITIGATION							
904	622100			LEGAL SERVICES						
017086	BUTLER SNOW	10482664	0	2025 10	INV	A	25,201.02	C-071525		GENERAL SERVICES TH
038221	MAYO MALLETTE PLLC	25243	0	2025 10	INV	A	954.91	C-071525		TAX COLLECTOR MATTE
				ACCOUNT TOTAL			26,155.93			
904	629100			LEGAL CLAIMS						
011139	TRAVELERS	7-1-25	0	2025 9	INV	A	24,808.00	C-071525		JUNE DEDUCTIBLE
				ACCOUNT TOTAL			24,808.00			
				ORG 904 TOTAL			50,963.93			
FUND 0010 GENERAL FUND				TOTAL:			1,683,052.74			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
711			BOND PROJECT EXPENSES							
711	640220		FIRE STATION 5							
000334	ULINE INC	194413915	0	2025 10	INV	A	1,235.21	C-071525		46" ROUND PICNIC TA
000334	ULINE INC	194582512	0	2025 10	INV	A	778.34	C-071525		PORTABLE 6' BENCH W
							2,013.55			
019694	MID-SOUTH TELECOM	86161	0	2025 10	INV	A	478.00	C-071525		2) SINGLE ZONE PLUS
				ACCOUNT TOTAL			2,491.55			
711	640550		SNOWDEN PEDESTRIAN TRAIL							
018221	CIVIL-LINK, LLC	81626	0	2025 10	INV	A	2,612.48	C-071525		GETWELL RD PEDESTRI
				ACCOUNT TOTAL			2,612.48			
				ORG 711 TOTAL			5,104.03			
713			2024 CONSTRUCTION BOND							
713	640250		COURT BUILDING							
000437	C & M BUILDERS INC	10175	25000429	2025 10	INV	A	225,755.32	C-071525		PAY APPLICATION #1
				ACCOUNT TOTAL			225,755.32			
713	640900 07006		SNOWDEN LANE WIDENING							
018221	CIVIL-LINK, LLC	81624	0	2025 10	INV	A	12,980.27	C-071525		SNOWDEN LN WIDENING
038473	PHILLIPS CONTRACTING	PAYREQUEST6	0	2025 10	INV	A	206,921.36	C-071525		SNOWDEN LN WIDENING
				ACCOUNT TOTAL			219,901.63			
713	640900 07007		NAIL ROAD - GETWELL TO TCHULAH							
018221	CIVIL-LINK, LLC	81623	0	2025 10	INV	A	17,732.21	C-071525		NAIL RD IMPROVEMENT
040984	ACUFF ENTERPRISES LL	PAYREQUEST4	0	2025 10	INV	A	342,880.71	C-071525		NAIL RD EXTENSION
				ACCOUNT TOTAL			360,612.92			
				ORG 713 TOTAL			806,269.87			
	FUND 0100 CAPITAL PROJECTS				TOTAL:		811,373.90			

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
610			AMPHITHEATER							
610	612200			REPAIRS & MAINTENANCE						
036859	SHELSKY METAL	1380	0	2025	9	INV	A	2,199.00	C-071525	METAL DETECTOR REPA
				ACCOUNT TOTAL				2,199.00		
610	626300			AMPHITHEATER MANAGEMENT						
017044	DESOTO COUNTY	AUG2025	0	2025	9	INV	A	8,333.33	C-071525	CONCERT PROMOTER FO
				ACCOUNT TOTAL				8,333.33		
				ORG 610 TOTAL				10,532.33		
		FUND 0260 AMPHITHEATER				TOTAL:		10,532.33		

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
0400			UTILITY FUND							
0400	211400			FEES OWED TO NESBIT WATER ASSC						
010365	NESBIT WATER	7-1-25	0	2025 10	INV	A	3,096.00	C-071525		6/1/25-6/30/25 1032
				ACCOUNT TOTAL			3,096.00			
			ORG 0400	TOTAL			3,096.00			
811			UTILITY EXPENSE ACCOUNTS							
811	651400			DCRUA UPGRADE TAP FEES						
004646	DESOTO COUNTY REGION	7-1-25	0	2025 10	INV	A	6,750.00	C-071525		COLLECTED SEWER FEE
				ACCOUNT TOTAL			6,750.00			
811	651500			DCRUA TAP FEES						
004646	DESOTO COUNTY REGION	7-1-25	0	2025 10	INV	A	15,300.00	C-071525		COLLECTED SEWER FEE
				ACCOUNT TOTAL			15,300.00			
			ORG 811	TOTAL			22,050.00			
815			UTILITY CAPITAL IMPROVEMENTS							
815	625300			EXTENSION & OTHER CAPITAL IMPR						
018221	CIVIL-LINK, LLC	81632	0	2025 10	INV	A	19,883.51	C-071525		WTR VALVE OPER & EV
018221	CIVIL-LINK, LLC	81633	0	2025 10	INV	A	7,854.52	C-071525		UTILITY MAPPING & S
							27,738.03			
				ACCOUNT TOTAL			27,738.03			
815	625305			SANITARY SEWER EXTENSION						
018221	CIVIL-LINK, LLC	81631	0	2025 10	INV	A	689.25	C-071525		SANITARY SEWER SERV
				ACCOUNT TOTAL			689.25			
815	625310 1007			TCHULAHOMA PUMP STATION						
018221	CIVIL-LINK, LLC	81635	0	2025 10	INV	A	16,616.03	C-071525		TCHULAHOMA PUMPSTAT
				ACCOUNT TOTAL			16,616.03			
815	625310 1008			WHITWORTH WTP UPGRADES						
018221	CIVIL-LINK, LLC	81634	0	2025 10	INV	A	2,921.86	C-071525		WHITWORTH WTR PLANT
				ACCOUNT TOTAL			2,921.86			
815	625310 1010			I-55 WIDENING-UTILITY RELOCATE						
018221	CIVIL-LINK, LLC	81636	0	2025 10	INV	A	56,189.74	C-071525		MDOT GOODMAN & I55
				ACCOUNT TOTAL			56,189.74			
			ORG 815	TOTAL			104,154.91			

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
820				UTILITY ADMINISTRATIVE EXPENSE						
820	610400			OFFICE SUPPLIES						
007823	AMERICAN PAPER & TWI	5304414	0	2025 10	INV	A	625.00	C-071525		COPY PAPER
				ACCOUNT TOTAL			625.00			
820	625700			TELEPHONE & POSTAGE						
017546	ARISTA	INVAIS0012300	0	2025 10	INV	A	15,978.98	C-071525		WTR BILL PRINTING &
				ACCOUNT TOTAL			15,978.98			
820	626500			PRINTING						
006685	DEX IMAGING	AR13588115	0	2025 10	INV	A	80.22	C-071525		MP212296 COPIER IN
017546	ARISTA	INVAIS0012300	0	2025 10	INV	A	4,296.30	C-071525		WTR BILL PRINTING &
				ACCOUNT TOTAL			4,376.52			
				ORG 820 TOTAL			20,980.50			
825				UTILITY MAINTENANCE EXPENSES						
825	610400			OFFICE SUPPLIES						
030629	AMAZON CAPITAL	1HCNP49NCTF1	0	2025 10	INV	A	215.31	C-071525		TONER FOR DORCHESTE
				ACCOUNT TOTAL			215.31			
825	611000			MATERIALS						
001102	SOUTHAVEN SUPPLY	271289	0	2025 10	CRM	A	-16.28	C-071525		CREDIT
001102	SOUTHAVEN SUPPLY	271556	0	2025 10	INV	A	34.00	C-071525		WOOD STAKES
001102	SOUTHAVEN SUPPLY	271701	0	2025 10	INV	A	63.64	C-071525		BATTERIES & ETC
001102	SOUTHAVEN SUPPLY	271849	0	2025 10	INV	A	27.99	C-071525		RAKE
001102	SOUTHAVEN SUPPLY	272029	0	2025 10	INV	A	21.98	C-071525		TAPE
001102	SOUTHAVEN SUPPLY	272037	0	2025 10	CRM	A	-63.64	C-071525		CREDIT
001102	SOUTHAVEN SUPPLY	272038	0	2025 10	INV	A	63.64	C-071525		BATERIES
001102	SOUTHAVEN SUPPLY	272070	0	2025 10	INV	A	40.99	C-071525		SHOVEL
001102	SOUTHAVEN SUPPLY	272489	0	2025 10	INV	A	44.45	C-071525		REPAIR CLAMPS
001102	SOUTHAVEN SUPPLY	272622	0	2025 10	INV	A	61.43	C-071525		TORCH, NOZZLE & CYL
001102	SOUTHAVEN SUPPLY	272777	0	2025 10	INV	A	113.38	C-071525		BUG SPRAY
001102	SOUTHAVEN SUPPLY	272786	0	2025 10	INV	A	38.98	C-071525		SHOVEL & TAPE
							430.56			
006807	MMC MATERIALS, INC	958197	0	2025 10	INV	A	852.00	C-071525		CONCRETE
006917	THE SHOP	3425	0	2025 10	INV	A	210.00	C-071525		SEALS AND LETTERING
007304	O'REILLYS AUTO PARTS	1791-288287	0	2025 10	INV	A	18.99	C-071525		PHONE HOLDER
007304	O'REILLYS AUTO PARTS	6399-260210	0	2025 10	INV	A	78.05	C-071525		WIRE AND FUSES
							97.04			

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
007766	CENTRAL PIPE SUPPLY,	S100417495.001	0	2025 10	INV	A	1,491.96	C-071525		METERS
011578	CORE & MAIN LP	X116954	0	2025 10	INV	A	2,312.32	C-071525		FITTINGS
015408	J & J MAINTENANCE SU	16405	0	2025 10	INV	A	583.00	C-071525		LOCATING SUPPLIES
029563	LANDERS FORD SOUTH	247551	0	2025 10	INV	A	263.12	C-071525		TUBE
030629	AMAZON CAPITAL	17JMCH61QMXC	0	2025 10	INV	A	3,043.02	C-071525		SHOP TOWELS AND GLO
030629	AMAZON CAPITAL	1Y6FT4GK9P74	0	2025 10	INV	A	51.98	C-071525		IPAD CASE
							3,095.00			
039924	MEMPHIS WINWATER CO.	3558401	0	2025 10	INV	A	2,973.69	C-071525		AQUATAP MACHINE
039924	MEMPHIS WINWATER CO.	35631-01	0	2025 10	INV	A	4,972.80	C-071525		COPPER TUBING
039924	MEMPHIS WINWATER CO.	3563601	0	2025 10	INV	A	4,655.30	C-071525		VALVE & SLEEVES
039924	MEMPHIS WINWATER CO.	3563701	0	2025 10	INV	A	1,614.43	C-071525		MEGA LUG & PIPE LUB
039924	MEMPHIS WINWATER CO.	3570301	0	2025 10	INV	A	3,202.20	C-071525		CURB STOPS
							17,418.42			
				ACCOUNT TOTAL			26,753.42			
825	611100			CHEMICALS						
001146	IDEAL CHEMICAL	300681	0	2025 10	INV	A	3,677.30	C-071525		CHEMICLS FOR WHITWO
001146	IDEAL CHEMICAL	300682	0	2025 10	INV	A	3,677.30	C-071525		CHEMICALS FOR GREEN
001146	IDEAL CHEMICAL	300683	0	2025 10	INV	A	3,677.30	C-071525		CHEMICALS FOR GETWE
							11,031.90			
040647	EMERSON LLLP	30990229	25000380	2025 10	INV	A	1,456.85	C-071525		ROSEMOUNT CHLORINE
				ACCOUNT TOTAL			12,488.75			
825	611300			MAINTENANCE VEHICLES						
000883	AMERICAN TIRE REPAIR	175721	0	2025 10	INV	A	682.44	C-071525		TIRES FOR TRK 848
000883	AMERICAN TIRE REPAIR	175834	0	2025 10	INV	A	194.49	C-071525		TIRE REPAIR TRK # 8
000883	AMERICAN TIRE REPAIR	176556	0	2025 10	INV	A	1,202.39	C-071525		TIRES TRUCK #825
000883	AMERICAN TIRE REPAIR	176557	0	2025 10	INV	A	1,337.76	C-071525		TIRES TRUCK #808
000883	AMERICAN TIRE REPAIR	176771	0	2025 10	INV	A	120.00	C-071525		BALANCE TIRES TRUCK
							3,537.08			
000979	SOUTHAVEN CAR CARE	49934	0	2025 10	INV	A	932.75	C-071525		BRAKE REPAIRS TRK 8
000979	SOUTHAVEN CAR CARE	49958	0	2025 10	INV	A	919.39	C-071525		BRAKE REPAIRS TRK 8
000979	SOUTHAVEN CAR CARE	49963	0	2025 10	INV	A	299.85	C-071525		REAR BRAKE REAPIRS
							2,151.99			
				ACCOUNT TOTAL			5,689.07			
825	612200			MAINTENANCE EQUIPMENT & BUILD						

FY2025 CLAIMS DOCKET C-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
000223	CROW'S TRUCK SERVICE	R101040368	0	2025 10	INV	A	4,213.44	C-071525		REPAIRS TO DUMP TRK
000883	AMERICAN TIRE REPAIR	175774	0	2025 10	INV	A	403.98	C-071525		SERV CALL TRAILER #
000883	AMERICAN TIRE REPAIR	175831	0	2025 10	INV	A	318.98	C-071525		TIRES FOR TRAILER #
							722.96			
016582	CONTRACTORS SUPPLY P	144761	0	2025 10	INV	A	2,445.00	C-071525		JCB24''
039924	MEMPHIS WINWATER CO.	3556301	0	2025 10	INV	A	2,871.00	C-071525		TAPPING TOOL SLEEVE
				ACCOUNT TOTAL			10,252.40			
825	612500			UNIFORMS						
000424	A 2 Z ADVERTISING	74890	0	2025 10	INV	A	684.00	C-071525		UNIFORM SHIRTS
030629	AMAZON CAPITAL	1KN64KHTY61Q	0	2025 10	INV	A	103.12	C-071525		SAFETY VEST
				ACCOUNT TOTAL			787.12			
825	620750			LANDSCAPE SERVICES						
037030	MICHAEL HATCHER & AS	B1145	0	2025 10	INV	A	10,481.47	C-071525		LANDSCAPING TOWERS,
				ACCOUNT TOTAL			10,481.47			
825	622100			PROFESSIONAL SERVICES						
018221	CIVIL-LINK, LLC	81630	0	2025 10	INV	A	6,951.55	C-071525		UTILITIES RPR
				ACCOUNT TOTAL			6,951.55			
825	625600			REPAIRS AND MAINTENANCE						
016939	ADVANCE ELECTRIC	34203	0	2025 10	INV	A	571.20	C-071525		REPAIRS @ GETWE;; W
032606	KIMMELL DOOR AND HAR	1370	25000351	2025 10	INV	A	5,877.00	C-071525		NEW DOORS AT DORCHE
				ACCOUNT TOTAL			6,448.20			
825	625601			STORAGE TANK MAINTENANCE						
018221	CIVIL-LINK, LLC	81637	0	2025 10	INV	A	9,974.05	C-071525		ELEVATED STORAGE TA
				ACCOUNT TOTAL			9,974.05			
				ORG 825 TOTAL			90,041.34			
	FUND 0400 UTILITY FUND			TOTAL:			240,322.75			

** END OF REPORT - Generated by Alicia Ferguson **

CITY OF SOUTHAVEN

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
115			BOARD OF ALDERMEN							
115	626900			TRAVEL & TRAINING						
020341	KELLY KRISTIAN	7-9-25	0	2025 10	INV	A	1,717.10	D-071525		2021MML CONF/2022MI
				ACCOUNT TOTAL			1,717.10			
				ORG 115 TOTAL			1,717.10			
145			DEPARTMENT OF FINANCE & ADMIN							
145	622100			PROFESSIONAL SERVICES						
041315	US BANK	7-1-25	0	2025 10	INV	P	450.00	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			450.00			
145	626900			TRAVEL & TRAINING						
001339	CREDIT CARD CENTER	6-30-25	0	2025 9	INV	P	112.50	D-071525	229466	CADENCE - CREDIT CA
				ACCOUNT TOTAL			112.50			
				ORG 145 TOTAL			562.50			
150			INFORMATION TECHNOLOGY							
150	610550			NETWORK CONNECTIVITY						
002351	COMCAST	8021-0625	0	2025 10	INV	P	130.93	D-071525	229898	PD EAST COAX INTERN
				ACCOUNT TOTAL			130.93			
150	611300			MOTOR VEH REPAIRS/MAINT						
002352	DEPARTMENT OF REVENU	7925	0	2025 10	INV	A	12.00	D-071525		2025 FORD EXPLORER(
				ACCOUNT TOTAL			12.00			
150	614000			GASOLINE/OIL						
006919	FUELMAN	NP68654966	0	2025 10	INV	P	53.35	D-071525	229903	IT FUEL
006919	FUELMAN	NP68746479	0	2025 10	INV	P	165.23	D-071525	229904	IT FUEL
							218.58			
				ACCOUNT TOTAL			218.58			
				ORG 150 TOTAL			361.51			
160			FACILITIES							
160	611000			MATERIALS						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	92.46	D-071525	229437	MATERIALS, CLEANING
038096	WHITE ROBERT G.	6-27-25	0	2025 9	INV	P	13.89	D-071525	229582	PART FOR BOX OFFICE
040196	CITY ELECTRIC SUPPLY	SVN-020423	0	2024 12	INV	P	8.06	D-071525	229889	ELECTRICAL MATERIAL
040196	CITY ELECTRIC SUPPLY	SVN020985	0	2025 1	INV	P	305.30	D-071525	229890	ELECTRICAL MATERIAL
							313.36			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
041315	US BANK	7-1-25	0	2025 10	INV	P	44.17	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			463.88			
160	625600			REPAIRS AND MAINTENANCE						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	1,226.79	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			1,226.79			
160	625700			TELEPHONE & POSTAGE						
018521	SOUTHERN TELECOMMUNI	6-27-25	0	2025 9	INV	P	192.02	D-071525	229438	SOUTHERN TELECOMMUN
				ACCOUNT TOTAL			192.02			
160	626000			UTILITIES						
001145	ATMOS ENERGY	1048-062025	0	2025 9	INV	P	50.26	D-071525	229444	4045331048 7312 HIG
001145	ATMOS ENERGY	7945-0725	0	2025 10	INV	P	116.92	D-071525	229896	3015017945 8710 NOR
							167.18			
				ACCOUNT TOTAL			167.18			
160	630400			MACHINERY & EQUIPMENT						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	1,108.26	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			1,108.26			
				ORG 160 TOTAL			3,158.13			
180			PLANNING / ENGINEERING DEPT							
180	611300			MOTOR VEH REPAIRS/MAINT						
002352	DEPARTMENT OF REVENU	70925	0	2025 10	INV	A	12.00	D-071525		2025 FORD EXPLORER(
				ACCOUNT TOTAL			12.00			
				ORG 180 TOTAL			12.00			
211			POLICE DEPARTMENT							
211	611300			MAINTENANCE VEHICLES						
020832	EMERGENCY EQUIPMENT	515899	0	2025 9	INV	P	995.00	D-071525	229436	3218 INSTALL
				ACCOUNT TOTAL			995.00			
211	614000			FUEL & OIL						
006919	FUELMAN	NP68625520	0	2025 10	INV	P	10,529.31	D-071525	229887	FUEL FOR SPD FLEET
006919	FUELMAN	NP68654664	0	2025 10	INV	P	18,629.18	D-071525	229902	FUEL FOR FLEET
							29,158.49			
				ACCOUNT TOTAL			29,158.49			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
211	623700			RECRUITING/RETENTION						
041315	US BANK	7-1-25	0	2025 10	INV	P	495.00	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			495.00			
211	625700			TELEPHONE & POSTAGE						
001167	AT&T MOBILITY	7424-0725	0	2025 10	INV	P	4,420.34	D-071525	229895	CRADLEPOINT/PD CELL
002351	COMCAST	7825-0625	0	2025 10	INV	P	506.36	D-071525	229898	TRAFFIC PHONES
018521	SOUTHERN TELECOMMUNI	6-27-25	0	2025 9	INV	P	705.32	D-071525	229438	SOUTHERN TELECOMMUN
				ACCOUNT TOTAL			5,632.02			
211	626000			UTILITIES						
000966	ENTERGY	465004562930	0	2025 10	INV	P	765.35	D-071525	229900	204030886 6227 SILO
				ACCOUNT TOTAL			765.35			
211	626102			PUBLIC RELATIONS						
041315	US BANK	7-1-25	0	2025 10	INV	P	227.97	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			227.97			
211	626900			TRAVEL & TRAINING						
001339	CREDIT CARD CENTER	6-30-25	0	2025 9	INV	P	6,660.75	D-071525	229466	CADENCE - CREDIT CA
025897	JOINER CHASE	6-29-25	0	2025 10	INV	P	554.92	D-071525	229905	REIMBURSEMENT FOR F
034980	VANDERFORD AMY S.	6-27-25	0	2025 9	INV	P	400.00	D-071525	229439	INST DEVELOPMENT FO
041315	US BANK	7-1-25	0	2025 10	INV	P	179.00	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			7,794.67			
211	630400			MACHINERY & EQUIPMENT						
013136	AT&T	1878-0625	0	2025 10	INV	P	8,036.00	D-071525	229894	CAP&MOBILE RMS
				ACCOUNT TOTAL			8,036.00			
211	661800			CONFISCATED FUNDS-LOCAL						
001167	AT&T MOBILITY	7424-0725	0	2025 10	INV	P	3,690.00	D-071525	229895	CRADLEPOINT/PD CELL
041764	WEEKS KOFI	7-8-25	0	2025 10	INV	P	917.00	D-071525	229907	REIMBURSEMENT OF SE
041769	BARNES KEMAR	7-8-25	0	2025 10	INV	A	1,004.00	D-071525		REIMBURSEMENT OF SE
				ACCOUNT TOTAL			5,611.00			
				ORG 211 TOTAL			58,715.50			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
215				EMERGENCY SERVICES						
215	626900			TRAVEL & TRAINING						
001339	CREDIT CARD CENTER	6-30-25	0	2025 9	INV	P	466.83	D-071525	229466	CADENCE - CREDIT CA
				ACCOUNT TOTAL			466.83			
				ORG 215 TOTAL			466.83			
290				FIRE DEPARTMENT						
290	611000			MATERIALS						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	431.22	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			431.22			
290	612200			MAINTENANCE EQUIPMENT & BUILD						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	86.77	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			86.77			
290	614000			FUEL & OIL						
006919	FUELMAN	NP68625535	0	2025 10	INV	P	164.37	D-071525	229901	FUEL FOR FD
006919	FUELMAN	NP68654679	0	2025 10	INV	A	247.40	D-071525		FUEL
006919	FUELMAN	NP68746192	0	2025 10	INV	A	245.45	D-071525		FUEL
							657.22			
				ACCOUNT TOTAL			657.22			
290	625700			TELEPHONE & POSTAGE						
001167	AT&T MOBILITY	3065-0725	0	2025 10	INV	A	2,077.32	D-071525		FIRE DEPT PHONES
				ACCOUNT TOTAL			2,077.32			
290	626000			UTILITIES						
001145	ATMOS ENERGY	4569-0625	0	2025 10	INV	P	230.09	D-071525	229896	6450 GETWELL RD- ST
001145	ATMOS ENERGY	9368-0725	0	2025 10	INV	A	252.68	D-071525		1940 STATELINE RD W
							482.77			
				ACCOUNT TOTAL			482.77			
290	626900			TRAVEL & TRAINING						
001339	CREDIT CARD CENTER	6-30-25	0	2025 9	INV	P	330.00	D-071525	229466	CADENCE - CREDIT CA
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	154.19	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			484.19			
				ORG 290 TOTAL			4,219.49			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
297				EMS						
297	610701			MEDICAL SUPPLIES						
005484	FERNO	952900	0	2025 10	INV	A	21.00	D-071525		POUCH DIVIDERS (8PK
				ACCOUNT TOTAL			21.00			
297	626900			TRAVEL & TRAINING						
001339	CREDIT CARD CENTER	6-30-25	0	2025 9	INV	P	685.17	D-071525	229466	CADENCE - CREDIT CA
				ACCOUNT TOTAL			685.17			
				ORG 297 TOTAL			706.17			
311				PUBLIC WORKS DEPARTMENT						
311	611000			MATERIALS						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	897.22	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			897.22			
311	611300			MAINTENANCE VEHICLES						
002352	DEPARTMENT OF REVENU	7-09-25	0	2025 10	INV	A	12.00	D-071525		2024 DODGE RAM (PW)
002352	DEPARTMENT OF REVENU	7-9-25	0	2025 10	INV	A	12.00	D-071525		2024 DODGE RAM (PW)
							24.00			
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	91.60	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			115.60			
311	626000			UTILITIES						
001105	NORTHCENTRAL ELECTRI	7002-0625	0	2025 10	INV	P	747.26	D-071525	229906	59247002 MALONE RD
001105	NORTHCENTRAL ELECTRI	7009-0625	0	2025 10	INV	P	174.55	D-071525	229906	59247009 3750 FREEM
001105	NORTHCENTRAL ELECTRI	7012-0625	0	2025 10	INV	P	279.16	D-071525	229906	59247012 3750 FREEM
001105	NORTHCENTRAL ELECTRI	7013-0625	0	2025 10	INV	P	32.03	D-071525	229906	59247013 3750 FREEM
001105	NORTHCENTRAL ELECTRI	7018-0625	0	2025 10	INV	P	48.53	D-071525	229906	59247018 GOODMAN RD
							1,281.53			
				ACCOUNT TOTAL			1,281.53			
				ORG 311 TOTAL			2,294.35			
411				PARKS DEPARTMENT						
411	612200			MAINTENANCE EQUIPMENT & BUILD						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	1,434.09	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			1,434.09			
411	612201			PARK MAINTENANCE						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	186.84	D-071525	229437	MATERIALS, CLEANING

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ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
				ACCOUNT TOTAL			186.84			
411	612500			UNIFORMS						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	75.96	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			75.96			
411	613100			BALL EQUIPMENT						
041315	US BANK	7-1-25	0	2025 10	INV	P	736.32	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			736.32			
411	626000			UTILITIES						
001105	NORTHCENTRAL ELECTRI	7015-0625	0	2025 10	INV	P	32.11	D-071525	229906	59247015 3656 PINE
001105	NORTHCENTRAL ELECTRI	7016-0625	0	2025 10	INV	P	617.04	D-071525	229906	59247016 3656 PINE
							649.15			
001145	ATMOS ENERGY	3332-062025	0	2025 9	INV	P	777.84	D-071525	229444	3015253332 7360 HIG
001145	ATMOS ENERGY	3727-0725	0	2025 10	INV	P	28.92	D-071525	229896	4010573727 800 STOW
001145	ATMOS ENERGY	6619-0625	0	2025 9	INV	P	67.56	D-071525	229444	3015476619 6275 SNO
001145	ATMOS ENERGY	7003-062025	0	2025 9	INV	P	74.76	D-071525	229444	4039367003 3656 PIN
001145	ATMOS ENERGY	8239-0625	0	2025 9	INV	P	57.74	D-071525	229444	3015018239 6070 SNO
							1,006.82			
				ACCOUNT TOTAL			1,655.97			
				ORG 411 TOTAL			4,089.18			
412			PARK TOURNAMENTS							
412	627901			TOURNAMENT UMPIRE FEES						
001051	MALONE TERRY	6-26-25	0	2025 9	INV	P	715.00	D-071525	229520	DIZZY DEAN BASEBALL
001068	GUNN, DEWAYNE	6-26-25	0	2025 9	INV	P	580.00	D-071525	229490	DIZZY DEAN BASEBALL
002743	WRICE WILLIE	6-26-25	0	2025 10	INV	P	940.00	D-071525	229586	DIZZY DEAN BASEBALL
002749	HENTZ JEFF	6-26-25	0	2025 9	INV	P	885.00	D-071525	229498	DIZZY DEAN BASEBALL
002756	BUCK DANIELLE	6-26-25	0	2025 10	INV	P	450.00	D-071525	229454	DIZZY DEAN SCOREKEE
004615	GABBERT JAMIE	6-26-25	0	2025 9	INV	P	365.00	D-071525	229484	DIZZY DEAN BASEBALL
008240	GRONKE CHRIS	6-26-25	0	2025 9	INV	P	450.00	D-071525	229489	DIZZY DEAN BASEBALL
008250	NYE ERIC	6-26-25	0	2025 9	INV	P	135.00	D-071525	229534	DIZZY DEAN BASEBALL
008272	STOCKTON RANDY	6-26-25	0	2025 9	INV	P	890.00	D-071525	229565	DIZZY DEAN BASEBALL
008692	WELCH HENRY JOEY	6-26-25	0	2025 9	INV	P	960.00	D-071525	229580	DIZZY DEAN SOFTBALL

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ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
008764 BEASLEY GARY	6-26-25	0	2025 10	INV	P	2,128.00	D-071525	229447	DIZZY DEAN BASEBALL
010184 ACKERMAN JOHNNY	6-26-25	0	2025 9	INV	P	850.00	D-071525	229440	DIZZY DEAN BASEBALL
010287 CLYNES DENNIS	6-26-25	0	2025 9	INV	P	370.00	D-071525	229464	DIZZY DEAN BASEBALL
010300 JONES LARRY SHANE	6-26-25	0	2025 10	INV	P	100.00	D-071525	229509	DIZZY DEAN SCOREKEE
011652 WRENN DALE	6-26-25	0	2025 10	INV	P	455.00	D-071525	229585	DIZZY DEAN BASEBALL
011656 JORDAN BRANDON	6-26-25	0	2025 9	INV	P	475.00	D-071525	229510	DIZZY DEAN BASEBALL
012494 MILTON QUINTON	6-26-25	0	2025 9	INV	P	705.00	D-071525	229529	DIZZY DEAN BASEBALL
013427 ENNIS DENNIS	6-26-25	0	2025 9	INV	P	200.00	D-071525	229479	DIZZY DEAN SOFTBALL
016127 GAGLIANO PAUL	6-26-25	0	2025 9	INV	P	390.00	D-071525	229485	DIZZY DEAN BASEBALL
016709 DAVIS DANIEL	6-26-25	0	2025 9	INV	P	1,600.00	D-071525	229471	DIZZY DEAN BASEBALL
017285 STAFFORD ALICIA	6-26-25	0	2025 10	INV	P	75.00	D-071525	229559	DIZZY DEAN SCOREKEE
018046 HERRON SHELTON	6-26-25	0	2025 9	INV	P	180.00	D-071525	229499	DIZZY DEAN SOFTBALL
018965 WAMMACK TERRY	6-26-25	0	2025 10	INV	P	135.00	D-071525	229577	DIZZY DEAN BASEBALL
021366 DEAN JESSE CALVIN	6-26-25	0	2025 9	INV	P	360.00	D-071525	229472	DIZZY DEAN BASEBALL
021367 BREWER MICHAEL	6-26-25	0	2025 9	INV	P	350.00	D-071525	229451	DIZZY DEAN SOFTBALL
021370 GORE JAMES HUNTER	6-26-25	0	2025 9	INV	P	450.00	D-071525	229488	DIZZY DEAN BASEBALL
021399 JORDAN JORDAN	6-26-25	0	2025 10	INV	P	4,258.00	D-071525	229511	DIZZY DEAN SCOREKEE
023180 SOWELL ADAM	6-26-25	0	2025 9	INV	P	135.00	D-071525	229558	DIZZY DEAN BASEBALL
023182 CASHION JOHN H	6-26-25	0	2025 9	INV	P	325.00	D-071525	229460	DIZZY DEAN BASEBALL
024526 LACEY PATRICK	6-26-25	0	2025 9	INV	P	370.00	D-071525	229515	DIZZY DEAN BASEBALL
026232 TATKO MARK	6-26-25	0	2025 9	INV	P	2,692.00	D-071525	229569	DIZZY DEAN BASEBALL
026234 CLARK NICHOLAS	6-26-25	0	2025 9	INV	P	305.00	D-071525	229462	DIZZY DEAN BASEBALL
027984 CRITTENDEN TAYLOR	6-26-25	0	2025 10	INV	P	100.00	D-071525	229467	DIZZY DEAN SCOREKEE
028010 MOORE TIMMY RYAN	6-26-25	0	2025 9	INV	P	405.00	D-071525	229532	DIZZY DEAN BASEBALL
028012 RANKIN ELLIS	6-26-25	0	2025 9	INV	P	175.00	D-071525	229542	DIZZY DEAN BASEBALL
028224 WALKER KEVIN	6-26-25	0	2025 10	INV	P	435.00	D-071525	229575	DIZZY DEAN BASEBALL

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028302	YOUNT BRANDY	6-26-25	0	2025 9	INV	P	300.00 D-071525	229589	DIZZY DEAN SOFTBALL
028311	BEAL KAYLA	6-26-25	0	2025 10	INV	P	460.00 D-071525	229446	DIZZY DEAN SOFTBALL
028487	JOHNSON LEROY	6-26-25	0	2025 9	INV	P	550.00 D-071525	229506	DIZZY DEAN BASEBALL
029256	CARMICHAEL JONATHAN	6-26-25	0	2025 10	INV	P	2,991.00 D-071525	229457	DIZZY DEAN SOFTBALL
029257	OSBURN JASON	6-26-25	0	2025 9	INV	P	1,030.00 D-071525	229535	DIZZY DEAN SOFTBALL
029942	ARVIN PHILLIP	6-26-25	0	2025 9	INV	P	750.00 D-071525	229442	DIZZY DEAN BASEBALL
030012	BOWLES SAVANNAH	6-26-25	0	2025 10	INV	P	475.00 D-071525	229450	DIZZY DEAN SCOREKEE
030373	DOVE RANDY	6-26-25	0	2025 9	INV	P	520.00 D-071525	229475	DIZZY DEAN BASEBALL
030790	CLARK FERNANDO	6-26-25	0	2025 9	INV	P	445.00 D-071525	229461	DIZZY DEAN BASEBALL
031408	EDGE RILEY G	6-26-25	0	2025 10	INV	P	150.00 D-071525	229477	DIZZY DEAN SCOREKEE
032079	LANE MARIO	6-26-25	0	2025 10	INV	P	720.00 D-071525	229888	DIZZY DEAN BASEBALL
032092	STENNIS RODNEY	6-26-25	0	2025 9	INV	P	330.00 D-071525	229562	DIZZY DEAN BASEBALL
032094	HODGES JADARRIUS	6-26-25	0	2025 9	INV	P	405.00 D-071525	229500	DIZZY DEAN BASEBALL
032102	BURDETTE AMANDA	6-26-25	0	2025 10	INV	P	555.00 D-071525	229455	DIZZY DEAN SCOREKEE
032180	THERRELL STAN JR	6-26-25	0	2025 9	INV	P	405.00 D-071525	229570	DIZZY DEAN BASEBALL
032210	WATKINS ARBEDELL	6-26-25	0	2025 10	INV	P	690.00 D-071525	229578	DIZZY DEAN BASEBALL
032709	ROBERTS DAVID	6-26-25	0	2025 9	INV	P	720.00 D-071525	229545	DIZZY DEAN BASEBALL
033445	ROGERS DONALD PATRIC	6-26-25	0	2025 9	INV	P	380.00 D-071525	229547	DIZZY DEAN BASEBALL
033832	SHERMAN TODD	6-26-25	0	2025 9	INV	P	830.00 D-071525	229552	DIZZY DEAN SOFTBALL
034390	DESTEFANO LANDON	6-26-25	0	2025 9	INV	P	660.00 D-071525	229473	DIZZY DEAN BASEBALL
034394	RICH KELSEY	6-26-25	0	2025 10	INV	P	630.00 D-071525	229543	DIZZY DEAN SCOREKEE
034591	HARRIS MARSHON K	6-26-25	0	2025 9	INV	P	580.00 D-071525	229495	DIZZY DEAN BASEBALL
034690	DINKINS MICHAEL	6-26-25	0	2025 9	INV	P	500.00 D-071525	229474	DIZZY DEAN SOFTBALL
035273	BROWNLEE MELISSA	6-26-25	0	2025 10	INV	P	225.00 D-071525	229453	DIZZY DEAN SCOREKEE
035364	SMITH BRANDON COLT	6-26-25	0	2025 9	INV	P	255.00 D-071525	229555	DIZZY DEAN BASEBALL
035367	BIBLE JOSH	6-26-25	0	2025 9	INV	P	500.00 D-071525	229449	DIZZY DEAN BASEBALL

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035368 WEST CALEB	6-26-25	0	2025 10	INV	P	590.00	D-071525	229581	DIZZY DEAN BASEBALL
035394 CASCIO CHRIS	6-26-25	0	2025 9	INV	P	750.00	D-071525	229459	DIZZY DEAN BASEBALL
035456 JOHNSON BRIANNA	6-26-25	0	2025 10	INV	P	480.00	D-071525	229505	DIZZY DEAN SCOREKEE
035753 HOOD JENNIFER	6-26-25	0	2025 10	INV	P	570.00	D-071525	229502	DIZZY DEAN SCOREKEE
035754 MCMAHON LINDSEY	6-26-25	0	2025 10	INV	P	50.00	D-071525	229526	DIZZY DEAN SCOREKEE
035896 WOLF GEORGE	6-16-25	0	2025 9	INV	P	275.00	D-071525	229584	TENNIS PAYROLL
035897 WISEMAN JONATHAN	6-16-25	0	2025 9	INV	P	300.00	D-071525	229583	TENNIS PAYROLL
035899 JOHNSON ALEXANDRA	6-16-25	0	2025 9	INV	P	440.00	D-071525	229504	TENNIS PAYROLL
035921 HENRY MICHAEL	6-26-25	0	2025 9	INV	P	330.00	D-071525	229497	DIZZY DEAN BASEBALL
036080 MASON REGINA	6-26-25	0	2025 9	INV	P	750.00	D-071525	229524	DIZZY DEAN SOFTBALL
036081 MASON JON B	6-26-25	0	2025 9	INV	P	500.00	D-071525	229523	DIZZY DEAN SOFTBALL
036341 LIPE COHEN	6-26-25	0	2025 10	INV	P	540.00	D-071525	229519	DIZZY DEAN SCOREKEE
036439 DAVIS BAILEE	6-26-25	0	2025 10	INV	P	50.00	D-071525	229470	DIZZY DEAN SCOREKEE
037105 LEWIS DRAKE T	6-26-25	0	2025 10	INV	P	260.00	D-071525	229518	DIZZY DEAN SCOREKEE
037109 WRIGHT JAMES DARRELL	6-26-25	0	2025 10	INV	P	450.00	D-071525	229587	DIZZY DEAN SCOREKEE
037302 FROST JONATHAN	6-26-25	0	2025 9	INV	P	120.00	D-071525	229483	DIZZY DEAN SOFTBALL
037303 HOLLIDAY III WILLIAM	6-26-2025	0	2025 10	INV	P	240.00	D-071525	229892	DIZZY DEAN BASEDBAL
037303 HOLLIDAY III WILLIAM	6-26-25	0	2025 9	INV	P	270.00	D-071525	229501	DIZZY DEAN BASEBALL
						510.00			
037388 SNERLING NORMAN	6-26-25	0	2025 9	INV	P	565.00	D-071525	229557	DIZZY DEAN BASEBALL
037395 HOWELL TROY E	6-26-25	0	2025 9	INV	P	130.00	D-071525	229503	DIZZY DEAN BASEBALL
037396 LEE JOSEPH ANGLIN	6-26-25	0	2025 9	INV	P	255.00	D-071525	229517	DIZZY DEAN BASEBALL
037514 STAPLES JACK	6-26-25	0	2025 9	INV	P	370.00	D-071525	229560	DIZZY DEAN BASEBALL
037553 DANIEL AERION	6-26-25	0	2025 10	INV	P	100.00	D-071525	229469	DIZZY DEAN SCOREKEE
037607 CARTER MARK	6-26-25	0	2025 9	INV	P	810.00	D-071525	229458	DIZZY DEAN BASEBALL
037620 STOKES LEONA-KLAIRE	6-26-25	0	2025 10	INV	P	100.00	D-071525	229567	DIZZY DEAN SCOREKEE
037647 CAPPS HAYLE	6-26-25	0	2025 10	INV	P	75.00	D-071525	229456	DIZZY DEAN SCOREKEE

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037761	STEPHENS KAMIYAH	6-26-25	0	2025 10	INV	P	325.00	D-071525	229563	DIZZY DEAN SCOREKEE
037844	PLATT II DAVID	6-26-25	0	2025 9	INV	P	580.00	D-071525	229539	DIZZY DEAN BASEBALL
037914	KIRKPATRICK KATELYN	6-26-25	0	2025 10	INV	P	125.00	D-071525	229513	DIZZY DEAN SCOREKEE
037917	MARETT BROCK	6-26-25	0	2025 9	INV	P	510.00	D-071525	229521	DIZZY DEAN BASEBALL
037984	RIVERS TIMOTHY WAYNE	6-26-25	0	2025 9	INV	P	250.00	D-071525	229544	DIZZY DEAN SOFTBALL
038256	SANDERS CADE E	6-26-25	0	2025 10	INV	P	100.00	D-071525	229549	DIZZY DEAN SCOREKEE
038258	HALEY BROLIN SHELLY	6-26-25	0	2025 10	INV	P	75.00	D-071525	229492	DIZZY DEAN SCOREKEE
039301	BROWN WESLEY	6-26-25	0	2025 10	INV	P	350.00	D-071525	229452	DIZZY DEAN SCOREKEE
039399	ROSS MADILYN	6-26-25	0	2025 10	INV	P	100.00	D-071525	229548	DIZZY DEAN SCOREKEE
039413	PARKER KAMARI	6-26-25	0	2025 10	INV	P	250.00	D-071525	229536	DIZZY DEAN SCOREKEE
039503	HANKINS MICHAEL	6-26-25	0	2025 10	INV	P	450.00	D-071525	229494	DIZZY DEAN SCOREKEE
039504	MOORE JEREMY C	6-26-25	0	2025 9	INV	P	500.00	D-071525	229531	DIZZY DEAN BASEBALL
039505	LEE JEFFREY	6-26-25	0	2025 9	INV	P	205.00	D-071525	229516	DIZZY DEAN BASEBALL
039506	STAPLES OWEN	6-26-25	0	2025 9	INV	P	590.00	D-071525	229561	DIZZY DEAN BASEBALL
039507	BERNARD CHRISTOPHER	6-26-25	0	2025 9	INV	P	540.00	D-071525	229448	DIZZY DEAN BASEBALL
039526	POTTS ALFRICO	6-26-25	0	2025 9	INV	P	445.00	D-071525	229540	DIZZY DEAN BASEBALL
039585	ELAM NOAH	6-26-25	0	2025 10	INV	P	225.00	D-071525	229478	DIZZY DEAN SCOREKEE
039592	TINGLE JACKSON	6-26-25	0	2025 10	INV	P	150.00	D-071525	229572	DIZZY DEAN SCOREKEE
039839	ADAMS BRADY	6-26-25	0	2025 9	INV	P	480.00	D-071525	229441	DIZZY DEAN SOFTBALL
039918	PEARCEY BAKER	6-26-25	0	2025 10	INV	P	75.00	D-071525	229538	DIZZY DEAN SCOREKEE
039966	TODD CARSON	6-26-25	0	2025 9	INV	P	195.00	D-071525	229573	DIZZY DEAN BASEBALL
039975	MYRICK EVAN	6-16-25	0	2025 9	INV	P	270.00	D-071525	229533	TENNIS PAYROLL
039976	SANDERS MATTISON S	6-16-25	0	2025 9	INV	P	135.00	D-071525	229550	TENNIS PAYROLL
040091	JONES JEAN	6-26-25	0	2025 9	INV	P	350.00	D-071525	229507	DIZZY DEAN SOFTBALL
040093	ATCHLEY MICHAEL L	6-26-25	0	2025 9	INV	P	900.00	D-071525	229443	DIZZY DEAN SOFTBALL
040095	MARTINEZ STEVEN W	6-26-25	0	2025 9	INV	P	600.00	D-071525	229522	DIZZY DEAN SOFTBALL

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040099	MITCHELL OLIVER	6-26-25	0	2025 9	INV	P	500.00	D-071525	229530	DIZZY DEAN SOFTBALL
040100	MILES JEFFREY JAMES	6-26-25	0	2025 9	INV	P	350.00	D-071525	229528	DIZZY DEAN SOFTBALL
040372	GILMORE TRACIE	6-26-25	0	2025 10	INV	P	185.00	D-071525	229486	DIZZY DEAN SCOREKEE
040444	ROBINSON JOSEPH	6-26-25	0	2025 9	INV	P	135.00	D-071525	229546	DIZZY DEAN BASEBALL
041018	FERRELL AMANDA	6-26-25	0	2025 10	INV	P	150.00	D-071525	229481	DIZZY DEAN SCOREKEE
041019	FERRELL MELANEY	6-26-25	0	2025 10	INV	P	75.00	D-071525	229482	DIZZY DEAN SCOREKEE
041021	SHIPLEY KARAH	6-26-25	0	2025 10	INV	P	100.00	D-071525	229553	DIZZY DEAN SCOREKEE
041036	CLEM BRODY	6-26-25	0	2025 10	INV	P	375.00	D-071525	229463	DIZZY DEAN SCOREKEE
041039	HADDOCK KEEGAN	6-26-25	0	2025 10	INV	P	100.00	D-071525	229491	DIZZY DEAN SCOREKEE
041077	DUNN JULIA	6-26-25	0	2025 10	INV	P	200.00	D-071525	229476	DIZZY DEAN SCOREKEE
041078	STEWART MARY MORGAN	6-26-25	0	2025 10	INV	P	75.00	D-071525	229564	DIZZY DEAN SCOREKEE
041085	SHARP TRISTAN N	6-26-25	0	2025 10	INV	P	100.00	D-071525	229551	DIZZY DEAN SCOREKEE
041087	HARRIS STELLA	6-26-25	0	2025 10	INV	P	300.00	D-071525	229496	DIZZY DEAN SCOREKEE
041237	POWELL DANIEL	6-26-25	0	2025 9	INV	P	445.00	D-071525	229541	DIZZY DEAN BASEBALL
041240	JONES JUSTIN CHARLES	6-26-25	0	2025 9	INV	P	450.00	D-071525	229508	DIZZY DEAN BASEBALL
041316	STODDARD COLE	6-16-25	0	2025 9	INV	P	75.00	D-071525	229566	TENNIS PAYROLL
041317	TACKER JACKSON	6-16-25	0	2025 9	INV	P	225.00	D-071525	229568	TENNIS PAYROLL
041318	KUSEK KOLE	6-16-25	0	2025 9	INV	P	345.00	D-071525	229514	TENNIS PAYROLL
041319	COOK TAYLOR	6-16-25	0	2025 9	INV	P	210.00	D-071525	229465	TENNIS PAYROLL
041415	MCCARTER KAELEA LYN	6-26-25	0	2025 10	INV	P	250.00	D-071525	229525	DIZZY DEAN SCOREKEE
041436	SMITH STEFON	6-26-25	0	2025 9	INV	P	780.00	D-071525	229556	DIZZY DEAN SOFTBALL
041559	THURMAN QUINN RAYANN	6-16-25	0	2025 9	INV	P	315.00	D-071525	229571	TENNIS PAYROLL
041560	WEATHERLY RYLEIGH P	6-16-25	0	2025 9	INV	P	270.00	D-071525	229579	TENNIS PAYROLL
041561	MEADOWS REAGAN	6-16-25	0	2025 9	INV	P	75.00	D-071525	229527	TENNIS PAYROLL
041562	PAYNE HANNAH	6-26-25	0	2025 10	INV	P	100.00	D-071525	229537	DIZZY DEAN SCOREKEE
041563	BAKER PAULA	6-26-25	0	2025 10	INV	P	200.00	D-071525	229445	DIZZY DEAN SCOREKEE

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
041565	WALKER LEAH	6-26-25	0	2025 10	INV	P	480.00	D-071525	229576	DIZZY DEAN SCOREKEE
041600	HALL MARIAM E	6-16-25	0	2025 9	INV	P	135.00	D-071525	229493	TENNIS PAYROLL
041674	KEOUGH KASSIE	6-26-25	0	2025 10	INV	P	250.00	D-071525	229512	DIZZY DEAN SCOREKEE
041696	GOLLER ALICIA	6-26-25	0	2025 9	INV	P	600.00	D-071525	229487	DIZZY DEAN SOFTBALL
041757	CRUM JOSHUA	6-26-25	0	2025 9	INV	P	100.00	D-071525	229468	DIZZY DEAN SOFTBALL
041758	YOUNG QUANTRELL	6-26-2025	0	2025 10	INV	P	600.00	D-071525	229893	DIZZY DEAN SOFTBALL
041759	SLAY BLAINE	6-26-25	0	2025 9	INV	P	800.00	D-071525	229554	DIZZY DEAN SOFTBALL
				ACCOUNT TOTAL			67,944.00			
				ORG 412 TOTAL			67,944.00			
511			ANIMAL CONTROL							
511	610100			CLEANING SUPPLIES						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	65.36	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			65.36			
511	611000			MATERIALS						
041315	US BANK	7-1-25	0	2025 10	INV	P	72.45	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			72.45			
511	611300			MAINTENANCE VEHICLES						
002352	DEPARTMENT OF REVENU	7-09-2025	0	2025 10	INV	A	12.00	D-071525		2025 DODGE RAM(A/S)
002352	DEPARTMENT OF REVENU	7-9-2025	0	2025 10	INV	A	12.00	D-071525		2025 DODGE RAM(A/S)
							24.00			
				ACCOUNT TOTAL			24.00			
				ORG 511 TOTAL			161.81			
902			GENERAL EXPENSES							
902	622100			PROFESSIONAL SERVICES						
041767	DESOTO COUNTY	7-7-25	0	2025 10	INV	A	110.60	D-071525		PARCEL 208112170
				ACCOUNT TOTAL			110.60			
902	626000			UTILITIES-STREET LTS & SIGNALS						
000966	ENTERGY	205007627828	0	2025 9	INV	P	75.96	D-071525	229480	129563102 426 STAR
000966	ENTERGY	60008897225	0	2025 10	INV	P	98.66	D-071525	229900	HWY 51 @ MAIN ST TR
							174.62			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
001105	NORTHCENTRAL ELECTRI	7017-062025	0	2025 10	INV	P	.23	D-071525	229906	59247017 STATELINE/
				ACCOUNT TOTAL			174.85			
			ORG 902	TOTAL			285.45			
904			LITIGATION							
904	629100			LEGAL CLAIMS						
041762	BETSEY S. YOUNG	7-7-25	0	2025 10	INV	P	1,050.00	D-071525	229897	BOARD APPROVED CLAI
				ACCOUNT TOTAL			1,050.00			
			ORG 904	TOTAL			1,050.00			
	FUND 0010 GENERAL FUND				TOTAL:		145,744.02			

CITY OF SOUTHAVEN

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
711			BOND PROJECT EXPENSES							
711	640220		FIRE STATION 5							
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	-397.27	D-071525	229437	MATERIALS, CLEANING
041315	US BANK	7-1-25	0	2025 10	INV	P	2,028.94	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			1,631.67			
				ORG 711 TOTAL			1,631.67			
				FUND 0100 CAPITAL PROJECTS TOTAL:			1,631.67			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
0260			AMPHITHEATER							
0260 530100				TICKET SALES						
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	-770.00	D-071525	229899	THOMAS RHETT
				ACCOUNT TOTAL			-770.00			
				ORG 0260 TOTAL			-770.00			
610			AMPHITHEATER							
610 624500				TAXES AND LICENSES						
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	379.43	D-071525	229899	THOMAS RHETT
				ACCOUNT TOTAL			379.43			
610 624550				Music Rights and Licensing						
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	3,747.39	D-071525	229899	THOMAS RHETT
				ACCOUNT TOTAL			3,747.39			
610 625200				MISCELLANEOUS EXPENSE						
017044	DESOTO COUNTY	7-2-25	0	2025 10	INV	P	227.82	D-071525	229891	MISC EXPENSE
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	5,941.25	D-071525	229899	THOMAS RHETT
							6,169.07			
				ACCOUNT TOTAL			6,169.07			
610 626100				ADVERTISING						
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	21,457.59	D-071525	229899	THOMAS RHETT
				ACCOUNT TOTAL			21,457.59			
610 626310				EVENT LABOR						
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	53,098.97	D-071525	229899	THOMAS RHETT
				ACCOUNT TOTAL			53,098.97			
610 626350				ARTIST FEES						
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	554,101.97	D-071525	229899	THOMAS RHETT
				ACCOUNT TOTAL			554,101.97			
610 626400				CATERING						
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	18,165.00	D-071525	229899	THOMAS RHETT
				ACCOUNT TOTAL			18,165.00			
610 626700				RENTAL						
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	2,225.00	D-071525	229899	THOMAS RHETT
				ACCOUNT TOTAL			2,225.00			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
610	629300			INSURANCE PREMIUMS						
017044	DESOTO COUNTY	INV-0732	0	2025 10	INV	P	4,840.33	D-071525	229899	THOMAS RHETT
				ACCOUNT TOTAL			4,840.33			
				ORG 610 TOTAL			664,184.75			
		FUND 0260 AMPHITHEATER			TOTAL:		663,414.75			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
815				UTILITY CAPITAL IMPROVEMENTS						
815	625310			CAPITAL IMPROVEMENTS						
041315	US BANK	7-1-25	0	2025 10	INV	P	320.00	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			320.00			
				ORG 815 TOTAL			320.00			
825				UTILITY MAINTENANCE EXPENSES						
825	611000			MATERIALS						
005044	LOWE'S HOME CENTERS,	6-25-25	0	2025 9	INV	P	1,054.87	D-071525	229437	MATERIALS, CLEANING
				ACCOUNT TOTAL			1,054.87			
825	612200			MAINTENANCE EQUIPMENT & BUILD						
041315	US BANK	7-1-25	0	2025 10	INV	P	204.14	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			204.14			
825	624500			LICENSES & MISCELLANEOUS FEES						
041315	US BANK	7-1-25	0	2025 10	INV	P	54.17	D-071525	229574	US BANK STATEMENT -
				ACCOUNT TOTAL			54.17			
825	625700			TELEPHONE & POSTAGE						
001167	AT&T MOBILITY	4319-0725	0	2025 10	INV	A	1,915.35	D-071525		CRADLEPOINT FOR SCA
001167	AT&T MOBILITY	7424-0725	0	2025 10	INV	P	86.46	D-071525	229895	CRADLEPOINT/PD CELL
							2,001.81			
				ACCOUNT TOTAL			2,001.81			
825	626000			UTILITIES						
000966	ENTERGY	250006501337	0	2025 9	INV	P	109.42	D-071525	229480	194031951 LOT12/319
000966	ENTERGY	340004543366	0	2025 9	INV	P	166.12	D-071525	229480	200366847 TINA RENE
000966	ENTERGY	460003564770	0	2025 10	INV	P	63.82	D-071525	229900	112498183 1395 PLEA
							339.36			
001105	NORTHCENTRAL ELECTRI	7001-0625	0	2025 10	INV	P	156.43	D-071525	229906	59247001 3541 GOODM
001105	NORTHCENTRAL ELECTRI	7007-062025	0	2025 10	INV	P	129.08	D-071525	229906	59247007 5714 RIVER
001105	NORTHCENTRAL ELECTRI	7011-0625	0	2025 10	INV	P	34.73	D-071525	229906	59247011 4105 GOODM
							320.24			
001145	ATMOS ENERGY	1609-062025	0	2025 9	INV	P	50.14	D-071525	229444	4012381609 4164 HIG
001145	ATMOS ENERGY	1654-062025	0	2025 9	INV	P	30.09	D-071525	229444	4012381654 53 WOODL
							80.23			
				ACCOUNT TOTAL			739.83			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/1 TO 2025/10

ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
825 626900			TRAVEL & TRAINING						
001339 CREDIT CARD CENTER	6-30-25	0	2025	9	INV	P	117.59	D-071525	229466 CADENCE - CREDIT CA
			ACCOUNT TOTAL				117.59		
			ORG 825 TOTAL				4,172.41		
FUND 0400 UTILITY FUND			TOTAL:				4,492.41		

** END OF REPORT - Generated by Alicia Ferguson **

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET W-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
0010			GENERAL FUND							
0010	490703			EMS TREAT REVENUE						
038420	MISSISSIPPI AMBULANC	304	0	2025 10	DIR	P	3,129.78	W-071525	67515	JULY PAYMENT
				ACCOUNT TOTAL			3,129.78			
			ORG 0010	TOTAL			3,129.78			
111			MAYOR ADMIN DEPARTMENT							
111	601900			STATE RETIREMENT-CITY MATCH						
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	3,875.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			3,875.00			
111	602500			MEDICAL/LIFE-CITY PAID						
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	1,572.09	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			1,572.09			
			ORG 111	TOTAL			5,447.09			
115			BOARD OF ALDERMEN							
115	601900			STATE RETIREMENT-CITY MATCH						
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	2,249.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			2,249.00			
115	602500			MEDICAL/LIFE-CITY PAID						
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	2,100.40	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			2,100.40			
			ORG 115	TOTAL			4,349.40			
125			COURT DEPARTMENT							
125	601900			STATE RETIREMENT-CITY MATCH						
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	11,654.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			11,654.00			
125	602500			MEDICAL/LIFE-CITY PAID						
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	9,982.25	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			9,982.25			
			ORG 125	TOTAL			21,636.25			
145			DEPARTMENT OF FINANCE & ADMIN							
145	601900			STATE RETIREMENT-CITY MATCH						
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	6,493.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			6,493.00			

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION
145	602500			MEDICAL/LIFE-CITY PAID				
029232	BCBS OF MS	GBP2348066A	0	2025 10 DIR P	3,152.74	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL	3,152.74			
				ORG 145 TOTAL	9,645.74			
150			INFORMATION TECHNOLOGY					
150	601900			STATE RETIREMENT				
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9 DIR P	8,319.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL	8,319.00			
150	602500			MEDICAL/LIFE CITY PAID				
029232	BCBS OF MS	GBP2348066A	0	2025 10 DIR P	5,265.98	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL	5,265.98			
				ORG 150 TOTAL	13,584.98			
155			CITY CLERK					
155	601900			STATE RETIREMENT-CITY MATCH				
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9 DIR P	5,246.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL	5,246.00			
155	602500			MEDICAL/LIFE-CITY PAID				
029232	BCBS OF MS	GBP2348066A	0	2025 10 DIR P	3,681.05	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL	3,681.05			
				ORG 155 TOTAL	8,927.05			
160			FACILITIES					
160	601900			STATE RETIREMENT-CITY MATCH				
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9 DIR P	4,622.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL	4,622.00			
160	602500			MEDICAL/LIFE-CITY PAID				
029232	BCBS OF MS	GBP2348066A	0	2025 10 DIR P	3,148.46	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL	3,148.46			
				ORG 160 TOTAL	7,770.46			
180			PLANNING / ENGINEERING DEPT					
180	601900			STATE RETIREMENT				
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9 DIR P	14,990.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL	14,990.00			

FY2025 CLAIMS DOCKET W-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
180	602500				MEDICAL/LIFE CITY PAID					
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	9,462.50	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			9,462.50			
180	622100				PROFESSIONAL FEES					
030534	DATAFACTS	R0193689	0	2025 10	DIR	P	14.18	W-071525	67514	JULY 2025- STANDARD
034374	TRUE MEDICAL TESTING	5648	0	2025 10	DIR	P	45.00	W-071525	67516	NON DOT DRUG SCREEN
				ACCOUNT TOTAL			59.18			
				ORG 180	TOTAL		24,511.68			
211			POLICE DEPARTMENT							
211	601900				STATE RETIREMENT-CITY MATCH					
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	167,244.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			167,244.00			
211	602500				MEDICAL/LIFE-CITY PAID					
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	78,079.55	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			78,079.55			
211	622100				INVESTIGATION SERVICES					
030534	DATAFACTS	R0193689	0	2025 10	DIR	P	14.18	W-071525	67514	JULY 2025- STANDARD
				ACCOUNT TOTAL			14.18			
				ORG 211	TOTAL		245,337.73			
215			EMERGENCY SERVICES							
215	601900				STATE RETIREMENT					
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	25,365.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			25,365.00			
215	602500				MEDICAL/LIFE CITY PAID					
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	11,038.87	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			11,038.87			
				ORG 215	TOTAL		36,403.87			
290			FIRE DEPARTMENT							
290	601900				STATE RETIREMENT-CITY MATCH					
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	140,585.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			140,585.00			

FY2025 CLAIMS DOCKET W-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
290	602500				MEDICAL/LIFE-CITY PAID					
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	65,890.17	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			65,890.17			
				ORG 290 TOTAL			206,475.17			
311			PUBLIC WORKS DEPARTMENT							
311	601900				STATE RETIREMENT-CITY MATCH					
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	16,931.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			16,931.00			
311	602500				MEDICAL/LIFE-CITY PAID					
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	10,493.44	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			10,493.44			
311	622100				PROFESSIONAL SERVICES					
034374	TRUE MEDICAL TESTING	5648	0	2025 10	DIR	P	45.00	W-071525	67516	NON DOT DRUG SCREEN
				ACCOUNT TOTAL			45.00			
				ORG 311 TOTAL			27,469.44			
411			PARKS DEPARTMENT							
411	601900				STATE RETIREMENT-CITY MATCH					
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	34,247.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			34,247.00			
411	602500				MEDICAL/LIFE-CITY PAID					
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	22,060.62	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			22,060.62			
411	640600				SALES TAX PAYABLE					
001176	MS DEPT OF REVENUE	JUNE2025	0	2025 10	DIR	P	13,414.17	W-071525	67518	JUNE 2025 SALES TAX
				ACCOUNT TOTAL			13,414.17			
				ORG 411 TOTAL			69,721.79			
420			FOREVER YOUNG SENIOR SERVICES							
420	601900				STATE RETIREMENT					
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	770.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			770.00			
				ORG 420 TOTAL			770.00			

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET W-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
511			ANIMAL CONTROL							
511	601900			STATE RETIREMENT-CITY MATCH						
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	4,599.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			4,599.00			
511	602500			MEDICAL/LIFE-CITY PAID						
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	2,624.43	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			2,624.43			
511	622100			PROFESSIONAL SERVICES						
030534	DATAFACTS	R0193689	0	2025 10	DIR	P	14.18	W-071525	67514	JULY 2025- STANDARD
				ACCOUNT TOTAL			14.18			
				ORG 511 TOTAL			7,237.61			
902			GENERAL EXPENSES							
902	622100			PROFESSIONAL SERVICES						
030534	DATAFACTS	R0192075	0	2025 10	DIR	P	769.17	W-071525	67511	JUNE 2025
				ACCOUNT TOTAL			769.17			
902	622103			PAYROLL SERVICES						
022644	CORPORATE PLANNING	7032025	0	2025 10	DIR	P	6,952.11	W-071525	67513	FSA/DFSA REPORTING
024871	WAGEWORKS	625-TR44584	0	2025 10	DIR	P	362.50	W-071525	67519	COBRA ADMIN & ACTIV
040059	ADP, INC	693497971	0	2025 10	DIR	P	976.25	W-071525	67512	ADP TIME AND ATTEND
040059	ADP, INC	693500386	0	2025 9	DIR	P	19,450.93	W-071525	67506	ADP INVOICE
							20,427.18			
				ACCOUNT TOTAL			27,741.79			
				ORG 902 TOTAL			28,510.96			
	FUND 0010 GENERAL FUND				TOTAL:		720,929.00			

FY2025 CLAIMS DOCKET W-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
610			AMPHITHEATER							
610	610600			COMPUTER LICENSE						
035302	CARBONHOUSE	875312	0	2025 10	DIR	P	500.00	W-071525	67520	JULY 2025 MONTHLY W
				ACCOUNT TOTAL			500.00			
610	640600			SALES TAX PAYABLE						
001176	MS DEPT OF REVENUE	JUNE2025	0	2025 10	DIR	P	26,551.49	W-071525	67518	JUNE 2025 SALES TAX
				ACCOUNT TOTAL			26,551.49			
				ORG 610 TOTAL			27,051.49			
	FUND 0260 AMPHITHEATER				TOTAL:		27,051.49			

FY2025 CLAIMS DOCKET W-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
0400			UTILITY FUND							
0400	211300			SALES TAX PAYABLE						
001176	MS DEPT OF REVENUE	JUNE2025	0	2025 10	DIR	P	10,389.94	W-071525	67518	JUNE 2025 SALES TAX
				ACCOUNT TOTAL			10,389.94			
			ORG 0400	TOTAL			10,389.94			
820			UTILITY ADMINISTRATIVE EXPENSE							
820	601900			STATE RETIREMENT-CITY MATCH						
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	6,551.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			6,551.00			
820	602500			MEDICAL/LIFE-CITY PAID						
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	5,253.14	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			5,253.14			
			ORG 820	TOTAL			11,804.14			
825			UTILITY MAINTENANCE EXPENSES							
825	601900			STATE RETIREMENT-CITY MATCH						
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	24,628.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			24,628.00			
825	602500			MEDICAL/LIFE-CITY PAID						
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	14,208.73	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			14,208.73			
825	622100			PROFESSIONAL SERVICES						
030534	DATAFACTS	R0193689	0	2025 10	DIR	P	50.54	W-071525	67514	JULY 2025- STANDARD
034374	TRUE MEDICAL TESTING	5648	0	2025 10	DIR	P	180.00	W-071525	67516	NON DOT DRUG SCREEN
				ACCOUNT TOTAL			230.54			
			ORG 825	TOTAL			39,067.27			
	FUND 0400 UTILITY FUND				TOTAL:		61,261.35			

FY2025 CLAIMS DOCKET W-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
850				MAINTENANCE EXPENSES						
850	601900			STATE RETIREMENT-CITY MATCH						
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	2,039.00	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			2,039.00			
850	602500			MEDICAL/LIFE-CITY PAID						
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	1,048.06	W-071525	67507	BLUE CROSS BLUE SHI
				ACCOUNT TOTAL			1,048.06			
				ORG 850 TOTAL			3,087.06			
FUND 0450 SANITATION FUND					TOTAL:		3,087.06			

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET W-071525

YEAR/PERIOD: 2025/1 TO 2025/10

ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION
0600			PAYROLL FUND							
0600	214100			MS STATE RETIREMENT						
002313	MS STATE RETIREMENT	JUNE2025	0	2025 9	DIR	P	241,443.02	W-071525	67503	JUNE 2025 PERS EMPL
				ACCOUNT TOTAL			241,443.02			
0600	214300			EMPLOYEE MEDICAL INSURANCE						
029232	BCBS OF MS	GBP2347898	0	2025 10	DIR	P	11,986.83	W-071525	67509	BLUE CROSS BLUE SHI
029232	BCBS OF MS	GBP2348066A	0	2025 10	DIR	P	56,603.08	W-071525	67507	BLUE CROSS BLUE SHI
029232	BCBS OF MS	GBP2348067	0	2025 10	DIR	P	524.03	W-071525	67508	BLUE CROSS BLUE SHI
							69,113.94			
040899	PRINCIPAL LIFE INSUR	JULY2025	0	2025 10	DIR	P	21,489.29	W-071525	67510	VISION & DENTAL
				ACCOUNT TOTAL			90,603.23			
0600	214900			DEFERRED COMPENSATION						
002311	EMPOWER RETIREMENT	1312629373	0	2025 10	DIR	P	6,755.22	W-071525	67517	EMP CONTRIBUTIONS F
				ACCOUNT TOTAL			6,755.22			
0600	216106			ID THEFT/PREPD LEGAL						
014191	PRE-PAID LEGAL SERVI	6012025	0	2025 9	DIR	P	2,261.87	W-071525	67504	EMP PRE PAID LEGAL/
				ACCOUNT TOTAL			2,261.87			
				ORG 0600 TOTAL			341,063.34			
FUND 0600 PAYROLL FUND				TOTAL:			341,063.34			

** END OF REPORT - Generated by Alicia Ferguson **

The City of Southaven Docket Recap

July 15, 2025

Special Docket

General Fund		-
	Fire	-
	Ems	-
	Public Works	-
	Parks	-
	Facilities Management	-
Tourist & Convention		-
Payroll Fund		$22,297.19
SPECIAL DOCKET TOTAL		**$22,297.19**

*Note: Life Insurance Company of North America (Cigna)

CITY OF SOUTHAVEN

FY2025 CLAIMS DOCKET S-071525

YEAR/PERIOD: 2025/1 TO 2025/10 ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION
0600		PAYROLL FUND					
0600	216108		VOL LIFE/ LTD / AD&D				
022642	LIFE INSURANCE COMPA JUNE2025	0	2025 9 DIR P	22,297.19	S-071525	67505	LIFE INS
			ACCOUNT TOTAL	22,297.19			
			ORG 0600 TOTAL	22,297.19			
FUND 0600 PAYROLL FUND			TOTAL:	22,297.19			

** END OF REPORT - Generated by Alicia Ferguson **

19.

Executive Session:

Litigation/Claims Against SFD, SPD, and Public Works; Parks Personnel: Economic Development (Potential Industry/Business Locating to City); Interdepartmental Personnel with No Action